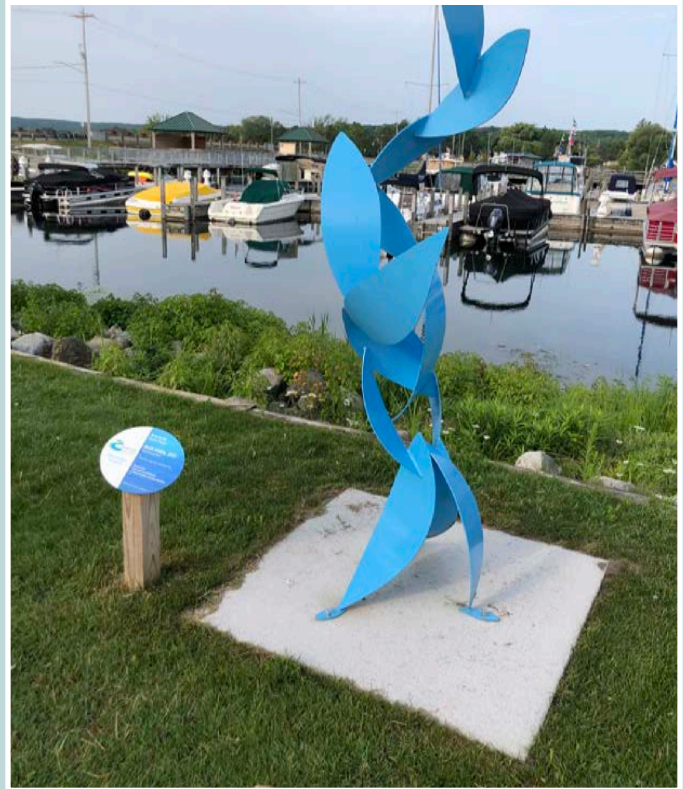




# The City of **EAST JORDAN**

## 5-Year Parks & Recreation Plan



2024 – 2029

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# Community Profile

## COMMUNITY DESCRIPTION

Located in the northwest corner of Michigan's Lower Peninsula, East Jordan incorporates approximately four square miles in Charlevoix County. Surrounded by South Arm Township, East Jordan is situated at the southern end of Lake Charlevoix's south arm and the mouth of the Jordan River. Nearby communities include Ellsworth, Marion Township, Boyne City, Eveline Township, and Wilson Township. East Jordan is served by M-66, M-32, and County Road 48. Like other communities in this area, East Jordan experiences an influx of seasonal visitors, particularly during the summer months.

## DATA SOURCES

Planning for East Jordan's parks and recreation facilities requires careful consideration of the community's demographic characteristics so that all groups can be represented in plans for public facilities. The demographic information was sourced from the following locations, in this preferred order:

## 2020, 2010, 2000, AND 1990 US CENSUSES

The decennial censuses are the most accurate source of demographic information in the United States. Mandated by the United States Constitution, the aim of the decennial census is to count 100% of the US population. Because the decennial census has been operating since 1790, it offers a valuable reference point to illustrate how populations have changed over time. While the decennial census has been administered for over 200 years, the questions have shifted to better capture modern populations' information. For example, one's history of rebellion against the United States is no longer a question on the form.<sup>1</sup> Information collected in the most recent counts includes information about age, sex, race,

the relationship between household members, and household tenure.

## American Community Survey

The American Community Survey (ACS) replaced the "long-form" Census questions beginning in 2000, collecting the same types of information about social, economic, and housing conditions on a continual basis. The ACS is not a complete survey of the United States but a sample. A random selection of households is sent to the ACS every year and the Census Bureau uses the responses to create estimates for the rest of the population. Because the ACS is a sample, smaller communities require multiple years of sampling to create accurate estimates. Communities with less than 20,000 people must be sampled over 60 months to create estimates. These estimates are referred to as 5-year estimates. East Jordan does not have a population over 20,000 so this plan will use ACS 5-year estimates.

## Esri Business Analyst

Esri Business Analyst is proprietary software that presents privately generated market research data. In addition, it estimates Census and ACS data for geographic configurations other than Census-defined tracts, blocks, and places.

## DEMOGRAPHICS

### Population and Age

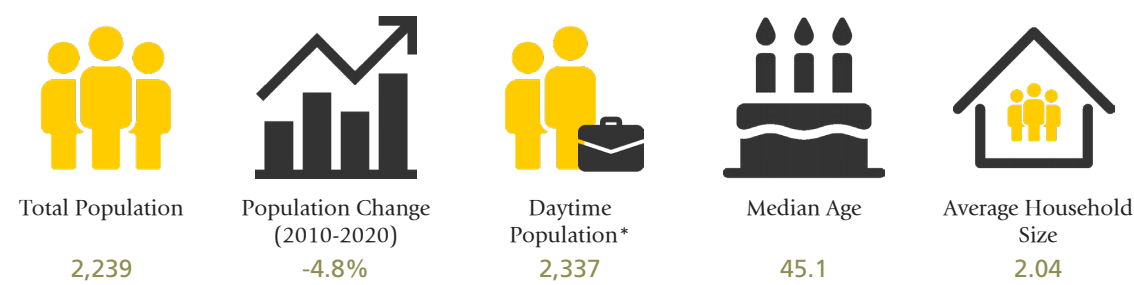
It is important to consider population and age distribution trends to ensure that parks and recreation amenities as well as programming matches current needs and accommodate a changing population. As of 2020, East Jordan was a city of an estimated 2,239 people, signifying a decrease in the population since 2010 (-4.8%).<sup>2</sup> In the same period, Charlevoix County experienced a slight increase in its overall population (0.4%). More residents of East Jordan are Male (53.7%) than female (46.3%).

Figure 1: Summary of Community Indicators

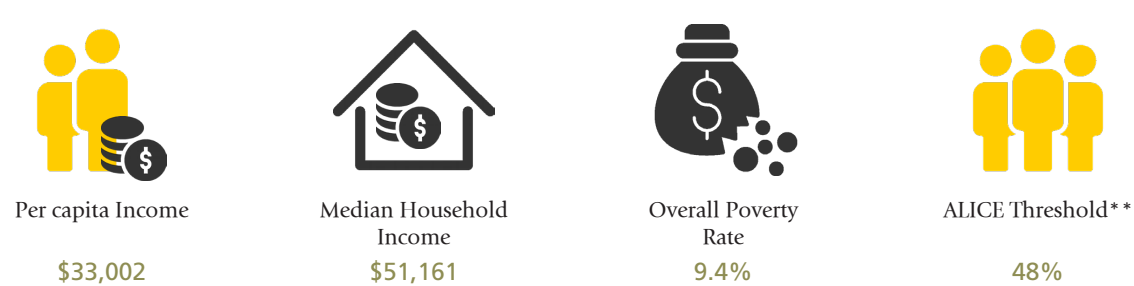
# SUMMARY OF KEY COMMUNITY INDICATORS

East Jordan City, MI  
Geography: County Subdivision

## Population



## Income



## Economy & Market



\* Daytime population, refers to the number of people who are present in an area during normal business hours, including workers. This is in contrast to the resident population who are typically present during the evening and nighttime hours.

\*\* Asset Limited, Income Constrained, Employed (ALICE) is a measure that captures individuals who may be above the federal poverty level but still struggle with regular expenses and costs.

\*\*\* Tapestry segmentation profiles are select consumer groups developed by ESRI, defined by shared traits such as demographics, socioeconomic status, and behavior.

This infographic contains data provided by the Decennial Census, American Community Survey (ACS), United Force – ALICE, ESRI, ESRI and Data Axle, ESRI and Bureau of Labor Statistics.

## Race and Ethnicity

The majority (96.4%) of East Jordan residents identify as “one race”.<sup>3</sup> Of the total population (meaning a race alone or in combination with another), 97.7% identify as “white”, 0.3% as “black or African American”, 2.6% as “American Indian and Alaska Native”, 0.9% “Asian”, and 2.1% as “some other race”. The category of “some other race” is designed to capture those who do not identify as any of the five racial groups listed.

## Age

The median age in East Jordan is 45.1 years, which is higher than the state of Michigan’s median age of 39.8 years.<sup>4</sup> Charlevoix County’s median age is 49.2 years. Compared to Michigan’s age distribution, East Jordan trends a bit older. Nearly half (46%) of East Jordan’s population falls between the ages of 25 and 54, with those between 45- and 54-years accounting for 19% of the total population. The same age cohorts in the state account for 38% of the population. 26% of the total population is over the age of 60, skewing slightly older when compared to the state’s 24% over the age of 60. 15% of East Jordan’s population is under the age of 19, a significantly smaller proportion compared to the 25% of the

population for the state falling into the 0-19 age groups.

## Disability

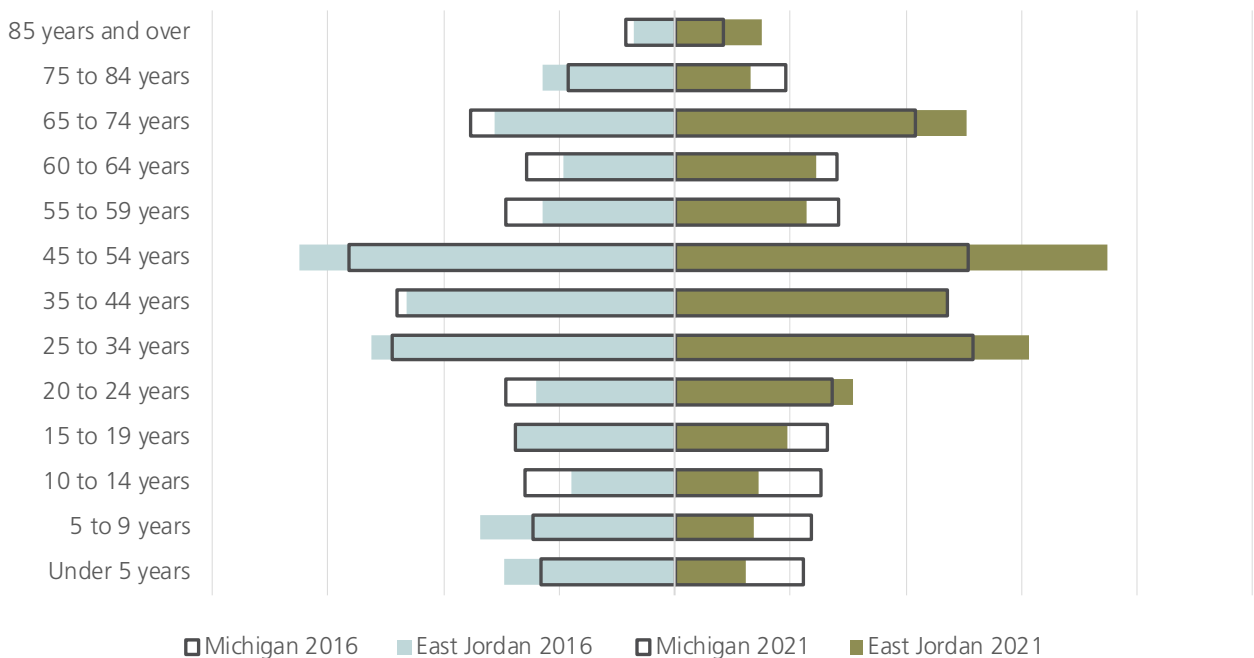
Disability is another important demographic characteristic to account for in parks and recreation planning because it directly impacts how individuals can access and use facilities. 14.5% of East Jordan’s population has a disability. The table titled “Disability Characteristics by Age” outlines the disability status of the city’s population. Ambulatory difficulties, independent living difficulties, and cognitive difficulties are the most common disabilities in East Jordan and are clustered mostly in the population 65 years and older.

## SOCIOECONOMIC INDICATORS

### Education

Educational attainment is closely tied to economic stability and social mobility in the United States. It also impacts the composition of a community’s economy as some industries require highly educated workers compared to others who do not. In East Jordan, 85% of the population over the age of 25 has at least a high school diploma which is lower compared to both the state (91.6%) and the county (94%).<sup>5</sup> Bachelor’s degree attainment is also

Figure 2: Population by Age, 2016-2021



Source: 2016 & 2021 ACS 5 Year Estimates, DP05

**Table 1: Disability Characteristics by Age**

	Under 18	18 to 34 years	35 to 64 Years	65 years or more	Total
Hearing Difficulty	2.1%	0.0%	0.9%	22.2%	5.0%
Vision Difficulty	0.0%	0.0%	0.0%	14.0%	2.7%
Cognitive difficulty	3.6%	2.2%	2.5%	18.7%	5.9%
Ambulatory difficulty	3.6%	0.0%	2.9%	42.1%	10.2%
Self-care difficulty	3.6%	0.0%	0.0%	14.2%	3.3%
Independent living difficulty	N/A	1.6%	3.4%	33.2%	9.7%

Source: 2021 ACS 5-Year Estimates Subject Tables, S1810

lower in East Jordan (18.7%) when compared to the state (30.6%) and the county (32.5%).

### Income and Earnings

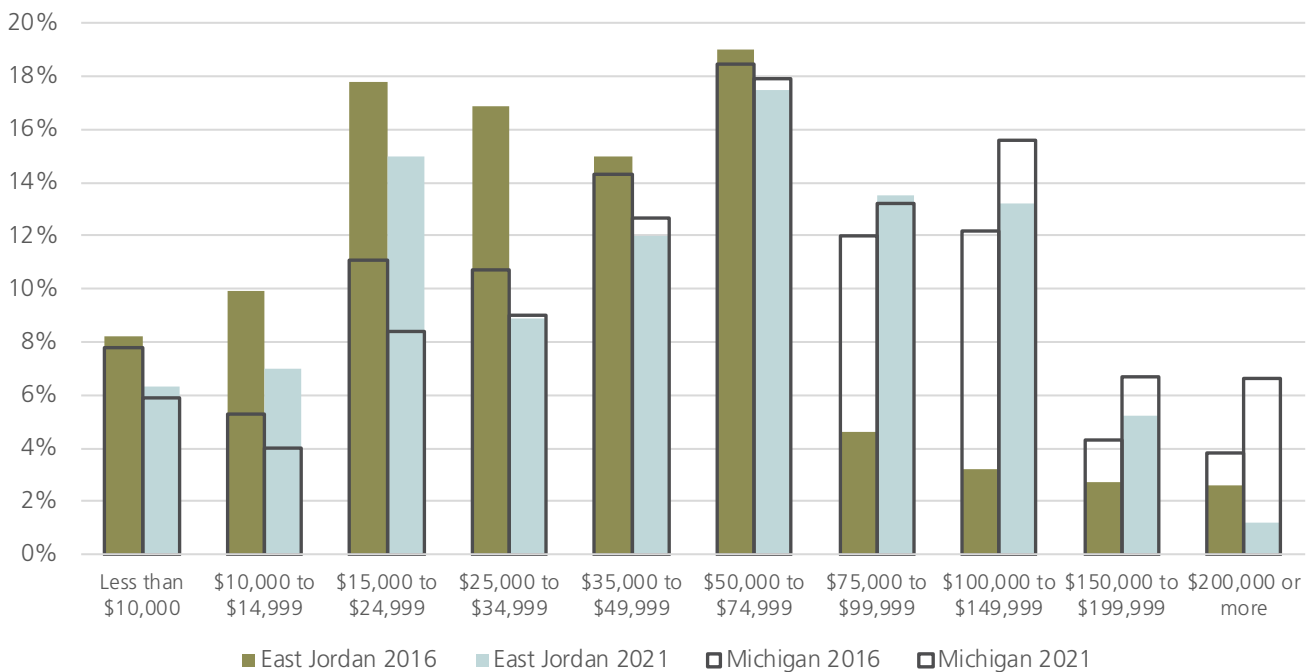
Income and poverty are important factors to consider in planning a community's parks and recreation facilities. As some recreational activities may be income-dependent, it is important to ensure that recreational offerings are available to all residents at all income levels. For example, boating is a recreational activity that generally has a higher cost associated with participation, thus requiring a higher income for participation, while walking trails or playgrounds are free to use. According to 5-year ACS estimates for 2021, median household income

in East Jordan is \$51,161 per year, a number below the median of the state (\$63,202) and that of Charlevoix County (\$63,508). Mean household income in East Jordan (\$62,565) also falls below that of Michigan (\$85,727) and Charlevoix County (\$86,166).

### Poverty

Despite having lower median household incomes than the state and the county, East Jordan has a lower poverty rate (9.4%) for all residents than that of the state (13.3%). Charlevoix County's is slightly lower than East Jordan's at 9%. When looking at the percentage of families below the poverty level, 4.7% of the families in the community fall

**Figure 3: Median Household Income, 2016-2021**



Source: 2016 & 2021 ACS 5 Year Estimates, DP03

below the poverty level, lower than the 8.9% for the state and 5.8% for the county. That being said, the federal poverty level is only one measure of financial hardship. Another metric of financial hardship is ALICE (Asset Limited, Income Constrained, Employed) studies households earning more than the federal poverty level but less than the basic cost of living for the county (ALICE, 2023). The most recent ALICE report of Michigan, using 2021 ACS data, shows that 48% of the households in East Jordan fall below the ALICE threshold.

### Recreation Expenditures

Using ESRI’s Business Analyst, a software package that estimates consumer spending patterns, a comparison can be done between the average amount spent on recreation by East Jordan residents compared to national averages. As outlined in the table titled “East Jordan Recreation Expenditures”, residents of East Jordan spent on average, the most, on TV/Video/Audio Equipment which includes cable subscriptions, televisions, and audio systems. Following that category, residents spent the second most on entertainment/recreation fees and admissions, which include gym memberships, tickets to entertainment and sporting events, and tickets to parks and museums. In addition to calculating the average amount spent on recreation categories, ESRI calculates the spending potential index (SPI), which is a measure of how much East Jordan residents spend compared to national averages. A SPI of 100 indicates that residents spend exactly the national average. Across all categories, East Jordan residents broadly spend less on recreation activities. There are certain subcategories, like hunting and fishing

equipment and water sports equipment within the sports, recreation, and exercise equipment category, or payments on Boats/Trailers/Campers/RVs within the Recreational Vehicles and Fees category, where East Jordan Residents exceed national averages.

### Employment and Economy<sup>6</sup>

In addition to recording information regarding education level and income, the American Community Survey inventories a community’s workforce. Between 2016 and 2021, the amount of employed people living in East Jordan increased by 28%. The most common industries employing residents of East Jordan were “manufacturing”, “retail trade”, “educational services, and health care and social assistance”, and “arts, entertainment, and recreation, and accommodation and food services”.

### HOUSING<sup>7</sup>

East Jordan has an estimated 1,206 housing units. 82.7% of these units are occupied, leaving 17.3% vacant. Most housing units in the community (75.5%) are 1-unit detached housing units. 75.7% of occupied housing units are owner-occupied, with an average household size of 2.24. The median value of an owner-occupied unit is \$100,200, but it is important to note that 49.9% of the units fall below a value of \$99,999. Charlevoix County had a median home value of \$188,800 with 47.2% of those homes had a value of over \$200,000. Median monthly rental price in East Jordan was \$617, lower than the County’s median rental price of \$786 per month. Housing cost burden is defined as paying more than 30%

**Table 2: Recreation Expenditures, 2023**

Recreation Category	Average Amount Spent	Spending Potential Index
TV/Audio/Video	1,099.61	82
Entertainment/Recreation Fees and Admissions	\$506.99	60
Toys/Games/Crafts/Hobbies	\$106.64	81
Recreational Vehicles and Fees	\$119.49	93
Sports, Recreation, and Exercise Equipment	\$169.74	83
Photographic Equipment and Supplies	\$34.77	67
Reading	\$90.23	77

Source: ESRI’s Business Analyst

**Table 3: Employment Sectors, 2016-2021**

Employment Sector	2016 Employment	2021 Employment	Change	% Change 2016-2021
Agriculture, forestry, fishing and hunting, and mining	0	10	10	
Construction	112	98	-14	-13%
Manufacturing	305	401	96	31%
Wholesale trade	0	0	0	0%
Retail trade	150	131	-19	-13%
Transportation and warehousing, and utilities	17	43	26	153%
Information	7	0	-7	-100%
Finance and insurance, and real estate and rental and leasing	28	54	26	93%
Professional, scientific, and management, and administrative and waste management services	72	56	-16	-22%
Educational services, and health care and social assistance	145	200	55	38%
Arts, entertainment, and recreation, and accommodation and food services	87	145	58	67%
Other services, except public administration	36	56	20	56%
Public administration	4	40	36	900%

Source: 2016 & 2021 ACS 5 Year Estimates, DP03

of income for housing expenses. 48.1% of renters in East Jordan fall into the category of housing cost burdened, while 17.9% of households with a mortgage were housing cost burdened. Owner-occupied households without a mortgage were the least likely to be cost-burdened by their housing expenses, but 16.8% of those households were still cost-burdened.

**PHYSICAL CHARACTERISTICS**

The city covers just under 4 square miles of area, surrounded by rural South Arm Township. Given its proximity to several bodies of water, nearly a quarter of the community’s land area is wetlands. East Jordan itself is relatively flat, but the landscape surrounding the community is one of glacially shaped hills, upland forest, open space, and agricultural land.

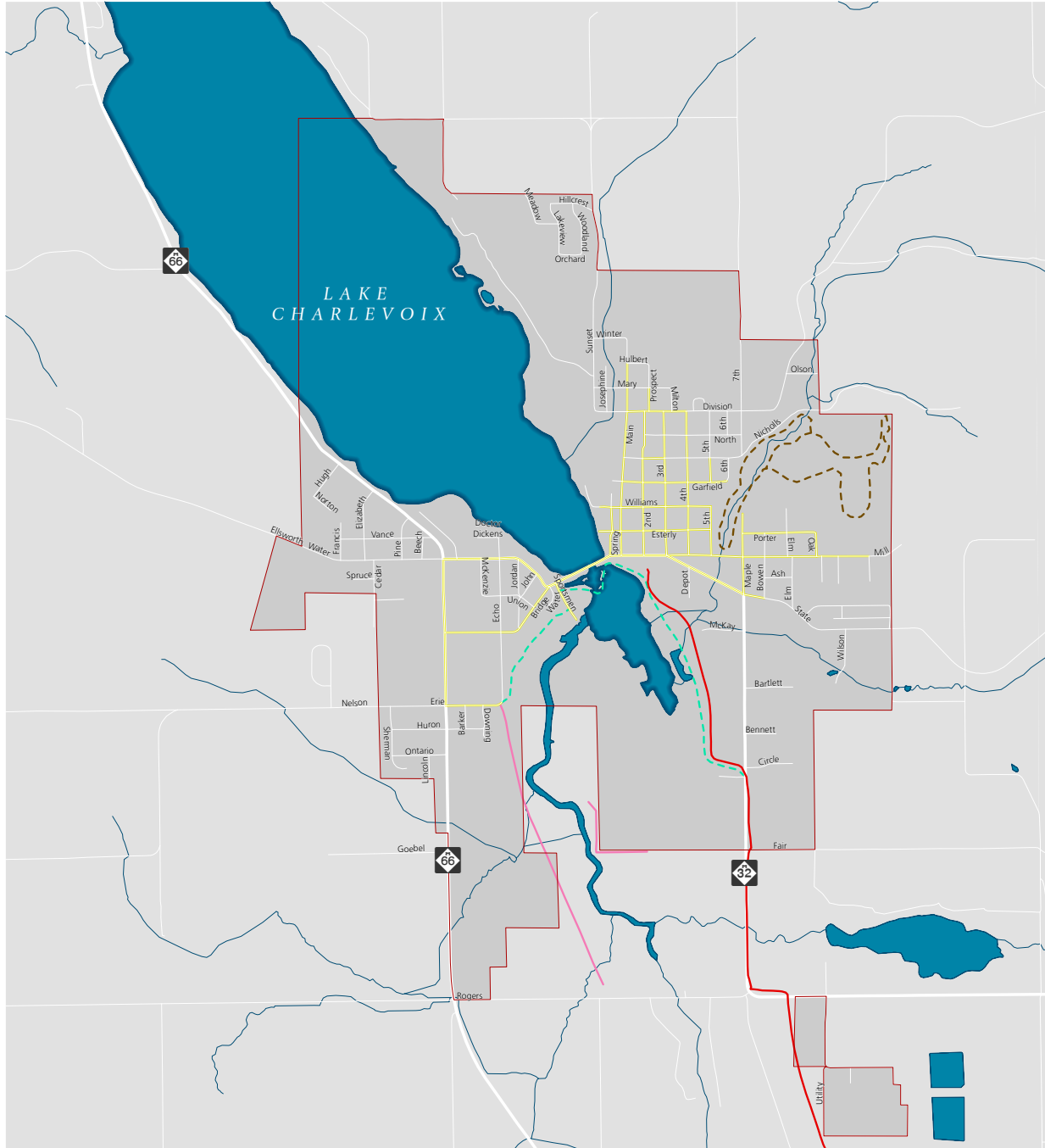
**Transportation**

Throughout East Jordan’s history, its advantageous location for direct access to Lake Charlevoix and

Lake Michigan made it an appealing location for manufacturing. Highways fundamentally altered the way freight moved across the country, making maritime and rail freight hauling less prevalent. Two state roads (M-32 and M-66) and a county road (C-48) are classified as “minor arterials”, which are roads that carry relatively large volumes of long-distance traffic through a community and provide access to and from major commercial establishments.<sup>8,9</sup> These three roads serve to connect East Jordan to neighboring communities like Charlevoix, Ellsworth, and Gaylord. Several other streets in the community, like Main, Sunset, Division, and State, are classified as “major collectors”, carrying lower traffic volumes, and connecting both commercial and residential properties to the larger arterials.<sup>10,11</sup> Most other roads in the community are “local roads” which carry smaller traffic volumes and allow for access primarily to residential properties.<sup>12</sup>






As a more rural area in Northern Michigan, East Jordan residents are heavily reliant on their personal

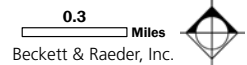
Map 1: Trails and Pathways



## Trails and Pathways

Sources: Michigan Open Data Portal, City of East Jordan

-  Existing Sidewalks
-  Existing Bike Trail
-  Existing Snow Mobile Trail
-  Proposed Pathway
-  Proposed Bike Trail



vehicles. 91.8% of workers used a car, truck, or van to go to work, as compared to 87.1% for the state of Michigan.<sup>13</sup> Mean travel time to work was 19.1 minutes, making it shorter than that of the rest of the state at 24.5 minutes. Access to public transport is extremely limited, with no public transportation programs in the community. The county operates an on-demand ride service, but that service has limited hours and requires at least 24 hours' notice for a reservation.

There are several other means of transportation in East Jordan, mostly used for recreation. The City's Municipal Harbor, directly adjacent to Downtown, allows residents and visitors to access Lake Charlevoix and other communities on the Lake including Boyne City and Charlevoix. Snowmobiling is a popular winter means of transportation. As shown in the map titled "Trails and Pathways", the Jordan Valley Snowmobile Trail travels through the city and runs south and east of the community, along the Jordan River. Another route allows for movement between East Jordan and Charlevoix. East Jordan also has an airport that is primarily used for private flights. No commercial passenger flights are available at the facility.

### Land Use Patterns

Existing land uses in the community are largely public/institutional and residential. There are several large sites of industrial use that have been important to the history of East Jordan, like the former East Jordan Ironworks site. East Jordan has a significant amount of land classified as parks, open space, or conservation. There are several vacant parcels scattered around the City but the Master Plan reflects intended land uses for those sites in the future.

### Natural Features<sup>14</sup>

East Jordan and its surrounding area possess an abundance of unique natural resources and features. Lake Charlevoix is Michigan's third largest inland lake by surface area, connected to Lake Michigan by the Pine River Channel. With over 60 miles of shore, Lake Charlevoix has the longest shoreline of any inland lake. It is also one of the deepest in the state, with a maximum depth of

122 feet. Lake Charlevoix has many recreational uses and provides a tremendous amount of value to the communities situated around it. The city of East Jordan is located at the mouth of the Jordan River, where it flows into the southernmost extent of Lake Charlevoix's South Arm. The Jordan River flows about 25 miles from its headwaters in Antrim County to its mouth, where it empties into Lake Charlevoix. Lake Charlevoix's largest tributary, the Jordan River has a drainage basin of some 100,000 acres. It was the first river to be designated by the State of Michigan into Michigan's Natural River System. The Jordan River Spreads, situated by the river's mouth, comprise over 100 acres of marshlands with high ecological value.

East Jordan is in Lake Charlevoix's watershed, one of the largest in Northern Michigan. A watershed is the geographic area within which all stormwater and groundwater eventually flows via gravity to a large waterbody. The watershed encompasses nearly 332 square miles of area in Antrim, Charlevoix, Emmet, and Otsego counties. Given East Jordan's position at the mouth of the Jordan River, it poses a significant threat to the quality of the watershed due to stormwater runoff from the community's impervious surfaces.

Wetlands help to control flooding and stormwater runoff as well as provide numerous other benefits. Nearly one quarter of the city's land area is wetlands, predominantly of the forested and shrub variety (17%), but with a portion (5%) classified as "emergent". Emergent wetlands are underwater, covered by the river for most of the year, while others remain dry for at least part of the year. Most of the wetlands in East Jordan are situated in the City's south, near Jordan River's mouth and delta area.

Despite being largely developed, East Jordan still has some areas in the city that remain wooded. Tree canopy covers just under one square mile of area. Substantial tree canopies are present in many established residential and park areas within the community. Areas of note are located on East Jordan Public Schools' properties in the central portion of the city, the Jordan River Spreads in the south, and on larger, undeveloped parcels in the northern part of East Jordan.

## Map 2: Regional Features



## Sources

- 1 1870 Census: Index of Questions, United States Census Bureau, [https://www.census.gov/history/www/through\\_the\\_decades/index\\_of\\_questions/1870\\_1.html](https://www.census.gov/history/www/through_the_decades/index_of_questions/1870_1.html)
- 2 United States Census Bureau, Decennial Census 2020, P1
- 3 United States Census Bureau, Decennial Census 2020, P3
- 4 United States Census Bureau, American Community Survey 2021, S0101
- 5 United States Census Bureau, American Community Survey 2021, S0601
- 6 United States Census Bureau, American Community Survey 2016-2021, DP03
- 7 United States Census Bureau, American Community Survey 2021, DP04
- 8 Michigan Department of Transportation, National Functional Classification (NFC) Map <https://www.mcgi.state.mi.us/nfc/>
- 9 Federal Highway Administration (U.S. Department of Transportation), National Functional Classification System
- 10 Michigan Department of Transportation, National Functional Classification (NFC) Map <https://www.mcgi.state.mi.us/nfc/>
- 11 Federal Highway Administration (U.S. Department of Transportation), National Functional Classification System
- 12 Federal Highway Administration (U.S. Department of Transportation), National Functional Classification System
- 13 United States Census Bureau, American Community Survey 2021, DP03
- 14 City of East Jordan, Master Plan, 2020

# Administrative Structure

The City of East Jordan's Park and Recreation system and programs are governed by the city Mayor, City Commission, and City Administrator. Annually, the city's budget is prepared by staff and approved by the City Commission. The City budget for fiscal year 2023-2024 has been approved at \$2,291,781.00. The Parks Director is under the direction of the City Administrator and is responsible for the operation and maintenance of city parks. The parks director is responsible for hiring part-time, seasonal staff—in addition to utilizing the Department of Public Works to assist at park facilities.<sup>1</sup>

## BUDGET & FUNDING

The City of East Jordan's approved Parks and Recreation Department budget for fiscal year 2023/2024 was \$593,183. This budget is intended to serve each of the city's parks and recreation facilities except Elm Pointe, which has its own annual budget of \$99,378. Elm Pointe receives a separate budget because this park has a seasonal manager and offers on-site live-in facilities that must be maintained. The Parks and Recreation

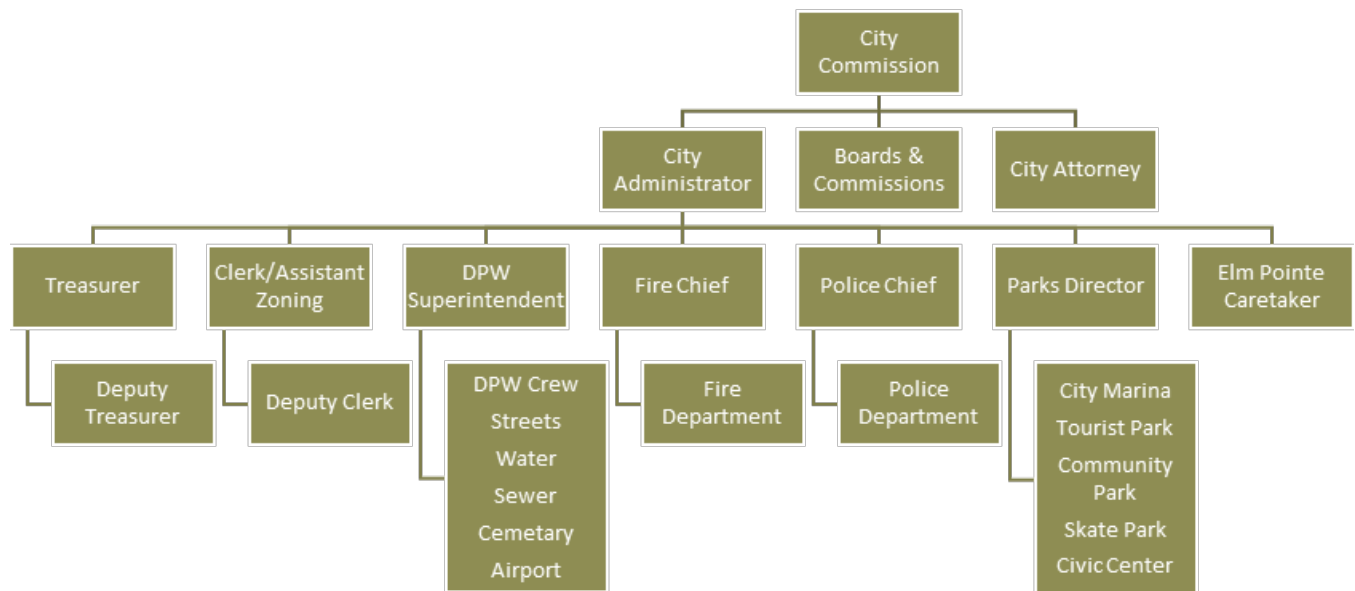
Department budget is supported by East Jordan's General Fund.

The Department of Public Works is also under the supervision of the City Administrator and contributes to the functional operation and maintenance of city parks properties utilizing a team of staff. The Department of Public Works budget for fiscal year 2023/2024 is set at \$66,640.<sup>2</sup>

## PARTNERSHIPS & PROVIDERS

Partnerships play a fundamental role in the well-being of East Jordan's parks and recreational facilities and programs. Additionally, programming for the community relies heavily on local sponsorships and community service organizations. Within East Jordan, special events and public league sports held within the parks are organized by volunteers. Additionally, police, emergency response, and fire protection within the city's parks and recreation facilities are provided by the city. The Parks Director as well as other city staff serve as coordinators for the facilities.<sup>3</sup>

Figure 4: Administrative Structure



**Table 4: General Fund**

General Fund	2023/2024 Budget
<b>Planned Revenue</b>	
Misc. Tax Income	\$9,350.00
Permits	\$4,000.00
Misc.	\$41,000.00
Boat Launch Fee	\$7,000.00
Rentals	\$9,000.00
Grants - Federal	\$67,564.00
Grants - State	
Third Ward Park Grant	\$8,000
Sportsman's Park River Access Upgrades	\$10,000
<b>Total</b>	<b>\$815,914.00</b>
<b>Planned Expenditures</b>	
Recreation/Parks Department	\$593,183.00
Community & Skate Parks Department	\$56,260.00
Elm Pointe Recreation Facility	\$99,378.00
Civic Center Recreational Facility	\$3,400.00
Department of Public Works	\$66,640.00
<b>Total</b>	<b>\$818,861.00</b>

Source: City of East Jordan, Fiscal Year 2023/2024 Adopted Budget

The East Jordan Public School District is a key partner with the City of East Jordan as both organizations work collaboratively to provide recreational opportunities to the community. A variety of recreational opportunities are held at the school campus. While some programs are operated through the East Jordan Public School District, including boys and girls basketball, softball, track/cross-country, girls volleyball, boys football and baseball, and boys and girls soccer, some of its facilities, such as the elementary school playground, are utilized publicly by the citizens of East Jordan during non-school hours.

There are several conservancy-owned properties within the City of East Jordan that serve as undeveloped nature preserves open to the public. The largest property is owned by the Little Traverse Conservancy and is located just east of M-66.

Private and commercial recreational facilities support the City of East Jordan's parks and recreation programming. These properties are open to the public for use and include the Jordan Valley District Library, the Anishinaabe Inter-Council Grounds, Gemini Lanes bowling alley, the Jordan River Arts Center, and the Downtown Historical Museum.

### **GRANT HISTORY**

The city of East Jordan has received four grants from the Michigan Department of Natural Resources for recreation since 1976, totaling \$687,000. These funding opportunities have worked to improve East Jordan's parks and recreational amenities.

**Table 5: Grant History for all Years**

Project Title	Description	Amount
Third Ward Park	Restroom and utilities, Land and Water Conservation Fund signage.	\$8,000
East Jordan Community Park	Development of soccer fields, ball diamonds, barrier-free restrooms, concession stand, lighted parking lot, picnic area, paved bike/pedestrian path, and ¼-mile nature trail at Boswell Recreational Park.	\$369,000
Community Ice Skating Rink	Development of a 152-foot by 100-foot ice rink that will service the residents of East Jordan and area communities. This will be placed on the soccer fields at Community Park, which is located on M32 in East Jordan, MI.	\$300,000
Sportsman’s Park River Access	Development project to renovate the City of East Jordan's 16-acre Sportsman’s Park to improve access to the Jordan River Water Trail. The improvements will include a non-motorized watercraft landing and accessible canoe/kayak launch as well as restrooms, a fishing dock, parking, and walkways.	\$10,000

## Sources

- 1 City of East Jordan Parks and Recreation Plan 2018-2023, pp. 11
- 2 City of East Jordan, Fiscal Year 2023/2024 Adopted Budget
- 3 City of East Jordan Parks and Recreation Plan 2018-2023, pp. 13-15



# Park Inventory

The recreation inventory helps the City of East Jordan prioritize its goals over the duration of the Parks and Recreation plan, by determining what is most urgently needed for the City's parks to be safe, enjoyable, and accessible to people of all ages and abilities. The park's major amenities are listed in the inventory, along with their quantity and condition.

## MDNR PARK CLASSIFICATIONS

The Michigan Department of Natural Resources (MDNR) classifies a park based on the area and

user groups that it serves. The classifications are determined by use, location in relation to other elements in a municipality, and size; these classifications are important for the planning process. The parks are analyzed by the services they provide, each providing a different kind of use. Therefore, if a municipality lacks one of the MDNR's park-identified types, identification of the gaps in parkland can inform the parks and recreation master planning process. The eight park types are detailed in the Table titled "MDNR Park Classification Guidelines".

**Table 6: MDNR Park Classification Guidelines**

Classification	General Description	Location criteria	Size Criteria
Mini Park	Used to address limited, isolated, or unique recreational needs.	Less than ¼ mile in residential setting	2,500 sq ft to 1 acre
Neighborhood Park	Serves as the recreational and social focus of the neighborhood. Focus: informal active and passive recreation.	¼ to ½ mile distance and interrupted by nonresidential roads and other physical barriers	5-10 acres
Community Park	Serves broader purpose than neighborhood park. Focus: meeting community-based recreation needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves two or more neighborhoods and ½ to 3-mile distance	Usually between 30-50 acres
Natural Resource Areas	Lands set aside for preservation of significant natural resources, remnant landscapes, open space, and visual aesthetics/buffering.	Resource availability and opportunity	Variable
Regional / Metropolitan Park	Land set aside for preservation of natural beauty or environmental significance, recreation use or historic or cultural interest use.	Located to serve several communities within 1 hour driving time.	Optimal size is 200+ acres, but size varies based on accommodating the desired uses.
Greenways	Effectively tie park system components together to form a continuous park environment.	Resource availability and opportunity.	Variable.
Special Use	Covers a broad range of parks and recreation facilities oriented toward single-purpose use.	Variable-dependent on specific use.	Variable.
Private Park/ Recreation Facility	Parks and recreation facilities that are privately owned yet contribute to the public park and recreation system.	Variable-dependent on specific use.	Variable.

## UNIVERSAL DESIGN

Universal design is the practice of designing and constructing a space or environment so that it can be understood, accessed, and used to the greatest extent possible by all people, regardless of their age or ability. Everyday examples of universal design include curb cuts, which allow people with wheelchairs, parents with strollers, and cyclists to seamlessly transition between the street and the sidewalk. Universal design has seven principles:

- » Principle 1: Equitable Use. The design is useful and marketable to people with diverse abilities.
- » Principle 2: Flexibility in Use. The design accommodates a wide range of individual preferences and abilities.
- » Principle 3: Simple and Intuitive Use. Use of the design is easy to understand, regardless of the user's experience, knowledge, language skills, or current concentration level.
- » Principle 4: Perceptible Information. The design communicates necessary information that effectively enables its use, regardless of ambient conditions or the user's sensory abilities.
- » Principle 5: Tolerance for Error. The design minimizes the hazards and adverse consequences of accidental or unintended actions.
- » Principle 6: Low Physical Effort. The design can be used effectively, comfortably, and with a minimum of fatigue.
- » Principle 7: Size and Space for Approach and Use. Appropriate size and space are provided for approach, reach, manipulation, and use, regardless of user's body size, posture, or mobility.

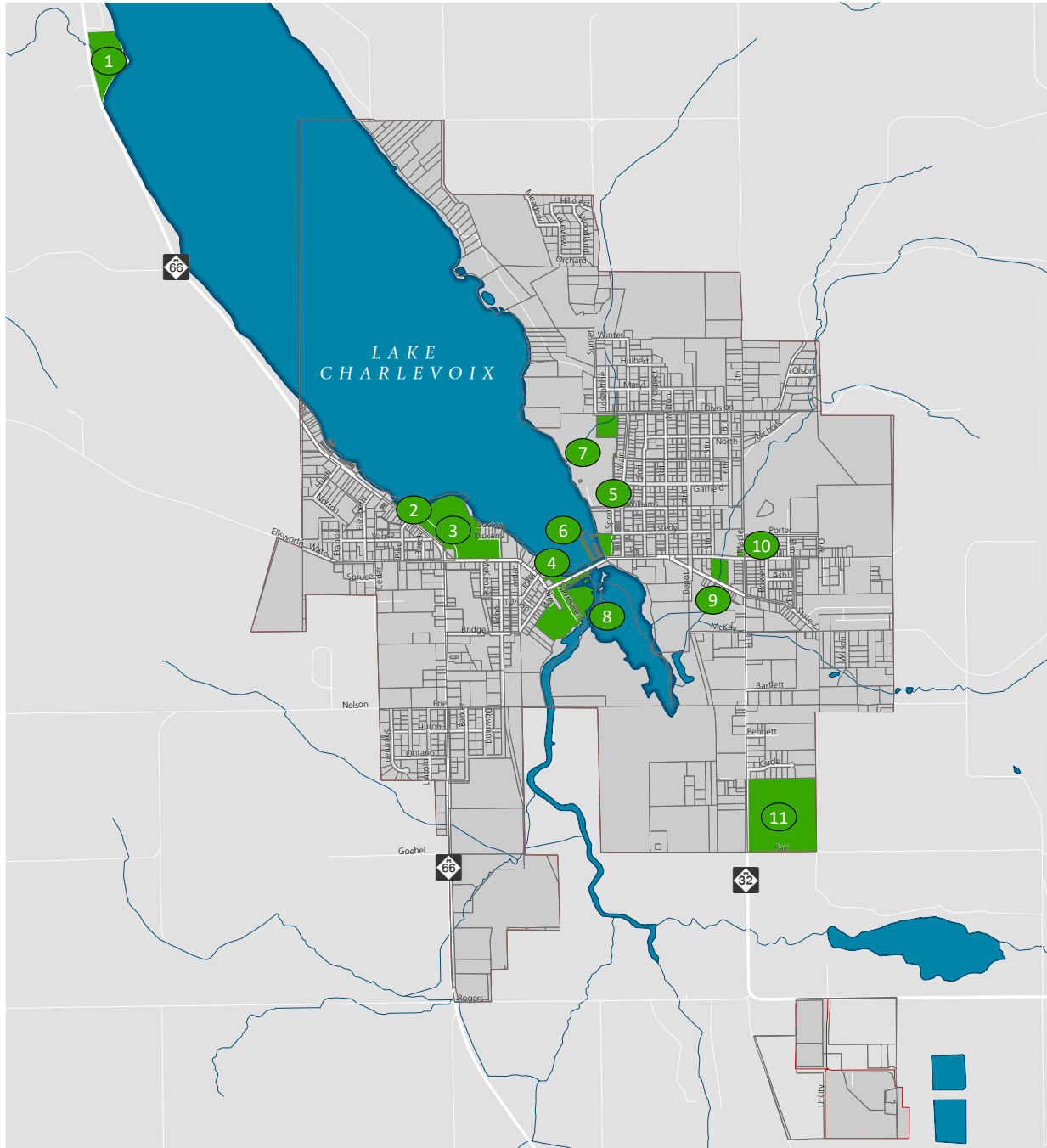


*Walkways in Sportsman Park*



*Boat Launch*

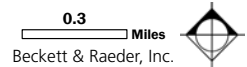
### Map 3: Parks



## Parks

Sources: Michigan Open Data Portal, City of East Jordan

- |                        |                     |
|------------------------|---------------------|
| 1 Elm Pointe Park      | 7 Watson Field Park |
| 2 Tourist Park         | 8 Sportsman's Park  |
| 3 Murphy Park          | 9 Pickleball Courts |
| 4 Boat Launch          | 10 Mill St Park     |
| 5 Gar Park             | 11 Community Park   |
| 6 Marina/Memorial Park |                     |



Beckett & Raeder, Inc.

## Mill Street Park – Mini Park

601 Mill Street, East Jordan, MI

Mill Street Park sits on 0.4 acres of land in the northwest corner of Mill and Maple Streets. Mill Street Park offers a play area with playground equipment including a slide, seesaw, merry-go-round, and climbing gym. Other park amenities include an open grass area, picnic tables, restroom facilities, and a gravel parking area. Mill Street Park is the trailhead for a mountain bike trail along the Brown Creek.

Acreage: 0.4 Acres

Accessibility Rating: 1



Playground

*Ideas for Improvement: Offer ADA compliant accessibility in playground, tables, bathrooms, better signage and access to Brown’s Creek Trail.*

### Park and Recreation Facilities

Type	Quantity	Condition
Playground	1	Fair
Open Space	1	Fair

## Gar Park – Mini Park (Under Construction)

1787 M-66, East Jordan, MI

The Grand Army of the Republic (GAR) Park is a 0.2 acre mini-park located at the northeast corner of Main and 2nd Street in downtown East Jordan. The park includes a small gazebo, benches, a flagpole, and a lawn area. Additionally, GAR Park features a memorial marker that honors veterans of the Civil War.

Acreage: 0.2 Acres

Accessibility Rating: 1



Gazebo

*Ideas for Improvement: Offer accessible amenities including benches and ADA compliant signage.*

### Park and Recreation Facilities

Type	Quantity	Condition
Picnic Shelter	1	Good

# Elm Pointe – Neighborhood Park

1787 M-66, East Jordan, MI

Elm Pointe sits on approximately 11 acres of land located 1.4 miles northwest of the City boundary. The park has scenic frontage on the South Arm of Lake Charlevoix. Elm Pointe is most often used for passive recreational activities including picnicking and swimming. Park amenities include a paved parking area, restrooms, grills, and picnic tables. There is a caretaker’s house, a Michigan Historic Site, and a museum located on the property. The Monroe Creek runs through the park before it meets and empties into Lake Charlevoix. Elm Pointe is often rented for private events such as weddings, family reunions, and graduation parties.

**Acreage: 11.1 Acres**

**Accessibility Rating: 2**



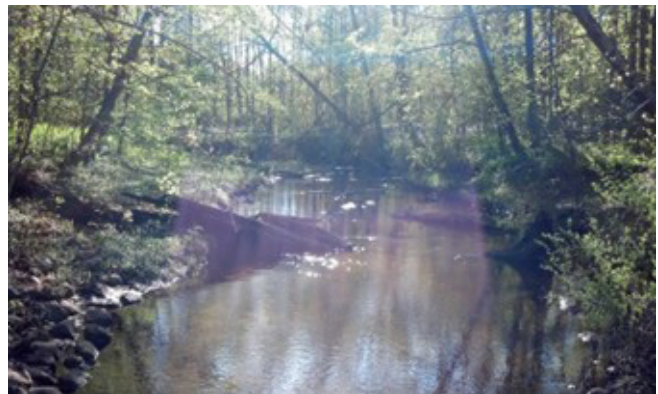
Caretaker’s House (Michigan Historic Site)

Park and Recreation Facilities		
Type	Quantity	Condition
Nature Walk	1	Good
Signage	1	Good
Parking – 2 BF spots	2	Good
Accessible Picnic Tables	2	Good
Volleyball net	1	Fair
Parking lot	1	Fair
Benches	4	Good



Nature Walk

*Ideas for Improvement: Improve accessibility to park amenities and provide more signage.*



# East Jordan Community Park – Community Park

805 Maple Street, East Jordan, MI

The largest park in East Jordan, Community Park is a staple in the City. Located on the east side of M-32, the park spans nearly 40 acres. Community Park is primarily used for active team sports and features three (3) irrigated and fenced soccer fields, four (4) regulation-size baseball/softball fields, a playground area, and a disc golf course. Additional amenities in Community Park include a 250-car paved and gravel parking lot, concessions, a heated bathroom facility, a sledding hill, walking trails, and a picnic area. The park is frequented by large groups, but accessibility can be improved.

**Acreage: 39.8 Acres**

**Accessibility Rating: 2**



Park Signage

Park and Recreation Facilities		
Type	Quantity	Condition
Green space	1	Good
Parking lot	1	Fair
Disc Golf course	1	Fair
BF Parking Spots	4	Good
Soccer Field	1	Good
BF Parking Spots	3	Fair
Playground	1	Good
Baseball/Softball Field	4	Excellent
Signage	3	Good



Baseball/ Softball Fields

*Ideas for Improvement: Update ADA compliance for sidewalks, disc golf course, and playground.*



Soccer Field



Walking Trails

# Tourist Park/Murphy Field – Community Park & Special Use Park

1218 North Lake Street, East Jordan, MI

Tourist Park is a 26.4-acre special use and community park located along the intersection of M-32 and M-66. The park features frontage on Lake Charlevoix and is a popular destination for residents and tourists alike, offering a campground and beach. Tourist Park also offers a small craft marina. The Tourist Park campgrounds include 87 modern and rustic campsites for tents and RVs. Each site has access to full hookup facilities including water, sewer, electricity, and cable. The RV sites are popular and often have a waitlist, and the campground as a whole is used year-round with snowmobilers taking advantage of the park in the winter. In addition to the campground, beach, and marina, Tourist Park offers a beach volleyball court, pavilion, playground equipment, a fenced-in toddler play area, and a beach clubhouse. The clubhouse is available for rent during non-winter months and provides electricity, water, cooking facilities, and a fireplace.

Murphy Field and the Softball Field is a 7.6-acre field complex located on the southern edge of the Tourist Park complex. The park offers an adult softball field, a little league field, two (2) full-sized basketball courts, and two (2) tennis courts. Additionally, recreation facilities include a playground area, press box, restrooms, informal gravel parking lot, and limited open green space.

**Acreage: 26.4 Acres**

**Accessibility Rating: 2**



Marina

Park and Recreation Facilities		
Type	Quantity	Condition
Swimming Beach	1	Good
Pavilion	1	Fair
Signage	1	Good
Playground	1	Good
Parking Lot	1	Excellent
Signage	1	Good
Boat Launch	1	Excellent
Basketball Courts	2	Good
Baseball Field	2	Fair
Tennis/Pickleball Courts	2	Good
Horseshoes Court	1	Fair
Restrooms	1	Fair
Laundry Facility	1	Fair

*Ideas for Improvement: Improve ADA compliant accessibility connecting amenities including the boat launch, parking spaces, and recreation fields. Update equipment at the baseball/little league fields, updated bathrooms, dog access*



Playground

## Pickleball Courts (formerly Centennial Skate Park) – Special Use Park

402 East Maple Street, East Jordan, MI

This park is located north of State Street and east of Downtown East Jordan. The 2.7-acre park was originally developed by Rotary Charities, but the City of East Jordan agreed to provide maintenance and upkeep. The skate park will be removed and replaced with additional Pickleball Courts in 2024. Centennial Skate Park is open for use seasonally in the spring through the fall and includes fifteen (15) parking spaces, a barrier-free drinking fountain, and electrical conduits for lighting. After the update is complete there will be six Pickleball Courts.

**Acreage: 2.7 Acres**

**Accessibility Rating: 1**

### Park and Recreation Facilities

Type	Quantity	Condition
Parking Lot	1	Good
Water Fountain	2	Good
Skate Park	1	Fair

*Ideas for Improvement: Update equipment, improve lawn maintenance, increase accessibility, and provide signage.*



Tennis Courts

# Marina/Memorial Park – Special Use Park

100 Spring Street, East Jordan, MI

The City Marina/Memorial Park is located north of M-32 on the eastern bank of Lake Charlevoix in downtown East Jordan. The Marina includes a 3.2-acre special-use park that provides specialized facilities including a 60-slip public marina, a shower facility, a lakefront walkway, a band shell, accessible restrooms, a paved parking area, and picnic facilities. In 2017, the East Jordan and Southern Locomotive No. 6 was relocated from Memorial Park to Sportsman’s Park. The space in Memorial Park has since been utilized for year-round activities including an ice rink in the winter.

**Acreage: 3.2 Acres**

**Accessibility Rating: 2**



Jordan Art Walk Signage

Park and Recreation Facilities		
Type	Quantity	Condition
Picnic Tables	7	Good
Shuffle Board Court	1	Good
Water Fountain	1	Excellent
Restroom – Boats	1	Good
Restroom - Public	1	Fair
Bike Rack	1	Fair
Pavilion	1	Good



Marina

*Ideas for Improvement: Develop pathway linking accessible parking to park.*



Picnic area.

# EAST JORDAN CITY MARINA RECREATION PLAN

## FACILITY NAME AND LOCATION

East Jordan City Marina is located on the South Arm of Lake Charlevoix, Michigan and is owned and operated by the City of East Jordan. The community is a quiet, quaint, and relaxed Northern Michigan community for residents and tourists to meet and greet. Summer brings a large gathering of vacationers for many activities associated with the beautiful waters of the Jordan River as well as Lake Charlevoix, which provides access to Lake Michigan via the City of Charlevoix's channel. There are a variety of shops, eateries, and museums within walking distance of the harbor. The Freedom Festival, 4th of July party, and the South Arm Classics Boat and Car show are annual festivals that require additional harbor slips and main street parking accommodations.

## FACILITY INFORMATION

The marina has 63 slips, both fixed and floating, with the dockage, main marina pier, boater comfort station building, and other major components being constructed in 1986. Power and water are available at each slip along with free WiFi internet service. The marina provides 31 slips for seasonal boaters and 32 slips for transient boaters, along with private boater's restrooms and shower facilities in addition to available public restrooms. Full service diesel and premium non-ethanol fuel service, sanitary pump-out stations, and bagged ice are also available. Shopping boaters are welcome in the harbor for free two-hour parking, with most of their slips located broadside on the outer pier. There is a bandshell and large open space in Memorial Park which is adjacent to the harbor. Thursday and Friday night music is provided here free for everyone's entertainment.

Current marina slip mix, sizing, and quantity have been evaluated for both seasonal and transient slips. Recent boater use trends, vessel types, and anticipated future demands considered, it was determined that the current layout and slip mix maximizes the harbor's usable area generating the greatest number and mix of boater desired slip sizes. As of the 2024, a current wait-list exists for seasonal slips in the harbor with 65 waiting vessels, of which 72% have a vessel length of 30' or less. Demand for smaller size slips exist, though the marina basin has no room for expansion due to physical limits of shoreline, Jordan River outflow, and service pier which is integral in protecting the basin from northerly Lake Charlevoix wave action.



Site development and facility enhancements occurring in the last 10 years include:

- 2017: Replaced floating dock galvanized bottom sheet steel for portions of east main pier, 4 of the 30' docks, and 4 of the 45' docks
- 2019: 50-amp service was added to 5, 60 foot slips
- 2022: West floating pier gangway replacement, replace 50' section of floating main pier
- 2022: Outer pier railing section along new pedestrian route and on-dock security gates
- 2024: New diesel and regular fuel dispensers and hose reels
- 2024: Memorial Park Social District Project - Boater comfort station building exterior facade refurbishment, new covered seating area building addition, and park site improvements including ADA marina parking and accessible sidewalk route.

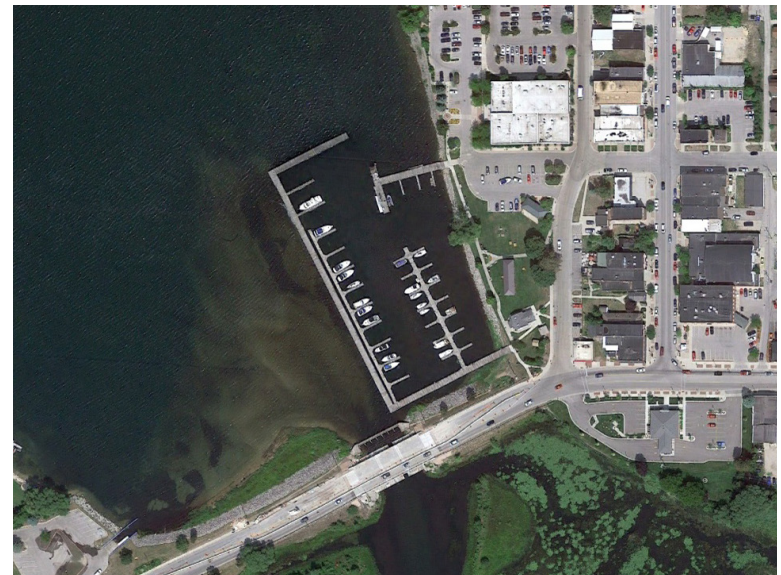
## **ADA ACCESSIBILITY**

The upland marina facilities are ADA accessible, including parking, restrooms, and showers. Access to the marina dockage and absence of accessible slips are the two biggest ADA items to address, while the outer pier and service pier decking should be replaced to eliminate the ununiform surfaces that are created by weathered board checking, cracking, and warping. New dockage gangway access should be provided to meet ADA requirements in all water levels, and a minimum of 3 ADA slips should be provided given the size of the facility. Any new upgrades and remaining existing components should be reviewed with compliance to current ADA standards and upgraded as appropriate.

## **SITE DEVELOPMENT PLANS**

Immediate improvements to marina dockage, gangway access, and dock utilities are needed to protect the integrity and function of the marina system, operations, and safety of the boaters. Immediate improvements include but are not limited to replacement of the floating dock system due to degradation of materials and accessibility concerns. Dock and upland utility electric and water upgrades should occur to ensure compliance with current codes.

In addition to floating dock and utility upgrades, there are other phased improvements planned for the marina facility including critical maintenance dredging, service pier improvements, potential sheet pile silt wall, and outer fixed pier refurbishment including redecking, pier supported utility upgrades, and fixed slip reconstruction.





## **MARKETING, EVENTS, AND PARTNERSHIPS**

The East Jordan City Marina and adjacent Memorial Park are the centerpieces of the City's waterfront and play host to several events throughout the year including:

Freedom Festival – Late June

South Arm Classic Car and Boat Show – Early July

4th of July Party – Early July

Music in the Park Concert Series – Early June – Early August

The marina itself and seasonal events are promoted by the East Jordan Area Chamber of Commerce and the City of East Jordan. Information on the marina facility and area attractions are found on each of the Chamber and City websites and Facebook pages. The City Marina also has its own Facebook page to inform on current conditions, marina updates and slip availability. The Marina is listed in the MDNR Harbor Guide and reservations for the marina can be made through the MDNR's State Park and Harbor Reservations website. In addition to the local and state partnerships, the City Marina has recently re-certified their Clean Marina status. This certification is gained by achieving certain environmentally sustainable standards for marina facility components, operation and maintenance. The Clean marina status is an excellent marketing tool for the marina and an attractive facility attribute for environmentally conscious boaters.

## **DREDGING**

The marina has historically been impacted by silt deposition from the nearby Jordan River and mainly affects the west outer pier area and adjacent floating docks. This issue was partially remediated by the installation of a continuous steel sheet pile wall section along the pier closest to the river mouth. This was installed in late 2014 and prior to that regular maintenance dredging had occurred about every 6-10 years. The last instance of marina dredging occurred in 2012 where 6,300 cubic yards of material was hydraulically dredged, dewatered at the City-owned Tourist Park, and disposed of at the City-owned municipal transfer station, all at a cost of approximately \$196,000.

Since then, the dredging needs for the harbor have reduced, though the remaining timber pile portions of the wall still allow for sediment to enter the marina at varying rates depending on lake water levels. The remaining marina basin offers adequate depths of LWD -3.5/4' at the east 30' slips, and LWD -5'+ at the service pier, 40' slip fairway, and larger west slips in areas where sedimentation does not exist. These depths have not proposed problems for the mostly motored boats, even in low water conditions.

Current immediate dredging needs exist for the harbor. Due to low Lake Charlevoix water conditions, the Jordan River outflow becomes more concentrated along the outer fixed pier, increasingly pushing sediment through the timber pile wave screen wall sections. As of March 2025, significant basin sedimentation was observed nearest to the river mouth, rendering multiple 40' slips unusable as intended and potentially causing floating piers to bottom out. It is anticipated that approximately 1,200-1,500 cubic

yards of material could be dredged to remove sedimentation in this area, and another 3,500 cubic yards to achieve full LWD -6 depths at the west 40' & 60' slips and fairway, and full LWD -4 at the east 30' slips and fairway.

Future dredging needs for the harbor are unknown due to the relationship to low water levels and associated sedimentation. The introduction of a full length sheet pile silt wall would all but eliminate future dredging needs at the harbor. As of now, the City's transfer station will accept several rounds of dredge disposal, though if a long-term maintenance dredging is required, other properties such as larger City park land or the City airport parcel should be considered for receiving dredge material disposals.

### **ANNUAL MAINTENANCE SCHEDULE**

FACILITY MAINTENANCE AND OPERATION ..... Costs: \$12,900  
 SUPPLY, TOOLS, AND EQUIPMENT..... Costs: \$8,100  
 UTILITIES, TAXES, AND AQUATIC VEGETATION CONTROL ..... Costs: \$12,000

### **MINOR AND SMALL SCALE INFRASTRUCTURE REPLACEMENT SCHEDULE**

<b>YEAR</b>	<b>ACTION</b>	<b>ESTIMATED COST</b>
2025-2029	FIXED PIER AND FLOATING DOCKS: DECKING SPOT REPAIRS (AS NEEDED)	\$ 1,500
2025-2029	FIXED PIER AND FLOATING DOCKS: TIMBER FENDERING AND MOORING REPAIRS (AS NEEDED)	\$ 1,500
2025	BOATERS COMFORT BUILDING, BOATERS RESTROOMS AND SHOWERS MINOR UPGRADES	\$ 4,000

### **LARGE-SCALE MAINTENANCE AND REPLACEMENT SCHEDULE**

<b>YEAR</b>	<b>ACTION</b>	<b>ESTIMATED COST</b>
2026	COMPLETE FLOATING DOCK AND UTILITY REPLACEMENT (PHASE 1 & 2)	\$ 1,865,000
2025/2026	MAINTENANCE DREDGING	\$ 270,000
2027/2028	SERVICE PIER IMPROVEMENTS (PHASE 3)	\$ 515,000
2026-2029	SHEET PILE SILT WALL	\$ 765,000
2027-2029	FIXED OUTER PIER REDECKING, UTILITIES, AND SLIPS	\$ 540,000

\* PROJECT CONSTRUCTION, SEQUENCING AND TIMING DEPENDENT ON PERMITTING AND AVAILABILITY OF LOCAL, STATE AND FEDERAL FUNDING

# Sportsman Park – Special Use Park

85 Bridge Street, City of East Jordan, MI

Located south of M-32, Sportsman’s Park lies along the Jordan River. The park is 16.2 acres of mainly undeveloped natural land and wetlands. Sportsman’s Park also features a developed portion, offering a lighted boardwalk and viewing platform that can be used for fishing. The Park also offers a gazebo, paved parking lot, sidewalks, and restroom facilities. Seasonally, the parking lot area is also used for weekend farmer’s market activities seasonally. Sportsman’s Park is a pillar in the community thanks to the park’s location and natural scenery. The transfer of the historic East Jordan and Southern Locomotive no. 6 from Memorial Park to Sportsman’s Park provided the locomotive with a much more prominent location for residents and visitors to view.

**Acreage: 16.2 Acres**

**Accessibility Rating: 2**

Park and Recreation Facilities		
Type	Quantity	Condition
Parking Lot	1	Good
Restrooms	1	Fair
Art Walk	1	Good
Fishing Dock	1	Fair
Signage	1	Good
Pavilion	1	Good



*Fishing Pond Signage*

*Ideas for Improvement: Add a cover for the locomotive to protect from weather.*



*Fishing Dock*

## PRIVATE/COMMERCIAL RECREATION FACILITIES

### Little Traverse Conservancy

The Little Traverse Conservancy owns 206 acres of combined land along M-66 in southern East Bay Township. The Rogers Family Preserve is the largest of the properties, totaling 154 acres of land. As a whole, the collective preserve features two (2) miles of frontage on the Jordan River and many diverse habitats including conifer swamps to upland savannahs. The preserves also offer two parking areas as well as a 1.5-mile trail system at the Rogers Family Preserve.<sup>1</sup>

## REGIONAL RECREATION FACILITIES<sup>2</sup>

### Raven Hill Discovery Center

The Raven Hill Discovery Center is a children’s activity area featuring animals, hiking trails, and a museum that is open to the public for use seasonally. The center is located 4 miles east of East Jordan in Wilson Township.

### Whiting County Park

Whiting County Park is an 118-acre property located in Eveline Township. Featuring frontage on Lake Charlevoix, Whiting County Park boasts 50 campsites, a swimming beach, and a boat launch. Additional recreation opportunities include a ball field, community buildings, pavilions, and picnic facilities.

### Thumb Lake County Park

Thumb Lake County Park is a 10-acre site that features over 1,500 feet of frontage on Thumb Lake. The park is a popular swimming destination used by residents and visitors and a variety of improvements have been made to the park to accommodate the traffic.

### Porter Creek County Park

Porter Creek is a 100-acre County-owned Park located just north of East Jordan in Wilson Township. The untouched land is home to a mixture of wetlands and wooded uplands.

### Little Traverse Wheelway

The Little Traverse Wheelway is a non-motorized

trail system that opened to the public in 2002. The system begins at the corner of Waller Road and US-31 in Charlevoix Township, and the trail system stretches 7.5 miles to the Emmet County line. The Emmet County portion of the trail extends through Petoskey and ends near Harbor Springs. The Little Traverse Wheelway is frequented by bicyclists, rollerbladers, and walkers during the warmer months and cross-country skiers during the winter.

### Fisherman’s Island State Park

Fisherman’s Island State Park is a 2,678-acre State owned park located northwest of East Jordan. The park features picnic areas and 90 rustic campsites along the Lake Michigan shoreline. Recreational activities in the park include swimming, hunting, fishing, and hiking.

### Young State Park

Young State Park is a 563-acre facility located on the north shore of Lake Charlevoix near Boyne City. The park offers 293 modern campsites with electricity, flush toilets, showers, and a sanitation station. Young State Park is a popular destination for swimming, fishing, hiking, and cross-country skiing. Furthermore, the park features picnic facilities, playground equipment, a swimming beach, and a beach clubhouse.

### Jordan River Valley and State Forest

The Jordan River Valley is a scenic river protected under the State of Michigan’s Natural Rivers Act of 1972. The Valley boasts over 18 miles of footpaths which includes habitats for a plethora of wildlife species.



*East Jordan Municipal Harbor*

## Sources

- 1 Land Trust, Little Traverse Conservancy, Rodgers Family/Dressel/Jordan River Preserve Complex, | <https://landtrust.org/explore/rogers-family-dressel-jordan-river-preserve-complex>
- 2 City of East Jordan Parks and Recreation Master Plan, <https://cms5.revize.com/revize/eastjordan/Document%20Center/Department/Parks%20&%20Recreation/East-Jordan-Rec-Plan-2018.pdf>



# Planning Process

The City of East Jordan revises its Parks and Recreation Plan every five years to conduct an updated assessment of its recreation inventory and to re-prioritize recreation projects based on need and public input. Community engagement provides critical information during this process as various stakeholder groups, city residents, and users of parks and recreational facilities share insights and preferences about the future of the parks system.

The community engagement strategy for the updated parks and recreation plan included a community open house, hosted on May 31st, 2023. The open house featured six sticky note activity boards where residents and stakeholders could provide their input on what is liked and what is needed at Mill Street Park, Tourist Park & Murphy Field, and Watson Park. The boards also featured a Community Input section that offered community members the chance to provide insight on what types of recreational activities are missing within the city.

Additionally, a Parks and Recreation Survey was offered both online and through print copies to provide residents the opportunity to answer more specific questions about the types of recreational opportunities offered in the city and the perception of the city's parks. The survey collected 57 responses and was open for 6 weeks in May and June 2023.

A final draft plan was approved for distribution by the City Commission, and the 30-day public review period began on December 13, 2023. After the 30-day public review period concluded, the East Jordan Parks and Recreation Committee voted to approve the plan the plan for City Commission Approval on February 5, 2024. The Parks and Recreation Plan came before the City Commission on April 16, 2024. A public hearing was held at this meeting and advertised in the Charlevoix County News. Following the public hearing, the plan was adopted by the East Jordan City Commission on April 16, 2024.

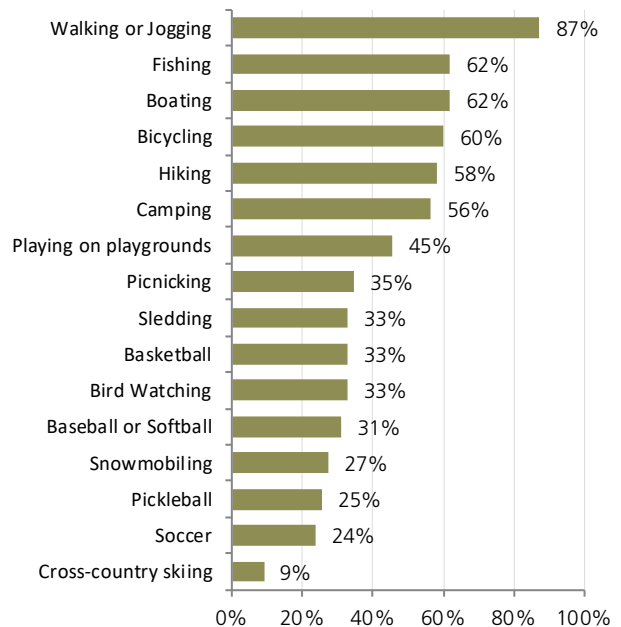
A summary of the community survey results and the community open house is highlighted on the following pages.

## COMMUNITY SURVEY SUMMARY

*Question 1: What type of recreational activities do you and the members of your household enjoy? (Select all that apply)*

Most survey respondents selected Walking or Jogging (87% or 48 responses). Other popular activities included Fishing (62% or 34 responses), Boating (62% or 34 responses), Bicycling (60% or 33 responses), Hiking (58% or 32 responses) and Camping (56% or 31 responses). The least popular activities were Cross-Country skiing (9% or 5 responses), Soccer (24% or 13 responses), Pickleball (25% or 15 responses). Activities written multiple times in the 'other' category included Disc Golf (2), Tennis (2), and Kayaking (3).

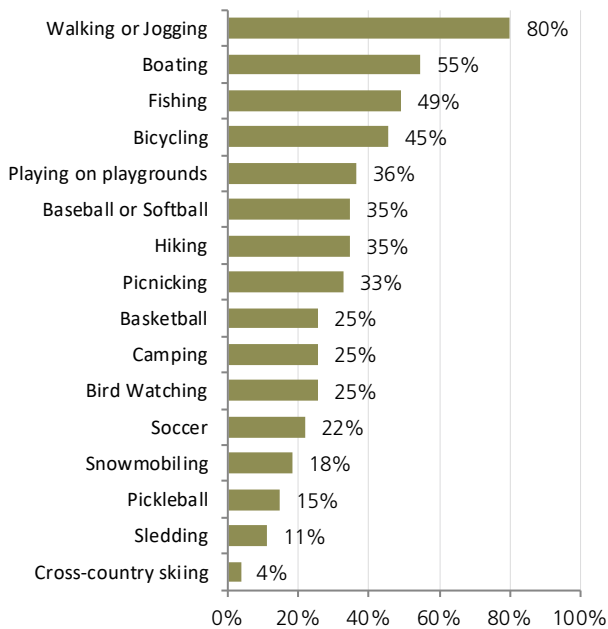
Figure 5: Preferred Recreational Opportunities by Household



*Question 2: Which of the following activities do you participate in, within the City of East Jordan? (Select all that apply)*

Like the previous question, most respondents selected Walking or Jogging (80% or 44 responses) as an activity they participate in. Other popular activities within the City were Boating (55% or 30 responses), Fishing (49% or 27 responses) and Bicycling (45% or 25 responses). The least popular activities were Cross-country skiing (4% or 2 responses), Sledding (11% or 6 responses), Pickleball (15% or 8 responses), and snowmobiling (18% or 10 responses). In the 'other' category, kayaking was mentioned twice. The gap between what activities people enjoy and what they actually participate in within the City is most likely a consequence of access, the presence of, or opportunities to participate in certain activities. For example, Camping was a popular answer (56% or 31 responses) for activities people enjoy but only 25% (14 responses) included it as an activity they participated in within East Jordan.

**Figure 6: Personal Preference in Recreation Options**



*Question 3: How often have you visited the following facilities in the past 12 months?*

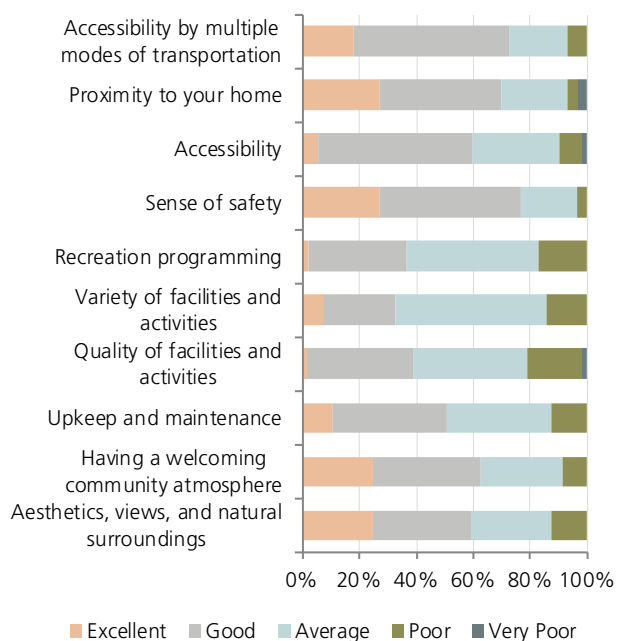
Memorial Park and the City Marina were the most frequently visited facilities on a weekly basis (31% or 17 responses) according to respondents. GAR Park was the least visited on a weekly basis (4% or

2 responses) and 17% of or 9 respondents did not know of this facility. Elm Pointe was visited a few times a year by 49% (27) of respondents, the most of any facility, followed closely by Sportsman's Park (48% or 27), Tourist park/Murphy Field Complex (44% or 25), and Memorial Park/City Marina (44% or 24). Parks and facilities many respondents had never visited but had heard of were Rotary Centennial Park (former 'Skate Park') (57% or 32), Mill Street Park (45% or 24), and Watson Field Park (43% 23). 21% of or 11 Survey respondents had not heard of Mill Street Park.

*Question 4: What type of recreation activities would you like to see increased in the City of East Jordan? (Select all that apply)*

The two most popular activities respondents selected as ones that should be increased in the city were Hiking (56% or 32 responses) and Biking (53% or 30 responses). Other popular answers included Sailing/Boating/Kayaking (44% or 25 responses), Swimming (42% or 24 responses), and youth athletics (37% or 21). The least desired activities were Horseback riding (11% or 6), Cross country skiing (12% or 7), and Disc Golf (16%, or 9). The 'other' category had 12 answers, with a few coming up more than once: skateboarding (2), a splash pad (2), and a variety of winter activities like skiing, sledding, snowmobiling, or snowshoeing (5).

**Figure 7: Perceptions of City Recreation Offerings**



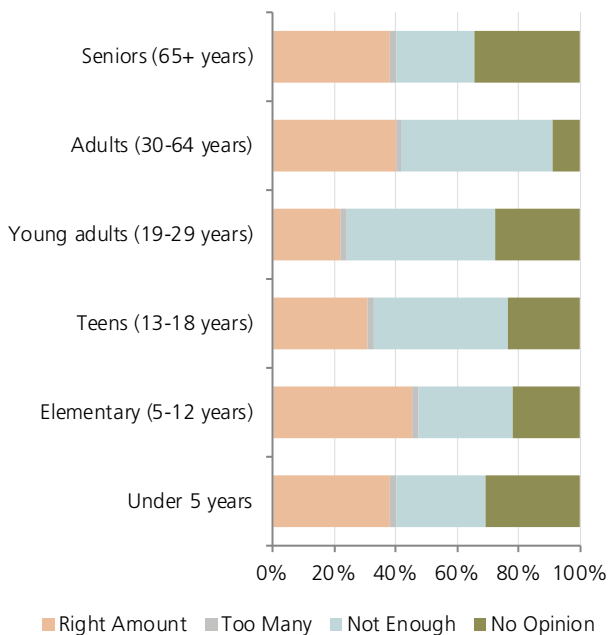
*Question 5: Please rate East Jordan's current parks and recreation offerings, based on your own experience, with regard to the following:*

Most answers indicated a favorable opinion of East Jordan's offerings, with the majority rating facilities as 'good'. However, three elements had 'average' as the most popular answer: quality of facilities and activities, variety of facilities and activities, and recreational programming (athletic leagues, events, etc). 22 respondents (40%) ranked maintenance and upkeep as 'good'. 30 respondents (55%) rated ability to access parks by multiple modes of transportation as 'good'.

*Question 6: Please rate the availability of recreational facilities (athletic fields, play area etc.) for the following age groups.*

When asked to rate the availability of recreational facilities for particular age groups, many answered that there were enough facilities for children 12 and under, or that they did not have an opinion. Many also thought that there were not enough facilities for teens, young adults, or adults. Facilities geared toward seniors received mixed ratings. Each category only received one rating of too many facilities. When asked about availability of facilities for adults ages 30 to 64, only five respondents said they had no opinion, while all other age

**Figure 8: Availability of Recreational Facilities**



categories had at least 12 respondents answering, 'no opinion'. Seniors (65+ years) had the most respondents say they had 'no opinion' with 19 (35%) indicating that option.

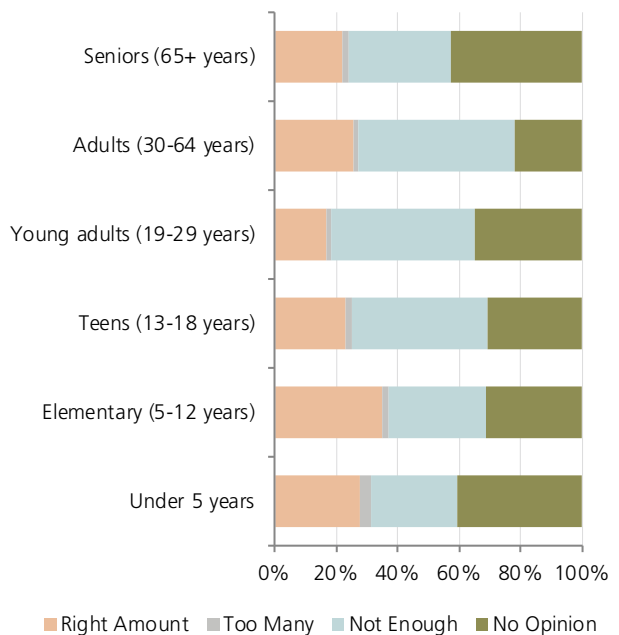
*Question 7: What type(s) of recreation facilities would you like to see increased in East Jordan? (Select all that apply)*

Most respondents (67% or 38 responses) indicated they wanted more nonmotorized trails. The next most popular facility types concerned water; water access (53% or 30) and water trails (51% or 29). The 'other' category yielded 3 requests for a splash pad, indoor racket sport facilities like tennis and racquetball, and sledding facilities. Only 14 respondents (25%) indicated that they wanted more playgrounds. 18 respondents (32%) indicated they wanted more organized sports courts.

*Question 8: Please rate the availability of recreational programs (athletic leagues, events etc.) for the following age groups.*

When asked about the availability of recreational programs for particular age groups, 28 respondents (51%) answered there were not enough programs for adults (30-64 years), 25 (46%) answered there were not enough programs for young adults (19-29 years), and 23 (44%) answered there were not

**Figure 9: Availability of Recreational Programs**



enough programs for teens (13-18 years). 22 and 23 people (41% and 43%) answered they had no opinion on the availability of programs for the under 5 years category and the senior category respectively. These answers track closely to those provided for question 6.

*Question 9: To what degree do you agree with the following statement: 'Non-motorized trails (walking trails, biking trails, bike lanes) in East Jordan should be expanded'.*

There is a lot of support for the expansion of non-motorized trails in East Jordan. 30 respondents (53%) answered they strongly agreed with this sentiment. 19 (33%) said they agreed with the sentiment. 3 respondents (5%) indicated that they neither agreed nor disagreed with the idea, while 5 (9%) said they disagreed. No respondents indicated that they strongly disagreed.

*Question 10: Regarding the expansion of non-motorized trails in East Jordan, which parks, areas, and surrounding townships would you prioritize to be connected first?*

Residents identified a need for trail systems throughout the city that connect for increased accessibility and flow. Furthermore, there is a desire for trail connections from park to park, such as Sportsman's Park to Tourist Park. Additionally, some responses indicated a desire for connecting trails to surrounding townships, like Boyne City and Wilson Township.

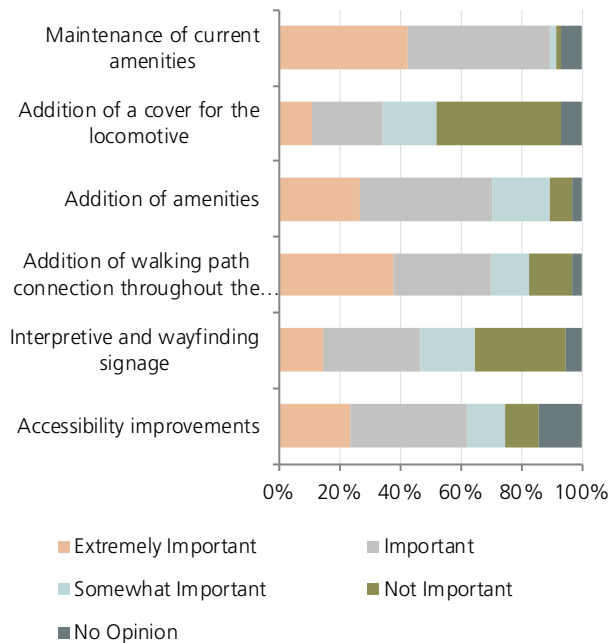
*Question 11: Following the closure of the East Jordan Civic Center, where do you envision a gathering facility for community groups to use? (Select all that apply)*

When asked about where a gathering facility for community groups would be located following the closure of the Civic Center, the facilities with the most support were Memorial Park/City Marina (20 respondents or 36%) or Community Park (19 respondents or 34%). Only one respondent indicated that Watson Field Park could be this facility while 7 respondents (or 13%) said they did not think there was a need for this facility. Suggested places included rebuilding where the civic center was located previously, transfer station, library, schools, or somewhere downtown.

*Question 12: Please rank the importance of improvements you would like to see at Sportsman's Park.*

Maintenance of current amenities was a high priority for most respondents. Extremely important (24 respondents or 42%) or 'Important' (27 respondents or 47%) accounted for most of the responses to maintenance of current amenities. When asked about the addition of a cover for the locomotive, 23 respondents (41%) said it was not important, while 13 (23%) said it was important. Addition of walking path connections throughout the park was rated as extremely important by 21 respondents (38%) and important by 18 respondents (32%).

**Figure 10: Improvements at Sportsman's Park**

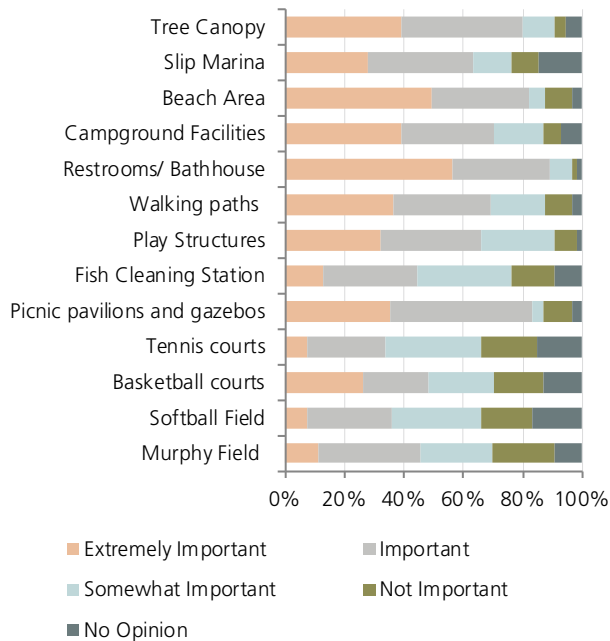


*Question 13: Please rank the importance of improvements you would like to see at Tourist Park/Murphy Field Complex.*

Most categories received majority rankings in either 'extremely important' or 'important'. The improvement of restrooms/bathhouse was ranked as extremely important by 31 respondents (56%) with another 18 (33%) ranking it as important. The only categories that had 10 or more respondents say improvements were 'not important' were Murphy Field (11 respondents/21%) and the tennis

courts (10 respondents/15%). Given how many opted for the first two areas of importance, there appears to be strong support for improvements at Tourist Park and the Murphy Field Complex.

**Figure 11: Improvements at Tourist Park/ Murphy Field Complex**



*Question 14: How frequently do you or the members of your household use the basketball courts located at Tourist Park/Murphy Field Complex?*

Three-quarters of respondents indicated that they visit 'A few times a year' (14 respondents/25%) or 'Almost never' (28 respondents/50%). Just four respondents (7%) said they visited multiple times a week.

*Question 15: At which East Jordan recreation facility do you think basketball courts would be most frequented?*

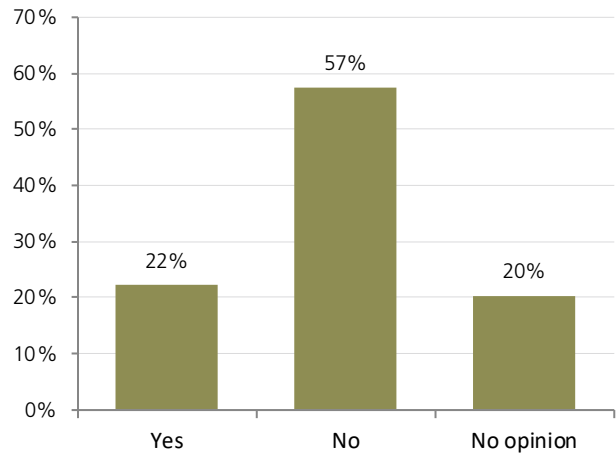
Of the respondents that answered, most indicated the courts should be kept where they are. Answers of Murphy Field and Tourist Park were also common, though courts are currently situated here.

*Question 16: Do you think the community would benefit from the addition of a youth baseball field?*

The answers to this question demonstrate some support (12 respondents/22%) for the addition of

a youth baseball field, but 31 respondents (57%) indicated they did not think the community could benefit from this addition. 11 respondents (20%) indicated they had no opinion on the matter.

**Figure 12: Support for addition of a youth baseball field**



*Question 17: If yes, where do you think a youth baseball field would be most appropriate?*

Many respondents skipped this question, but of the 38 that answered, Community Park was the preferred answer (22 respondents, 58%). Tourist Park/Murphy Field Complex was the choice of 7 respondents (18%). In the 9 'other' responses, many selected that choice to underscore their opinion that East Jordan would not benefit from a youth baseball field.

*Question 18: Is there any type of recreational facility/amenity you feel East Jordan is missing, if so which ones?*

A common answer from survey participants was the request for an indoor recreation facility or community center. Many reasons listed range from a lack of indoor activities in the winter months to the desire for a fitness center or facility to cater to group fitness classes and indoor recreation. Another common suggestion was a splash pad. This came up in a number of other responses and was coupled by some with the wish for better community gathering spaces. Many answers also indicated a desire for more biking and trail infrastructure.

*Question 19: Is there anything else you would like to share regarding City of East Jordan Parks and Recreation?*

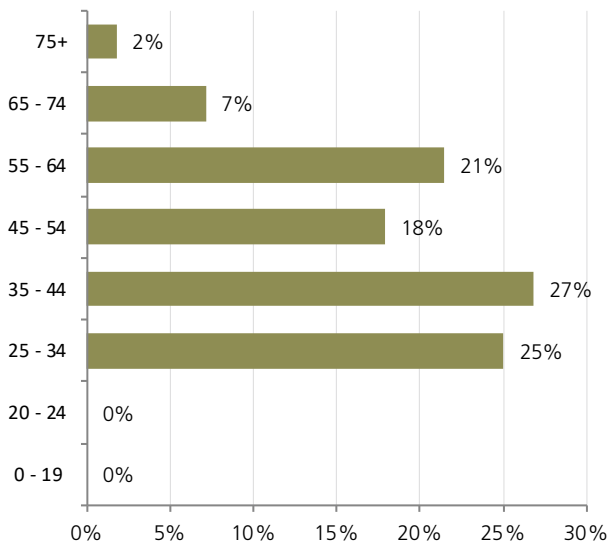
Answers to this question covered a wide array of topics, including more profitable revenue streams for the city regarding parks. A common thread through many comments concerned the need to attract visitors to parks and adding amenities to existing parks. Some comments expressed approval or satisfaction with East Jordan’s Parks and Recreation or excitement about the future. Maintenance of and access to public restrooms was also a common topic through comments.

### Demographic Questions

*Question 20: What is your age?*

Most respondents fell into the 25-34 age category (14 or 25%) or the 35-44 age category (15 or 27%) while no respondents were younger than 24. 10 respondents (18%) were in the 45-54 age category, 12 (21%) in the 55-64, 4 (7%) fell into the 65-74 and only 1 was in the 75 years or older

**Figure 13: Age of Respondents**



category.

*Question 21: How many members of your household are under 18?*

Most respondents (26 or 46%) did not have any members of their household under 18. 13 (23%) have at least 3 or more members under the age of 18.

*Question 22: How many members of your household are over 65?*

50 (89%) individuals responded that they had no one in their household over the age of 65, while two said they had one member and four said they had two.

*Question 23: How many members of your household have a disability?*

Disability was not represented extensively in the survey results. 52 respondents (93%) said they had no one in their household with a disability while four individuals indicated they had one person in their household that had a disability.

*Question 24: Please describe your relationship to the City of East Jordan. (Select all that apply)*

61% or 34 respondents said that they were a full-time resident of the City of East Jordan.

Answer Choices	Responses
I am a full-time resident of the city	61%
I am a seasonal resident	5%
I am not a resident but visit the city frequently	14%
I am a resident of a neighboring municipality	13%
I am employed in the city	27%
I own a business in the city	9%
I own property in the city	16%
Other (please specify)	5%

*Question 25: If you are a resident, how long have you lived in the city?*

16 respondents (30%) selected the category of ‘I am not a resident of the City of East Jordan’. Several residents that responded to the survey have lived in the community for either their entire lives or more than 25 years. From the previous question, it can be assumed that many of the non-residents are either seasonal residents, work in the community, or reside nearby.

Answer Choices	Responses
I was born and raised here and never left.	15%
Less than a year	0%
1-5 years	13%
6-10 years	7%
11-15 years	4%
15-20 years	6%
21-25 years	7%
More than 25 years	19%
I am not a resident of the City of East Jordan	30%

## OPEN HOUSE SUMMARY

The community Open House for the Parks and Recreation Plan was held on May 31st, 2023, from 4 p.m. to 6 p.m. The goal of the event was to give community members and stakeholders the opportunity to help shape the future of recreation in East Jordan.

Six poster boards were used as data gathering activities, specifically targeting Mill Street Park, Tourist Park & Murphy Field, and Watson Park. The summary below outlines the data collected through sticky notes.

### *What recreational activity is missing from the City of East Jordan?*

Community members responded that parks are underutilized, suggesting a dog park, event space, softball fields, and sledding hills. Others stated a need for motorized and non-motorized trail systems that connect and a desire for East Jordan to be more bike-friendly. One person suggested that the city should support winter activities like skiing, snowshoeing, and walking.

## Tourist Park & Murphy Field

Tourist Park/Murphy Field received the most feedback during the Open House. The park is 26.4 acres and offers amenities that reach various interests among community members.

### *What do you enjoy using at this park?*

Two residents said they enjoy using the building at Tourist Park/Murphy Field. Additionally, the access to the public beach was a favorite of respondents.

### *What improvements are needed at this park?*

Community members stated that there is a need to improve the bathroom amenities at the park. Some stakeholders also suggested re-evaluating the land use within the park and how frequently it is used, one community member suggested that the city provide amenities on the small island. Another resident asked for dog access to the beach.

## Mill Street Park

Mill Street Park is a mini neighborhood park that spans less than one acre on the corner of Mill and Maple Streets. Similar to Watson Park, the amenities at Mill Street Park are largely tailored to children and include playground equipment, an open grass area, and picnic tables. Mill Street Park also offers access to the Brown Creek Mountain Bike Trail.

### *What do you enjoy using at this park?*

Only one person responded to this question, and they responded that they enjoy using the access to Brown's Creek Trail, although there is a need for wayfinding signage.

### *What improvements are needed at this park?*

Stakeholders identified a need for amenities like bathrooms, picnic tables, and wayfinding signage. One community member suggested that the city reclaim 100% of the property at Mill Street Park.

## Watson Park

Watson Field Park is smaller in acreage than Tourist Park but larger than Mill Street Park. Watson Park offers programming and amenities for little league baseball and a children's playground. The amenities

offered at Watson are targeted more towards children.

*What do you enjoy using at this park?*

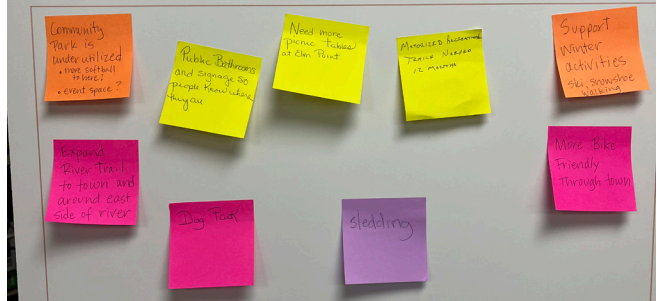
While this activity received the least amount of community responses, one community member said that the park looks nice.

*What improvements are needed at this park?*

Two responses were left under this question; the same community member suggested that the city resolve the water drainage issue at the park, and increase parking on Division Street.

### What recreational activity is missing from the City of East Jordan?

Please note ideas on a sticky note and post them here.



Open House Boards and Comments



Open House

# Implementation

Parks and recreation services are necessary to a community, key to improving residents' quality of life, wellbeing, and sense of community. The level of comfort and accessibility of residents accessing public park spaces determines their frequency of access, and subsequently, their level of physical activity in these spaces. By providing parks and recreation services tailored to a community's needs, a municipality encourages the social cohesion of the community by increasing the sense of ownership of properties and aids the physical and mental wellbeing of its residents. In East Jordan, helping residents to access the wealth of natural resources helps them engage with their broader community.

After formation, the Parks and Recreation Plan is subsequently implemented through goals, objectives, and an action plan created in the planning process. The goals and objectives are derived from public input (survey and public input sessions) and the vision of the City. The identification of recurring themes offers a framework by which to prioritize projects improving the quality of recreational opportunities. The action plan is centered on projects that have been prioritized to be completed in the next 5 years.

## GOALS

Goals and objectives offer broad policy direction for City officials; goals and objectives were developed to allow the City to take realistic steps (financially, socially, and physically) toward the end goals of its parks and recreation program.

### Goal 1- Connect City Assets

Ensure that parks and recreation facilities are connected to the downtown area and surrounding neighborhoods through safe and well-designed multi-use trails, pathways and sidewalks.

### Goal 2-. Connect the City to the Region

Work with neighboring jurisdictions and regional trail advocacy groups to provide connections to trail networks throughout the region.

### Goal 3- Develop Great Parks

Continue to improve, develop and expand parks and recreation facilities that provide diverse recreation opportunities for all age and ability groups, and Provide for the effective, sustainable and financially sound operation and maintenance of parks and recreation facilities.

### Goal 4- Leverage Parks for Economic Development

Leverage current and future recreation assets and natural resources for year-round recreational tourism-based economic development opportunities.

**Table 7: Action Items**

<b>Year</b>	<b>Park</b>	<b>Description</b>	<b>Goal Number</b>
2024		Research and determine if the City can groom Browns Creek Pathway in the winter months for fat-tire biking.	1
2024		Adopt a Complete Streets policy that considers all modes of transportation when designing and implementing street construction and improvement projects.	1
2024	City Marina/ Memorial Park	Study and determine how to efficiently and effectively control and manage sand infiltration and provide funding for dredging as necessary.	3
2024	Community Park	Explore new opportunities to market and expand the disk golf course; explore the possibility of hosting a tournament.	3
2024- 2025		Develop a campaign or program to promote the area's natural resources and recreational opportunities.	4
2024- 2029	City Marina/ Memorial Park	Upgrade the park, consistent with the 2017 site plan: <ul style="list-style-type: none"> <li>» New gas dock, marina building and bathhouse, consistent with the architectural style of the existing band shell.</li> <li>» Add new lighting fixtures that have an aesthetic style consistent with a maritime character.</li> <li>» Add a new paver seating area.</li> </ul>	3
2025		Work with the Friends of the Jordan River Watershed to develop a formal water trail along the Jordan River.	1
2025		Consider applying for a "community assistance project" from the National Park Service Rivers, Trails and Conservation Assistance Program to assist in the development of a non-motorized trail connection to Charlevoix and Boyne City.	2
2025	Community Park	Install a well for irrigation of the sports fields.	3
2025	Community Park	Reconfigure the sports fields to develop a larger baseball field (with fences at 300 ft).	3
2025	Sportsman's Park	Upgrade the park, consistent with the 2017 site plan: <ul style="list-style-type: none"> <li>» Add interpretive signage around the newly placed locomotive.</li> <li>» Add lighting and a roof over the locomotive (don't fence it off).</li> <li>» Develop a sustainable plan to maintain the integrity and condition of the train.</li> </ul>	3
2026	City Marina/ Memorial Park	Upgrade marina facilities (outside breakwall and docks).	3

Year	Park	Description	Goal Number
2026	Tourist Park	Upgrade the park, consistent with elements of the 2012 site plan: <ul style="list-style-type: none"> <li>» Provide additional rustic cabins near the storage building adjacent to the beach.</li> <li>» Upgrade the bathroom facility adjacent to the tennis courts.</li> </ul>	3
2026	General Park Improvements	Develop City-wide wayfinding maps that complement existing wayfinding signs.	3
2026	Elm Pointe	Create park master plan.	3
2026		Develop a basic fact sheet on the economic impact of trails and recreation that could be distributed to business owners or used at presentations. These facts should include broad national and State of Michigan statistics from the Outdoor Industry Association (OIA), statistics from regional trail and recreation programs (e.g., TART), and discussions with local officials and downtown merchants.	4
2027		Develop a database of all the community-based service organizations and foundations within the region. Research missions, funding targets and giving cycles. Make contacts and learn how potential applications for funding are best prepared.	3
2028		Create and distribute brochures and maps for the promotion of the natural features and recreational opportunities within East Jordan.	4
2028	Mill Street Park	Develop a formal trailhead the Browns Creek Pathway.	3
2030	Elm Pointe	Relocate the Historical Museum to downtown East Jordan.	3
Ongoing		Continue to support and assist in the development of the remaining phases of the Browns Creek Pathway.	1
Ongoing		Provide connectivity between the east and the west sides of the City for non automobile modes of transportation	1
Ongoing		Maintain and expand the sidewalk system within the City.	1
Ongoing		"Circle the Lake" - Work with Charlevoix County, the Top of Michigan Trail Council, the Michigan Department of Natural Resources Northern Lower Peninsula Trail Coordinator and neighboring jurisdictions to plan for the creation of a non-motorized trail connection to Charlevoix and Boyne City.	2
Ongoing		Work with the Tip of the Mitt Watershed Council, the Lake Charlevoix Association and neighboring jurisdictions to explore the development of a formal water trail around Lake Charlevoix.	2
Ongoing	General Park Improvements	Incorporate universal design in all new and redeveloped park and recreational projects.	3

Year	Park	Description	Goal Number
Ongoing	General Park Improvements	Develop interpretive signs throughout the City (including City parks) that address the City's unique heritage, history and natural resources.	3
Ongoing		Seek assistance from dedicated service clubs, organizations, volunteers, associated and other state organizations (e.g., Michigan Mountain Bike Association) to assist in planning for, maintaining and improving park and recreation facilities.	3
Ongoing		Conduct an annual review the Parks and Recreation Master Plan to be sure projects and priorities are still relevant and consistent.	3
Ongoing		Continue to offer and maintain programs, events and facilities that generate revenue for the community to invest back into parks and recreation.	3
Ongoing		Educate citizens and the larger community on the area's parks, natural resources, recreational opportunities and the economic potential of recreation-based tourism.	4
Ongoing		Work with the East Jordan Public Schools to educate students (including field trips) on the area's natural resources and recreational opportunities.	4
Ongoing		Work with local sponsors and the business community to create and promote events that increase awareness about area resources and natural lands.	4



# Appendix

- A. Resolution of Adoption
- B. Parks Commission Meeting Minutes
- C. City Commission Meeting Minutes
- D. Public Hearing Notice
- E. 30-Day Public Review Notice
- F. Survey Flyer
- G. Post Completion Forms
- H. Letters of Transmittal

A. Resolution of Adoption

MOTION OFFERED BY: MILLER  
SECONDED BY: PENZIEN

**RESOLUTION 104-2024**  
**A RESOLUTION ADOPTING THE CITY OF EAST JORDAN**  
**5 YEAR PARKS AND RECREATION PLAN FOR 2024-2029**

WHEREAS, the City of East Jordan City Commission has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2024 through 2029, and

WHEREAS, the East Jordan Parks and Recreation Commission is made up of representatives from the City of East Jordan, and

WHEREAS, the City of East Jordan began the process of developing a Parks and Recreation Plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of the City of East Jordan were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final 5 Year Parks and Recreation Plan for a period of at least 30 days, and

WHEREAS, a public hearing was on held on April 16, 2024 in City Hall in the City of East Jordan to provide an opportunity for all residents of the planning area to express opinions, ask questions and discuss all aspects of the 5 Year Parks and Recreation Plan, and

WHEREAS, the City of East Jordan has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of East Jordan, and

WHEREAS, after the public hearing, the City of East Jordan City Commission voted to adopt said 5 Year Parks and Recreation Plan.

NOW, THEREFORE BE IT RESOLVED the City Commission of the City of East Jordan hereby adopts the 5 Year Parks and Recreation Plan.

ROLL CALL VOTE:

AYES: MILLER, PENZIEN, SHERMAN, LINDENTHAL, GILLESPIE, REID JR., AND SLADICK

NAYS: NONE

A. Resolution of Adoption

ABSTAIN: NONE

ABSENT: NONE

ADOPTED: April 16, 2024

Resolution was declared adopted on April 16, 2024

B. Parks Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN PARKS AND RECREATION ADVISORY COMMITTEE HELD ON  
MONDAY, FEBRUARY 5, 2024 AT 6:00 P.M. IN CITY HALL**

PRESENT: Board Members Henry, Maher and Bennett

ABSENT: Board Member Burr  
Vacancy

OTHERS: Administrator Cannon  
Parks Director Crick

Administrator Cannon called the meeting to order at 6:00 p.m.

**Item #2 Appointment of Chair and Vice Chair**

Motion offered by Bennett, second by Maher to appoint Board Member Burr to continue as Chairperson.

MOTION CARRIED ALL AYES

Motion offered by Maher, second by Bennett to appoint Board Member Bennett to also continue as the Vice Chair.

MOTION CARRIED ALL AYES

**Item #3 Approval of Meeting Minutes**

Motion offered by Henry, second by Maher to approve the meeting minutes of December 10, 2019 as presented.

MOTION CARRIED ALL AYES

**Item #4 Review and Comment of 2024-2029 Parks & Recreation Master Plan**

Parks Director Crick went through the process of what has happened to this point regarding the Parks and Recreation Plan draft with the public meetings and online surveys.

Administrator Cannon also updated the Board on the Elm Pointe upgrades planning to be done in the upcoming budgets.

Crick added from the feedback received from the public and surveys were trails, biking and hiking.

Discussion was held regarding Tourist Park and Sportsman's Park upgrades.

B. Parks Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN PARKS AND RECREATION ADVISORY COMMITTEE HELD ON  
MONDAY, FEBRUARY 5, 2024 AT 6:00 P.M. IN CITY HALL**

The Board also discussed the skate park changes and the expansion of pickleball courts with funds from a grant.

Parks Director Crick stated he would like to meet again in October to review some of the updated changes and some action plan items.

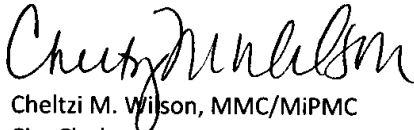
Crick discussed Fall Fest and the past few years of attendance and participation and how successful it's been.

Motion offered by Bennett, second by Maher to accept the master plan as presented with any updates which may be amended between now and the public hearing.

MOTION CARRIED ALL AYES

Vice Chairperson Bennett adjourned the meeting at 6:45 p.m.

Respectfully Submitted,

  
Cheltzi M. Wilson, MMC/MiPMC  
City Clerk

C. City Commission Meeting Minutes

**CITY OF EAST JORDAN  
CITY COMMISSION  
MEETING MINUTES**  
Tuesday April 16, 2024  
5:30 PM

**PUBLIC HEARING AT 5:15 P.M.-RE: 2024-2029 5 Year Parks and Recreation Plan**

**Present:** Mayor Mark Penzien

Commissioners Amy Sherman, Tom Reid Jr., Daniel Miller, Melyssa Lindenthal, Peter Sladick  
and Scott Gillespie  
Tom Cannon, City Administrator  
Heather Jackson, City Treasurer

Mayor Penzien opened the public hearing at 5:15 p.m. regarding the 2024-2029 5-year Parks and Recreation Plan and asked for any comments at this time.

No comments were received.

Mayor Penzien closed the public hearing at 5:19 p.m.

**PUBLIC HEARING AT 5:20 P.M. RE: 2024 DELINQUENT BILLS**

**Present:** Mayor Mark Penzien

Commissioners Amy Sherman, Tom Reid Jr., Daniel Miller, Melyssa Lindenthal, Peter Sladick  
and Scott Gillespie  
Tom Cannon, City Administrator  
Heather Jackson, City Treasurer

Mayor Penzien opened the public hearing at 5:20 p.m. regarding the 2024 Delinquent Bills at this time and asked for any public comments.

No comments were received.

Mayor Penzien closed the public hearing at 5:23 p.m.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE ROLL**

**Present:** Amy Sherman, Mark Penzien, Tom Reid JR, Daniel Miller, Melyssa Lindenthal, Peter Sladick, Scott Gillespie

**Absent:** None

**Others:** Tom Cannon, City Administrator  
Heather Jackson, City Treasurer

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

Guests: 5

**CALL AND QUORUM ESTABLISHMENT**

City Administrator Cannon took roll call at this time to determine attendance and establish quorum.

Mayor: Mayor Penzien

Commissioners Present: Amy Sherman, Daniel Miller, Mel Lindenthal, Scott Gillespie, Tom Reid Jr., and Peter Sladick

Commissioners Absent: None

**APPROVAL OF TONIGHT'S MEETING AGENDA**

Motion offered by Tom Reid Jr., second by Amy Sherman to approve the meeting agenda for Tuesday, April 16, 2024 as presented.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

**CONFLICTS OF INTEREST**

No Conflicts of Interest were voiced.

**CEREMONIAL ITEMS-Police Department Presentation**

Police Chief Scott Hankins made a presentation during this time recognizing Officers Daniel Reece and Kevin Kissinger for their recent actions while on duty and presented a metal of commendation to each officer.

**PUBLIC COMMENT-3 minutes per speaker to address City Commission**

Chris Christensen, audience member, spoke during this time regarding Chief Hankins and all of the good work he is doing for the community and what an asset he is to East Jordan.

Karen Walker, audience member, addressed the Commission regarding a recent meeting with Administrator Cannon regarding the train discussion brought before the Commission and the Historical Society is willing to help where needed.

**1. CONSENT AGENDA**

Motion offered by Daniel Miller, second by Peter Sladick to approve or acknowledge receipt of the following Consent Agenda Items as presented:

- City Commission Meeting Minutes dated March 19, 2024

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

- Acknowledge Receipt of the Paid Bills List dated March 29, 2024 totaling \$104,202.79 Acknowledge Receipt of the Paid Bills List dated April 12, 2024 totaling \$554,525.96
- Acknowledge Receipt of the following Monthly Public Safety Reports:
  - Fire-February 2024
- Acknowledge Receipt of the following Boards and Commissions Meeting Minutes:
  - Planning Commission-December 14, 2023
  - Housing Commission-February 13, 2024
  - Jordan Valley EMS-February 21, 2024
  - Housing Commission-March 12, 2024
  - Planning Commission-March 14, 2024
  - City Commission Budget Work Session-April 2, 2024

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

**OLD BUSINESS**

2 EMS Lease Renewal Discussion-No Update

No update was given on this item.

3 Ordinance 278: Adopted Fiscal Year Budget 2024/2025

Motion offered by Mark Penzien, second by Tom Reid Jr., to adopt Fiscal Year Budget 2024/2025 as follows:

ORDINANCE #278  
CITY OF EAST JORDAN  
CHARLEVOIX COUNTY, MICHIGAN

FISCAL YEAR 2024/2025 ADOPTED BUDGET  
CITY COMMISSION MEETING APRIL 16, 2024

AN ORDINANCE TO PROVIDE FOR THE GENERAL APPROPRIATIONS OF THE CITY AND SETTING FORTH THE AMOUNTS APPROPRIATED TO DEFRAID THE EXPENDITURES AND SETTING FORTH A STATEMENT OF ESTIMATED REVENUES BY SOURCE IN EACH FUND; TO ADOPT THE CITY'S BUDGETS FOR THE FISCAL YEAR 2024/2025; TO ADOPT THE FEE SCHEDULE FOR PUBLIC RECORDS AND SERVICES FOR THE FISCAL YEAR 2024/2025; AND TO ADOPT WATER AND SEWAGE DISPOSAL RATES FOR THE FISCAL YEAR 2024/2025.

The City of East Jordan Hereby Ordains:

Section 1: Adoption of Budget

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

The Michigan Department of Treasury Uniform Budget Manual (August 2001) Section 16 Budget (General Appropriations Act) states a line item budget is not required therefore this budget is adopted as presented by the activity. The revenues and expenditures for the fiscal year commencing on July 1, 2024 and ending June 30, 2025 are hereby appropriated on a major organizational unit basis summarized as follows:

MAJOR GOVERNMENTAL FUND

ANTICIPATED REVENUE - GENERAL FUND

Property Tax.....	\$	1,140,000.00
Misc. Tax Income.....	\$	21,350.00
Tax Collections Fees.....	\$	10,000.00
State Revenue.....	\$	312,416.00
State Liquor Control.....	\$	3,100.00
State Others.....	\$	85,700.00
Perpetual Care Fund.....	\$	9,000.00
School Election.....	\$	1,300.00
Grants - Federal.....	\$	72,820.00
Grants - Private Source.....	\$	31,000.00
Contributions/Donations.....	\$	10,000.00
Cable Franchise Fee.....	\$	29,000.00
Permits.....	\$	4,000.00
Township Contracts.....	\$	220,000.00
Cemetery Fees.....	\$	10,000.00
Interest.....	\$	-
Rentals.....	\$	9,000.00
Rebates.....	\$	5,000.00
Miscellaneous.....	\$	10,700.00
Short Term Rental Fee.....	\$	4,500.00
Boat Launch Fee.....	\$	6,800.00
Sale of Fixed Asset.....	\$	-
Housing Commission.....	\$	1,000.00
East Jordan Public Schools.....	\$	18,205.00
Sand Salt Reimbursement.....	\$	10,000.00
Bonds/Loans.....	\$	-
Sub Total General Fund Revenue.....	\$	2,024,891.00
Use of Funds on Hand (General Fund).....	\$	-
Total General Fund Revenue.....	\$	2,024,891.00

PLANNED EXPENDITURES - GENERAL FUND

Governing Body/Commission.....	\$	31,150.00
Administrator.....	\$	79,771.00
Elections.....	\$	11,650.00
Assessor.....	\$	34,800.00
Attorney/Counsel.....	\$	20,000.00
Clerk.....	\$	102,092.00
Board of Review.....	\$	1,980.00
Treasurer.....	\$	71,083.00
Data Processing/Computer Dept.....	\$	14,900.00
Building and Grounds.....	\$	97,705.00
Cemetery.....	\$	51,549.00
Police Department.....	\$	581,067.00

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
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Police Department - SOR.....	\$	97,093.00
Fire Department.....	\$	252,235.00
Zoning Board/Commission.....	\$	32,343.00
Department of Public Works.....	\$	79,100.00
Airport.....	\$	17,162.00
Street Lighting.....	\$	40,000.00
Recreation/Parks Department.....	\$	212,005.00
Community & Skate Parks Department.....	\$	71,063.00
Elm Pointe Recreation Facility.....	\$	124,443.00
Civic Center Recreational Facility.....	\$	1,700.00
Sidewalks.....	\$	-
Transfer Out Control.....	\$	-
Total General Fund Expenditures.....	\$	<u>2,024,891.00</u>

**ANTICIPATED REVENUE - MAJOR STREET FUND**

Major Streets Fund.....	\$	681,000.00
Major Streets Fund Balance.....	\$	<u>526,771.00</u>
Total Major Street Fund Revenue.....	\$	1,207,771.00

**PLANNED EXPENDITURES - MAJOR STREET FUND**

Major Streets.....	\$	<u>868,192.00</u>
Total Major Street Fund Expenditures.....	\$	868,192.00

**TIFA FUND**

	<u>REVENUE</u>	<u>EXPENSE</u>
Tifa Fund.....	\$ 530,500.00	\$ 447,876.00
Tifa Fund Balance.....		\$ 616,680.00

**MAJOR BUSINESS TYPE FUNDS**

	<u>REVENUE</u>	<u>EXPENSE</u>
Harbor Fund.....	\$ 474,950.00	\$ 473,332.00
Harbor Fund Balance.....		\$ 808,953.00
Tourist Park Fund.....	\$ 321,150.00	\$ 236,435.00
Tourist Park Fund Balance.....		\$ (23,141.00)
Sewer Fund.....	\$ 555,000.00	\$ 927,581.00
Sewer Fund Balance.....		\$ 5,456,005.00
Water Fund.....	\$ 1,475,000.00	\$ 1,705,535.00
Water Fund Balance.....		\$ 5,598,051.00

**INTERNAL SERVICE FUND**

	<u>REVENUE</u>	<u>EXPENSE</u>
Equipment Fund.....	\$ 516,200.00	\$ 654,554.00
Equipment Fund Balance.....		\$ 129,239.00

**NON-MAJOR GOVERNMENT FUNDS**

**DEBT SERVICE FUNDS**

	<u>REVENUE</u>	<u>EXPENSE</u>
2007B GO Capital Improvement Bond Debt Fund.....	\$ -	\$ -
2007B GO Capital Improvement Bond Debt Fund Balance		\$ -

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

<u>CAPITAL PROJECT FUNDS</u>		<u>REVENUE</u>		<u>EXPENSE</u>
Bandshell Construction Fund.....	\$	18,000.00	\$	27,690.00
Bandshell Construction Fund Balance.....			\$	16,342.00
Street Improvement Tax Fund.....	\$	60,000.00	\$	190,000.00
Street Improvement Tax Fund Balance.....			\$	59,587.00
Industrial Complex Construction Fund.....	\$	-	\$	-
Industrial Complex Construction Fund Balance.....			\$	10,958.00
 <u>FIDUCIARY FUND</u>				
		<u>REVENUE</u>		<u>EXPENSE</u>
Perpetual Care Fund.....	\$	2,000.00	\$	2,000.00
Perpetual Care Fund Balance.....			\$	-
 <u>SPECIAL REVENUE FUND</u>				
		<u>REVENUE</u>		<u>EXPENSE</u>
Local Streets Fund.....	\$	343,454.00	\$	384,778.00
Local Streets Fund Balance.....			\$	-
Fire Equipment Fund.....	\$	326,000.00	\$	500,000.00
Fire Equipment Fund Balance.....			\$	-
Rehab I & II.....	\$	-	\$	-
Rehab I & II Fund Balance.....			\$	28,350.00
D.A.R.E. Fund.....	\$	-	\$	-
D.A.R.E. Fund Balance.....			\$	-
Drug Law Enforcement Fund.....	\$	-	\$	-
Drug Law Enforcement Fund Balance.....			\$	-

Section 2: Millage Levy to Support Budget

The Property Tax Millage Rate to support the 2024/2025 budget will be 17.7401 mills or less, subject to Michigan State Tax Statutes and will be levied as follows:

General Operations: 17.7401 mills (less)

Section 3: User Fee Increases Over Prior Year to Support Budget (effective 07/01/2023 unless noted otherwise)

<u>Cemetery</u>				
Re-interment	\$	400.00	\$	425.00
 <u>Police Department Fees</u>				
Notary for Gun Permit	\$	5.00	\$	-
 <u>Miscellaneous Fees</u>				
		<u>Current</u>		<u>Proposed</u>

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
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Notary Fee - Non-Residents	\$	-	\$	10.00
 <u>Water and Sewer Rates</u>				
Water: Minimum Flat Rate	\$	12.24	\$	12.36
Per Additional Unit +	\$	6.12/100 c.f.	\$	6.18/100 c.f.
Water OM&R	\$	3.99/100 c.f.	\$	4.03/100 c.f.
Water Debt	\$	1.91/100 c.f.	\$	1.93/100 c.f.
Sewer: Minimum Flat Rate	\$	14.89	\$	15.04
Per Additional Unit +	\$	4.26/100 c.f.	\$	4.31/100 c.f.
Sewer OM&R	\$	5.93/100 c.f.	\$	5.99/100 c.f.
Sewer Debt	\$	3.32/100 c.f.	\$	3.35/100 c.f.
Tap Rates - Water 1 inch or Larger	\$		\$	Actual Cost

**All other current rates are to remain the same.**

**A Public Hearing was held on the above tentative 2024/2025 fiscal year budget Tuesday, March 19, 2024 at 5:20 p.m. in City Hall, 201 Main Street, East Jordan, MI.**

**"THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING."**

**A copy of the above detailed line-item budget and proposed rates are available for review during regular office hours at City Hall.**

ROLL CALL VOTE:

AYES:

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

ADOPTED: APRIL 16, 2024

PUBLISHED: APRIL 25, 2024

EFFECTIVE: May 2, 2024

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

**NEW BUSINESS**

**4 NXT Commercial Developer Update - Development Agreement Discussion**

City Administrator Cannon introduced Nick Maloof and Johno Norian, developers of the Civic Center property and stated they were here to answer any questions and give a brief update on the Civic Center Property.

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

Discussion was held regarding demolition and construction costs and they are planning to still move forward with the original plan proposed at this time.

Administrator Cannon stated they would be working on the development agreement which will come before the Commission and then a closing for construction to start.

5 Approval of Change Order #1: Jordan River Trail Development in the amount of \$57,155.00

Motion offered by Tom Reid Jr., second by Amy Sherman to approve Change Order #1: Jordan River Trail Development in the amount of \$57,155.00.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

6 Pay Application #2 for Jordan River Trail Boardwalk Installation Approval in the amount of \$301,614.55

Motion offered by Amy Sherman, second by Peter Sladick to approve Pay Application #2 for Jordan River Trail Boardwalk Installation Approval in the amount of \$301,614.55.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

7 Resolution 103-2024: Resolution to Place Delinquent Bills on 2024 Summer Tax Roll for Collection

Motion offered by Amy Sherman, second by Daniel Miller to approve the following resolution as presented:

**RESOLUTION #103-2024  
RESOLUTION TO PLACE DELINQUENT BILLS ON 2024 SUMMER TAX ROLL FOR  
COLLECTION**

WHEREAS, on March 19, 2024, at a Regular City Commission meeting, the City Commission for the City of East Jordan publicly made known its intent to place delinquent bills on the 2024 summer tax roll by scheduling a Public Hearing to receive objections on the City's intent, and

WHEREAS, the City Clerk has notified the delinquent property owners of the City's intent by certified mail, and

WHEREAS, on April 16, 2024 at 5:20 p.m. a Public Hearing on the City's intent to place delinquent bills on the 2024 summer tax roll was held, with no objections received.

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

THEREFORE, BE IT RESOLVED THAT the City Clerk is hereby directed to certify to the City's Tax Assessor to enter the following delinquent accounts, plus a 10% collection fee, upon the 2024 summer tax roll for collection:

1. 825 Water Street 15-053-022-036-00

DDA COM 33 FT S & 451 FT 4" W OF NE COR OF NE1/4 OF SE1/4 OF SEC 22 TH S 124 FT TH W  
215 FT TH N 124 FT TH E 215 FT TO POB BEING PT OF NE1/4 OF SE1/4 SEC 22-32-7

James Cesaro  
4549 Miles Road  
East Jordan, MI 49727

Water/Sewer Services	\$ 1549.92
10% Collection Fee	\$ 154.99
	\$ 1704.91

Total: \$ 1,704.91

ROLL CALL VOTE:

AYES: MILLER, SHERMAN, LINDENTHAL, SLADICK, GILLESPIE, PENZIEN AND REID JR.

NAYS: NONE

ABSTAIN: NONE

ABSENT: NONE

Resolution declared adopted on April 16, 2024.

8 MDOT LAP Sunset Street, Amendment #1

Motion offered by Mark Penzien, second by Tom Reid Jr., to approve the MDOT LAP Sunset Street, Amendment #1 as presented.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

9 Notice of Release of Option to Reacquire Property

Motion offered by Tom Reid Jr., second by Amy Sherman to approve the Notice of Release of Option to Reacquire Property located at 215 Main Street.

Motion Passed: 7 – 0

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie  
Voting Against: None  
Absent: None

- 10 Introduction to Ordinance 279: An Ordinance to Amend the Code of Ordinances for the City of East Jordan to Create a Parking Violations Bureau and schedule a public hearing for May 21, 2024 at 5:20 p.m.

Motion offered by Mark Penzien, second by Tom Reid Jr. to accept the Introduction to Ordinance 279: An Ordinance to Amend the Code of Ordinances for the City of East Jordan to Create a Parking Violations Bureau and schedule a public hearing for May 21, 2024 at 5:20 p.m.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie  
Voting Against: None  
Absent: None

- 11 Resolution 104-2024: Resolution of Adoption for the 2024-2029 Parks and Recreation Plan

Motion offered by Daniel Miller, second by Mark Penzien, to adopt Resolution 104-2024: Resolution of Adoption for the 2024-2029 Parks and Recreation Plan as follows:

**RESOLUTION 104-2024  
A RESOLUTION ADOPTING THE CITY OF EAST JORDAN  
5 YEAR PARKS AND RECREATION PLAN FOR 2024-2029**

WHEREAS, the City of East Jordan City Commission has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2024 through 2029, and

WHEREAS, the East Jordan Parks and Recreation Commission is made up of representatives from the City of East Jordan, and

WHEREAS, the City of East Jordan began the process of developing a Parks and Recreation Plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of the City of East Jordan were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final 5 Year Parks and Recreation Plan for a period of at least 30 days, and

WHEREAS, a public hearing was on held on December 19, 2023 in City Hall in the City of East Jordan to provide an opportunity for all residents of the planning area to express opinions, ask questions and discuss all aspects of the 5 Year Parks and Recreation Plan, and

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

WHEREAS, the City of East Jordan has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of East Jordan, and

WHEREAS, after the public hearing, the City of East Jordan City Commission voted to adopt said 5 Year Parks and Recreation Plan.

NOW, THEREFORE BE IT RESOLVED the City Commission of the City of East Jordan hereby adopts the 5 Year Parks and Recreation Plan.

ROLL CALL VOTE:

AYES: MILLER, PENZIEN, SHERMAN, LINDENTHAL, GILLESPIE, REID JR., AND SLADICK

NAYS: NONE

ABSTAIN: NONE

ABSENT: NONE

ADOPTED: April 16, 2024

Resolution was declared adopted on April 16, 2024.

12 Lot Split/Combination for 111 Hillcrest Drive Approval

Motion offered by Mark Penzien, second by Scott Gillespie to approve the Lot Split/Combination for 111 Hillcrest Drive as submitted.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

13 Lot Split Approval for 1111 Water Street

Motion offered by Tom Reid Jr., second by Daniel Miller to approve the Lot Split Application for 1111 Water Street as submitted.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

14 Request to cancel Commission Meeting of May 7th due to election

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

Motion offered by Mark Penzien, second by Amy Sherman to cancel the May 7<sup>th</sup> Commission meeting due to the election to be held in the Commission Chambers.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie  
Voting Against: None  
Absent: None

15 Economic Development Plan Stakeholder Delegate Selection

Administrator Cannon gave an update on this and the request for each board and committee to make a selection of a few board members to sit on this committee.

Commissioners Sladick, Sherman and Miller volunteered to sit on the board.

Discussion was also held on other businesses or residents who may have an interest in sitting on the board.

**BOARDS & COMMISSION APPOINTMENTS-Recommendations from Appointments  
Committee for Appointment and Resignation Acceptance**

Commissioner Tom Reid Jr., stated the Appointments Committee met prior to the meeting to review an application for consideration for the Parks and Recreation Committee as well as accept a resignation from the Housing Commission Board.

Reid Jr., stated we are recommending the appointment of Jim Maltese to the Parks and Recreation Board as well as the resignation of Norma Peterson from the Housing Commission Board.

Motion offered Tom Reid Jr., second by Mark Penzien to accept the appointment of Jim Maltese to the Parks and Recreation Board.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie  
Voting Against: None  
Absent: None

Motion offered by Tom Reid Jr., second by Mark Penzien to accept the resignation of Norma Peterson from the Housing Commission board with regret and post the vacancy.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie  
Voting Against: None  
Absent: None

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

**ANNOUNCEMENTS & REPORTS**

16 ADMINISTRATOR'S REPORT

**Administrator's Report  
4/16/24**

1. Date Reminders:
  - a. Brush Pick Up
  - b. Junk Day "Community Cleanup" May 18th 9:00 am – 4:00 pm
  - c. People For Positivity Volunteer Day April 22nd (students/volunteers)
  - d. Flower Planting May 22nd, 4:00 pm
  
2. "Battle of the Buildings" Efficiency Award  
Our Wastewater Treatment Plant was awarded again for efficiency improvement at our pump stations at the lagoons/plant. This is the 3rd year in a row one of our stations have been recognized for energy savings. Kate continues to look at other options such as solar and other mechanisms to continue energy savings.
  
3. Sunset Street  
The final engineering and bidding package will be completed in May for Sunset Street. With an August 2nd bidding schedule, there's a chance construction could begin in early fall. As a contract is awarded, the construction schedule will be shared to the community with the traffic flow plan.
  
4. Music in the Park Sound System  
City has been awarded \$9,500 from Charlevoix County Community Foundation towards both a permanent and concert sound system for the bandshell/Music in the Park. Installation of the permanent system will take place in May and be ready for all events this summer.

Administrator Cannon indicated he did meet with Karen Walker regarding the train issue recently and felt it was great the Historical Society wants to get involved.

**MAYOR'S REPORT**

Mayor Penzien asked for an update from Josh Chamberlain from the County.

Mr. Chamberlain gave an update from the county and Whiting's Park improvements.

Chamberlain also gave an update on some things he has been working on regarding motorized trails as well as an update from the Health Department board.

Penzien discussed the recent DDA meeting and the downtown trees and flower boxes which are being removed.

17 Appointment to DDA Vacancy

Penzien also stated he had received two applications for the DDA vacancy and one has asked that her name be pulled from consideration and he would like to recommend the appointment of Jill Rowley to the DDA Vacancy.

Motion offered by Mark Penzien, second by Daniel Miller to appoint Jill Rowley to the DDA Vacancy.

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
APRIL 16, 2024 AT 5:30 P.M. IN CITY HALL**

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

**18. CITY COMMISSIONER COMMENTS**

Commissioner Sherman asked anyone that can volunteer for the junk day to sign up.

Sherman also stated she would like to see the Commission start working on a downtown zoning ordinance for store fronts that we discussed previously.

Discussion was held regarding this item and felt it should be an item for the next joint meeting and suggested May 7<sup>th</sup> or 14<sup>th</sup> at the Emergency Services Facility. Administrator Cannon indicated he would check with DDA and Planning Commission on these dates.

Commissioner Reid Jr. enjoyed seeing the commendations for the Officers tonight at the meeting.

Reid Jr., also thanked those in attendance for being at the meeting and also added everything is looking great around town.

Commissioner Miller stated it was nice to see the street sweeping done recently and nice seeing the work being done downtown as well.

Commissioner Gillespie loves seeing the People for Positivity Volunteer Day happening.

Gillespie also thought a commendation should be done for Police Chief Hankins as he has been involved with these incidents also.

Commissioner Sladick added it was great to see the officers here receiving the commendations.

Commissioner Lindenthal agreed about the comments regarding the officers.

Lindenthal also stated she was excited to see more discussion about the train and Little League and making traction.

Lindenthal stated she has attended 2 sessions with MML Elected Women's Leadership group she is a part of and one session was on budgeting and the City of EJ was selected to share as a great example and lots of wonderful things to say about it.

**19. Closed Session to discuss DPW Union Contract Negotiations which is exempt from disclosure under a state statute under MCL 15.268(c) exempt from disclosure under the Freedom of Information Act) pursuant to MCL 15.268(d)**

C. City Commission Meeting Minutes

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD ON TUESDAY,  
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Motion offered by Daniel Miller, second by Mark Penzien to enter into closed session.

Motion Passed: 7 – 0

Voting For: Amy Sherman, Tom Reid Jr., Mark Penzien, Daniel Miller, Melyssa Lindenthal, Peter Sladick, and Scott Gillespie

Voting Against: None

Absent: None

Commission reconvened from closed session at 7:58 p.m. with no decisions being made during that time.

**20. ADJOURNMENT**

Mayor Penzien adjourned the meeting at 7:58 p.m.

Respectfully Submitted,

  
\_\_\_\_\_  
Mark L. Penzien

Mayor

  
\_\_\_\_\_  
Cheltzi M. Wilson, MMC/MiPMC  
City Clerk

# AFFIDAVIT OF PUBLICATION

for Legal Notice published in the Charlevoix County News

## Charlevoix County News

112 E. Sixth St.  
Gaylord, MI 49735

Phone: 989-732-8160      E-Mail: Office@CharlevoixCountyNews.com  
**STATE OF Michigan**

I, David Baragrey, Publisher of the Charlevoix County News, a legal newspaper, under oath, state that the following is true and correct.

The Charlevoix County News, is a newspaper which is published weekly is of general circulation and is in compliance with State of Michigan Statutes " 691.1051 "

The notice has been published in the newspaper listed above.

DATES OF PUBLICATION:

- 1) **04/11/2024**

This notice was published in accordance as required and placed by THE City of East Jordan, East Jordan, Michigan

Content: **Public Hearing April 16, 2024 for proposed city 5 Year Parks & Recreation Plan**

AUTHORIZED SIGNATURE:

*David G. Baragrey*

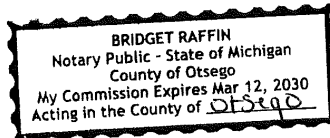
David G. Baragrey, Publisher

SUBSCRIBED AND SWORN TO BEFORE ME ON THE

14 DAY OF April, 2024

Signature of Notary *Bridget Raffin* 4/12/24

Commission Expires on: Mar 12, 2030,  
Otsego County, Michigan



**NOTICE OF PLAN AVAILABILITY & PUBLIC HEARING**

**PLEASE BE ADVISED** that the East Jordan City Commission will hold a Public Hearing on Tuesday, April 16, 2024, at 5:15 p.m. at City Hall, 201 Main St., East Jordan, Michigan.

The Public Hearing is being held to allow all interested parties the opportunity to comment on the proposed to the City's 2024-2029 5-Year Parks and Recreation Master Plan and potential passage of a resolution supporting submission of the application.

The draft plan amendments are available for viewing prior to the public hearing at the City Hall and on the City's website.

All verbal and written comments presented before and during the hearing and comment period will be considered prior to making a final decision.

Interested parties are invited to attend the public hearing or provide written comments to the City of East Jordan Clerk, Cheltzi M. Wilson, 201 Main St., East Jordan, MI, [cwilson@eastjordancity.org](mailto:cwilson@eastjordancity.org) Please indicate PUBLIC HEARING COMMENTS in the subject line.

Cheltzi M. Wilson  
City of East Jordan Clerk

City of East Jordan will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities upon twenty-four (24) hours' notice to City of East Jordan. Individuals with disabilities requiring auxiliary aids or services should contact the City of East Jordan Clerk by calling as following:

Cheltzi M. Wilson  
City of East Jordan Clerk  
231-536-3381

## E. 30-Day Public Review Notice

The screenshot shows a web browser window displaying the City of East Jordan website. The address bar shows the URL: eastjordancity.org/departments/parks\_\_recreation.php. The browser's taskbar at the bottom shows various application icons and the system tray with the date 1/12/2024 and time 8:19 AM.

**Left Navigation Menu:**

- GOVERNMENT
- DEPARTMENTS
- COMMUNITY
- ECONOMIC DEVELOPMENT
- HOW DO I
- SEARCH

**Header:** DNR Harbor Reservations

**Contact Information:**

- [rcrick@eastjordancity.org](mailto:rcrick@eastjordancity.org)
- [touristpark@eastjordancity.org](mailto:touristpark@eastjordancity.org)

**Section Header:** [Park and Facility Rental Page](#)

**Section Header:** **Parks and Recreation Plan**

The City of East Jordan and the surrounding area encompasses some of the most abundant and diverse natural resources in northern Michigan. Lake Charlevoix, the Jordan River, and many small streams, wetlands, forests, hills, and open spaces that make up the landscape provide area residents with a unique natural environment and a variety of outdoor recreation opportunities. The City of East Jordan is also home to several parks and recreational facilities that provide opportunities for organized recreation, personal exploration, relaxation, and social interaction.

[Click Here to view our 2018-2023 Parks and Recreation Plan](#)

[2024-2029 Parks and Recreation Draft Plan](#)

**Hunting from Elm Pointe property and the Lake Charlevoix's bottomlands is prohibited per ordinance.**

**All State of Michigan hunting laws apply when hunting from a floating**

**Image:** A photograph of a lake with the text "CITY OF EAST JORDAN Parks and Recreation Master Plan" overlaid.



# The City of **EAST JORDAN** Parks & Recreation Plan

## COMMUNITY ENGAGEMENT

**Help Shape the Future of Your Community!**

**East Jordan is updating its Parks & we  
want to hear from you!**

Your input will help leaders plan for the future of parks and recreation in the City of East Jordan over the next 5 years.



### **Participate in the Open House!**

Please join us for an Open House and share your valuable thoughts and inputs regarding the city parks, recreation programs, and recreation improvements.

Date: May 31, 2023

Time: 4 – 6pm

Venue: Fire / EMS Building at 555 Maple St (M-32)

### **Take the Survey!**

Scan the QR Code or use the link to share your inputs through an online survey. The survey will be open until June 15, 2023. Paper copies are also available at the City Hall.

<https://www.surveymonkey.com/r/EastJordanParksandRec>



If you have any questions, please reach out to Sara Kopriva (skopriva@bria2.com).

G. Post Completion Forms



Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT  
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND  CLEAN MICHIGAN INITIATIVE  
(Please select one)  LAND AND WATER CONSERVATION FUND  RECREATION PASSPORT  BOND FUND

GRANTEE: City of East Jordan - Charlevoix County

PROJECT NUMBER: RP15-0005 PROJECT TYPE: \_\_\_\_\_

PROJECT TITLE: Community Ice Skating Rink (2015)

PROJECT SCOPE: Development of 152' by 100' ice rink by Community Park soccer fields.

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)		
Name of Agency (Grantee) <u>City of East Jordan</u>	Contact Person <u>Tom Cannon</u>	Title <u>City Administrator</u>
Address <u>201 Main Street, PO BOX 499</u>	Telephone <u>231-536-3381</u>	
City, State, ZIP <u>East Jordan, MI 49727</u>	Email <u>tcannon@eastjordancity.org</u>	
SITE DEVELOPMENT		
Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s).		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
_____		
Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
_____		
Are any of the facilities obsolete? If yes, please explain.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
_____		
SITE QUALITY		
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
_____		
Are the facilities and the site being properly maintained? If no, please explain.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
_____		
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
_____		



G. Post Completion Forms

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Thomas Cannon  
Please print

*Thomas Cannon/cm*  
Grantee Authorized Signature

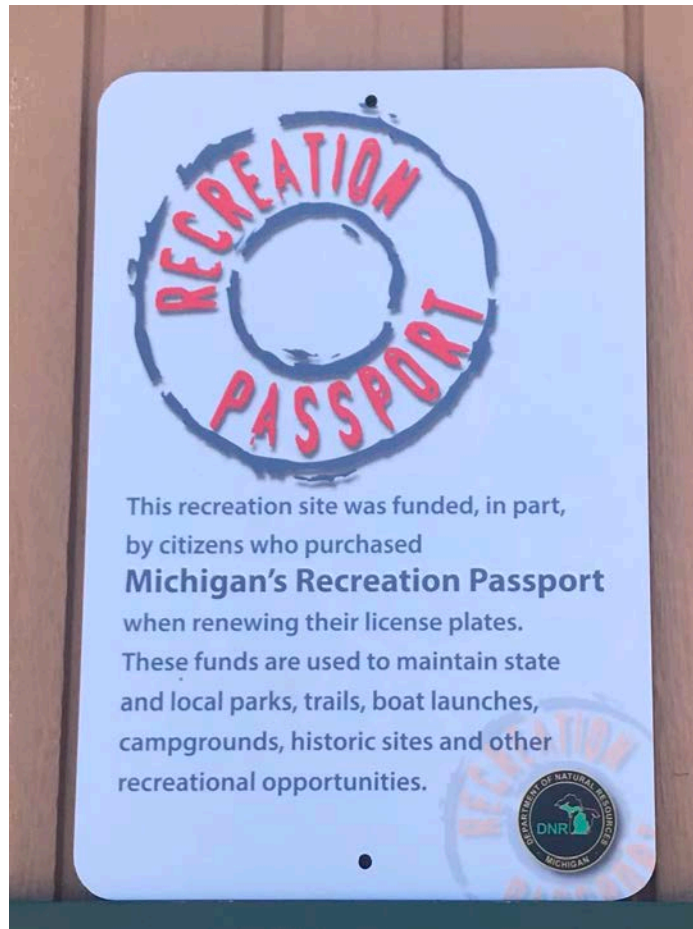
07-22-2024  
Date

Cheltzi Wilson  
Please print

*Cheltzi Wilson*  
Witness Signature

07-22-2024  
Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**









G. Post Completion Forms

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

CERTIFICATION		
<i>I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.</i>		
Thomas Cannon Please print	 Grantee Authorized Signature	07-22-2024 Date
Cheltzi M. Wilson Please print	 Witness Signature	07-22-2024 Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
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G. Post Completion Forms



Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT  
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GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND  CLEAN MICHIGAN INITIATIVE  
(Please select one)  LAND AND WATER CONSERVATION FUND  RECREATION PASSPORT  BOND FUND

GRANTEE: City of East Jordan - Charlevoix County

PROJECT NUMBER: CM99-056 PROJECT TYPE: \_\_\_\_\_

PROJECT TITLE: East Jordan Community Park (1999)  
Development of sports facilities/restrooms, concessions, picnic,  
PROJECT SCOPE: parkin

**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <u>City of East Jordan</u>	Contact Person <u>Tom Cannon</u>	Title <u>City Administrator</u>
Address <u>201 Main Street, PO BOX 499</u>	Telephone <u>231-536-3381</u>	
City, State, ZIP <u>East Jordan, MI 49727</u>	Email <u>tcannon@eastjordancity.org</u>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided?  
If yes, please describe change(s).  Yes  No

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Are any of the facilities obsolete? If yes, please explain.  Yes  No

**SITE QUALITY**

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If yes, please provide a photograph of the sign. If no, please explain.  Yes  No

Are the facilities and the site being properly maintained? If no, please explain.  Yes  No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.  Yes  No

G. Post Completion Forms

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

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**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

---

---

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

---

---

What are the hours and seasons for availability of the site?  
all year round from daylight until 11:00 P.M.

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**



[Large empty box for comments]

G. Post Completion Forms

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Thomas Cannon		07-22-2024
Please print	Grantee Authorized Signature	Date
Cheltzi M. Wilson		07-22-2024
Please print	Witness Signature	Date

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GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
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(Please select one)  LAND AND WATER CONSERVATION FUND  RECREATION PASSPORT  BOND FUND

GRANTEE: City of East Jordan - Charlevoix County

PROJECT NUMBER: 26-00725 PROJECT TYPE: \_\_\_\_\_

PROJECT TITLE: Third Ward Park (1976)

PROJECT SCOPE: Restroom and utilities, LWCF sign, picnic equipment, lighting.

**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <u>City of East Jordan</u>	Contact Person <u>Tom Cannon</u>	Title <u>City Administrator</u>
Address <u>201 Main Street, PO BOX 499</u>	Telephone <u>231-536-3381</u>	
City, State, ZIP <u>East Jordan, MI 49727</u>	Email <u>tcannon@eastjordancity.org</u>	

**SITE DEVELOPMENT**

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\_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_



G. Post Completion Forms

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

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Please print

*Thomas Cannon*  
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07-22-2024  
Date

Cheltzi M. Wilson  
Please print

*Cheltzi M. Wilson*  
Witness Signature

07-22-2024  
Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



H. Letters of Transmittal



Date: September 5, 2024  
From: Sara Kopriva, AICP  
To: **Charlevoix County Parks Department**  
David Bertinelli, Parks Operation Manager  
05820 Lake Shore Rd.  
Boyne City, MI 49712

 *initiative*

**Project:** City of East Jordan Parks and Recreation Master Plan  
**Enclosed:** Final Adopted City of East Jordan Parks and Recreation Master Plan

**Remarks:**  
Please find enclosed the final adopted draft of the City of East Jordan Parks and Recreation Master Plan for your review. Please let me know if you have any questions.

Sincerely,



Sara Kopriva, AICP  
Principal  
[skopriva@bria2.com](mailto:skopriva@bria2.com)

**Beckett & Raeder, Inc.**  
535 West William  
Suite 101  
Ann Arbor, MI 48103

734.663.2622 ph  
734.663.6759 fx

[www.bria2.com](http://www.bria2.com)

Petoskey Office  
113 Howard Street  
Petoskey, MI 49770

231.347.2523 ph  
231.347.2524 fx

Traverse City Office  
148 East Front Street  
Suite 207  
Traverse City, MI 49684

231.933.8400 ph  
231.944.1709 fx

Grand Rapids Office  
5211 Cascade Road SE  
Suite 300  
Grand Rapids, MI 49546

616.585.1295 ph

H. Letters of Transmittal

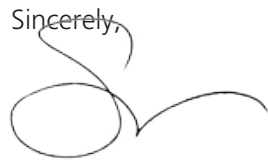


Date: September 5, 2024  
From: Sara Kopriva, AICP  
To: **Networks Northwest**  
Nicole Sulak, Board Chair  
Networks Northwest  
P.O. Box 506  
Traverse City, MI 49685



**Project:** City of East Jordan Parks and Recreation Master Plan  
**Enclosed:** Final Adopted City of East Jordan Parks and Recreation Master Plan

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Sincerely,  


Sara Kopriva, AICP  
Principal  
[skopriva@bria2.com](mailto:skopriva@bria2.com)

**Beckett & Raeder, Inc.**  
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Suite 101  
Ann Arbor, MI 48103

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