

**TOWN OF EASTCHESTER
BUILDING DEPARTMENT**

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**CERTIFICATE OF OCCUPANCY & CERTIFICATE OF COMPLIANCE
PACKAGE**

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- 1. Submission Requirements for Certificate of Occupancy & Certificate of Compliance**
- 2. Certificate of Occupancy or Compliance Form**

Regarding One- and Two-Family Residences:

New Construction of a One-Family Residence or Individual Units in a Multi-Family Building: Fee-\$150*

New Construction of a Two-Family Residence: Fee-\$300*

Additions and Alterations to One- and Two-Family Residences: Fee-\$100*. There is no fee required for fences, driveways, roofs or siding

Regarding Commercial and Multi-Family Structures:

New Construction Commercial: Fee-\$300* plus \$200 per floor

New Multi-Family Structures: Fee-\$300* plus \$50 per unit

Additions and Alterations to Commercial and Multifamily Structures: Fee-\$200*

*SHOULD THE ACTUAL COST EXCEED THE ESTIMATED COST, AN ADDITIONAL FEE IS DUE: **RESIDENTIAL**-\$15 FOR EACH \$1000 OVER THE ESTIMATED COST. **COMMERCIAL** - \$30 FOR EACH \$1000 OVER THE ESTIMATED COST

NOTE:

- CHECK APPROPRIATE SPACE FOR EITHER A CERTIFICATE OF OCCUPANCY OR COMPLIANCE
- FORM MUST BE NOTARIZED
- ACCEPTABLE FORMS OF PAYMENT ARE EITHER CHECK OR CASH. CHECKS SHOULD BE MADE PAYABLE TO THE TOWN OF EASTCHESTER

