

**MINUTES OF THE REGULAR TOWN BOARD MEETING  
December 19, 2023**

Minutes of a Meeting of the Town Board of the Town of Eastchester held on Tuesday, December 19, 2023 at 7:00 p.m., at the Town Hall, 40 Mill Road, Eastchester, New York.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Supervisor Anthony Colavita  
Councilman Joseph Dooley  
Councilwoman Theresa Nicholson  
Councilman Luigi Marcoccia  
Councilwoman Sheila Marcotte

Present: Deputy Town Clerk Mary T. Swikata  
Town Attorney Louis Reda  
Comptroller Dawn Donovan

**IV. OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS**

County Legislator Damon Maher stated it has been his privilege to represent Eastchester and Tuckahoe on the Westchester County Board of Legislature.

**V. APPOINTMENTS**

Supervisor Colavita offered a motion that was seconded by Councilman Dooley to approve the probationary appointment of David McCain of Mt. Vernon, NY to the position of Police Officer. Mr. McCain is currently employed as a Police Officer in the City of Mt. Vernon, NY.

The appointment is contingent upon receipt of final approval from Westchester County Dept. of Personnel of the transfer and his pending successful completion of his medical and background requirements. As provided in the Westchester County Civil Service rules it is necessary for him to serve a probationary period of a minimum of twelve weeks to a maximum of fifty-two weeks.

The appointment would be effective January 8, 2024 at a salary of:

<u>Annual Pay</u>	<u>Holiday Pay</u>
67,194	3,388

Funds have been provided in the 2024 budget.

**On the roll call, all voted "AYE." Motion carried.**

**VI. APPROVAL OF MINUTES**

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve the Minutes of the November 28, 2023 Special Town Board Meeting and the December 5, 2023 Regular Town Board Meeting as prepared by Town Clerk Linda Laird.

**On the roll call, all voted "AYE." Motion carried.**

**VII. REPORTS OF DEPARTMENTS, BOARDS AND COMMISSIONS**

**A) POLICE DEPARTMENT REPORT**

The Board reviewed and approved for filing the following reports for November 2023; Parking Summonses, Citation Activity Report, Statement of Accounts and the Traffic Report.

**B) LAW DEPARTMENT REPORT**

**1. RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AND DELIVER AN AGREEMENT OF LEASE BETWEEN THE EASTCHESTER HISTORICAL SOCIETY AND THE TOWN OF EASTCHESTER FOR PREMISES AT THE MARBLE SCHOOLHOUSE COMMENCING JANUARY 1, 2024 AND TERMINATING DECEMBER 31, 2026**

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve a RESOLUTION authorizing the Supervisor to execute and deliver an Agreement of Lease between the Eastchester Historical Society and the Town of Eastchester for the premises located at the Marble Schoolhouse for a term commencing on January 1, 2024 and terminating on December 31, 2026.

**On the roll call, all voted "AYE." Motion carried.**

**2. RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AND DELIVER AN AMENDMENT TO A LEASE AGREEMENT BETWEEN THE TOWN OF EASTCHESTER AND THE EASTCHESTER FIRE DEPARTMENT FOR THE USE OF THE MARBLE SCHOOLHOUSE FROM JANUARY 1, 2024 TO FEBRUARY 29, 2024**

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve a RESOLUTION authorizing the Supervisor to execute and deliver an amendment to a Lease Agreement made between the Town of Eastchester and Eastchester Fire Department for the use of the Marble Schoolhouse from January 1, 2024 to February 29, 2024.

**On the roll call, all voted "AYE." Motion carried.**

**3. RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AND DELIVER A PURCHASE AGREEMENT BETWEEN THE TOWN OF EASTCHESTER AND THE VILLAGE OF RYE BROOK FOR THE SALE OF A LEAF VAC MACHINE BY THE VILLAGE OF RYE BROOK TO THE TOWN OF EASTCHESTER**

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve a RESOLUTION authorizing the Supervisor to execute and deliver a Purchase Agreement between the Town of Eastchester and the Village of Rye Brook in relation to the sale of a leaf vac machine by the Village of Rye Brook to the Town of Eastchester in the amount of \$5,600.00.

**On the roll call, all voted "AYE." Motion carried.**

**C) HIGHWAY DEPARTMENT REPORT** for November 2023 was received for filing.

**D) RECEIVER OF TAXES REPORT** for November 2023 was received for filing.

**E) TOWN CLERK'S REPORT** for November 2023 was received for filing.

**VIII. CORRESPONDENCE**

**A) MEMORANDUM FROM COMPTROLLER RE: BUDGET TRANSFERS AND REVISIONS**

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve the following Budget Transfers and Budget Revisions:

Transfers

From:	Small Equipment	B3120.203	\$21,450.00
To:	Telecommunication	B3120.428	\$21,450.00
From:	Uniform & Accessories	B3120.434	\$11,925.00
To:	Telecommunications	B3120.428	\$11,925.00
From:	Overtime	L7410.103	\$ 6,500.00
To:	Salaries PT/Seasonal	L7410.102	\$ 6,500.00
From:	Materials & Supplies	L7410.401	\$ 2,500.00

To:	Bldg. Maint. Supplies	L7410.404	\$ 2,500.00
	<u>Revisions</u>		
Increase:	Appropriated Fund Balance	DB00599	\$75,000.00
Increase:	Operating Transfer	D9950.900	\$75,000.00

**On the roll call, all voted "AYE." Motion carried.**

**B) MEMORANDUM FROM COMPTROLLER RE: PART TIME EMPLOYEE**

Supervisor Colavita offered a motion that was seconded by Councilman Dooley to approve the part-time appointment of Ava Battista as a Community Service Aid in the Police Department at the hourly rate of \$15, effective 12/20/2023.

**On the roll call, all voted "AYE." Motion carried.**

**C) MEMORANDUM FROM COMPTROLLER RE: APPROVAL OF 2024 MEMORANDUM OF AGREEMENT FOR THE EASTCHESTER POLICE LIEUTENANTS AND CAPTAINS ASSOCIATION**

Councilwoman Marcotte offered a motion that was seconded by Supervisor Colavita to approve a Memorandum of Agreement for the Police Lieutenants & Captains Association for the year 2024. Supervisor Colavita reported on the highlights of the agreement as follows:

- Effective January 1, 2024 salary increase of 3.875%
- Increase longevity as follows:
  - 2024
    - Year 6 + \$500
    - Year 11 + \$500
    - Year 16 + \$500
    - Year 25+ \$500

**On the roll call, all voted "AYE." Motion carried.**

**D) MEMORANDUM FROM COMPTROLLER RE: DESIGNATION OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDING**

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve a RESOLUTION to designate funds received from the American Rescue Plan Act (ARPA) in the amount of \$2,046,045.13 for the Leewood Renovation project.

**On the roll call, all voted "AYE." Motion carried.**

**E) MEMORANDUM FROM POLICE RE: CHRISTMAS METER EXEMPTION**

Per a request from the Eastchester/Tuckahoe Chamber of Commerce, Councilman Marcoccia offered a motion that was seconded by Councilwoman Marcotte to approve the 2 and 4 hour parking meters be 'covered' in the business districts. A two-hour time limit will be enforced on all bagged meters.

**On the roll call, all voted "AYE." Motion carried.**

**IX. MISCELLANEOUS BUSINESS - none**

**X. COUNCIL MEMBER REPORTS**

Councilman Marcoccia wished Town Clerk Linda Laird "all the best in your well-deserved retirement" and wished Councilman Dooley best of luck in his new role as Town Clerk.

Councilman Dooley acknowledged this is his last meeting as a Town Councilman. He stated it has been a privilege and honor to serve as a member of the Town Board and he is proud of the Board's many accomplishments. Mr. Dooley thanked Town Clerk Linda Laird for her service and stated he looks forward to joining the "strong team" in the Town Clerk's Office.

Councilwoman Nicholson reported that two Library programs; Knit Wits and The Chatty Crochet Crew, had made and donated scarves, gloves, hats and sweatshirts to a Veteran Service Organization for distribution to a group very appreciative recipient.

Councilwoman Marcotte thanked Town Clerk Linda Laird for her service to the Town and for her love of history. In addition, Mrs. Marcotte wished Lisa Pinto a joyful and well-earned retirement.

In closing, Mrs. Marcotte asked for volunteers for the *Snow Angels* program. The program pairs volunteers with elderly neighbors to assist with snow clean up throughout town. For those who wish to participate, please sign up for the program at [tuckahoesnowangels@yahoo.com](mailto:tuckahoesnowangels@yahoo.com).

Supervisor Colavita congratulated Town Clerk Linda Laird on her retirement. The Supervisor reminded the public that he and Linda were first elected to the Town Board in 1997; stating it has been a pleasure working with her for the past 26 years. Mr. Colavita wished Joe Dooley well in his role as Town Clerk and stated Joe always has “the best interest of Eastchester in his action and decisions.”

In closing, the Supervisor thanked Lisa Pinto, his confidential assistant and “right hand” for the past twenty years, for her hard work and service to the Town of Eastchester.

#### **XI. SECOND OPPORTUNITY TO ADDRESS THE BOARD**

Shawn Nealis and Michael McLaughlin spoke of the efforts being put forth by the Town and the Village of Bronxville to repair the drainage issues in the “Crawford Basin”. Both expressed they are grateful with being included in the process and expressed their need to keep the matter ‘on the front burner.’

There being no further public business, the meeting was adjourned at 7:45 p.m.

Minutes prepared by;

Mary T. Swikata  
Deputy Town Clerk