

**MINUTES OF THE TOWN BOARD  
Special Meeting –November 8, 2023**

Minutes of a Special Meeting of the Eastchester Town Board held on November 8, 2023 at 6:30 p.m. in the Supervisor's Conference Room of Town Hall, 40 Mill Road, Eastchester.

Supervisor Colavita called the meeting to order at 6:30 p.m. noting the presence of the Town Board, Lt. Richard Rosenberg and Lt. Justin Bernstein.

The Town Board interviewed two candidates for the position of Police Officer.

The Special Meeting was adjourned at 6:55 p.m.

**MINUTES OF THE REGULAR TOWN BOARD MEETING  
November 8, 2023**

Minutes of a Meeting of the Town Board of the Town of Eastchester held on Wednesday, November 8, 2023 at 7:00 p.m., at the Town Hall, 40 Mill Road, Eastchester, New York.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Supervisor Anthony Colavita  
Councilman Joseph Dooley  
Councilwoman Theresa Nicholson  
Councilman Luigi Marcoccia  
Councilwoman Sheila Marcotte

Present: Town Clerk Linda Laird  
Town Attorney Louis Reda  
Comptroller Dawn Donovan

**IV. OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS – none**

**V. APPROVAL OF MINUTES**

Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve the Minutes of the October 17, 2023 Town Board Meeting as prepared by Town Clerk Linda Laird.

**On the roll call, all voted "AYE." Motion carried.**

**VI. REPORTS OF DEPARTMENTS, BOARDS AND COMMISSIONS**

**A) LAW DEPARTMENT REPORT**

**1. RESOLUTION AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A PARADE/SPECIAL EVENT PERMIT**

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve a RESOLUTION authorizing the approval of an application for a parade/special events permit submitted by the Albanian American Club of Westchester (AACW) for a parade and special event to be held at Lake Isle Community Center on Sunday, November 26, 2023. The application fee was waived.

**On the roll call, all voted "AYE." Motion carried.**

**VII. CORRESPONDENCE**

**A) MEMORANDUM FROM COMPTROLLER RE: BUDGET TRANSFERS/REVISIONS**

Councilman Dooley offered a motion that was seconded by Supervisor Colavita to approve the following Budget Transfers and Revisions:

**Transfers**

From:	Salaries	D5110.100	\$	60,806.00
To:	Salaries- PT/ Seasonal	D5110.102	\$	40,000.00
	Fuel Station	D5110.450	\$	1,760.00
	Small Equipment	D5130.203	\$	6,227.00
	Maint. & Repairs	D5130.414	\$	12,819.00
From:	Service Contracts	L7410.468	\$	585.00
To:	Bldg. Maint. Supplies	L7410.404	\$	585.00
From:	Admin.- Small Equipment	E3600.203	\$	8,000.00
To:	Pools- Equipment	E3300.201	\$	400.00
	Pools- Material & Supplies	E3300.401	\$	3,000.00
	Pools- Contractual Services	E3300.450	\$	2,600.00
	Golf Admin. Material & Supplies	E3515.401	\$	2,000.00
From:	Salaries- PT/ Seasonal	A7141.102	\$	7,010.00
	Materials & Supplies	A7141.401	\$	1,827.00
To:	Transportation	A7141.431	\$	6,180.00
	Contractual Services	A7141.450	\$	2,657.00

**Revisions**

Increase:	Appropriated Fund Balance	L00599	\$	489,239.00
Increase:	Transfer to Capital	L9950.900	\$	489,239.00
Increase:	Recreation Fees- General	A02001	\$	182,512.00
Increase:	Misc. Events	A7140.491	\$	165,136.00
Increase:	Overtime- Carnival	A7140.103C	\$	17,376.00
Increase:	Recreation Fees-Camp	A02002	\$	41,158.00
Increase:	Contractual Services	A7140.450	\$	41,158.00
Increase:	Police- Outside Service Fees	B01523	\$	200,000.00
Increase:	Overtime- Private Pay	B3120.103P	\$	200,000.00

**On the roll call, all voted "AYE." Motion carried.**

**B) MEMORANDUM FROM COMPTROLLER RE: SEASONAL EMPLOYEE**

Councilwoman Marcotte offered a motion that was seconded by Councilman Marcoccia to approve the Seasonal Appointment of Christopher Mancuso as Recreation Attendant in the Recreation Department at the hourly rate of \$12, effective 12/09/2023.

**On the roll call, all voted "AYE." Motion carried.**

**C) MEMORANDUM FROM SUPERINTENDENT OF PARKS AND RECREATION RE: CSE (COMMUNITY SERVICES FOR THE ELDERLY) TRANSPORTATION CONTRACT FOR THE PERIOD APRIL 1, 2023 TO MARCH 31, 2024**

Councilwoman Nicholson offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION authorizing the Supervisor to sign the CSE Transportation Services contract for the period from April 1, 2023 to March 31, 2024.

The CSE contract between the Town of Eastchester and Westchester County Senior Programs and Services provides funding through the NY State Office for the Aging for use in the Community Services for the Elderly (CSE) Program. Funding will be in an amount not to exceed \$20,756.00 for actual services provided. The Town of Eastchester is required to contribute \$8,896.00 in Contractor matching funds. The funding supports the Town's transportation services for

residents from their homes to the Lake Isle Nutrition Center and to their medical appointments.

**On the roll call, all voted "AYE." Motion carried.**

**D) MEMORANDUM FROM SUPERINTENDENT OF PARKS AND RECREATION RE: APPROVAL OF WIN (WELLNESS IN NUTRITION) AND NSIP (NUTRITION SERVICES INCENTIVE PROGRAM) CONTRACTS BETWEEN THE TOWN OF EASTCHESTER AND WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES FOR PROGRAM YEAR 2023-2024**

Supervisor Colavita reviewed a memo from Sally Veltidi, Superintendent of Parks and Recreation, in which she requests authorization for the Town of Eastchester to approve the WIN & NSIP contract. The contract is comprised of an agreement and schedules A through G for the period commencing retroactively on October 1<sup>st</sup> 2022 through March 31, 2024. NSIP Services shall be performed October 1, 2022 through September 30, 2023 and the WIN services performed during the period of April 1, 2023 through March 31, 2024.

The NY State Office for the Aging grant will be in an aggregate amount not-to exceed \$50,559.00. It is comprised of \$43,815 in funding for the WIN program and \$6,744 in estimated funding for the NSIP program.

The two programs of the Older Americans Act seek to improve the well-being of elderly persons at high nutritional risk through services such as Home Delivered Meals. Currently about 50 of our residents are enrolled in the Home Delivered Meals services.

Councilwoman Marcotte offered a motion that was seconded by Councilwoman Nicholson to approve a RESOLUTION authorizing Supervisor Colavita to sign the Agreement, including Schedules A, B, C, D, E, F and G, with Westchester County Department of Senior Programs and Services for WIN & NSIP

**On the roll call, all voted "AYE." Motion carried.**

**E) MEMORANDUM FROM POLICE CHIEF RE: APPROVAL OF INTERMUNICIPAL AGREEMENT BETWEEN THE TOWN OF EASTCHESTER AND WESTCHESTER COUNTY DEPARTMENT OF EMERGENCY SERVICES FOR MOBILE RADIOS**

Per a request from Police Chief Joseph Rodriguez, Councilman Dooley offered a motion that was seconded by Councilman Marcoccia to approve an Intermunicipal Agreement with Westchester County Department of Emergency Services to accept mobile radios, including installation, hardware and supplies at no charge to the Town, effective 1/1/2024 to 12/31/2028. The equipment will enable the police Mutual Aid Radio System (MARS) control station to communicate securely with other agencies within the County of Westchester.

**On the roll call, all voted "AYE." Motion carried.**

**F) MEMORANDUM FROM SUPERVISOR RE: PUBLIC HEARING FOR 2024 TOWN OF EASTCHESTER BUDGET**

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to set a Public Hearing for the 2024 Budget for Tuesday, December 5, 2023 at 7:00 p.m.

**On the roll call, all voted "AYE." Motion carried.**

**VIII. MISCELLANEOUS BUSINESS - none**

**IX. COUNCIL MEMBER REPORTS**

Councilman Marcoccia announced ECAP's annual Martin Luther King Breakfast; which hasn't been held since 2020, is being planned for January, 2024.

Councilman Dooley had no report.

Councilwoman Nicholson provided a summary of the programming at the Eastchester Library and encouraged the public to support the Rotary Interactive Club's coat and blanket drive.

Councilwoman Marcotte congratulated her colleagues throughout Westchester County who were candidates in the Election and thanked all those who work to ensure free and open elections. Mrs. Marcotte acknowledged the role our

Veterans play in supporting voting rights and encouraged the public to attend the Veterans Day Ceremony being held at the Community Center at Lake Isle on November 11<sup>th</sup> at 11 a.m.

Supervisor Colavita congratulated Comptroller Dawn Donovan on receiving the GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Supervisor distributed copies of the 2024 Tentative Budget to the Town Board and announced this budget marks the 12th straight year that Eastchester will deliver a budget within the 2% tax cap. Although some of us recall budgeting before the tax cap, the truth is that responsible municipal budgeting is the norm in Eastchester; it has been for the past decade and will continue to be going forward. We have been working tirelessly to bring to you a realistic budget during these unprecedented times.

The total budget for 2024 is \$40,182,504 which represents a \$2,259,463 increase over the 2023 budget.

The total Townwide Tax levy for the 2024 budget is \$4,261,936. Property taxes count for 42% of the Townwide revenue budget, 14% or \$1,400,000 from fund balance with the remaining 44% mainly consisting of department revenue, and mortgage taxes. The 2024 Townwide budget will generate a 5.59% property tax rate increase, which amounts to an increase of \$2.2197 per thousand dollars of assessed valuation. Therefore, an average house in the Village of Bronxville with an average assessment of \$21,650 will pay \$48.06 more per year (\$4.00 per month); an average house in the Village of Tuckahoe with an average assessment of \$7,300 will pay \$16.20 more per year (\$1.35 per month).

The total Town Outside Tax levy for the 2024 budget is \$17,554,998. Property taxes account for 71% of the Town Outside revenue budget, 10% or \$2,410,000 from fund balance and the remaining 19% mainly consisting of department revenue and sales taxes. The 2024 Town Outside budget will generate a 3.33% property tax rate increase which amounts to an increase in \$10.1279 per thousand dollars of assessed valuation. Therefore, an average house in Eastchester with an average assessment of \$8,950 will pay \$90.64 more per year (\$7.55 per month).

#### **X. SECOND OPPORTUNITY TO ADDRESS THE BOARD**

Agnes Holzberg spoke in support of efforts to provide safe pedestrian crossing of Harney Road at Scarsdale Avenue. The Supervisor reported Lt. Graf is working closely with officials of Westchester County to implement safety measures.

Michael McLaughlin asked for a status report on efforts to control flooding in the "Crawford Drainage Basin." The Supervisor reported the 'borings' had been made as per the schedule and the data is being analyzed. Regular bi-weekly meetings will be held moving forward between the Village Engineer, Town Engineer, Mr. Latella and others as warranted. The Supervisor suggested representatives of the neighborhood meet with the group at the post-thanksgiving meeting.

There being no further business, the meeting was adjourned at 7:40 p.m. with a moment of silence in memory of Joseph Luciano and those Veterans who passed during the past year.

Minutes prepared by:

Linda Laird  
Town Clerk