

**TOWN OF EASTCHESTER
MINUTES OF THE TOWN BOARD
March 21, 2023**

Minutes of a Meeting of the Town Board of the Town of Eastchester held on Tuesday, March 21, 2023 at 7:00 p.m., at the Town Hall, 40 Mill Road, Eastchester, New York.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Supervisor Anthony Colavita
Councilman Joseph Dooley
Councilwoman Theresa Nicholson
Councilman Luigi Marcoccia
Councilwoman Sheila Marcotte

Present: Town Clerk Linda Laird
Town Attorney Louis Reda
Comptroller Dawn Donovan

IV. OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS – none

V. APPPOINTMENTS

A) APPPOINTMENT – DIRECTOR OF PLANNING

Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve the probationary appointment of Lukas Herbert of Bronx, NY to the position of Director of Planning. Mr. Herbert has successfully passed the civil service exam and his name appears on the Westchester County Civil Service List #60-371.

If approved, the appointment will be effective March 27, 2023, at the annual rate of \$155,000. The probationary period will not run less than twelve weeks and not more than fifty-two weeks. Funds have been provided in the 2023 budget.

Supervisor Colavita thanked retiring Director of Building and Planning, Margaret Uhle, for an excellent job done over a 20-year period. Margaret oversaw the very busy department as well as working closely with the Zoning Board of Appeals, Planning Board and Architectural Review Board.

VI. APPROVAL OF MINUTES

Councilman Dooley offered a motion that was seconded by Councilwoman Marcotte to approve the Minutes of the March 7, 2023 Town Board Meeting as prepared by Town Clerk Linda Laird.

On the roll call, all voted "AYE." Motion carried.

VII. REPORTS OF DEPARTMENTS, BOARDS AND COMMISSIONS

A) POLICE DEPARTMENT REPORT

The Board reviewed and approved for filing the following reports for February 2023; Parking Summonses, Citation Activity Report, Statement of Accounts and the Traffic Report.

B) LAW DEPARTMENT REPORT

- 1. RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AND DELIVER AN AGREEMENT BETWEEN THE TOWN OF EASTCHESER AND DIRECT ENERGY VIA VANTAGE ETC, LTD FOR THE PROVISION OF NATURAL GAS FROM THIRD PARTY SOURCES COMMENCING MAY 1, 2023 TO OCTOBER 31, 2024**

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve a RESOLUTION authorizing

the Supervisor to execute and deliver an agreement made between the Town of Eastchester and Direct Energy via Vantage ETC, Ltd. for the provision of natural gas from third party sources for the term commencing May 1, 2023 and ending October 31, 2024.

On the roll call, all voted "AYE." Motion carried.

**The Town Board considered Agenda Items VIII. B and VIII. C at this point in the meeting.

2. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF PLAYGROUND IMPROVEMENTS/RENOVATIONS WITHIN THE TOWN OF EASTCHESTER

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve a RESOLUTION authorizing the Issuance of \$70,885 Bonds of the Town of Eastchester, Westchester County, NY to finance the cost of Playground Improvements/Renovations within the Town of Eastchester with the total estimated cost \$50,000; Fencing for Various Parks within the Town of Eastchester estimated cost of \$20,885. Total estimated cost of \$70,885.

On the roll call, all voted "AYE." Motion carried.

3. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF A DUMP TRUCK AND A SANITATION TRUCK

Councilman Marcoccia offered a motion that was seconded by Supervisor Colavita to approve a RESOLUTION authorizing the Issuance of \$405,000 Bonds of the Town of Eastchester, Westchester County, NY, to finance the cost for the Acquisition of various trucks and equipment including; a) Dump Truck estimated cost of \$110,000; b) Sanitation Truck estimated cost \$295,000 for use within the Town of Eastchester. Total estimated cost \$405,000.

On the roll call, all voted "AYE." Motion carried.

4. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF SIDEWALK AND CURB REPLACEMENT WITHIN THE TOWN OF EASTCHESTER

Councilman Marcoccia offered a motion that was seconded by Supervisor Colavita to approve a RESOLUTION authorizing the Issuance of \$600,000 Bonds of the Town of Eastchester, Westchester County, NY to finance the cost for the Sidewalk and Curb Reconstruction within the Town of Eastchester. Total estimated cost \$600,000.

On the roll call, all voted "AYE." Motion carried.

5. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF STREET RESURFACING WITHIN THE TOWN OF EASTCHESTER

Councilman Marcoccia offered a motion that was seconded by Supervisor Colavita to approve a RESOLUTION authorizing the Issuance of \$1,400,000 Bonds of the Town of Eastchester, Westchester, NY to finance the cost of the Street Resurfacing within the Town of Eastchester. Total estimated cost \$1,400,000.

On the roll call, all voted "AYE." Motion carried.

6. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF AN IRRIGATION SYSTEM, GOLF HOLE 8 WORK AND CART PATHS RENOVATION AT LAKE ISLE COUNTRY CLUB

Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION authorizing the Issuance of \$3,097,402 Bonds of the Town of Eastchester, Westchester, NY to finance the cost of; a) Irrigation System at Lake Isle Country Club, in the Town of Eastchester estimated cost of \$3,000,000; b) Golf Hole 8 work estimated cost of \$42,500; c) Cart Paths estimated cost \$54,902 Total estimated cost \$3,097,402.

On the roll call, all voted "AYE." Motion carried.

7. INTRODUCTION OF A PROPOSED LOCAL LAW KNOWN AS LOCAL LAW 1-2023 THE STREET AND SIDEWALK EXCAVATION LAW OF THE TOWN OF EASTCHESTER WITHIN THE UNINCORPORATED TOWN OF EASTCHESTER WHICH AMENDS LOCAL LAWS 11-2002; 13-2005; 2-2013 AND 1-2017 AND TO SET A DATE FOR A PUBLIC HEARING

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve the INTRODUCTION of a proposed Local Law known as Local Law 1-2023, "The Street and Sidewalk Excavation Law of the Town of Eastchester" within the unincorporated Town of Eastchester which amends Local Laws 11-2002; 13-2005; 2-2013 and 1-2017 and to set a date for a public hearing for April 18, 2023 at 8:00 p.m.

A copy of the Local Law is attached.

On the roll call, all voted "AYE." Motion carried.

C) HIGHWAY DEPARTMENT REPORT for February 2023 was received for filing.

D) TOWN CLERK'S REPORT for February 2023 was received for filing.

8. CORRESPONDENCE

A) MEMORANDUM FROM COMPTROLLER RE: SEASONAL EMPLOYEES

Councilman Dooley offered a motion that was seconded by Councilwoman Nicholson to approve the following Seasonal Appointments:

NAME	JOB TITLE	TYPE	RATE	EFF. DATE		DEPT.
Paez, Lidia	Cleaner	Rate Change	\$20.00	3/22/2023	Rate Change	Seniors
LaVecchia, Renee	Office Assist.	Seasonal	\$14.00	3/22/2023	New Hire	Lake Isle
Siedel, Matthew	Rec Attendant	Seasonal	\$12.00	4/3/2023	New Hire	Recreation
Soneghete Vivas, Sophia	Rec Attendant	Seasonal	\$12.00	4/3/2023	New Hire	Recreation
Maiello, Eric	Laborer	Seasonal	\$15.00	3/22/2023	New Hire	Highway

On the roll call, all voted "AYE." Motion carried.

B) MEMORANDUM FROM COMPTROLLER RE: 2023 CAPITAL PROJECT REQUESTS – TOWNWIDE AND HIGHWAY

Per a request from Comptroller Dawn Donovan, Supervisor Colavita offered a motion that was seconded by Councilman Dooley to approve the following 2023 Townwide and Highway Capital Projects as requested and to authorize bonding of such projects.

TOWNWIDE

Playground Renovations	50,000
Fencing- Various Parks	20,885

HIGHWAY

Sanitation Truck	295,000
Dump Truck	110,000
Street Resurfacing	1,400,000
Sidewalk & Curb Replacement	600,000
	<hr/>
	2,475,885

On the roll call, all voted "AYE." Motion carried.

C) MEMORANDUM FROM COMPTROLLER RE: 2023 CAPITAL PROJECT REQUESTS – LAKE ISLE

Per a request from Comptroller Dawn Donovan, Councilman Marcocchia offered a motion that was seconded by Councilwoman Marcotte to approve the following 2023 Lake Isle Capital Projects as requested and to authorize bonding of such projects.

LAKE ISLE

Renovations (Golf Hole 8 work \$42,500, Cart Paths \$54,902)	97,402
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Irrigation System	<u>3,000,000</u>
Total	3,097,402

On the roll call, all voted "AYE." Motion carried.

D) MEMORANDUM FROM COMPTROLLER RE: CLOSE COMPLETED CAPITAL PROJECTS

Per a request from Comptroller Dawn Donovan, Councilman Dooley offered a motion that was seconded by Councilman Marcoccia to approve a RESOLUTON to close the following Capital Projects and transfer the unused portion of each to reserve for debt.

Project Code	Project Name	Unexpended
H9504	Parks & Field Reno – 2020	0.00
H9507	Parks Machinery – 2021	122.55
H9511	Street Resurfacing – 2021	183.00
H9512	Sidewalk & Curbs – 2021	<u>0.00</u>
		<u>\$305.55</u>

On the roll call, all voted "AYE." Motion carried.

E) MEMORANDUM FROM COMPTROLLER RE: PROCUREMENT POLICY UPDATE

Per a request from Comptroller Dawn Donovan, Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve a RESOLUTON to revise the Town of Eastchester procurement policy by updating Section XII – OFFICIALS RESPONSIBLE FOR PURCHASING DECISIONS as presented below:

Anthony Colavita-	Town Supervisor
Luigi Marcoccia -	Town Council
Joseph D. Dooley-	Town Council
Theresa Nicholson-	Town Council
Sheila Marcotte-	Town Council
Dawn T. Donovan -	Town Comptroller
Janet M. Calano -	Town Justice
Frederick Salanitro -	Town Justice
Linda Laird -	Town Clerk
Rocco Cacciola-	Receiver of Taxes
Rocco Latella-	Superintendent of Highway
Joseph Rodriguez-	Police Chief
Louis Reda-	Town Attorney
Sally Veltidi -	Superintendent of Bldg., Parks & Recreation, Sr. Services
Michelle Liscio-	Town Assessor
Lukas Herbert -	Director of Building, Planning and Zoning
Tracy Wright -	Library Director
George Papademetriou-	Lake Isle Manager

On the roll call, all voted "AYE." Motion carried.

E) MEMORANDUM FROM COMPTROLLER RE: 2022 TOWN OF EASTCHESTER – UNIFORM JUSTICE COURT ACT

Per a request from Comptroller Dawn Donovan, Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve a RESOLUTON to acknowledge the review of the 2022 Financial Audit of the Town of Eastchester Justice Court.

On the roll call, all voted "AYE." Motion carried.

F) MEMORANDUM FROM COMPTROLLER RE: UPDATE INVESTMENT POLICY OF THE TOWN OF EASTCHESTER

Per a request from Comptroller Dawn Donovan, Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION to amend the Investment Policy of the Town of Eastchester. The amendments that were made were to update the authorized amounts at our banks. The amounts for JP Morgan Chase and M&T Bank were increased and reduced for the Signature Bank.

On the roll call, all voted "AYE." Motion carried.

G) MEMORANDUM FROM COMPTROLLER RE: UPDATED INFORMATION SYSTEMS USAGE POLICY FOR THE TOWN OF EASTCHESTER

Per a request from Comptroller Dawn Donovan, Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION to adopt the updated Information Systems Usage Policy – Revision 3, dated March 21, 2023

On the roll call, all voted "AYE." Motion carried.

H) MEMORANDUM FROM SUPERINTENDENT OF HIGHWAYS RE: PERMISSION TO BID – 2023 SIDEWALK & CURB REPLACEMENT PROJECT

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION authorizing the Highway Department to go out to bid for the 2023 Sidewalk & Curb Replacement Project.

On the roll call, all voted "AYE." Motion carried.

J) MEMORANDUM FROM SUPERINTENDENT OF HIGHWAYS RE: PERMISSION TO BID - 2023 STREET RESURFACING PROJECT

Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION authorizing the Highway Department to go out to bid for the 2023 Street Resurfacing Project.

On the roll call, all voted "AYE." Motion carried.

K) MEMORANDUM FROM SUPERINTENDENT OF PARKS AND RECREATION RE: APPROVAL OF GRANT FOR YOUTH EMPLOYMENT FROM THE WESTCHESTER COUNTY YOUTH BUREAU

Per a request from Sally Veltidi, Superintendent of Parks and Recreation, Supervisor Colavita offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION accepting a grant from the Westchester County Youth Bureau for the Youth Employment Program for January 1st 2023 to September 30, 2023.

For the past several years the Town of Eastchester Parks and Recreation Department has received a grant from the Westchester County Youth Bureau for certain Recreation Programs.

In working with the Program Administrator for the Youth Bureau, the Town and County were able to secure a grant for \$6,790.00 for Youth Employment. This summer, the Town of Eastchester will employ about 150 Summer Camp Staff. This grant will help off-set some of the costs of hiring these employees.

On the roll call, all voted "AYE." Motion carried.

L) MEMORANDUM FROM SUPERINTENDENT OF PARKS AND RECREATION RE: APPROVAL OF CONTRACT BETWEEN THE TOWN OF EASTCHESTER AND SOUTH EAST CONSORTIUM

Per a request from Sally Veltidi, Superintendent of Parks and Recreation, Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve a RESOLUTION authorizing the Supervisor to sign a contract between the Town of Eastchester and the South East Consortium (SEC) for \$28,586.00 for services they provide for the disabled in Eastchester, Bronxville and Tuckahoe.

Supervisor Colavita noted the annual fee has remained the same for the last 14 years and has been included and approved in the 2023 Recreation Department Budget.

On the roll call, all voted "AYE." Motion carried.

9. MISCELLANEOUS BUSINESS -none

10. COUNCIL MEMBER REPORTS

Each member of the Town Board congratulated Margaret Uhle as she enters retirement and thanked her for her 20 plus years of service as the Director of Building and Planning.

Councilman Marcoccia commented on several Capital Projects, reflecting on the importance of repairs to various playgrounds and called the replacement of the irrigation system on the golf course a “game changer” for the future of the golf program.

Mr. Marcoccia reported Opening Day of the golf course will be March 29th and the 2023 Lake Isle Membership Applications will soon be mailed to all residents of Eastchester, Tuckahoe and Bronxville. Registrations can be submitted on-line or at the registration office, beginning April 1st.

Councilman Dooley thanked the St. Patrick’s Day Parade Committee and chairs Brendan Lynch and Mike Denning for executing one of the best and well attended parades in years.

Councilwoman Nicholson reported the description of the many Library’s monthly activities have been posted to the website, including classes, films and book clubs.

Councilwoman Marcotte made announcements from the Recreation Department including; the annual Eastchester Egg Hunt will be held on April 1st from 11–1:30. Summer Camp registration will begin March 25th for the travel camps and on March 27th for Galaxy Camp and Camp Rainbow. Information is available on the Town of Eastchester website.

Supervisor Colavita reported the joint meeting between the Eastchester School Board and the Town Board will be held on March 28th at 7:30p.m. at the Eastchester High School Media Center for the purposes of discussing security issues, facilities and recreational camps.

The Supervisor announced that there will be a follow up meeting regarding the proposed changes and improvements at Leewood Park on March 29th at 7pm in the Community Center at Lake Isle (660 White Plains Rd). After hearing the suggestions and concerns at the initial meeting, the engineer will present new proposed plans for the Park.

In closing, Supervisor Colavita announced a Veterans Day Parade will be held in Eastchester, following the Bronxville parade, at 11am on Memorial Day.

11. SECOND OPPORTUNITY TO ADDRESS THE BOARD - none

There being no further public business, the meeting was adjourned at 7:35 p.m. with a moment of silence for Police Officer Michael Frey, on this the 27th anniversary of his death.

Minutes prepared by:

Linda Laird
Town Clerk