

**MINUTES OF THE TOWN BOARD
REORGANIZATIONAL MEETING**

January 4, 2022

Minutes of the Reorganization Meeting of the Town Board of the Town of Eastchester held on January 4, 2022 at 7:00 p.m., at the Town Hall, Eastchester, New York.

Councilman Dooly Called the Meeting to Order and lead the audience in the Pledge of Allegiance.

II. OATHS OF OFFICE

- TOWN COUNCIL

Town Justice Frederick Salanitro administered the Oath of Office to Councilwoman Theresa Nicholson, who had been elected for a four-year term beginning January 1, 2022 and ending December 31, 2025.

Councilwoman Nicholson stated it has been an honor and privilege to serve the residents of the Eastchester, Tuckahoe and Bronxville and thanked the voters for the opportunity to serve another four years.

Town Justice Frederick Salanitro administered the Oath of Office to Councilman Luigi Marcoccia, who had been elected for a four-year term beginning January 1, 2022 and ending December 31, 2025.

Councilman Marcoccia gave the following acceptance speech; "I would like to begin by thanking my wife Pia and my 4 boys, Vito, Nicolono, Giancaro and Marco for being here tonight and for supporting me. I would also like to thank my Dad Vito and Mom Angela and my sister Silvia for all their help and support. A big thank you to our campaign volunteers, friends and family that helped make our election wins possible. Supervisor Colavita and Councilwomen Nicholson, I look forward to working with you to ensure the Town of Eastchester reaches its highest potential.

I am also so grateful to the residents of the Town of Eastchester and the Villages of Tuckahoe and Bronxville for voting for me in last November's election. I really appreciate the overwhelming vote of confidence I received, and I look forward to working as hard as I possibly can to do my part in making Eastchester an even better place to live and work.

Over the past several months, I have had the opportunity and privilege of meeting so many of our residents while going door to door and at various events. I look forward to meeting many more over the coming months and sharing thoughts and ideas on how to improve our great Town.

I have also had the opportunity to attend many community and civic association gatherings, we certainly have very nice and welcoming neighbors in our town. I have also had to pleasure to get to know many of our Town employees and volunteers. I can tell you for sure that we have wonderful residents, excellent boards and very a diligent staff. Simply put, Eastchester is a great town.

Over the past couple of months, I spent many hours working on this year's town budget. It's never an easy process but this year we were able to keep our taxes flat, year over year, so no tax increase. This is important as our residents deal with inflationary pressure on many household staples, at the gas pump and with rising home heating costs. Because of prudent budgeting by Supervisor Colavita and the Town Board we have kept taxes flat this year and have been able to fully complied with the NY State 2% property tax cap since its inception.

The entire town board works very hard to keep our finances strong, spending in check while maintaining the services we all have come to enjoy. I thank my fellow board members for their hard work and dedication to our Town.

I am also so proud that we have taken steps to help protect our kids by:

- Passing a New Anti Vaping Law
- Being the first Town to Opt-Out of Sales/Public Consumption of Marijuana
- Adding New School Resource Officers
- Adding New Teen Programs to help keep kids occupied and out of trouble.

I also hope and pray for a quick end to this pandemic and a return to normalcy once again. Although with this current surge in infections, it seems like there's no end in sight, I remain confident, that if we stick together and with neighbors helping neighbors, we will get through these tough times and emerge stronger.

Going forward, it's imperative for us to work with our residents and our many civic associations, to identify areas of improvement and to work through issues of concern. I want the public to know that I am very accessible, via phone or e-mail and will make myself available to meet with anyone that wants to discuss local town issues."

- SUPERVISOR

Town Justice Frederick Salanitro administered the Oath of Office to Supervisor Anthony S. Colavita, who had been elected for a two-year term beginning January 1, 2022 and ending December 31, 2023.

Upon completing the Oath of Office Supervisor Colavita thanked the voters for their support and pledged to continue to work hard and always do what is in the best interests of our Town and the residents of Eastchester, Bronxville and Tuckahoe. The Supervisor emphasized the importance of volunteerism and participatory government, and thanked all those who have; and will serve, for 'making Eastchester better together.'

Supervisor Colavita stated a sense of pride regarding the financial health of the Town as we continue to be designated in the top 3% of towns by the Office of the State Comptroller (OSC). In addition, Moody's continues to reaffirm our AAA rating which is key in keeping our borrowing rates low, and that the 2022 Budget marks the 11th straight year that Eastchester will deliver a budget within the 2% tax cap. Moving forward, the Supervisor pledged to continue to look for savings by consolidating positions within town government as well as to continue joint purchases and shared services with the Villages and School District.

Supervisor Colavita pledged continued commitment to the Eastchester Police Department and to maintaining full funding of the department. Keeping our kids safe remains a top priority as evidenced by the establishment of Student Resource Officers in the Eastchester and Tuckahoe Schools, and anti-vaping and anti-cannabis legislation. The Supervisor thanked the members of the Eastchester Police Department for their efforts and acknowledged their role in the Town being named 'the 16th safest town in America.'

The Supervisor pointed to recent renovations to the ball fields, playgrounds, Haindl Field House, town hall and technological improvements and declared; "there is still much to do." Work over the next two years will focus on the following: Damn Restoration Project, Hutchinson River Mitigation Project, applications for Stormwater Funding Grants, food scrap program and renovation of the Leewood tennis courts. Improvements at Lake Isle will include the completion of the Community Center, feasibility study for a year-round pool and irrigation system for the golf course. Supervisor Colavita reported there will be a public review of amendments to the Sign Ordinance and the Zoning Code as well as plans for the Lord & Taylor property.

In closing, the Supervisor thanked the residents, volunteers, Town Board Members and town employees; adding "it has been a pleasure working with you" and thanked his family, both near and far, for their continued support.

APPOINTMENTS AND DESIGNATIONS

A) APPOINTMENT – TOWN ATTORNEY

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve the following reappointments:

- 1) Louis Reda as Town Attorney for a term January 1, 2022 – December 31, 2023 at an annual salary set forth in the budget.
- 2) Robert Tudisco as Deputy Town Attorney for a term January 1, 2022 – December 31, 2023 at an annual salary set forth in the budget.
- 3) Dawn T. Donovan as Comptroller for a term January 1, 2022 – December 31, 2023 at an annual salary set forth in the budget.
- 4) Daniela Cavallo as Court Clerk for a term January 1, 2022 – December 31, 2023 at an annual salary set forth in the budget.
- 5) Carmela Chiavetta as Court Clerk for a term January 1, 2022 – December 31, 2023 at an annual salary set forth in the budget.
- 6) Lisa Pinto as Confidential Assistant to the Supervisor for a term January 1, 2022 – December 31, 2023 at an annual salary set forth in the budget.

On the roll call, all voted “AYE.” Motion carried.

B) APPOINTMENT – MARRIAGE OFFICERS

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve the reappointment of Supervisor Anthony Colavita and Town Clerk Linda Laird as Marriage Officers for a term January 1, 2022 – December 31, 2023.

On the roll call, all voted “AYE.” Motion carried.

C) APPOINTMENT – TOWN CONSTABLE

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve the reappointment of Philip Rosenstock as Town Constable for a term January 1, 2022– December 31, 2023.

On the roll call, all voted “AYE.” Motion carried.

D) APPOINTMENTS – POLICE ADVISORY BOARD

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve the following reappointments of Carl Maiello (Chair), John Roland and Michael Cassino to the Police Advisory Board effective January 1, 2022 – December 31, 2023.

On the roll call, all voted “AYE.” Motion carried.

E) APPOINTMENTS – HEARING OFFICER

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve the appointment of Robert Ponzini, Esq. as CSEA and Police proceeding Hearing Officer.

On the roll call, all voted “AYE.” Motion carried.

F) APPOINTMENT – PLANNING BOARD

Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve the appointment of James Bonnano (Chair) and Anthony Giacobbe to the Planning Board for a term January 1, 2022 – December 31, 2026.

On the roll call, all voted “AYE.” Motion carried.

G) APPOINTMENT – ZONING BOARD OF APPEALS

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve the reappointment of Mark DeMarco and Alan Pilla (as Chair) to the Zoning Board of Appeals for a term January 1, 2022 – December 31, 2026.

On the roll call, all voted “AYE.” Motion carried.

H) APPOINTMENT – ARCHITECTURAL REVIEW BOARD

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve the re-appointments of Enda McIntyre, Laura Raffiani(Chair), Carlos Garcia, Jennifer Nemecek, Silvio Luca and Judy Blau (alternate) to the Architectural Review Board effective January 1, 2022 – December 31, 2023.

On the roll call, all voted “AYE.” Motion carried.

I) APPOINTMENT – RECREATION ADVISORY BOARD

Councilman Marcoccia offered a motion that was seconded by Councilwoman Marcotte to approve the reappointment of Alex DelBrocco and John D’Arco to the Recreation Advisory Board for a term January 1, 2022 – December 31, 2026.

On the roll call, all voted “AYE.” Motion carried.

J) APPOINTMENTS – CABLE TELEVISION ADVISORY COMMITTEE

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve the reappointment of Keith Bloomfield, Nicholas Dator and Steven Altamura(Chair) to the Cable Television Advisory Committee for a term January 1, 2022 – December 31, 2022.

On the roll call, all voted “AYE.” Motion carried.

K) APPOINTMENTS – COMMITTEE FOR THE DISABLED

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve the reappointment of Jennifer McNamee (Chair), Fran Clark and Florence Kooluris to the Committee for the Disabled for a term January 1, 2022 – December 31, 2022.

On the roll call, all voted “AYE.” Motion carried.

L) APPOINTMENTS – TRAFFIC AND PARKING ADVISORY COMMITTEE

Supervisor Colavita offered a motion that was seconded by Councilwoman Nicholson to approve the reappointment of Ellen DelColle (Chair), Charles Galanek, Thomas Fix, John Walzer and Donato Vaccaro to the Traffic and Parking Advisory Committee for a term January 1, 2022 – December 31, 2022.

On the roll call, all voted “AYE.” Motion carried.

M) APPOINTMENTS – HAZARD MITIGATION COMMITTEE

Supervisor Colavita offered a motion that was seconded by Councilman Dooley to approve the reappointment of Nick Gerald, George Papademetriou and Lt. Joseph Rodriguez to the Hazard Mitigation Committee for a term January 1, 2022 – December 31, 2022.

On the roll call, all voted “AYE.” Motion carried.

N) APPOINTMENTS – ENVIRONMENTAL COMMITTEE

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve the reappointment of Peter McCartt (Chairman), Thomas Karszen, Leonard Merone, Rhonda Gerolmo, Paul Parisi, Peter Telesco, James Luciano and Alternate Members Peter Costa and Penny Eickemeyer to the Environmental Committee for a term January 1, 2022 – December 31, 2023.

On the roll call, all voted “AYE.” Motion carried.

O) APPOINTMENTS – BOARD OF TRUSTEES POLICE PENSION FUND

Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve the following reappointments to the Board of Trustees of the Police Pension Fund effective January 1, 2022 – December 31, 2023.

Supervisor Anthony S. Colavita, Chairman
Councilman Joseph Dooley, Treasurer
Town Clerk Linda Laird, Secretary
Councilman Theresa Nicholson, Member
Councilman Luigi Marcoccia, Member
Councilwoman Sheila Marcotte, Member
Police Chief Timothy Bonci, Member
Town Attorney Louis Reda

On the roll call, all voted "AYE." Motion carried.

P) ADOPTION OF RULES OF ORDER AND PROCEDURE OF THE TOWN BOARD OF THE TOWN OF EASTCHESTER

Supervisor Colavita offered a motion that was seconded by Councilwoman Nicholson to approve the Rules of Order and Procedure of the Town Board of the Town of Eastchester as follows:

RULES OF ORDER AND PROCEDURE OF THE TOWN BOARD
OF THE TOWN OF EASTCHESTER

1. The regular meeting of the Town Board shall be held on the first and third Tuesday of every month. The meetings shall begin at 8:00 o'clock p.m. except that the meetings shall begin at 7:00 o'clock p.m. during the months of November through March. The dates and times of the meetings may be modified by the Town Board.
2. The Supervisor may call a special meeting of the Town Board by giving at least a two day notice in writing to members of the Town Board of the time when and the place where the meeting is to be held. The Supervisor may, and upon written request of two members of the Town Board, shall within ten days, call a special meeting of the Town Board by giving at least a two day notice in writing to members Town Board of the time when and the place where the meeting is to be held.
3. All meetings of the Town Board shall be held within the Town Hall, 40 Mill Road, Eastchester, New York, or at such other place within the Town as the Town Board shall determine by resolution.
4. The Supervisor, when present, shall preside at the meetings of the Town Board. The designated Senior Town Board member shall preside at the meetings in the absence of the Supervisor. The remaining Town Board members shall preside at the meetings by seniority in the event the Supervisor and Senior Town Board member are absent.
5. The majority of the Town Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
6. The vote upon every question shall be taken by ayes and nays, and the names of the members present and their vote shall be entered in the minutes, and the roll call shall be by seniority order commencing with the least senior member and ending with the most senior member of the Councilmen, except that the Supervisor or other Chairman of the meeting shall have the privilege of voting last.
7. Every act, motion or resolution shall require for its adoption the affirmative vote of a majority of all the members of the Town Board except as otherwise required by law.
8. Upon being recognized by the Supervisor or other Chairman presiding at a meeting, a person shall have the opportunity of addressing the Town Board in accordance with the provisions of Section 11 hereunder and after having stated his/her name and address for the record, as follows:
 - a. When item (e) is reached on the agenda as indicated in the order of business set forth below in Section 9 with a five minute time limit unless waived by the presiding officer.
 - b. When item (f) is reached on the agenda as indicated in the order of business set forth below in Section Nine, the public comment hereunder shall be strictly limited to the specific action or subject matter set forth in those items listed on the voting agenda and each speaker shall be limited to five minutes unless waived by the presiding officer.
 - c. When item (m) is reached on the agenda as indicated in the order of business set forth below in section 9, there shall be a time limitation of five minutes per speaker unless waived by the presiding officer.
9. The following shall be the order of business of all the meetings of the Town Board:
 - a. Call To Order
 - b. Pledge of Allegiance
 - c. Roll Call
 - d. Special Presentations
 - e. Public Hearings
 - f. Opportunity to Address the Board
 - g. Appointments

- h. Approval of Minutes
 - i. Reports of Departments, Boards and Commissions
 - j. Correspondence
 - k. Miscellaneous Business
 - l. Council Member Reports
 - m. Second Opportunity to Address the Board
 - n. Adjournment
10. Any of these rules may be suspended for a special purpose by a vote of the members of The Town Board.
11. Notwithstanding anything to the contrary contained herein, at public hearings and opportunities to address the Town Board, the Supervisor or the presiding officer may, at the beginning of the opportunity or hearing, designate the time allowed each person desiring to speak on the question before the Board. No persons shall speak more than once on the same general question and rebuttal shall be permitted with the permission of the Supervisor or presiding officer. At such opportunities or public hearings, the presiding officer may, before the meeting is commenced, designate the hour at which discussion will end, and he shall preserve order and decorum. Further, notwithstanding anything to the contrary contained herein, the Supervisor or presiding officer has no obligation to permit anyone to address the Board who demonstrates abusive, disrespectful or inappropriate conduct.
12. These rules shall not to be construed as abridging or infringing in any manner upon the powers and duties of any member of the Town Board or of the Supervisor as a member thereof as prescribed by law.
13. Any question of order not governed by the foregoing rules shall be decided by the presiding officer in accordance with Robert's Rule of Order.
14. Within a reasonable time following each meeting of the Town Board, the Town Clerk shall furnish each member thereof with a copy of the minutes of said meeting and same shall be reviewed and approved by the Town Board at a subsequent meeting, subject to any modification as a result of an omission or a correction thereof.
15. Public meetings of the Town Board may be televised on the Town's local cable access channels or website in the public interest.
16. Upon their adoption by the Town Board, these rules shall supersede all previous rules or order and procedure and shall remain in effect until otherwise amended or superseded by the Board.

On the roll call, all voted "AYE." Motion carried.

Q) DESIGNATION - SENIOR TOWN BOARD MEMBER

Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve the Designation of Luigi Marcoccia as Senior Town Board Member effective January 31, 2022 – December 31, 2023.

On the roll call, all voted "AYE." Motion carried.

R) DESIGNATION OF THE TOWN BOARD AS THE GOVERNING BODY FOR POLICE MATTERS

Supervisor Colavita offered a motion that was seconded by Councilwoman Nicholson to approve the Designation of the Town Board as the governing body for Police Matters.

On the roll call, all voted "AYE." Motion carried.

S) DESIGNATION - TOWN COUNCIL MEMBER LIAISON DESIGNATIONS BY SUPERVISOR

Supervisor Colavita announced the Town Council Member Liaison Designations effective January 31, 2022 – December 31, 2022:

SUPERVISOR COLAVITA

- Police/Auxiliary Police
- Beautification
- Veteran Affairs
- Law Department
- Emergency Operations

COUNCILWOMAN THERESA NICHOLSON

- Disability Committee
- Website/IT/Communications
- Seniors
- Courts
- Traffic and Parking Advisory Committee
- Library

COUNCILMAN LUIGI MARCOCCIA

- Zoning/Planning/ARB
- Building Department
- Lake Isle
- Intermunicipal Affairs
- Assessor
- Environmental Committee

COUNCILMAN JOSEPH DOOLEY

- Lake Isle
- EVAC
- Highway/Sanitation/Recycling
- Service Groups/Organizations

COUNCILWOMAN SHEILA MARCOTTE

- Parks & Grounds
- Historical Society
- Recreation
- Special Events
- Cable Television Advisory Committee

T) DESIGNATION OF OFFICIAL NEWSPAPER

Councilwoman Marcotte offered a motion that was seconded by Councilman Dooley to approve the Designation of The Eastchester Rising as the official newspaper of the Town of Eastchester and The Journal News as the secondary official newspaper.

On the roll call, all voted "AYE." Motion carried.

U) DESIGNATION OF AUTHORIZED SIGNATURES AND DESIGNATED DEPOSITORIES

Per a request from Comptroller Donovan, Councilman Marcoccia offered a motion that was seconded by Councilwoman Marcotte to authorize the Town Supervisor, Town Comptroller and Junior Accountant as Authorized Signatures and to approve the following banks to be authorized financial institutions for the Town of Eastchester for 2022:

JP Morgan Chase	360 White Plains Road, Eastchester, NY 10709 676 White Plains Road, Scarsdale, NY 10583
Country Bank	80 Garth Road, Scarsdale, NY 10583
Sterling Bank	21 Scarsdale Road, Yonkers, NY 10710
NY CLASS	777 Westchester Ave. White Plains, NY 10604
People's United Bank	111 Kraft Avenue, Bronxville, NY 10708
TD Bank	3020 Westchester Ave., Purchase, NY 10577
Signature Bank	360 Hamilton Ave, White Plains, NY 10601

On the roll call, all voted "AYE." Motion carried.

V) DESIGNATION OF INDEPENDENT AUDITORS

Per a request from Comptroller Donovan, Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to engage PKF O'Connor Davies LLP as the auditing firm for the Town of Eastchester. Funds have been provided in the 2022 Budget.

On the roll call, all voted "AYE." Motion carried.

W) DESIGNATION OF PROCUREMENT POLICY UPDATE

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve the revision of the Town of Eastchester Procurement Policy by updating the following Section XII – Officials responsible for Purchasing Decisions and the added two new sections as per State and Federal requirements:

SECTION XIV. OFFICIALS RESPONSIBLE FOR PURCHASING DECISIONS

Pursuant to Chapter 402 of the Laws of 2007, effective January 2, 2018, as required under Section 104 of the NYS General Municipal Law, the Town is including the names of the municipal officials responsible for purchasing decisions, as follows:

Anthony Colavita - Town Supervisor
Luigi Marcoccia – Town Council
Sheila Marcotte – Town Council
Joseph D. Dooley– Town Council
Theresa Nicholson– Town Council
Dawn T. Donovan - Town Comptroller
Janet M. Calano – Town Justice
Frederick Salanitro – Town Justice
Linda Laird – Town Clerk
Rocco Cacciola- Receiver of Taxes
Louis Reda– Town Attorney
Rocco Latella- Superintendent of Highway
Sally Veltidi –Superintendent of Parks & Recreation, Sr. Services
Todd Huttunen-Town Assessor
Margaret Uhle –Director of Building, Planning and Zoning
Tracy Wright – Library Director
Timothy Bonci- Police Chief
George Papademetriou-Lake Isle Manager

On the roll call, all voted "AYE." Motion carried.

X) DESIGNATION OF INVESTMENT POLICY

Per a request from Comptroller Donovan, Supervisor Colavita offered a motion that was seconded by Councilwoman Marcotte to approve a RESOLUTION to amend the Investment Policy of the Town of Eastchester to include the updated list of authorized banks.

On the roll call, all voted "AYE." Motion carried.

Y) DESIGNATION OF ATTORNEYS

Per a request from Town Attorney Lou Reda, Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve a RESOLUTION authorizing the Supervisor to permit the following firms to represent the Town of Eastchester in various legal matters. Each firm is specialized in specific areas of law and is highly qualified and experienced attorneys.

1. Biaggi & Biaggi	Partner	\$185.00
	Associate	\$135.00
	Paralegal	\$ 90.00
2. Cerussi & Spring	Partner	\$210.00
	Associate	\$170.00

	Paralegal	\$ 65.00
3. Law Office of Vincent Toomey	Partner	\$215.00
	Associate	\$190.00
	Paralegal	\$ 95.00
4. Wilson, Elser, Moskowitz, Edelman & Dicker LLP	Partner	\$220.00
	Associate	\$190.00
	Paralegal	\$ 85.00
5. Sokoloff Stern LLP	Partner	\$250.00
	Associate	\$200.00
	Paralegal	\$ 85.00
6. Law Offices of Aldo Vitagliano		\$2,500 per month
7. Hawkins Delafield & Wood LLP		Per fee schedule
8. Miller and Lee	Partner	\$185.00
	Associate	\$150.00
	Paralegal	\$ 80.00
9. Scalise & Hamilton, LLP	Partner	\$185.00
	Associate	\$150.00
	Paralegal	\$ 80.00
10. Raymond Belair	Partner	\$185.00
	Associate	\$150.00
	Paralegal	\$ 80.00
11. Coughlin & Gerhart, LLP	Partner	\$275.00
	Associate	\$225.00
	Paralegal	\$190.00
12. Hocherman Tortorella & Wekstein, LLP	Partner	\$250.00

On the roll call, all voted "AYE." Motion carried.

There being no further public business, the meeting was adjourned at 7:40 p.m.

Minutes prepared by:

Linda Laird
Town Clerk