

Commissioner Scherr moved adoption
of the following Resolution:

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF EAGLE, STATE OF COLORADO**

RESOLUTION NO. 2022 - 076

**RESOLUTION ADOPTING A 4th SUPPLEMENTARY BUDGET AND
APPROPRIATION OF UNANTICIPATED REVENUES FOR FISCAL YEAR 2022, AND
AUTHORIZING THE TRANSFER OF BUDGETED AND APPROPRIATED MONIES
BETWEEN VARIOUS SPENDING AGENCIES**

WHEREAS, the County has received certain unanticipated revenues, hereinafter described; and

WHEREAS, said revenues were not anticipated at the time of the adoption of the 2022 budget and/or such revenues were not assured at the time of the adoption of the 2022 budget and therefore were not appropriated; and

WHEREAS, in view of the needs of the various offices, departments, boards, commissions, and other spending agencies, it is also necessary to transfer certain previously budgeted and appropriated monies; and

WHEREAS, the Board has the authority to expend such unanticipated or unassured revenues by enacting a supplementary budget and appropriation, and to transfer budgeted and appropriated revenues from one county fund to another county fund, pursuant to C.R.S. 29-1-109 and C.R.S. 29-1-111; and

WHEREAS, Eagle County's Finance Director has determined that such budget appropriations are in compliance with the provisions of the Colorado Constitution, Article X, Section 20, also known as "Amendment One: The Taxpayer's Bill of Rights"; and

WHEREAS, notice of this proposed supplementary budget has been published in a newspaper having general circulation within the territorial limits of the County of Eagle, State of Colorado, as required by the terms of C.R.S. 29-1-106.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF EAGLE, STATE OF COLORADO:

THAT, the Board hereby authorizes a supplementary budget and appropriation of unanticipated revenues, unassured funds, and transfers from fund balance as described in **Exhibit A** attached hereto and incorporated herein by this reference.

THAT, the Treasurer of the County of Eagle is hereby requested and directed to take all action necessary to effectuate the intent of this Resolution.


THAT, the Eagle County Budget Officer is hereby requested and directed to immediately transmit an original or certified copy of this Resolution to the affected spending agencies and the officer or employee of the County of Eagle whose duty it is to draw warrants or orders for the payment of money.

THAT, the Eagle County Budget Officer is hereby further requested and directed to file an original or certified copy of this Resolution with the Division of Local Governments in the Department of Local Affairs.

THAT, this resolution is necessary for the public health, safety and welfare of the citizens of Eagle County, Colorado.

[Remainder of Page Left Intentionally Blank]

MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Eagle, State of Colorado, at its regular meeting held the 13th day of September, 2022.

DocuSigned by:

COUNTY OF EAGLE, STATE OF COLORADO, By and Through Its BOARD OF COUNTY COMMISSIONERS

ATTEST:

DocuSigned by:
Regina O'Brien
Clerk to the Board of County Commissioners

DocuSigned by:
Jeanne McQueeney
Jeanne McQueeney
County Commissioners Chair

DocuSigned by:
Kathy Chandler-Henry
Kathy Chandler-Henry
Commissioner

DocuSigned by:
Matt Scherr
Matt Scherr
Commissioner

Commissioner chandler-henry seconded adoption of the foregoing resolution. The roll having been called, the vote was as follows:

Commissioner McQueeney Aye
Commissioner Chandler-Henry Aye
Commissioner Scherr Aye

This resolution passed by 3/0 vote of the Board of County Commissioners of the County of Eagle, State of Colorado

4th Supplemental Request to the 2022 Budget



To: Board of County Commissioners
From: Finance Department
CC: County Manager's Office, Elected Officials, and Department Heads
Date: 9/12/2022
Re: 4th Supplemental to the 2022 Adopted Budget

Included in this memo are the following items:

- A summary of the revenues and expenditures included in this supplemental request by fund. (Bottom of this page)
- Request Summary. This sheet is a summary of all program and project requests. (Pages 2)
- Project Description. This sheet provides details of each program or project request. (Page 3)
- Summary of Personnel Changes. This sheet provides details of staffing changes approved in previous supplementals and recommendations of the Full Time Equivalent committee for approval by the BoCC in this request. (Page 4)
- Fund Balance/Net Position Summary. The purpose of this sheet to give a high level update of projected 2022 fund balance/net position for all Eagle County funds, including the impacts of the 2022 adopted budget and all budget amendments on fund balance/net position. (Page 5)

Following is a summary of the 4th Supplemental to the 2022 Adopted Budget request:

Fund #	Fund Name	Revenues	Expenditures
1001 - General Fund		\$ 20,910	\$ 284,088
1110 - Human Services		\$ 19,463	\$ 19,463
1151 - ECO Transit		\$ -	\$ 573,600
1160 - Airport		\$ -	\$ 97,000
1200 - Public Health		\$ 20,000	\$ 15,950
1410 - Workforce Housing Rentals		\$ 47,682	\$ 47,718
2150 - Capital Improvements		\$ -	\$ 215,000
3650 - Eagle County Air Terminal Corp		\$ -	\$ 143,000
Total		\$ 108,055	\$ 1,395,819

4th Supplemental Request to the 2022 Budget

<i>Fund Name</i>	<i>Department Name</i>	<i>Project/Request Name</i>	<i>Total Revenue</i>	<i>Total Expenses</i>
1001 - General Fund	Attorney	Land Use Regulation Project	\$ -	\$ 166,458
	Clerk & Recorder	Election Judge Pay and Printed Materials	\$ 1,780	\$ 34,000
		Elections Letter Folding Machine	\$ -	\$ 4,800
		Motor Vehicle Operations	\$ -	\$ 2,200
	Finance	Short Term Rental Nexus Study	\$ -	\$ 57,500
	IT	Dotsero Broadband Study - Grant	\$ 19,130	\$ 19,130
1001 - General Fund Total			\$ 20,910	\$ 284,088
1110 - Human Services	Human Services	Adult Protection Services	\$ 7,095	\$ 7,095
		Award for Health Disparities	\$ 10,000	\$ 10,000
		Food Assistance	\$ 2,368	\$ 2,368
1110 - Human Services Total			\$ 19,463	\$ 19,463
1151 - ECO Transit	ECO Transit	Accident-free recognition program	\$ -	\$ 15,000
		Employee Uniforms	\$ -	\$ 6,000
		Office Furniture	\$ -	\$ 1,600
		Towing Services	\$ -	\$ 11,000
	ECO Transit	ECO House 2	\$ -	\$ 540,000
1151 - ECO Transit Total			\$ -	\$ 573,600
1160 - Airport	Airport	HCE Transformer Upgrade Hertz EV	\$ -	\$ 12,000
		Operating Supplies	\$ -	\$ 50,000
		Parking Lot Maintenance Overrun	\$ -	\$ 20,000
		Training budget	\$ -	\$ 15,000
1160 - Airport Total			\$ -	\$ 97,000
1200 - Public Health	Public Health and Environment	Family Connects Program	\$ -	\$ 14,450
		WIC Staffing Funding	\$ 20,000	\$ 1,500
1200 - Public Health Total			\$ 20,000	\$ 15,950
1410 - Workforce Housing Rentals	Housing	800 Castle Drive	\$ 47,682	\$ 47,718
1410 - Workforce Housing Rentals Total			\$ 47,682	\$ 47,718
2150 - Capital Improvements	Facilities	Freedom Park Playground	\$ -	\$ 110,000
		Miller Ranch Roof Replacement	\$ -	\$ 105,000
2150 - Capital Improvements Total			\$ -	\$ 215,000
3650 - Eagle County Air Terminal Corp	ECAT	Escalator Landing	\$ -	\$ 18,000
		Terminal Counters Rehab	\$ -	\$ 75,000
		Terminal Roof Repair	\$ -	\$ 50,000
3650 - Eagle County Air Terminal Corp Total			\$ -	\$ 143,000
Grand Total			\$ 108,055	\$ 1,395,819

4th Supplemental Request to the 2022 Budget

<i>Project/Request Name</i>	<i>Project/Request Brief Description</i>
800 Castle Drive	800 Castle Drive in Eagle, CO was purchased in late 2021 as a Workforce Housing unit. This request is to add the revenue and expenses for this property.
Accident-free recognition program	New implementation of a program to recognize drivers that have 1 to 15 years accident-free in the organization.
Adult Protection Services	The Elder Justice Act (EJA) funds will be used to support the Adult Protection Services program.
Award for Health Disparities	Award from Rocky Mountain Health Plan (HCPF Grant) to be distributed to Medicaid recipient experiencing hardships due to health disparities
Dotsero Broadband Study - Grant	Dotsero Broadband Study
ECO House 2	Purchase, maintenance, and upkeep of house #2 for ECO employee housing.
Election Judge Pay and Printed Materials	To cover primary election judge hourly pay increase, hours worked by judges, and additional staff hours worked as well as increase to the printed material budget for the General Election due to higher paper & shipping costs & increased # of ballot styles that must be produced by law. The additional revenue is reimbursement from the state for conducting the recount for the Republican Secretary of State race.
Elections Letter Folding Machine	Request to purchase letter folding machine to reduce staff folding time.
Employee Uniforms	Winter Season Budget for employee uniforms. The new uniform store allows employees to purchase throughout the entire Winter and Summer seasons.
Escalator Landing	The landing area at the top and bottom of the escalators needs tile repair.
Family Connects Program	The Family Connects program including wages for nurse home visitors were approved in the 2nd supplemental. This request is to cover additional costs for that program including laptops and training.
Food Assistance	Food Assistance award from SNAP ARPA funds that must be spent by 12/31/2022
Freedom Park Playground	Additional equipment features added after public input received.
HCE Transformer Upgrade Hertz EV	Hertz will be installing new EV chargers to move towards a more green fleet of vehicles. The transformer needs to be upgraded to accommodate the additional electrical demand.
Land Use Regulation Project	The Land Use Regulation Re-write project started in 2021. The remainder of the unused budget was not carried forward to the 2022 budget in order to work towards completion of the project. We are doing that now.
Miller Ranch Roof Replacement	Roof inspection - recommended replacement.
Motor Vehicle Operations	Motor Vehicle El Jebel Office: 2 central processing units and two switches for staff working front counter to efficiently switch between county and DOR networks to assist customers.
Office Furniture	Purchase of office furniture for current and new ECO employees.
Operating Supplies	Airport budget has seen a significant increase to operating supplies in 2022. The cost of bristles increased exponentially at the beginning of 2022 and still to be purchased this year is radios, runway paint, ATCT AC units, etc.
Parking Lot Maintenance Overrun	The parking lot maintenance project came in higher than expected.
Short Term Rental Nexus Study	We are contracting with Economic and Planning Systems, Inc. to conduct a nexus study regarding a short term rental program fee for unincorporated Eagle County.
Terminal Counters Rehab	The rental car counters in the terminal need some rehab and repair.
Terminal Roof Repair	The old part of the terminal roof has a leak that needs extensive repair.
Towing Services	Due to an increasing amount of down buses we need to allocate extra budget to this account. Each towing service averages a total of \$1620/bus.
Training budget	Additional training budget is needed in 2022 since more employees have expressed interest in attending conferences and the cost of travel has increased.
WIC Staffing Funding	Eagle County has been awarded additional funding from the state for our Women Infants and Children (WIC) Program in the amount of \$20,000 for 2022. Funds will go to support the personnel and training costs for the WIC program.

4th Supplemental Request to the 2022 Budget

2022 Mid-Year Changes to Budgeted Personnel							
Fund	2020 Adopted Budget	2021 Adopted Budget	2022 Adopted Budget	2022 Budget Amendments	2022 Additional Cost		
1001 - General Fund	252.8	244.50	262.4	5.5	\$ 231,790		
1004 - Public Trustee Fund	1.6	1.55	1.6	0.0	\$ -	Number of vacant positions (as of 9/2/22)	
1100 - Road and Bridge	23.0	22.00	22	1.0	\$ 44,026	42	
1110 - Human Services	59.6	60.55	65.1	3.0	\$ 168,555	7.3%	
1151 - ECO Transit	67.5	65.02	73.9	0.0	\$ -	(excludes temporary and seasonal openings)	
1152 - ECO Trails	2.1	2.10	2.1	0.0	\$ -		
1160 - Airport	26.7	23.69	30.7	2.0	\$ 88,747		
1180 - 800 MHz	1.0	1.00	2	0.0	\$ -		
1200 - Public Health	37.2	43.20	51	-2.0	\$ 103,216		
1401 - Housing Operations	12.5	12.50	12	0.0	\$ -		
3660 - The Valley Home Store	2.0	2.00	4	0.0	\$ -		
1442 - Open Space	3.7	3.65	4.7	0.0	\$ -		
3600 - Landfill	12.9	12.85	12.9	1.0	\$ 70,834		
3700 - Fleet	17.0	16.00	16	1.0	\$ 41,754		
Total Full Time Equivalent	519.4	510.6	560.4	11.5	\$ 748,922		
Growth	21.01	-8.8	49.79	11.5			
Growth %	4.31%	-1.70%	9.75%	2.05%			
Fund	BoCC Approval Process	Total FTE	Position Change & Description	Annualized Cost	Estimated 2022 Cost	Funding Mechanism	
1001 - General Fund	Approved	1.00	IT - Cybersecurity Analyst	\$ 104,610	\$ 51,279	2022 salary savings	
1110 - Human Services	Approved	1.00	CFAS Caseworker	\$ 116,309	\$ 57,014	2022 salary savings - Child welfare block grant allocation	
1110 - Human Services	Approved	1.00	Family Wellbeing Coordinator	\$ 111,334	\$ 54,575	2022 salary savings - 60% Collaborative Management Program Grant	
1110 - Human Services	Approved	1.00	Economic Services Supervisor	\$ 116,210	\$ 56,966	2022 salary savings - State allocation	
3600 - Landfill	Approved	1.00	Operations Manager	\$ 144,500	\$ 70,834	In 2nd supplemental request	
1001 - General Fund	Approved	1.00	Admin - Administrative Assistant	\$ 76,872	\$ 37,683	2022 salary savings	
1200 - Public Health	Approved	1.50	Family Connects International - Nurses (2 @ 0.75 FTE)	\$ 172,520	\$ 64,272	~90% Grant funding - In this request	
1200 - Public Health	Approved	1.00	Family Connects Int'l - Community Alignment Specialist	\$ 104,533	\$ 38,944	~90% Grant funding - In this request	
1200 - Public Health	Approved	-4.50	Removing some COVID-related temporary positions	\$ -	\$ -	No adjustments at this time.	
1160 - Airport	Approved	1.00	Maintenance Technician	\$ 85,178	\$ 41,754	In 2nd supplemental request	
1160 - Airport	Approved	1.00	Maintenance Crew Leader	\$ 95,865	\$ 46,993	In 2nd supplemental request	
1001 - General Fund	Approved	1.00	Building and Planning Technician	\$ 92,136	\$ 34,325	2022 salary savings	
3700 - Fleet	Approved	1.00	Fleet Mechanic	\$ 85,178	\$ 41,754	In 2nd supplemental request	
1100 - Road and Bridge	Approved	1.00	Operator I or II (depending upon experience)	\$ 89,814	\$ 44,026	In 2nd supplemental request	
1001 - General Fund	Approved	1.00	Building Inspector - Succession planning	\$ 93,012	\$ 46,506	2022 salary savings	
1001 - General Fund	Current Request	0.50	Temporary Appraiser	\$ 41,136	\$ 20,568	2022 salary savings	
1001 - General Fund	Current Request	0.50	Facilities Maintenance Technician	\$ 39,439	\$ 19,719	2022 salary savings	
1001 - General Fund	Current Request	0.50	SBDC Coordinator	\$ 43,419	\$ 21,710	2022 salary savings - grant funded	

4th Supplemental Request to the 2022 Budget

	Unaudited 12/31/21 Fund Balance/ Net Position	2022 Amended Net Revenue	Projected 12/31/22 Fund Balance/ Net Position	4th Supplemental Requests			Updated Projected 12/31/22 Fund Balance/ Net Position
				Revenue	Expenses	Updated 2022 Net Revenue	
1001 - General Fund	\$ 37,385,488	\$ (5,435,751)	\$ 31,949,737	\$ 20,910	\$ 284,088	\$ (5,698,929)	\$ 31,686,559
1004 - Public Trustee Fund	\$ 146,002	\$ (21,073)	\$ 124,929	\$ -	\$ -	\$ (21,073)	\$ 124,929
1100 - Road and Bridge	\$ 10,061,758	\$ (619,423)	\$ 9,442,335	\$ -	\$ -	\$ (619,423)	\$ 9,442,335
1110 - Human Services	\$ 4,691,303	\$ (829,693)	\$ 3,861,610	\$ 19,463	\$ 19,463	\$ (829,693)	\$ 3,861,610
1140 - Offsite Road Improvements	\$ 1,265,922	\$ (94,934)	\$ 1,170,988	\$ -	\$ -	\$ (94,934)	\$ 1,170,988
1151 - ECO Transit	\$ 14,095,906	\$ 3,885,739	\$ 17,981,645	\$ -	\$ 573,600	\$ 3,312,139	\$ 17,408,045
1152 - ECO Trails	\$ 2,642,731	\$ (530,142)	\$ 2,112,589	\$ -	\$ -	\$ (530,142)	\$ 2,112,589
1160 - Airport	\$ 13,006,806	\$ 2,116,535	\$ 15,123,341	\$ -	\$ 97,000	\$ 2,019,535	\$ 15,026,341
1170 - Conservation Trust	\$ 275,434	\$ 50,900	\$ 326,334	\$ -	\$ -	\$ 50,900	\$ 326,334
1180 - 800 MHz	\$ 1,849,811	\$ 12,181	\$ 1,861,992	\$ -	\$ -	\$ 12,181	\$ 1,861,992
1191 - Emergency Reserve (TABOR)	\$ 2,747,427	\$ -	\$ 2,747,427	\$ -	\$ -	\$ -	\$ 2,747,427
1200 - Public Health	\$ 4,156,425	\$ (839,574)	\$ 3,316,851	\$ 20,000	\$ 15,950	\$ (835,524)	\$ 3,320,901
1210 - Mental Health	\$ 454,543	\$ (44,300)	\$ 410,243	\$ -	\$ -	\$ (44,300)	\$ 410,243
1400 - Housing Loans	\$ 551,565	\$ (165,000)	\$ 386,565	\$ -	\$ -	\$ (165,000)	\$ 386,565
1401 - Housing Operations	\$ 5,529,145	\$ (4,481,241)	\$ 1,047,904	\$ -	\$ -	\$ (4,481,241)	\$ 1,047,904
1410 - Workforce Housing Rentals	\$ 51,747	\$ 34,365	\$ 86,112	\$ 47,682	\$ 47,718	\$ 34,329	\$ 86,076
1442 - Open Space	\$ 13,494,736	\$ 3,578,524	\$ 17,073,260	\$ -	\$ -	\$ 3,578,524	\$ 17,073,260
2150 - Capital Improvements	\$ 37,291,119	\$ (8,339,594)	\$ 28,951,525	\$ -	\$ 215,000	\$ (8,554,594)	\$ 28,736,525
3600 - Landfill	\$ 17,059,067	\$ (2,427,900)	\$ 14,631,167	\$ -	\$ -	\$ (2,427,900)	\$ 14,631,167
3650 - Eagle County Air Terminal Corp	\$ 27,636,265	\$ (79,042)	\$ 27,557,223	\$ -	\$ 143,000	\$ (222,042)	\$ 27,414,223
3660 - The Valley Home Store	\$ 133,706	\$ 12,791	\$ 146,497	\$ -	\$ -	\$ 12,791	\$ 146,497
3670 - Eagle County Housing and Development Auth	\$ 18,221,773	\$ 41,001,016	\$ 59,222,789	\$ -	\$ -	\$ 41,001,016	\$ 59,222,789
3680 - Lake Creek Village	\$ 1,481,082	\$ (1,480,082)	\$ 1,000	\$ -	\$ -	\$ (1,480,082)	\$ 1,000
3700 - Fleet	\$ 18,714,129	\$ (1,409,211)	\$ 17,304,918	\$ -	\$ -	\$ (1,409,211)	\$ 17,304,918
3730 - Insurance Reserve	\$ 361,804	\$ (68,669)	\$ 293,135	\$ -	\$ -	\$ (68,669)	\$ 293,135
3790 - Health Insurance	\$ 8,235,584	\$ (2,442,237)	\$ 5,793,347	\$ -	\$ -	\$ (2,442,237)	\$ 5,793,347
3900 - E911 Authority	\$ 741,850	\$ 284,809	\$ 1,026,659	\$ -	\$ -	\$ 284,809	\$ 1,026,659
3990 - Golden Eagle	\$ 272,352	\$ (94,230)	\$ 178,122	\$ -	\$ -	\$ (94,230)	\$ 178,122
Total	\$ 242,555,480	\$ 21,574,764	\$ 264,130,244	\$ 108,055	\$ 1,395,819	\$ 20,287,000	\$ 262,842,480