



To: Board of County Commissioners, Elected Officials,
 County Manager, and Department Heads
 From: Finance Department
 Date: 3/11/2021
 Re: 1st Supplemental to the 2021 Adopted Budget

Included in this memo are the following items:

- A summary of the revenues and expenditures included in this supplemental request by fund. (Bottom of this page)
- New Request Summary. This sheet is a summary of all new program and project requests. (Page 2)
- Carry Forward Request Summary. This sheet outlines both the revenues and expenditures being carried forward from the 2020 budget to the 2021 budget. You will note that these requests do not impact fund balance/net position calculations as we had budgeted to receive the revenue and/or incur expenditures in 2020, so it is already included in the 2021 projected fund balance. (Page 3)
- Fund Balance/Net Position Summary. The purpose of this sheet to give a high level update of projected 2021 fund balance/net position for all Eagle County funds, including the impacts of the 2021 adopted budget and all budget amendments on fund balance/net position. (Page 4)
- Project Description. This sheet provides details of each program or project request. (Pages 5-8)

The Full Time Equivalent/Personnel Committee is recommending the following positions: 1) a temporary staff planner (1.0 FTE) with a term that ends on 12/31/21, 2) a 1.0 FTE in the Clerk's Office - returning to 2020 budget levels - and to address increased transaction volume, 3) a 0.50 FTE temporary vaccine distribution coordinator (approximately 20 weeks total) 4) adding 0.5 FTE temporary FTE which will likely be 2-4 individuals to help with the clinical side of the vaccine clinics, and 5) moving 2 temporary environmental health specialist positions to permanent and extending the 3rd temporary EH specialist to 12/31/22 (no budget impact in 2021).

Following is a summary of the 1st Supplemental to the 2021 Adopted Budget:

Fund #	Fund Name	Revenues	Expenditures
1001 - General Fund		\$ 40,428	\$ 784,324
1110 - Human Services		\$ 38,000	\$ 34,000
1140 - Offsite Road Improvements		\$ -	\$ 133,166
1151 - ECO Transit		\$ 200,000	\$ 198,488
1160 - Airport		\$ 170,344	\$ -
1200 - Public Health		\$ 151,155	\$ 389,679
1210 - Mental Health		\$ -	\$ 54,015
2150 - Capital Improvements		\$ -	\$ 141,700
3600 - Landfill		\$ -	\$ 25,000
3680 - Lake Creek Village		\$ -	\$ 150,000
3700 - Fleet		\$ 10,000	\$ 77,858
Total		\$ 609,927	\$ 1,988,230

<i>Fund Name</i>	<i>Department Name</i>	<i>Project/Request Name</i>	Total Revenue	Total Expenses
1001 - General Fund	Administration	Equity and Inclusion consulting services	\$ -	\$ 10,000
		Front Country Ranger Program	\$ 30,428	\$ 40,000
	Clerk & Recorder	FTE - Motor Vehicle Tech	\$ -	\$ 56,509
	Communications	Metro Ethernet Service	\$ -	\$ 9,492
	Engineering	Contract Service	\$ -	\$ 25,000
		Engineering Office Remodel	\$ -	\$ 40,000
		Road Impact Fee Update	\$ -	\$ 6,400
		Traffic counting	\$ -	\$ 10,000
		Indoor Air Quality Project	\$ -	\$ 150,000
	Facilities	FTE - Temp Assistant Planner	\$ -	\$ 82,933
	Planning	Climate Action Collaborative, 2021 ECG funding	\$ -	\$ 10,000
	Sustainable Communities	Rocky Mountain Climate Organization Study	\$ -	\$ 2,000
		Vail Board of Realtors Wildfire Mitigation Contribution	\$ 10,000	\$ 10,000
1001 - General Fund Total			\$ 40,428	\$ 452,334
1110 - Human Services	Human Services	Child Maltreatment Prevention	\$ 25,000	\$ 25,000
		Temporary Assistance for Needy Families (TANF)	\$ -	\$ 9,000
		Vintage/Alpine Area on Aging	\$ 13,000	\$ -
1110 - Human Services Total			\$ 38,000	\$ 34,000
1151 - ECO Transit	ECO Transit	CARES Act Surge Funding	\$ 200,000	\$ -
		Vehicle Repair and Maintenance - Avon	\$ -	\$ 40,000
1151 - ECO Transit Total			\$ 200,000	\$ 40,000
1200 - Public Health	PH and Environ	COVID Immunization Grant #2 for Vaccine Distribution and Administration	\$ 151,155	\$ 63,529
		FTE - Temp Vaccine Clinicians	\$ -	\$ 46,699
		FTE - Temp Vaccine Distribution Coordinator	\$ -	\$ 40,927
1200 - Public Health Total			\$ 151,155	\$ 151,155
1210 - Mental Health	PH and Environ	Roaring Fork School District Mental Health Contract	\$ -	\$ 20,000
1210 - Mental Health Total			\$ -	\$ 20,000
3600 - Landfill	Solid Waste & Recycling	Mod 9 Design & Construction	\$ -	\$ 25,000
3600 - Landfill Total			\$ -	\$ 25,000
3700 - Fleet	Fleet	Early replacement of ECSO Vehicle	\$ 10,000	\$ 77,858
3700 - Fleet Total			\$ 10,000	\$ 77,858
Grand Total			\$ 439,583	\$ 800,347

<i>Fund Name</i>	<i>Department Name</i>	<i>Project/Request Name</i>	Total Revenue	Total Expenses
1001 - General Fund	IT	BoCC Broadband Study	\$ -	\$ 11,415
	Planning	Land Use Regulation Rewrite	\$ -	\$ 236,939
		Process Guide Updates	\$ -	\$ 29,000
	Sustainable Communities	Wildfire Mitigation Funds	\$ -	\$ 54,636
1001 - General Fund Total			\$ -	\$ 331,990
1140 - Offsite Road Improvements	Engineering	Hill Crest Roundabout Improvement Hwy 6 West Edwards	\$ -	\$ 133,166
1140 - Offsite Road Improvements Total			\$ -	\$ 133,166
1151 - ECO Transit	ECO Transit	Driver Safety Measures	\$ -	\$ 64,000
		US 6 West Edwards Design Improvement Project	\$ -	\$ 94,488
1151 - ECO Transit Total			\$ -	\$ 158,488
1160 - Airport	Airport	FAA Cares Grant	\$ 170,344	\$ -
1160 - Airport Total			\$ 170,344	\$ -
1200 - Public Health	PH and Environ	Communities that Care	\$ -	\$ 9,308
		Healthy Housing Grant	\$ -	\$ 34,716
		Mi Salud Mi Charco Grant	\$ -	\$ 194,500
1200 - Public Health Total			\$ -	\$ 238,524
1210 - Mental Health	PH and Environ	Mind Springs Mental Health Contract	\$ -	\$ 25,182
	Public Health and Environment	Mountain Youth Contract	\$ -	\$ 8,833
1210 - Mental Health Total			\$ -	\$ 34,015
2150 - Capital Improvements	IT	El Jebel Video Enhancements	\$ -	\$ 16,700
	Sheriff's Office	Jail Records Management Software	\$ -	\$ 125,000
2150 - Capital Improvements Total			\$ -	\$ 141,700
3680 - Lake Creek Village	Housing	Lake Creek Village - Recycle/Trash Project Upgrade	\$ -	\$ 150,000
3680 - Lake Creek Village Total			\$ -	\$ 150,000
Grand Total			\$ 170,344	\$ 1,187,883

	Projected 12/31/20 Fund Balance/ Net Position	2021 Adopted Budget Net Revenue	Projected 12/31/21 Fund Balance/ Net Position	1st Supplemental Carryforward from 2020		1st Supplemental New Requests			Updated Projected 12/31/21 Fund Balance/ Net Position
				Revenue*	Expenses*	Revenue	Expenses	Updated Amended Budget Net Revenue	
1001 - General Fund	\$ 32,774,844	\$ (1,867,346)	\$ 30,907,498	\$ -	\$ 331,990	\$ 40,428	\$ 452,334	\$ (2,611,242)	\$ 30,495,592
1004 - Public Trustee Fund	\$ 116,100	\$ (1,993)	\$ 114,107	\$ -	\$ -	\$ -	\$ -	\$ (1,993)	\$ 114,107
1100 - Road and Bridge	\$ 8,208,799	\$ 230,399	\$ 8,439,198	\$ -	\$ -	\$ -	\$ -	\$ 230,399	\$ 8,439,198
1110 - Human Services	\$ 2,175,872	\$ (275,999)	\$ 1,899,873	\$ -	\$ -	\$ 38,000	\$ 34,000	\$ (271,999)	\$ 1,903,873
1140 - Offsite Road Improvements	\$ 825,044	\$ 149,000	\$ 974,044	\$ -	\$ 133,166	\$ -	\$ -	\$ 15,834	\$ 974,044
1151 - ECO Transit	\$ 9,064,133	\$ (1,307,002)	\$ 7,757,131	\$ -	\$ 158,488	\$ 200,000	\$ 40,000	\$ (1,305,490)	\$ 7,917,131
1152 - ECO Trails	\$ 1,315,656	\$ (947,687)	\$ 367,969	\$ -	\$ -	\$ -	\$ -	\$ (947,687)	\$ 367,969
1153 - RFV Transit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1154 - RFV Trails	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1160 - Airport	\$ 5,744,071	\$ 2,179,569	\$ 7,923,640	\$ 170,344	\$ -	\$ -	\$ -	\$ 2,349,913	\$ 7,923,640
1170 - Conservation Trust	\$ 163,891	\$ 56,200	\$ 220,091	\$ -	\$ -	\$ -	\$ -	\$ 56,200	\$ 220,091
1180 - 800 MHz	\$ 1,290,169	\$ 280,513	\$ 1,570,682	\$ -	\$ -	\$ -	\$ -	\$ 280,513	\$ 1,570,682
1191 - Emergency Reserve (TABOR)	\$ 2,747,427	\$ -	\$ 2,747,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,747,427
1200 - Public Health	\$ 1,016,830	\$ 71,455	\$ 1,088,285	\$ -	\$ 238,524	\$ 151,155	\$ 151,155	\$ (167,069)	\$ 1,088,285
1210 - Mental Health	\$ 265,719	\$ 11,508	\$ 277,227	\$ -	\$ 34,015	\$ -	\$ 20,000	\$ (42,507)	\$ 257,227
1400 - Housing Loans	\$ 655,919	\$ (165,000)	\$ 490,919	\$ -	\$ -	\$ -	\$ -	\$ (165,000)	\$ 490,919
1401 - Housing Operations	\$ 943,249	\$ (225,000)	\$ 718,249	\$ -	\$ -	\$ -	\$ -	\$ (225,000)	\$ 718,249
1410 - Workforce Housing Rentals	\$ 23,704	\$ 24,930	\$ 48,634	\$ -	\$ -	\$ -	\$ -	\$ 24,930	\$ 48,634
1442 - Open Space	\$ 8,471,075	\$ 3,156,676	\$ 11,627,751	\$ -	\$ -	\$ -	\$ -	\$ 3,156,676	\$ 11,627,751
2150 - Capital Improvements	\$ 10,297,777	\$ (523,350)	\$ 9,774,427	\$ -	\$ 141,700	\$ -	\$ -	\$ (665,050)	\$ 9,774,427
3600 - Landfill	\$ 16,038,934	\$ (328,089)	\$ 15,710,845	\$ -	\$ -	\$ -	\$ 25,000	\$ (353,089)	\$ 15,685,845
3650 - Eagle County Air Terminal Corp	\$ 25,817,302	\$ 206,995	\$ 26,024,297	\$ -	\$ -	\$ -	\$ -	\$ 206,995	\$ 26,024,297
3660 - The Valley Home Store	\$ 105,132	\$ 8,414	\$ 113,546	\$ -	\$ -	\$ -	\$ -	\$ 8,414	\$ 113,546
3670 - Eagle County Housing and Develop	\$ 16,860,553	\$ (367,514)	\$ 16,493,039	\$ -	\$ -	\$ -	\$ -	\$ (367,514)	\$ 16,493,039
3680 - Lake Creek Village	\$ 681,456	\$ 376,496	\$ 1,057,952	\$ -	\$ 150,000	\$ -	\$ -	\$ 226,496	\$ 1,057,952
3700 - Fleet	\$ 16,576,341	\$ 368,068	\$ 16,944,409	\$ -	\$ -	\$ 10,000	\$ 77,858	\$ 300,210	\$ 16,876,551
3730 - Insurance Reserve	\$ 328,321	\$ (82,385)	\$ 245,936	\$ -	\$ -	\$ -	\$ -	\$ (82,385)	\$ 245,936
3790 - Health Insurance	\$ 7,823,993	\$ (2,116,327)	\$ 5,707,666	\$ -	\$ -	\$ -	\$ -	\$ (2,116,327)	\$ 5,707,666
3900 - E911 Authority	\$ 619,508	\$ (49,292)	\$ 570,216	\$ -	\$ -	\$ -	\$ -	\$ (49,292)	\$ 570,216
3990 - Golden Eagle	\$ 173,268	\$ (12,555)	\$ 160,713	\$ -	\$ -	\$ -	\$ -	\$ (12,555)	\$ 160,713
Total	\$ 171,125,087	\$ (1,149,316)	\$ 169,975,771	\$ 170,344	\$ 1,187,883	\$ 439,583	\$ 800,347	\$ (2,527,620)	\$ 169,615,007

<i>Project/Request Name</i>	<i>Type of Request</i>	<i>Project/Request Brief Description</i>
BoCC Broadband Study	Carry Forward	Broadband Study project spanned 2020 / 2021
CARES Act Surge Funding	New Request	Supplemental CARES Act funding to support winter season transit operations
Child Maltreatment Prevention	New Request	Funding to reduce the number of children and families involved in the child welfare system and to help families remain safely together. Funding will help grow collaboration and new community partners and develop programs and best practices.
Climate Action Collaborative, 2021 ECG funding	New Request	The Climate Action Collaborative (CAC) is a program of Walking Mountains. Members include local governments and businesses that work together to achieve the goals of our community's Climate Action Plan. In 2020 Eagle County contributed \$60,000 to the Climate Action Collaborative (CAC). In fall 2020 the CAC team met with the BOCC and requested an increase to \$70,000 for year 2021. The request was supported and included in the 2021 agreement, but was not changed in the budget.
Communities that Care	Carry Forward	Communities that Care grant funds were awarded and received for state fiscal year 2021, so we're moving the remaining unspent funds from the 2020 budget into the 2021 to continue our work on the grant.
Contract Service	New Request	We would like to hire a contractor to provide support to Engineering Department for permit review. This contract would be used to help with permit review during busy permit review periods and allow Staff Surveyor to dedicate more time to survey work.
COVID Immunization Grant #2 for Vaccine Distribution and Administration	New Request	We have received a second Immunization grant related to COVID for Vaccine distribution and administration expenses. This was not budgeted for 2021 so we will need to add the expected revenue and related expenses. We will only be receiving \$170,269 of the total grant amount in 2021, remainder will be received in 2022. We have already budgeted \$19,114 in our 2021 budget, adding the remainder with supplemental.
Driver Safety Measures	Carry Forward	Funds for driver barriers and COVID-related protective equipment
Early replacement of ECSO Vehicle	New Request	We have a patrol car that would have been scheduled to be replaced in 2022, however it came into the Fleet shop needing extensive work. Instead of spending significant dollars to repair and then replacing it next year, we'd like to replace it in 2021. Additionally, we will replace this vehicle with a hybrid, helping us move forward on converting our fleet. The fleet fund has already collected \$56,000 towards the purchase of this vehicle.
El Jebel Video Enhancements	Carry Forward	El Jebel Video Enhancements deferred from 2020 to 2021
Engineering Office Remodel	New Request	Enclose Engineering offices to help with sound barriers, reduce the spread of germs, and help with office distractions.
Equity and Inclusion consulting services	New Request	\$10,000 for consulting services to help the Equity & Inclusion Steering Committee engage a consultant to develop a scope for a full RFP. The RFP will seek responses from consultants to develop a vision, goals/objectives, roadmap and deliver training to Eagle County staff. This request may also fund some training in the interim as the RFP process is completed.
FAA Cares Grant	Carry Forward	Remaining grant funds not requested in 2020.
Front Country Ranger Program	New Request	The Front Country Range program was originally budgeted with \$120,000 going to the USFS. After discussion with USFS and a desire to increase the funding, we are requesting addition \$40,000 for a total of \$160,000 with \$18,525 coming from ECG and the remainder from our municipal partners.

<i>Project/Request Name</i>	<i>Type of Request</i>	<i>Project/Request Brief Description</i>
FTE - Motor Vehicle Tech	New Request	The Clerk had a 1.0 FTE in 2020 that was that was not added to the 2021 budget. This requests to reinstate this position as both the motor vehicle and recording departments must work in-person, provide on-demand customer service, and are required by law. This position is crucial for continuity of operations, meeting statutory deadlines, and critical off-counter training.
FTE - Temp Assistant Planner	New Request	To decrease the backlog of land use applications resulting from staff deployment on COVID and other EOC needs, a 12 month contract planner at the Assistant Planner was requested. The Assistant Planner will conduct building permit review, planner on duty responsibilities, and process administrative land use applications. The budget estimate includes salary and wages, equipment, computer licenses, and a small training budget. As this position was an addition, all new equipment was purchased.
FTE - Temp Vaccine Clinicians	New Request	These temporary employees (likely will hire 2 to 4 people to fill spots for clinics) will provide the following types of services: administer shots, assistance with clinic set-up and break down, provide temporary oversight for clinical manager or inventory manager, draw up doses and coach volunteers, coordinate the administrative paperwork for each shot and reconcile against our registration system, work vaccination clinics throughout the week.
FTE - Temp Vaccine Distribution Coordinator	New Request	This temporary (budgeted for 20 weeks) position will supervise vaccine clinics and the distribution of vaccines throughout the community. Duties will include managing staff, communicating with public, addressing complex scheduling issues, maintaining vaccination registration lists, and compile vaccination clinic data and upload to state.
Healthy Housing Grant	Carry Forward	We received a total of \$364,552 for SFY 21 (July 1st 2020- June 30th 2021) and we are asking to carry forward the budgeted funds from 2020 that were not spent yet in the amount of \$34,716 in order to continue to do the work on this grant.
Hill Crest Roundabout Improvement Hwy 6 West Edwards	Carry Forward	Carry forward remaining money from 2020 to 2021 to continue West Edwards project.
Indoor Air Quality Project	New Request	Equipment to reduce the risk of viral spread in Eagle County buildings, CDC additional recommendations for a multi-layer strategy include addition of air purification systems to HVAC equipment for buildings with occupied spaces. Add-on equipment will ensure that ECG keeps pace with what is evolving as a best practice in the building operator industry.
Jail Records Management Software	Carry Forward	In 2020, we budgeted to upgrade our jail records management software. We did not have a vendor selected in 2020 but have identified a vendor and are ready to complete the upgrade in 2021.
Lake Creek Village - Recycle/Trash Project Upgrade	Carry Forward	Lake Creek Village - Recycle/Trash Project Upgrade Carry Forward. In 2020, \$300,000 was budgeted and only \$150,000 was used. The remaining is to be added to the 2021 budget figure of \$400,000 to pay for the \$550,000 expense phase 2.
Land Use Regulation Rewrite	Carry Forward	Continuation of Land Use Regulation Rewrite
Metro Ethernet Service	New Request	Communications is assuming the cost of this service which was previously covered by the IT department but not included in the 2021 budget. This circuit provides our TV signal path to the Comcast head end in Avon.

<i>Project/Request Name</i>	<i>Type of Request</i>	<i>Project/Request Brief Description</i>
Mi Salud Mi Charco Grant	Carry Forward	Grant awarded to Eagle County through The Colorado Health Foundation in the amount of \$500,000 for work with the Latinx Community. We received our first payment \$250,000 of this award in 2020 however, we did not use any of the funds in 2020 and are requesting to carry them forward to 2021. Staff time devoted to this grant was already included in the 2021 budget.
Mind Springs Mental Health Contract	Carry Forward	Mind Springs was unable to be spend all of their contractual funds in 2020 due to COVID shutting things down for a period of time and in person programs were unable to occur for quite some time; therefore we are giving them more time to spend these dollars. Have extended their contract into 2021.
Mod 9 Design & Construction	New Request	We will be constructing Mod 9 of the Landfill in 2022, we would like to add a budget for 2021 so we can start putting together bid documents and working with the state on getting it approved.
Mountain Youth Contract	Carry Forward	Mountain Youth contract in 2020 was for \$21,600. They used it for their Eat Chat Parent series, but due to COVID they could not hold those meetings in person and their expenses went down. They did not fully spend their funds in 2020, so we allowed them to extend contract through the end of March 2021.
Process Guide Updates	Carry Forward	Process Guides are informational communication documents that assist the public in navigating the land use application process including but not limited to outlines of processes, information on application submittal requirements, and frequently asked questions. These guides primarily support the Planning Division's Current Planning arm.
Road Impact Fee Update	New Request	Study update to evaluate adding incomplete portions of the Eagle Valley Trail as projects in the Transportation Impact Fee Study.
Roaring Fork School District Mental Health Contract	New Request	An additional \$20,000 needs to be added to the Mental Health 2021 budget in order cover the full amount of the contract with Roaring Fork School District. Full amount of the contract is \$180k, but only \$160k was budgeted for at the time of preparing the 2021 budget. There are enough funds in the fund balance to cover this additional \$20k.
Rocky Mountain Climate Organization Study	New Request	We committed an additional \$2,000 to Northwest Colorado Council of Governments for the Rocky Mountain Climate Organization study for climate data collection in the Vail area (in addition to the 2 original sites).
Temporary Assistance for Needy Families (TANF)	New Request	This request was inadvertently omitted from the 2021 budget and is an existing federal program that helps to avoid the "cliff effect" while keeping families engaged with our case manager in activities that support self sufficiency.
Traffic counting	New Request	Contract to provide traffic counting services for annual countywide counts. Contracting this work would free up staff time for permit and development review and save money on equipment replacement.
US 6 West Edwards Design Improvement Project	Carry Forward	US 6 West Edwards Roadway Improvement Recommendations - Study and Preliminary Designs
Vail Board of Realtors Wildfire Mitigation Contribution	New Request	Vail Board of Realtors contributed \$10,000 toward wildfire mitigation reimbursements to property owners for measures taken to reduce fuels and wildfire risk to homes and structures. This is to budget that revenue and the corresponding expense.
Vehicle Repair and Maintenance - Avon	New Request	Additional funds for cleaning/sanitization of ECO vehicles based in Avon/Swift Gulch
Vintage/Alpine Area on Aging	New Request	Grant funding for adults that do not meet the level of adult protective services but need help navigating systems and connecting to resources to better their lives.

<i>Project/Request Name</i>	<i>Type of Request</i>	<i>Project/Request Brief Description</i>
Wildfire Mitigation Funds	Carry Forward	Funding from BLM is used to reimburse property owners for measures taken to reduce fuels and wildfire risk to homes and structures. All of the 2020 funds were not expended in 2020, so we are requesting to use them in 2021.