



To: Board of County Commissioners
 From: Finance Department
 CC: County Manager's Office, Elected Officials, and Department Heads
 Date: 7/6/2021
 Re: 2nd Supplemental to the 2021 Adopted Budget

Included in this memo are the following items:

- A summary of the revenues and expenditures included in this supplemental request by fund. (Bottom of this page)
- Request Summary. This sheet is a summary of all program and project requests. (Page 2)
- Project Description. This sheet provides details of each program or project request. (Page 3-4)
- Fund Balance/Net Position Summary. The purpose of this sheet to give a high level update of projected 2021 fund balance/net position for all Eagle County funds, including the impacts of the 2021 adopted budget and all budget amendments on fund balance/net position. (Page 5)

The Full Time Equivalent/Personnel Committee is recommending the following positions: 1.0 FTE Assistant County Attorney, 1.0 FTE Maintenance Tech (Airport), 1.0 FTE Communication System Technician (800 MHz Fund), 1.0 FTE Wildfire Specialist, 1.0 FTE temporary Economic Services Specialist, 1.0 FTE Records Technician (ECSO), 1.0 FTE Regional Public Health Emergency Preparedness position, and additional hours (approximately 1.0 FTE among variety of staff) for seasonal staff at the airport.

Following is a summary of the 2nd Supplemental to the 2021 Adopted Budget request:

Fund #	Fund Name	Revenues	Expenditures
1001 - General Fund		\$ 1,037,500	\$ 970,937
1110 - Human Services		\$ 227,665	\$ 227,665
1151 - ECO Transit		\$ 514,501	\$ 535,565
1152 - ECO Trails		\$ 50,375	\$ -
1153 - RFV Transit		\$ -	\$ 56,155
1154 - RFV Trails		\$ -	\$ 4,971
1160 - Airport		\$ 42,500	\$ 249,789
1180 - 800 MHz		\$ -	\$ 123,295
1200 - Public Health		\$ 890,919	\$ 536,208
1210 - Mental Health		\$ -	\$ 50,000
1400 - Housing Loans		\$ -	\$ 50,000
2150 - Capital Improvements		\$ 542,500	\$ 95,000
3600 - Landfill		\$ 18,957	\$ 170,000
3700 - Fleet		\$ 122,000	\$ 122,000
Total		\$ 3,446,917	\$ 3,191,585

2nd Supplemental Request to the 2021 Budget - FINAL

Fund Name	Department Name	Project/Request Name	Total Revenue	Total Expenses
1001 - General Fund	Attorney	1.0 FTE - Assistant County Attorney and salary increases	\$ -	\$ 85,400
		Uinta Basin & Tennessee Pass Legal Fees	\$ -	\$ 85,000
	Clerk & Recorder	Vail 24-hour ballot box	\$ -	\$ 7,000
	Communications	AV improvements/repair for Eagle County room	\$ -	\$ 39,629
	ECSO	1.0 FTE - Records Retention Technician	\$ -	\$ 27,373
		Body Cameras	\$ -	\$ 125,000
		Inmate Transports	\$ 30,000	\$ 30,000
		Wildland Fire Uniforms	\$ -	\$ 10,000
	Facilities	Facilities Supplies	\$ -	\$ 55,000
		Security Wage Increase	\$ -	\$ 28,000
	Finance	Increased Sales Tax Collections	\$ 1,007,500	\$ 170,500
	Fire Mitigation	1.0 FTE - Wildfire Specialist	\$ -	\$ 123,295
		Eagle Valley Wildland Team program funding	\$ -	\$ 184,740
1001 - General Fund Total			\$ 1,037,500	\$ 970,937
1110 - Human Services	Early Head Start	EHS Covid & COLA Funds	\$ 123,172	\$ 123,172
	Human Services	1.0 FTE - Temp ESS for Medicaid backlog cases	\$ 99,293	\$ 99,293
		Employment Retention Support	\$ 3,200	\$ 3,200
		River Training Course	\$ 2,000	\$ 2,000
1110 - Human Services Total			\$ 227,665	\$ 227,665
1151 - ECO Transit	ECO Transit	Hotsy Pressure Washer	\$ -	\$ 20,000
		Mobile Fare Equipment	\$ -	\$ 80,000
		Small transit vehicles purchase	\$ -	\$ 285,000
		Vehicle Inspections	\$ -	\$ 10,565
	Finance	Close out fund to ECO Transit	\$ 61,126	\$ -
		Increased Sales Tax Collections	\$ 453,375	\$ 140,000
1151 - ECO Transit Total			\$ 514,501	\$ 535,565
1152 - ECO Trails	Finance	Increased Sales Tax Collections	\$ 50,375	\$ -
1152 - ECO Trails Total			\$ 50,375	\$ -
1153 - RFV Transit	Finance	Close out fund to ECO Transit	\$ -	\$ 56,155
1153 - RFV Transit Total			\$ -	\$ 56,155
1154 - RFV Trails	Finance	Close out fund to ECO Transit	\$ -	\$ 4,971
1154 - RFV Trails Total			\$ -	\$ 4,971
1160 - Airport	Airport	1.0 FTE - Airport Maintenance Technician	\$ -	\$ 56,124
		1.0 FTE - Summer Seasonal Employees	\$ -	\$ 48,657
		Distance Measuring Equipment	\$ -	\$ 135,008
	Project Management	AIP 64- Rehabilitate Taxiway A (Design)	\$ 42,500	\$ 10,000
1160 - Airport Total			\$ 42,500	\$ 249,789
1180 - 800 MHz	800 MHz	1.0 FTE - Communication Systems Technician	\$ -	\$ 123,295
1180 - 800 MHz Total			\$ -	\$ 123,295
1200 - Public Health	Public Health and Environ	1.0 FTE - Emergency Preparedness and Response Grant	\$ 26,494	\$ 54,020
		COVID19 Immunization #3 Grant	\$ 246,244	\$ 225,767
		Epidemiology & Laboratory Capacity (ELC) Grant Awards Round 1 and 2	\$ 615,400	\$ 253,640
		Healthy Aging Nutritional Services Incentive Program (NSIP) Additional Revenue	\$ 2,781	\$ 2,781
1200 - Public Health Total			\$ 890,919	\$ 536,208
1210 - Mental Health	Public Health and Environ	La Cocina Contract	\$ -	\$ 25,000
		Trio Therapy Partners Additional Funding	\$ -	\$ 25,000
1210 - Mental Health Total			\$ -	\$ 50,000
1400 - Housing Loans	Housing	ECHDA DPA loan program fees	\$ -	\$ 50,000
1400 - Housing Loans Total			\$ -	\$ 50,000
2150 - Capital Improvements	Attorney	Office Remodel	\$ -	\$ 35,000
	Facilities	Eagle County Building Cooling Tower	\$ -	\$ 60,000
	Finance	Increased Sales Tax Collections	\$ 542,500	\$ -
2150 - Capital Improvements Total			\$ 542,500	\$ 95,000
3600 - Landfill	Solid Waste & Recycling	Alternative Daily Cover	\$ -	\$ 25,000
		Edwards Recycle Drop Site	\$ -	\$ 45,000
		HHW Heating Project	\$ -	\$ 100,000
		Recycling Drop Off Site Operation	\$ 18,957	\$ -
3600 - Landfill Total			\$ 18,957	\$ 170,000
3700 - Fleet	Fleet Services	Vehicles for Communication Systems Technician and Wildfire Specialist	\$ 122,000	\$ 122,000
3700 - Fleet Total			\$ 122,000	\$ 122,000
Grand Total			\$ 3,446,917	\$ 3,191,585

2nd Supplemental Request to the 2021 Budget - FINAL

Project/Request Name	Project/Request Brief Description
1.0 FTE - Airport Maintenance Technician	In the 2021 budget process, we promoted a maintenance technician to a supervisor and did not backfill. Because of flight volume, we are recommending refilling the technician position.
1.0 FTE - Assistant County Attorney and salary increases	Costs for pay increases and the hiring of an addition attorney.
1.0 FTE - Communication Systems Technician	Cost for hiring a Communications Systems Technician and a one-time purchase of a vehicle and tools.
1.0 FTE - Emergency Preparedness and Response Grant	ECPHE is being awarded additional funding from the state for our EPR (Emergency Preparedness and Response) grant for the next fiscal year that begins July 1st 2021. These additional funds are being awarded to us for the Regional EPR Staff position that we will be hiring.
1.0 FTE - Records Retention Technician	Because we will be deploying body cameras, we will need a technician to track and share relevant evidence.
1.0 FTE - Summer Seasonal Employees	Additional hours for 4 curbside/baggage temporary seasonal employees for summer needed due to increase in flights. Additional hours for 2 grounds maintenance temporary seasonal employees for summer.
1.0 FTE - Temp ESS for Medicaid backlog cases	Medicaid participants had their eligibility frozen during COVID whether they were truly eligible or not. All of these cases must now be manually reviewed to determine whether or not they are eligible. Funds will be used to hire temp staff for 1 year July 2021 to June 2022 to review all cases.
1.0 FTE - Wildfire Specialist	Cost for hiring a Wildfire Specialist and one-time purchase of a vehicle and tools.
AIP 64- Rehabilitate Taxiway A (Design)	The FAA had decided to fund this project 100%. Initially when we entered the budget we thought CDOT would be contributing and the Airport. This request is to add additional revenue from FAA and reduce the contribution from CDOT.
Alternative Daily Cover	We need to purchase alternative daily cover and did not have it in our initial 2021 budget.
AV improvements/repair for Eagle County room	Clerk & Recorder/Admin recordings are incomplete due to the failure of a line of mics on the meeting room table. We also are experiencing a degradation of sound quality due to three DSPs (digital signal processors) in the audio rack which are over 10 years old and well past EOL. This is affecting all of the microphones and speakers in the Eagle County room. Attached is a quote for a replacement of the DSPs, projector and tuning and re-programming of the AV system.
Body Cameras	Purchase of body cameras, technical support and storage.
Close out fund to ECO Transit	To close out the separate fund to ECO Transit fund. This was done for ease of administration and for transparency.
COVID19 Immunization #3 Grant	This project aims for Local Public Health Agencies (LPHA) to plan and provide direct services for COVID-19 vaccine. Local public health agencies will promote and provide COVID-19 immunization services throughout the State, according to established best practices and standards.
Distance Measuring Equipment	The FAA is requiring that we update our Navaid parts with 415 Distance Measuring Equipment SE Electronic Subsystem & Full Set Spares.
Eagle County Building Cooling Tower	The original estimate to replace the main Eagle County building cooling tower is not enough. We would like to request additional money to keep the project moving.
Eagle Valley Wildland Team program funding	The Eagle Valley Wildland Team is a collaboration between Eagle County and the Greater Eagle and Eagle River Fire Protection Districts. The intent of this joint program is to reduce the overall wildfire risk of the communities it serves through effective mitigation, appropriately-scaled wildfire suppression, and collaborative community outreach and education. Upon Board of Commissioners approval, Eagle County will be contributing \$184,740 in 2021 to help fund additional program positions.
ECHDA DPA loan program fees	Housing down payment assistance loan funds request to increase budget for ECLF & EHOP Loan Program fees
Edwards Recycle Drop Site	The Edwards recycle drop site has had a few changes to the initial design and a few extra unanticipated steps. We would like to add budget to the project to cover the overages.
EHS Covid & COLA Funds	Early Head Start received additional federal funds to cover supplies expenses of \$110,813 and \$12,359 for COLA that will be paid to EHS providers.
Employment Retention Support	Employment Retention Support - Goodwill to cover expenses for 8 case management at a reimbursement rate of \$400 per case.
Epidemiology & Laboratory Capacity (ELC) Grant Awards Round 1 and 2	Round 1 - Our COVID19 ELC (Epidemiology & Laboratory Capacity) grant was initially set up as automatic monthly payments to ECPHE, however, the state decided to change this to be a reimbursable grant so we now have the ability to bring in more revenue than budgeted based on the amount we are billing against the grant each month. All additional funds will cover wages.
	Round 2 - The project will strengthen and support local public health agencies responding to COVID-19 by funding personnel to perform critical containment activities, such as disease surveillance, case investigation, contact tracing, and testing, based on jurisdictional needs. The project also supports local responses to COVID-19 outbreaks, infection prevention efforts at health care and other settings, and promotes health equity aspects of the response.

2nd Supplemental Request to the 2021 Budget - FINAL

<i>Project/Request Name</i>	<i>Project/Request Brief Description</i>
Facilities Supplies	Facilities is requesting additional money to purchase unplanned supplies including bear proof trash cans, new AED's for certain locations, new tent, and bathroom supplies for Eagle County building bathroom upgrades.
Healthy Aging Nutritional Services Incentive Program (NSIP) Additional Revenue	Public Health's Healthy Aging Program has received additional funds from the state for our NSIP Program (Nutritional Services Incentive Program). We budgeted a total of \$7,000 for this but have received an additional \$2,781 in funding that we are requesting to add.
HHW Heating Project	The HHW needs to have the heating system upgraded. Our initial estimate is coming in higher.
Hotsy Pressure Washer	Replacement Hotsy Pressure Washer for ECO Transit Wash Bay.
Increased Sales Tax Collections	To account for higher sales tax collections as well as higher payments to towns and RFTA for the first 4 months of 2021.
Inmate Transports	Our transports budget line is over budget but is offset by incoming revenue from the state.
La Cocina Contract	A new 2021 contract for La Cocina to support mental health efforts in Eagle County.
Mobile Fare Equipment	Acquisition of mobile fare validators for ECO Fleet.
Office Remodel	Office build to accomodate the additional attorney hired.
Recycling Drop Off Site Operation	CDPHE rebate for operating one or more free public recycling drop-off sites in Colorado.
River Training Course	Child Fatality Prevention Team : To educate community members about river safety.
Security Wage Increase	The County Managers office requested we take a look at the wage of our security guards and make sure their rate was fair. It was determined their rate increase from \$27.38 to \$31.25 a hour.
Small transit vehicles purchase	Acquisition of 3 small transit vehicles for pilot service projects
Trio Therapy Partners Additional Funding	Additional funding for the 2021 Trio Therapy Partners contract we currently have in place to support mental health efforts in Eagle County.
Uinta Basin & Tennessee Pass Legal Fees	Ongoing outside legal services and expert costs regarding the Uinta Basin and Tennessee Pass proposed railroad operations.
Vail 24-hour ballot box	This request would cover the costs to install a secure, 24-hour ballot box at the Town of Vail Municipal building. The Town of Vail supports this addition. The costs include the 24-hour box and signage as well as statutory required video surveillance and lighting.
Vehicle Inspections	Payment for third-party inspection of transit vehicles.
Vehicles for Communication Systems Technician and Wildfire Specialist	Costs for the purchase of new vehicles and maintenance for the Communication Systems Technician and Wildfire Specialist
Wildland Fire Uniforms	Last year CPW charged and collected a \$10,000 fine for poaching. The money was received by ECG. CPW has requested that the money be used to assist them in outfitting their law enforcement staff with Nomex pants, shirts, and hard hats to be used when the assist with local wildland fire fighting. The remainder of the dollars will be used to outfit ECSO staff with the same equipment.

2nd Supplemental Request to the 2021 Budget - FINAL

	Unaudited 12/31/20 Fund Balance/ Net Position	2021 Amended Budget Net Revenue	Projected 12/31/21 Fund Balance/ Net Position	2nd Supplemental Requests			Updated Projected 12/31/21 Fund Balance/ Net Position
				Revenue	Expenses	Updated 2021 Net Revenue	
1001 - General Fund	\$ 37,689,167	\$ (2,611,242)	\$ 35,077,925	\$ 1,037,500	\$ 970,937	\$ (2,544,679)	\$ 35,144,488
1004 - Public Trustee Fund	\$ 126,930	\$ (1,993)	\$ 124,937	\$ -	\$ -	\$ (1,993)	\$ 124,937
1100 - Road and Bridge	\$ 8,720,517	\$ 230,399	\$ 8,950,916	\$ -	\$ -	\$ 230,399	\$ 8,950,916
1110 - Human Services	\$ 3,876,534	\$ (271,999)	\$ 3,604,535	\$ 227,665	\$ 227,665	\$ (271,999)	\$ 3,604,535
1140 - Offsite Road Improvements	\$ 983,670	\$ 15,834	\$ 999,504	\$ -	\$ -	\$ 15,834	\$ 999,504
1151 - ECO Transit	\$ 10,570,470	\$ (1,305,490)	\$ 9,264,980	\$ 514,501	\$ 535,565	\$ (1,326,554)	\$ 9,243,916
1152 - ECO Trails	\$ 1,713,040	\$ (947,687)	\$ 765,353	\$ 50,375	\$ -	\$ (897,312)	\$ 815,728
1153 - RFV Transit	\$ 56,155	\$ -	\$ 56,155	\$ -	\$ 56,155	\$ (56,155)	\$ -
1154 - RFV Trails	\$ 4,971	\$ -	\$ 4,971	\$ -	\$ 4,971	\$ (4,971)	\$ -
1160 - Airport	\$ 8,195,910	\$ 2,349,913	\$ 10,545,823	\$ 42,500	\$ 249,789	\$ 2,142,624	\$ 10,338,534
1170 - Conservation Trust	\$ 174,607	\$ 56,200	\$ 230,807	\$ -	\$ -	\$ 56,200	\$ 230,807
1180 - 800 MHz	\$ 1,576,406	\$ 280,513	\$ 1,856,919	\$ -	\$ 123,295	\$ 157,218	\$ 1,733,624
1191 - Emergency Reserve (TABOR)	\$ 2,747,427	\$ -	\$ 2,747,427	\$ -	\$ -	\$ -	\$ 2,747,427
1200 - Public Health	\$ 3,228,892	\$ (167,069)	\$ 3,061,823	\$ 890,919	\$ 536,208	\$ 187,642	\$ 3,416,534
1210 - Mental Health	\$ 485,067	\$ (42,507)	\$ 442,560	\$ -	\$ 50,000	\$ (92,507)	\$ 392,560
1400 - Housing Loans	\$ 703,599	\$ (165,000)	\$ 538,599	\$ -	\$ 50,000	\$ (215,000)	\$ 488,599
1401 - Housing Operations	\$ 968,849	\$ (225,000)	\$ 743,849	\$ -	\$ -	\$ (225,000)	\$ 743,849
1410 - Workforce Housing Rentals	\$ 8,305	\$ 24,930	\$ 33,235	\$ -	\$ -	\$ 24,930	\$ 33,235
1442 - Open Space	\$ 9,401,480	\$ 3,156,676	\$ 12,558,156	\$ -	\$ -	\$ 3,156,676	\$ 12,558,156
2150 - Capital Improvements	\$ 11,725,929	\$ (665,050)	\$ 11,060,879	\$ 542,500	\$ 95,000	\$ (217,550)	\$ 11,508,379
3600 - Landfill	\$ 16,329,837	\$ (353,089)	\$ 15,976,748	\$ 18,957	\$ 170,000	\$ (504,132)	\$ 15,825,705
3650 - Eagle County Air Terminal Corp	\$ 26,185,843	\$ 206,995	\$ 26,392,838	\$ -	\$ -	\$ 206,995	\$ 26,392,838
3660 - The Valley Home Store	\$ 105,132	\$ 8,414	\$ 113,546	\$ -	\$ -	\$ 8,414	\$ 113,546
3670 - Eagle County Housing and Development Auth	\$ 18,566,283	\$ (367,514)	\$ 18,198,769	\$ -	\$ -	\$ (367,514)	\$ 18,198,769
3680 - Lake Creek Village	\$ 1,001,799	\$ 226,496	\$ 1,228,295	\$ -	\$ -	\$ 226,496	\$ 1,228,295
3700 - Fleet	\$ 17,978,072	\$ 300,210	\$ 18,278,282	\$ 122,000	\$ 122,000	\$ 300,210	\$ 18,278,282
3730 - Insurance Reserve	\$ 386,769	\$ (82,385)	\$ 304,384	\$ -	\$ -	\$ (82,385)	\$ 304,384
3790 - Health Insurance	\$ 9,108,228	\$ (2,116,327)	\$ 6,991,901	\$ -	\$ -	\$ (2,116,327)	\$ 6,991,901
3900 - E911 Authority	\$ 602,512	\$ (49,292)	\$ 553,220	\$ -	\$ -	\$ (49,292)	\$ 553,220
3990 - Golden Eagle	\$ 165,915	\$ (12,555)	\$ 153,360	\$ -	\$ -	\$ (12,555)	\$ 153,360
Total	\$ 193,388,315	\$ (2,527,619)	\$ 190,860,696	\$ 3,446,917	\$ 3,191,585	\$ (2,272,287)	\$ 191,116,028