

To Marriage License Applicants:

It is your responsibility to make sure your license is:

♥ used within 35 days of the date of issuance. (C.R.S. 14-2-107)

To count 35 days, start counting the day after you apply. If the 35th day ends on a Saturday, Sunday, or legal holiday the next business day should be counted as the 35th day. If your ceremony is on the 36th day after issuance or later the license is no longer valid and you will need to obtain a new license and pay another fee.

♥ returned to Eagle County Clerk’s office within 63 days of the marriage ceremony. (C.R.S. 14-2-109)

You may be subject to a \$20 fine if your license is not returned within the 63 day time frame.

♥ is properly completed. (C.R.S. 14-2-105)

The couple may choose to have a judge or member of the clergy officiate their marriage ceremony or the couple themselves may officiate their vows. No other person may officiate the couple’s vows. The judge, clergy member, or the couple themselves sign on the Officiating Party Signature Line and the Title of Officiating Party line. However, anyone can sign as a witness. Please see the Marriage Certificate example at the bottom of this letter.

Please contact the office of Immigration & Naturalization Service at egov.escis.gov for their requirements.

Changing your name – Visit your local Social Security office at least 24 hours prior to arriving at the Driver’s License Office.

Our recording department will delay recording of the marriage license if the license was used outside the 35 day timeline, used outside the State of Colorado, incomplete, or completed incorrectly. Please call us at 970-328-8723 or email recording@eaglecounty.us if you have ANY questions.

SAMPLE
MARRIAGE CERTIFICATE

State of Colorado

County of **COLORADO COUNTY WHERE THE CEREMONY WAS PERFORMED**

It is hereby certified that on the **DATE** day of **MONTH**
A.D. 20 **YEAR** at **PLACE CEREMONY WAS HELD IN COLORADO – NOT THE TIME OF DAY**

In said county, the undersigned, did join in Matrimony in accordance with the laws of the State of Colorado and the authorization of the foregoing license

PARTY ONE
OF **CITY AND STATE OF RESIDENCE**

PARTY TWO
OF **CITY AND STATE OF RESIDENCE**

Witness, my hand the day and year last above written

JUDGE OR CLERGY SIGNATURE OR PARTY ONE SIGNATURE

JUDGE OR CLERGY TITLE OR PARTY TWO SIGNATURE

“Officiant” as title is unacceptable

OPTIONAL
Witness Signature

PARTY ONE SIGNATURE

OPTIONAL
Witness Signature

PARTY TWO SIGNATURE