



Eagle County Vital Records
PO Box 660
Eagle, CO 81631

970-328-8840

www.eaglecounty.us/publichealth

APPLICATION FOR A COLORADO DEATH CERTIFICATE

Colorado has death records for the entire state since 1900.
Same day service is available at the Eagle office Monday through Friday 10 a.m. to 2 p.m. Holidays excluded.

Application must be completed in full and signature is required

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses.

REQUESTOR INFORMATION (Person making the request) *Proof of relationship or legal interest is required (see reverse side)*

REQUESTOR MUST INCLUDE A COPY OF HIS/HER IDENTIFICATION - Driver's License, State ID or Passport. ADDITIONAL information might be necessary to establish relationship to deceased

Full Name _____		Signature _____	
Mailing Address: _____		Phone #: _____	
Reason for request: <input type="checkbox"/> Social Security <input type="checkbox"/> Insurance <input type="checkbox"/> Property <input type="checkbox"/> Genealogy <input type="checkbox"/> Other: _____			
Relationship to deceased: <input type="checkbox"/> Parent <input type="checkbox"/> Spouse <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Child <input type="checkbox"/> Other: _____			
REQUESTOR MUST PROVIDE PROOF OF RELATIONSHIP			

REGISTRANT: FULL NAME OF DECEASED (INFORMATION ABOUT PERSON WHOSE DEATH CERTIFICATE IS BEING REQUESTED)

First _____ Middle _____ Last _____

Date of Death: Month _____ Day _____ Year _____ Place of Death: County _____ State CO

PAYMENT INFORMATION (Fees are NON REFUNDABLE and APPROPRIATE FEES ARE REQUIRED PRIOR TO ISSUANCE):

First copy - fee is \$20 - check one:

- Standard death certificate (entire record)..... _____
- Legal death certificate (all legal and no medical information)..... _____
- Verification of death (limited legal information and no medical information)..... _____

FIRST COPY = \$20.00

Additional copies - fee is \$13 each with same application request - check one:

- Standard death certificate.....# of copies _____ \$ _____
- Legal death certificate.....# of copies _____ \$ _____
- Verification of death.....# of copies _____ \$ _____

- Death certificate exchange - fee is \$13/per copy.....# of copies _____ \$ _____

Additional fees:

- FedEx Standard Overnight fee is \$20.....\$ _____
- Credit Card convenience fee \$.50 per application - Mastercard or Visa accepted \$ _____

Credit Card # _____ Exp. date _____ Security Code _____

Checks payable to Eagle County

TOTAL CHARGES: \$ _____

*****FOR OFFICE USE ONLY *****

Check/Money Order # _____ MasterCard/Visa _____ Cash _____ Payment Rec'd by _____

Issue Date _____ Issued by _____ Certificate # _____ - _____

Death certificates may issued to:**Document(s) needed to prove relationship:**

Current spouse	Must be listed on death certificate.
Ex-spouse	Must present proof of direct & tangible interest (i.e. Social Security record, insurance policy).
Parent	Must be listed on death certificate.
Stepparent	Marriage certificate proving relationship to a parent that is listed on death certificate.
Grandparents/Great grandparents	Birth certificate(s) proving relationship required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found).
Siblings/Half siblings	Birth certificate showing at least one same parent required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found).
Children/Grandchildren/Great grandchildren	Birth certificate(s) showing relationship is required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found).
Step-Children	Marriage certificate & birth certificate proving relationship required.
Legal representative/Paralegals	Proof of client relationship required as well as proof of the client's relationship to the registrant.
Opposing counsel	Certificate will be mailed to court w/ motion to seal "confidential record." Name, address and case number of the court required.
Genealogists	Notarized signed release from immediate family member required as well as proof of the family member's relationship. Certificate marked "For Genealogical Use Only."
In-laws/aunts/uncles/nephews/nieces/ cousins	For death certificate 25 years or younger- Must present proof of direct & tangible interest (i.e. insurance policy, personal will, etc). For death certificates over 25 years- Must present proof of relationship (a family tree would be acceptable for this case) Death certificate marked "For Genealogical Use Only."
Probate Researchers	Proof of direct & tangible interest required.
Creditors	Proof of direct & tangible interest required.
Employer	Proof of direct & tangible interest required.
Beneficiaries	Proof of direct & tangible interest required (i.e. letter on insurance company/ pension company letterhead that clearly states the applicant is a beneficiary or is eligible to file a claim).
Insurance companies	Proof of direct & tangible interest required (Insurance policy).
Hospital/Nursing home/Hospice/Physician	Proof of patient relationship required.
Funeral Directors	Must be listed on death certificate.
Informant	Must be listed on death certificate.
Others who may demonstrate a direct and tangible interest when information is needed for determination or protection of a personal or property right	Proof of direct & tangible interest required.
Attorney-in-fact/Agent (Power of Attorney)	Must present a Durable Power of Attorney that has been signed by the "principal" (person they are representing) and notarized. Durable Power of Attorneys are indefinite unless specified in the document or upon death. We do not accept Medical Power of Attorney. Review the Power of Attorney carefully, since some provide a limited amount of authority to the "attorney-in-fact"/"agent".
Consular Corps/Consulate offices	Must present credentials verifying their connection to the Consulate