

DOWNTOWN DEVELOPMENT AUTHORITY
City of Durand
AGENDA
January 27, 2020
8:00 a.m.

Chairperson: **Lori Childs**

Vice Chairperson: **Anna Tirtha**

Secretary: **Colleen O'Toole**

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|-------------|---|--------------------|
| I | CALL TO ORDER | Chairperson Childs |
| II | ROLL CALL | Secretary O'Toole |
| III | PLEDGE OF ALLEGIANCE | |
| IV | APPROVAL OF AGENDA | |
| V | APPROVAL OF MINUTES | October 28, 2019 |
| VI | FINANCIAL REPORT | City Treasurer |
| VII | PUBLIC COMMENT | |
| VIII | ITEMS OF BUSINESS | |
| | A. Bid Approval: Hanging and Fence Baskets | |
| | B. Discussion: Wednesday Night Live | |
| | C. Discussion: Downtown Snow Removal | |
| | D. Discussion: Recap of 2019 Light Parade | |
| IX | CITY MANAGER'S REPORT | |
| X | PUBLIC COMMENT / BOARD MEMBER COMMENTS | |
| XI | ADJOURNMENT | |

Downtown Development Authority

Meeting Minutes

October 28, 2019

CALL TO ORDER: The meeting was called to order at 8:07 a.m.

ROLL CALL:

Present: Colleen O'Toole, Deb Doyle, Lisa David, Lori Childs, Anna Tirtha, Todd Acker, Dane Deisler, Betty Fuller, Bart Harris, Mike Malachowski, Blair Pancheck, Candyce Wolsfeld

Absent: Larry Webb

PLEDGE OF ALLEGIANCE: All

APPROVAL OF AGENDA: Doyle motioned to accept the agenda, O'Toole seconded. Motion carried.

APPROVAL OF MINUTES: Fuller motioned, Doyle supported to approve the minutes from the April 22, 2019 meeting as presented. Motion carried.

TREASURERS REPORT: Lisa David provided financial report to members.

PUBLIC COMMENT:

ITEMS OF BUSINESS:

- A. Wolsfeld motioned, O'Toole supported to approve up to \$1000.00 in prize money for the Lighted Christmas Parade entrees. Motion carried

Tim Shaw said that they are looking for more entries for the parade. Judging will start at 5:30 p.m. with the parade starting at 6:00 p.m. He is looking for judges and volunteers to help with the parade.

- B. Consumers Energy made a presentation on Electric Charging Stations.

CITY MANAGER'S REPORTS: O'Toole reported that the Taco Bell project is complete and is now open. O'Reilly's is continuing work on the project. 2nd Chance Wood has purchased the building at 201 E. Vinewood and is getting the building ready to occupy. The 2019 Street Project is wrapping up and will be complete by November 22nd.

PUBLIC COMMENT/BOARD MEMBER COMMENTS:

Tim Shaw asked if the Kathy's School of Dance building is being slated for demolition.

Chairperson Childs adjourned the meeting at 8:58 a.m.

Memorandum

TO: Lisa David, City Clerk
FROM: Mindy McKay, Deputy City Clerk
DATE: January 14, 2020
RE: Bids for Hanging and Fence Baskets for the Downtown

On December 4th bids were sent to eight vendors requesting bids for hanging and fence baskets for the downtown area. Two bids were received from the following vendors:

Campbell's Greenhouses
4077 Burnside Rd.
North Branch, MI 48461

Hanging Baskets:	\$42.00 per basket (same price as last year)
Fence Baskets:	\$40.00 per basket (same price as last year)
Delivery Fee	\$150.00

Additional costs, if needed:

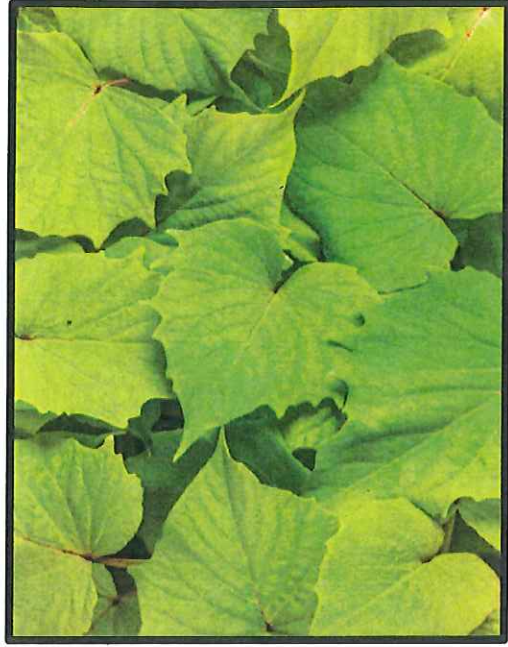
Labor Saver Wick Replacement:	\$1.15 each
Fence Basket Cocoa Liners:	\$11.00 each
Labor Saver Hooks:	\$2.75 each
Labor Saver Liners:	\$22.00

Eckert's Greenhouse
34051 Ryan Rd.
Sterling Heights, MI 48310

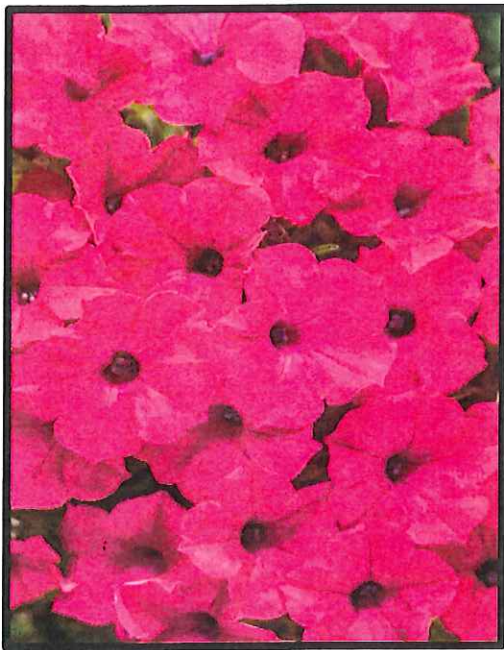
Hanging Baskets:	\$50.00 per basket
Fence Baskets:	\$50.00 per basket
Delivery Fee:	Yet to be determined



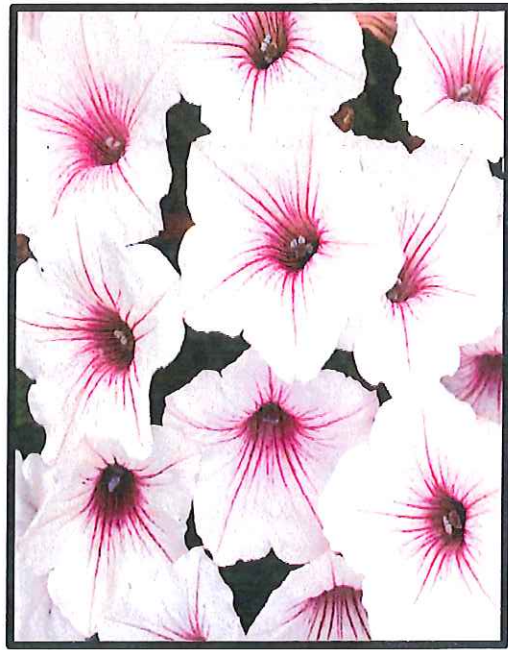
Petunia Supertunia 'Royal Velvet'



Ipomeea Bewitched 'Green with Envy'



Petunia Supertunia Vista 'Fuchsia'



Petunia Supertunia Vista 'Silverberry'

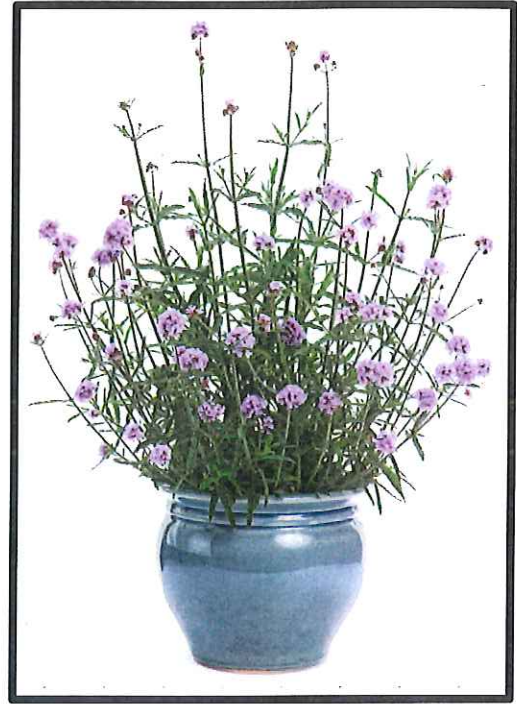
ase provide contact information for the person whom we may call with any questions. Thank you.

Name: _____ Title: _____
Phone Number: _____ E-mail: _____

*Please feel free to call Olivia Smith with any questions regarding this bid.
810-688-3587, ext. 107. Thank you!*



Verbena 'Meteor Shower'



Verbena 'Meteor Shower'