

**CITY OF DURAND
RENTAL REGISTRATION/SINGLE UNIT**

Rental Property Address: _____

OWNER INFORMATION:

Building Owner's name: _____

Owner's address: _____

City: _____ State: _____ Zip: _____

Telephone number: (____) _____ - _____ EXT: _____

Cell # (____) _____ - _____ EMAIL: _____

AUTHORIZED AGENT:

Owner's Agent's name: _____

Agent's Address: _____

Agent's telephone number: (____) _____ - _____

Office number: (____) _____ - _____

Emergency 24-hr. number: (____) _____ - _____

OCCUPANT'S INFORMATION:

Number of occupants: _____

Occupant (s) name: _____

Telephone number: (____) _____ - _____ EMAIL: _____

The owner hereby permits inspections of his/her rental properties by officials or agents of the city and affirms that all tenants of the subject properties have been informed of the regulations contained in this article and of inspections of the rental properties, including common areas, by authorized City officials. All leases executed after the effective date of this article shall contain a provision requiring the tenant(s) to consent to such inspection upon notice as provided in this article.

(No charge for registration if ownership remains the same as previous registration, only inspection fee required)

Amount Enclosed:

Registration Fee:	\$25.00	_____
Inspection Fee:	\$35.00	_____

Total: _____

Please make checks payable to: City of Durand

Owner or Legal Representative

Date

City of Durand
Rental Registration/Inspection Fees

- Registration:** \$25.00 for the first unit, plus \$10.00 for each additional unit within a single premises, with common ownership and management or within recognized apartment complexes
- Follow up inspections:** \$35.00 initial inspection and one follow-up inspection will be performed without additional fees. In the case on inspecting apartment complexes when inspections can be scheduled in blocks of 10 or more inspections per visit: \$20.00 per unit. Subsequent, return inspections to ensure compliance shall be charged at the rate of \$25.00/unit per inspection.
- Annual Registration Updates/Amendments:**
No charge if ownership remains the same.
- Coverage:** The initial fee covers the registration and is valid until the resulting certificate of compliance expires.
- Pro-ration:** There shall be no pro-ration of fees
- Failure to Register:**
\$200.00 per unit at single Premises
\$750.00 at a single premise w/4 to 9 units.
\$1000.00 at a single premise w/10 or more units.