



## FEE SCHEDULE 2023-2024

### ADMINISTRATIVE DEPARTMENT

#### **Administrative Fees**

Yard/Garage Sale Permits	\$2.00
Voter registration list	\$0.015 per name
Clerk's Certification	\$5.00
City Code Book	\$25.00
Zoning Code Book	\$35.00
Copy of Board Meeting Pages	\$1.00/page
Notary fee	\$5.00/page First page \$1.00/ each additional page
Assessor card copies	\$1.00/page
Appraisal sheet copies	\$1.00/page
Tax receipts	\$1.00/page
Special assessment letter	\$5.00/page
NSF returned check fee	\$30.00
Annual Audit	\$25.00
Annual Budget Book	\$25.00
Snow Removal (sidewalks)	\$50.00 (CR Code: Invt)
City Charter Book	\$25.00

#### **Facility Rentals**

Non-profit, civic organizations*	No charge
Conference Room (City Hall)	\$50.00/day
Community room	\$150.00/day (This includes \$50 cleaning fee)
Council Chambers (City Hall)	\$75.00/day
Pavilion rental	\$50.00/day
Softball field	\$100.00/day - without electricity \$125.00/day – with electricity \$25.00 (upon request)
Hockey rink	\$50.00/day
Basketball court	\$75.00/day
Softball Teams Sponsor Fee	\$350.00
Softball Player Fee	\$20.00

\*To be eligible for the fee waiver an organization must exist for the benefit of the community and serve the social welfare needs of the Durand community; this does not include trade organizations, politically affiliated groups, or organizations which have an exclusive membership or beneficiary provision.

## **PUBLIC SAFETY DEPARTMENT**

### **Fire Department**

Fire reports	No charge
Actual cost wages, material, and equipment	
Fire runs	No charge (resident)
Cost as determined by insurance (non-resident); No charge (resident)	

### **Police Department**

Overnight parking permits	\$15.00/car
Police reports	\$2.00 first page; \$1.00/add'l
page	
Vehicle inspections	\$5.00/vehicle (resident only)
Golf cart registration	No charge
Bicycle permit	\$3.00/bike
PBT (breathalyzer)	\$5.00
PBT (mouth piece)	\$5.00
Vehicle impound fee	\$75.00
Parking violations	Fees as determined by court

## **PUBLIC WORKS DEPARTMENT**

### **Water Department Fees**

Turn on/off fees (after hours)	\$100 + Overtime wages as calculated
New accounts (property owners)	No deposit (copy of Warranty Deed)
New accounts (rentals and land contract)	\$300 Water/Sewer deposit
No charge if schedule in advance and no damage to existing meter;	
\$\$ for damaged meter replacement (call for current rates)	

### **Bulk Water Rates**

Up to 1,000 gal	\$66.00
1,000-2,000 gal	\$72.00
2,000-3,000 gal	\$85.00
3,000-4,000 gal	\$98.00
4,000-5,000 gal	\$111.00
Over 5,000 gal	\$111.00 + man hours after 1 <sup>st</sup> hour

**Wastewater Department Fees**

New accounts (property owners) No deposit (copy of Warranty Deed)  
New accounts (rentals and land contract) \$\$ deposit (listed above in Water Dept)

**Capital Recovery Fee Schedule (Sewer tap in fees)**

<u>Meter Size</u>	
¾" Residential	\$2,100
1" Commercial/Industrial	\$5,150
1 ½"	\$10,250
2"	\$16,500
3"	\$32,750
4"	\$52,000
6"	\$102,350

Manpower, equipment, and materials are additional costs; including inspection fee of \$50. The City can offer an estimate upon request.

**Capital Recovery Fee Schedule (Water tap in fees)**

<u>Meter Size</u>	
¾" Residential	\$1,700
1"	\$4,200
1 ½"	\$8,400
2"	\$13,500
3"	\$27,000
4"	\$42,000
6"	\$84,000

Manpower, equipment and materials are additional costs; including meter charge (est. \$300 for residential) for new builds and \$50 inspection fee. The City can offer an estimate upon request.

**BUILDING AND ZONING DEPARTMENT**

**General Building Fees**

The total cost of improvement is based on the Bureau of Construction Codes Square Foot Construction Cost Table with the exception of single-family dwellings being figured at a construction value rate of \$104.00 per square foot, accessory structures at the rate of \$28.50 per square foot, and decks at the rate of \$22.00 per square foot. Pre-manufactured unit fees are based upon 50% of the normal on-site construction permit fee. The first \$50.00 of an application fee is non-refundable.

Building Permit (sq. ft. computation)	Cost is based on construction value: up to \$1,000 is \$65.00 each add'l \$1000 is +\$7.00
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Building Permit (non-sq. ft. computation)	\$75.00 + inspection fees
Demolition Permit	\$75.00 + \$0.05 per sq. ft.
Sign Permit	\$100.00
Fence Permit	\$50.00
Pool Permit: Above Ground	\$50.00
Pool Permit: In Ground	\$100.00
Moving a Structure Permit	\$100.00
Right of Way Permit	\$50.00 refundable deposit
Sidewalk Permit	\$10.00 for 51-300 sq. ft. \$0.05 per sq. ft over 300 sq.ft
Inspections	\$70.00
<b><u>Electrical Permit Fees</u></b>	
Application Fee (nonrefundable)	\$50.00
Service	
Through 200 Amp.	\$40.00
Over 200 Amp. thru 800 Amp.	\$50.00
Over 800 Amp. thru 1200 Amp.	\$60.00
Over 1200 Amp. (GFI only)	\$70.00
Circuits	\$5.00
Lighting Fixtures-per 25	\$8.00
Smoke Detectors (each)	\$5.00
Dishwasher	\$5.00
Furnace-Unit Heater	\$8.00
Electrical-Heating Units (baseboard)	\$6.00
Power Outlets (ranges, dryers, etc.)	\$8.00
Lighted Signs	\$50.00
Feeders-Bus Ducts, etc.-per 50'	\$10.00
Mobile Home Park Site	\$10.00
Recreational Vehicle Park Site	\$5.00
K.V.A. & H.P.	
Units up to 20	\$10.00
Units 21 to 50 K.V.A. or H.P.	\$15.00
Units 51 K.V.A. or H.P. & over	\$20.00
Fire Alarm Systems (excl. smoke detectors)	
Up to 10 devices	\$50.00
11 to 20 devices	\$100.00
Over 20 devices	\$5.00/each
Low Voltage (per opening)	\$20.00
Energy Retrofit-Temp. Control	\$50.00
Conduit only or grounding only	\$50.00
Inspections	
Inspection	\$70.00
Final Inspection	\$70.00
Certification Fee	\$20.00

Plan Review \$100.00 first hour plus  
\$75.00 each add'l hour

**Mechanical Permit Fees**

Application Fee (non-refundable)	\$50.00
Gas/Oil Burning Equipment:	
Under 400,000 BTU	\$50.00
400,00 BTU and above	\$60.00
Boiler	\$30.00
Water Heater	\$15.00
Flue/ Vent Damper	\$25.00
Solid Fuel Equip. (includes chimney)	\$30.00
Gas Burning Fireplace	\$30.00
Class B Venting	\$20.00
Solar; set of 3 panels-fluid transfer (includes piping)	\$20.00
Main Gas Line	\$25.00
Gas piping; each opening	\$5.00
Air Conditioning (includes split systems)	
1 ½ h.p. to 15 h.p.	\$30.00
Over 15 h.p.	\$40.00
Heat Pumps (complete residential)	\$35.00
Dryer, Bath & Kitchen Exhaust	\$10.00
Tanks	
Aboveground	\$40.00
Underground	\$40.00
Humidifiers/Air Cleaners	\$10.00
Piping-minimum	\$25.00 per 100 linear ft.
Duct (up to \$2000 value)	\$25.00 (up to \$2,000 value)
plus	
	\$10.00 per add'l \$2,000 in
value	
Heat Pumps; Commercial (pipe not included)	\$20.00
Air Handlers/Heat Wheels	\$25.00
Commercial Hoods/Exhausters	\$45.00
Heat Recovery Units	\$10.00
V.A.V. Boxes	\$10.00
Unit Ventilators	\$10.00
Unit Heaters (terminal units)	\$40.00
Fire Suppression/Protection (first \$2000 value)	\$40.00 (up to \$2,000 value)
plus	
	\$5.00 per add'l \$2,000 in
value	
Fire Suppression Hood	\$35.00
Evaporator Coils	\$35.00

Refrigeration (split system)	\$30.00
Chiller	\$35.00
Cooling Towers	\$50.00
Compressor/Condenser	\$35.00
Exhaust Fans	\$20.00
Inspections	
Inspection	\$70.00
Final Inspection	\$70.00
Certification Fee	\$20.00
Plan Review	\$100.00 first hour plus \$75.00 each add'l hour

### **Plumbing Permit Fees**

Application Fee (non-refundable)	\$50.00
Mobile Home Park Site	\$5.00/each
Fixtures, floor drains, special drains,	\$5.00/each
Water connected appliances	\$7.00/each
Water Heater	\$15.00/each
Stacks (soil, waste, vent and conductor)	\$5.00/each
Sewage ejectors, sumps	\$5.00/each
Sub-soil drains	\$5.00/each
Water Service	
Less than 2"	\$10.00
2" to 6"	\$25.00
Over 6"	\$55.00
Connection (bldg. drain-bldg. sewers)	\$5.00
Sewers (sanitary, storm or combined)	
Less than 6"	\$5.00
6" and Over	\$25.00
Manholes, Catch Basins	\$5.00/each
Water Distributing Pipe (system)	
¾" Water Distribution Pipe	\$5.00
1" Water Distribution Pipe	\$10.00
1 ¼" Water Distribution Pipe	\$15.00
1 ½" Water Distribution Pipe	\$20.00
2" Water Distribution Pipe	\$25.00
Over 2" Water Distribution Pipe	\$30.00
Reduced pressure zone back-flow preventer	\$10.00/each
Medical Gas System	\$45.00
Inspections	
Inspection	\$70.00
Final Inspection	\$70.00
Certification Fee	\$20.00
Plan Review	\$100.00 first hour plus \$75.00 each add'l hour

**Site Plan & Zoning Reviews**

Lot Split Consolidation – single split	\$150
\$150 plus any necessary engineering consulting fees	
Commercial or Industrial	\$440 + \$40 per acre
Apartment/Townhouse	\$550 + 4.50 per unit
Mobile Home Park	\$675 + 5.00 per unit
Subdivision – Preliminary	\$550 + 4.85 per lot
Subdivision – Final	\$500 + 2.80 per lot
Re-zoning	\$400 + 6.00 per acre
Special Land Use	\$400 + 6.00 per acre
Use Variance Fee	\$400 + \$40 per acre
Planned Unit Development/Mixed Use Development	\$550 + \$40 per acre
Preliminary Site Plan Review	75% of Site Plan Fee
Site Plan Revision/Review	75% of Site Plan Fee

The site plan reviews listed above DO NOT include the cost of the City’s Consultant Planner to review submitted plans. The cost of the Planner is in addition to these costs and must be paid before the Site Plan meeting is held.

**Planning/Engineering Review Fees for Site Plan Approval**

In addition to the above fees, a cash deposit of One Thousand Dollars (\$1,000) shall be placed with the City of Durand. All fees, as determined by agreement with the City’s planning and/or engineering consulting firm or other fees as adopted by the City of Durand may be deducted at a rate of 112% by the City and the balance remitted to the depositor. Any fees in excess of the deposits shall be paid, in full, immediately to the City of Durand by the owner and/or agent. The City may withhold all approvals until receipt of such payment. A schedule of current consultant fees is included with this packet.

**Supplemental Reviews**

Site Plan requiring review by Planner/Engineer	All costs paid by owner/applicant
Special meetings with Planner/Engineer	All costs paid by owner/applicant

**Request for Special Planning Commission Meeting**

All special request	\$500.00
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**Zoning Board of Appeals – Request for Ordinance Variances**

Residential	\$250.00
Commercial	\$500.00

**Zoning Permits**

Residential One & Two Family:	\$50.00
All Other Classifications	\$100.00

These costs will become part of the total Building Permit fee unless a building permit is not issued.

**Certificate of Occupancy**

Residential One and Two Family	\$50.00
All Other Classifications	\$100.00

**Performance Guarantees**

Work performed in the right of way or where road contact is made requires the following performance guarantees:

Residential	\$2,000
Non-residential	\$2,000

Additional funds may be required for work done in right-of-way, dependent upon work performed.

**Temporary Construction Building/Trailer Permits**

A cash deposit of Five Hundred Dollars (\$500.00) shall be required for all temporary trailer permits issued under the provisions of the City of Durand Zoning Ordinance.



Wade Trim

**2023 Development Review Fee Schedule  
for City of Durand, Shiawassee County, Michigan**

The following Development Review Fee Schedule is to be employed for estimating the consultant's costs for undertaking a professional planning review and preparing a written report to the community regarding the various types of development proposals. These costs may be passed through to the developer, along with any additional costs (publication, reviews by others, etc.), incurred by the community.

The developer's deposit, in an amount determined from this review fee schedule, is collected by the community prior to forwarding the plans to Wade Trim for review. Development review costs may vary depending on the completeness and complexity of the application.

1. Subdivision (Plat) Review (for Conventional, Manufactured Home, Commercial or Industrial Subdivision)

a. Pre-Preliminary plat review \$500

b. Preliminary plat review

1) Tentative approval \$750 plus \$5 per lot

2) Final approval \$250 plus \$2.50 per lot

c. Final plat review \$250

2. Site Plan Reviews

a. Detached single-family

condominium (site-condos),

multiple-family or mobile home

park developments \$750 plus \$5 per dwelling unit

b. Cluster housing development \$700 plus \$5 per dwelling unit

c. Commercial or office

development \$700 plus \$25 per acre or fraction thereof

d. Industrial development \$700 plus \$25 per acre or fraction thereof

- e. Public or semi-public uses \$700 plus \$25 per acre or fraction thereof
- f. Planned development, neighborhood, Current Hourly Rate Schedule unit, or mixed-use project

3. Special Approval/Conditional Use Current Hourly Rate Schedule

4. Rezoning Review Current Hourly Rate Schedule

5. Lot Split Review \$300

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6. Historic District/Architectural

Commission Reviews \$300

7. Dimensional (Non-Use) Variance Review

a. Commercial \$500

b. Residential \$250

8. Use Variance Review Current Hourly Rate Schedule

9. Street/Alley Vacations \$300

10. Plan Revisions 50 percent of initial review fee

11. Applicant Assistance Conferences Current Hourly Rate Schedule

12. Review of Woodlands and Wetlands Current Hourly Rate Schedule

Plans and/or Field Inspection of Same

13. Site (Traffic) Impact Analysis Current Hourly Rate Schedule

14. Master Deed Review \$300

15. Additional Services Current Hourly Rate Schedule

The fee schedule is subject to change on an annual basis.