

**Downtown Development Authority  
Meeting Minutes  
Council Chambers at City Hall  
February 27, 2023**

**CALL TO ORDER:**

Secretary Cameron Horvath called the meeting to order at 8:07 a.m.

**ROLL CALL:**

Present: Todd Acker, Dane Deisler, Cameron Horvath, Jeff Brands, Blair Pancheck, Candyce Wolsfeld

Absent: Bart Harris, Mike Malachowski, Becky O'Brant

**PLEDGE OF ALLEGIANCE:**

The Board led the Pledge of Allegiance to the United States of America.

**APPROVAL OF AGENDA:**

Pancheck moved, Acker supported to approve the agenda with the addition of F: Beautification Project  
Carried

**APPROVAL OF MINUTES:**

Acker moved, Wolsfeld supported to approve the minutes of the October 24, 2022 meeting as presented.  
Carried

**PUBLIC COMMENT:**

There were none.

**ITEMS OF BUSINESS:**

A1. Board Vacancy: Wolsfeld moved, Pancheck supported to accept President, Lori Childs' resignation from the DDA Board.

YEAS: Acker, Deisler, Horvath, Brands, Pancheck, Wolsfeld

NAYS: None

Carried

A2. Fill the position of President

Wolsfeld moved, Deisler supported to approve Blair Pancheck as President of the DDA.

YEAS: Acker, Deisler, Horvath, Brands, Pancheck, Wolsfeld

NAYS: None

Carried

A3 Deisler moved, Brands supported to remove Betty Fuller, Anna Tirtha and Larry Webb from the DDA as they have not attended meetings per the DDA By-laws.

YEAS: Acker, Deisler, Horvath, Brands, Pancheck, Wolsfeld

NAYS: None

Carried

B. Financial Report: City Treasurer, Beth Chapman reviewed the financial report.

C Discussion: 2023-2024 Budget City Manager said that due to the DDA bond payments there is only enough money for the flowers. Bond payments are complete in 2025 and 2027.

D. Approval: Downtown Flower Bids Acker moved, Pancheck supported to award the flower bid to Farmer's Garden at a cost of \$50.00 per basket for the 2023 summer season.

YEAS: Acker, Deisler, Horvath, Brands, Pancheck, Wolsfeld

NAYS: None

Carried

- E. Discussion: Wednesday Night Live Horvath moved, Pancheck supported to extend Wednesday Night Live from six weeks to 8 weeks.  
YEAS: Acker, Deisler, Horvath, Brands, Pancheck, Wolsfeld  
NAYS: None  
Carried
- F. Candyce said that Michigan Blue Cross Complete gave the DDA \$2,000 to support the edible landscape project. This garden will be located north of the library. Michigan Blue Cross Complete will maintain the garden but would like help on April 18<sup>th</sup> with the construction of the beds. Candyce said that the edible landscape idea came from Jeff Brands and has been extremely successful. Mike Nazarian has 25,000 seeds to be planted this year. There will be a meeting next week at the Chamber office regarding the planting season. Pancheck said to reach out to the FFA teacher at the high school for help planting and she also said that the scouts can help too.

**CITY MANAGER'S REPORT:**

- The City Manager said that the street project (East Clinton, Ann Arbor, Lincoln Streets) will likely be a 2024 project rather than 2023 due to costs.
- He said that the People's Spot outside of Stomping Grounds needs some maintenance soon. He said that the wastewater project will begin shortly.
- Horvath told the DDA that the city did not get the grant for Trumble Park to complete the sidewalks. He said that the bid that he received to complete the sidewalks was \$189,000. The Council's goal for this year is to get the sidewalk from the parking area to the pavilion complete.
- Residential sidewalk will begin this year after a three year hiatus.
- He said that the DPW are making sidewalk repairs in the downtown by grinding uneven areas.
- He said that the 24 rocking chairs will be out in the spring.
- There is an EV Charging station located in the parking lot on the West side of the 100 block of Saginaw Street. He is currently working on overcoming an internet issue that is needed to operate. Once this station is up and running there will be brochures there for those people to see and visit the community while their car is being charged.

**BOARD MEMBER COMMENTS:**

Candyce said that the Annual Chamber Dinner is March 23, 2023 and Home Town Days is April 23, 2023.

Horvath adjourned the meeting at 9:06 a.m.

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Mindy McKay, City Clerk