

Minutes of the Durand City Council Budget Workshop held on Wednesday, April 27, 2022 at 2:00 p.m. in the Council Chambers of Durand City Hall.

Mayor McDonough called the meeting to order at 2:00 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Rich Folaron, Mayor Ken McDonough, Pat O'Connor

Absent: Matt Schaefer

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, Cobley supported to approve the agenda with the addition of #1: Approval 408 Hampton Curb Cut.

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

No one spoke

ITEMS OF BUSINESS:

Boggs moved, O'Connor supported to approve the curb cut for 408 N. Hampton, not to exceed thirty one feet.

Carried

Budget Workshop FY 2022-2023

The City Manager and Clerk/Treasurer reviewed the proposed Fiscal Year 2022-2023 Budget. The City Manager said that property taxes are the largest revenue source and the General Operating mills will be 16.28312 mils down from 16.4676 in 2021.

Highlighted areas of the budget include:

Legislative – City Council:

This budget includes training and travel for the Capital Conference in Lansing held in April and the annual MML Convention to be held in Muskegon in October 2022.

Elections:

Budget includes two elections; August 2, 2022 Primary and November 8, 2022 General Elections

City Clerk and City Treasurer:

Recommended Budget notes for FY 2022-2023:

Lisa David to retire in December 31, 2022 – 30% charged to Clerk's Dept/70% charged to Treasurer's Dept.

Mindy McKay will be City Clerk beginning 7/1/2022

Beth Chapman will be City Treasurer beginning 12/1/2022

1 part time employee beginning 7/1/2022

1 part time employee beginning 1/1/2023

Michelle Hart – Receptionist/Election Specialist

Council asked the Treasurer to add a line item for \$10,000 for Contracted Services for FY 2022-23 to the Treasurer's budget for help during the department transition.

Police:

Total police department recommended budget = \$748,950 This budget represent a full time Administrative Chief, five full time officers and four part time officers.

Administration recommended using ARPA funds for FYE 6/30/22 and FYE 6/30/23 shortages, 2021 street lead services and IT upgrades leaving a total of \$155,600.00 ARPA funds available for other special projects.

Connie Cobley said that the United States will celebrate its 250th birthday in 2026 and perhaps ARPA funds could be set aside to be used for a celebration. This will be discussed further at the May 2nd, regular Council Meeting.

Total General Fund Recommended Budget = \$2,537,745

COUNCIL COMMENTS:

Boggs: Good Job

Cobley: Good Job

O'Connor: Nothing to add

Brands: Nothing to add

Folaron: Nothing to add

Mayor McDonough adjourned the meeting at 3:51 p.m.

Ken McDonough, Mayor

Mindy McKay, Deputy Clerk