

JUNE 3, 2019 CITY COUNCIL REGULAR MEETING MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, June 3, 2019 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deborah Doyle, Rich Folaron, John Matejewski, Ken McDonough

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, McDonough supported to approve the agenda with the following additions: H. Bid Award for Assessing Services and I. Approval to Pay Invoice to R & R Fire Truck Repair.

Carried

APPROVAL OF MINUTES:

McDonough moved, Cobley supported to approve the minutes of the regular meeting held on May 6, 2019 as presented.

Carried

APPROVAL OF BILLS:

McDonough moved, Folaron supported to approve bills numbers 50992-51096.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Paula Brooks, 104 W. Summit Street She asked the status of Project Tim. City Manager said that there is no new information to share at this time.

Sara Oberman, 104 Russell St. She made a complaint against Chief Hartz regarding an incident with her son.

Don White, Pastor of Light of Faith. He offered a prayer.

Kent Edwards, Railroad Days Inc. He thanked the City and its employees for the help to make Railroad Days another success. He presented a check to the City Manager for re-seeding the lot that RR Days used for the carnival.

ITEMS OF BUSINESS:

McDonough moved, Cobley supported to authorize the waiver of regular rental fees for the use of the Trumble Park pavilion by the Durand Church of the Nazarene.

Carried

Folaron moved, McDonough supported to authorize the payment of dues in the amount of \$3,595.00 for membership in the Michigan Municipal League.

YEAS: Brands, Cobby, Mayor Doyle, Folaron Matejewski, McDonough, Boggs

NAYS: None

Carried

McDonough moved, Boggs supported to declare the outstanding utility accounts and delinquent invoices as uncollectible and direct the Treasurer to place the debts on the 2019 summer tax roll.

YEAS: Cobby, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands

NAYS: None

Carried

Matejewski moved, Folaron supported to approve the Contract Amendment for LED Light Installation with Consumer's Energy.

YEAS: Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands, Cobby

NAYS: None

Carried

Folaron moved, McDonough supported to approve the Special Land Use request for 8831 E. Lansing Road by Durand TB, LLC.

YEAS: Folaron, Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

Carried

Boggs moved, McDonough supported to approve the Housing Development Grant Agreement with MSHDA contingent upon satisfactory review of the final agreement by the City Attorney.

YEAS: Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron

NAYS: None

Carried

Boggs moved, McDonough supported to authorize up to \$35,000 for storm sewer repair and manhole purchase and installation as part of the Durand Infrastructure Capacity Enhancement project.

YEAS: McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski

NAYS: None

Carried

McDonough moved, Folaron supported to award the bid for Assessor of Record Services in the amount of \$24,000 annually to Square One Services, LLC effective July 1, 2019.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

NAYS: None

Carried

McDonough moved, Cobley supported to authorize payment to R&R Fire Truck Repair in the amount of \$4,979.85.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands

NAYS: None

Carried

HEARING OF PRESENTATIVES AND CITIZENS PRESENT:

No one spoke

DEPARTMENT REPORTS:

Interim Fire Chief: He stated that the Fire Department helped with the Senior Bon Fire and Parade. He had three cadets go through training which includes 300 hours of training, with practical and written exams. He introduced three new cadets.

DPW Supervisor: He stated that he is working with the lawn care contractor to get all the lawns mowed, but the weather is not cooperating. He said that two part time helpers will start work on Monday. He is finishing Hagel Street barn in this week.

Chief of Police: He made brief comments regarding the incident with Ms. Oberman. He stated that Railroad Days went well. Officer Rogers should be back to work by mid-July.

Rowe Engineer: He stated that he was finalizing two projects. He will continue to look for grant opportunities with City Manager.

City Attorney: He said that today was kick off day for the Shiawassee Mental Health Court, which will benefit Durand citizens.

City Manager: She thanked the Department Heads for their reports. She said that she would like some direction as to entering into a contract for street sweeping or purchasing a used mower to mow blighted properties ourselves. She said that she would welcome direction on this subject. She also thanked Kent Edwards and Railroad Days, Inc. for the donation to restore the property that the carnival was held on.

COUNCIL COMMENTS:

McDonough: He stated that he enjoyed judging the Rib Fest at RR Days. He said that some of the bricks in the downtown area are starting to become a trip hazard and should be repaired. He said that there are weeds and dead trees in the downtown area that need to be addressed. He also noted that his area of town lost power on Saturday, June 2, 2019, which he said is happening every time we get a storm.

Cobley: She stated that mosquito season is here. She said that people should empty everything that holds water so that it doesn't promote mosquito population. She also said that coyotes are in town.

Matejewski: He thanked Don White for the prayer. He offered congratulations to the new cadets. He also said that the Chamber golf outing is June 15th and they could use some more teams.

Brands: He welcomed Taco Bell to Durand. He stated that O'Reilly's is looking good. He thanked Pastor Don.

Boggs: He thanked Pastor Don and welcomed the new cadets. He said that he was at a conference last week on Mackinaw Island and learned that the state is thinking of changing their past practice for distributing taxes earmarked for streets and infrastructure. In the past, 70% of the revenues

were given to state government and 30% was given to local municipalities. This year there is talk about flipping those amounts around. He will continue to lobby on our behalf.

Folaron: He stated that he got a call from Sara Oberman, asking what she should do about the incident involving her son and the Police Chief. After hearing the language directed to her five year old son, he was appalled.

Mayor Doyle adjourned the meeting at 8:26 p.m.

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MAY 6, 2019 CITY COUNCIL REGULAR MEETING MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, May 6, 2019 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deborah Doyle, Rich Folaron, John Matejewski, Ken McDonough

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, McDonough supported to approve the agenda with the following changes: Items A,B,F,G,H,I,J will become A1: Consent Agenda, Remove Item D, and Add item N: Grant approval for Police Car.

Carried

APPROVAL OF MINUTES:

McDonough moved, Boggs supported to approve the minutes of the regular meeting held on April 1, 2019, the special meeting held on April 17, 2019, the Executive Session held on April 17, 2019 and the budget workshop held on April 22, 2019 as presented.

Carried

APPROVAL OF BILLS:

McDonough moved, Cobley supported to approve bills numbers 50895-50991.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Pastor Don White, Light of Faith, offered a prayer.

ITEMS OF BUSINESS:

Boggs moved, McDonough supported to approve the consent agenda that includes the following: Mayoral Appointment to Library Board, Request for Use of City Lot/Jim's Pizza, Request for Saginaw Street Closure/Durand Area Chamber, Bid Award for Aggregate 2019-2021, Bid Award for Ferric Chloride, Bid Award HMA Hot Patching 2019-2021, and Bid Award for Tree Trimming 2019-2021

YEAS: Brands, Copley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs

NAYS None

Carried

Boggs moved, Brands supported to approve the invoice from ServPro in the amount of \$3,306.41 for services performed at 205 Brown Street.

YEAS: Copley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands

NAYS: None

Carried

Boggs moved, Matejewski supported to approve the Engagement Letter and Statement of Work from Mercer Health and Benefits LLC.

YEAS: Mayor Doyle, Matejewski, Boggs, Brands, Copley

NAYS: None

ABSTAIN: Folaron, McDonough

Carried

Matejewski moved, Brands supported to award the bid for street sweeping services to Curbcos Sweeping Inc. in the amount of \$875 per occurrence for the standard route and \$3,240 per occurrence for the full route.

Matejewski withdrew motion, Brands withdrew support

Boggs moved, Matejewski supported to authorize the City Manager enter into contract negotiations with Curbcos for Street Sweeping services.

Carried

McDonough moved, Folaron supported to award the bid for our 2019 Street Improvement Project to Eastern Asphalt in the amount of \$1,389,344.19.

YEAS: Folaron, Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

Carried

PUBLIC HEARING – 2019-2020 BUDGET

Mayor Doyle opened the Public Hearing at 8:04 p.m.

City Manager briefly reviewed the budget.

Paula Brooks, 104 W. Summit she asked question regarding the tax levy.

Mayor Doyle closed the Public Hearing at 8:09 p.m.

Boggs moved, Cobley supported to adopt the 2019-2020 Budget as presented.

YEAS: Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron

NAYS: None

Carried

McDonough moved, Cobley supported to approve the grant for a 2020 model police car, up to \$42,000.00 total cost.

YEAS: McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski

NAYS: None

Carried

DEPARTMENT REPORTS:

Interim Fire Chief: We have lost a few firefighters; we were at 21 now we are at 17. We had MSP Arson Training recently.

DPW Director: We are getting ready for Railroad Days and will be focusing on grass ordinance. The Mayor said that garbage is being put out to the curb days prior to pick up. She suggested a letter be sent out telling residents that garbage is to be put out no earlier than Sunday evening. DPW Director said that Hagel Street barn is coming along well. Marty Johnson is heading up the project and he hopes to be done by Railroad Days.

Police Chief: He said that they are getting ready for Railroad Days. He stated that the Senior Call at Durand Area Schools will be holding a parade on Wednesday prior to railroad days. He asked that people come out to support our seniors.

Water/Wastewater Foreman: He said that they are getting ready for Railroad Days.

Rowe Engineer: He stated that they are working on grants and getting ready for the 2019 Construction season.

Treasurer/City Clerk: She reminded everyone that there is an election tomorrow for the construction of a new county jail.

City Attorney: Nothing to add

City Manager: She stated that the City is looking to hire seasonal help and a part-time person for the water plant.

Deputy Clerk: She reminded everyone that this Saturday, May 11, 2019 is the Hazardous Waste Collection at City Hall from 8:00 a.m. till noon.

COUNCIL COMMENTS:

McDonough: He said that he is glad that Hagel Street barn is getting done, since it was supposed to be done last year. He told the Police Chief that cars are speeding on Vinewood Street.

Cobley: She gave a shout out to Robert Kerr, their test scores are going up. She is glad that seniors are celebrating with a parade next week.

Matejewski: He thanked Pastor White for the prayer. He stated that one day last week was the National Day of Prayer, it went really well.

Brands: He stated that Hagel Street building is looking really good. Congrats to PJ and Rich Folaron on PJ's graduation from MSU.

Boggs: He thanked Pastor White for the prayer. He thanked Lisa and Colleen for the great budget.

Folaron: He asked when the new District Library Board member would be sworn in. City Clerk said that we would swear her in tomorrow.

Mayor Doyle adjourned the meeting at 8:26 p.m

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APRIL 22, 2019 CITY COUNCIL SPECIAL MEETING MINUTES

Minutes of the Durand City Council Budget Workshop held on Monday, April 22, 2019 at 2:00 p.m. in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 2:03p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deborah Doyle, Rich Folaron, John

Matejewski, Ken McDonough

Absent: None

PLEDGE OF ALLEGIANCE:

The City Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

McDonough moved, Boggs supported to approve the agenda as presented.

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

No one spoke

ITEMS OF BUSINESS:

2019-2020 FY Budget Workshop

City Manager reviewed the proposed budget highlighting areas with major changes.

General Fund – Revenues

Highlights for the General Fund – Revenues are: Property Tax are on an upward trend of 1 to 2 percent, therefore we are recommending the exact same amount as 2018-2019 budget. All contributions are determined by a worksheet we use to determine the administrative costs of managing those funds and administrative time spend on fund related activities. A new fund is the Police Services –Durand Area Schools is a contribution of police officer time spent in the schools. The Police Services – Byron was recently renewed. Dr. Boggs asked City Manager what it costs the City of Durand to execute that contract which after doing the math, it's just shy of \$28,000.

General Administration Appropriations:

Economic Development did get a small increase to partner with the Chamber so they may receive their Main Street Certification. Capital Outlay has been increased for a new roof for City Hall. City Manager noted that there may be a possibility to get a funding, for up to 35 percent, for a new roof through Rural Development.

Legislative: No significant changes.

City Manager fund: No significant changes. Council directed administration to build into the budget a three percent increase to the salary of the City Manager to be discussed and/or awarded at time of performance evaluation.

Elections: No significant changes.

Assessor: No changes, however, we are going to bid for Assessor Services this year, something we haven't done in many years.

Clerk: Slight increase to wages.

Treasurer: Slight increase to wages.

Police Department: Increase to part-time police wages to help with scheduling. Council would like to see the City of Durand give money towards a "heat seeking" drone that the County is buying. This would assist the City with possible train derailments, lost children or another tornado event. It was discussed for the Chief of Police to look into forming a consortium in partnership with other communities to keep part-time officers staffed with sufficient hours so they don't leave for a full time job elsewhere. It was noted that this budget does not include a new police car. Council asked that a budget be prepared including a new police car for the new fiscal year for their review.

Fire Department: This budget is a mirror of this year's amended budget, we expect that there will be changes. We will be creating a capital improvement plan for the department and targeting what our equipment purchases are going to be years out as opposed to trying to respond to needs year to year.

Director of Public Works: No significant changes

Department of Maintenance & Facilities: There is an increase in the Repair/MNT Building & Grounds fund which is for the replacement of the siding on the Kent Street barn.

Planning: Contract Services are increased to include the Master Plan update.

Wastewater Treatment Plant: There is a two percent increase to sewer rates and ready to serve fees due to Rural Development.

Water Fund: There is a two percent increase to water rates and ready to serve fees due to Rural Development.

Refuse Service Fund: Rates will increase 3 percent due to recycle sustainability price increase brought forward by Waste Management.

Equipment Revolving Fund: No significant changes.

Fringe Benefit Fund: No significant changes.

OPEB MERS: No significant changes

Sidewalk fund: No significant changes

Mayor Doyle adjourned the meeting at 4:34 p.m.

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APRIL 17, 2019 CITY COUNCIL SPECIAL MEETING MINUTES

Minutes of the special meeting of the Durand City Council held on Wednesday, April 17, 2019 in the council chambers at Durand City Hall.

Mayor Doyle called the meeting to order at 6:00 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deborah Doyle, Rich Folaron, John

Matejewski, Ken McDonough

Absent: None

APPROVAL OF AGENDA:

Matejewski moved, Folaron supported to approve the agenda as presented.

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

None

ITEMS OF BUSINESS:

Boggs moved, McDonough supported to adjourn into Executive Session to discuss personnel issues.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

NAYS: None

Carried

ADJOURNED INTO EXECUTIVE SESSION:

Council adjourned into Executive Session at 6:03 p.m.

RECONVENDED:

Council reconvened from Executive Session at 8:36 p.m.

Boggs moved, Cobley supported to discharge the Fire Chief pursuant to Section 4.6 of the City Charter.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs

NAYS: None

Carried

Mayor Doyle adjourned the meeting at 8:40 p.m.

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APRIL 1, 2019 CITY COUNCIL MEETING MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, April 1, 2019 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobby, Mayor Deborah Doyle, Rich Folaron, John

Matejewski, Ken McDonough

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, McDonough supported to approve the agenda with the removal of item K: Discussion – House of Hope and add item L: Grant Agreement/Michigan Strategic Fund.

Carried

APPROVAL OF MINUTES:

McDonough moved, Cobley supported to approve the minutes of the regular meeting held on March 4, 2019 and the special meeting held on March 18, 2019, as presented.

Carried

APPROVAL OF BILLS:

McDonough moved, Matejewski supported to approve bills number 50808-50894.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Pastor Don White, Light of Faith, offered a prayer.

Kent Edwards with Railroad Days, Inc. asked about the request to host a car show on Sunday of the festival. Mayor Doyle told him that he was on the agenda and they would discuss it then.

Connie Gaines, He inquired about the status of Project Tim.

COUNCIL RESPONSE TO CITIZEN'S COMMENTS:

Several Council members thanked Pastor White for the prayer.

ITEMS OF BUSINESS:

Boggs moved, McDonough supported to approve the street closure of W. Clinton Street from the Water Tower to N. Saginaw Street on Sunday, May 19, 2019 from 8:00 a.m. to 2:00 p.m.

Carried

Matejewski moved, Folaron supported to approve the Zoning Code Amendment to establish an I-2 District and approve the Zoning Map Recommendation as presented by the Durand Planning Commission.

YEAS: Brands, Copley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs

NAYS: None

Carried

Boggs moved, McDonough supported to authorize the declaration of the aforementioned utility accounts as delinquent.

YEAS: Copley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands

NAYS: None

Carried

Folaron moved, McDonough supported to approve the Addendum to the Agreement to Provide Police Services to the Village of Byron.

Carried

Matejewski moved, Folaron supported to approve the MiDeal Road Salt Requisition for the 2019/2020 season.

YEAS: Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands, Cobley

NAYS: None

Carried

Matejewski moved, Folaron supported to approve the Amendment to the Waste Management Contract for continued recycling services commencing July 1, 2019.

YEAS: Folaron, Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

Carried

Boggs moved, McDonough supported to approve the 2019 UTGO Bond Engagement Letter with BakerTilly in the amount of \$15,500.

YEAS: Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron

NAYS: None

Carried

Boggs moved, McDonough supported to adopt the Resolution Authorizing Issuance of the 2019 Street Improvement Bonds in an amount not to exceed \$2,400,000.

YEAS: McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski

NAYS: None

Carried

Boggs moved, Folaron supported to approve the revisions to the 2017 Personnel Policy with the addition to page 12 for the firemen; who are full time employees to be paid at the higher wage for their call out time.

Carried

McDonough moved, Cobley supported to approve the following members for appointment to the Master Plan Steering Committee: Colleen O'Toole, Deb Doyle, Jeff Brands, Michael Nazarian, Candyce Wolsfeld, Craig McCrumb and Nancy Folaron.

Carried

McDonough moved, Folaron supported to approve the Community Development Block Grant Agreement between the Michigan Strategic Fund and the City of Durand for Grant Number MSC217048-FRZ.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

NAYS: None

Carried

CITIZENS SPEAK ON AGENDA ITEMS ONLY:

Paula Brooks, 104 W. Summit St. She asked if the Planning Commission meeting scheduled for tomorrow night has been cancelled. Deputy Clerk said that the cancellation is posted on the window and has also been put

on the website. Ms. Brooks also asked about the repairs to Ann Arbor Street that have been pushed back a year. Kent Edwards stated that Ann Arbor Street has been pushed back a year because it needs additional engineering and additional funds to complete it.

Deb White, 512 N. Saginaw St. She asked about the Street Project for 2019, Southside of Durand. City Manager said that Fauble and S. Saginaw Streets will be completed with curb and gutter during the 2019 Street Project.

DEPARTMENT REPORTS:

Police Chief Hartz: He stated that Luke Rogers is recovering from his surgery and will be out of work through June. He said that we were very fortunate that no one was injured during the recent tornado, and there were no downed electrical lines in the City. Councilman Boggs said that he is very disappointed that the governor did not declare a state of Emergency for Shiawassee County and as a result the City is out \$14,000 for being a good neighbor. Councilman Cobley said that the trust that the residents have for the police and fireman has really been elevated for the good things that the departments did during the tornado event.

Kent Edwards with Rowe Engineering reviewed the report that he prepared for the Council.

City Attorney McKone: had nothing to add.

City Manager O'Toole: She stated that the first Steering Committee for the Master Plan will be held tomorrow. She told the Council that the budget workshop is scheduled for April 22, 2019 at 4:00 p.m. in the Council Chambers. She also noted that the street projects updates will be on the website throughout the construction season.

Deputy Clerk: She said that a hazardous waste collection will be held on May 11, 2019 at City Hall. There are flyers with more information in the lobby of City Hall. She also told the Council that there will be an election on May 7th, 2019, with only the proposal of a new jail being on the ballot.

COUNCIL COMMENTS:

McDonough: He thanked Chief Hartz for the coverage during the tornado. He thanked the police officer who looked for a lost dog last Friday. He stated that department heads should be at each Council Meeting.

Cobley: She stated that the SATA Board Meeting will be held in Durand, Tuesday, April 02, 2019 and invited everyone to come and hear about the different programs that they offer to take people to doctors' appointments, etc.

Matejewski: He thanked Pastor Don for the prayer. He stated that people can now start parking on the street without a permit since winter parking rules ended on Sunday.

Brands: He said that it was nice to hear the street sweeper going down his street. He said he likes to brag about our clean streets.

Boggs: Thanks to Pastor Don. He asked if the personnel policy goes into effect today. City Manager said yes.

Folaron: He stated that the street sweeper did go down his street and took the entire fill (hot patch) from the holes and deposited it on the sidewalk. He asked the City Manager if the money spent on the tornado can be submitted to insurance. City Manager said she would check into it.

Mayor Doyle: She stated that she would like all Department reports included in the Council Packets on Friday before the meeting so that the councilmembers have time to review them. She also said that the Chamber has announced the following:

Organization of the year: 100 Women Who Care

Volunteers of the year: Dennis and Greg Martin

Citizen of the year: Jan Harper

Business of the year: "D" Railed Bar and Grill

These people/organizations will be honored at the annual Chamber Dinner held on April 18, 2019.

Mayor Doyle adjourned the meeting at 8:36 p.m.

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MARCH 18, 2019 CITY COUNCIL SPECIAL MEETING MINUTES

Minutes of the special meeting of the Durand City Council held on Monday, March 18, 2019 in the Council Chambers of the Durand City Hall.

Mayor Doyle called the meeting to order at 6:00 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Copley, Mayor Deborah Doyle, Rich Folaron, John

Matejewski, Ken McDonough

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

McDonough moved, Folaron supported to approve the agenda as presented.

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

No one spoke

ITEMS OF BUSINESS:

Boggs moved, McDonough supported to approve the bid award for the sale of 335 Creek Point Circle to Bowen and Lufe Developers in the amount of \$5,700 and authorize the City Manager to execute a Purchase Agreement with approval from the City Attorney.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

NAYS: None

Carried

Folaron moved, Boggs supported to adopt a Resolution Authorizing Application for a USDA Rural Business Development Grant.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs

NAYS: None

Carried

Mc Donough moved, Cobley supported to adopt the Community Development Block Grant Program Authorizing Resolution.

YEAS: Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands

NAYS: None

Carried

Boggs moved, Cobley supported to adopt the Resolution Authorization Submission of From 5584 Application for Waiver and Plan.

YEAS: Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands, Cobley

NAYS: None

Carried

CITIZENS SPEAK – AGENDA ITEMS ONLY:

No one spoke

COUNCIL COMMENTS:

No one spoke

Mayor Doyle adjourned the meeting at 6:15 p.m.

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MARCH 4, 2019 CITY COUNCIL MEETING MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, March 4, 2019 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Copley, Mayor Deborah Doyle, Rich Folaron, John

Matejewski, Ken McDonough

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, McDonough supported to approve the agenda with the removal of Item B: Approval of Amendment to Amtrak Lease 1988 and the addition of Item I: Approval of the MERS Health Care Savings Plan.

Carried

APPROVAL OF MINUTES:

Boggs moved, Cobley supported to approve the minutes of the regular meeting held on February 4, 2019 as presented.

Carried

APPROVAL OF BILLS:

McDonough moved, Folaron supported to approve bills number 50720-50807.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough (obstain from #50760).

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Don White, Pastor of Light of Faith, offered a prayer.

Paul Wilson, Durand Rd. He questioned the proposed zoning amendment that will be going before the Planning Commission on Tuesday, March 5, 2019. He asked if this was being done in conjunction with Project Tim. He stated that he didn't see the purpose of zoning the property Heavy Industrial and is concerned about the buffer between Heavy Industrial and Residential property. The City Manager stated that the property has always been marketed for Heavy Industrial, but didn't have the proper zoning. She stated that all Heavy Industrial applicants would be subject to special use, which would allow the Planning Commission to require buffering, berms, etc. Mayor Doyle who sits on the Planning Commission stated that the Planning Commission tries to be a good neighbor and takes that into consideration when approving a site plan. Mayor Doyle invited Mr. Wilson to come to the Planning Commission on Tuesday for the Public Hearing.

CITY COUNCIL RESPONSE TO CITIZEN'S COMMENTS:

Boggs thanked Pastor Don for the prayer.

ITEMS OF BUSINESS:

McDonough moved, Matejewski supported to adopt the Resolution Authorizing the Application for Special License for an event on July 13, 2019.

YEAS: Brands, Cobby, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs

NAYS: None

Carried

Folaron moved, Cobley supported to approve the Agreement with Wade Trim for Master Plan update services in an amount not to exceed \$14,500.

YEAS: Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands

NAYS: None

Carried

McDonough moved, Folaron approved to award the bid for lawn care services to ACE Outdoor Services for the 2019 and 2020 growing season.

YEAS: Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands, Cobley

NAYS: None

Carried

CITY OF DURAND

RESOLUTION NO. 1819-0304-01

A RESOLUTION FOR THE SALE OF 8831 E LANSING HIGHWAY AND

AUTHORIZATION OF CITY MANAGER TO EXECUTE SALE
DOCUMENTS

Minutes of a regular meeting of the City Council of the City of Durand, Shiawassee County, Michigan, held in Durand City Hall, 215 W. Clinton Street, on March 4, 2019 at 7:30 p.m.

Present: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

Absent: None

The following preamble and resolution were offered by Council member Boggs and supported by McDonough.

WHEREAS, the City of Durand solicited sealed bids and awarded the bid for the sale of 1.89 acres on Lansing Highway to Dortch Enterprises via approval of a Purchase Agreement at its regular meeting on February 4, 2019; and

WHEREAS, the City has subsequently assigned an address to the property of 8831 E. Lansing Highway, Durand, MI 48429 and the legal description for that property can now be described as:

Part of the Southeast $\frac{1}{4}$ of Section 9, Town 6 North, Range 4 East, City of Durand, Shiawassee County, Michigan, described as: Beginning at a point on the South Line of Section 9 that is South 89 degrees 55'42" West 938.96 feet from the Southeast corner of Section 9; thence continuing South 89 degrees 55'42" West 220.00 feet; thence North 00 degrees 16'59" West 375.00 feet; thence South 89 degrees 55'42" East 220.00 feet; thence South 00 degrees 16'59" East 375.00 feet to the point of beginning.

NOW, THEREFORE, BE IT RESOLVED THAT, the City Manager, Colleen O'Toole, is duly authorized to act as agent on behalf of the City to execute the Purchase Agreement and any further documentation related to this transaction and its closing.

YEAS: Folaron, Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED.

Lisa R. David,

City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Durand, County of Shiawassee, State of Michigan, at a meeting held on March 4, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Lisa R. David,

City Clerk

Boggs moved, McDonough supported to adopt the above stated Resolution 1819-0304-01 authorizing the sale of 8831 E. Lansing Highway and affirming the City Manager's authority to execute transaction documents.

YEAS: Folaron, Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

Carried

CITY OF DURAND

RESOLUTION NO 1819-0304-02

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR ROAD RESURFACING AND RECONSTRUCTION PROGRAMS FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM

Minutes of a regular meeting of the City Council of the City of Durand, Shiawassee County, Michigan, held in Durand City Hall, 215 W. Clinton Street, on March 4, 2019 at 7:30 p.m.

Present: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

Absent: None

The following preamble and resolution were offered by Council member McDonough and supported by Council member Cobley.

WHEREAS, the City of Durand is applying for \$250,000 in funding through MDOT from the Transportation Economic Development Category B Program for construction to be completed during the 2019 calendar year to mill and resurface S. Saginaw Street and the N. Saginaw Street alley west; and reconstruct E. Fauble Street.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Colleen O'Toole, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to providing at least \$250,000 toward the construction costs of the project (s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program Funding.

YEAS: Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron

NAYS: None

ABSENT: None

RESOLUTION DECLARED
ADOPTED: _____

Lisa R. David, City

Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Durand, County of Shiawassee, State of Michigan, at a meeting held on March 4, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes were kept and will be or have been made available as required by said Act.

Lisa R. David, City

Clerk

McDonough moved, Cobley supported to adopt the above resolution 1819-0304-02 authorizing submission of a 2019 TEDF Category B grant and affirming the City will match grand dollars received.

YEAS: Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron

NAYS: None

Carried

CITY OF DURAND

RESOLUTION NO 1819-0304-03

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR ROAD RESURFACING AND RECONSTRUCTION PROGRAMS FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM

Minutes of a regular meeting of the City Council of the City of Durand, Shiawassee County, Michigan, held in Durand City Hall, 215 W. Clinton Street, on March 4, 2019 at 7:30 p.m.

Present: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

Absent: None

The following preamble and resolution were offered by Council member McDonough and supported by Council member Folaron.

WHEREAS, the City of Durand is applying for \$250,000 in funding through MDOT from the Transportation Economic Development Category B Program for construction to be completed during the 2020 calendar year to rehabilitate or reconstruct Atwater Street, Ann Arbor Street, and Vinewood Street.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Colleen O'Toole, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to providing at least \$250,000 toward the construction costs of the project (s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program Funding.

YEAS: McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski

NAYS: None

ABSENT: None

RESOLUTION DECLARED
ADOPTED: _____

Lisa R. David, City

Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Durand, County of Shiawassee, State of Michigan, at a meeting held on March 4, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes were kept and will be or have been made available as required by said Act.

Lisa R. David, City

Clerk

McDonough moved, Folaron supported to adopt the above Resolution 1819-0304-03 authorizing submission of a 2020 TEDF Category B grant and affirming the City will match grant dollars received.

YEAS: McDonough, Boggs Brands, Cobley, Mayor Doyle, Folaron, Matejewski

NAYS: None

Carried

McDonough moved, Matejewski supported to approve the request by Durand Union Station for use of Optimist Park, with additional insurance required, on August 17, 2019.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

NAYS: None

Carried

McDonough moved, Brands supported to approve the request to exempt Durand Union Station from the City's noise ordinance for one hour starting at 11:00 p.m. on Saturday, August 17, 2019.

After much discussion, the motion was withdrawn. No action taken.

Boggs moved, Brands supported to approve the MERS Healthcare Resolutions as presented.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs

NAYS: None

Carried

CITIZENS SPEAK ON AGENDA ITEMS ONLY:

No one spoke

DEPARTMENT REPORTS:

DPW Director: He said that he has received complaints about the pot holes in the streets. DPW will fill them by the end of the week. He has also received complaints regarding the dirt road in the City. He said that he can't grade it if it are frozen.

Police Chief: He asked that the people attending the DUSI concert in August be reminded that they can't smoke marijuana at the concert/park. He briefly discussed his monthly report that was handed out in pre-council.

Treasurer/City Clerk: She stated that she will be attending the Clerk's Institute next week and will have a rough draft budget ready for presentation at the April 1st Council meeting.

City Attorney: He stated that you can possess recreational marijuana but you can't use it in public.

City Manager: She stated that a lot of the City's spring projects will have participation with Kent Edwards from Rowe Engineering; she asked that the Mayor call on him for updates.

Kent Edwards, Rowe Engineering, He said that they completed the survey for the Waste Water Treatment plant. They are working on multiple possible grants opportunities for the City.

COUNCIL COMMENTS:

McDonough asked what is happening with the old Golden Spike building. He said it was supposed to be condemned a long time ago, but nothing has happened and "it's an eye sore". He also said that parking tickets need to be issued so that the snow plows can clean the streets of snow.

Cobley: She stated that Durand will hold a hazardous waste collection in May again this year. She stated that we need to be proactive with the mosquitos and get someone who is licensed to take care of the issue. We

need to be proactive to prevent disease. “Once the snow melts we need to get our town clean and healthy”.

Matejewski: Nothing to add

Brands: Nothing to add

Boggs: He thanked the department heads for their reports; he said that it really does help the Council to know what is happening.

Folaron: He asked if there would be beer tents at the Block Party. He said the Sheriff Begole would like to do a presentation for the new jail at an upcoming Council Meeting. Councilman Folaron also stated that the library needs a new roof.

Mayor Doyle adjourned the meeting at 8:20p.m.

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FEBRUARY 4, 2019 CITY COUNCIL MEETING MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, February 4, 2019 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deborah Doyle, Rich Folaron, John

Matejewski

Absent: Ken McDonough

APPROVAL OF AGENDA:

Boggs moved, Folaron supported to approve the agenda with the addition of E: Approval of BS&A Support Fees.

Carried

APPROVAL OF MINUTES:

Folaron moved, Boggs supported to approve the minutes of the regular meeting held on January 7, 2019, the special meetings held on January 7, 2019 and January 23, 2019.

Carried

APPROVAL OF BILLS:

Boggs moved, Folaron supported to approve bills number 50642-50719.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, Boggs

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Don White, Pastor of Light of Faith Church, He offered a prayer

Deb White, 512 N. Saginaw Street, She asked why the basketball court lights at Trumble Park are on all year long. DPW Director said that they were shut off for the winter season but that a resident asked to have them turned back on. He said he would look into this and reset them to go on and off at specific times.

Chris Milton, Saginaw Street. He questioned why the snow was being plowed to the sides of the street rather than in the middle as it has been done in the past. DPW Director said that this is due to less staff and costs.

CITY COUNCIL RESPONSE TO CITIZENS PRESENT:

Folaron asked DPW Director if the snow plows are not plowing to the curb. DPW Director responded that they are not plowing to the curb; they are staying at least one foot from the curb to prevent damage to the trucks and/or curbs.

ITEMS OF BUSINESS:

Matejewski moved, Brands supported to accept the Amendment to the 2017/2018 Farm Lease Agreement and authorize Levi Zdunic to lease the properties for one additional year.

YEAS: Copley, Mayor Doyle, Folaron, Matejaewski, Boggs, Brands

NAYS: None

Carried

Matejewski moved, Cobley supported to authorize the purchase of two fire hydrants from East Jordan in the amount of \$3,846.30.

YEAS: Mayor Doyle, Folaron, Matejewski, Boggs, Brands, Cobley

NAYS: None

Carried

Brands moved, Cobley supported to approve the Sale Listing Agreement with Century 21 Signature Realty for select city-owned property on Durand Road, Reed Road, Creek Point Circle, and 209 Oak Street.

YEAS: Folaron, Matejewski, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

Carried

Brands moved, to award the bid for the sale of approximately 1.89 acres on Lansing Highway to Dortch Enterprises in the amount of \$250,000.00 and authorize the City Manager to execute the Purchase Agreement included with that bid.

YEAS: Matejewski, Boggs, Brands, Cobley, Mayor Doyle, Folaron

NAYS: None

Carried

Folaron moved, Boggs supported to approve the annual cost for ongoing software service and maintenance from BS&A Software in the amount of \$9,518.00.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski

NAYS: None

Carried

CITIZENS SPEAK – AGENDA ITEMS ONLY:

No one spoke

DEPARTMENT REPORTS:

Fire Chief: He reported that three firemen are still in training for another 60 days. He invited the entire Council to tour the fire hall and review policies and procedures.

DPW Director: He stated that his department is busy with snow removal and repairing trucks. Mayor Doyle gave an update on the continuing issue with the shoulder of the road in front of Fifth Third Bank, along the railroad tracks. She said that Brandon Marks said that he reached out to the Road Commissioner and that he was going to come to Durand to see the problem. She told Colleen and Jeff to reach out to him to meet him, whom they did, but he never came to Durand to view the issue.

Police Chief: He stated that he hired another part time officer and now “they are good”. The officers are busy writing tickets in the downtown for illegal “U” turns.

Treasurer/Clerk: Nothing to add

City Attorney: Nothing to add

City Manager: She thanked the DPW and the utility staff for working in the low temperatures last week. She appreciated their help.

Deputy Clerk: Asked the Council if they would like her to attempt to schedule group pictures. They said yes they would like her to arrange that.

COUNCIL COMMENTS:

Cobley: She stated that she would like it to become illegal for semi truckers to “air break”.

Matejewski: He thanked the DPW for keeping the streets plowed and said to get ready for pot holes and water main breaks.

Brands: He thanked the DPW for keeping the streets plowed.

Boggs: He thanked the department heads for their reports, saying it gives Council a better idea (information) for making decisions. He asked administration to provide updates with regards to the budget after the sale of the property to Taco Bell.

Folaron: He asked who enforces the ordinance that requires businesses to shovel their sidewalks. Police Chief said that he would talk to the downtown businesses and remind them that keeping the sidewalks clear is their responsibility. Folaron then asked if the Master Plan has a provision to climate change. City Manager said that the Planning Commission meeting is being held tomorrow night and the master plan is on the agenda.

Mayor Doyle adjourned the meeting at 8:06 p.m.

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JANUARY 7, 2019 CITY COUNCIL MEETING MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, January 7, 2019 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deb Doyle, Rich Folaron, John Matejewski,

Ken McDonough

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, McDonough supported to approve the agenda with the addition of item E. Approval of Recreational Marihuana Moratorium Proposal.

Carried

APPROVAL OF MINUTES:

McDonough moved, Folaron supported to approve the minutes of the regular meeting held on December 10, 2018, as presented.

Carried

APPROVAL OF BILLS:

McDonough moved, Folaron supported to approve bills #50522-50641.

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Pastor Don White, offered prayer

Kent P. Edwards, Railroad Days, Inc. asked for permission to host the Durand Railroad Days event May 16, 17, 18 and 19, 2019. He presented a letter outlining the events and responsibilities expected for the weekend.

Boggs moved, McDonough supported to approve Railroad Days, Inc. to host the annual Railroad Days Event pending proof of proper insurance.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs

NAYS: None

Carried

CITY COUNCIL RESPONSE TO CITIZENS PRESENT:

No one spoke

ITEMS OF BUSINESS:

Boggs moved, Cobley supported to accept the 2017-2018 City of Durand Audit, as prepared by Stewart, Beauvais and Whipple, auditors for the City of Durand, and place it on file with the City Treasurer's office.

YEAS: Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands

NAYS: None

Carried

Boggs moved, Matejewski supported to approve the mid-year budget amendments as presented by the administration for the 2018-2019 fiscal year.

YEAS: Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands, Cobley

NAYS: None

Carried

Matejewski moved, McDonough supported to approve the franchise agreement transfer from CC Michigan, LLC to Spectrum Mid-America LLC.

YEAS: Folaron, Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

Carried

Folaron moved, McDonough supported to approve the quote from Onix Networking Corporation in the amount of \$4,200 for G Suite services.

YEAS: Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle, Folaron

NAYS: None

Carried

Boggs moved, McDonough supported to approve a resolution to be drafted by the McKone Law Firm to establish a moratorium on recreational marijuana which will include a restricted zoning in the downtown area.

Carried

CITIZENS SPEAK ON AGENDA ITEMS:

No one spoke

DEPARTMENT REPORTS:

Police Chief: He presented his first monthly report that will be given to Council. He asked Council, if there was anything else specifically that they wanted added, to let him know.

County Commissioner Brandon Marks: He said that the 2019 Proposed Budget was recently adopted. He said that the Emergency Manager has been changed from part time to full time, with the new budget. Developing a new master plan for the County is a goal for this year. Mayor Doyle told Commissioner Marks about the on-going issue with the road in front of Fifth Third Bank and the Railroad tracks. This is the second time in six months that the Council has brought this issue to the attention of the Commissioner, with no results.

Treasurer: Nothing to add

City Attorney: Nothing to add

City Manager: She explained that Jeff Stull was not in attendance tonight due to the flu. She told Council that we received the check from Sheridan Auction for the truck that they City recently sold.

COUNCIL COMMENTS:

McDonough: He said that he liked Chief Hartz report and would like to see reports from all Department heads. He stated that Mackinaw Street is full of holes. Audit looks good.

Cobley: Nothing to add

Matejewski: Nothing to add

Brands: Nothing to add

Boggs: He said that the council made strides with changes to the budget and the two signature policy for expenditures. He said that he would like to see a report from the Fire Chief and a report on employees that are on the fire department, he said no more double dipping.

Folaron: He said that on the Northwest side of Oxford Street, there is a trench. This needs to be addressed, someone is going to get hurt.

Mayor Doyle: She said that the Christmas decorations, specifically the ones in the new parking lot are gorgeous.

Mayor Doyle adjourned the meeting at 8:33 p.m.

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JANUARY 7, 2019 CITY COUNCIL WORKSHOP MINUTES

Minutes of the workshop of the Durand City Council held on Monday, January 7, 2019 at in the Conference Room of Durand City Hall.

Mayor Doyle called the meeting to order at 6:00 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands (arrived @ 6:07 p.m.), Connie Cobley, Mayor Doyle, Rich Folaron (arrived at 6:09 p.m.), John Matejewski, Ken McDonough

Workshop on Medical and Recreational Marihuana:

City Manager handed out information on Recreational and Medical Marihuana.

City Attorney talked about the four options that the City has:

- To opt out
- To opt in
- To opt in with restrictions
- To declare an moratorium until more clarification of laws

Mayor Doyle stated that at the November 2018 election, both precincts I and II passed the Recreational Marihuana Proposition with 60% of favorable votes.

It was noted that municipalities can charge up to \$5,000 per year for a license as long as they can support those charges, which can easily be supported with additional police presence and training.

It was discussed that the Council would like to see restricted zoning in the downtown area, so marihuana businesses would be allowed to be present in the downtown.

City Attorney recommended doing something, because “to do nothing is to opt in”.

City Manager presented a resolution from the City of St. Johns that enacted a 12 month moratorium, and said that if the Council wanted to enact a moratorium they could use this as an example.

Mayor Doyle adjourned the meeting at 6:40 p.m.

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DECEMBER 10, 2018 CITY COUNCIL MEETING MINUTES

Minutes of regular meeting of the Durand City Council held on Monday, December 10, 2018 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deb Doyle, Rich Folaron, John Matejewski,

Ken McDonough

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, Brands supported to approve the agenda with the deletion of Item C.

Carried

APPROVAL OF MINUTES:

McDonough moved, Brands supported to approve the minutes of the regular meeting held on November 5, 2018 and special meeting held on November 19, 2018, as presented.

Carried

APPROVAL OF BILLS:

McDonough moved, Folaron supported to approve bills # 50379-50521.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough (abstained from

#50447)

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Kent Edwards, 607 Wickshire Dr. He reminded Council that the Christmas Light Competition ends on Saturday, December 16, 2018, sponsored by the Lions Club.

Don White, Pastor Light of Faith Church, offered prayer.

Deb White, 512 N. Saginaw Street. She thanked the City crew for their help in locating her sewer line when they had an issue recently. "They did an outstanding job".

Connie Gaines, Bennington Road. He asked if there was any new information on Project Tim.

CITY COUNCIL RESPONSE TO CITIZENS PRESENT:

Boggs – Thanked Don White for the prayer. He also stated that Project Tim is far away from actually happening and will take years before it's operational.

ITEMS OF BUSINESS:

Boggs moved, McDonough supported to adopt the resolution to opt out of P.A. 152 for the 2019 calendar year.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs

NAYS: None

Carried

Brands moved, Matejewski supported to authorize the City Manager to execute the non-binding letter of intent with Dortch Enterprises for approximately 1.89 acres of city owned property west of the Water Treatment Plant.

YEAS: Copley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands

NAYS: None

Carried

Boggs moved, McDonough supported to approve the annual employee retention stipend for the 2018 Calendar year in the following amounts: \$300.00 each for full time employees, \$200.00 each for part time employees and \$100.00 each for on-call employees.

YEAS: Mayor Doyle, Folaron, Matejewski, McDonough, Boggs, Brands, Copley

NAYS: None

Carried

CITIZENS SPEAK ON AGENDA ITEMS ONLY:

None

DEPARTMENT REPORTS:

Fire Chief: He stated that on December 23rd the Fire Department will pass out candy canes to children who come out of their houses as the fire truck goes down their street. This is an annual event.

Jason Hartz: As of next month he will be providing a monthly report to Council. He also stated that the police will be monitoring “U turns” in the downtown area.

Treasurer/City Clerk: She wished everyone a Merry Christmas and said that the auditors will be here in January to present the audit.

City Attorney: He said it was good to be back in Durand tonight, the city is beautiful.

City Manager: She stated that she is now a Certified Economic Developer through the IDC. She also stated that the murals will be installed next week on the barn at Hagle Street and the receipts will be submitted for reimbursement. She stated that O’Reilly’s Auto Parts has contacted her to let her know that they have fired their general contractor and have requested a six month extension on their building permit with the expectation to break ground in the spring.

COUNCIL REPORTS:

McDonough: He wished everyone a Merry Christmas.

Cobley: She said that many tourists from many states are coming to Durand. She said that Durand should be really proud of the show (Christmas lights and decorations) they put on.

Matejewski: Thanks to Pastor Don for the prayer. He asked how many letters have we gotten for Santa. He asked how long we have to get the pot/marijuana on the agenda. City manager said that she has been talking to the City Attorney about this issue. It was the consensus that the Council would like to have a workshop to discuss marijuana, outlining all three options that the city has according to the new law.

Brands: He thanked John and Patty Matejewski and all those people that helped up Christmas lights and decorations this year. He also thanked Pastor White for the prayer and wished everyone a Merry Christmas.

Boggs: Thanks to Pastor White for the prayer. Thanks to Jeff and John for putting up the Christmas lights and making the downtown look beautiful. He also said that the Council should talk about re-investing the money received from sale of properties into the general fund account. He wished everyone a Merry Christmas.

Boggs Moved, Folaron supported to re-allocate funds from the Jack McCurry fund to reimburse funds used to improve the Diamond District Park in an amount not to exceed \$3,000.00.

YEAS: Folaron, Matejewski, McDonough, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

Carried

Folaron: Asked if any action was taken on the night shift supervisor (for the Police Department).

City Manager said that he was off over Thanksgiving and then she was busy studying for her test, but she said it is going to happen. He wished everyone a Merry Christmas.

Mayor Doyle: She thanked Pastor White for the prayer. She said that she had a person that used to live in Durand come back and say how beautiful the downtown is.

Mayor Doyle adjourned the meeting at 8:02 p.m.

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NOVEMBER 19, 2018 CITY COUNCIL SPECIAL MEETING MINUTES

Minutes of the special Durand City Council meeting held on Monday, November 19, 2018 at 6:00 p.m. in the Council Chambers of Durand City Hall.

Deputy Clerk called the meeting to order at 6:00 p.m.

Deputy Clerk administered the Oath of Office to newly elected Council Members:

Connie Cobley, Precinct I

Ken McDonough, Precinct II

Rich Folaron, At Large

Deputy Clerk opened the floor for nominations for the position of Mayor.

Boggs nominated Deb Doyle for the position of Mayor, Matejewski supported. Boggs moved to close nominations for position of Mayor, Matejewski supported.

ROLL CALL VOTE:

Boggs: Yes

Brands: Yes

Cobley: Yes

Doyle: Yes

Folaron: Yes

Matejewski: Yes

McDonough: Yes

Deputy Clerk administered the Oath of Office to newly elected Mayor Doyle.

Deputy Clerk opened the floor for nominations for the position of Mayor Pro-tem.

Mayor Doyle nominated Boggs for the position of Mayor Pro-tem, Matejewski supported. Cobley nominated Folaron for the position of Mayor Pro-tem. Doyle moved to close nominations, Matejewski supported.

ROLL CALL VOTE:

Boggs: Boggs

Brands: Boggs

Cobley: Folaron

Mayor Doyle: Boggs

Folaron: Boggs

Matejewski: Boggs

McDonough: Boggs

Deputy Clerk administered the Oath of Office to newly elected Mayor Pro-tem, Boggs.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deb Doyle, Rich Folaron, John

Matejewski, Ken McDonough

Absent: None

APPROVAL OF AGENDA:

McDonough moved to approve the agenda, Folaron supported

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

No one spoke

ITEMS OF BUSINESS:

Folaron moved, Boggs supported to approve the sale of the 2006 GMC Utility Truck by way of a public auction to be hosted by Sheridan Auctions and authorize the auction house to take a ten percent (10%) commission on the sale.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough

NAYS: None

Carried

Boggs moved, McDonough supported to approve the engineering and construction management services proposal from Rowe Engineering in an amount not to exceed \$288,000 for 2019 Street Improvements subject to final approval to terms and conditions of contract from City Attorney.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, McDonough, Boggs

NAYS: None

Carried

CITIZENS SPEAK:

Paula Brooks, 104 W. Summit Street – She asked if Railroad Street was on the list of streets to be replaced/repared. City Manager said that it is on the list to be evaluated and will need further engineering assessment.

COUNCIL COMMENTS:

McDonough: He asked how the leaf collection is coming along, is it on schedule. CM said that is on schedule and should be completed before Thanksgiving. McDonough said that the City needs to have a stray cat ordinance. He asked if the city has an ordinance for four wheelers and golf carts.

Cobley: She said that the City needs to keep up with the trends regarding disposal of mattresses. She explained that Republic Trash collector will no longer pick up mattresses unless properly wrapped due to bed bugs.

Matejewski: He stated that it is illegal to live trap feral cats. He also stated that the Christmas lights are going up alright this year.

Brands: He congratulated Deb and Brian. He stated that the Christmas lights are almost all up. He thanked the people who helped put up lights and said that they have a new volunteer this year by the name of Amanda Edwards.

Boggs: He thanked the other council members for their support on being elected Mayor Pro-tem. He thanked Jeff and John for decorating the city for Christmas.

Folaron: He asked why there are two supervisors on the day shift for the Police Department and none on nights.

Mayor Doyle: She thanked City Manager for the information on the marijuana consortium, which will be discussed at another time. She thanked the other council members for their support on being elected Mayor. She reminded everyone that the Lighted Christmas Parade will be in Durand on November 23rd at 6:00 p.m.

Mayor Doyle adjourned the meeting at 6:35 p.m.

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NOVEMBER 5, 2018 CITY COUNCIL MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, November 5, 2018 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Jeff Brands, Connie Cobley, Mayor Deb Doyle, Rich Folaron, John Matejewski, Tom VanRiper

Absent: Brian Boggs

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Folaron moved, Matejewski supported to approve the agenda with the addition of D: Approval Of Old Newsboys Fundraiser.

Carried

APPROVAL OF MINUTES:

Folaron moved, Cobley supported to approve the minutes of the regular meeting held on October 1, 2018, the joint meeting with the Planning Commission held on October 1, 2018 and the special meeting held on October 15, 2018, as presented.

Carried

APPROVAL OF BILLS:

Folaron moved, Cobley supported to approve bills # 50219-50378.

YEAS: Brands, Cobby, Mayor Doyle, Folaron, Matejewski, VanRiper

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Paula Brooks , 104 W. Summit Street. Asked if the Planning Commission meeting was cancelled for Tuesday, November 6th, Election Day and if it was going to be rescheduled.

Mary Yarbrough, 313 N. Mercer St. She offered a prayer.

Deb White, 512 N. Saginaw Street, She asked when and/or if the sewer grate on Oakland Street will be replaced.

Mary Warner-Stone, DUSI Director, She gave an update on upcoming holiday events taking place at the Depot.

Kathy Wilson, 4687 S. Durand Rd., Asked for an update on Project Tim.

ITEMS OF BUSINESS:

Folaron Moved, Brands supported to approve the delinquent invoice list as presented and authorize the City Treasurer to place these items totaling \$3,520. 06 on the Winter 2018 tax roll for collection.

YEAS: Copley, Mayor Doyle, Folaron, Matejewski, VanRiper, Brands

NAYS: None

Carried

VanRiper moved, Copley supported to approve the attached list provided by the Shiawassee Drain office and authorize the Treasurer to place the assessed items totaling \$162.20 on the Winter 2018 tax roll as well as approval of the At Large invoice in the amount of \$249.33.

YEAS: Mayor Doyle, Folaron, Matejewski, VanRiper, Brands, Copley

NAYS: None

Carried

Folaron moved, VanRiper supported to approve the Contract Modification #3 and #4 for MDOT Project 129922.

YEAS: Folaron, Matejewski, VanRiper, Brands, Copley, Mayor Doyle

NAYS: None

Carried

Folaron moved, Brands supported to approve the Old Newsboys to conduct their annual fundraising event on December 14, 2018, in the streets of Durand.

Carried

CITIZENS SPEAK – AGENDA ITEMS ONLY

DEPARTMENT REPORTS:

Fire Chief: He stated that he has recently hired three new firefighters and his crew is currently performing routine maintenance on the trucks.

DPW Director: He stating that they are picking up leaves throughout the City and soon they will be starting to put up Christmas decorations.

Police Chief: He stated that they have a new part time officer that started last week.

City Clerk/Treasurer: Come out to vote tomorrow!

City Attorney: Nothing to add

City Manager: She stated that next week we will be working on the Hagel Street barn. The murals will be going up shortly after work is complete. There will be a committee established for the Non- motorized streets and a survey on this topic will be happening in December.

COUNCIL COMMENTS:

Van Riper: Nothing to add

Cobley: There is a broken trampoline at Creek Point that she would like removed, and she would like to give a shout out to the Durand Marching Band who took 5th place in the State Finals on Saturday.

Matejewski: He stated that it has been a pleasure working with Tom VanRiper on the City Council.

Brands: He thanked Tom VanRiper for all that he has done while on City Council. He also stated that he would like to see that for every tree that was taken down another one is replaced.

Folaron: He stated that he has heard complaints about the lack of notification that the residents received during the street project.

Mayor Doyle: She stated that the fire truck will be bringing Santa to town on November 23rd. She said that we can always use more entries in the parade if anyone wants to participate.

Mayor Doyle presented outgoing Councilman Tom VanRiper with a plaque in appreciation for his time spent on Council.

Tom VanRiper made a short statement about his time spent on City Council and he expressed how much he cares for the City of Durand.

Mayor Doyle adjourned the meeting at 7:55 p.m.

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OCTOBER 15, 2018 CITY COUNCIL SPECIAL MEETING MINUTES

Minutes of the special meeting of the Durand City Council held on Monday, October 15, 2018 at 6:00 p.m. in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 6:00 p.m.

ROLL CALL:

Present: Brian Boggs, Connie Cobley, Mayor Deborah Doyle, Rich Folaron, John Matejewski, Tom VanRiper

Absent: Jeff Brands

PLEDGE OF ALLEGIANCE:

The Council let the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, Folaron supported to approve the agenda as presented.

Carried

HEARING OF REPRESENTAIVES AND CITIZENS PRESENT:

No one spoke.

ITEMS OF BUSINESS:

Boggs moved, Folaron supported to award the bid for a Used Utility Truck to Feldman Hyundai in the amount of \$34,749.00.

YEAS: Boggs, Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper

NAYS: None

Carried

Boggs moved, Cobley supported to award the bid for a Car Hoist to Factory Direct, Inc. in the amount of \$9,020.15.

YEAS: Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper, Boggs,

NAYS: None

Carried

CITY OF DURAND

RESOLUTION FOR CDBG CERTIFYING OFFICIAL

RESOLUTION # 2018-2019/101518

WHEREAS, the City of Durand has received funding under the State of Michigan, MEDC, CDBG Programs pursuant to Title 1 of the Housing and Community Development Act of 1974, as amended; and,

WHEREAS, these grant dollars shall be expended on the Durand Infrastructure Capacity Enhancement project; and

WHEREAS, the City of Durand desires to name a Certifying Official to serve as a signatory on required documentation for the Durand Infrastructure Capacity Enhancement project.

NOW, THEREFORE, BE IT RESOLVED that the City Manager shall be designated the Certifying Official for the Community Development Block Grant award described as the Durand Infrastructure Capacity Enhancement project.

YEAS:

NAYS:

I, Lisa R. David, Clerk in and for the City of Durand, do hereby attest that this is an actual transaction of business conducted by the Durand City Council at its meeting held on October 15, 2018.

Lisa R. David, City Clerk

Folaron moved, Boggs supported to adopt the resolution naming the City Manager as the Certifying Official for the CDBG grant projects.

YEAS: Mayor Doyle, Folaron, Matejewski, VanRiper, Boggs, Cobley

NAYS: None

Carried

CITIZENS SPEAK ON AGENDA ITEMS:

None

COUNCIL COMMENTS:

None

Mayor Doyle adjourned the meeting at 6:06 p.m.

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OCTOBER 1, 2018 CITY COUNCIL MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, October 1, 2018 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:33 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobby, Mayor Deborah Doyle, Rich Folaron, John

Matejewski, Tom VanRiper

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, Folaron supported to approve the agenda with the following additions: C. Approval of OPEB Actuarial and D. Approval of Hagel Street Building Repairs

Carried

APPROVAL OF MINUTES:

VanRiper moved, Folaron supported to approve the minutes of the regular meeting held on September 17, 2018, as presented.

APPROVAL OF BILLS:

VanRiper moved, Boggs supported to approve bill numbers 50187-50218.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Don White, Pastor of Light of Faith – offered prayer

Deb White, 512 N. Saginaw Street – Questions regarding street construction.

CITY COUNCIL OF REPRESENTATIVES AND CITIZENS PRESENT:

City Manager addressed the question regarding the street construction.

Boggs thanked Pastor White for the prayer.

ITEMS OF BUSINESS:

Boggs moved, Folaron supported to award the bid for Certified Grant Administrator services as part of the 2018/2019 CDBG ICE Grant funding to Revitalize LLC in an amount not to exceed \$29,120.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper, Boggs

NAYS: None

Carried

VanRiper moved, Folaron supported to approve the bid from Perrin Construction in the amount of \$26,625.00 for downtown sewer repair and replacement.

YEAS: Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper, Boggs, Brands

NAYS: None

Carried

Boggs moved, Folaron supported to authorize the City Manager to retain the services of Watkins Ross to perform the OPEB Actuarial at a cost not to exceed \$4,000.00 for the fiscal year ending June 30, 2018.

YEAS: Mayor Doyle, Folaron, Matejewski, VanRiper, Boggs, Brands, Cobley

NAYS: None

Carried

Folaron moved, Brands supported to authorize the City Manager to purchase materials for the purpose of repairing the Hagel Street barn in an amount not to exceed \$11,000.00.

YEAS: Folaron, Matejewski, VanRiper, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

Carried

CITIZENS SPEAK – AGENDA ITEMS ONLY:

No one spoke

DEPARTMENT REPORTS AND CITY COUNCIL COMMENTS:

Fire Chief: October is National Fire Prevention Month, firemen will be going into the schools to teach the students about prevention. The Fire Department will be participating in the Fall Festival this weekend. The Fire Department will also be on hand this Friday at the High School football game since they will be having fireworks afterwards.

DPW Director: He stated that his team is finishing up projects and preparing for winter.

Police Chief: Preparing for the Active Shooter training coming up October 20th, 2018. He stated that his department will also be participating in the Fall Festival this weekend.

County Commissioner Brandon Marks: He stated that they county just spent \$750,000.00 of which \$500,000 was spent out of new building and grounds department and \$250,000 was spent to purchase BS&A software.

Building Inspector: Nothing to add

City Clerk/Treasurer: She stated that the audit was complete and that she just got back from the Treasurer's Conference and will be attending the MERS Conference later this week.

City Attorney: Nothing to add

City Manager: She stated that the Fall Festival will be held this Saturday, which will include pumpkin painting, cider and donuts, Fire Department and Police Department.

COUNCIL COMMENTS:

VanRiper: He asked the DPW Supervisor for the address the require stump grinding.

Cobley: She told City Manager that she has seeds to make clay balls at the fall fest. She also stated that she is very pleased that the City is updated our Master Plan.

Matejewski: He thanked the residents for allowing him to attend the MML Conference. He stated that he was embarrassed with the condition of the parking lot behind the 100 block of Saginaw Street. He said that there are weeds, and it just does not look good for visitors.

Brands: He said that the street striping should be left to the professionals. He doesn't mind if the city does the parking striping, but the main striping should be done professionally. He said that the paint that the professionals use reflect at night, where the paint that they city used does not.

Boggs: He stated that he went to a conference in Kentucky as part of the America In Bloom Grant. He brought make information if anyone is interested in seeing it.

Folaron: He stated that he also went to the MML Conference, and he thanked the community for allowing him to attend. He stated that this year the Michigan Planners also attending the conference and he learned a lot.

Mayor Doyle adjourned the meeting at 8:25 p.m.

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OCTOBER 1, 2018 CITY COUNCIL JOINT MEETING MINUTES

Minutes of the joint meeting with the City of Durand City Council, Planning Commission and the Parks and Recreation Board held on Monday, October 1, 2018 at 6:00 p.m. in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 6:00 p.m.

ROLL CALL:

City Council:

Present: Brian Boggs, Jeff Brands, Connie Cobley, mayor Deb Doyle, Rich Folaron (arrived at 6:50

p.m.) John Matejewski, Tom VanRiper

Absent: None

Planning Commission:

Present: Jeff Brands, Deb Doyle, Rick Foster, Marty Johnson, Michael Narzarian, Andrea Smith, Ken

Themm, Nathan Watson

Absent: Lindsay Kirchinger

Park and Recreation Board:

Present: Ted Schaefer

APPROVAL OF AGENDA:

Boggs moved, Cobley supported to approve the agenda as presented.

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Paula Brooks, 104 W. Summit. She stated concerns regarding the sidewalks.

ITEMS OF BUSINESS:

Proposal for Non-Motorized Transportation plan/Wade Trim

Nick Lomako, City Planner with Wade Trim and Arthur Mullen, Planner with Wade Trim presented a power point presentation on Non-Motorized Transportation Plan. The power point presentation explained what non-motorized transportation includes, who benefits, how it is funded, why it is a good opportunity for Durand to get a plan in place now, and they identified opportunities. Wade Trim presented a complete proposal and time line for development of the plan.

Councilman VanRiper asked if the government requires the plan to be written by a professional. He expressed his concern at the cost and added that if the City took the cost of this proposal, it would go a long ways in putting in sidewalks.

Planning Commissioner Foster moved, Themm supported to recommend the approval of the proposal from Wade Trim for the creation of a Non-Motorized Transportation Plan to the Durand City Council.

YEAS: Brands, Doyle, Foster, Johnson, Narzarian, Smith, Themm, Watson

NAYS: None

Carried

City Councilman Boggs moved, Matejewski supported to approve the proposal from Wade Trim for the creation of a Non-Motorized Transportation Plan in the amount of \$21,145.00.

YEAS: Boggs, Brands, Cobby, Mayor Doyle, Folaron, Matejewski

NAYS: VanRiper

Carried

Nick Lomako discussed the next steps and expectations for performing a comprehensive update to the City's Master Plan to be completed in January 2019.

Planning Commissioner Foster moved, Smith supported to recommend to the City Council to ask for a proposal from Wade Trim to review the City's Master Plan.

YEAS: Doyle, Foster, Johnson, Marzarian, Smith, Themm, Watson, Brands

NAYS: None

Carried

City Councilman Boggs moved, Folaron supported to authorize Wade Trim to prepare a proposal to update the City's Master Plan.

Carried

Mayor Doyle adjourned the meeting at 7:25 p.m.

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SEPTEMBER 17, 2018 CITY COUNCIL MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, September 17, 2018 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deborah Doyle, Rich Folaron, John

Matejewski, Tom VanRiper

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, Cobley supported to approve the agenda with the removal of items D & E.

Carried

APPROVAL OF MINUTES:

Folaron moved, Boggs supported to approve the minutes of the regular meeting held on August 13, 2018, the special meeting held on August 20,, 2018 and the executive session held on August 20, 2018 as presented.

Carried

APPROVAL OF BILLS:

Boggs moved, Folaron supported to approve bill number 50042-50186.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Mary Warner-Stone, Director of Durand Union Station, Inc. She gave Council a report on the happenings at the Depot.

Paula Brooks, 104 W. Summit Street – She made comments about the utility rate increase.

Don White, Pastor of Light of Faith Church, he offered a prayer

CITY COUNCIL RESPONSE TO CITIZEN'S COMMENTS:

Boggs thanked Pastor White for prayer.

ITEMS OF BUSINESS:

Boggs moved, Matejewski supported to approve the consent agenda which includes approval of election inspectors for the November election and the closing of streets for a block party hosted by the Crossing Free Methodist Church.

Carried

Boggs moved, Brands supported to renew the Memorandum of Understanding with National Railroad Memorial Inc. for three additional years from the date of expiration.

YEAS: Brands, Mayor Doyle, Matejewski, VanRiper, Boggs

NAYS: Copley, Folaron

Carried

Boggs moved, Folaron supported to approve the quote from Michigan Pavement Markings in the amount of \$5,975.00.

YEAS: Copley, Mayor Doyle, Folaron, Matejewski, VanRiper, Boggs, Brands

NAYS: None

Carried

CITIZENS COMMENTS – AGENDA ITEMS ONLY:

NONE

DEPARTMENT REPORTS:

DPW DIRECTOR: He stated that chip sealing is started on Summit Street.

Police Chief: He stated that officer Moffit is back in the schools, part time. He said that active shooter training will be held this fall and is open to businesses and religious institutions.

Treasurer/Clerk: She stated that the audit started today.

City Attorney: Nothing to add

City Manager: She told the Council that Fall Fest will be held on October 6, 2018.

Deputy City Clerk: She told those Council members going to the MML Conference that their registration packets include a tax exempt form that needs to be presented at check in.

COUNCIL COMMENTS:

VanRiper: He asked if the City was going to contract out the fall leaf pickup.

Cobley: She stated that this week is railroad safety week. She thanked Colleen and Rob for the Water and Sewer Plant tour earlier this evening.

Matejewski: He thanked Pastor Don White.

Brands: Nothing to add

Boggs: He thanked Pastor White.

Folaron: He asked if “we are getting any bang for our buck” in regards to NRMI. He stated he heard many compliments regarding the Homecoming Parade, last Friday. He received many complaints today from residents from Dover Estates regarding the street project. Jeff Stull explained that this is a three step process and that the City was not notified that they

would be working today in our City and therefore could not provide proper notification to the residents.

Mayor Deb: She stated that the City did put notices on the residents door this afternoon regarding the street project, but couldn't give proper notice to the residents because the contractor did not give the City proper notice.

Boggs moved, Folaron supported to move into Executive Session to discuss union negotiations because to do so in public would be a detriment to the City.

YEAS: Mayor Doyle, Folaron, Matejewski, VanRiper, Boggs, Brands, Copley

NAYS: None

Carried

Adjourned into Executive Session at 8:24 p.m.

Reconvened from Executive Session at 8:33 p.m.

Folaron moved, VanRiper supported to amend the Police Department Union Contract to reflect changes to Schedule A wages.

YEAS: Boggs, Brands, Copley, Mayor Doyle, Folaron, Matejewski, VanRiper

NAYS: None

Carried

Mayor Doyle adjourned the meeting at 8:34 p.m.

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AUGUST 20, 2018 CITY COUNCIL SPECIAL MEETING MINUTES

Minutes of the special meeting of the Durand City Council held on Monday, August 20, 2018 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 6:00 pm.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deborah Doyle, Rich Folaron, John

Matejewski, Tom VanRiper

Absent: None

PLEDGE OF ALLEGIANCE:

Council led the Pledge of Allegiance to the United States of America.

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

None

APPROVAL OF AGENDA:

Boggs moved, Folaron supported to approve the agenda as presented.

Carried

ITEMS OF BUSINESS:

Boggs moved, Brands supported to award RBF Construction, Inc. the construction contract for the 2018 WWTP Effluent Aeration project in the amount of \$149,000.00.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper

NAYS: None

Carried

CITIZENS SPEAK – AGENDA ITEMS ONLY:

No one spoke

COUNCIL COMMENTS:

No one spoke

Boggs moved, Cobley supported to adjourn into Executive Session to discuss the sale of property, to do so in public would be detrimental to the City of Durand.

Carried

Adjourned into Executive Session at 6:05 p.m.

Reconvened at 6:50 p.m.

No action was taken.

Mayor Doyle adjourned the meeting at 6:50 p.m.

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AUGUST 13, 2018 CITY COUNCIL MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, August 13, 2018 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobby, Mayor Deborah Doyle, John Matejewski, Tom

VanRiper

Absent: Rich Folaron

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, Brands supported to approve the agenda with the following changes: A: Consent Agenda, A1: Approval of End of Summer Cruise, A2: Approval of Fire Department Operations Manual, A3: Approval of State Plan of Operations Agreement – Law Enforcement Support Program, B: Approval of Sensus Auto Read Equipment and Software, C: Approval of Invoice from Lamphere Plumbing and Heating for MMR/Alternative School.

Carried

APPROVAL OF MINUTES:

VanRiper moved, Cobley supported to approve the minutes of the regular meeting held on July 16, 2018, as presented.

Carried

APPROVAL OF BILLS:

VanRiper moved, Boggs supported to approve the bills number 49926-50041.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Matejewski, VanRiper

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Paula Brooks, 104 W. Summit St., suggested we be “good stewards” and contact Shiawassee County Conservation with regards to Project Tim.

Pastor Don White, offered prayer.

CITY COUNCIL RESPONSE TO CITIZEN’S COMMENTS:

Boggs thanked Pastor White for the prayer.

ITEMS OF BUSINESS:

Boggs moved, Brands supported to approve the Consent Agenda which consisted of: A1. End of Summer Cruise Event A2. Fire Department Operational Manual and A3. State Plan of Operations Agreement – Law Enforcement Support Program.

Carried

Boggs moved, VanRiper supported to approve the quote from ETNA for Sensus Equipment and training totaling \$10,360.00.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Matejewski, VanRiper

NAYS: None

Carried

VanRiper moved, Brands supported to approve the invoice from Lamphere Plumbing and Heating in the amount of \$10,000 for the A/C at the MMR/Alternative School building.

YEAS: Brands, Cobby, Mayor Doyle, Matejewski, VanRiper, Boggs

NAYS: None

Carried

CITIZENS COMMENTS – AGENDA ITEMS ONLY:

No one spoke

DEPARTMENT REPORTS:

Fire Chief: The Fire Department has been very busy with putting out fires and participating in the county fair.

DPW Director: He stated that South Oak and W. Main Streets should be paved by the end of the week. The Street Project should be done by the end of August and the Honeywell project is almost complete as well.

Treasurer/Clerk: Nothing to add

City Attorney: Nothing to add

City Manager: She stated that she has recently completed the last class for her certification in Economic Development.

COUNCIL COMMENTS:

VanRiper- Nothing to add

Cobby: She stated that she thought the election went smoothly and she is pleased that SATA passed.

Matejewski: He thanked Pastor Don for the prayer. He said that now that the basketball courts have been sealed how long before they are painted.

Brands: He said the baskets in the downtown look good.

Boggs: Nothing to add

Boggs moved, Matejewski supported to adjourn into executive session to discuss negotiations, to do so in public would be detrimental to the City.

Carried

Adjourned into Executive Session at 7:47 p.m.

Reconvened at 8:10 p.m.

No action was taken.

Mayor Doyle adjourned the meeting at 8:10 p.m.

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JULY 16, 2018 CITY COUNCIL MINUTES

Minutes of the regular meeting of the Durand City Council held on Monday, July 16, 2018 in the Council Chambers of Durand City Hall.

Mayor Doyle called the meeting to order at 7:30 p.m.

ROLL CALL:

Present: Brian Boggs, Jeff Brands, Connie Cobley, Mayor Deborah Doyle, Rich Folaron, John

Matejewski, Tom VanRiper

Absent: None

PLEDGE OF ALLEGIANCE:

The Council led the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA:

Boggs moved, Folaron supported to approve the agenda with the addition of G: Adoption of Mutual Aid Resolution.

Carried

APPROVAL OF MINUTES:

VanRiper moved, Folaron supported to approve the minutes of the regular meeting held on June 4, 2018 and the special meeting held on June 27, 2018, as presented.

Carried

APPROVAL OF BILLS:

Folaron moved, VanRiper supported to approve the payment of bills number 49764-49925.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper

NAYS: None

Carried

HEARING OF REPRESENTATIVES AND CITIZENS PRESENT:

Leslie Dietrich, running for County Commissioner in District 4 asked for support at the polls on August 7th.

Don White, Pastor of Light of Faith Church, offered prayer.

Kathy Wilson, Durand Rd., Asked for a Project Tim update. City Manager stated that they are continuing to try to solicit private money for the project. They plan to begin submitting permit applications this summer.

Kelly Rossman McKinney, Candidate for State Senate in 24th District asked for support at the polls this fall.

Michael Frazell, He is concerned with the road issues around Fifth Third Bank. Mayor Doyle said that the Council talked with Commissioner Root about this issue last month and he said that he spoke with the County Road Supervisor who said that the issue would be taken care of.

CITY COUNCIL RESPONSE TO CITIZEN'S COMMENTS:

Boggs: Thanked Pastor White for prayer. Boggs stated that Kelly Rossman McKinney has bi-partisan support and he strongly recommends that you support her in November election.

ITEMS OF BUSINESS:

Boggs moved, Folaron supported to approve the consent agenda, which includes approval of the following: FY2018-2019 City Council Calendar, the election inspectors for the August Primary, the Annual Bank Rating Report, the appointment of Michael Nazarian to the Planning Commission and the election of the MML Workers' Compensation Fund Board of Trustees.

YEAS: Boggs, Brands, Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper

NAYS: None

Carried

Folaron moved, Cobley supported to approve the commitment request from the Shiawassee Area Transportation Agency (SATA) for an amount not to exceed \$9,729.64 contingent on the proposal passing at the August Election.

YEAS: Brands, Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper, Boggs

NAYS: None

Carried

Matejewski moved, VanRiper supported to approve the invoice from Marsh Monument Company for the purchase of a sponsorship plaque at Veteran's Memorial Park in the amount of \$6,000.00.

YEAS: Cobley, Mayor Doyle, Folaron, Matejewski, VanRiper, Boggs, Brands

NAYS: None

Carried

Folaron moved, Cobley supported to approve the Contract Modification #1 and Contract Modification #2 to MDOT Contract Number 76555-129922 for a net change of \$4,464.50.

Boggs moved, Cobley supported to amend the motion to include the authority to activate the contract or inactivate the contract depending on what the City Manager and City Attorney find out.

Carried

Roll call vote on original motion:

YEAS: Doyle, Folaron, Matejwski, VanRiper, Boggs, Brands, Cobley

NAYS: None

Carried

VanRiper moved, Folaron supported to approve the invoice from TBM Property Management, LLC in the amount of \$6,200.00.

YEAS: Folaron Matejewski, VanRiper, Boggs, Brands, Cobley, Mayor Doyle

NAYS: None

Carried

Matejewski moved, Cobley supported to approve the Memorandum of Agreement for the I-69 Thumb Region Art in Place Grant.

Carried

A RESOLUTION FOR APPROVAL OF THE City of Durand FIRE DEPARTMENT TO PARTICIPATE IN THE Shiawassee County MUTUAL AID BOX ALARM SYSTEM DIVISION

RESOLUTION NUMBER: 2018-07-16

WHEREAS the City of Durand has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incident response, and other emergency response services (“Fire Services”); and

WHEREAS, Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration or disaster (“Incidents”); and

WHEREAS, the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 et seq. (the “Act”), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common and which each might exercise separately; and

WHEREAS, the City of Durand desires to enter into an interlocal agreement, pursuant to the Act, to further improve Fire Services; and

WHEREAS, the Mutual Aid Box Alarm System (MABAS), is a mechanism that may be used for deploying personnel and equipment in a multi-jurisdictional or multi-agency emergency mutual aid response; and

WHEREAS, as a result of entering into an interlocal agreement to further improve Fire Services, the Parties are creating the Shiawassee County MABAS Division; and

WHEREAS, the City Manager has the authority to execute this Agreement pursuant to resolution of its governing body; and

WHEREAS, the City of Durand desires to commit personnel and equipment to another Party if deemed reasonable upon the request of another Party; and

NOW, THEREFORE BE IT RESOLVED: Durand City Council finds it is the best interest of its citizens from a safety and fiscal standpoint to enter into the Interlocal Agreement creating the Shiawassee County MABAS Division.

Boggs moved, Folaron supported to adopt the Resolution for the Approval of the Durand Fire Department to participate in the Shiawassee Mutual Aid Box Alarm System Division.

YEAS: Matejewski, VanRiper, Boggs, Brands, Cobley, Mayor Doyle, Folaron

NAYS: None

Carried

CITIZENS SPEAK – AGENDA ITEMS ONLY:

Deb White, commented on the condition of the streets (Saginaw and Oakland).

Michael Frazzle: He suggested that the art students at the High School be given the opportunity to create or help with a community mural.

DEPARTMENT REPORTS:

Chief Rinker: He stated that it has been a busy few weeks with the fire at Papa Joes and the Corunna fire. He said that he has three new fire

fighters coming on board. The fire department continues with flushing of the hydrants.

City Attorney: He stated that the City does not have an ordinance for golf carts to drive on public streets. The Michigan Secretary of State will not allow for registration of golf carts, therefore it would be an exercise in futility to go forward with an ordinance.

Police Chief: He stated that the new police officer, Daniel is doing a great job. He is still looking for another part time officer to hire.

Clinton Sawyer: He stated that phase I of the Road Project is doing well, the construction company will be back in August to apply the top coat of asphalt.

Clerk/Treasurer: She told everyone "Don't forget to vote on August 7th, Primary Election".

City Manager: She stated that the Oak and Main Street project starts tomorrow. Engineering continues to monitor flow from WWTP. She asked to have the August Council meeting changed to August 13th. Council agreed.

COUNCIL COMMENTS:

VanRiper: He stated that there are no handicapped parking spaces near Dr. Tirtha's office and asked that one be made available there.

Cobley: She stated that Holmes Street would like a DEAD END sign at Fitzgerald Street. She would like a five year park plan to carry on for the next board, this would create a healthy community. She said Parks and Recreation is not just baseball, we need to take care of the property.

Matejewski: He thanked Pastor Don for the prayer. He thanked Kelly Rossman-McKinney and Leslie Dietrich for coming tonight.

Deb Doyle thanked Connie, Jeff and John and all the employees that have helped with making our city look great. America in Bloom will be here on Wednesday to judge our City. The City Manager said that on Wednesday night everyone is welcome to come to Hagle Street, the Wednesday Nite Live location for free hotdogs and cookies as we kick off our welcome to America in Bloom judges.

Brands: He stated that all cross walks be zebra stripped as well as bike lanes. He said our streets are so wide that people are flying down our nice new streets. City Manager suggested that Wade Trim put together a proposal that includes bike lanes to be brought back to Council. He asked what the agenda is this week for America in Bloom. He stated that the mobile workshops at the MML Conference to be held in Grand Rapids should be paid for by the City. After much discussion it was decided that there would be a \$35.00 per day cap on mobile workshops.

Boggs: He thanked Kelly Rossman-McKinney for attending tonight's meeting.

Mayor Doyle: She stated that on August 25th at the old Wilbur Bills school will be a fund raiser that will go towards the Veteran's Home that is being built there.

Mayor Doyle adjourned the meeting at 8:50 p.m.