

**MENTAL ILLNESS COURT
ALTERNATIVE PROGRAM (MICAP)**

**PARTICIPANT
HANDBOOK**



**DuPage County, Illinois
18th Judicial Circuit**

DUPAGE COUNTY

MENTAL ILLNESS COURT ALTERNATIVE PROGRAM (MICAP)

PARTICIPANT HANDBOOK

WHAT IS MICAP?

MICAP (Mental Illness Court Alternative Program) is a court supervised program for participants who have been charged with a criminal offense and have been diagnosed with a mental illness or exhibit symptoms of an undiagnosed mental illness.

MICAP services are tailored to your individual needs, including psychiatric consultations for medications, mental health services, crisis intervention services, and medical services. Additional services may include referrals for an employment program, substance use treatment, cognitive behavioral groups, trauma groups and/or anger management groups as needed.

MICAP combines the efforts of the Judiciary, the State's Attorney's Office, the Public Defender's Office, the Probation Department, and the Health Department. Also, many community agencies partner with MICAP to provide the services indicated above.

MICAP is a voluntary program and includes regular court appearances, treatment appointments with both a doctor and clinician, frequent appointments with a probation officer, and random drug testing.

MISSION STATEMENT

The mission of the Mental Illness Court Alternative Program is to enhance the quality of life for participants by engaging in treatment and community-based support systems that uses a problem-solving court model to facilitate new skills which leads to a reduction in recidivism and the stigma associated with mental illness.

GOALS OF THE MICAP PROGRAM

- Reduce the stigma of having a criminal record for persons with mental illness
- Reduce the number of new arrests and police contacts
- Reduce the number of days of psychiatric hospitalizations
- Increase the overall quality of your life by teaching you new skills and providing treatment and support as a means to self-sufficiency

WHAT'S IN IT FOR ME?

- The MICAP staff will help you get mental health treatment, clinical case management services, medication, counseling and supportive services to meet your individual needs.
- If you comply with your treatment plan and avoid further criminal activity, your criminal charges may be reduced or dismissed, depending on the terms of your individual MICAP contract.

DUPAGE COUNTY MICAP ELIGIBILITY CRITERIA

To be eligible for MICAP, the following criteria must be met:

- Applicants must be 18 years or older
- Applicants must be citizens or legal residents of the United States
- Applicants must reside in DuPage County
- Applicant is charged with a probationable offense
- Applicants must be diagnosed with a mental illness, either prior to the application or through an assessment as part of the application process
- Applicants must be willing to participate in all recommended treatment, including psychiatric appointments, and take all prescribed medications
- Victim consent must be obtained when appropriate

Applicants will not be excluded from MICAP based upon their gender, race, nationality, ethnicity, limited English proficiency, disability, socio-economic status or sexual orientation. The 18th Judicial Circuit employs interpreters and language interpreter services. Any language needs or other need requirements should be directed to the Court Coordinator. You will be assessed a fee to participate with consideration based on ability to pay. A payment plan will be implemented which will not prohibit program entry, phase advancement or graduation.

EXCLUSIONARY FACTORS

- The applicant is unwilling to participate in treatment
- The applicant has committed a crime of violence in the past ten years, excluding periods of incarceration. A crime of violence pursuant to the Mental Health Court Treatment Act, (730 ILCS 168/20 et, seq.), defines a crime of violence as, including but not limited to, first degree murder, second degree murder, predatory criminal sexual assault of a child, aggravated criminal sexual assault, criminal sexual assault, armed robbery, aggravated arson, arson, aggravated kidnapping, kidnapping, aggravated battery resulting in great bodily harm or permanent disability, stalking, aggravated stalking, or any offense involving the discharge of a firearm.

THE MICAP TEAM

The Judge heads the collaborative team made up of representatives of the State's Attorney's Office, the Public Defender's Office/defense attorney, the Coordinator/Program Manager, the Health Department, the Probation Department. The team reviews all screenings and clinical evaluations for new participants, and reviews case status reports that are provided for weekly court staffings. The collaborative team monitors your progress and makes recommendations regarding incentives, sanctions, and therapeutic adjustments. In addition, the team shares the common goal of supporting your success in the program.

- **Judge:** final decision maker
- **Assistant State's Attorney:** represents the People of State of Illinois
- **Public Defender/Defense Attorney:** represents you and ensures your constitutional rights
- **Coordinator:** the liaison to all the team members, treatment providers, and point person for program policy and procedure operations
- **Probation officers:** monitor your progress and provide the team with up-to-date status reports for staffing/court status hearings

- **Clinician:** completes the initial clinical mental health assessment to diagnose, makes treatment recommendations and develops treatment plans

THE MICAP APPLICATION PROCESS

1. The application process begins when the defense attorney meets with you to explain MICAP expectations, and you agree to pursue entry into the program. You must file a MICAP Application in court.
2. This application prompts a criminal history report, which is generated by the Probation Department. The criminal history provides the MICAP team with information regarding criminal offenses charged in juvenile and adult court, including pending cases.
3. The case for which an application is made will be temporarily re-assigned to courtroom 4002 for the duration of the MICAP application process.
4. The same day the MICAP application order is entered, the applicant and defense attorney must report to the Probation Department in the 18th Judicial Circuit and complete an application packet. You, along with your attorney or family member, will meet with a staff member of the Probation Department to ensure all necessary releases of information are signed and all the paperwork is completed.
 - a. The application packet includes a
 - i. Request for Consideration in MICAP
 - ii. Ongoing Release of Confidential Information Form
 - iii. Preliminary Information Sheet
5. Upon the completion of the criminal history, your application will be reviewed. A determination will then be made by the MICAP team as to your eligibility to participate in the program.
6. If found to be eligible, an appointment for the intake and screening assessment will be scheduled with a probation officer and mental health clinician. The screening process includes a clinical mental health assessment completed by the MICAP clinician and the probation officer. MICAP uses validated assessment tools as a part of the application process. The clinician will diagnose any identified mental illness and make treatment recommendations, which will be integrated into a treatment plan. If you are under the care of a psychiatrist, a probation officer will complete the assessment and will verify information with your treating physician, including your diagnosis, current prescribed medications, and compliance with appointments and prescribed medications. The probation officer then completes a criminal risk assessment, which is utilized to formulate and develop the probation case plan. Once the assessment is completed, a written assessment is sent to all members of the MICAP team.
7. The participant shall be provided with a written handbook that sets forth the program requirements. The participant shall sign the receipt of handbook form. The probation officer shall maintain a copy in their file.

8. The content of the assessment is discussed at the staffing prior to the applicant's next court date. Treatment recommendations and case plans are determined and become a part of the MICAP Plea Agreement and Contract.
9. Prior to entry into the program, the defense attorney will review with you the Consent to Participate in MICAP, and the Plea Agreement and Contract. Once questions have been answered and documents have been read and signed, the judge will undertake appropriate plea proceedings, consistent with the law, Supreme Court Rule 402 and PSC Standard 7.2(e). The applicant will be advised of the treatment recommendations.

WEEKLY STAFFING AND COURT

The MICAP team meets prior to the court date for staffings to discuss each participant on the call. During staffing, the team identifies appropriate responses to address problematic behavior, rewarding positive behavior, and recommendations for therapeutic adjustments. During court, the participant's performance and progress is addressed by recognizing and encouraging positive behavior and addressing and sanctioning negative or unproductive behavior and by making therapeutic adjustments through treatment recommendations.

Probation officers and all team members are present in court for the entire court call, which provides an opportunity for you to seek answers to any questions you may have.

The frequency of your court hearings is based upon your assessed risk level, current MICAP phase and level of compliance with the program.

If emergencies occur between weekly court dates, the MICAP team is notified and a collaborative discussion with all team members occurs. The Assistant State's Attorney and Public Defender/defense attorney may need to appear before the Judge on a non-MICAP day, if a court order needs to be entered prior to the next MICAP court call. The team recommendations are presented to the Judge, and the Judge makes the final decision on all court orders.

CASE SUPERVISION

You will be assigned a probation officer who is responsible for case planning, monitoring accountability, and providing direct service.

The foundation of supervision is individualized case management which requires that a comprehensive, individualized case plan is developed with and signed by you, the participant. The case plan is reviewed monthly and modified as appropriate. The case plan is based on your risk assessment and includes your plans for education, employment and housing. You are asked to provide a restorative plan identifying how you intend to repair the damage caused by your actions to the victim and the community. You are required to provide a long-term plan identifying how you intend to engage support and maintain a healthy lifestyle. The probation officer is responsible for assisting you to accomplish your goals and objectives, which may include obtaining necessary collateral services such as housing, referrals to employment skills training and transportation.

Initially, the probation officer meets with you frequently to monitor your compliance with conditions of the MICAP Plea and Contract, to monitor your level of compliance with psychiatric treatment, clinical services and medication. As you progress through the program, the frequency of contacts and the number of court appearances may decrease.

TREATMENT

The MICAP clinician and probation officers assist you in securing treatment if you are not already linked with a psychiatrist and therapist. You may be referred to additional services, groups and treatment, if additional needs are identified. The treatment provider (clinician) will complete a clinical treatment plan and shall provide a copy to you and all team members. The treatment plan shall be amended upon your progress.

The National Alliance on Mental Illness (NAMI) and the Community Center offer classes, support programs, educational programs and social and recreational programs for individuals and their families.

TESTING FOR SUBSTANCE USE

MICAP uses a variety of tests to measure your progress in the program and to hold you accountable to the zero-tolerance requirement of the program. Drug testing is done primarily through urine screens. Alcohol testing is done using Breathalyzers, urine screens and an electronic device called SCRAM (Secure Continuous Remote Alcohol Monitoring).

All MICAP participants are informed regarding substance use testing policies and procedures. Staff explain testing procedures to you and inform you that you will be submitting to random screens throughout the program. You are required to sign an agreement to comply with testing requirements, which include direct observation of the sample submission and reporting of results to the MICAP team. Therapeutic responses and/or sanctions may be imposed for positive tests; a test that is diluted or abnormal is treated as a positive drug test.

You must comply with drug testing as directed by Probation and the Court. Additionally, you may be assigned a color by your probation officer for random drug testing and are instructed to call the drug testing hotline number each morning. A recorded message indicates the colors that are being tested that day and the hours the lab is open. When your color is called, you are required to report for a urine test that same day.

If the urine screen is positive and you deny use of drugs or alcohol and want to contest the positive test result, the sample can be sent out for confirmation. You will be required to pay for the confirmation test. If the confirmation test comes back negative, the cost will be refunded to you. If the confirmation test comes back positive, the money is not reimbursed. Any drug test that comes back diluted or abnormal is reported to the team. If a test result comes back as abnormal, the participant may be required to report to probation and provide a new test.

You may be permitted to test off-site with the approval of the Probation Department or the Court.

If you are caught tampering with a test, the State's Attorney's Office will be contacted and you may be charged with a class 4 felony for Tampering with a Drug Test.

Secure Continuous Remote Alcohol Monitoring (SCRAM) may be ordered on a case-by-case basis as a sanction for continued alcohol use. SCRAM testing equipment is monitored by the Probation Department.

Failing to submit to testing is considered non-compliant behavior and may result in a sanction.

SANCTIONS, INCENTIVES AND THERAPEUTIC ADJUSTMENTS

MICAP aims to encourage positive behavior and discourage negative behavior. The goal of the Risk-Needs-Responsivity model for rehabilitation is to be responsive to your needs as a participant such as mental health, substance use, trauma etc., identify and enhance your strengths while also taking into account your level of risk to re-offend.

The key concepts in this model include:

CERTAINTY: You know the sanctions that can be imposed for certain negative behavior, and the incentives earned for positive behavior.

SWIFTNESS: Sanctions, incentives and therapeutic adjustments are given as quickly as possible after the team becomes aware of the behavior.

FAIRNESS: Evenhanded and impartial implementation of any sanction or incentive occurs for all participants.

Sanctions will be graduated; they will increase or decrease in magnitude and frequency according to the significance or frequency of your behavior. Prior to imposing any sanction/incentive/therapeutic adjustment, the judge advises you in open court of the nature of the proposed sanction/incentive/therapeutic adjustment and the reasons for its imposition, and then the judge provides you an opportunity to address the court.

A variety of sanctions may be imposed for violations of MICAP, including but not limited to the following:

- Admonishment from the team
- Reading/writing assignments
- Letter of apology
- Perform community service hours
- Increased frequency of status hearings
- Increased urinalysis testing
- Increased frequency of contacts with the MICAP team
- Extension of duration in MICAP
- GPS (Global Positioning System) monitoring
- SCRAM (Secure Continuous Remote Alcohol Monitoring)
- Serve a term of Periodic Imprisonment
- SWAP (Sheriff's Work Alternative Program)
- Jail sanction which shall be imposed judiciously and sparingly and the participant shall be given access to counsel and a fair hearing before a jail sanction is imposed pursuant to Section 8.3(e) of the Illinois Problem Solving Court Standards
- Program termination and sentencing

A variety of therapeutic adjustment may be imposed for violations of MICAP, including, but not limited to the following:

- Adjustments to one's treatment plan (increase or decrease in the level of care)
- Increase in the number of weekly self-help group meetings
- Individual counseling
- Parenting classes
- Anger management
- Substance abuse treatment
- Psychiatrist/Mental Health appointments

The following is a partial list of events that may result in a sanction and/or therapeutic adjustment:

- New criminal offense
- Missed appointments with MICAP clinician and/or MICAP probation officer
- Missed court appearance without prior approval
- Failure/refusal to take medication
- Failure/refusal to provide a sample for substance use testing
- Violations of rules of a treatment provider or housing provider, including violence or threats of violence
- Use of alcohol, illegal drugs, or any other mind-altering substance, unless authorized by a physician and the MICAP team
- Failure to follow the directions of the MICAP judge and/or MICAP team

The following is a partial list of events that may lead to incentives:

- Attending all court status hearings
- Attending all probation and/or treatment groups
- Making progress in treatment
- Providing negative urine screens
- Gaining or maintaining employment
- An educational achievement

The following is a partial list of ways the judge and the team can acknowledge the participants' progress with incentives and rewards:

- Be an All Star, have the participant's case called first in court
- Reduce the frequency of appointments with the MICAP clinician and/or probation officer
- Reduce the frequency of appearances before the MICAP judge
- Approve a travel pass or furlough
- Reward with certificates

PHASES OF TREATMENT

There are four phases to the Mental Illness Court Alternative Program (MICAP) prior to graduation from the program. In order to move from one phase to another, certain requirements must be met. Once completed, you may make written application with proof of completion to your probation officer explaining why you are ready to move to the next phase. This written request will be reviewed and approved or denied by the MICAP team. When you complete each phase, you will receive a certificate of completion and recognition during court services.

PHASE I

This phase includes stabilization, orientation, and assessment. Phase I will focus on educational learning resources and maintaining a sober/drug free lifestyle.

Phase I Requirements:

- Comply with mental health and/or substance abuse treatment
- Complete orientation
- Comply with psychiatric appointments and recommendations
- Meet with therapist as recommended by treatment plan
- Assess housing needs
- Meet with probation officer as required
- Attend all scheduled court dates
- Urine, drug/alcohol screens are negative
- Obtain a sponsor if applicable
- The participant demonstrates sufficient insight into his/her mental illness as evidenced by their explanation of insights and skills that they have acquired to cope with their mental illness
- Sign releases of information as directed
- Approval by the MICAP Team

You can advance to Phase II, if compliant with Phase I requirements, you have been drug and alcohol free for at least 45 days, and the MICAP Team approves your MICAP Phase II Transition Application.

PHASE II

During this phase, you will focus on identifying an appropriate support system, continue with recommended therapy and concentrate on recovery education.

Phase II Requirements:

- Continue to meet all Phase I requirements
- Explore employment, education or volunteer opportunities (if applicable)
- Obtain stable housing, if applicable
- Pay probation fees (\$25.00 a month)
- Establish at least one primary support person (i.e., sponsor, friend, family, or pastor)
- Attend self-help meetings and/or groups
- The participant demonstrates sufficient insight into his/her mental illness as evidenced by their explanation of insights and skills that they have acquired to cope with their mental illness
- Approval by the MICAP Team

You can advance to Phase III, if compliant with all Phase I and Phase II requirements, and you have been drug and alcohol free for a minimum of 90 days, and the MICAP Team approves your MICAP Phase III Transition Application. You will be assessed a fee to participate with consideration based on ability to pay. A payment plan will be implemented which will not prohibit program entry, phase advancement or graduation.

PHASE III

During this phase, you will demonstrate your ability to maintain stability and recovery.

Phase III Requirements:

- Continue to meet all Phase I and Phase II requirements
- Maintain and utilize support system
- Maintain stable housing

- Establish employment, education or volunteer opportunities (if applicable)
- The participant demonstrates sufficient insight into his/her mental illness as evidenced by their explanation of insights and skills that they have acquired to cope with their mental illness
- Approval by the MICAP Team

You can advance to Phase IV, if compliant with all Phase I, Phase II, and Phase III requirements, and you have been drug and alcohol free for at least 180 days, and the MICAP Team approves your MICAP Phase IV Transition Application.

PHASE IV

During this phase, you will maintain all previously achieved milestones from all prior phases and establish how you will continue your recovery beyond graduation

Phase IV Requirements:

- Continue to meet all Phase I, Phase II, and Phase III requirements
- Complete aftercare plan with therapist and any other treatment providers
- Complete a discharge plan with your probation officer
- Maintain employment, continue attending school, and/or or volunteering (if applicable)
- Provide verification of your established primary support system
- The participant demonstrates sufficient insight into his/her mental illness as evidenced by their explanation of insights and skills that they have acquired to cope with their mental illness
- Approval for graduation by the MICAP Team

You can graduate from MICAP if compliant with all Phase I, Phase II, Phase III, and Phase IV requirements, and you have been drug and alcohol free for 180 days, and the Judge with input from the MICAP team approves your written application explaining why he or she would like to graduate.

GRADUATION REQUIREMENTS

To be considered for graduation, you must:

- Be in MICAP for a minimum of 12 months for a misdemeanor charge
- Be in MICAP for a minimum of 24 months for a felony charge (team discretion may be used to determine graduations outside the 12-24-month time frame)
- Comply with all MICAP conditions, bond conditions and directives of the Court
- Cooperate with the treatment plan, including but not limited to attending scheduled treatment/therapy/counseling sessions and taking psychotropic medications as prescribed
- Achieve treatment goals, which should be reasonable, achievable, and be based on an individual's abilities, needs and potential. Examples of treatment goals are managing symptoms, obtaining a high school equivalency certificate, attending college, obtaining or maintaining employment, becoming a peer leader, creating and maintaining a support system
- Have no new criminal offenses.
- If substance abuse or addiction is an identified risk factor and/or treatment concern, participants must have a minimum of 6 months of negative drug and/or alcohol tests
- Pay fines, costs, fees and restitution in full 60 days prior to graduation or develop a payment plan (a participant will not be prohibited from graduation for non-payment of fines, costs, fees and restitution)
- Demonstrate a willingness and motivation to continue in mental health treatment after graduation to avoid symptom relapse and further criminal activity

- Have developed a recovery maintenance plan, a written plan for relapse prevention, and continued support in the community, including connection to NAMI/MICAP group, if appropriate. The plan will be developed by you, your probation officer and the clinician

Petitions for early graduation will be considered on a case-by-case basis if all the following have been completed:

- Be sanction free for six months prior to the graduation meeting, which is held one month prior to each graduation
- Pay fines, costs, fees and restitution in full 60 days prior to graduation or develop a payment plan (a participant will not be prohibited from graduation for non-payment of fines, costs, fees and restitution)
- Be compliant with all required treatment
- Have a recovery maintenance plan for psychiatric and therapy appointments, continued support in the community, including connection groups offered by NAMI. The plan is developed collaboratively by the participant, the probation officer and the clinician
- Have negative substance screens for six months prior to the graduation meeting
- Bond will not be returned unless all restitution, fines, costs and fees are paid in full

MICAP graduations are held three times per year and are a way to share your accomplishments with your family and friends. The graduations allow the MICAP team to acknowledge each individual participant's achievements while in the program.

MICAP TERMINATION POLICIES

Termination can be triggered by a number of circumstances resulting in the Assistant State's Attorney filing a Petition to Terminate and Discharge the participant from MICAP.

UNSUCCESSFUL TERMINATION

You may be terminated from MICAP for any of the following reasons, which are not all inclusive:

- Are charged with a new offense
- Abscond from the program or fail to maintain contact with your probation officer
- Are habitually non-compliant
- Are habitually dishonest
- You continue to commit infractions despite prior graduated sanctions to address the infractions
- Have an active warrant for more than 45 days

A Petition to Terminate and Discharge a participant from MICAP shall be filed and the participant shall be served with the Petition to Terminate for any or a combination of the above circumstances. When a Petition to Terminate is filed for non-law violations, it is only after the participant has repeatedly failed to complete treatment or has failed to modify their behavior following repeated sanctions. The petition shall set forth the claimed violations of the MICAP program requirements or probation, together with the relief sought.

The State's Attorney shall request, and the Court shall conduct a hearing on the allegations contained in the Petition. The participant can also enter an admission and agree to the allegations contained in the Petition to Terminate. If the allegations are proven or admitted, the Judge will then sentence the participant on the original offense. Before accepting any admission

to a Petition to Terminate, the Judge informs the participant in open court of the rights set forth in Supreme Court Rule 402 (A) and determining that the participant understands the following:

- (1) The specific allegations in the petition;
- (2) That the participant has the right to a hearing with defense counsel present, and the right to appointed counsel if the participant is indigent;
- (3) That at the hearing, the participant has the right to confront and cross-examine adverse witnesses and to present witnesses and evidence in his or her behalf;
- (4) That at the hearing, the State must prove the alleged violation by a preponderance of the evidence;

Sentencing options are determined based on the original offense(s). In the event of an unsuccessful termination, you have the right to request a substitution of Judge prior to or at the discharge hearing. When a person is referred to MICAP and found to be ineligible to enroll in the program by the MICAP team or a participant is discharged from MICAP, the State's Attorney shall delete or destroy the participant's confidential information that was disseminated in conjunction with the person's referral to or participation in the MICAP program.

NEUTRAL DISCHARGE

If a participant enters into a MICAP Plea and Contract and develops a significant medical issue or a medical issue has become more serious, or a life altering event occurs preventing that participant from fulfilling the obligations of MICAP, the team may discuss a neutral discharge. The team will review and discuss the participant's unique circumstances and with the Judge's approval the participant will receive a neutral discharge. Each of these circumstances is handled on a case by case basis.

VOLUNTARY WITHDRAWAL

After acceptance into the program, you may at any time file a Petition to Withdraw your participation from the MICAP program. Before granting the Petition to Withdraw, the judge admonishes you in open court of your right to consult with counsel and the consequences of withdrawal. The judge determines, on the record, that the withdrawal is knowing and voluntary. Upon review and granting of the petition, the judge will proceed with the case in the same manner as any other criminal case. The MICAP team must continue to comply with applicable relevant federal and state confidentiality statutes and regulations. Once the judge has reviewed the petition and allows you to withdraw, you will be sentenced on the charges to which you had pleaded guilty. In the event of a voluntary withdrawal, you have the right to request a substitution of Judge.

CONFIDENTIALITY

The MICAP team must comply with applicable relevant federal and state confidentiality statutes and regulations. Alcohol, drug, and mental health treatment records are protected by Part 2 of Title 42 of the Code of Federal Regulations (C.F.R.), HIPAA, and Illinois Mental Health and Developmental Disabilities

Confidentiality Act, 740 ILCS 110/1 et. seq; 45 C.F.R. Parts 160 and 164. You have the right to revoke any previous written consent to participate at any time, except to the extent that action has been taken in reliance on such consent. In any event, this Consent to Participate expires upon termination of the probation I am serving in this case, or the termination of all proceedings with regard to this cause of action as named above.

OPPORTUNITY

MICAP offers you the opportunity to turn the negative, of being involved in the criminal justice system, into the positive, of having insight into your illness and a supportive network of people that are on your side. Depending on your situation, it may give you a chance to avoid a possible conviction on your record or it may keep you out of prison. The goal is to offer you the opportunity to address your individual issues and move forward in your life.

All members of the MICAP team want to see you succeed. If you take advantage of the assistance offered, you will discover many paths to a better life for yourself and your family.

TIPS ON HOW TO SUCCEED

Responsibility and accountability are two of the most important parts of MICAP. You will be responsible to follow through with all of the requirements of MICAP. It is mandatory to meet with your doctor, your clinician, your probation officer, and to appear in court and be on time, unless your appearance has been waived.

- If you have difficulty remembering your appointments and court dates, use a calendar to write the appointments down
- Plan your schedule in advance for work, school and treatment
- If you are unable to make an appointment with your probation officer or cannot appear on your designated court date, CALL BEFORE, not after your appointment or court
- Plan; if transportation is a problem make a backup plan to get you where you need to be. Failure to have adequate transportation is not an excuse
- Keep all your paperwork, do not throw anything away
- Be HONEST, honesty is essential
- Take pride in who you are and where you are going

IMPORTANT INFORMATION

- MICAP is located in the Probation Department in the annex of the courthouse and is open from 8:00 am to 4:30 pm, Monday through Friday
- It is your responsibility to contact your probation officer to reschedule an appointment
- If you call your probation officer and he or she is not available always leave your name and number; one message is sufficient
- Although you may text or call your probation officer's cell phone outside of normal business hours: 8:00 am to 4:30 pm, Monday through Friday, they will likely only respond during normal business hours.
- You cannot change your residence without prior approval from your probation officer, unless in an emergency.

- A court order is required for you to leave the State of Illinois. If you have a planned vacation or want to travel outside the state, let your probation officer know in advance so that you can obtain the Court's permission and a written order prior to the date of your departure

MICAP CONTACT INFORMATION

MICAP is held every Friday at 9:20 am in Courtroom #4001 (unless otherwise noted)

Courtroom 4002 is located at 505 North County Farm Road, 4th Floor, Wheaton, Il 60187

MICAP Office (630) 407-8794

503 North County Farm Road, Wheaton, Il 60187 (Located in the Probation Department)

DuPage County Health Department

111 North County Farm Road, 2nd floor, Wheaton, Il 60187

Judge:	The Honorable Paul A. Marchese	
Assistant State's Attorney:	Jessica Sisler	(630) 407-8038
Assistant Public Defender:	Andrea Neumann	(630) 407-8340
Program Manager:	Bernadine McFarland	(630) 407-8448
Supervisor:	Geneva Perkinson	(630) 407-8412
MICAP Clinician:	Andy O'Brien	(630) 221-7528

Probation Officers:

Sheryl Calderon	Sheryl.Calderon@dupageco.org	(630) 407-2555
Deena Kuranda	Deena.Kuranda@dupageco.org	(630) 407-8450
Joey Johanning	Vincent.Johanning@dupageco.org	(630) 407-8564

Drug Testing Hotline # (630) 407-TEST (8378)