

WHEATON MOSQUITO ABATEMENT DISTRICT
REGULAR MEETING OF MARCH 8, 2022
MINUTES

In light of the ongoing COVID-19 pandemic, persons attending the meeting are asked to consider the following recommended guidelines for attendance:

- While inside City Hall wear masks and maintain at least six feet of space between you and another person.
- Please stay at home if any of these conditions apply to you:
 - Do you have a fever over 100.0 degrees F?
 - New cough or sore throat?
 - New shortness of breath or trouble breathing?
 - New chills/shaking?
 - New muscle aches?
 - Headache (not attributed to a chronic condition i.e., migraine)?
 - New loss of smell or taste, or a change in taste?

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 p.m. by Trustee Bolds.

Members present: Trustee Bolds, Trustee Almiron, Trustee Stolt, Trustee Rosenwinkel (via phone), Trustee Mull

Members absent: None

Also present: Phillip A. Luetkehans, Attorney for District
Clark Wood, Clarke Environmental Mosquito Management, Inc.

2. PUBLIC COMMENTS

None

3. APPROVAL OF THE MINUTES OF PRIOR MEETING

Minutes from the February 8, 2022, meeting were reviewed. Trustee Almiron moved the minutes from the meeting of February 8, 2022, be approved. Trustee Rosenwinkel seconded the motion. There was no discussion.

Voice vote: Motion carried.

4. APPROVAL OF BILLS

The following outstanding bills were submitted for payment:

Luetkehans, Brady, Garner & Armstrong, LLC, legal services	\$630.00
<u>Chris Cozart, accounting services</u>	<u>\$126.45</u>
Total	\$756.45

Note: The Treasurer noted that there was a typo in the report emailed to Trustees prior to this meeting. Copies of an updated Treasurer's Report were distributed at the meeting.

Trustee Stolt moved to approve the payment of the aforementioned bills. Trustee Almiron seconded the motion. There was no discussion.

Roll call vote:

Ayes: Trustee Bolds, Trustee Almiron, Trustee Stolt, Trustee Rosenwinkel, Trustee Mull

Nays: None

Absent: None

Motion carried.

5. TREASURER/SECRETARY REPORT

The current balances as of February 28, 2022, are as follows:

Providence Bank Checking Account	\$4,456.73
Providence Bank Money Market	\$219,056.24
<u>Wheaton Bank & Trust Money Market</u>	<u>\$152,976.43</u>
Total	\$376,489.40

2021 Tax Levy County Clerk Confirmation:

Total Cap Funds	\$465,000.00
<u>Total Non-Cap Funds</u>	<u>\$1,431.74</u>
Total	\$466,431.74

Note: The County Clerk sent 2021 Tax Levy figures for confirmation; they are to be included on the tax bill. The WMAD President will send confirmation of the Board's agreement to the County Clerk.

Trustee Almiron moved to approve the Treasurer's Report. Trustee Mull seconded the motion. There was no discussion.

Voice vote: Motion carried.

6. ATTORNEY'S REPORT

To follow up a discussion from the February meeting, the Attorney for the District made inquiries, and reported findings regarding mosquito control contractor business requirements, qualifications, and minimum standards to meet WMAD needs. Clarke Environmental Mosquito Management, Inc. has developed a qualifications draft to present in agenda item 9.

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

- Resolution 2022-02 to Authorize Execution of the Addendum to Mosquito Management Agreement with Clarke Environmental Mosquito Management, Inc.

There was an update to the Resolution addendum to specify the recently available Essentria IC4 insect concentrate, instead of the IC3 formulation (discontinued), to continue to rotate safe modes of action for mosquito treatments. An updated botanical product label was discussed at the meeting. Pricing did not change.

Trustee Stolt moved to approve acceptance of the resolution as amended to include Essentria IC4 insect concentrate, instead of the IC3 formulation. Trustee Almiron seconded the motion. There was no further discussion.

Roll call vote:

Ayes: Trustee Bolds, Trustee Almiron, Trustee Stolt, Trustee Rosenwinkel, Trustee Mull

Nays:

Absent: None

Motion carried.

- Discussion regarding annual postcard mailing for 2022.

This matter went to bid in 2021, and a proposal has been received recently from the same vendor that was chosen last year. There has been a postage increase. The WMAD President will request contract details for review at the April meeting.

9. CONTRACTOR'S REPORT

A status report was provided by Clarke Environmental Mosquito Management, Inc., providing:

- A new insurance document. Named certificate holders are Wheaton Mosquito Abatement District, City of Wheaton, Wheaton Park District, Wheaton Sanitary District, and Forest Preserve District of DuPage County. Copies are being mailed to those certificate holders. The policy renews March 1, 2022.
- A Special-Use Permit application to Forest Preserve District of DuPage County for mosquito control in the Lincoln Marsh during 2022.
- A Contractor Qualifications document based on standards adopted by the City of Wauconda. This drafts experience, licensing, services, equipment, support systems and materials required to meet the needs of Wheaton Mosquito Abatement District; it is to be reviewed by WMAD trustees.
- A summary of preparation activities for the upcoming mosquito season.

10. ADJOURNMENT

Trustee Stolt moved to adjourn the meeting. Trustee Almiron seconded the motion. There was no discussion.

Voice vote: Motion carried.

The meeting was adjourned at 7:29 p.m.

The next meeting will be held on April 5, 2022, at 7:00 p.m., at Wheaton City Hall.

Respectfully submitted,

Harvey Mull