

WHEATON MOSQUITO ABATEMENT DISTRICT
REGULAR MEETING OF JANUARY 5, 2021
MINUTES

In light of the ongoing COVID-19 pandemic, persons attending the meeting are asked to consider the following recommended guidelines for attendance:

- While inside City Hall wear masks and maintain at least six feet of space between you and another person.
- Please stay at home if any of these conditions apply to you:
 - Do you have a fever over 100.0 degrees F?
 - New cough or sore throat?
 - New shortness of breath or trouble breathing?
 - New chills/shaking?
 - New muscle aches?
 - Headache (not attributed to a chronic condition i.e. migraine)?
 - New loss of smell or taste, or a change in taste?
- For more information, visit: <https://www.dph.illinois.gov/covid19/community-guidance/workplace-health-and-safety-guidance>

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 p.m. by Trustee Bolds.

Members present: Trustee Bolds, Trustee Almiron, Trustee Olsen, Trustee Stolt, Trustee Mull

Members absent: None

Also present: Robin Jones, Attorney for District
Clark Wood, Clarke Environmental Mosquito Management, Inc.

2. PUBLIC COMMENTS

Trustee Bolds is scheduled to be absent from the February meeting, and Trustee Mull is set to substitute as meeting facilitator.

3. APPROVAL OF THE MINUTES OF PRIOR MEETING

Minutes from the December 8, 2020, meeting were reviewed. Trustee Almiron moved the minutes from the meeting of December 8, 2020, be approved. Trustee Olsen seconded the motion. There was no discussion.

Voice vote: Motion carried.

4. APPROVAL OF BILLS

The following outstanding bills were submitted for payment:

Robin N. Jones, Esq.	\$1,469.90
Chris Cozart, accounting services	\$125.65
<u>Tom Stolt, postage reimbursement</u>	<u>\$15.75</u>
Total	\$1,611.30

Trustee Stolt moved to approve the payment of the aforementioned bills. Trustee Olsen seconded the motion.

Discussion: Certified Mail was used to verify delivery to IRS of a form requiring a signature of the District Treasurer. Funds were transferred today from the money market account to the checking account to cover these bills.

Roll call vote:

Ayes: Trustee Bolds, Trustee Almiron, Trustee Olsen, Trustee Stolt, Trustee Mull

Nays: None

Absent: None

Motion carried.

5. TREASURER/SECRETARY REPORT

The current balances as of December 31, 2020, are as follows:

Providence Bank Checking Account:	\$1,509.62
Providence Bank Money Market:	\$217,608.36
<u>Wheaton Bank & Trust Money Market:</u>	<u>\$152,990.89</u>
Total	\$372,108.87

Note: Through 2020, the District received \$468,899.51 from real estate taxes, which is within estimates.

Trustee Almiron moved to approve the Treasurer’s Report. Trustee Mull seconded the motion.

Voice vote: Motion carried.

6. ATTORNEY’S REPORT

Ethics training will be planned for the March agenda.

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

- Approval of Resolution 21 R 1 - A RESOLUTION AUTHORIZING THE PRESIDENT AND TREASURER OF THE WHEATON MOSQUITO ABATEMENT DISTRICT TO EXECUTE A CERTAIN SECOND AMENDMENT TO AGREEMENT - CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT, INC. – 2021 MOSQUITO CONTROL SERVICES

Note: This amends an existing contract with a qualified contractor who has been providing satisfactory services to the District. A Decision Memo documenting procurement ordinance conformance has been prepared and is on file with the contract.

Trustee Mull moved to approve the resolution. Trustee Stolt seconded the motion.

Discussion: None

Roll call vote:

Ayes: Trustee Bolds, Trustee Almiron, Trustee Olsen, Trustee Stolt, Trustee Mull

Nays:

Absent: None

Motion carried.

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- Approval of REQUEST FOR PROPOSAL – DISTRICT MAILER

Note: The Attorney for the District has drawn up an RFP and Trustee Olsen agreed to serve as the contact for vendor questions and District responses. A contract is anticipated to be awarded in May.

Trustee Almiron moved to approve this process to open the District’s Requests for Proposals for this printing project. Trustee Stolt seconded the motion.

Discussion: None

Roll call vote:

Ayes: Trustee Bolds, Trustee Almiron, Trustee Olsen, Trustee Stolt, Trustee Mull

Nays:

Absent: None

Motion carried.

9. CONTRACTOR'S REPORT

A status report was provided by Clarke Environmental Mosquito Management, Inc., including:

- The Illinois Department of Public Health report has been filed.
- Clarke Environmental Mosquito Management is working with the Forest Preserve District of DuPage County for an annual permit to collect insect specimens at Lincoln Marsh.
- Clarke Environmental Mosquito Management has been working with the District for 50 years.

10. ADJOURNMENT

Trustee Stolt moved to adjourn the meeting. Trustee Almiron seconded the motion.

Voice vote: Motion carried.

The meeting was adjourned at 7:17 p.m.

The next meeting will be held on February 9, 2021, at 7:00 p.m., at Wheaton City Hall.

Respectfully submitted,

Harvey Mull