

WHEATON MOSQUITO ABATEMENT DISTRICT
REGULAR MEETING OF NOVEMBER 5, 2019
MINUTES

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 p.m. by Trustee Bolds.

Members present: Trustee Bolds, Trustee Almiron, Trustee Stolt, Trustee Mull

Members absent: None

Also present: Robin Jones, Attorney for District

Clark Wood and George Balis, Clarke Environmental Mosquito
Management, Inc.

2. PUBLIC COMMENTS

None.

Trustee Bolds suggested the order of the agenda be changed to move the Contractor's Report to this time in the agenda, so that Clark Wood could leave the meeting early for business-related travel. There was no objection to the change in order of the agenda.

3. CONTRACTOR'S REPORT

A program update was provided by Clark Wood from Clarke. The company completed their post-season map analysis and database updates. A contract proposal based on their findings will be brought to the board at the December board meeting, with consideration for years 2020 thru 2023. The first invoice is scheduled for the end of January and will be marked for payment in April to align with the fiscal year. There were 43 new sites mapped. There are now 522 total sites mapped for complete inspections. The PTELL price index increase is 1.9%, based on Illinois Department of Revenue data. Based on a core of \$375,346, the projected amount is \$384,951.15 for 2020. This includes the increase of the number of sites, an adjusted number of catch basins the number of miles travelled. The net effect of the 1.9% increase and the growth is about 2.6%. An Annual Report, Lincoln Marsh report and State of Illinois report will be prepared for the December meeting.

4. APPROVAL OF THE MINUTES OF PRIOR MEETING

Minutes from the October 1, 2019, meeting were reviewed. Trustee Stolt moved the minutes from the meeting of October 1, 2019, be approved. Trustee Almiron seconded the motion. There was no discussion.

Voice vote: Motion carried.

5. APPROVAL OF BILLS

The following outstanding bills were submitted for payment:

Robin N. Jones, Esq.	\$860.00
Chris Cozart, accounting services	\$126.90
<u>Chris Cozart, accounting services</u>	<u>\$125.00</u>
Total	\$1,111.60

Trustee Stolt moved to approve the payment of the aforementioned bills. Trustee Mull seconded the motion.

Roll call vote:

Ayes: Trustee Bolds, Trustee Almiron, Trustee Stolt, Trustee Mull

Nays: None

Absent: None

Motion carried.

6. TREASURER'S REPORT

The check sent last month to University of Illinois for research services has not yet been cashed.

Our process to keep hard copy records of all invoices for auditing purposes was verified.

The current balances as of November 5, 2019, are as follows:

Providence Bank Checking Account:	\$1,042.45
Providence Bank Money Market:	\$182,849.48
Wheaton Bank & Trust Money Market:	<u>\$153,075.72</u>
	\$336,967.65

Trustee Stolt moved to approve the Treasurer's Report. Trustee Mull seconded the motion.

Voice vote: Motion carried.

7. ATTORNEY'S REPORT

The agenda for the next meeting should include the:

- Tax levy ordinance
- Election of officers
- Service provider contractor discussion

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

Discussion regarding 2019 tax levy. At the October meeting there was discussion of past revenue trends and forecasted revenue trends for FY2020 that recommended a tax levy of \$465,000. Based on that figure, the Attorney for District will prepare an ordinance update for consideration and vote the December meeting.

Approval of additional signatory on checking account. Trustee Kathryn Doerries was a signer on the account until her resignation.

A motion was made by Trustee Bolds that Trustee Harvey Mull and Trustee Tom Stolt be added to the Providence Bank account as check signers.

Trustee Almiron moved to approve the motion. Trustee Bolds seconded the motion. There was no discussion.

Voice vote: Motion carried.

10. ADJOURNMENT

Trustee Stolt moved to adjourn the meeting. Trustee Mull seconded the motion.

Voice vote: Motion carried.

The meeting was adjourned at 7:55 p.m.

The next meeting will be held on December 3, 2019, at 7:00 p.m., at Wheaton City Hall.

Respectfully submitted,
Harvey Mull