

NAPERVILLE FIRE PROTECTION DISTRICT
MINUTES OF TRUSTEES MEETING ON JUNE 18, 2020

I. Call to Order: Ken Hagenbaumer, President, called the meeting to order at 3:05 p.m., at Fire Station No. 7, 1380 Aurora Avenue, Naperville, Illinois.

A. Roll Call: The following persons were present: Stephen A. Grobl, NFPD Secretary; Roger Wood, NFPD Treasurer; Deputy Chief Amy Scheller, NFD; Vincent Rosanova, NFPD Attorney; Caitlin Paloian, NFPD Attorney; Maxwell Rubin, Intern; Chief Mark Puknaitis, NFD; and Ken Hagenbaumer, NFPD President.

B. Approve Minutes from the December 3, 2019 regular meeting of the Naperville Fire Protection District. The Trustees unanimously approved the meeting minutes from the December 3, 2019 meeting (3-0).

II. Matters from the Public: No public comments at this meeting.

III. President's Report: President Hagenbaumer thanked everyone for attending the meeting and has nothing additional to report.

IV. Secretary's Report:

1. Secretary Stephen Grobl reported three new annexations for the following properties:
 - a. 830 E. Hillside Road, Naperville, IL (PIN 08-19-217-012)
 - b. 850 E. Hillside Road, Naperville, IL (PIN 08-19-217-013)
 - c. Approximately 12.4 Acres abutting and located to the northeast of the existing Springbrook Water Reclamation Center, Naperville, IL (PIN 07-01-12-300-007)
2. Secretary Grobl provided a summary of his attendance at the Foreign Fire Board Meeting on December 6, 2019 and how appreciative the Foreign Fire Board was to receive the NFPD's contribution. President Hagenbaumer requested the minutes from the Foreign Fire Board Meetings and Deputy Chief Scheller agreed to provide said minutes going forward.

V. Auditor's Report: No report was given.

VI. Treasurer's Report: Treasurer Wood provided an overview of the NFPD financials from December 2019 through May 2020. The checking account balance for May was \$204,631.12 and the money market balance for May was \$265,474.39. The total balance for all accounts as of May 31, 2020 was \$470,105.51. A motion to approve the financial report from December 1, 2019 through May 31, 2020 was made by Secretary Grobl and seconded by President Hagenbaumer. A roll call vote was taken as follows:

- a. Treasurer Wood: Aye.
- b. Secretary Grobl: Aye.
- c. President Hagenbaumer: Aye.

The Trustees unanimously approved Treasurer Wood's financial report through May 31, 2020 (3-0).

VII. Call Report:

- A. Deputy Chief Scheller distributed a call report from March 1, 2020 through May 31, 2020, and there was a total of 109 calls. The most notable call took place on March 4, 2020 at 6S361 Old Eola Road, Aurora, IL 60502 and was a building fire. The majority of the remaining calls were EMS. Deputy Chief Scheller and Chief Puknaitis indicated there has been a decline in calls since the start of the COVID-19 Pandemic. Chief Puknaitis provided an overview of the number of COVID-19 cases in Naperville and how the NFD has handled its response procedures.

VIII. New Business:

- A. Approve Engagement of Leslie Cesario, Ltd. to conduct NFPD Audit for Fiscal Year Ending 4/30/20: The Trustee's reviewed the terms of engagement set forth by Leslie Cesario, Ltd., which includes a down payment of \$8,500 and a total payment not to exceed \$13,500 for such audit services. The Trustees unanimously approved the Engagement and its associated fees (3-0).

IX. Old Business:

- A. Annual update to Naperville Service Area Map: Attorney Rosanova indicated that the territory map has been updated to include the most recent annexations and is current.
- B. Review of annexation notices: Attorney Rosanova provided an overview of the most recent annexations to the City.
- C. Pending 2008 Tax Objections: Attorney Rosanova stated there is nothing to report on the status of the Tax Objection; he stated that he will keep following up with the County.
- D. Equity Insurance Bond Update: Attorney Rosanova reviewed the bonds and indicated all bonds are up to date and paid.

X. Next Meeting: Next meeting will be held on September 3, 2020 at 4:00p.m.

XI. Adjournment: The meeting was adjourned at 3:56 p.m.