

NAPERVILLE FIRE PROTECTION DISTRICT
MINUTES OF TRUSTEES MEETING ON SEPTEMBER 5, 2018

- I. Call to Order:** Ken Hagenbaumer, President, called the meeting to order at 4:03 p.m., at Fire Station No. 7, 1380 Aurora Avenue, Naperville, Illinois.
- A. Roll Call: The following persons were present: Ken Hagenbaumer, NFPD President, Stephen A. Grobl, Secretary, Roger Wood, Treasurer, Chief Mark Puknaitis, NFD, Deputy Chief Andy Dina, NFD, Leslie A. Cesario, CPA and Vincent M. Rosanova, NFPD Attorney. Shaiska Malca, paralegal, arrived at 4:08 p.m.
- B. Review and Approval of Minutes from the June 6, 2018, Meeting of the Naperville Fire Protection District: The Trustees unanimously approved the meeting minutes from the June 6, 2018 meeting, (3-0).
- II. Matters from the Public:** No public comments at this meeting.
- III. President's Report:** President Hagenbaumer thanked everyone for attending and appreciates all the work the Naperville Fire Department does for the District.
- IV. Secretary's Report:**
- A. Secretary Stephen A. Grobl informed the Trustees that a notice of annexation was received concerning a property consisting of 1.6 acres, located on the east side of Route 59, south of 79th Street in Naperville, Illinois.
- V. Auditor's Report:**
- A. Leslie A. Cesario Ltd. distributed the audit report for fiscal year ending April 30, 2018 among the Trustees and provided an overview of the audit. Cesario reported that her audit is consistent with the Amendment to the Governmental Account Audit Act passed on August 2018. Cesario stated that the Districts total net position is \$349,023. Cesario confirmed that she will be submitting the audit to the Illinois Comptroller's Office on the upcoming days.
- VI. Treasurer's Report:** Treasurer Wood distributed the financial summary among the Trustees and provided an overview of the activities during the months of June, July and August. The total balance for all accounts as of August 2018 was \$587,996.39. The Trustees unanimously approved Wood's Financial Report through August 2018 (3-0).
- VII. Naperville Fire Department Call Report:**
- A. Call Report: Deputy Chief Dina distributed a call report from June 6, 2018 through September 5, 2018. There were a total of 110 calls, 65 E.M.S. and 45 Non-E.M.S. Deputy Chief Dina introduced Bureau Chief E.M.S James Kubinski who did a presentation for the new AutoPulse Resuscitation Devise.

Chief Kubinski gave a demonstration of the device and explained its benefits. He explained that the AutoPulse device is automated, portable and battery powered. Using the AutoPulse device, rescuers can provide high quality of CPR down steep stairwells or while moving a patient one place to another without interruptions in compressions, especially in trauma situations, which improves the chances of saving lives. Chief Kubinski informed the Trustees that the Fire Department's goal is to acquire 10 units and put one in each ambulance. So far, the Fire Department is acquiring 9 units and would like the support of the NFPD in order to acquire the last unit. Chief Kubinski informed that this device has an approximate cost of \$14,220.00. The Trustees agreed that this device will be beneficial for the community and will consider this item for discussion on the next agenda.

VIII. New Business:

- A. Trustee Appointment and the Appointment of Officer Positions:
The Trustees conducted a motion to propose Ken Hagenbaumer for President, Stephen A. Grobl for Secretary and Roger Wood for Treasurer. The Trustees unanimously approved the motion (3-0).
- B. Levy & Budget Discussion for 2018: Attorney Rosanova provided an overview of the final calculations of tax rates, extensions and the Consumer Price Index. Rosanova stated that Budget Ordinances will be reviewed at the November meeting and the Levy will be submitted in December.
- C. Review and Approval of Statement of Cash Receipts and Disbursements For Fiscal Year Ending April 30, 2018. The Trustees reviewed the Statement of Cash Receipts and Disbursements for Fiscal year ending April 30, 2018 and conducted a motion to approve the Statement. The Trustees unanimously approved the motion (3-0). Attorney Rosanova informed the Trustees that he will be mailing out the signed copy to Will County and DuPage County Clerks and Treasurers.

IX. Old Business:

- A. Summary of August City of Naperville "True Up" meeting: Attorney Rosanova provided an overview of the "True Up" calculation meeting, stating that the City of Naperville is in agreement with the calculations. Trustees reviewed and approved the "True Up" Calculation.
- B. Discuss 2008 Tax Objection Lawsuit & Response Letter: Attorney Rosanova provided the 2008 Tax Objection Lawsuit & Response Letter overview and stated that the 2005 Tax Objection was dismissed, and he is optimistic for this 2008 Tax Objection to be dismissed as well.
- C. Freedom of Information Act and Open Meeting Act Designees: Attorney Rosanova provided an overview of the Freedom of Information Act and Open Meeting Act Designees and informed the Trustees, that as the FOIA Officer, he has been responding to FOIA requests solicited by the public.

- D. **Trustee's Limited Liability Insurance:** Secretary Grobl distributed a proposal from Burns & Wilcox among the Trustees and provided its overview. President Hagenbaumer and Treasurer Wood appreciated the initiative of Secretary Grobl on researching for the best and most appropriate option to insure the NFPD officers, and finding an affordable option for the tax payers. President Hagenbaumer conducted a motion to obtain the Officers and Directors Liability Insurance. The Trustees unanimously approved the motion (3-0).
- E. **Checking and Money Market Account Updates:** Treasurer Wood informed that U.S. Bank, agreed to increase the current Money Market Account interest from 0.1 percent to 1 1/2 percent. Treasurer Wood indicated that even though the increment is slightly lower than what Naperville Bank and Trust was proposing, the increment is still significant. He stated that U.S. Bank is convenient and accessible. The Trustees agreed to keep all accounts with U.S. Bank. Treasurer Wood will contact the bank to confirm when the increment will take effect.

X. Scheduling/Next Meeting:

The Trustees agreed to change the next regular meeting of the Naperville Fire Protection District to Tuesday, October 30, 2018, at 4:00 p.m., at Fire Station No. 7, 1380 Aurora Avenue, Naperville, Illinois. The Trustees also agreed to change the subsequent meeting date to Monday, December 3, 2018.

XI. Adjournment: The meeting was adjourned at 5:50 p.m.