

NAPERVILLE FIRE PROTECTION DISTRICT
MINUTES OF TRUSTEES MEETING ON NOVEMBER 10, 2012

- I. Call to Order:** Ken Hagenbaumer, President, called the meeting to order at 8:00 a.m., at the offices of Rosanova and Whitaker, Ltd., 23 W. Jefferson Avenue, Suite 200, Naperville, IL 60540.
- A. Roll Call: The following persons were present: Ken Hagenbaumer, President, Stephen A. Grobl, Secretary, Richard Oloffson, Treasurer, Vincent M. Rosanova, NFPD Attorney, NFD Chief Mark Puknaitis and NFD Deputy Chief Rick Sander.
- B. Review and Approval of Minutes for the October 20, 2012 Special Meeting of the Naperville Fire Protection District: The Trustees unanimously approved the meeting minutes from the October 20, 2012 Special Meeting.
- II. Matters from the Public:** No public comments at this meeting.
- III. President's Report:** President Hagenbaumer expressed concern regarding City proposed changes to the contract amendment, He thanked all the Trustees and the City for their attendance, and stated they were here to review and approve the budget.
- IV. Secretary's Report:** None.
- V. Treasurer's Report:**
- A. To Date Financials: The Financials were distributed and it was noted that all invoices are paid to date. The Trustees were informed that the NFPD received a \$11,443.54 distribution from DuPage County, and a \$1,031.36 distribution from Will County. It was also noted that the NFPD received a check from the Illinois Municipal League which will be distributed to the Naperville Foreign Fire Board at their next meeting. The Naperville Foreign Fire Board meets on the first Thursday of each month, and Treasurer Oloffson Secretary Grobl may be attending the December 6, 2012 meeting depending on their schedules. The Trustees approved the Treasurer's Report.
- VI. Naperville Fire Department – Call Report:** None.
- VII. Budget and Appropriations Ordinance:**
- A. Review of Budget and Appropriations Ordinance: The Trustees reviewed the budget and Treasurer Oloffson noted that the accounting fee was higher due to addressing county matters such as the Crowe-Horvath report.

- B. Motion to Approve Budget and Appropriations Ordinance: The Budget and Appropriations Ordinance was unanimously approved by the Trustees.
- C. Levy Discussion: To be approved at the December 15, 2012 meeting.

VIII. Old Business:

- A. Ethics Ordinance: Treasurer Oloffson inquired if training was necessary under the Ethics Ordinance. Attorney Rosanova was directed to contact DuPage County for information and report back regarding required ethics training. This item will be discussed at the meeting in December.
- B. Municipal Contract Amendments with Naperville, Aurora and Warrenville: Trustees discussed the Warrenville termination and agreed to issue payment of the amount owed based upon the amounts received in tax revenues upon Warrenville's confirmation that it is in agreement, which will be discussed at the December meeting. Treasurer Oloffson will verify whether any payments were made during any year the Warrenville contract was in effect, and if not, the letter will be sent as currently written.

Chief Puknaitis informed the Board that he met with Naperville City staff to discuss general concept of contract terms which would be acceptable to the City. Contract concepts were disbursed to Trustees. The City wants to make sure that they are reimbursed for services. Secretary Grobl would like clarification between actual costs and operating costs. He feels this needs to be defined. The City's proposal includes all tax revenue, including interest going to the City. The Trustees voiced reservations about making payments from the reserve funds. President Hagenbaumer expressed concerns about draining down all NFPD funds, and wondered if they weren't better off with the existing contracts. He feels the reserves are necessary to fund emergencies. Secretary Grobl stated that the contract looks like we are going back to the 105% each year, and wants to cancel additional payments and not run down reserve funds. President Hagenbaumer noted that the NFPD does not have oversight of City numbers, and can't be subject to invoices from City without verification. Chief Puknaitis informed the Trustees that the City is open to conducting a workshop to discuss outstanding contract terms. Treasurer Oloffson noted that there are special revenue sources, including ambulance fees to unincorporated areas. The Trustees will advise of schedule, and will set-up a City Workshop with the Fire Department, Legal Department, and Accounting to discuss the contract.

- C. Freedom of Information Act Training: Will be completed by 12/31/12.

IX. Confirm 2012 NFPD Meeting Schedule:

The previous scheduled meeting of:

- A. December 15, 2012 / Levy must be filed with County last Tuesday in December

is confirmed, and will take place at the law offices of Rosanova & Whitaker, Ltd., 23 West Jefferson, Suite 200, Naperville, Illinois.

- X. Next Meeting:** Next meeting will be December 15, 2012, at the law offices of Rosanova & Whitaker, Ltd., 23 West Jefferson, Suite 200, Naperville, Illinois.

- XI. Adjournment:** The meeting was adjourned at 10:25 a.m.