

WHEATON MOSQUITO ABATEMENT DISTRICT
REGULAR MEETING OF NOVEMBER 8, 2022
MINUTES

In light of the ongoing COVID-19 pandemic, persons attending the meeting are asked to consider the following recommended guidelines for attendance:

- While inside City Hall wear masks and maintain at least six feet of space between you and another person.
- Please stay at home if any of these conditions apply to you:
 - Do you have a fever over 100.0 degrees F?
 - New cough or sore throat?
 - New shortness of breath or trouble breathing?
 - New chills/shaking?
 - New muscle aches?
 - Headache (not attributed to a chronic condition i.e., migraine)?
 - New loss of smell or taste, or a change in taste?

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 p.m. by Trustee Bolds.

Members present: Trustee Bolds, Trustee Almiron, Trustee Rosenwinkel, Trustee Schuda,
Trustee Mull

Members absent: None

Also present: Phillip A. Luetkehans, Attorney for District
Clark Wood, Clarke Environmental Mosquito Management, Inc.

2. PUBLIC COMMENTS

None

3. APPROVAL OF THE MINUTES OF PRIOR MEETING

Minutes from the October 4, 2022, meeting were reviewed. Trustee Almiron moved the minutes from the meeting of October 4, 2022, be approved. Trustee Schuda seconded the motion. There was no discussion.

Voice vote: Motion carried.

4. APPROVAL OF BILLS

The following outstanding bills were submitted for payment:

Luetkehans, Brady, Garner & Armstrong, LLC, legal services	\$2,178.00
Chris Cozart, accounting services	\$392.75
Alan Bolds, reimbursement for IMVCA Annual Meeting, Northbrook	\$130.00
<u>Harvey Mull, reimbursement for IMVCA Annual Meeting, Northbrook</u>	<u>\$80.00</u>
Total	\$2,780.75

Notes:

- A typo regarding payee and check numbering was revised during the meeting.
- IMVCA Annual Meeting reimbursement amounts differ due to a fee discount.
- Chris Cozart had a recent meeting with Karrison, LLC.
- A payment to Illinois Counties Risk Management Trust/Alliant Insurance Services, Inc. has been directed, but is planned to be listed for approval at next month's meeting, subject to ratification at the December meeting.

Trustee Almiron moved to approve the payment of the aforementioned bills, as revised. Trustee Mull seconded the motion. There was no further discussion.

Roll call vote:

Ayes: Trustee Bolds, Trustee Almiron, Trustee Rosenwinkel, Trustee Schuda, Trustee Mull

Nays: None

Absent: None

Motion carried.

5. TREASURER/SECRETARY REPORT

The current balances as of October 30, 2022, are as follows:

Providence Bank Checking Account:	\$3,173.14
Providence Bank Money Market:	\$267,060.63
<u>Wheaton Bank & Trust Money Market:</u>	<u>\$153,042.74</u>
Total	\$423,276.51

Trustee Rosenwinkel moved to approve the Treasurer's Report. Trustee Almiron seconded the motion. There was no discussion.

Voice vote: Motion carried.

6. ATTORNEY'S REPORT

- The District's annual audit by Karrison, LLC should be ready for the next meeting and will be scheduled for call-in by the Auditor.
- A TIF #2 Incremental Tax Revenue District Notice was received, indicating no increase in the District's tax base.
- The legislature made recent changes to require a statement in the District's investment policy to address sustainability factors, and other factors. This is recommended for discussion in the District's December or January meetings, to revise the District's policy. The Attorney for the District plans to draft a proposal.

7. UNFINISHED BUSINESS

- a. Discussion and possible action related to allocation of investment funds in accordance with the District's Investment Policy.

The Treasurer for the District presented calculations based on a model of the District's accounts that suggests \$150,000 would provide conservative reserve funds to sustain District operations in the event of most unforeseen situations.

The District should continue a financial strategy of investing in two banks for insurance coverage.

The District's investment policy will be reviewed.

8. NEW BUSINESS

District officer elections are scheduled for the December meeting. Selection of meeting dates for the 2023 calendar year is also scheduled for the December meeting.

- a. Discussion of 2023 Board Meeting Calendar.
The best time is usually between the 5th and the 11th of each month to provide time for compiling banking data.

b. Discussion of 2023 Election of Officers.

Trustee Mull has applied to the DuPage County Board to continue service with the District; his term expires December 1, 2022. Trustee Bold's term expires December 1, 2023. Other Trustees' terms expire in 2024.

9. CONTRACTOR'S REPORT

A status report was provided by Clarke Environmental Mosquito Management, Inc., following a post season review and analysis:

- There is a 4% cap on the contract renewal price. Therefore, the cost increase for 2023 will be less than the Consumer Price Index increase (8.2%).
- Larval sites have changed, given a three-year history, yielding a credit of -\$2,318.40.
- In recent years, the core contract area included 283.7 acres. During that time, evidence-based control has focused on an average of 218.8 acres. Reducing the core acreage to 218.8 acres would reduce the core program price by -\$10,114.16.
- Modifying coverage of larval sites and the core contact area can help keep costs down during inflation, and result in a ~1% cost increase for 2023.
- Clarke plans to provide a revised contract at the December meeting.

8c. NEW BUSINESS

- c. Insurance renewal notice from Illinois Counties Risk Management Trust, and Alliant Insurance Services, Inc.

Discussed details in the 22-23 proposal having coverages the same as the previous policy. Cyber coverage is offered, but the District does not have a computer system to manage. A review by counsel of the District's coverage was reviewed a few years ago. Clarke's insurance names the appropriate agencies and city as insured.

Trustee Schuda moved that the District President sign an insurance renewal notice that is subject to ratification at the December meeting. Trustee Almiron seconded the motion. There was no further discussion.

Roll call vote:

Ayes: Trustee Bolds, Trustee Almiron, Trustee Rosenwinkel, Trustee Schuda, Trustee Mull

Nays: None

Absent: None

Motion carried.

10. ADJOURNMENT

Trustee Rosenwinkel moved to adjourn the meeting. Trustee Almiron seconded the motion. There was no discussion.

Voice vote: Motion carried.

The meeting was adjourned at 7:42 p.m.

The next meeting will be held on December 6, 2022, at 7:00 p.m., at Wheaton City Hall.

Respectfully submitted,

Harvey Mull