

DU PAGE COUNTY - SECTION 3 INITIATIVE OVERVIEW

Federal grant funds awarded by DuPage County to this project are subject to Section 3 compliance as provided in 24 CFR Part 75. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing federal, state, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons. All contractors providing labor on projects with over \$200,000 of either HUD 's Community Development Block Grant (CDBG) or HOME Investment Partnership financial assistance are subject to Section 3 and must complete the following documents (as applicable):

- 1. INITIATIVE OVERVIEW**
- 2. ACKNOWLEDGEMENT OF COMPLIANCE REQUIREMENTS**
- 3. SECTION 3 CERTIFICATIONS:**
 - A. Compliance Certification
 - B. Business Self-Certification
 - C. Laborer Self-Certification
- 4. OUTREACH:**
 - A. Employee Resource Guide
 - B. Employer Outreach Guide
 - C. Employee Jobsite Notification
 - D. Employer Project Notification
- 5. JOBSITE REPORT – LABOR HOURS**
- 6. DEFINITIONS AND FREQUENTLY ASKED QUESTIONS**
- 7. CDC SECTION 3 PROCEDURES**

DuPage County is responsible for executing Section 3 compliance and reporting the outcomes of these efforts. Specifically, under this regulation, DuPage County is responsible for:

1. Informing any subrecipients, developers, general contractors, contractors, and subcontractors of the requirements of Part 75;
2. Monitor the performance of projects and contractors for the requirements and objectives of Part 75;
3. Notify potential contractors and subcontractors of Section 3 covered opportunities open for bid; and
4. Collect and report documentation in respect to all efforts to achieve Section 3 participation.

Projects receiving HUD-funded assistance greater than \$200,000 are covered by Section 3. Contractors subject to Section 3 compliance, to the greatest extent feasible, are responsible for:

1. Contracting or hiring locally
2. Contracting at least 25% of the project labor hours with Section 3 business concerns and/or workers
3. Hiring new employees who qualify as a Section 3 worker or Section 3 targeted worker
4. Refraining from entering into contracts with businesses in violation of Section 3
5. Documenting all efforts, actions taken, results, and/or impediments to achieving Section 3 obligations for submission to the DuPage Community Development Commission

Noncompliance, involving the disregard of actions to be taken and/or documentation of those efforts, whether successful or not, may result in delayed or non-payment of Federal grant awards.

For more information about Section 3 and to access DuPage County's Section 3 certification forms, visit: https://www.dupagecounty.gov/government/departments/community_services/municipalities_and_non-profits/community_development_commission/section_3.php.