



DUMFRIES, VIRGINIA
 Virginia's Oldest Continuously Chartered Town
 CHARTERED 1749 INCORPORATED 1961

John Wilmer Porter Municipal Building
 17739 Main Street, Suite 200
 Dumfries, Virginia 22026
 Tel: 703-221-3400/ Fax: 703-221-3544
 www.dumfriesva.gov

date stamp

paid stamp

Taxes current Yes No

SITE PLAN APPLICATION

TYPE OF PERMIT REQUESTED: Site Street Other

SUBMITTALS: Sketch Site Plan Other

Project Name: _____

Address: _____ GPIN: _____

Zoning District: _____

Description of work to be completed: _____

SITE:

Lot Area: _____ square feet Disturbed Area: _____ square feet Street Frontage: _____ feet

Property in Flood Plain? Yes No If Yes, state lowest elevation: _____

Property in Resource Protection Area (RPA)? Yes No

| Bond Estimates: (Based on Prince William County Unit Prices) | | Date Posted |
|--|----------|-------------|
| Performance (public Improvements) | \$ _____ | _____ |
| Erosion & Sediment Control | \$ _____ | _____ |
| Total Bond Estimate | \$ _____ | _____ |

Estimated cost of project/work: \$ _____

*I hereby certify that I have the authority to make the foregoing application that the information given is correct, that I have read and I understand the applicable zoning ordinances for the zoning district, and that this project will comply with all applicable Codes and Ordinances of the Town of Dumfries and the State of Virginia. I further certify that I understand **this permit will be invalid if work does not begin within 6 months after issuance, or if the work is suspended for a period of 6 months after work has commenced.***

Applicant

Name

Signature

Please Print

Address

Phone

Email

Contractor(s) to perform work: (copies of state license and insurance required)

| | | |
|--------------------|---|---------------------------|
| Name _____ | Please Print | Phone _____ |
| Address _____ | | Email _____ |
| | | VA License # _____ |
| Est. of work _____ | Type _____ <small>(electrical, plumbing, mechanical)</small> | Expires _____ Class _____ |

| | | |
|--------------------|---|---------------------------|
| Name _____ | Please Print | Phone _____ |
| Address _____ | | Email _____ |
| | | VA License # _____ |
| Est. of work _____ | Type _____ <small>(electrical, plumbing, mechanical)</small> | Expires _____ Class _____ |

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FEES:

| | |
|---------------------------|-----------------------|
| Type of Permit/fee: _____ | Amount Owed: \$ _____ |
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- (1) Base Permit Fee \$ _____
- (2) Plan Review Fee \$ _____
- (3) TOTAL FEE (1 + 2) \$ _____
- (4) 2% STATE LEVY (2% OF #3) \$ _____
- (5) TOTAL FEE OWED TO TOWN (3+4) \$ _____

NOTICE

The Town of Dumfries does not discriminate-against religions or on the basis of sex, age, race, national origin, or a disability. If you believe that you have been discriminated against or that the Religious Land Use & Institutionalized Persons Act ("RLUIPA") has been violated, please ask for a complaint form.

Under the laws of the United States and the Commonwealth of Virginia, no government may discriminate against religions or on the basis of sex, age, race, national origin, or a disability - in its planning and land use processes.

Under RLUIPA, no government may apply its zoning or land use laws, or its policies and procedures in a manner that unjustifiably imposes a substantial burden on the religious exercise of a person, including a religious assembly or institution.

RLUIPA also provides that no government may apply its zoning or land use laws in a manner that treats a religious assembly or institution on less than equal terms that a non-religious institution or assembly.

Finally, RLUIPA provides that no government may impose or implement a land use regulation in a manner that discriminates against a religious assembly or institution.

The Town of Dumfries does not discriminate against religions in its planning and land use processes. If you believe that you have been discriminated against or that the Religious Land Use & Institutionalized Persons Act ("RLUIPA") has been violated, please ask for a complaint form.

PLANLAND USE APPLICATION REVIEW FEES

| | |
|---|------------------------|
| Non-Residential Site Plan, Multi-Family Site Plan, Subdivision creating more than 3 lots (base fee) and major revisions to an approved Site Plan. | \$1,000 |
| Residential Site Plan (1 and 2 Family), Minor Non-Residential Site Plans, | \$500 |
| Plat Review Minor Subdivision (creation of less than 3 lots), Easement, Consolidation, or Vacation of: | \$350 |
| Waiver Request | \$300 |
| Pre-Submission Meetings – per hour per discipline | \$100 |
| Subsequent Reviews and Minor Revisions to an approved Plan | \$100 per sheet |
| Review Fee per sheet for Major Site Plan and Subdivision Applications | \$100 per sheet |

Bond

| | |
|---|--------------|
| Bond Administration Fee (due at surety posting) | \$300 |
| Bond Release Fee (due prior to bond release) | \$200 |

LAND DISTURBANCE /STORM WATER MANAGEMENT PERMIT FEES

See Code of Virginia Administrative Code

| | |
|---|----------------|
| <u>Land Disturbing</u> | |
| Single family attached/detached, two-family & residential additions (in Chesapeake Bay) < 1 ac | \$209 |
| Single family attached/detached, two-family & residential additions (in Chesapeake Bay) =/> 2,500 sf but <1 ac. | \$290 |
| Non-residential, multi-family and industrial =/> 2,500 sf but <1 ac. | \$1,000 |
| Residential or commercial development within a common plan of development (3 or more structures) | \$290 |
| <u>VSMP Permit Coverage Fees</u> | |
| Small construction activity 1 ac but < 5 ac | \$2,700 |
| Large Construction Activity = or > 5 acres but < 10 acres | \$3,400 |
| Large Construction Activity = or > 10 acres but < 50 acres | \$4,500 |
| Large Construction Activity = or > 50 acres but < 100 acres | \$6,100 |