



DUMFRIES, VIRGINIA

John Wilmer Porter Municipal Building
17739 Main Street, Suite 200
Dumfries, Virginia 22026
703-221-3400

www.dumfriesva.gov

Taxes current Yes No

date stamp

paid stamp

2024 BUSINESS LICENSE RENEWAL APPLICATION

Business Name: _____

Owner's Name: _____

Business Location/Address: _____

Phone Number: _____

Name of Manager or _____

Other Local Representative for the Business

Mailing _____

Federal ID or SSN #: _____

Address: _____

VA Sales Tax Registration #: _____

Email: _____

Are you the Owner of the Property?

If not, please provide the Yes No

following:

Prop. Owner's Name: _____

Prop. Owner's Address: _____

Prop. Owner's Phone Number: _____

Prop. Owner's Email: _____

Date Began in Dumfries: _____

Business Description: _____

Company Website: _____

Provide business entity registration with Virginia State Corporation Commission.

ADDITIONAL INFORMATION REQUIRED FOR REPAIR, REMOVAL, CONSTRUCTION, OR IMPROVEMENT CONTRACTORS

To be issued a license for a contractor/home improvement business, you must provide the license number and a copy of a valid Virginia Class A, B, or C Contractor's License issued in your business name by the Board for Contractors.

Virginia Contractor's License Number: _____ Class 'A' Class 'B' Class 'C'

All contractors must also complete a *Contractor's Certificate of Workers' Compensation Insurance*. Code of Virginia 58.1-3714 prohibits a county or town from issuing or reissuing a business license to a contractor who has not obtained or is not maintaining workers' compensation coverage for his employees if such coverage is required.

I certify that I am in compliance with the provisions of the VA Workers Compensation Act & I will notify the Town of Dumfries if this coverage lapses during the period that this license is in effect. I hereby swear (or affirm) that the statements are true, full, and correct to the best of my knowledge.

Signature of Applicant _____ Print Name

Date

Complete the following only if applicant is a Virginia-based contractor with a principal office in a jurisdiction other than the Town of Dumfries: If not in the Town of Dumfries Virginia jurisdiction where is the principal office located: _____

Does the locality impose a local business license tax? Yes No

Type of Business License Applying For:	Tax Rate:
Personal or Business Services, Repair	\$50.00 or .18 per \$100, whichever is greater
Retail Sales	\$50.00 or .125 per \$100, whichever is greater
Financial, Real Estate, or Professional Services	\$50.00 or .29 per \$100, whichever is greater
Construction	\$50.00 or .092 per \$100, whichever is greater
Prime Government Contractor Receiving Identifiable Federal Appropriations for R&D as Defined in FAR 31.205-18(a)	\$100.00 or .03 per \$100, whichever is greater
Non-Profit / Tax Exempt	\$0
Other	

Existing Businesses: Previous Year's Gross Receipts: _____

Amount of License Tax for January 1 through December 31 is: \$_____

Return Application to: Town of Dumfries - 17739 Main Street, Suite 200 - Dumfries, VA 22026

I certify that the statements, figures, and amount stated as gross receipts from my business are true and correct and I have made no deductions except income on which I have paid business license tax to another city or county, for which I have proof of payment. I am familiar with the penalty provisions of the ordinance and grounds for license revocation, including making false or fraudulent statements in this application. I certify that the above business name is the same as reported on documents filed with State and Federal Governments. I understand my business income tax returns and other documents may be inspected to verify gross income or other business data.

Signature of Applicant

Print Name

Date

Contact name and phone number for use by Town Police in case of an emergency at your business location:

Name: _____

Phone Number:

To avoid late penalty, renew your business license by March 1, 2024.