



Building Permit Application			
Site address: _____			
Contractor name: _____		Contractor phone: _____	
Contractor email: _____		Contractor address: _____	
License #: _____	Class: A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>
Expiration Date: _____			
A copy of Your State Contractors License and Business license must be presented at the time of application			
Owner name: _____		Owner address: _____	
Owner email: _____		Owner phone: _____	
Current Use of Structure: _____		Proposed Use: _____	
Total Lot area: _____	Existing building sq. ft.: _____	Proposed Building Sq. ft: _____	Total Land Disturbance: _____
New Construction <input type="checkbox"/>	light remodel <input type="checkbox"/>	Heavy remodel <input type="checkbox"/>	Addition <input type="checkbox"/>
Demolition <input type="checkbox"/>	repair/replacement <input type="checkbox"/>	Deck <input type="checkbox"/>	tenant upfit <input type="checkbox"/>
Single Family <input type="checkbox"/>	Duplex <input type="checkbox"/>	multi-family <input type="checkbox"/>	non-residential <input type="checkbox"/>
commercial <input type="checkbox"/>	industrial <input type="checkbox"/>		
Cost of Construction: _____			
Describe type of Work: _____ _____ _____			
Primary contact name _____		Primary contact phone: _____	
FEES			
commercial building permit base fee	\$155.00	residential building permit base fee	\$94.00
construction per sq. footage fee		construction per sq. footage fee	
() additional fee		() additional fee	
() additional fee		() additional fee	
Other fee		Other fee	
Other fee		Other fee	
2% levy		2% levy	
Total		Total	
Applicant Signature: _____		Date: _____	
Mechanic's Lien Agent			
Name: _____ Address: _____			
Phone#: _____ Fax#: _____ Email: _____			

Building Permit Fees

There will be a minimum base fee of \$94.00 for all residential building permits

Residential Construction R1 – R2

(New, additions, garages, basements)	per gross sq. ft. of floor area	(min fee \$233.00)	\$0.125
footing & foundation only			\$94.00
Repairs and alterations			\$94.00
Finished basement	per gross square foot of floor area		\$0.25
Decks	Greater than 250 square feet		\$233.00
	Less than 250 square feet		\$94.00
Demolition			\$155.00

There will be a minimum base fee of \$155.00 for all non-residential building permits

Non-Residential Construction

(R-3 and above, Multi-family & Multi-story)	per gross square foot of floor area	(min fee \$313.00)	\$0.25
Repairs & Alterations	Applied to construction value		\$0.01
Footing & Foundation			\$0.125
Shell build out	Per gross sf of floor area		\$0.125
Shell build out w/ Footing/found			\$0.23
Framing & Rough-in			\$313.00
Joint Occupancy Evaluation			\$313.00
Tents	Greater than 900 sf		\$155.00

Signs

Outdoor			\$155.00
Indoor			\$155.00
Ea. Additional sign			\$42.00
Ground (monument) sign			\$155.00
Poles over 30 feet			\$155.00

Plan Review Filing Fees

residential		\$122.00
non-residential		\$35% of permit fees

For all other fees, please refer to the Town Fee Schedule found on the www.dumfriesva.gov
 Payments accepted : Cash, checks (Payable to Town of Dumfries), debit or credit cards

NOTICE

The Town of Dumfries does not discriminate-against religions or on the basis of sex, age, race, national origin, or a disability. If you believe that you have been discriminated against or that the Religious Land Use & Institutionalized Persons Act ("RLUIPA") has been violated, please ask for a complaintform.

Under the laws of the United States and the Commonwealth of Virginia, no government may discriminate against religions or on the basis of sex, age, race, national origin, or a disability - in its planning and land use processes.

Under RLUIPA, no government may apply its zoning or land use laws, or its policies and procedures in a manner that unjustifiably imposes a substantial burden on the religious exercise of a person, including a religious assembly or institution.

RLUIPA also provides that no government may apply its zoning or land use laws in a manner that treats a religious assembly or institution on less than equal terms that a non- religious institution or assembly.

Finally, RLUIPA provides that no government may impose or implement a land use regulation in a manner that discriminates against a religious assembly or institution.

The Town of Dumfries does not discriminate against religions in its planning and land use processes. If you believe that you have been discriminated against or that the Religious Land Use & Institutionalized Persons Act ("RLUIPA") has been violated, please ask for a complaint form.