

ARB Meeting Minutes

Date: February 8, 2022

Call to Order Time: Roll Call: The ARB meeting was called to order by Vice-Chairperson Larson at 6:02 PM

1. James Ksanznak- Present
2. William Larson- Present
3. Lawrence Nickerson- Present
4. Timothy Jabs- Absent
5. Tamika Martin- Present

Quorum: **YES** OR NO

Approval of Minutes from Previous Meeting: Board Member Nickerson motioned to approve minutes, seconded by Board Member Ksanznak.

Agenda adopted as is.

ITEM A:

1. Nick Cicero, Planner for the DPCD, presented a staff report regarding Certificate of Appropriateness Application, Badr Community Center (CA 2021-005).
2. Members provided comments. They noted that this seemed straight forward and asked questions regarding the location.
3. Board Member Ksanznak made a motion that the ARB provide approval of the Certificate of Appropriateness (CA 2021-005) to allow the installation of a Monument Sign to an existing building located in the Town of Dumfries Historic Overlay District. The motion was seconded by Board Member Martin. The motion carried 4-0.

ITEM B:

1. Mr. Cicero presented the approval of 2022 ARB Calendar dates.
2. Board Members requested changes to the November 8 date, as it falls on election day. It will be held on November 9th if any items are submitted.

ITEM C:

1. This item is held during the 1st meeting of July per ARB Bylaws.

Open Forum:

1. ARB Members asked that they meet only when needed or if an COA is on the agenda. ARB Bylaws are not consistent, would like them to updated at some point to reflect this.
2. Members asked that language be added to the Design Guidelines that government buildings are exempt from ARB review.

Adjournment: Board Member Ksanznak made a motion to adjourn, which was seconded by Board Member Martin. The motion carried 4 to 0. The ARB meeting adjourned at 6:22 PM