



BENNY L. JASSO, MAYOR

AARON SERA, ADMINISTRATOR

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P.O. BOX 706 · DEMING, NEW MEXICO 88031  
POPULATION 14,000

## **CITY COUNCIL MEETING AGENDA August 15, 2023 5:30 P.M.**

Please join the meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/CityofDeming> Or Using your Phone: [1 866 899 4679](tel:18668994679)  
Access Code: 595-334-189 Password: 595334189

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE/ATTENDANCE ROLL CALL**

1. Consent Agenda
  - A. Minutes
    - a. Regular City Council July 18, 2023
    - b. Special City Council July 26, 2023
    - c. Historical Landmark Commission July 11, 2023
    - d. Parks Commission July 12, 2023
    - e. Planning and Zoning Commission July 17, 2023
  - B. Resolutions:
    - a. To Consider the Approval of the ICIP for Deming Senior Citizens Center
    - b. To Approve an Agreement with NMDOT Aviation Division for Funding of DMN-23-01
  - C. Requests to Consider Records Destruction by Municipal Clerk; HR Director; and Municipal Court
2. Proclamation: Declaring the Month of September as Attendance Awareness Month
3. Mayoral Appointment of Assistant Finance Director
4. Procurement: RFP 24-01 Janitorial Services
5. Public Hearing: To Consider a Liquor License for Taramart Truck Stops, LLC
6. Public Hearing: To Consider an Ordinance for the Sale of City Property to Butterfield Trail Ranch, LLC
7. Quasi-Judicial Public Hearing: To Consider a Variance Amending Setbacks for Diamond Properties
8. Administrators Report
9. Closed Session: Pursuant to NMSA 10-15-1, H(7) To Discuss Threatened and/or Pending Litigation
10. Open Session: Motions, if any
11. Adjourn Meeting

*The next regular City Council Meeting is scheduled for September 19, 2023 at 5:30 p.m.*

# CITY COUNCIL MEETING MINUTES

August 15, 2023

Remote meeting in compliance with the  
New Mexico Open Meetings Act

## **Council Present:**

Benny L. Jasso, Mayor	Monica Topham, Mayor Pro Tem
Joe "Butter Milo, Councilor	Alex Valdespino, Councilor
Irmaisela A. Rodriguez, Councilor	

## **Council Present (Telephonically/Virtually):**

## **Council Absent:**

## **Staff Present:**

Aaron Sera, City Administrator	Laura Holguin, Finance Director/Treasurer
Jim Massengill, Public Works Director	Azucena Vargas, Community Services Director
Lane Camfield, Planner	Adrian Coloma, IT
Jeremy Gervais, Special Projects Coordinator	Jose Montoya, Police Captain
Amanda Sanders, Public Information Officer	Andrea Alonzo, HR Director

## **Staff Present (Telephonically/Virtually):**

**Recording Secretary:** Mary Jo Valdez, CMC, Municipal Clerk

Mayor Jasso called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

Mayor Jasso asked for a Roll Call, as follows, determining a quorum:

Councilor Rodriguez	Present
Councilor Valdespino	Present
Councilor Milo	Present
Mayor Pro Tem Topham	Present
Mayor Jasso	Present

Ms. Valdez verified a quorum.

## **1. Consent Agenda**

Mr. Sera stated he had nothing to discuss on the consent agenda. Mayor Jasso asked Council if they had any questions or if they were prepared to make a motion.

Councilor Valdespino motioned to approve the consent agenda, as submitted; Councilor Milo second the motion; motion carried by the following roll call vote:

### **ROLL CALL VOTE**

Mayor Pro Tem Topham	Aye
Councilor Valdespino	Aye
Councilor Milo	Aye
Councilor Rodriguez	Aye

RESOLUTION NO. 23-22

RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN  
(ICIP) FOR THE CITY OF DEMING, NEW MEXICO,  
DEMING SENIOR CENTER

WHEREAS, the municipality of Deming recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long-range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPALITY OF DEMING That:

1. The municipality has adopted the attached FY 2025-2029 Infrastructure Capital Improvements Plan for the Deming Senior Center, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for the New Mexico's infrastructure.

PASSED, APPROVED AND ADOPTED by the governing body at its meeting of August 15, 2023.

CITY OF DEMING, NEW MEXICO

  
Benny L. Jasso, Mayor

ATTEST:

  
Mary Jo Valdez, Municipal City Clerk

## Infrastructure Capital Improvement Plan FY 2025-2029

### Deming Senior Center Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2025	2026	2027	2028	2029	Total Project Cost	Amount Not Yet Funded	Phases?
35243	2024	001	Deming Senior Center TPO Roof	Facilities - Senior Facilities	0	325,500	0	0	0	0	325,500	325,500	No
35957	2024	002	Replace Air Conditioner Units	Facilities - Senior Facilities	0	57,579	0	0	0	0	57,579	57,579	Yes
40279	2024	003	Deming Senior Center Transit Bus	Vehicles - Senior Facility Vehicle	0	104,716	0	0	0	0	104,716	104,716	No
40283	2024	004	Deming Senior Center Replace Kitchen Equipment	Equipment - Senior Center Equipment	0	52,388	0	0	0	0	52,388	52,388	No
39011	2024	005	Home Delivered Meals Vehicle	Vehicles - Senior Facility Vehicle	0	0	52,750	0	0	0	52,750	52,750	No
38803	2025	001	Solar Energy Installation	Facilities - Senior Facilities	0	0	0	247,222	0	0	247,222	247,222	No
35246	2025	002	Senior Center Parking Metal Roof	Facilities - Senior Facilities	0	0	0	25,655	0	0	25,655	25,655	No
38806	2025	003	Install Energy Efficient Lighting	Facilities - Senior Facilities	0	0	17,106	0	0	0	17,106	17,106	No
41515	2025	004	Building of Storage Area	Facilities - Senior Facilities	0	0	0	0	0	0	0	0	No
39012	2026	001	Transport Vehicle	Vehicles - Senior Facility Vehicle	0	0	0	0	65,861	0	65,861	65,861	No
41514	2026	002	Deming Senior Center Recreation Area Renovation	Facilities - Senior Facilities	0	0	133,429	0	0	0	133,429	133,429	No
37674	2027	001	Deming Senior Center -Renovate Walk In Freezer	Facilities - Senior Facilities	0	0	13,067	0	0	0	13,067	13,067	No

<b>Number of projects:</b>	12	<b>Year 1:</b>	<b>Year 2:</b>	<b>Year 3:</b>	<b>Year 4:</b>	<b>Year 5:</b>	<b>Total Project Cost:</b>	<b>Total Not Yet Funded:</b>
<b>Funded to date:</b>	0	540,183	216,352	272,877	65,861	0	1,095,273	1,095,273
<b>Grand Totals</b>								

Sunday, August 6, 2023

Deming Senior Center/ICIP 19021

City Of Deming  
RESOLUTION NO. 23-23  
PARTICIPATION IN AIRFIELD MAINTINANCE GRANT  
ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION AVIATION  
DIVISION

WHEREAS, the City of Deming and the New Mexico Department of Transportation Aviation Division enter into a cooperative agreement.

WHEREAS, the total minimum cost of the project will be \$22,000 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation Aviation Division share shall be 90% or not exceed \$19,800.00
- and
- b. City of Deming's proportional matching share shall be 10% or not to exceed \$2,200.00

The City of Deming shall pay all costs, which exceed the total amount of \$22,000.00

NOW therefore, be it resolved in official session that City of Deming determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates two years from the effective date and the City of Deming incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW, therefore, be it resolved by the City of Deming to enter into Aviation Agreement ID: DMN-23-01 with the New Mexico Department of Transportation Aviation Division "The Purpose of this agreement is to provide funding, authorized in Section 64-1-13, NMSA 1978, to the Sponsor to assist in financing an aviation project: Airfield Maintenance and Consumables."

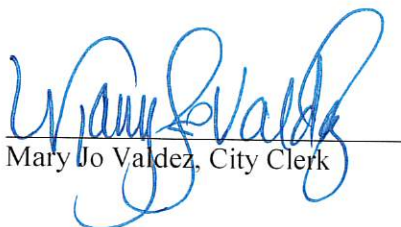
PASSED, ADOPTED, AND APPROVED this 15<sup>th</sup> day of August 2023.



ATTEST:

CITY OF DEMING, NEW MEXICO

  
Benny L. Jasso, Mayor

  
Mary Jo Valdez, City Clerk

**2. Proclamation: Declaring the Month of September as Attendance Awareness Month**

Mayor Jasso read the proclamation for the record. (Attached for reference)

Councilor Milo motioned to approve the proclamation, as submitted; motion second by Mayor Pro Tem Topham; motion carried by following roll call vote:

**ROLL CALL VOTE**

Councilor Valdespino	Aye
Councilor Milo	Aye
Mayor Pro Tem Topham	Aye
Councilor Rodriguez	Aye

Mayor Jasso thanked Deming Public Schools for all they do for the community's children.

**3. Mayoral Appointment of Assistant Finance Director**

Mr. Sera explained that Ms. Salas works in finance for another government entity, adding that this position has been unsuccessful in filling for some time. Mr. Sera stated that Ms. Salas has 13-14 years of experience and is currently a Finance Director which will be helpful for her to take on tasks fairly fast and relieve pressure off of the current Finance Director.

Mayor Jasso asked for City Council's consideration to approve the appointment of Martha Salas as the Assistant Finance Director and to have the authority to negotiate and execute the employment contract. Councilor Valdespino asked Ms. Holguin, Finance Director, if she agreed with the appointment. Ms. Holguin confirmed that she was.

Councilor Valdespino motioned to approve the Mayor's appointment, as submitted; motion second by Mayor Pro Tem Topham; motion carried by following roll call vote:

**ROLL CALL VOTE**

Councilor Milo	Aye
Councilor Valdespino	Aye
Councilor Rodriguez	Aye
Mayor Pro Tem Topham	Aye

# ***Proclamation***

## ***Declaring the Month of September as Attendance Awareness Month***

**WHEREAS** families and parents are their child's first teacher and lay the foundation for the importance of school attendance,

**WHEREAS** promoting attendance requires noticing - as soon as possible - when students start to miss too much school, engage students and families, and identify needed support(s) and early intervention resources,

**WHEREAS** showing up for school is an opportunity for students to build routines that creates a sense of safety and belonging, increases engagement and develops trusting relationships with peers, teachers and school staff that increase engagement and motivate them to participate in learning,

**WHEREAS** taking a positive problem-solving approach to reducing absenteeism requires expanding data to include reviewing chronic absence and attendance data availability of working contact information for families, connectivity (devices and internet) and positive relationships,

**WHEREAS** improving attendance and reducing absenteeism takes schools, families and community partners working together to identify and address factors contributing to students missing school, particularly a lack of digital access, mental and physical health services and access to basic economic supports including food and housing,

**WHEREAS** partnering with students and families to monitor attendance as well as understand and address barriers to attendance requires building and sustaining caring relationships and regular communications in the home language spoken by families,

**WHEREAS** ensuring an equal opportunity to learn requires using data to detect high levels of absenteeism and missed opportunities to learn by school, grade, and student population,

**NOW, THEREFORE BE IT RESOLVED** that the City of Deming stands with the nation and Deming Public Schools in recognizing the month of September as "Attendance Awareness Month." We hereby commit to focusing on reducing absenteeism and addressing the factors that cause students to miss school in order to ensure all children an equitable opportunity to learn, grow and thrive academically, emotionally and socially. We recognize that we must work together to engage students and families and send the message that learning can and must continue.

Specifically, we will:


1. Affirm the importance of the family's role in ensuring their child shows up for school every day.
2. Make clear that improving student attendance, including taking daily attendance in a consistent manner and monitoring absenteeism, continues to be a top priority.

3. Engage students, families, educators, and the broader community – including civic and elected leaders, local businesses, clergy members and nonprofit organizations – in working together to identify and remove barriers to getting to school and develop meaningful solution-focused systems to ensure all children and youth are engaged in a positive learning environment.

**IN TESTIMONY WHEREOF** the Mayor of the City of Deming has hereunto subscribed his name and have caused the Official Seal of the City of Deming to be hereunto affixed in on this 15th day of August 2023.



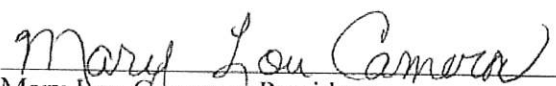
**CITY OF DEMING, NEW MEXICO**

  
Benny L. Jasso, Mayor

ATTESTO  
  
Mary Jo Valdez, Municipal City Clerk

**IN AGREEMENT WITH** the contents of this proclamation, Deming Public Schools hereby affixes their signature as a witness of the declaration of this proclamation.

**DEMING PUBLIC SCHOOL BOARD**

  
Mary Lou Cameron, President



**4. Procurement: RFP 24-01 Janitorial Services**

Ms. Vargas addressed Council explaining that staff received four (4) proposals on August 9<sup>th</sup> for the RFP and requested the award be approved for Lot #1 and #2 to M&J Cleaning and Lot #3 to Carolina's Cleaning Services and asked for the approval for staff to negotiate and execute any related contracts and documents; also approving a contingency in case the first and second-ranked firms withdraw.

Mayor Pro Tem Topham motioned to approve the award for RFP 24-01 with a friendly amendment to allow staff to negotiate and execute any related contracts and documents and to approve as a contingency, as submitted; motion second by Councilor Milo; motion carried by following roll call vote:

**ROLL CALL VOTE**

Councilor Rodriguez	Aye
Councilor Valdespino	Aye
Mayor Pro Tem Topham	Aye
Councilor Milo	Aye

**5. Public Hearing: To Consider a Liquor License for Taramart Truck Stops, LLC**

Mayor Jasso conducted a public hearing for the consideration of a liquor license applied for by Taramart Truck Stops, LLC.

Mr. Sera presented the item to Council stating that the applicant is seeking a Restaurant B liquor license and it's up to City Council to determine if they are in compliance with local regulations, which are met. Mr. Sera identified Mr. Joe Nestor Chavez, Representative for Taramart Truck Stops, LLC if Council had any questions.

Mayor Jasso asked Mr. Chavez if he would like to make a statement. Mr. Chavez stated that this type of license cannot be sold once obtained as with the regular liquor licenses.

Mayor Jasso opened the public hearing for public input. There was none.

Mayor Jasso closed public input and asked Council if they were prepared to make a motion.

Councilor Valdespino motioned to approve the liquor license, as submitted; Mayor Pro Tem Topham second the motion; motion carried by following roll call vote:

**ROLL CALL VOTE**

Councilor Milo	Aye
Councilor Rodriguez	Aye
Mayor Pro Tem Topham	Aye
Councilor Valdespino	Aye

**6. Public Hearing: To Consider an Ordinance for the Sale of City Property to Butterfield Trail Ranch, LLC**

Mayor Jasso conducted a public hearing to consider an ordinance approving the sale of City property to Butterfield Trail Ranch, LLC.

Mr. Sera explained that the sale is for a parcel as described in the exhibit, which is not being utilized. Mayor Jasso asked if Council had any questions. Mayor Pro Tem Topham asked if it was the land only or water rights. Mr. Sera confirmed that it's the parcel of land only and it is land locked.

Mayor Jasso opened the public hearing for public input. There was none.

Mayor Jasso closed public input and asked Council if they were prepared to make a motion.

Councilor Milo motioned to approve the ordinance, as submitted; motion second by Councilor Valdespino; motion carried by the following roll call vote:

**ROLL CALL VOTE**

Mayor Pro Tem Topham	Aye
Councilor Rodriguez	Aye
Councilor Valdespino	Aye
Councilor Milo	Aye

**Mayor Jasso asked that all parties interested in providing testimony for the case listed in item 7 sign-in and be sworn-in by raising their right hand and stating "I do so affirm" once he read the oath. All parties swore-in.**

**7. Quasi-Judicial Public Hearing: To Consider a Variance Amending Setbacks for Diamond Properties**

Mayor Jasso conducted a public hearing to consider a variance amending setbacks for Diamond Properties.

Mayor Jasso asked if Council had any conflicts of interest; there were none.

Mayor Jasso asked if all hearing notices were posted properly. Ms. Valdez confirmed.

Mr. Camfield presented the case to Council stating that the applicant, Mr. Jimmy Galindo, is requesting the approval to amend the required setback for the property located on the southeast corner of S. Diamond Ave and E. Florida St. The Current Zoning "B" Multi-Family. Mr. Camfield stated that as per City Municipal Code 12-4F-6 There shall be a front yard having a depth (setback) of not less than twenty-five feet (25).

Mr. Galindo is requesting an amendment for front yard setback to be 15', from the property line, due to cost of goods & construction jeopardizing completion of the project.

Mr. Camfield elaborated, explaining to Council that the building construction portion would be moved up 10' creating a ponding area in the back; further informing Council that it would cost an additional \$100,000 as it currently is, according to Mr. Galindo and stated that Mr. Galindo was present to answer any questions.

Mayor Jasso asked if staff or Council had any questions of staff.

Councilor Milo asked if it was the property that was cleared.

**CITY OF DEMING, NEW MEXICO**  
**ORDINANCE NO. 1322**

**AN ORDINANCE APPROVING THE SALE OF REAL ESTATE OWNED BY THE  
CITY OF DEMING, NEW MEXICO TO BUTTERFIELD TRAIL RANCH, LLC.**

WHEREAS, the City of Deming is proposing the sale of real estate, as described in Exhibit A, to Butterfield Trail Ranch, LLC., whose address is PO Box 349, Deming, New Mexico 88031.

WHEREAS, Butterfield Trail Ranch, LLC. has expressed interest in utilizing the lands described herein for grazing.

WHEREAS, the City of Deming pursuant to section 3-54-1 and 3-17-3 NMSA 1978 Comp. has published a Notice of Proposed Ordinance Approving the Sale of Real Estate owned by the City of Deming.

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEMING, NEW MEXICO:

1. The City of Deming, New Mexico shall sell to Butterfield Trail Ranch, LLC., certain real estate in Luna County, New Mexico described in Exhibit A, attached hereto by reference.
2. The purchaser has proposed to pay a total price of \$55,000.00 for approximately 322.50 non-water righted acres, referred to the legal description listed in (Exhibit A).
3. The appraised market value of the parcel is \$55,000.00.
4. The City of Deming's purpose in entering into this land sale with Butterfield Trail Ranch, LLC is to stimulate economic activity, facilitate investment in our community, enhance the local government tax base, and add employment to our area.
5. The Mayor or City Administrator shall have the authority to sign all documents regarding this transaction.
6. The approval of this sale may be subject to a referendum pursuant to Section 3-54-1D, NMSA 1978. This ordinance shall become effective forty-five days after its adoption unless a referendum election is held pursuant to Section 3-54-1(H) NMSA 1978 Comp.

PASSED, ADOPTED AND APPROVED by the City Council, City of Deming, New Mexico, this 15<sup>th</sup> day of August 2023.



CITY OF DEMING, NEW MEXICO

By

  
Benny L. Jasso, Mayor

ATTEST:

  
Mary Jo Valdez, Municipal City Clerk

**ORDINANCE NO. 1322**  
**(EXHIBIT A)**

- (a) The following described real property situated in Luna County, New Mexico, together with all buildings and improvements thereon, together with all rights, privileges, and appurtenances thereto, save and except for any water rights except as otherwise described herein, and subject to current taxes, assessments, reservations, and easements as may appear of record:

THE NORTH HALF (N½) OF SECTION THIRTY-FIVE (35), TOWNSHIP TWENTY-THREE (23) SOUTH, RANGE FIVE (5) WEST OF THE N.M.P.M. IN LUNA COUNTY, NEW MEXICO. THIS TRACT CONTAINS 322.497 ACRES MORE OR LESS AND IS SUBJECT TO REVERVATIONS, RESTRICTIONS AND EASEMENTS OF RECORD.

together with all improvements thereon, reserved except as otherwise provided herein (hereafter collectively referred to as the "Real Property"), with warranty covenants.

Mayor Jasso asked if the applicant would like to speak.

Mr. Galindo addressed Council stating that it is the property that is cleared all the way to the south to Holly.

Councilor Milo asked what the normal setback is. Mr. Galindo specified it is 25 feet. Mr. Galindo explained that he wants to shorten the setback to move the buildings closer to Diamond Street to avoid about \$100,000 worth of costs for cement and labor.

Mayor Pro Tem Topham asked if this was for the 4-plexes; to which Mr. Galindo confirmed. Mayor Pro Tem Topham asked if each one would have driveways. Mr. Galindo stated there would be 18 driveways for 9 buildings.

Mayor Jasso asked if there were any issues with the line of sight for traffic. Mr. Galindo stated that there was not.

Mayor Jasso asked if there were any affected parties that would like to speak; there were none.

Ms. Ortiz asked where the 18 driveways would be positioned. Mr. Galindo stated that they will be accessible on Diamond Street, along the front, they will have entrances on the property, on the east side of the alley all along the back and stated there would be a road all along the back. Mr. Galindo stated that he is considering this because it's been brought to his attention that there is a lot of traffic on Florida Street around schooltime; doing this would allow tenants easier access through Mulberry Street.

Ms. Ortiz stated that at the last Council meeting, it was going to be a dead end. Mr. Galindo stated that it was never marked as a dead end. Ms. Ortiz asked about utility lines.

Mayor Pro Tem Topham stated that she recalls at the onset of this project, she asked if they would be using the alley, and stated that Mr. Galindo informed Council there would be a fence all along the back. Mr. Galindo stated the fence would be on the back side and hasn't decided if there will be an entrance from the street entering the project. Mayor Pro Tem Topham asked if they could use the other street as access instead of Mulberry. Mr. Galindo stated there would be a building on that side. Mayor Pro Tem Topham stated if there would be an entrance on the other street; Mayor Jasso clarified if they were speaking about the southwest corner. Mayor Pro Tem Topham stated on Holly Street.

Mayor Pro Tem Topham stated that if there's a gate by the alley way, people would start parking there along the alleyway, which she didn't feel comfortable with because of the gas lines. Mr. Galindo stated that anyone can park in the alley; informing Council that he is aware of other apartment complexes whose tenants park in the alleyway; adding that he has no control of whether they park in the alley or not.

Mr. Sera stated that the question is whether access can be provided through Holly Street. Mr. Galindo stated yes, that there would be three entrances to the complex.

Mayor Pro Tem Topham addressed parking. Mr. Galindo stated that the parking would be in front of the apartments on both sides and that there would be streets on the property.

Ms. Ortiz stated that their garage was on the end by the alley and they already have a lot of traffic and stated that she is also concerned about the gas lines.

Councilor Milo stated that the City cannot control the amount of traffic.

Mayor Jasso asked what this would cause the project if the variance were to not be granted in terms of traffic flow and parking. Mr. Galindo stated that it actually would help because traffic would route down Mulberry Street as far west as possible. Mr. Galindo noted that he understood the concerns Ms. Ortiz had because the property has not been developed so they've not had to deal with traffic.

Mayor Jasso asked if there were any interested parties that would like to speak.

Mr. Sera asked Mr. Galindo if he is stating that the 15' setback would create better access. Mr. Galindo stated no, it would lessen the cost of the project. Mr. Galindo.

Mr. Galindo stated that the buildings would be 25' back from Diamond Street. Mr. Sera asked if there were provisions during the last Council meeting that addressed fencing. Mr. Camfield confirmed.

Mr. Galindo stated that they will build a road within the property. Mayor Pro Tem Topham stated that she remembered an alley, a fence, and then a private road. Mr. Camfield confirmed that is correct.

Mayor Jasso asked Mr. Sera if he had any other concerns. Mr. Sera stated that he just wanted to make it clear to Council of what was discussed in the last meeting.

Mayor Jasso closed the public hearing and asked for Council's decision and asked if Council wished to go into closed session pursuant to NMSA 1978 10-15-1 (H) 3 of the Open Meetings Act, to discuss the item.

Councilor Valdespino motioned to approve the variance, as submitted; motion second by Mayor Pro Tem Topham; motion carried by following roll call vote:

**ROLL CALL VOTE**

Councilor Rodriguez	Aye
Councilor Milo	Aye
Councilor Valdespino	Aye
Mayor Pro Tem Topham	Aye

**8. Administrator's Report**

- Mr. Sera stated that the Kmart Building has consumed much time to obtain a company for the retail side.
- Inflatable Water Park is phenomenal, recognizing Ms. Vargas and Mr. Massengill and their staff members.
- Walking path has been designed by the City's Engineer to finish the trail.
- Lights are starting to be installed downtown.
- Bonds have not been sold yet, waiting on the audit to be completed.
- Shooting Range updated asked for by Mayor Jasso. Mr. Sera referred to Ms. Vargas and Mr. Gervais whom provided an update that they are working through some corrections and anticipate having it ½ opened up by the end of the year.

**9. Closed Session: Pursuant to NMSA 10-15-1, H (7) To Discuss Threatened and/or Pending Litigation**

Mayor Pro Tem Topham motioned to go into closed session; motion second by Councilor Milo; motion carried by following roll call vote:

**ROLL CALL VOTE**

Councilor Rodriguez	Aye
Councilor Milo	Aye
Councilor Valdespino	Aye
Mayor Pro Tem Topham	Aye

**10. Open Session: Motions if any**

Councilor Milo motioned to go into regular session; motion second by Mayor Pro Tem Topham; motion carried by following roll call vote:

**ROLL CALL VOTE**

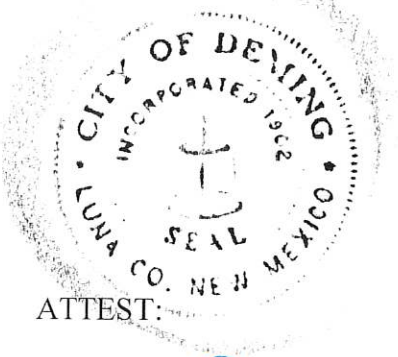
Councilor Valdespino	Aye
Mayor Pro Tem Topham	Aye
Councilor Milo	Aye
Councilor Rodriguez	Aye

Mayor Jasso stated for the record that only those items listed were discussed during closed session and asked Council if they had any motions. There were none.

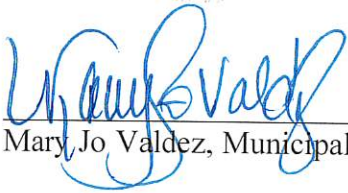
**11. Adjourn Meeting**

With no further business to discuss, Mayor Jasso entertained a motion to adjourn the meeting.

Councilor Milo motioned to adjourn the meeting; Councilor Valdespino second the motion; motion carried unanimously. The meeting adjourned at 7:08 p.m.



ATTEST:

  
Mary Jo Valdez, Municipal Clerk

**CITY OF DEMING, NEW MEXICO**

  
Benny L. Jasso, Mayor