

VILLAGE OF DECATUR COUNCIL REGULAR MEETING AGENDA

Monday,
February 6,
2023



VILLAGE OF DECATUR
REGULAR COUNCIL MEETING
Monday, February 6, 2023 – 7:00PM
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Excused Absences if Any)

4. VILLAGE PRESIDENT – RECOMMENDATION

4A.1 – Request to approve Village President appointment to serve Village Council

5. PUBLIC COMMENT

6. APPROVAL OF CONSENT AGENDA ITEMS

5A.1 - Approval of the Regular Council Meeting Agenda for February 6, 2023.

5A.2 - Approval of the Regular Meeting Minutes from January 3, 2023.

5A.3 – Approval of the Closed Meeting Minutes from January 3, 2023.

5A.3 – Approval of Accounts Payable and Payroll for week ending January 31, 2022.

7. COMMUNICATIONS TO THE COUNCIL – PRESENTATIONS & GUEST

6A.1 – Patrick Creagan, EdD, Superintendent, Decatur Public Schools

8. PUBLIC HEARING

7A.1 – Request to hold a public hearing, Increasing Property Taxes Millage to be levied on property in 2023.

7B.1 – Request to hold a public hearing, proposed fiscal year 2024 Budget, annual appropriation bill, Resolution 2023-01.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

9A.1 – Request to adopt ordinance 2023-001 Marihuana Amendments.

9A.2 – Request to adopt ordinance 2023-002 Registration of Rental Housing Amendments.

9A.3 – Request to adopt resolution 2023-002 MDOT Funding.

9A.4 – Request to schedule a special meeting, Monday February 27, 2023.

9A.5 – Request to approve proposal from Pyrotechnico Inc, July 3, 2023, Fireworks Display.

9A.6 – Request to approve the Michigan Municipal League Liability & Property insurance renewal.

11. DEPARTMENT REPORTS

- 10A.1 – Department of Public Works Report
- 10A.2 – Police Department Report
- 10A.3 – Fire Department Report
- 10A.4 – Clerk & Treasurer Report
- 10A-5 – Village Manager Report

12. PUBLIC COMMENTS – SECOND OPPORTINUTY

13. COUNCIL COMMENTS

14. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the President.
2. Verbal report provided by staff.
3. President asks councilmembers if they have any questions for staff to clarify the staff report.
4. Motion is made by a council member and seconded by another council member.
5. President then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
6. President calls for a vote on the item after discussion has occurred.

Village of Decatur
Village Council Regular Meeting Minutes

Monday January 3, 2023, at 7:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. President Elwaer called the meeting to order at 7:00 P.M.

II. **Roll Call**

Clerk/Treasurer, Duncan provided roll call; Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pachner, Trustee Pelfrey, and President Elwaer in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, Chief of Police Thomas VanDerWoude, and DPW Foreman James Ebeling.

III. **Public Comments**

- a. Tom Creagan gave comments about Ordinance 192, Idling of vehicles. He recommended that it be amended to include semi-trucks. Staff indicated there was a formal application process for such concerns.

IV. **Approval of Agenda, Meeting Minutes, Accounts Payable**

- a. President Pro Tem Jackson made a motion with support from Trustee Mead Jr. to approve the amended agenda for January 3, 2023, along with approval of meeting minutes from December 5, 2022, and accounts payable ending December 31, 2022, in the amount of \$222,193.33, motion carried 7-0.

V. **Communications to the Council – Presentation & Guest**

- a. Chief of Police VanDerWoude introduced Officer Bush to council. Officer Bush is new to the Village and just recently graduated the police academy. Clerk/Treasurer Duncan swore in Officer Bush with his oath of office.

VI. **Public Hearing**

No Public Hearing was held.

VII. **Unfinished Business**

- a. No unfinished business currently.

VIII. New Business – Request to review Village owned property – parking lot W. Sherwood Street

- a. Discussion was made with council members concerning the parcels presented. Parcel one was favored over parcel two. Concerns with parcel two was parking is used by all businesses within the area.

IX. New Business – Request to schedule a Public Hearing Monday, February 6, 2023 (FY 23 & FY 24 Budget).

- a. Trustee Pachner made a motion with the support from Trustee Pelfrey to schedule the amended Public Hearing for Monday, February 6, 2023 (FY 24), motion carried 7-0.

X. New Business - Request to review Village Millages and Fee Schedule for FY 2024 Budget.

- a. Discussion was made with council members concerning the Village Millage rates and water and sewer rates.

XI. New Business –Request to approve Final Gravity Brewing Company Loan deferment.

- a. President Pro Tem Jackson made a motion with the support from Trustee Mead Jr to approve Final Gravity Brewing Company Loan deferment, motion carried 6-0.

XII. Department Reports

- a. Clerk/Treasurer Duncan, Chief of Police, Thomas VanDerWoude, and DPW Forman, James Ebeling provided Department Reports to the Council. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.
- b. Chief of Police VanDerWoude presented the outcome of the toy give away that was held on December 13, 2022, to council.

XIII. Public Comments

- a. No public comment was given.

XIV. Council Comments & Additional Public Comments

- a. President Elwaer and President Pro Tem Jackson expressed how well DPW handled the most recent snowstorm. They also thanked all departments for their hard work.
- b. Trustee Benson announced her resignation.

XV. Request to enter closed session for Strategy and Negotiation session connected with the negotiation of collective bargaining agreement (MFOP). OMA Act 267 of 1976, MCL 15.268, Article C.

- a. President Pro Tem Jackson made a motion with support from Trustee Mead Jr. to close Regular Council Meeting session and enter closed session at 7:33 P.M, for Strategy and Negotiation session connected with the negotiation of collective bargaining agreement (MFOP). OMA Act 267 of 1976, MCL 15.268, Article. Roll Call Vote Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pachner, Trustee Pelfrey, President Elwaer, all voting yes, motion carried 7-0.
- b. Trustee Pelfrey made a motion with support from Trustee Mead Jr. to close closed session and to reenter the Regular Council Meeting at 7:54 P.M. Roll Call Vote Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pachner, Trustee Pelfrey, President Elwaer, all voting yes, motion carried 7-0.

XVI. Adjournment

- a. Trustee Benson made a motion with the support of Trustee Gunther to adjourn the meeting at 7:56 P.M., motion carried 7-0. Minutes submitted by Megan Duncan, Village Clerk/Treasurer.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Ali Elwear, Village President
REVIEWED BY: Christopher Tapper, Village Manager
DATE: February 6, 2023

SUBJECT: Request to approve the recommendation for the Village President to appoint, Harvey Beute, to serve as Village Council Trustee.

Action Requested:

It is requested the Village Council approve the recommendation for the Village President to appoint, Harvey Beute, to serve as Village Council Trustee.

Background:

At the January 2, 2023, Village Council meeting. Trustee Janine Benson submitted resignation. The Village President has received application from Harvey Beute to serve as Village Council Trustee. Mr. Beute has lived in Decatur for more than 21 years. Since 2000 Mr. Beute has been a community leader as a first-grade teacher for Decatur Public Schools. Mr. Beute has expressed his intention to continue being a community leader inadequately as a Village Council Trustee.

Attachment:

N/A



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: February 6, 2023

SUBJECT: Accounts Payable – Payroll – January 2023

Action Requested:

It is requested that the Village Council approve Accounts Payable and Payroll for period ending January 31, 2023, in the amount of \$165,431.28.

Background:

Attached is the Accounts Payable and Payroll for the period ending January 31, 2023.

Attachments:

Accounts Payable and Payroll

Date Entered	Vendor Name	Check #	Amount Paid	Description
01/03/2023	THE CURCIO LAW FIRM	GEN 29808	1,155.00	PROFESSIONAL ATTORNEY SERVICES
01/03/2023	HYDROCORP, INC	GEN 29797	342.50	CROSS CONNECTION CONTROL PROGRAM
01/03/2023	QUADIENT LEASING USA, INC	GEN 29804	565.45	QUARTERLY LEASE OF MAIL MACHINE
01/03/2023	HAAS SYSTEMS	GEN 29796	96.00	QUARTERLY ALARM MONITORING DPW
01/03/2023	DECATUR REPUBLICAN	GEN 29794	930.00	NEWSPAPER ADS FOR RESOLUTIONS AND MEETINGS
01/03/2023	DELTA DENTAL	GEN 994(E)	769.71	DENTAL PRIEMIUMS FOR EMPLOYEES
01/03/2023	MICHIGAN CAT	GEN 29801	423.08	LAMP REPLACEMENT FOR DPW
01/03/2023	KROHN EXCAVATING LLC	GEN 29799	4,185.00	EXCAVATING INSURANCE FOR USDA PROJECT
01/03/2023	VERIZON WIRELESS	GEN 996(E)	278.50	CELL PHONE SERVICES
01/03/2023	CONSUMERS ENERGY	GEN 993(E)	1,794.87	HEATING SERVICES
01/03/2023	REPUBLIC SERVICES	GEN 29806	973.69	GARBAGE SERVICES
01/04/2023	BENSON, JANICE	29779	108.50	PAYROLL
01/04/2023	ELWAER, ALI M	29780	167.00	PAYROLL
01/04/2023	GUNTHER, KIM M	29781	108.50	PAYROLL
01/04/2023	MEAD JR, ROBERT H	29782	108.50	PAYROLL
01/04/2023	PACHNER, CYNTHIA A	29783	108.50	PAYROLL
01/04/2023	PELFREY, JESSICA L	29784	108.50	PAYROLL
01/04/2023	INTERNAL REVENUE SERVICE,	EFT954	260.73	PAYROLL
01/04/2023	STATE OF MICHIGAN,	EFT955	44.76	PAYROLL
01/05/2023	DECATUR LUMBER COMPANY	GEN 29793	648.56	SUPPLIES DPW, PARKS, AND WATER
01/05/2023	VILLAGE MARKET	GEN 29810	521.08	HAMS FOR EMPLOYEES AND SUPPLIES FOR PD
01/05/2023	KROGEL'S AUTO SERVICE	GEN 29798	75.56	OIL CHANGE FOR CHEVY PICKUP
01/05/2023	LAW OFFICE OF CRYSTAL MORGAN, PLLC	GEN 29800	747.44	PROFESSIONAL ATTORNEY SERVICES FOR BLIGHT
01/05/2023	AMERICAN ELECTRIC POWER	GEN 992(E)	3,980.45	ELECTRICAL SERVICES
01/09/2023	ROOP GURLEEN PATROLEUM	GEN 29807	809.16	GASOLINE FOR PATROL CARS
01/09/2023	VAN BUREN COUNTY CENTRAL DISPATCH	GEN 29809	80.02	VERIZONE MODEM/AIRCARD
01/09/2023	FERGUSON WATERWORKS #3386	GEN 29795	4,995.46	SOFT COPPER TUBING AND PIPING FOR WATER
01/09/2023	DECATUR DO IT CENTER	GEN 29792	117.75	SUPPLIES FOR DPW
01/09/2023	PAW PAW LABORATORY	GEN 29803	675.00	WATER AND WASTEWATER TESTING
01/09/2023	QUADIENT LEASING USA, INC	GEN 29804	573.73	DECEMBER MAILING OF UTILITY BILLS
01/09/2023	REPUBLIC SERVICES	GEN 29806	10,603.68	GARBAGE SERVICES
01/09/2023	BLOOMINGDALE COMMUNICATIONS	GEN 29789	575.86	VOIP AND INTERNET AT VILLAGE HALL AND DPW
01/09/2023	BRONSON HEALTHCARE GROUP	GEN 29790	195.00	DOT TESTING FOR DPW

01/09/2023	MICHIGAN MUNICIPAL LEAGUE	GEN 29802	6.45	MUNICIPAL UNEMPLOYMENT COMP ACCOUNT
01/09/2023	CITY SERVICES INC	GEN 29791	5,900.00	VALVE INSERTION FOR FIRE HYDRANT
01/09/2023	RC AUTOMOTIVE SUPPLY	GEN 29805	205.97	SUPPLIES FOR DPW
01/10/2023	MYERS, GORDY J	29785	1,525.00	PAYROLL
01/10/2023	BLUE CARE NETWORK,	29786	11,731.97	PAYROLL
01/10/2023	MISDU,	29788	54.48	PAYROLL
01/10/2023	TAPPER, CHRISTOPHER C	DD410	2,976.00	PAYROLL
01/10/2023	DUNCAN, MEGAN M	DD411	1,616.20	PAYROLL
01/10/2023	BUSH, DOMINIC J	DD412	2,800.08	PAYROLL
01/10/2023	DAHLQUIST, THOMAS L	DD413	3,464.73	PAYROLL
01/10/2023	FRANK, ZACKERY A	DD414	2,702.08	PAYROLL
01/10/2023	RIGG, THEODORE A	DD415	3,899.10	PAYROLL
01/10/2023	VANDERWOUDE, THOMAS C	DD416	2,800.00	PAYROLL
01/10/2023	BOITNOTT, PATRICK A	DD417	1,395.02	PAYROLL
01/10/2023	DRISCOLL, DAVID J	DD418	1,465.00	PAYROLL
01/10/2023	EBELING, JAMES S	DD419	3,465.00	PAYROLL
01/10/2023	SHROYER, TIMOTHY J	DD420	1,835.00	PAYROLL
01/10/2023	PENTLAND, SHANTEL M	DD421	1,077.00	PAYROLL
01/10/2023	INTERNAL REVENUE SERVICE,	EFT956	7,368.17	PAYROLL
01/10/2023	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	EFT957	4,118.35	PAYROLL
01/10/2023	STATE OF MICHIGAN,	EFT958	1,062.25	PAYROLL
01/10/2023	HONOR CREDIT UNION	GEN 29813	1,427.97	CREDIT CARD CHARGES
01/10/2023	UNUM	GEN 998(E)	980.99	SHORT/LONG/AD&D/LIFE INSURANCE PREMIUMS
01/11/2023	DALE MOEN	GEN 29817	27.00	WINDOW CLEANING AT VILLAGE HALL
01/11/2023	INVOICE CLOUD	GEN 997(E)	155.80	INVOICE PRESENTMENT FOR PAPERLESS CUSTOMERS
01/13/2023	PAW PAW LABORATORY	GEN 29820	325.00	WATER AND WASTEWATER TESTING
01/13/2023	DECATUR REPUBLICAN	GEN 29811	122.00	NEWSPAPER SUBSCRIPTION FOR VH, DPW, AND PD
01/13/2023	MCKENNA	GEN 29814	1,295.00	DDA AND TID PLANS AND DDA MATERIALS
01/13/2023	MCKENNA	GEN 29814	462.50	DDA MEETINGS AND COMPLING SURVEY DATA
01/16/2023	NATIONAL RAILROAD PASSENGER CORP	GEN 29818	3,956.00	LEASE FOR AMTRAK CROSSING 168.42
01/17/2023	PARRETT COMPANY	GEN 29819	266.37	PRINTER AND COPY SERVICES FOR VILLAGE HALL
01/17/2023	MIKE NORTHRUP	GEN 29816	225.00	LABOR FOR SNOW PUSHER INSTALLMENT
01/17/2023	MIDWAY ELECTRIC INC.	GEN 29815	310.00	SERVICE CALL AND LABOR FOR GENERATOR
01/17/2023	PAW PAW LABORATORY	GEN 29820	325.00	WATER AND WASTEWATER TESTING

01/17/2023	SAFEBUILT LLC	GEN 29821	899.00	BUILDING PERMITS
01/17/2023	SIEGFRIED, CRANDALL	GEN 29822	1,000.00	PROFESSIONAL SERVICES FOR BANK RECS
01/17/2023	DICKINSON WRIGHT PLLC	GEN 29812	441.00	PROFESSIONAL ATTORNEY SERVICES
01/18/2023	TAPPER EXPRESS AUTO	GEN 29823	42.55	OIL CHANGE FOR 2017 PATROL CAR
01/23/2023	BLUE CARE NETWORK,	29825	1,303.56	PAYROLL
01/23/2023	MISDU,	29827	54.48	PAYROLL
01/23/2023	FOPLC,	29828	148.00	PAYROLL
01/23/2023	VANDERWOUDE, THOMAS C	29829	1,907.50	PAYROLL
01/23/2023	INTERNAL REVENUE SERVICE,	EFT959	6,512.75	PAYROLL
01/23/2023	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	EFT960	3,738.86	PAYROLL
01/23/2023	STATE OF MICHIGAN,	EFT961	968.39	PAYROLL
01/23/2023	INTERNAL REVENUE SERVICE,	EFT962	488.07	PAYROLL
01/23/2023	STATE OF MICHIGAN,	EFT963	81.07	PAYROLL
01/24/2023	MYERS, GORDY J	29824	1,440.00	PAYROLL
01/24/2023	TAPPER, CHRISTOPHER C	DD422	3,076.80	PAYROLL
01/24/2023	DUNCAN, MEGAN M	DD423	1,591.20	PAYROLL
01/24/2023	BUSH, DOMINIC J	DD424	2,057.16	PAYROLL
01/24/2023	DAHLQUIST, THOMAS L	DD425	3,526.05	PAYROLL
01/24/2023	FRANK, ZACKERY A	DD426	2,106.16	PAYROLL
01/24/2023	RIGG, THEODORE A	DD427	2,682.92	PAYROLL
01/24/2023	VANDERWOUDE, THOMAS C	DD428	2,800.00	PAYROLL
01/24/2023	BRIDGES, DEBRA J	DD429	252.00	PAYROLL
01/24/2023	CLENDENIN, KAREN R	DD430	14.00	PAYROLL
01/24/2023	MANN, ELES A F	DD431	280.00	PAYROLL
01/24/2023	BOITNOTT, PATRICK A	DD432	1,370.01	PAYROLL
01/24/2023	DRISCOLL, DAVID J	DD433	1,500.00	PAYROLL
01/24/2023	EBELING, JAMES S	DD434	3,060.00	PAYROLL
01/24/2023	SHROYER, TIMOTHY J	DD435	1,660.00	PAYROLL
01/24/2023	PENTLAND, SHANTEL M	DD436	1,280.00	PAYROLL
01/30/2023	DELUXE BUSINESS	WAT 7(E)	84.46	DEPOSIT SLIPS FOR WATER/SEWER ACCT
01/30/2023	DECATUR ONE STOP	GEN 29830	79.97	GASOLINE FOR PATROL CARS
01/30/2023	MISS DIG SYSTEM	GEN 29834	1,327.53	2023 ANNUAL MEMBERSHIP AND MAINTENANCE FEES
01/30/2023	ROSE PEST SOLUTIONS	GEN 29838	125.00	PEST CONTROL
01/30/2023	J.C. AND SONS INC.	GEN 29831	800.00	DEAD TREE REMOVAL

01/30/2023	PAW PAW LOCK & KEY	GEN 29836	229.50	SAFE DEPOSIT BOX DRILLING AND REPLACED LOCK
01/30/2023	LINDA'S ALTERATIONS	GEN 29832	25.00	ALTERATION ON OFFICER BUSH'S UNIFORMS
01/30/2023	PRI MAR PETROLEUM INC	GEN 29837	3,657.27	GASOLINE AND DIESEL FOR DPW
01/30/2023	NATIONAL RAILROAD PASSENGER CORP	GEN 29835	4,248.00	LEASE FOR AMTRAK CROSSING 168.42
01/30/2023	MICHIGAN MUNICIPAL TREASURERS ASSOC	GEN 29833	99.00	TREASURER TO TREASURER MEETING FOR 2023
		TOTAL:	165,431.28	



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Request to hold a public hearing to receive comments on the proposed increase property taxes millage to be levied on property in 2023 and sequentially approve tax millage rates for 2023.

Action Requested:

It is requested the Village Council hold a public hearing to receive comments on the proposed increase property taxes millage to be levied on property in 2023 and sequentially approve tax millage rates for 2023.

Background:

One of the functions of the Village Council is to set millage rates and fee schedules. At the June 6, 2022, Council approved 2022 tax millage rates, operation millage, street millage and DDA millage. Staff has prepared the following information upon review of the current and prior years' operating revenue along with prior approved Council action.

The rollback due to the L-4029 Headlee enforcement reduced the millage rates to 11.4166 for general operations, 4.5664 for street operations and 1.8262 for the Downtown Development Authority. Essentially lowering the revenues for the General Fund, Street Fund and DDA. At this time staff would recommend to the Council, to consider rolling forward the following millage rates to compensate for the losses in revenue. The recommendation would be to increase the General operations rate 0.3902, Street operations rate 0.3902 and the DDA operations 0.1738 mills increase to offset the losses.

It should be noted historically since 2016 the Village Council has not increased the Village Operation rate or the DDA rate. Additionally, it should be noted operational and street expenses have increased in those years. The Village Street rate was increased in 2020 from 3.000 mills to 4.5793.

Attachment:

Notice of Public Hearing on Increasing Property Taxes

The VILLAGE COUNCIL of the VILLAGE OF DECATUR will hold a public hearing on a proposed increase of 0.3902 mills in the operating tax, a proposed increase of 0.3902 mills in the street tax, 0.1738 mills in the downtown development authority tax millage rate to be levied on property in 2023.

The hearing will be held on Monday, February 6, 2023 at 7:00 P.M. at VILLAGE HALL, 114/116 N. Phelps Street, DECATUR, MI 49045

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting. If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 3.41% over such revenues generated by levies permitted.

without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will decrease by 1.00% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:
VILLAGE OF DECATUR
114 N. Phelps Street
Decatur, MI 49045

MCL, Section 211.24e requires that notice of a public hearing be published by a local taxing unit which proposes to increase operating tax levies over the maximum amount allowed to be levied without a hearing. Notice may be published alone or included with the notice of public hearing on a unit's budget held pursuant to MCL, Section 141. 412. The preceding model notice fulfills the requirements under MCL, Section 211.24e. It can be completed with all the information provided and forwarded to the appropriate newspaper for publication.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Request to hold a public hearing, to receive public comments on the proposed fiscal year 2024 budget, annual appropriation bill, and sequentially adopt Resolution 2023-01.

Action Requested:

It is requested the Village Council to hold a public hearing, to receive public comments on the proposed fiscal year 2024 budget, annual appropriation bill, and sequentially adopt Resolution 2023-01.

Background:

Code of Ordinance, Article VII – Village Manager, Section 2-202 duties (b)(3) detail the supervise the preparation of an annual budget and submit to the Council for its approval and adoption and be responsible for the administration thereof.

The administration process is to hold a public hearing to receive public comments on the proposed/draft fiscal year 2024 budget. Staff has worked with Department Heads and in conjunction with members of the Budget Committee over the past several months to create the proposed annual appropriation bill.

Attachment:

Annual appropriation bill FY 2024 Budget

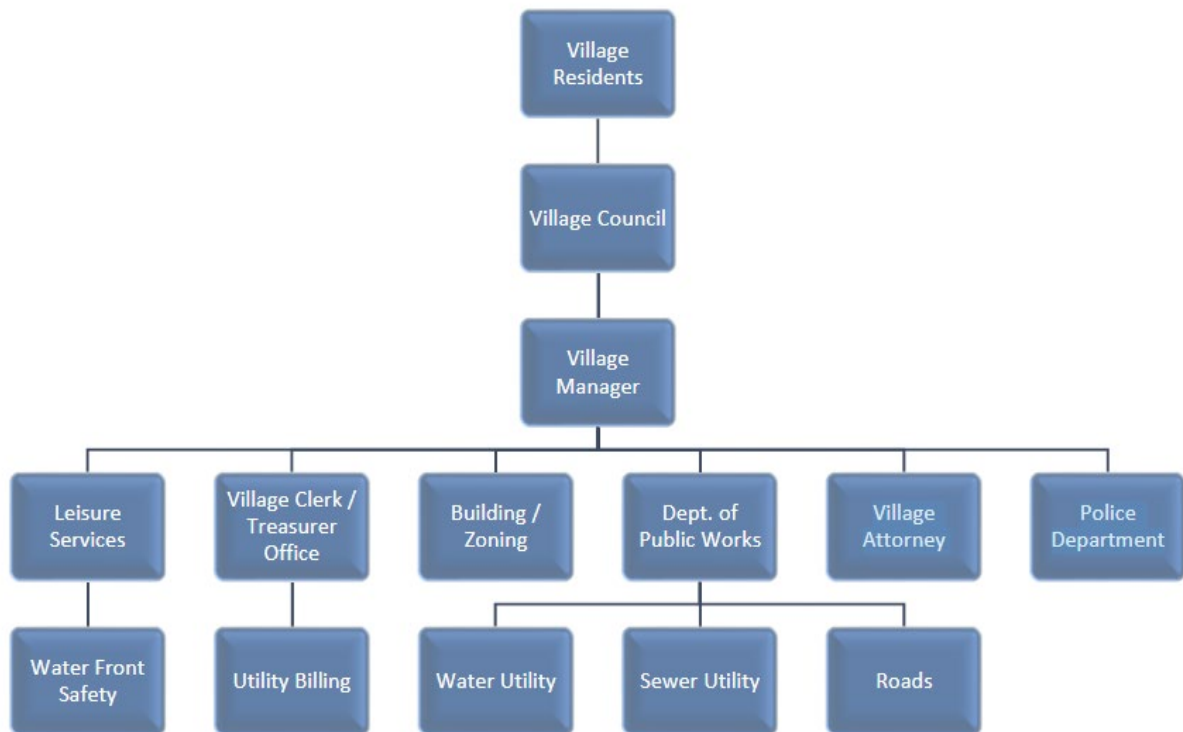


*FISCAL YEAR 2024
ANNUAL APPROPRIATION BILL
MARCH 1, 2023 – FEBRUARY 29, 2024*

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The chart below illustrates the organizational structure within the Village.



VILLAGE COUNCIL

Trustee – Harvey Beute
Trustee – Kim Gunther
Trustee – Bob Mead Jr.
Trustee – Jessica Pelfrey
Trustee – Cindy Pachner
President Pro Tempore - Charlene Jackson
President - Ali Elwaer

VILLAGE ADMINISTRATION

Village Manager – Christopher Tapper
Village Clerk/Treasurer – Megan Duncan
Chief of Police -Thomas VanDerWoude
DPW Forman - James Ebeling

February 6, 2023

To the Members of the Village Council,

In accordance with Section 2-202. – Duties of the Village Manager, Article (3), I am pleased to present for your consideration, the Fiscal Year 2023-2024 Annual Budget. Annual Budget, which begins on March 1, 2023. This budget was put together with the support of the Budget Committee and of the administrative staff of the Village of Decatur. I would personally like to thank the Budget Committee, Trustee Jessica Pelfrey, President Pro Tem, Charlene Jackson, President Ali Elwear, along with Department Heads, Chief of Police Thomas VanDerWoude and Forman, James Ebeling for the work they put into this year's budget.

This budget, which was developed and confirms to generally accepted accounting principles as established by Governmental Accounting Standards Board, is intended to serve as a plan of financial operations embodying an estimate of expenditures for the next fiscal year and the means of financing them along with a management and operational plan for allocation of resources during the Fiscal Year 2023-2024.

As you will see in the following pages, we are estimating that in Fiscal Year 2023-2024 we will generate \$3,188,711.00 in revenue while expending \$2,907,035.74. This will result in a budget surplus. It should be noted that the subsequent surplus will accrue in the multiple funds. The primary influence of this surplus will accumulate due to the previously approved Council capital improvement projects related to the USDA, Water, Sewer, and Local Street construction. It should be noted, most of the expenditures and revenues for these activities will cross fiscal years.

To accomplish these goals the Village will continue to operate with a millage rate of 11.8068 for general operations, and 4.9566 millage rate for general street operations, and 2.0000 millage rate for the Downtown Development Authority. As previous discussed in Fiscal Year 2023-2024, Council will continue the recommended Water & Sewer rate increase to cover the operations of those systems in accordance with the recommendations set forth to obtain USDA funding for the Water & Sewer Systems Improvements.

Christopher Tapper

Christopher Tapper
Village Manager

VILLAGE OF DECATUR
ANNUAL ADMINISTRATIVE APPOINTMENT LIST

Zoning Administrator – Christopher Tapper – Village Manager, Joe Kline, Safebuilt

Street Administrator – Christopher Tapper – Village Manager

President Pro Tem – Charlene Jackson

Village Freedom of Information Coordinator (FOIA) – Megan Duncan

Village Attorney – Nicholas Curcio – The Curcio Law Firm (Village General Console)

Roger Swets, Dickinson Wright, PLLC (Bond Console)

Village Auditor's – Gabridge & Company

Village Finance Administration Services – Siegfried Crandall PC

Village Planner – Rebecca Harvey, Harvey Consultant Service, LLC

Village Assessor - Shalice Northrop

Village Fire & Quick Response Department – Decatur Hamilton Fire & QR

Village Banking & Financial Intuitions - First State Bank Decatur, Honor Credit Union Decatur

Village Building Department & Building Officials – Safebuilt

Village Waste Hauler – Republic Services

Village Information & Technology Services – I.T. Right and Van Buren County IT

Village Finance and Record Management Services – BS&A

Village Engineering, Land Survey, Architecture and Designs – Abonmarche,
Wightman & Associations (USDA project)

Village Environmental & Geologist Services – Eric Larcinese - Holocene Environmental LLC

Village Insurance Agency & Liabilities – Michigan Municipal League

Village Publication & Notification – Decatur Republican, Courier Leader, Village website

VILLAGE OF DECATUR
ANNUAL ADMINISTRATIVE APPOINTMENT LIST

Village Life & Health Insurance Agency, Group Benefits - Miller-Schuring Agency

Budget Committee – President Pro Tem, Charlene Jackson, Trustee Jessica Pelfrey, President, Trustee, Harvey Beute

Parks and Recreation Committee – President Pro Tem, Charlene Jackson, Trustee Jessica Pelfrey, Trustee Janice Benson, Village Clerk-Treasurer, Megan Duncan, Kande Hawks, Nicky Fassett, Administrative Assistant, Shantel Pentland

Planning Commission – Chairperson, Blaine Rex, Vice Chair, Janet Moelaart, Secretary, Mike Verran, Village Council Trustee, Jessica Pelfrey

Zoning Board of Appeals – President Ali Elwear, President Pro Tem, Charlene Jackson, Trustee Robert Mead Jr, Trustee Janice Benson, Trustee Kim Gunther, Trustee Cindy Pachner, Trustee Jessica Pelfrey

Downtown Development Authority - Chairperson, Village President, Ali Elwear Vice Chair, James Creagan, Secretary, Jay Newell, David Moorman, Roger Kemp, Elissa Zimmer, Mary Miller, Jani Swihart, Matt Cooper.

Rental Committee – President Pro Tem, Charlene Jackson, Jessica Pelfrey, Harvey Beute, Dortha Pasley, Wes Marko

Fire Board – Terry Newell, Michell Gateley

VILLAGE OF DECATUR
COUNTY OF VAN BUREN
STATE OF MICHIGAN

RESOLUTION 2022-012: VILLAGE OF DECATUR PUBLIC MEETING SCHEDULE FOR 2023.

WHEREAS, a local Municipality has the right to set their own Regular Meeting schedule by Resolution; and

WHEREAS, The Village of Decatur is required by law to have one Regular Meeting every month; and

WHEREAS, The Regular Meeting Schedule will be posted at Village Offices throughout the duration of the 2023 Calendar Year. The Village of Decatur, Trustee's meet at 7:00PM for on the first Monday of each month unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Village Hall, 114/116 N. Phelps Street, Decatur, Michigan. The Village Council will also from time to time meet electronically allowable under PA 228 of 2020.

January 3, 2023 (Tuesday) February 6, 2023, March 6, 2023, April 3, 2023,
May 1, 2023, June 5, 2023, July 10, 2023, August 7, 2023,
September 11, 2023, October 2, 2023, November 6, 2023, December 4, 2023

DOWNTOWN DEVELOPMENT AUTHORITY

The Decatur Village DDA meets on the second Wednesday of each month, at 1:00 P.M. unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Village Hall, 114/116 N. Phelps, Decatur, MI 49045.

PLANNING COMMISSION

The Decatur Village Planning Commission meets on the third Thursday of each month, at 1:00 P.M. unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Hall, 114/116 N. Phelps, Decatur, MI 49045.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals meets as needed on the first Monday of each month, at 6:00 P.M. unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Village Hall, 114/116 N. Phelps, Decatur, MI 49045.

PARKS AND RECREATION COMMITTEE

The Parks and Recreation Committee meets on the third Monday of each month, at 4:30 P.M. unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Village Hall, 114/116 N. Phelps, Decatur, MI 49045.
NOW, THEREFORE, BE IT RESOLVED, the following is the current Regular Meeting Schedule for the 2023 Calendar Year for The Village of Decatur.

RESOLUTION DECLARED ADOPTED, this 5th day of December 2022.

➤ **General Fund 101**

The General Fund retains property taxes, revenue sharing from the State of Michigan and fees that are paid to the Village. The General Fund is classified as a Governmental Fund, which does place some restrictions on the types of expenses that can be allocated. However, the General Fund is unique in that it's funds can be used on a wide range of approved projects. Outside of our Enterprise Funds (Water/Sewer), the General Fund provides the Village with the greatest amount of flexibility. Therefore, it's important to maintain a healthy fund balance in the General Fund and ensure that all other funds are being used to their fullest extent first. The departments within the General Fund include Police, Village Hall, Building Inspector, General DPW, Parks and Recreation, Clerk, Treasurer, and Manager.

101-VILLAGE COUNCIL

137-ATTORNEY

172-VILLAGE MANAGER

215/253-VILLAGE CLERK/TREASURER

262-ELECTIONS

265-VILLAGE HALL

301- PD

302-CROSSING GUARDS

371-BUILDING INSPECTOR

441-DPW

751-PARKS & RECREATION

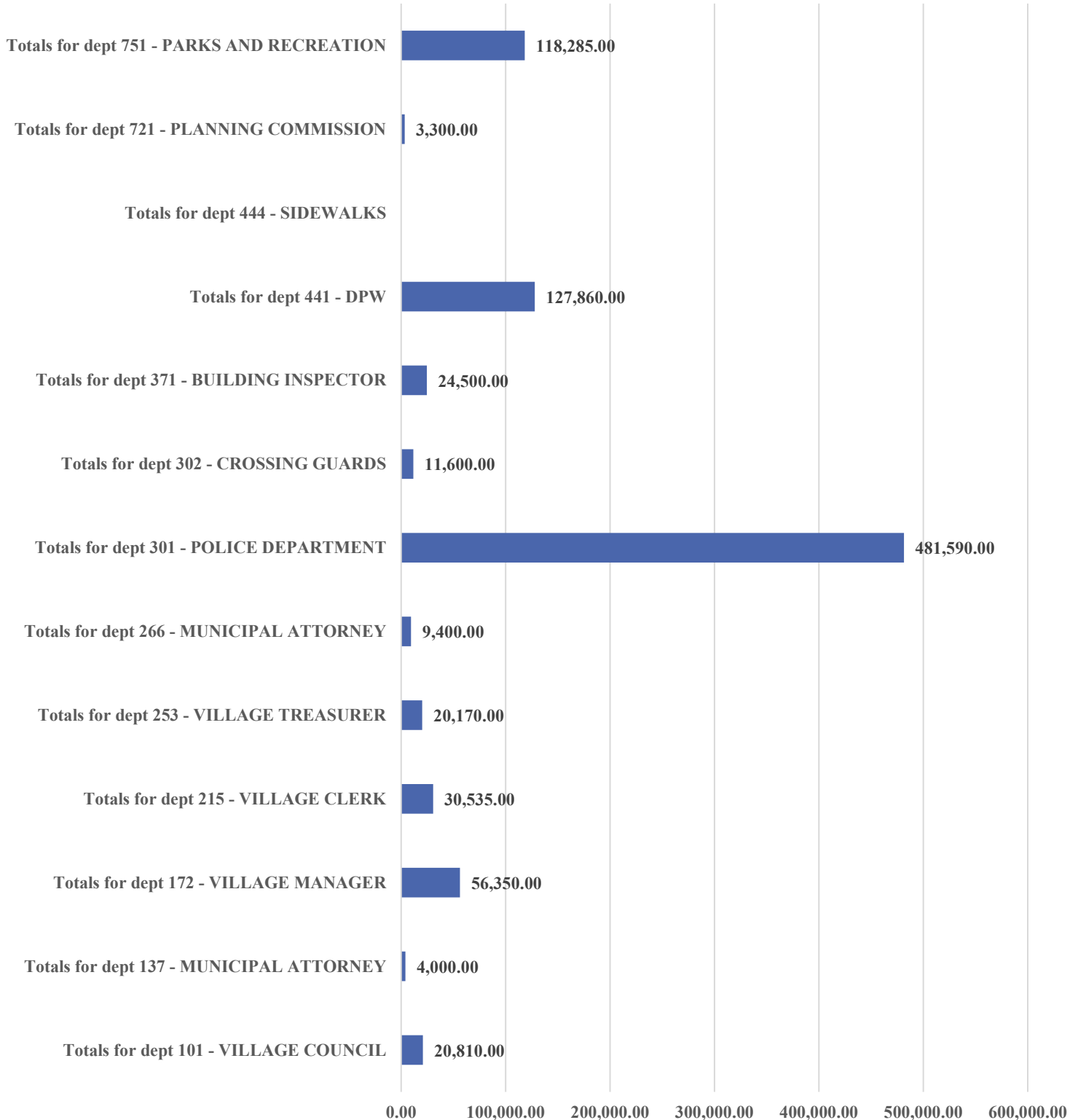
GENERAL FUND (101)

GL NUMBER	2019-20	2020-21	2021-22	2022-23	2023-24
	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY THRU 02/28/23	REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	710,243.32	781,048.25	961,636.60	718,677.31	927,200.00
Totals for dept 101 - VILLAGE COUNCIL	20,783.50	25,951.46	39,681.78	31,992.20	20,810.00
Totals for dept 137 - MUNICIPAL ATTORNEY			9,530.50	13,421.46	4,000.00
Totals for dept 172 - VILLAGE MANAGER	56,645.93	53,076.66	62,653.88	45,767.67	56,350.00
Totals for dept 215 - VILLAGE CLERK	29,678.33	38,042.07	38,886.35	29,577.16	30,535.00
Totals for dept 253 - VILLAGE TREASURER	12,472.58	7,346.07	10,954.44	17,524.80	20,170.00
Totals for dept 266 - MUNICIPAL ATTORNEY	5,853.44	4,877.50	8,000.00	6,849.25	9,400.00
Totals for dept 301 - POLICE DEPARTMENT	407,971.21	457,843.82	484,941.43	398,696.73	481,590.00
Totals for dept 302 - CROSSING GUARDS	8,725.27	6,742.58	13,143.91	11,496.88	11,600.00
Totals for dept 371 - BUILDING INSPECTOR	263.81		11,533.01	25,568.38	24,500.00
Totals for dept 441 - DPW	105,870.70	80,513.13	113,784.67	120,908.02	127,860.00
Totals for dept 444 - SIDEWALKS	1,215.00				
Totals for dept 721 - PLANNING COMMISSION			1,965.00	2,707.40	3,300.00
Totals for dept 751 - PARKS AND RECREATION	83,737.28	49,036.47	62,727.60	64,915.40	118,285.00
TOTAL APPROPRIATIONS GENERAL FUND	745,493.48	757,021.44	875,024.90	785,358.14	920,700.00
NET OF REVENUES/APPROPRIATIONS - FUND 101	(35,250.16)	24,026.81	86,611.70	(66,680.83)	6,500.00
BEGINNING FUND BALANCE	558,225.77	549,781.13	573,807.94	660,419.64	593,738.81
FUND BALANCE ADJUSTMENTS	26,805.52				

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

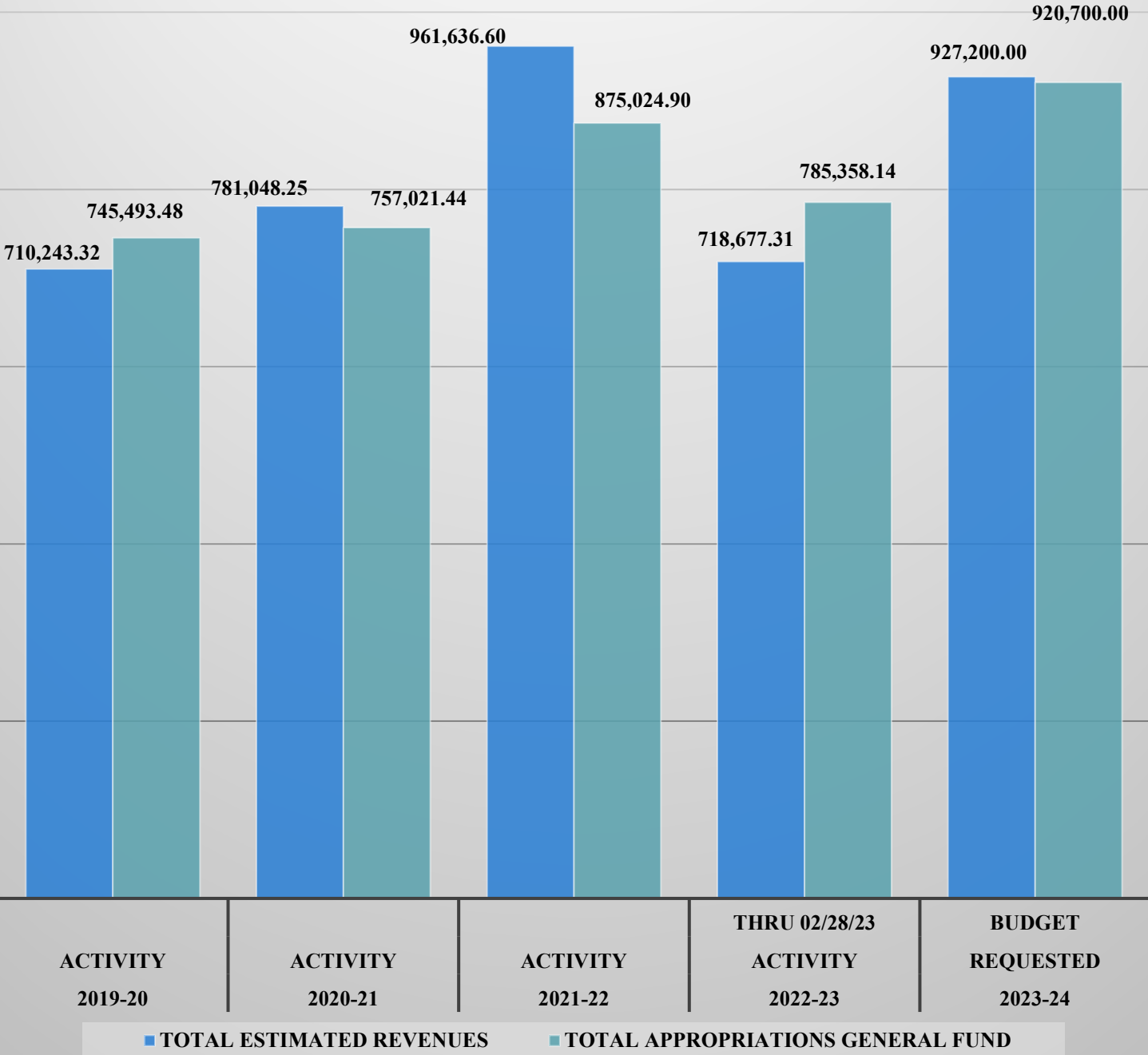
ENDING FUND BALANCE	549,781.13	573,807.94	660,419.64	593,738.81	600,238.81
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GENERAL FUND ACTIVITY BY DEPARTMENT FY 2024

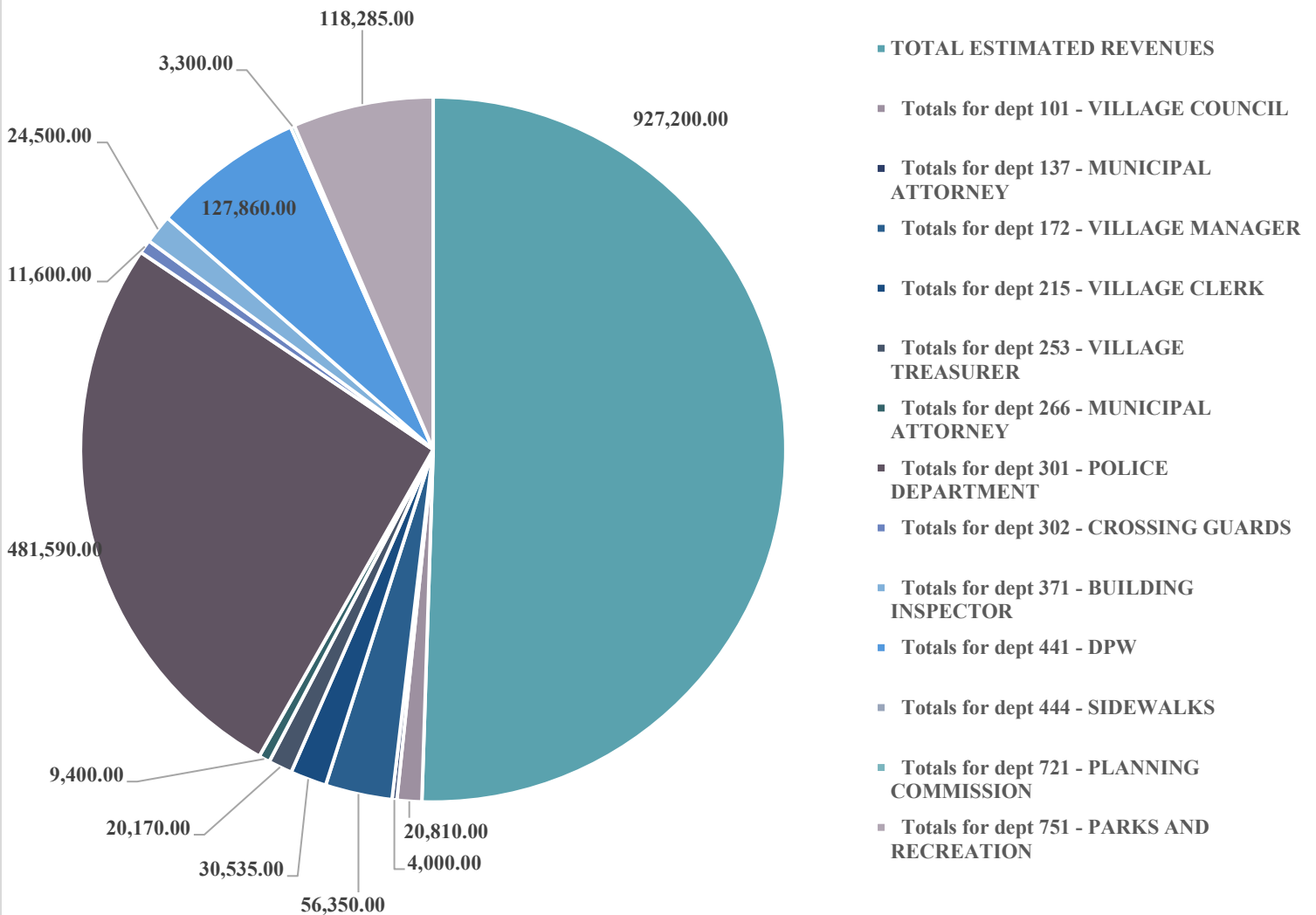


GENERAL FUND - 101

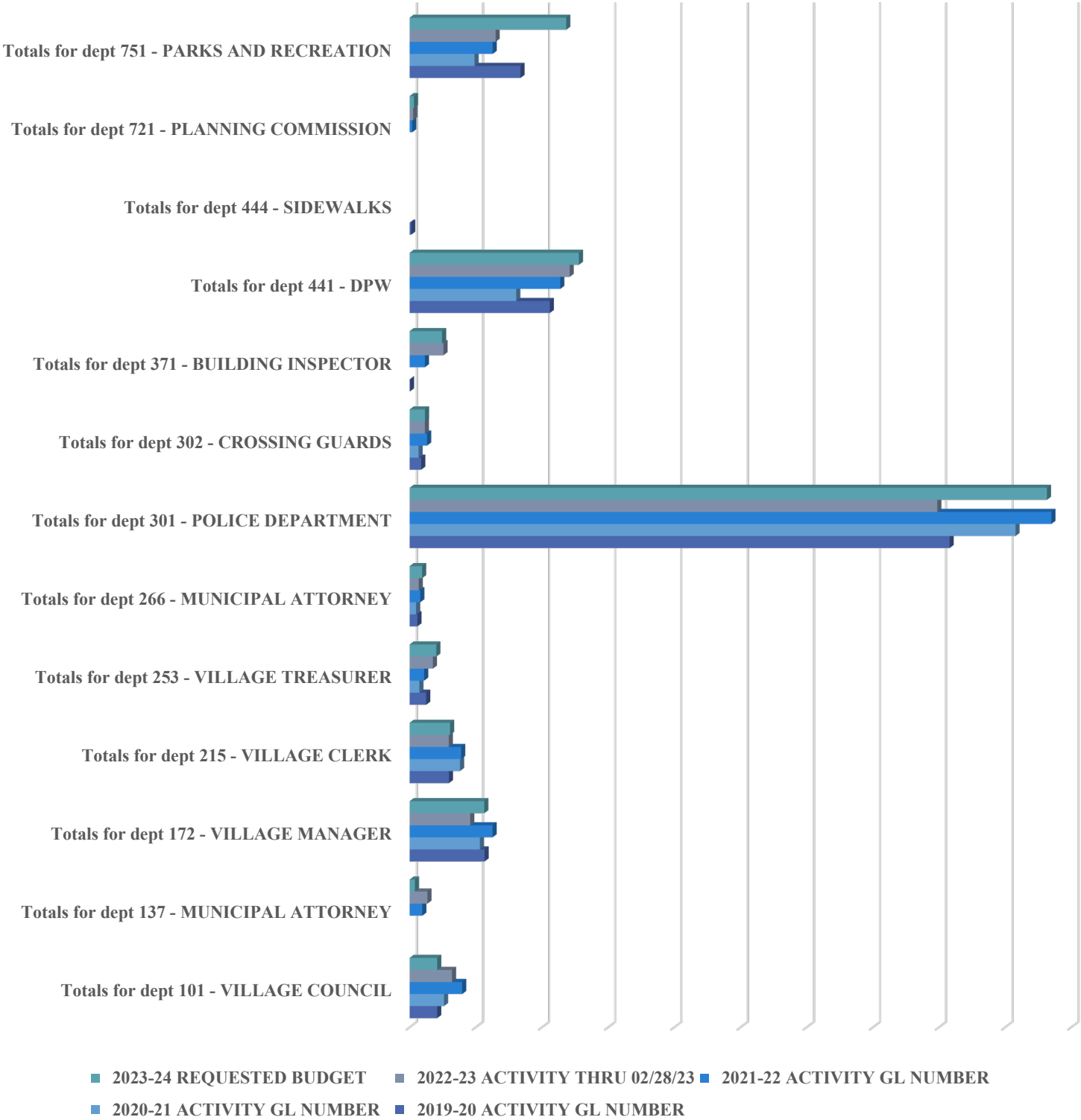
REVENUES VS. APPROPRIATIONS



GENERAL FUND - 101 SUMMARY OF APPROPRIATIONS VS. REVENUES



GENERAL FUND - 101
SUMMARY OF APPROPRIATIONS BY DEPARTMENT BY FISCAL
YEAR



➤ **Road Funds 202 – 203 - 230**

The Road Funds (Major and Local) are both Governmental Funds as well. They are funded by taxes and revenue sharing from the State of Michigan. These funds must be used to improve the local and major streets of the Village. In addition, 1% of all road fund expenditures in a rolling 10-year timeframe must be utilized to fund non-motorized improvements such as sidewalks, striping, or lighting.

463-MAINTENANCE

474-TRAFFIC SERVICES

479-SNOW REMOVAL

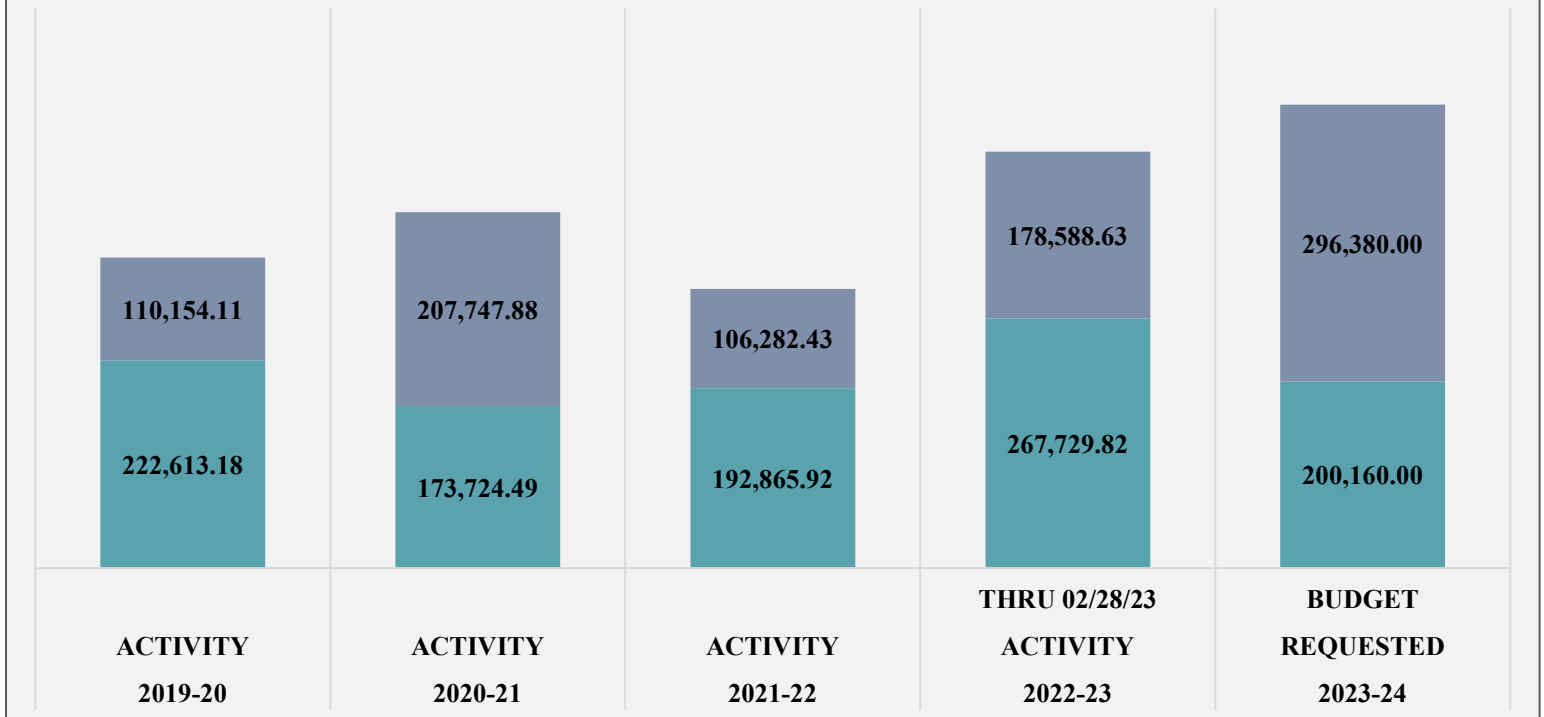
483-ADMINISTRATION

MAJOR ROADS FUND (202)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	222,613.18	173,724.49	192,865.92	267,729.82	200,160.00
Totals for dept 463 - MAINTENANCE	86,343.33	177,868.80	66,862.76	156,581.27	259,380.00
Totals for dept 474 - TRAFFIC	4,117.49	-67.50	7,912.00	30.00	7,900.00
Totals for dept 479 - ICE/SNOW	14,669.32	19,411.07	17,706.91	5,637.95	10,800.00
Totals for dept 483 - ADMINISTRATION	5,023.97	10,535.51	13,800.76	16,339.41	18,300.00
TOTAL APPROPRIATIONS	110,154.11	207,747.88	106,282.43	178,588.63	296,380.00
NET OF REVENUES/APPROPRIATIONS - FUND 202	112,459.07	(34,023.39)	86,583.49	89,141.19	(96,220.00)
BEGINNING FUND BALANCE	532,286.37	644,745.44	610,722.05	697,305.54	786,446.73
ENDING FUND BALANCE	644,745.44	610,722.05	697,305.54	786,446.73	690,226.73

Major Street Fund - 202

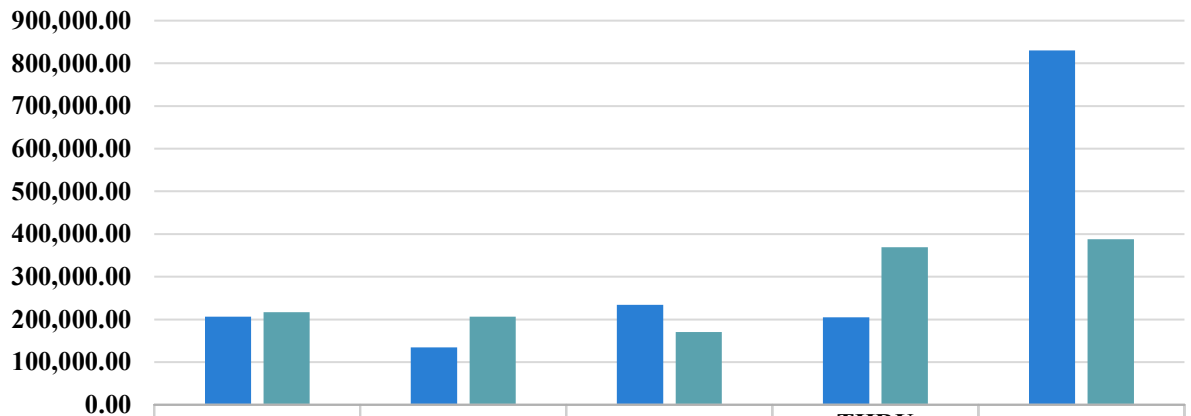
■ TOTAL ESTIMATED REVENUES ■ TOTAL APPROPRIATIONS



LOCAL ROADS FUND (203)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	206,711.49	134,788.24	234,052.47	205,074.19	830,060.00
Totals for dept 463 - MAINTENANCE	192,185.36	178,622.21	145,260.73	347,975.98	304,160.00
Totals for dept 474 - TRAFFIC	4,478.50	775.64	2,163.74	371.89	400.00
Totals for dept 479 - ICE/SNOW	15,090.31	16,776.02	9,128.24	3,209.39	1,000.00
Totals for dept 482 - ADMINISTRATION - USDA				1,000.00	305,560.00
Totals for dept 483 - ADMINISTRATION	5,023.84	10,535.53	13,800.72	16,338.99	19,200.00
TOTAL APPROPRIATIONS	216,778.01	206,709.40	170,353.43	368,896.25	387,568.74
NET OF REVENUES/APPROPRIATIONS - FUND 203	(10,066.52)	(71,921.16)	63,699.04	(163,822.06)	463,178.54
BEGINNING FUND BALANCE	229,603.50	192,731.46	120,810.30	184,509.34	20,687.28
FUND BALANCE ADJUSTMENTS	(26,805.52)				
ENDING FUND BALANCE	192,731.46	120,810.30	184,509.34	20,687.28	483,865.82

LOCAL STREETS FUND - 203



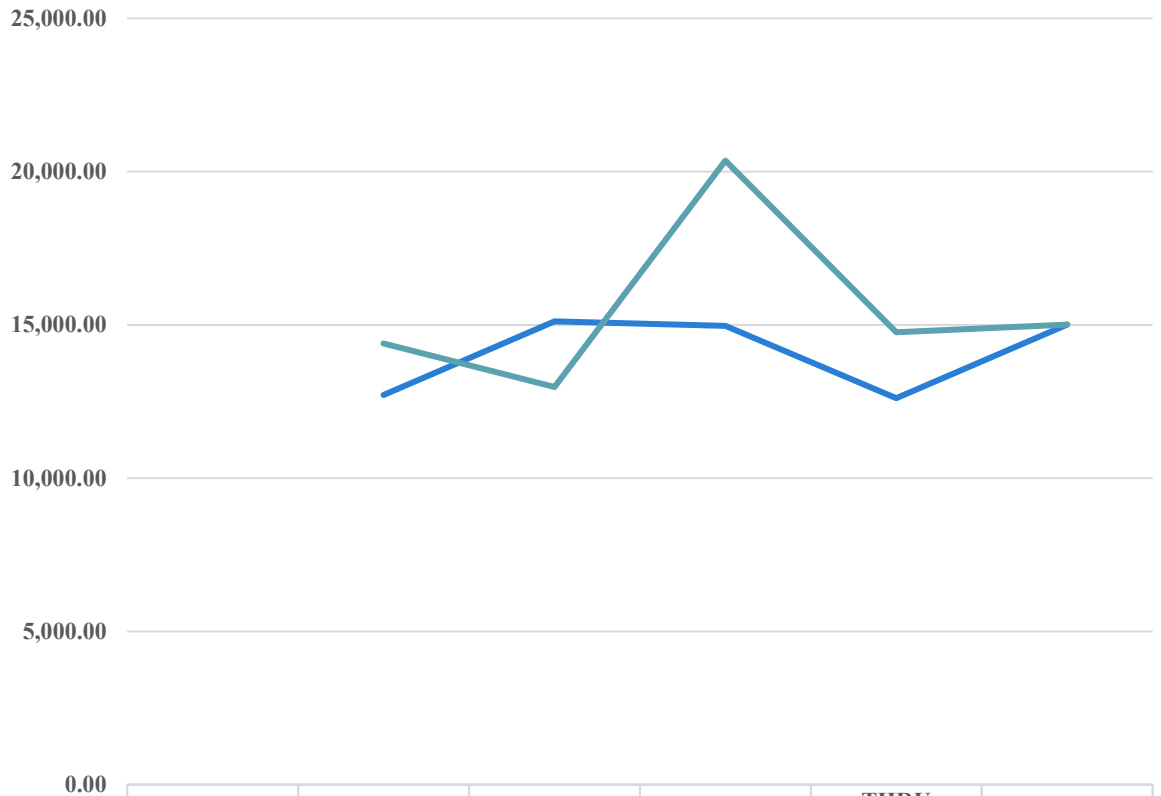
	ACTIVITY 2019-20	ACTIVITY 2020-21	ACTIVITY 2021-22	THRU 02/28/23 ACTIVITY 2022-23	BUDGET REQUESTED 2023-24
TOTAL ESTIMATED REVENUES	206,711.49	134,788.24	234,052.47	205,074.19	830,060.00
TOTAL APPROPRIATIONS	216,778.01	206,709.40	170,353.43	368,896.25	387,568.74

■ TOTAL ESTIMATED REVENUES
 ■ TOTAL APPROPRIATIONS

SALVAGE VEHICLE FUND (213)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	12,713.00	15,113.29	14,962.86	12,608.33	15,010.00
TOTAL APPROPRIATIONS	14,392.06	12,972.99	20,358.01	14,757.84	15,010.00
NET OF REVENUES/APPROPRIATIONS - FUND 213	(1,679.06)	2,140.30	(5,395.15)	(2,149.51)	
BEGINNING FUND BALANCE	26,602.48	24,923.42	27,063.72	21,668.57	19,519.06
ENDING FUND BALANCE	24,923.42	27,063.72	21,668.57	19,519.06	19,519.06

SALVAGE VEHICLE - 596

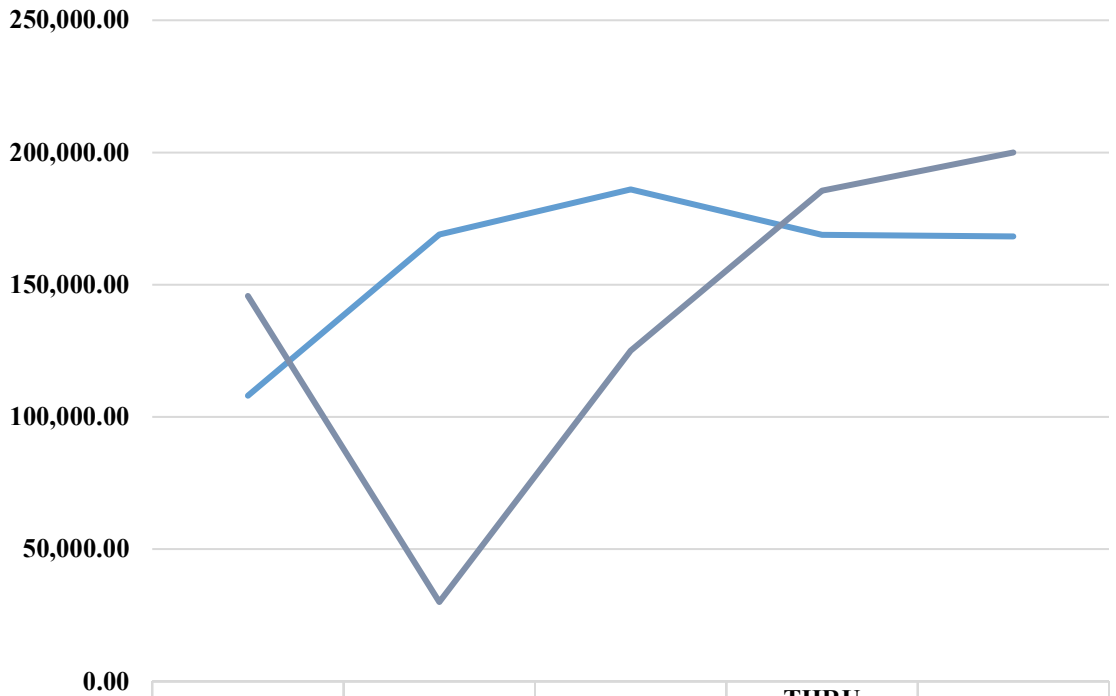


— TOTAL ESTIMATED REVENUES — TOTAL APPROPRIATIONS

STREETS FUND (230)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	108,024.28	169,003.05	186,033.87	168,902.58	168,200.00
TOTAL APPROPRIATIONS	145,740.00	30,000.00	125,000.00	185,500.00	200,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 204	(37,715.72)	139,003.05	61,033.87	(16,597.42)	(31,800.00)
BEGINNING FUND BALANCE	78,700.01	40,984.29	179,987.34	241,021.21	224,423.79
ENDING FUND BALANCE	40,984.29	179,987.34	241,021.21	224,423.79	192,623.79

MUNICIPAL STREET 204



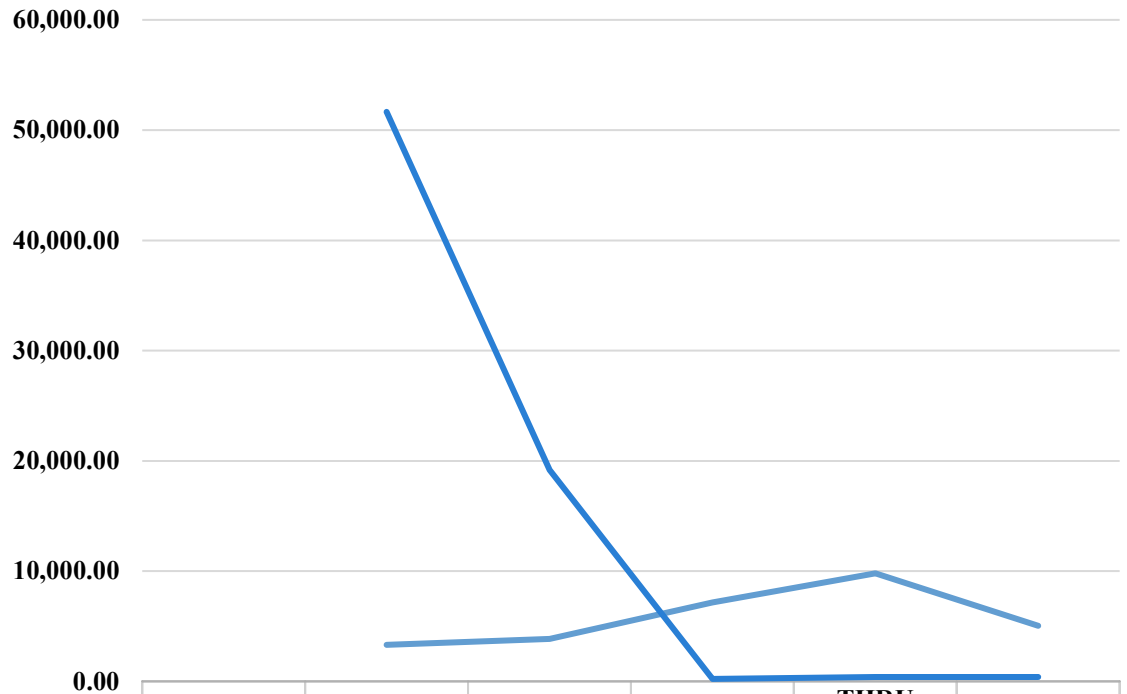
	ACTIVITY 2019-20	ACTIVITY 2020-21	ACTIVITY 2021-22	THRU 02/28/23 ACTIVITY 2022-23	BUDGET REQUESTED 2023-24
TOTAL ESTIMATED REVENUES	108,024.28	169,003.05	186,033.87	168,902.58	168,200.00
TOTAL APPROPRIATIONS	145,740.00	30,000.00	125,000.00	185,500.00	200,000.00

— TOTAL ESTIMATED REVENUES — TOTAL APPROPRIATIONS

BUSINESS LOAN FUND (244)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	3,311.30	3,849.70	7,145.04	9,797.84	5,040.00
TOTAL APPROPRIATIONS	51,656.86	19,181.36	220.21	399.00	400.00
NET OF REVENUES/APPROPRIATIONS - FUND 244	(48,345.56)	(15,331.66)	6,924.83	9,398.84	4,640.00
BEGINNING FUND BALANCE	139,640.18	140,218.79	140,084.62	141,493.63	150,892.47
FUND BALANCE ADJUSTMENTS	48,924.17	15,197.49	(5,515.82)		
ENDING FUND BALANCE	140,218.79	140,084.62	141,493.63	150,892.47	155,532.47

BUSINESS LOAN - 245



	ACTIVITY 2019-20	ACTIVITY 2020-21	ACTIVITY 2021-22	THRU 02/28/23 ACTIVITY 2022-23	BUDGET REQUESTED 2023-24
TOTAL ESTIMATED REVENUES	3,311.30	3,849.70	7,145.04	9,797.84	5,040.00
TOTAL APPROPRIATIONS	51,656.86	19,181.36	220.21	399.00	400.00

— TOTAL ESTIMATED REVENUES — TOTAL APPROPRIATIONS

HOME REHAB LOAN FUND (245)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	1,931.27	1,475.12	1,606.82	1,369.58	3,050.00
TOTAL APPROPRIATIONS	7,156.86	269.36	220.21	5,399.00	400.00
NET OF REVENUES/APPROPRIATIONS - FUND 245	(5,225.59)	1,205.76	1,386.61	(4,029.42)	2,650.00
BEGINNING FUND BALANCE	117,385.71	112,160.12	113,365.88	114,752.49	110,723.07
ENDING FUND BALANCE	112,160.12	113,365.88	114,752.49	110,723.07	113,373.07

HOME LOAN - 246



	ACTIVITY	ACTIVITY	ACTIVITY	THRU 02/28/23 ACTIVITY	BUDGET REQUESTED
	2019-20	2020-21	2021-22	2022-23	2023-24
TOTAL ESTIMATED REVENUES	1,931.27	1,475.12	1,606.82	1,369.58	3,050.00
TOTAL APPROPRIATIONS	7,156.86	269.36	220.21	5,399.00	400.00

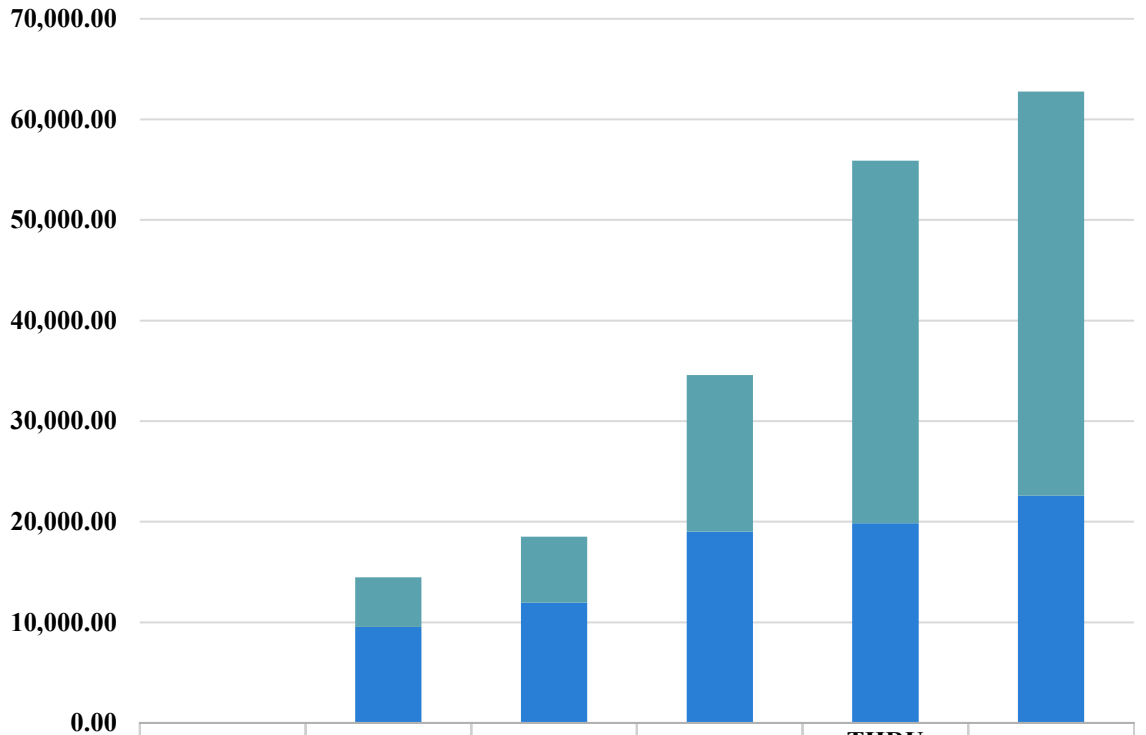
— TOTAL ESTIMATED REVENUES

— TOTAL APPROPRIATIONS

DDA FUND (248)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	9,563.73	11,980.30	19,018.05	19,861.21	22,606.00
TOTAL APPROPRIATIONS	4,911.12	6,542.63	15,560.14	36,043.40	40,150.00
NET OF REVENUES/APPROPRIATIONS - FUND 248	4,652.61	5,437.67	3,457.91	(16,182.19)	(17,544.00)
BEGINNING FUND BALANCE	95,786.73	100,439.34	105,877.01	105,928.92	89,746.73
FUND BALANCE ADJUSTMENTS			(3,406.00)		
ENDING FUND BALANCE	100,439.34	105,877.01	105,928.92	89,746.73	72,202.73

DDA - 248



	ACTIVITY 2019-20	ACTIVITY 2020-21	ACTIVITY 2021-22	THRU 02/28/23 ACTIVITY 2022-23	BUDGET REQUESTED 2023-24
■ TOTAL APPROPRIATIONS	4,911.12	6,542.63	15,560.14	36,043.40	40,150.00
■ TOTAL ESTIMATED REVENUES	9,563.73	11,980.30	19,018.05	19,861.21	22,606.00

■ TOTAL ESTIMATED REVENUES ■ TOTAL APPROPRIATIONS

➤ **Sewer, Water, and Garbage Collection Funds**

- These are Enterprise Funds, which means that they, essentially, function as a business unit inside of the Village. These funds are much less restrictive than the Governmental Funds. These are paid through rates and possible grants for water and sewer improvements.

483-ADMINISTRATION

528-WASTE AND RUBBISH DISPOSAL

550-COLLECTION

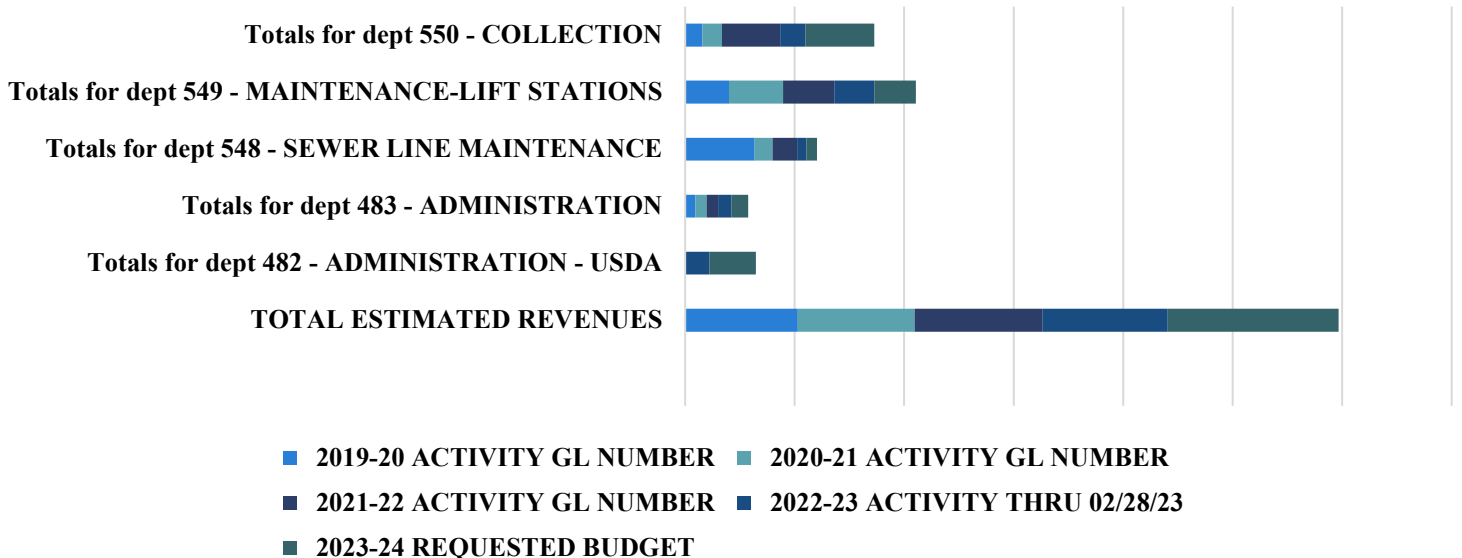
552-DISTRIBUTION

553-WELLS/TOWER

SEWER FUND (590)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	205,798.95	213,283.90	233,212.26	229,363.52	311,700.00
Totals for dept 482 - ADMINISTRATION - USDA				44,200.00	84,797.00
Totals for dept 483 - ADMINISTRATION	18,509.69	20,627.81	21,063.51	24,713.14	30,300.00
Totals for dept 548 - SEWER LINE MAINTENANCE	126,826.95	32,530.99	45,158.20	17,173.49	19,100.00
Totals for dept 549 - MAINTENANCE-LIFT STATIONS	79,965.29	98,626.92	93,995.75	72,728.88	76,070.00
Totals for dept 550 - COLLECTION	31,519.11	35,372.34	106,835.29	46,252.66	125,610.00
TOTAL APPROPRIATIONS	256,821.04	187,158.06	267,052.75	205,068.17	335,877.00
NET OF REVENUES/APPROPRIATIONS - FUND 590	(51,022.09)	26,125.84	(33,840.49)	24,295.35	(24,177.00)
BEGINNING FUND BALANCE	2,116,078.67	2,065,056.58	2,091,181.42	1,992,925.93	2,017,221.28
FUND BALANCE ADJUSTMENTS		(1.00)	(64,415.00)		
ENDING FUND BALANCE	2,065,056.58	2,091,181.42	1,992,925.93	2,017,221.28	1,993,044.28

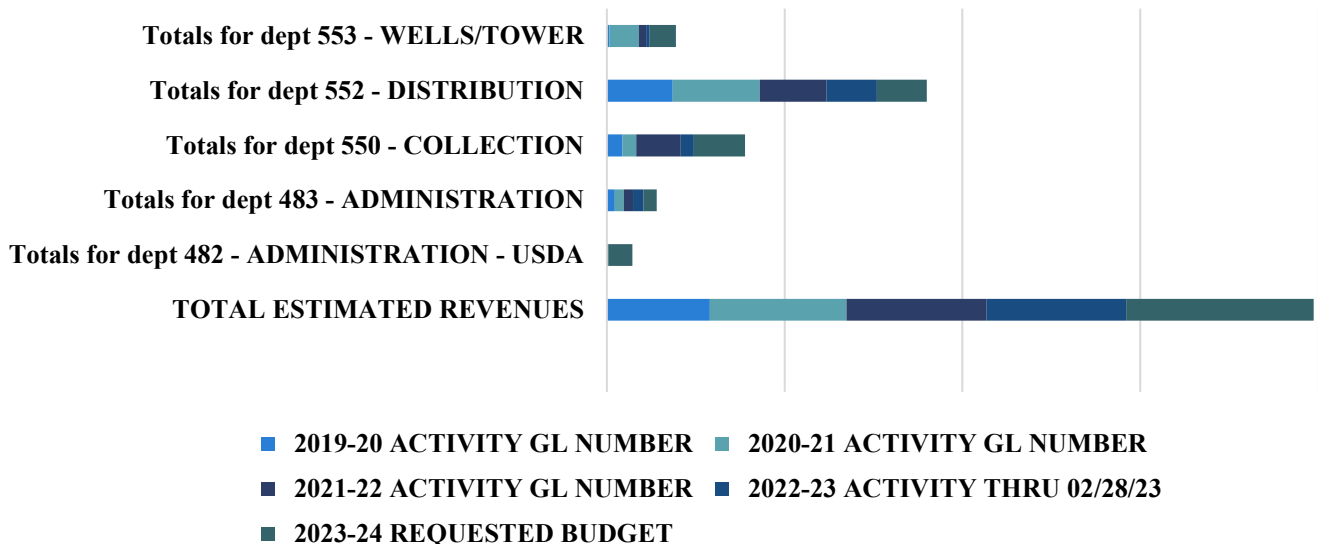
SEWER FUND - 591



WATER FUND (591)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	231,748.35	307,595.30	315,465.36	313,559.61	422,025.00
Totals for dept 482 - ADMINISTRATION - USDA				3,138.00	54,240.00
Totals for dept 483 - ADMINISTRATION	18,039.16	20,157.12	20,643.46	23,615.72	29,400.00
Totals for dept 550 - COLLECTION	34,792.06	31,607.88	99,753.15	29,680.22	115,110.00
Totals for dept 552 - DISTRIBUTION	148,422.12	195,422.37	150,538.47	113,236.85	112,600.00
Totals for dept 553 - WELLS/TOWER	5,502.07	66,429.56	16,543.41	7,944.89	58,700.00
TOTAL APPROPRIATIONS	215,323.83	326,126.00	298,593.68	184,811.49	380,050.00
NET OF REVENUES/APPROPRIATIONS - FUND 591	16,424.52	-18,530.70	16,871.68	128,748.12	41,975.00
BEGINNING FUND BALANCE	1,386,336.50	1,402,761.02	1,386,999.32	1,403,871.00	1,532,619.12
FUND BALANCE ADJUSTMENTS		2,769.00			
ENDING FUND BALANCE	1,402,761.02	1,386,999.32	1,403,871.00	1,532,619.12	1,574,594.12

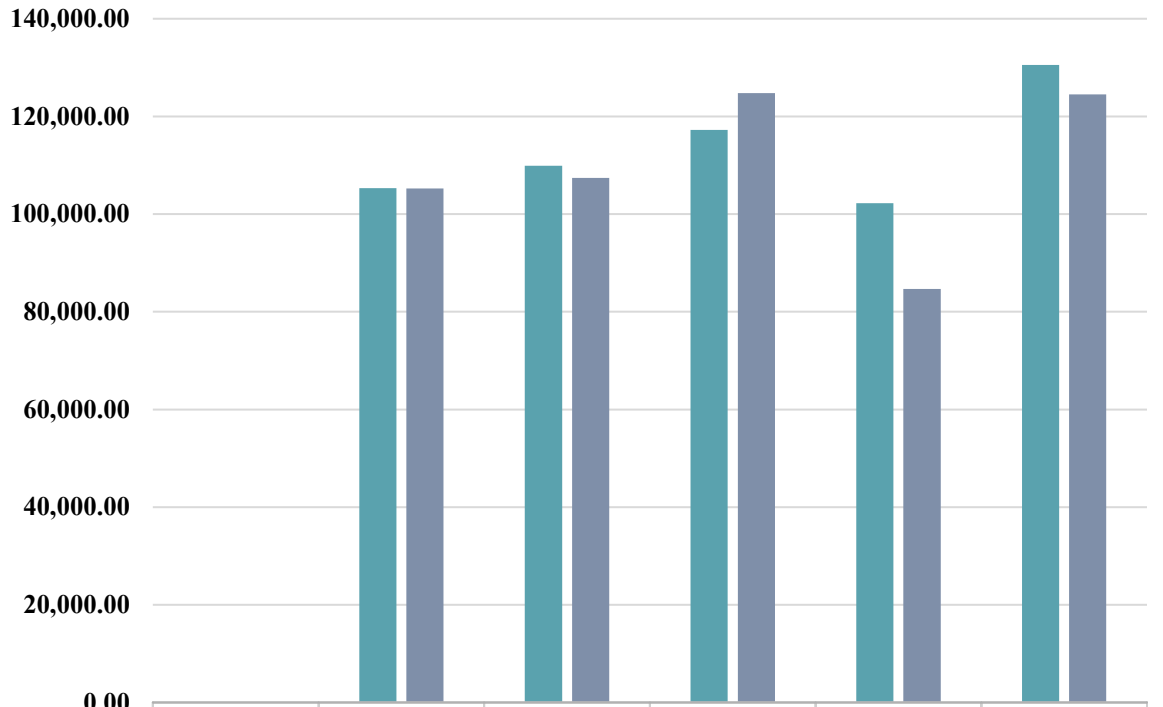
WATER FUND - 590



GARBAGE COLLECTION FUND (596)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	105,286.13	109,907.26	117,239.83	102,253.22	130,560.00
TOTAL APPROPRIATIONS	105,227.52	107,420.88	124,787.01	84,687.57	124,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 596	58.61	2,486.38	-7,547.18	17,565.65	6,060.00
BEGINNING FUND BALANCE	9,633.92	9,692.53	12,178.91	4,631.73	22,197.38
ENDING FUND BALANCE	9,692.53	12,178.91	4,631.73	22,197.38	28,257.38

GARBAGE COLLECTION - 596



	ACTIVITY 2019-20	ACTIVITY 2020-21	ACTIVITY 2021-22	THRU 02/28/23 ACTIVITY 2022-23	BUDGET REQUESTED 2023-24
■ TOTAL ESTIMATED REVENUES	105,286.13	109,907.26	117,239.83	102,253.22	130,560.00
■ TOTAL APPROPRIATIONS	105,227.52	107,420.88	124,787.01	84,687.57	124,500.00

■ TOTAL ESTIMATED REVENUES

■ TOTAL APPROPRIATIONS

➤ **Motor Pool Fund**

- This is an internal fund that has been created to improve document equipment usage for the Village of Decatur. Any time a piece of equipment is used on the job, money is put into the account. When it comes time to replace a piece of equipment, it is paid for out of this account.

301-POLICE DEPARTMENT

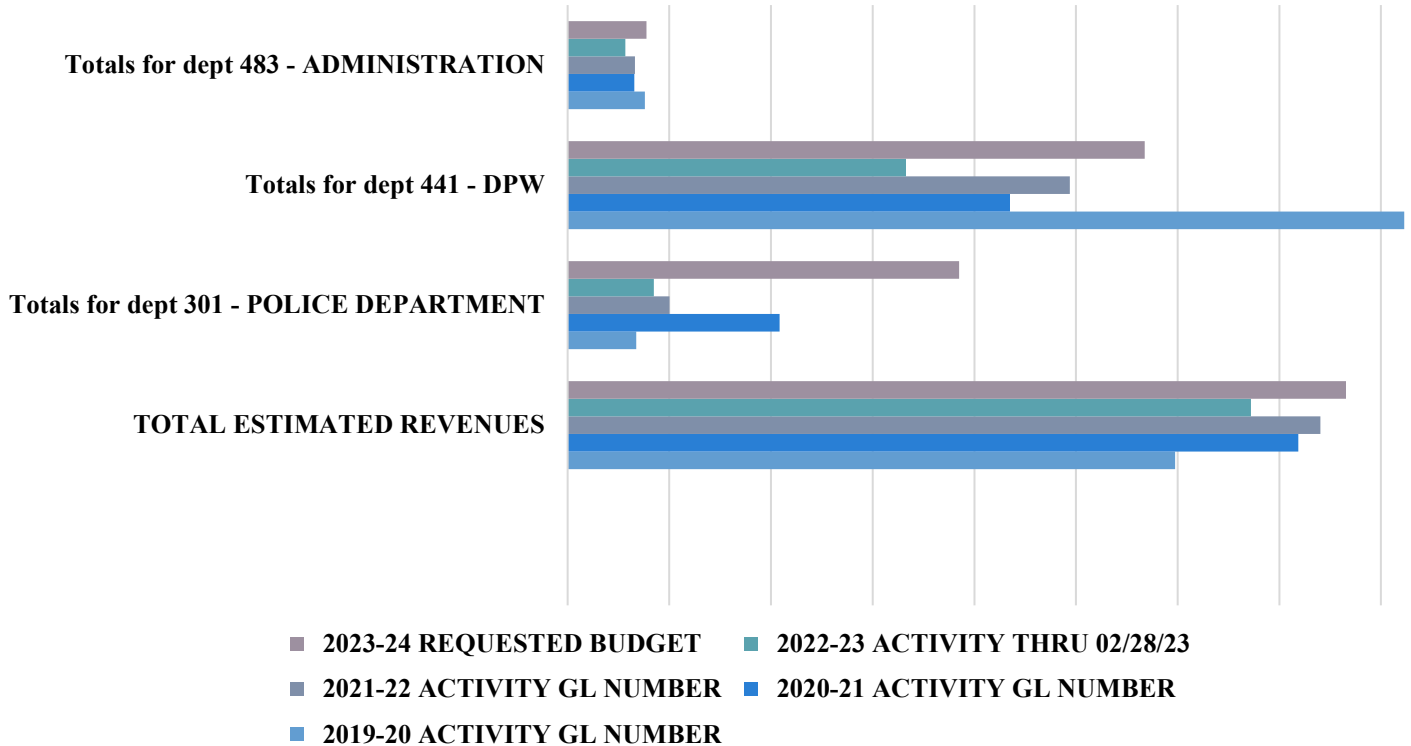
441-DPW

483-ADMINISTRATION

MOTOR POOL FUND (661)

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
TOTAL ESTIMATED REVENUES	119,477.56	143,759.64	148,089.86	134,406.80	153,100.00
Totals for dept 301 - POLICE DEPARTMENT	13,481.11	41,724.68	20,032.62	16,970.20	77,000.00
Totals for dept 441 - DPW	164,542.08	87,039.75	98,783.67	66,573.88	113,500.00
Totals for dept 483 - ADMINISTRATION	15,169.94	13,084.40	13,249.05	11,380.68	15,500.00
TOTAL APPROPRIATIONS	193,193.13	141,848.83	132,065.34	94,924.76	206,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 661	(73,715.57)	1,910.81	16,024.52	39,482.04	(52,900.00)
BEGINNING FUND BALANCE	905,639.95	831,924.38	868,191.19	884,215.71	923,697.75
FUND BALANCE ADJUSTMENTS		34,356.00			
ENDING FUND BALANCE	831,924.38	868,191.19	884,215.71	923,697.75	870,797.75

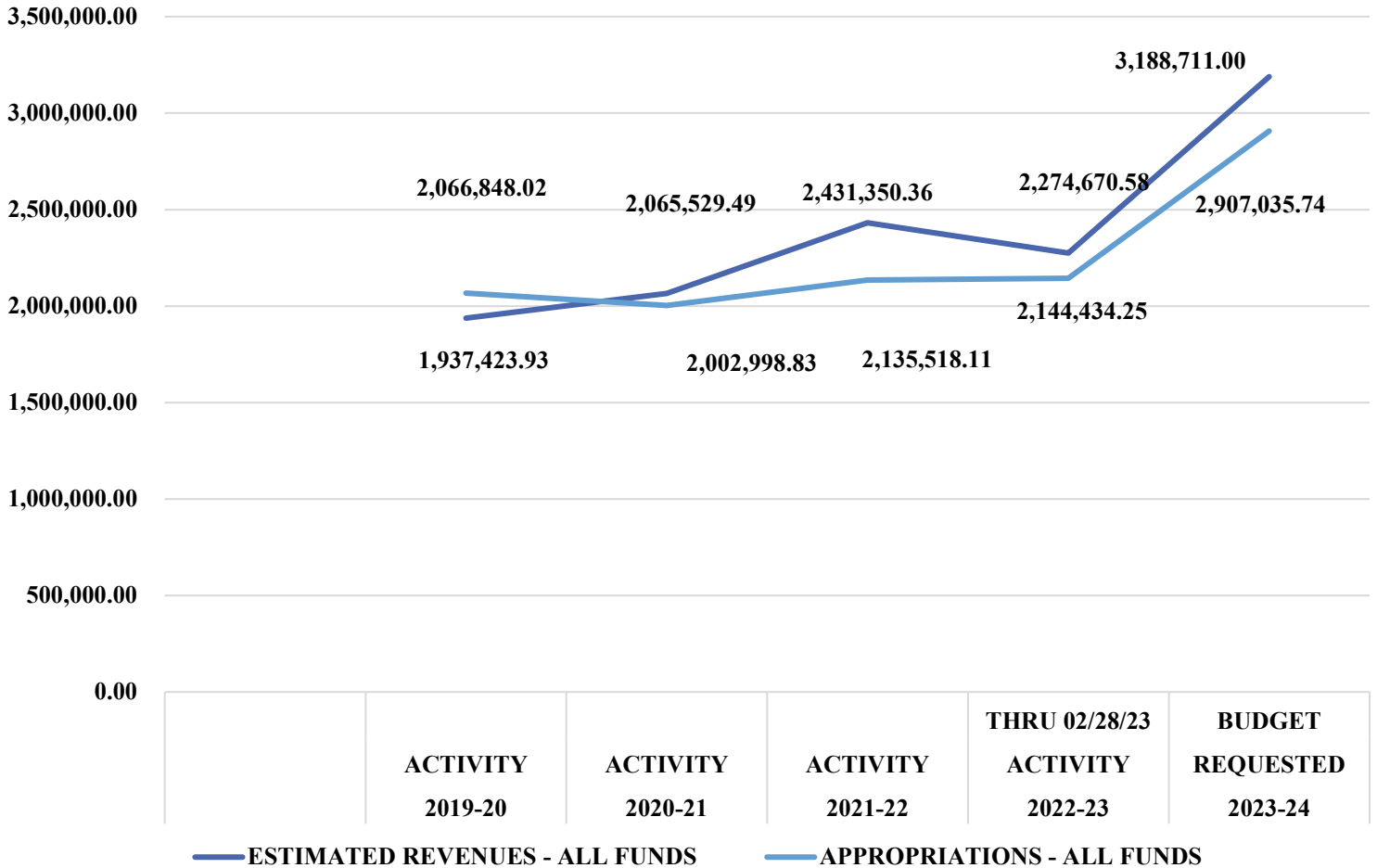
MOTOR POOL - 661



SUMMARY OF ALL FUNDS

GL NUMBER	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 02/28/23	2023-24 REQUESTED BUDGET
ESTIMATED REVENUES - ALL FUNDS	1,937,423.93	2,065,529.49	2,431,350.36	2,274,670.58	3,188,711.00
APPROPRIATIONS - ALL FUNDS	2,066,848.02	2,002,998.83	2,135,518.11	2,144,434.25	2,907,035.74
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	(129,424.09)	62,530.66	295,832.25	130,236.33	281,675.26
BEGINNING FUND BALANCE - ALL FUNDS	6,197,737.71	6,117,237.79	6,232,089.94	6,454,585.37	6,584,821.70
FUND BALANCE ADJUSTMENTS - ALL FUNDS	48,924.17	52,321.49	(73,336.82)		
ENDING FUND BALANCE - ALL FUNDS	6,117,237.79	6,232,089.94	6,454,585.37	6,584,821.70	6,866,496.96

SUMMARY OF ALL FUNDS



2023-24 Proposed Capital Improvement Projects

The Village of Decatur has multiple projects forecasted in the FY 24 Budget. The table below provides a list of these projects, estimated costs, and the funding source(s). A small, detailed description of each project appears after the table.

Project	Estimated Cost	Fund
USDA – State Infrastructure (Local Roads)	\$529,000.00	LRF
USDA – Water Fund Contribution	\$279,000.00	WF
USDA – Sewer Fund Contribution	\$171,000.00	SF
S. George Street – Project	\$396,000.00	LRF, MRF, WF
2023 Ford Police Utility – Vehicle	\$42,000.00	MP
2023 Ford Police Utility – Equipment	\$12,000.00	MP
New Leaf Vacuum Equipment	\$60,000.00	MP
Red Woolfe Park – ADA Improvements	\$196,000.00	GF
Red Woolf Park – Parking Lot Improvements	\$29,000.00	GF
Sidewalk Repair & Replacement Program	\$20,000.00	LRF, MRF
Clean Interior of Water Tower	\$15,000.00	WF
Rebuild Well House #3	\$50,000.00	WF
Camera System – Village Hall & Parks	\$20,000.00	GF

2023-24 PROPOSED BUDGET

Below you will find the Fund and Department Totals for the Village of Decatur's FY 2023 Budget. These totals cannot be increased without formal approval by the Village Council throughout the fiscal year.

GL NUMBER	DESCRIPTION	2023-24 REQUESTED BUDGET
ESTIMATED REVENUES		
Dept 000		
101-000-402.000	REAL ESTATE TAXES	368,000.00
101-000-410.000	PERSONAL PROPERTY TAX	62,000.00
101-000-411.000	DELINQUENT TAX	20,000.00
101-000-411.001	DELINQUENT ADMIN FEE	100.00
101-000-432.000	PILOT	6,800.00
101-000-439.000	STATE OF MI MARIJUANA PAYMENTS	112,900.00
101-000-445.000	REAL ESTATE TAX INTEREST	200.00
101-000-447.000	ADMIN. FEE TREASURER	6,000.00
101-000-477.000	CABLE TV FEES	15,000.00
101-000-478.000	LIQUOR LICENSE	2,000.00
101-000-491.000	BUILDING PERMIT FEES	15,000.00
101-000-492.000	RENTAL INSPECTION FEE	3,000.00
101-000-494.000	MARIHUANA LICENSE FEES	40,000.00
101-000-495.000	ZONING LICENSES & PERMITS	1,000.00
101-000-496.000	SELLING PERMITS	100.00
101-000-497.000	FENCE PERMITS	100.00
101-000-530.000	FEDERAL GRANT	
101-000-543.000	POLICE TRAINING-STATE	600.00
101-000-573.001	METRO ACT	11,500.00
101-000-574.000	STATE REVENUE SHARING	220,000.00
101-000-606.000	PARKING FEES/FINES	800.00
101-000-606.100	COST OF PROSECUTION	
101-000-607.000	POLICE REPORTS	200.00
101-000-647.000	CROSSING GUARDS-SCHOOL	13,000.00
101-000-664.100	INTEREST CHECKING	200.00
101-000-664.200	INTEREST EARNED	1,500.00
101-000-668.000	COMM. TOWER LEASE	1,200.00
101-000-669.610	ADMIN TRANSFER-MOTOR POOL	8,000.00
101-000-675.000	OTHER REVENUE	9,000.00
101-000-699.248	ADMIN TRANSFER DDA	2,500.00
101-000-699.596	ADMIN TRANSFER GARBAGE COLLECTION	6,500.00
TOTAL ESTIMATED REVENUES		927,200.00

APPROPRIATIONS**Dept 101 - VILLAGE COUNCIL**

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

101-101-703.000	COUNCIL SALARY	9,900.00
101-101-715.000	FICA/MEDICARE	760.00
101-101-717.000	WORKMAN'S COMP.	50.00
101-101-728.000	COUNCIL SUPPLIES	
101-101-807.000	AUDIT	3,000.00
101-101-822.000	CONTRACTUAL SERVICES	3,000.00
101-101-901.000	PRINTING/PUBLISHING	1,000.00
101-101-936.000	TECH SERVICES	1,500.00
101-101-958.000	MISCELLANEOUS	
101-101-958.001	DUES/MEMBERSHIPS	1,600.00
101-101-963.000	MULTI-PERIL INSURANCE	

Totals for dept 101 - VILLAGE COUNCIL		20,810.00
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Dept 137 - MUNICIPAL ATTORNEY

101-137-827.000	LABOR ATTORNEY EXPENSES	
	ORDINANCE ENFORCEMENT	
101-137-828.000	ATTORNEY FEES	4,000.00

Totals for dept 137 - MUNICIPAL ATTORNEY		4,000.00
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Dept 172 - VILLAGE MANAGER

101-172-703.000	SALARY-MANAGER	34,000.00
101-172-703.020	HOLIDAY PAY	
101-172-703.030	VACATION PAY	
101-172-703.040	SICK/PERSONAL	
101-172-715.000	FICA/MEDICARE	2,500.00
	UNEMPLOYMENT	
101-172-716.000	COMPENSATION	20.00
101-172-717.000	WORKMAN'S COMPENSATION	100.00
101-172-718.000	PENSION	1,800.00
101-172-719.000	HEALTH INSURANCE	
101-172-719.500	DISABILITY INSURANCE	1,880.00
101-172-720.000	LIFE INSURANCE	250.00
101-172-721.000	TUITION REIMBURSEMENT	7,500.00
101-172-722.000	VISION REIMBURSEMENT	
101-172-728.000	SUPPLIES	200.00
101-172-730.000	POSTAGE	
101-172-853.000	TELEPHONE	1,500.00
101-172-853.020	CELL PHONE	650.00
101-172-864.000	CONFERENCES/WORKSHOPS	3,000.00
101-172-901.000	PRINTING	
101-172-936.000	TECH SERVICES	2,000.00
101-172-958.000	MISCELLANEOUS	
101-172-958.001	DUES/MEMBERSHIPS	950.00

Totals for dept 172 - VILLAGE MANAGER		56,350.00
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Dept 215 - VILLAGE CLERK

101-215-703.000	SALARY-ADMIN. CLERK	12,800.00
101-215-703.020	HOLIDAY PAY	
101-215-703.030	VACATION PAY	

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

101-215-703.040	SICK/PERSONAL	
101-215-715.000	FICA/MEDICARE	1,050.00
	UNEMPLOYMENT	
101-215-716.000	COMPENSATION	15.00
101-215-717.000	WORKERS COMP. FUND.	120.00
101-215-718.000	PENSION-ADMIN. CLERK	780.00
101-215-719.000	HEALTH INSURANCE	5,000.00
101-215-719.500	DISABILITY INSURANCE	600.00
101-215-720.000	LIFE INSURANCE	130.00
101-215-722.000	VISION REIMBURSEMENT	
101-215-728.000	SUPPLIES	200.00
101-215-730.000	POSTAGE	500.00
101-215-830.000	BANK SERVICE CHGS	200.00
101-215-853.000	TELEPHONE	720.00
101-215-853.020	CELL PHONE	340.00
101-215-864.000	CONFERENCES/WORKSHOPS	3,000.00
101-215-901.000	PRINTING	80.00
101-215-936.000	TECH SERVICES	5,000.00
101-215-958.000	MISCELLANEOUS	
101-215-958.001	DUES/MEMBERSHIPS	
101-215-981.000	CAPITAL OUTLAY	
Totals for dept 215 - VILLAGE CLERK		30,535.00
Dept 253 - VILLAGE TREASURER		
101-253-703.000	SALARY-TREASURER	4,500.00
101-253-715.000	FICA/MEDICARE	340.00
101-253-717.000	WORKMAN'S COMP.	60.00
101-253-718.000	PENSION	270.00
101-253-719.000	HEALTH INSURANCE	2,000.00
101-253-728.000	SUPPLIES	300.00
101-253-730.000	POSTAGE	2,500.00
101-253-807.000	AUDIT	6,000.00
101-253-853.020	CELL PHONE	500.00
101-253-864.000	CONFERENCES/WORKSHOPS	2,800.00
101-253-901.000	PRINTING	
101-253-936.000	TECH SERVICES	900.00
101-253-958.000	MISCELLANEOUS	
Totals for dept 253 - VILLAGE TREASURER		20,170.00
Dept 265 - VILLAGE HALL		
101-265-776.000	SUPPLIES	1,600.00
101-265-822.000	CONTRACTUAL SERVICES	1,500.00
101-265-921.000	ELECTRIC	5,500.00
101-265-923.000	HEAT	2,500.00
101-265-931.000	REPAIRS & MAINTENANCE	1,000.00
101-265-936.000	TECH SERVICES	200.00
101-265-958.000	MISCELLANEOUS	
101-265-981.000	CAPITAL OUTLAY	

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

Totals for dept 265 - VILLAGE HALL		12,300.00
Dept 266 - MUNICIPAL ATTORNEY		
101-266-826.000	ATTORNEY FEES	8,500.00
101-266-826.100	ATTORNEY EXPENSES	900.00
Totals for dept 266 - MUNICIPAL ATTORNEY		9,400.00
Dept 301 - POLICE DEPARTMENT		
101-301-703.000	POLICE SALARY	300,000.00
101-301-703.010	OVERTIME PAY	10,000.00
101-301-703.020	HOLIDAY PAY	
101-301-703.030	VACATION PAY	
101-301-703.040	SICK/PERSONAL	
101-301-703.050	PART TIME SALARIES	1,000.00
101-301-715.000	FICA/MEDICARE	26,000.00
101-301-716.000	UNEMPLOYMENT INSURANCE	50.00
101-301-717.000	WORKMAN'S COMP	8,500.00
101-301-718.000	PENSION	38,000.00
101-301-719.000	HEALTH INSURANCE	54,000.00
101-301-719.500	DISABILITY INSURANCE	3,500.00
101-301-720.000	LIFE INSURANCE	1,500.00
101-301-721.000	TUITION REIMBURSEMENT	
101-301-728.000	SUPPLIES	1,700.00
101-301-730.000	POSTAGE	500.00
101-301-756.000	MISCELLANEOUS	
101-301-768.000	UNIFORMS/BOOTS/ETC	3,000.00
101-301-768.100	UNIFORM CLEANING	1,000.00
101-301-853.000	TELEPHONE	1,500.00
101-301-853.020	CELL PHONE	1,500.00
101-301-853.030	RADIOS	
101-301-865.000	MILEAGE/TRAVEL EXP	2,000.00
101-301-865.500	VEH INSP MILEAGE/EXPENSES	
101-301-901.000	PRINTING	40.00
101-301-936.000	TECH SERVICES	4,500.00
101-301-955.000	TRAINING FUNDS-STATE	1,200.00
101-301-956.000	TRAINING FUNDS-VILLAGE	
101-301-958.001	DUES/MEMBERSHIPS	100.00
101-301-959.000	LEIN SERVICE	1,000.00
101-301-963.000	LIABILITY INSURANCE	
101-301-965.000	EQUIPMENT PURCHASE	3,000.00
101-301-981.000	CAPITAL OUTLAY	8,000.00
101-301-995.610	PD EQUIP RENTAL TO MOTOR POOL	10,000.00
Totals for dept 301 - POLICE DEPARTMENT		481,590.00
Dept 302 - CROSSING GUARDS		
101-302-703.050	SALARIES PART-TIME	10,500.00
101-302-715.000	FICA/MEDICARE	800.00
101-302-716.000	UNEMPLOYMENT COMPENSATION	

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

101-302-717.000	WORKMAN'S COMP	300.00
101-302-958.000	MISCELLANEOUS	
Totals for dept 302 - CROSSING GUARDS		11,600.00
Dept 371 - BUILDING INSPECTOR		
	CODE	
101-371-802.000	ENFORCE/CONTRACTUAL	
101-371-822.000	BUILDING INSPECTOR FEES	20,000.00
101-371-823.000	RENTAL INSPECTION FEE	4,500.00
Totals for dept 371 - BUILDING INSPECTOR		24,500.00
Dept 441 - DPW		
101-441-703.000	SALARIES	41,000.00
101-441-703.010	OVERTIME PAY	2,500.00
101-441-703.020	HOLIDAY PAY	
101-441-703.030	VACATION PAY	
101-441-703.040	SICK/PERSONAL	
101-441-715.000	FICA/MEDICARE	16,000.00
101-441-716.000	UNEMPLOYMENT INSURANCE	60.00
101-441-717.000	WORKMAN'S COMP	3,000.00
101-441-718.000	PENSION	12,000.00
101-441-719.000	HEALTH INSURANCE	6,000.00
101-441-776.000	SUPPLIES	4,000.00
	PROFESSIONAL/CONTRACT	
101-441-801.000	SERVICES	2,000.00
101-441-853.000	TELEPHONE	1,000.00
101-441-860.000	CDL EXPENSES	1,500.00
101-441-921.000	ELECTRIC	3,000.00
101-441-923.000	HEAT	3,000.00
101-441-926.000	STREET LIGHTS	16,000.00
101-441-931.000	BUILDING REPAIRS & MAINT.	4,800.00
101-441-934.000	CONTRACTUAL SERVICES	2,000.00
	PW EQUIPMENT	
101-441-943.000	RENTALGENERAL FUN	10,000.00
101-441-958.000	MISCELLANEOUS	
101-441-963.000	MULTI-PERIL INSURANCE	
101-441-965.000	EQUIPMENT PURCHASE	
101-441-981.000	CAPITAL OUTLAY	
Totals for dept 441 - DPW		127,860.00
Dept 444 - SIDEWALKS		
101-444-781.000	SIDEWALK MATERIALS	
Totals for dept 444 - SIDEWALKS		
Dept 721 - PLANNING COMMISSION		
101-721-826.000	VILLAGE PLANNER FEES	3,000.00
101-721-901.000	PRINTING/PUBLISHING	100.00
101-721-936.000	TECH SERVICES	100.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

101-721-958.000	DUES/MEMBERSHIPS/EDU	100.00
Totals for dept 721 - PLANNING COMMISSION		3,300.00
Dept 751 - PARKS AND RECREATION		
101-751-703.000	SALARIES-LEISURE SERVICES	22,000.00
101-751-703.010	OVERTIME	500.00
101-751-703.050	SALARIES-LIFEGUARDS	
101-751-715.000	FICA/MEDICARE	
101-751-717.000	WORKMAN'S COMP.	400.00
101-751-719.000	HEALTH INSURANCE	5,000.00
101-751-756.000	SUPPLIES & MAINTENANCE	10,000.00
101-751-901.000	PRINTING/PUBLISHING	
101-751-921.000	ELECTRIC	600.00
101-751-930.000	REPAIRS	1,000.00
101-751-931.000	CONTRACTUAL	4,500.00
101-751-943.000	EQUIP.RENTAL TRANSFER	13,600.00
101-751-963.000	MULTI-PERIL INSURANCE	
101-751-981.000	CAPITAL OUTLAY	
101-751-985.000	COMMUNITY PROJECTS	60,685.00
Totals for dept 751 - PARKS AND RECREATION		118,285.00
TOTAL APPROPRIATIONS GENERAL FUND		920,700.00
NET OF REVENUES/APPROPRIATIONS - FUND 101		6,500.00
BEGINNING FUND BALANCE		593,738.81
FUND BALANCE ADJUSTMENTS		
ENDING FUND BALANCE		600,238.81
ESTIMATED REVENUES		
Dept 000		
202-000-546.000	STATE OF MICHIGAN	200,000.00
202-000-569.000	OTHER STATE GRANT	
202-000-664.100	INTEREST ON INVESTMENT	160.00
202-000-699.230	TRANSFER FROM STREETS	
TOTAL ESTIMATED REVENUES		200,160.00
APPROPRIATIONS		
Dept 463 - MAINTENANCE		
202-463-703.000	SALARIES-MAINTENANCE	6,000.00
202-463-703.010	OVERTIME PAY	180.00
202-463-715.000	SOCIAL SECURITY	
202-463-717.000	WORKMAN'S COMP.	3,700.00
202-463-719.000	HEALTH INSURANCE	1,500.00
202-463-782.000	MATERIALS	4,500.00
202-463-812.000	ENGINEERING	65,000.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

202-463-943.000	EQUIPMENT RENTAL	8,500.00
202-463-963.000	LIABILITY	
202-463-981.000	CAPITAL OUTLAY	170,000.00
Totals for dept 463 - MAINTENANCE		259,380.00
Dept 474 - TRAFFIC		
202-474-703.000	SALARIES-TRAFFIC SERVICES	
202-474-822.000	CONTRACTUAL	
202-474-940.000	LEASE/RENTAL	7,900.00
202-474-943.000	EQUIPMENT RENTAL	
Totals for dept 474 - TRAFFIC		7,900.00
Dept 479 - ICE/SNOW		
	SALARIES-SNOW & ICE	
202-479-703.000	REMOVAL	1,000.00
202-479-703.010	OVERTIME PAY	2,000.00
202-479-715.000	SOCIAL SECURITY	
202-479-719.000	HEALTH INSURANCE	300.00
202-479-782.000	MATERIALS	5,000.00
202-479-943.000	EQUIPMENT RENTAL	2,500.00
Totals for dept 479 - ICE/SNOW		10,800.00
Dept 483 - ADMINISTRATION		
202-483-703.172	MANAGER SALARY	8,500.00
202-483-703.215	CLERK SALARY	3,500.00
202-483-715.000	SOCIAL SECURITY	800.00
202-483-718.000	PENSION	500.00
202-483-719.000	HEALTH INSURANCE	1,000.00
202-483-807.000	AUDIT	4,000.00
Totals for dept 483 - ADMINISTRATION		18,300.00
TOTAL APPROPRIATIONS		296,380.00
NET OF REVENUES/APPROPRIATIONS - FUND 202		(96,220.00)
BEGINNING FUND BALANCE		786,446.73
ENDING FUND BALANCE		690,226.73
ESTIMATED REVENUES		
Dept 000		
203-000-546.000	STATE OF MICHIGAN	74,000.00
203-000-547.000	STATE OF MICHIGAN - SIB (USDA)	529,000.00
203-000-581.000	COUNTY ROAD MILLAGE	27,000.00
203-000-664.100	INTEREST ON INVESTMENT	60.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

203-000-699.230	TRANSFER FROM STREETS	200,000.00
TOTAL ESTIMATED REVENUES		830,060.00
APPROPRIATIONS		
Dept 463 - MAINTENANCE		
203-463-703.000	SALARIES-MAINTENANCE	37,000.00
203-463-703.010	OVERTIME PAY	960.00
203-463-715.000	SOCIAL SECURITY	
203-463-717.000	WORKMAN'S COMP.	3,700.00
203-463-719.000	HEALTH INSURANCE	9,500.00
203-463-782.000	MATERIALS	5,000.00
203-463-812.000	ENGINEERING	10,000.00
203-463-822.000	CONTRACTUAL	10,000.00
203-463-943.000	EQUIPMENT RENTAL	58,000.00
203-463-963.000	LIABILITY	
203-463-981.000	CAPITAL OUTLAY	170,000.00
Totals for dept 463 - MAINTENANCE		304,160.00
Dept 474 - TRAFFIC		
203-474-921.000	ELECTRIC	400.00
203-474-940.000	LEASE/RENTAL	
203-474-943.000	TRAFFIC SERVICE EQUIP RENTAL	
Totals for dept 474 - TRAFFIC		400.00
Dept 479 - ICE/SNOW		
	SALARIES-SNOW & ICE	
203-479-703.000	REMOVAL	
203-479-703.010	OVERTIME PAY	
203-479-715.000	SOCIAL SECURITY	
203-479-719.000	HEALTH INSURANCE	
203-479-782.000	MATERIALS	
203-479-943.000	EQUIPMENT RENTAL	1,000.00
Totals for dept 479 - ICE/SNOW		1,000.00
Dept 482 - ADMINISTRATION - USDA		
203-482-962.000	USDA - ENGINEERING	
203-482-971.000	MDOT SIB	62,808.74
Totals for dept 482 - ADMINISTRATION - USDA		62,808.74
Dept 483 - ADMINISTRATION		
203-483-703.172	MANAGER SALARY	8,000.00
203-483-703.215	CLERK SALARY	4,000.00
203-483-715.000	SOCIAL SECURITY	800.00
203-483-718.000	PENSION	500.00
203-483-719.000	HEALTH INSURANCE	900.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

203-483-807.000	AUDIT	5,000.00
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Totals for dept 483 - ADMINISTRATION		19,200.00
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TOTAL APPROPRIATIONS		387,568.74
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NET OF REVENUES/APPROPRIATIONS - FUND 203		463,178.54
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BEGINNING FUND BALANCE		20,687.28
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FUND BALANCE ADJUSTMENTS		
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ENDING FUND BALANCE		483,865.82
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Fund: 204 MUNICIPAL STREET FUND

ESTIMATED REVENUES

Dept 000

204-000-403.000	STREETS-PROPERTY TAXES	130,000.00
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204-000-410.000	PERSONAL PROPERTY TAX	25,000.00
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204-000-411.000	DELINQUENT TAX	13,000.00
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204-000-445.000	REAL ESTATE TAX INTEREST	100.00
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204-000-664.100	INTEREST INCOME	100.00
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TOTAL ESTIMATED REVENUES		168,200.00
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APPROPRIATIONS

Dept 728 - ECONOMIC DEVELOPMENT

204-728-981.000	CAPITAL OUTLAY	
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204-728-995.020	TRANSFER TO MAJOR	
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204-728-995.030	TRANSFER TO LOCAL ROADS	200,000.00
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TOTAL APPROPRIATIONS		200,000.00
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NET OF REVENUES/APPROPRIATIONS - FUND 204		(31,800.00)
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BEGINNING FUND BALANCE		224,423.79
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ENDING FUND BALANCE		192,623.79
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Fund: 206 FIRE INSURANCE PROCEEDS

ESTIMATED REVENUES

Dept 000

206-000-664.100	INTEREST INCOME	
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206-000-664.200	INTEREST ON SAVINGS	
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Totals for dept 000 -

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

TOTAL ESTIMATED REVENUES		
NET OF REVENUES/APPROPRIATIONS - FUND 206		
BEGINNING FUND BALANCE		438.91
ENDING FUND BALANCE		438.91

Fund: 213 SALVAGE VEHICLE INSPECTIONS

ESTIMATED REVENUES

Dept 000

213-000-610.000	VEHICLE INSPECTION FEE	15,000.00
213-000-664.100	INTEREST INCOME	10.00

TOTAL ESTIMATED REVENUES		15,010.00
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APPROPRIATIONS

Dept 301 - POLICE DEPARTMENT

213-301-703.011	VEHICLE INSPECTION	15,000.00
213-301-715.000	FICA/MEDICARE	10.00
213-301-719.000	HEALTH INSURANCE	
213-301-776.000	OPERATING SUPPLIES	
213-301-865.500	VEH INSP MILEAGE/EXPENSES	
213-301-958.000	MISCELLANEOUS	

TOTAL APPROPRIATIONS		15,010.00
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NET OF REVENUES/APPROPRIATIONS - FUND 213		
BEGINNING FUND BALANCE		19,519.06
ENDING FUND BALANCE		19,519.06

Fund: 244 BUSINESS LOANS

ESTIMATED REVENUES

Dept 000

244-000-664.100	INTEREST INCOME	40.00
244-000-665.000	INTEREST INCOME-LOANS	
244-000-675.000	OTHER REVENUE	
244-000-685.000	PRINCIPAL ON MORFORD	5,000.00

TOTAL ESTIMATED REVENUES		5,040.00
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APPROPRIATIONS

Dept 728 - ECONOMIC DEVELOPMENT

244-728-785.000	LEGAL FEES	
244-728-807.000	AUDIT	400.00
244-728-890.000	LOAN DRAW	

TOTAL APPROPRIATIONS		400.00
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VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

NET OF REVENUES/APPROPRIATIONS - FUND 244		4,640.00
BEGINNING FUND BALANCE		150,892.47
FUND BALANCE ADJUSTMENTS		
ENDING FUND BALANCE		155,532.47

**Fund: 245 HOME REHAB LOANS
ESTIMATED REVENUES**

Dept 000

245-000-609.000	APPLICATION FEES	
245-000-664.100	INTEREST INCOME	50.00
245-000-665.000	INTEREST INCOME-LOANS	
245-000-675.000	OTHER REVENUE	
245-000-685.000	PRINCIPAL ON MORFORD	1,500.00
245-000-686.000	PRINCIPAL ON KNISS	1,500.00

TOTAL ESTIMATED REVENUES		3,050.00
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APPROPRIATIONS

Dept 728 - ECONOMIC DEVELOPMENT

245-728-785.000	LEGAL FEES	
245-728-807.000	AUDIT	400.00
245-728-890.000	LOAN DRAW	

TOTAL APPROPRIATIONS		400.00
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NET OF REVENUES/APPROPRIATIONS - FUND 245		2,650.00
BEGINNING FUND BALANCE		110,723.07
ENDING FUND BALANCE		113,373.07

Fund: 248 DDA

ESTIMATED REVENUES

Dept 000

248-000-404.000	PROPERTY TAXES	11,000.00
248-000-410.000	PERSONAL PROPERTY TAX	3,500.00
248-000-411.000	DELINQUENT TAX	90.00
248-000-445.000	REAL ESTATE TAX INTEREST	16.00
248-000-664.100	INTEREST INCOME	
248-000-675.000	OTHER REVENUE	8,000.00

TOTAL ESTIMATED REVENUES		22,606.00
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APPROPRIATIONS

Dept 728 - ECONOMIC DEVELOPMENT

248-728-756.000	DDA-SUPPLIES	1,000.00
248-728-801.000	CONSULTING FEES	2,000.00
248-728-901.000	PRINTING/PUBLISHING	900.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

248-728-930.000	REPAIRS	
248-728-958.000	MISCELLANEOUS	200.00
248-728-968.000	DEPRECIATION	
248-728-981.000	CAPITAL OUTLAY	9,250.00
248-728-985.000	COMMUNITY SERVICE	
248-728-986.000	PROJECTS	20,000.00
248-728-986.000	DOWNTOWN FLOWERS	4,300.00
248-728-995.010	GEN FUND ADMIN TRANSFER	2,500.00
Totals for dept 728 - ECONOMIC DEVELOPMENT		40,150.00

TOTAL APPROPRIATIONS		40,150.00
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NET OF REVENUES/APPROPRIATIONS - FUND 248		(17,544.00)
BEGINNING FUND BALANCE		89,746.73
FUND BALANCE ADJUSTMENTS		
ENDING FUND BALANCE		72,202.73

Fund: 265 DRUG FORFEITURE
ESTIMATED REVENUES
Dept 000

265-000-664.100	INTEREST INCOME	
265-000-664.200	INTEREST-SAVINGS	

Totals for dept 000 -

TOTAL ESTIMATED REVENUES		
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NET OF REVENUES/APPROPRIATIONS - FUND 265		
BEGINNING FUND BALANCE		1,383.37
ENDING FUND BALANCE		1,383.37

Fund: 282 APRA FUND
ESTIMATED REVENUES
Dept 000

282-000-528.000	OTHER FEDERAL GRANTS	
282-000-664.100	INTEREST INCOME	60.00

TOTAL ESTIMATED REVENUES		60.00
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NET OF REVENUES/APPROPRIATIONS - FUND 282		60.00
BEGINNING FUND BALANCE		91,085.95
ENDING FUND BALANCE		91,145.95

Fund: 590 SEWER FUND
ESTIMATED REVENUES

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

Dept 000		
590-000-451.000	DELINQUENT SPECIAL ASSESSMENTS	
590-000-452.000	SPECIAL ASSESSMENTS	
590-000-626.000	TAP IN FEES	1,000.00
590-000-628.000	SEWER SERVICE CHARGES	306,000.00
590-000-629.000	PENALTIES	3,000.00
590-000-664.000	INTEREST ON CD'S	1,500.00
590-000-664.100	INTEREST ON CHECKING	
590-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00
590-000-675.000	OTHER REVENUE	
TOTAL ESTIMATED REVENUES		311,700.00
APPROPRIATIONS		
Dept 482 - ADMINISTRATION - USDA		
590-482-960.000	USDA - BONDS \$13,130.00	13,130.00
590-482-961.000	USDA - RRI RESERVE - \$11,667.00	11,667.00
590-482-962.000	USDA - ENGINEERING	60,000.00
Totals for dept 482 - ADMINISTRATION - USDA		84,797.00
Dept 483 - ADMINISTRATION		
590-483-703.172	MANAGER SALARY	15,000.00
590-483-703.215	CLERK SALARY	8,400.00
590-483-715.000	FICA/MEDICARE	1,600.00
590-483-718.000	PENSION	1,300.00
590-483-719.000	HEALTH INSURANCE	2,500.00
590-483-807.000	AUDIT	1,500.00
Totals for dept 483 - ADMINISTRATION		30,300.00
Dept 548 - SEWER LINE MAINTENANCE		
590-548-756.000	OPERATING SUPPLIES	
590-548-768.000	UNIFORMS/BOOTS/ETC	1,000.00
590-548-812.000	ENGINEERING	
590-548-820.000	MISS DIG	800.00
590-548-822.000	CONTRACTUAL SERVICES	1,200.00
590-548-853.020	CELL PHONE	500.00
590-548-864.000	CONFERENCES/WORKSHOPS	1,000.00
590-548-874.000	LAB TESTING	1,700.00
590-548-934.000	MAINTENANCE	8,000.00
590-548-936.000	TECH SERVICES	200.00
590-548-943.000	EQUIPMENT RENTAL	
590-548-958.001	DUES/MEMBERSHIPS	
590-548-963.000	LIABILITY INSURANCE	4,700.00
590-548-965.000	EQUIPMENT PURCHASE	
590-548-968.000	DEPRECIATION	
590-548-985.000	CAPITAL PROJECTS	

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

Totals for dept 548 - SEWER LINE MAINTENANCE		19,100.00
 Dept 549 - MAINTENANCE-LIFT STATIONS		
590-549-703.000	SALARIES-MAINTENANCE	40,000.00
590-549-703.010	OVERTIME PAY	3,000.00
590-549-703.020	HOLIDAY PAY	
590-549-703.030	VACATION PAY	
590-549-703.040	SICK/PERSONAL PAY	
590-549-715.000	FICA	
590-549-716.000	UNEMPLOYMENT	
590-549-717.000	WORKMAN'S COMP	300.00
590-549-718.000	PENSION	
590-549-719.000	HEALTH INSURANCE	5,000.00
590-549-719.500	DISABILITY INSURANCE	400.00
590-549-720.000	LIFE INSURANCE	500.00
590-549-722.000	VISION REIMBURSEMENT	
590-549-756.000	OPERATING SUPPLIES	
590-549-807.000	AUDIT	1,200.00
590-549-812.000	ENGINEERING	
590-549-822.000	CONTRACTUAL SERVICES	700.00
590-549-853.000	TELEPHONE	600.00
590-549-853.020	CELL PHONE	400.00
590-549-921.000	ELECTRIC	3,000.00
590-549-931.000	MAINTENANCE SERVICE	2,600.00
590-549-931.010	COUNTY DRAIN MAINTENANCE	570.00
590-549-934.000	MAINTENANCE EQUIPMENT	
590-549-943.000	EQUIPMENT RENTAL	13,000.00
590-549-958.000	MISCELLANEOUS	
590-549-963.000	LIABILITY INSURANCE	4,800.00
590-549-968.000	DEPRECIATION	
590-549-981.000	CAPITAL OUTLAY	
Totals for dept 549 - MAINTENANCE-LIFT STATIONS		76,070.00
 Dept 550 - COLLECTION		
590-550-703.000	SALARIES	35,000.00
590-550-703.020	HOLIDAY PAY	
590-550-703.030	VACATION PAY	
590-550-703.040	SICK/PERSONAL PAY	
590-550-715.000	FICA/MEDICARE	3,000.00
	UNEMPLOYMENT	
590-550-716.000	COMPENSATION	10.00
590-550-717.000	WORKMAN'S COMP.	400.00
590-550-718.000	PENSION	1,000.00
590-550-719.000	HEALTH INSURANCE	10,000.00
590-550-719.500	DISABILITY INSURANCE	400.00
590-550-720.000	LIFE INSURANCE	500.00
590-550-722.000	VISION REIMBURSEMENT	
590-550-728.000	OFFICE SUPPLIES	600.00
590-550-730.000	POSTAGE	1,700.00
590-550-807.000	AUDIT	2,000.00
590-550-808.000	PAYMENT PROCESSING FEES	2,000.00
590-550-853.000	TELEPHONE	800.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

590-550-864.000	CONFERENCES/WORKSHOPS	
590-550-901.000	PRINTING	200.00
590-550-934.000	SERVICE CONTRACTS	4,000.00
590-550-936.000	TECH SERVICES	6,000.00
590-550-958.000	MISCELLANEOUS	
590-550-964.000	NSF CHECK CHARGES	
590-550-965.000	EQUIPMENT PURCHASE < 1000	
590-550-968.000	DEPRECIATION	58,000.00
590-550-981.000	CAPITAL OUTLAY	

Totals for dept 550 - COLLECTION		125,610.00
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TOTAL APPROPRIATIONS		335,877.00
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NET OF REVENUES/APPROPRIATIONS - FUND 590		(24,177.00)
BEGINNING FUND BALANCE		2,017,221.28
FUND BALANCE ADJUSTMENTS		
ENDING FUND BALANCE		1,993,044.28

Fund: 591 WATER FUND
ESTIMATED REVENUES
Dept 000

591-000-451.000	DELINQUENT SPECIAL ASSESSMENTS	
591-000-452.000	SPECIAL ASSESSMENTS	
591-000-539.000	STATE GRANTS	
591-000-608.000	NSF CHECK FEE	50.00
591-000-629.000	PENALTIES	3,500.00
591-000-642.000	WATER TURN ONS	2,600.00
591-000-643.000	METERED SALES	414,575.00
591-000-645.000	WATER TAP FEES	1,000.00
591-000-664.000	INTEREST ON CD'S-RECEIVING	100.00
591-000-664.100	INTEREST-WATER OPERATING	100.00
591-000-664.120	INTEREST ON CHECKING- RECEIVING	100.00
591-000-675.000	REIMBURSEMENTS SPECIAL SERVICES	
591-000-689.000	CASH OVER AND SHORT	

TOTAL ESTIMATED REVENUES		422,025.00
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APPROPRIATIONS

Dept 482 - ADMINISTRATION - USDA

591-482-960.000	USDA - BONDS \$8,240.00	8,240.00
591-482-961.000	USDA - RRI RESERVE \$16,000.00	16,000.00
591-482-962.000	USDA - ENGINEERING	30,000.00

Totals for dept 482 - ADMINISTRATION - USDA		54,240.00
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Dept 483 - ADMINISTRATION

591-483-703.172	MANAGER SALARY	15,000.00
591-483-703.215	CLERK SALARY	8,400.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

591-483-715.000	FICA/MEDICARE	1,500.00
591-483-718.000	PENSION	1,500.00
591-483-719.000	HEALTH INSURANCE	3,000.00
Totals for dept 483 - ADMINISTRATION		29,400.00
Dept 550 - COLLECTION		
591-550-703.000	SALARIES-CLERICAL	35,600.00
591-550-703.020	HOLIDAY PAY	
591-550-703.030	VACATION PAY	
591-550-703.040	SICK/PERSONAL	
591-550-715.000	FICA/MEDICARE	1,600.00
	UNEMPLOYMENT	
591-550-716.000	COMPENSATION	10.00
591-550-717.000	WORKMAN'S COMP	100.00
591-550-718.000	PENSION	2,000.00
591-550-719.000	HEALTH INSURANCE	5,900.00
591-550-719.500	DISABILITY INSURANCE	500.00
591-550-720.000	LIFE INSURANCE	500.00
591-550-722.000	VISION REIMBURSEMENT	
591-550-728.000	OFFICE SUPPLIES	600.00
591-550-730.000	POSTAGE	1,500.00
591-550-807.000	AUDIT	800.00
591-550-808.000	PAYMENT PROCESSING FEES	2,000.00
591-550-853.000	TELEPHONE	1,000.00
591-550-864.000	CONFERENCES/WORKSHOPS	
591-550-901.000	PRINTING	700.00
591-550-931.000	MAINT-SERVICES	1,500.00
591-550-934.000	SERVICE CONTRACTS	1,800.00
591-550-936.000	TECH SERVICES	5,000.00
591-550-958.000	MISCELLANEOUS	
591-550-964.000	NSF CHECK CHARGES	
591-550-965.000	EQUIPMENT PURCHASE	
591-550-968.000	DEPRECIATION	54,000.00
591-550-981.000	CAPITAL OUTLAY	
Totals for dept 550 - COLLECTION		115,110.00
Dept 551 - UTILITY		
591-551-921.000	POWER PUMPING-ELECTRIC	10,000.00
Totals for dept 551 - UTILITY		10,000.00
Dept 552 - DISTRIBUTION		
591-552-703.000	SALARIES-DISTRIBUTION	50,000.00
591-552-703.010	OVERTIME PAY	6,000.00
591-552-703.020	HOLIDAY PAY	
591-552-703.030	VACATION PAY	
591-552-703.040	SICK/PERSONAL PAY	
591-552-715.000	FICA/MEDICARE	
591-552-716.000	UNEMPLOYMENT INSURANCE	
591-552-717.000	WORKMAN'S COMP	1,300.00
591-552-718.000	PENSION	
591-552-719.000	HEALTH INSURANCE	7,000.00
591-552-719.500	DISABILITY INSURANCE	1,000.00

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591-552-720.000	LIFE INSURANCE	500.00
591-552-722.000	VISION REIMBURSEMENT	
591-552-756.000	OPERATING SUPPLIES	
591-552-768.000	UNIFORMS/BOOTS/ETC	100.00
591-552-776.000	SUPPLIES & MAINTENANCE	10,000.00
591-552-807.000	AUDIT	1,000.00
591-552-812.000	ENGINEERING	
591-552-820.000	MISS DIG	
591-552-822.000	CONTRACTUAL SERVICES	6,000.00
591-552-853.020	CELL PHONE	1,700.00
591-552-864.000	CONF/WORKSHOPS	500.00
591-552-874.000	WATER TESTING	5,000.00
591-552-936.000	TECH SERVICES	1,500.00
591-552-943.000	EQUIPMENT RENTAL-WATER FUND	15,000.00
591-552-958.000	MISCELLANEOUS	
591-552-958.001	DUES/MEMBERSHIPS	1,000.00
591-552-963.000	LIABILITY INSURANCE	5,000.00
591-552-968.000	DEPRECIATION	
591-552-985.000	CAPITAL PROJECTS	

Totals for dept 552 - DISTRIBUTION		112,600.00
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Dept 553 - WELLS/TOWER		
591-553-703.000	SALARIES-WELLS & TOWER	
591-553-715.000	FICA/MEDICARE	
591-553-931.000	MAINT.-WATER SERVICES	
591-553-934.000	REPAIR WELLS	
591-553-963.000	LIABILITY INSURNACE	4,700.00
591-553-968.000	DEPRECIATION	54,000.00
591-553-981.000	CAPITAL OUTLAY	

Totals for dept 553 - WELLS/TOWER		58,700.00
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TOTAL APPROPRIATIONS		380,050.00
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NET OF REVENUES/APPROPRIATIONS - FUND 591		41,975.00
BEGINNING FUND BALANCE		1,532,619.12
FUND BALANCE ADJUSTMENTS		
ENDING FUND BALANCE		1,574,594.12

Fund: 596 GARBAGE COLLECTION		
ESTIMATED REVENUES		
Dept 000		
596-000-628.000	TRASH SERVICE CHARGES	130,000.00
596-000-629.000	PENALTIES	500.00
596-000-664.100	INTEREST INCOME	
596-000-664.120	INTEREST ON CHECKING-RECEIVING	60.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

TOTAL ESTIMATED REVENUES		130,560.00
APPROPRIATIONS		
Dept 528 - RUBBISH COLLECTION/DISPOSAL		
596-528-819.000	WASTE AND RUBBISH DISPOSAL	118,000.00
596-528-995.596	ADMIN TRANSFER TO GF	6,500.00
TOTAL APPROPRIATIONS		124,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 596		6,060.00
BEGINNING FUND BALANCE		22,197.38
ENDING FUND BALANCE		28,257.38
Fund: 661 MOTOR POOL		
ESTIMATED REVENUES		
Dept 000		
661-000-664.100	INTEREST INCOME	100.00
661-000-668.100	RENTAL EQUIPMENT-POLICE	10,000.00
661-000-668.200	RENTAL EQUIPMENT PARKS	14,000.00
661-000-668.300	RENTAL EQUIPMENT-LOCAL	60,000.00
661-000-668.310	EQUIP RENTAL L/R ICE/SNOW	1,000.00
661-000-668.400	RENTAL EQUIPMENT-MAJOR	10,000.00
661-000-668.410	EQUIP RENTAL M/R ICE/SNOW	6,000.00
661-000-668.500	RENTAL EQUIPMENT-WATER	16,000.00
661-000-668.600	RENTAL EQUIPMENT-SEWER LINE	1,000.00
661-000-668.605	LS MAINT. EQUIP RENTAL	13,000.00
661-000-668.700	RENTAL EQUIPMENT-PUBLIC WORKS	12,000.00
661-000-673.000	SALE OF FIXED ASSETS	5,000.00
661-000-675.000	MISCELLANEOUS	5,000.00
TOTAL ESTIMATED REVENUES		153,100.00
APPROPRIATIONS		
Dept 301 - POLICE DEPARTMENT		
661-301-870.000	GAS	10,000.00
661-301-872.000	TIRES	2,000.00
661-301-930.000	REPAIRS	3,000.00
661-301-963.000	MULTI-PERIL INSURANCE	8,000.00
661-301-970.000	EQUIPMENT PURCHASED	
661-301-981.000	CAPITAL OUTLAY	54,000.00
Totals for dept 301 - POLICE DEPARTMENT		77,000.00
Dept 441 - DPW		
661-441-807.000	AUDIT	1,000.00
661-441-870.000	GAS	25,000.00
661-441-872.000	TIRES	2,500.00
661-441-930.000	REPAIRS & MAINTENANCE	
661-441-963.000	MULTI-PERIL INSURANCE	8,000.00
661-441-968.000	DEPRECIATION	67,000.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

661-441-970.000	EQUIPMENT PURCHASED	10,000.00
661-441-981.000	CAPITAL OUTLAY	
Totals for dept 441 - DPW		113,500.00
Dept 483 - ADMINISTRATION		
661-483-703.172	MANAGER SALARY	4,000.00
661-483-703.215	CLERK SALARY	2,100.00
661-483-715.000	FICA/MEDICARE	400.00
661-483-718.000	PENSION	300.00
661-483-719.000	HEALTH INSURANCE	700.00
661-483-995.010	GEN FUND ADMIN TRANSFER	8,000.00
Totals for dept 483 - ADMINISTRATION		15,500.00
TOTAL APPROPRIATIONS		206,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 661		(52,900.00)
BEGINNING FUND BALANCE		923,697.75
FUND BALANCE ADJUSTMENTS		
ENDING FUND BALANCE		870,797.75
ESTIMATED REVENUES - ALL FUNDS		3,188,711.00
APPROPRIATIONS - ALL FUNDS		2,907,035.74
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		281,675.26
BEGINNING FUND BALANCE - ALL FUNDS		6,584,821.70
FUND BALANCE ADJUSTMENTS - ALL FUNDS		
ENDING FUND BALANCE - ALL FUNDS		6,866,496.96

2023-2024 Fee Schedule

<u>APPLICATION/FORMS</u>	Description	2024 Fee
Fee Type	<u>CLERK</u>	
Marijuana License	Annual Application	\$5,000.00
FOIA	Paper Copies (per page)	\$5.00 first pg \$0.35 additional
FOIA	Hourly Rate of Least Expensive Competent Employee	TBA
Food Truck Vendor Application	Food Truck	\$30.00 per day
Garage/Yard Sale	Permit	\$5.00 per day
Fence, including Zoning Permit	Permit	\$95.00
Peddlers Permit	Permit	\$25 plus \$5.00 per day
Golf Cart Application	Permit	\$75.00
	<u>TREASURER</u>	
Fee Type	Description	
Copies-Paper Print	Per Page	\$0.35 per pg
Notary	Resident/Non resident	Free/\$10.00
NSF Check Return Fee	Per Check	\$35.00
	<u>VIOLATIONS/TICKETS</u>	
Fee Type	Description	
Ticket	Per Violation	
Ticket	Handicap	
	<u>EVENTS</u>	
Fee Type	Description	
Non Village Events	Per Officer	
Blocking of Streets/Barricades	Per Event	
<u>ORDINANCE ENFORCEMENT FEE SCHEDULE</u>		
Weed/Grass Removal		TBD
Nuisance/Blight Removal		TBD
Hazardous Materials Removal		TBD
Property Maintenance Code - Admin fees		

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

Note: All expenses incurred for the removal of weeds or grass will be calculated by either using the		
total charge for a vendor to do the work or by using a minimum of one hour of labor/equipment		
charges for DPW employees if the work is done by the Village		
<u>PLANNING, ZONING, AND ECONOMIC DEVELOPMENT FEE SCHEDULE</u>		
ZBA - Variance Request - Residence		\$400.00
ZBA - Variance Request - Commercial		\$400.00
ZBA - Temporary Use Application/ Request		\$400.00
ZBA - Violation Hearing		\$400.00
ZBA- Administrative Appeal		\$400.00
ZBA - Special Meeting Request		\$400.00
Preliminary Site Plan Review		\$400.00
Site Plan Review - Residential		\$400.00
Site Plan Review - Commercial		\$400.00
Site Plan Review (Amendment to Existing Plan)		TBD
Special Land Use Request		\$250.00
Petition to Change Zoning Map or Ordinance text		\$400.00
PC - Special Meeting Request		\$400.00
Right of Way Application Fee		\$85.00
Zoning Compliance Permit		\$85.00
Sign Review/Permit (New Sign)		\$85.00
Sign Review/Permit (Substantial Alteration)		\$85.00
Temporary Sign Review/Permit		\$85.00
Predevelopment Site Plan Review Meeting with Consulting		\$400.00
a Planner/Engineer		
After the Fact Surcharge- If work intentionally started without		TBD
permit or completed without inspection		
Parcel Combination Application/Permit		\$175.00
Parcel Split Application/Permit		\$175.00
Zoning Compliance Letters		\$85.00
<u>SAFEBUILT - BUILDING DEPARTMENT</u>		
Electrical Permit Application		\$75.00
Mechanical Permit Application		\$75.00
Plumbing Permit Application		\$75.00
Building Permit Application		\$75.00

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

<u>INSPECTIONS – RENTAL</u>		
BI-ENNIAL INSPECTIONS		
Registration date	July 1 st due date each year	
Annual registration fee	Late fee of \$15.00 per day after the 15th day	\$25.00/per application
1-2 Registered units per building/per unit fee		\$250.00
3-4 Registered units per building/per unit fee		\$230.00
5-11 Registered units per building/per unit fee		\$210.00
12-20 Registered units per building/per unit fee		\$190.00
21 or more Registered units per building/per unit fee		\$170.00
Non-Registration Rental Letter – enforcement		\$50.00/\$100.00
Registration Letter Notice – enforcement		\$50.00/\$100.00
Bi-ennial Letter – enforcement		\$50.00/\$100.00
Failure to pay for and schedule a reinspection		\$100.00
if an inspection did not pass - enforcement		
Failure to schedule an inspection- enforcement		\$100.00
Failure to register a new rental - enforcement		\$100.00
Ticket Writing and Court activity - enforcement		\$500.00
<u>Additional Inspection Notes</u>		
Breaking down the per day cost looks like 356 days/yrs. X 2 = 730 days...take		
\$250.00 rental inspection every other year, divided by 730 days = approx. .35/day or \$9.80 per month in cost to the landlord		

2023 VILLAGE OF DECATUR WATER RATES**WATER BASE (WB) (READINESS TO SERVE FEE)**

All Single-Family Residential, Commercial, and Industrial users connected to the Public Water System shall pay a monthly Readiness to Serve Charge per Unit, billed in arrears, based on the size of the public water meter which serves the premises. Rate factors will be based upon the following table:

RTS	FY 24 (17.5 %)	FY 25 (3.0%)	FY 26 (3.0%)	FY 27 (3.0%)	FY 28 (1.5%)	FY 29 (1.5%)	FY 30 (1.5%)
5/8"	\$22.57	\$23.25	\$23.95	\$24.66	\$25.03	\$25.41	\$25.79
3/4"	\$22.57	\$23.25	\$23.95	\$24.66	\$25.03	\$25.41	\$25.79
1"	\$40.17	\$41.38	\$42.62	\$43.90	\$44.56	\$45.23	\$45.90
1 1/4"	\$62.75	\$64.63	\$66.57	\$68.56	\$69.59	\$70.64	\$71.70
1 1/2"	\$90.30	\$93.01	\$95.80	\$98.67	\$100.15	\$101.65	\$103.18
2"	\$160.49	\$165.31	\$170.27	\$175.38	\$178.01	\$180.68	\$183.39
3"	\$361.17	\$372.01	\$383.17	\$394.66	\$400.58	\$406.59	\$412.69
4"	\$641.97	\$661.23	\$681.07	\$701.50	\$712.02	\$722.70	\$733.54
6"	\$1444.69	\$1488.03	\$1532.67	\$1578.65	\$1602.33	\$1626.36	\$1650.79
8"	\$2568.37	\$2645.42	\$2724.79	\$2806.53	\$2848.63	\$2891.36	\$2934.73
10"	\$4013.06	\$4133.45	\$4257.46	\$4385.18	\$4450.96	\$4517.72	\$4585.49
12"	\$5778.74	\$5952.11	\$6130.67	\$6314.59	\$6409.31	\$6505.45	\$6603.03

All Multi-Family Residential users providing service to more than one Dwelling Unit from one public water meter connected to the Public Water System shall pay a monthly Readiness to Serve Charge, billed in arrears, based on a 1.00 Rate Factor per Dwelling Unit.

****NOTE: AS LONG AS CONNECTION TO THE PUBLIC WATER SYSTEM EXISTS, A READINESS TO SERVE CHARGE SHALL NOT BE WAIVED OR OTHERWISE DISCONTINUED. ****

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

COMMODITY CHARGE (WU) (WATER USAGE)

Users connected to the Public Water System shall pay a monthly Commodity Charge, billed in arrears, based on the water usage during the immediately preceding month at a rate of \$2.91 per 1,000 gallons of water, starting in FY 23. The application fee for all new “tap in” connections is \$1,500.00

Per 1,000 gals	FY 24 (3.0%)	FY 25 (3.0%)	FY 26 (3.0%)	FY 27 (3.0%)	FY 28 (1.5%)	FY 29 (1.5%)	FY 30 (1.5%)
5/8"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
3/4"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
1"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
1 1/4"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
1 1/2"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
2"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
3"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
4"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
6"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
8"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
10"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42
12"	\$3.00	\$3.09	\$3.18	\$3.28	\$3.32	\$3.37	\$3.42

PENALTY FEE

All payments made after the 20th of each month (or the following business day if the 20th falls on a weekend or holiday) will be assessed as a penalty of the sum of 7%.

WATER DEPOSIT

Before the water may be turned on for any premises located within the Village of Decatur Corporate Limits the owner shall deposit with the Utility Billing Clerk a “guaranteed deposit” of \$50.00 for all those using meters under two (2) inches and the sum of \$100.00 for those using meters over two (2) inches. Where notice is given that a tenant is responsible for water charges, no water service shall be rendered to such premises until a cash deposit of \$80.00 shall have been made. For owners of premises located outside the Village of Decatur Corporate Limits, the “guaranteed deposit” shall be the sum of \$80.00 unless notice is given that a tenant is responsible for water charges as hereinbefore set forth, then no water service shall be rendered to such premises until a cash deposit of \$300.00 shall have been made.

TURN-ON FEE

When water service is discontinued due to nonpayment, the water shall not be turned on again until all delinquent charges have been paid, including the guaranteed deposit provided in paragraph C of Section III and, in addition, a turn-on fee of \$75.00 has been paid to the Village Water & Sewer Office.

Exterior Water Line Coverage

Users connected to the Public Water System shall have the opportunity to enroll in homeowner protection plans. The Village of Decatur has approved the Service Line Warranties of America to offer optional protection plans to all utilities customers.

Utility Service Partners Private Label, Inc., known as Service Line Warranties of America (“SLWA”), with corporate offices located at 7134 Lee Highway, Chattanooga, TN 37421, is an *independent company separate from your local utility or community* and offers this optional service plan as an authorized representative of the service contract provider, North American Warranty, Inc., 175 West Jackson Blvd., Chicago, IL 60604. Your choice of whether to participate in this service plan will not affect any service you have with your local utility or community.

2023 VILLAGE OF DECATUR WASTEWATER RATES**WASTEWATER BASE (SB) (READINESS TO SERVE FEE)**

All Single-Family Residential, Commercial, and Industrial users connected to the Public Sewer System shall pay a monthly Readiness to Serve Charge per Unit, billed in arrears, based on the size of the public water meter which serves the premises. Rate factors will be based upon the following table:

RTS	FY 24 (15.0 %)	FY 25 (10.0%)	FY 26 (3.0%)	FY 27 (3.0%)	FY 28 (1.5%)	FY 29 (1.5%)	FY 30 (1.5%)
5/8"	\$19.79	\$21.77	\$22.42	\$23.10	\$23.44	\$23.79	\$24.15
3/4"	\$19.79	\$21.77	\$22.42	\$23.10	\$23.44	\$23.79	\$24.15
1"	\$35.24	\$38.76	\$39.92	\$41.12	\$41.74	\$42.36	\$43.00
1 1/4"	\$55.04	\$60.54	\$62.36	\$64.23	\$65.19	\$66.17	\$67.16
1 1/2"	\$79.18	\$87.10	\$89.71	\$92.40	\$93.79	\$95.19	\$96.62
2"	\$140.75	\$154.82	\$159.47	\$164.25	\$166.72	\$169.22	\$171.75
3"	\$316.73	\$348.41	\$358.86	\$369.62	\$375.17	\$380.80	\$386.51
4"	\$562.99	\$619.29	\$637.87	\$657.01	\$666.86	\$676.87	\$687.02
6"	\$1266.93	\$1393.63	\$1435.43	\$1478.50	\$1500.67	\$1523.18	\$1546.03
8"	\$2252.37	\$2477.60	\$2551.93	\$2628.49	\$2667.92	\$2707.94	\$2748.55
10"	\$3519.30	\$3871.23	\$3987.37	\$4106.99	\$4168.59	\$4231.12	\$4294.59
12"	\$5067.73	\$5574.50	\$5741.74	\$5913.99	\$6002.70	\$6092.74	\$6184.13

All Multi-Family Residential users providing service to more than one Dwelling Unit from one public water meter connected to the Public Water System shall pay a monthly Readiness to Serve Charge, billed in arrears, based on a 1.00 Rate Factor per Dwelling Unit.

****NOTE: AS LONG AS CONNECTION TO THE PUBLIC WASTEWATER SYSTEM EXISTS, A READINESS TO SERVE CHARGE SHALL NOT BE WAIVED OR OTHERWISE DISCONTINUED. ****

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

COMMODITY CHARGE (WU) (WASTEWATER USAGE)

Users connected to the Public Sewer System shall pay a monthly Commodity Charge, billed in arrears, based on the water usage during the immediately preceding month at a rate of \$1.84 per 1,000 gallons of water, starting in FY 23. The application fee for all new “tap in” connections is \$1,500.00. The above-referenced Commodity Charge shall take into account metered water that does not enter the system (e.g., Lawn and garden irrigation water, cooling water, unpolluted air-conditioned water, etc.) if such metered water is separately metered by a deduct meter or irrigation meter in a manner acceptable to the Village. Accordingly, the Commodity Charge for such a user shall be based upon the “net” metered water usage determined by subtracting the volume of water metered by the deduct or irrigation meter from the volume of water metered by the public water meter.

Per 1,000 gals	FY 24 (3.0%)	FY 25 (3.0%)	FY 26 (3.0%)	FY 27 (3.0%)	FY 28 (1.5%)	FY 29 (1.5%)	FY 30 (1.5%)
5/8"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
3/4"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
1"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
1 1/4"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
1 1/2"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
2"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
3"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
4"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
6"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
8"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
10"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11
12"	\$1.84	\$1.90	\$1.96	\$2.01	\$2.04	\$2.08	\$2.11

PENALTY FEE

All payments made after the 20th of each month (or the following business day if the 20th falls on a weekend or holiday) will be assessed as a penalty of the sum of 7%.

WATER DEPOSIT

Where written notice is given that a tenant is responsible for charges and service, no further service shall be rendered until a “guaranteed deposit” in the amount of \$150.00 is provided.

Where a user utilizes a deduct meter provided by the Village a meter deposit of \$25.00 shall be paid prior to receiving said deduct meter. The deposit shall be held by the Village as a guarantee of return of the meter. Such meter deposit shall be refunded to the depositor when the deduct meter is returned to the Village.

TURN-ON FEE

When water service is discontinued due to nonpayment, the water shall not be turned on again until all delinquent charges have been paid, including the guaranteed deposit provided in paragraph C of Section III and, in addition, a turn-on fee of \$75.00 has been paid to the Village Water & Sewer Office.

Exterior Sewer/Septic Line Coverage

Users connected to the Public Sewer System shall have the opportunity to enroll in homeowner protection plans. The Village of Decatur has approved the Service Line Warranties of America to offer optional protection plans to all utilities customers.

Utility Service Partners Private Label, Inc., known as Service Line Warranties of America (“SLWA”), with corporate offices located at 7134 Lee Highway, Chattanooga, TN 37421, is an *independent company separate from your local utility or community* and offers this optional service plan as an authorized representative of the service contract provider, North American Warranty, Inc., 175 West Jackson Blvd., Chicago, IL 60604. Your choice of whether to participate in this service plan will not affect any service you have with your local utility or community.

VILLAGE OF DECATUR – FISCAL YEAR 2024 ANNUAL APPROPRIATION BILL

VILLAGE OF DECATUR
COUNTY OF VAN BUREN
STATE OF MICHIGAN

RESOLUTION 2023-01: A RESOLUTION ADOPTING THE FISCAL YEAR 2024 BUDGET FOR THE VILLAGE OF DECATUR; APPROPRIATING THE AMOUNTS NECESSARY FOR MUNICIPAL PURPOSES; PROVIDING FOR THE LEVY OF THE AMOUNT NECESSARY TO BE RAISED BY AD VALOREM TAXES UPON REAL AND PERSONAL PROPERTY FOR MUNICIPAL PURPOSES; IN ACCORDANCE WITH THE UNIFORM BUDGETING AND ACCOUNTING ACT (MCL 141).

At a Regular Meeting of the Village Council of the Village of Decatur, Michigan, held at Village Hall on February 6, 2023, the following Resolution was offered.

WHEREAS, The Chief Administrative Officer of the Village of Decatur has prepared and presented a budget to commence March 1, 2023, to expire February 28, 2024, for Fiscal Year 2024, and;

WHEREAS The Village of Decatur did hold a Public Hearing on the purposed Fiscal Year 2024 Budget, with proper notification to the public to solicit comments, and;

WHEREAS, It is necessary to provide for the implementation, operation and periodic adjustment of this act;

REVENUES

GL NUMBER	DESCRIPTION	FY23 PROPOSED
101	GENERAL FUND	\$927,200.00
202	MAJOR ROAD FUND	\$200,160.00
203	LOCAL ROAD FUND	\$830,060.00
213	SALVAGE VIN FUND	\$15,010.00
230	STREETS FUND	\$168,200.00
244	BUSINESS LOANS FUND	\$5,040.00
245	HOME REHAB FUND	\$3,050.00
248	DDA FUND	\$22,606.00
590	SEWER FUND	\$311,700.00
591	WATER FUND	\$422,025.00
596	GARBAGE COLLECTION FUND	\$130,560.00
661	MOTOR POOL FUND	\$153,100.00
	OTHER	
	GRAND TOTAL	\$3,188,711.00

EXPENSES

GL NUMBER	DESCRIPTION	FY 23 PROPOSED
101	GENERAL FUND	\$920,700.00
202	MAJOR ROAD FUND	\$296,380.00
203	LOCAL ROAD FUND	\$387,568.74
213	SALVAGE VIN FUND	\$15,010.00
230	STREETS FUND	\$200,000.00
244	BUSINESS LOANS FUND	\$400.00
245	HOME REHAB FUND	\$400.00
248	DDA FUND	\$40,150.00
590	SEWER FUND	\$335,877.00
591	WATER FUND	\$380,050.00
596	GARBAGE COLLECTION FUND	\$124,500.00
661	MOTOR POOL FUND	\$206,000.00
	OTHER	\$0.00
	GRAND TOTAL	\$2,907,035.74

NOW THEREFORE BE IT RESOLVED that the proposed budget document as presented by the Village Manager, titled Village of Decatur Fiscal Year 2024 Budget, covering March 1, 2023, through February 28, 2024, be adopted by fund, and the Village Manager is hereby authorized to make expenditures and amendments provided for in said budget, provided such expenditures are made in accordance with General Village Charter and Policies, and:

BE IT FURTHER RESOLVED, The Village of Decatur does hereby direct the levy of 11.8068 mills for Operating, 4.9566 mills for Streets from all non-exempt properties within the Village of Decatur limits, and a 2.000 mill in additional tax on properties located within the designated Downtown Development District.

RESOLUTION DECLARED ADOPTED, this 6th day of February 2023.



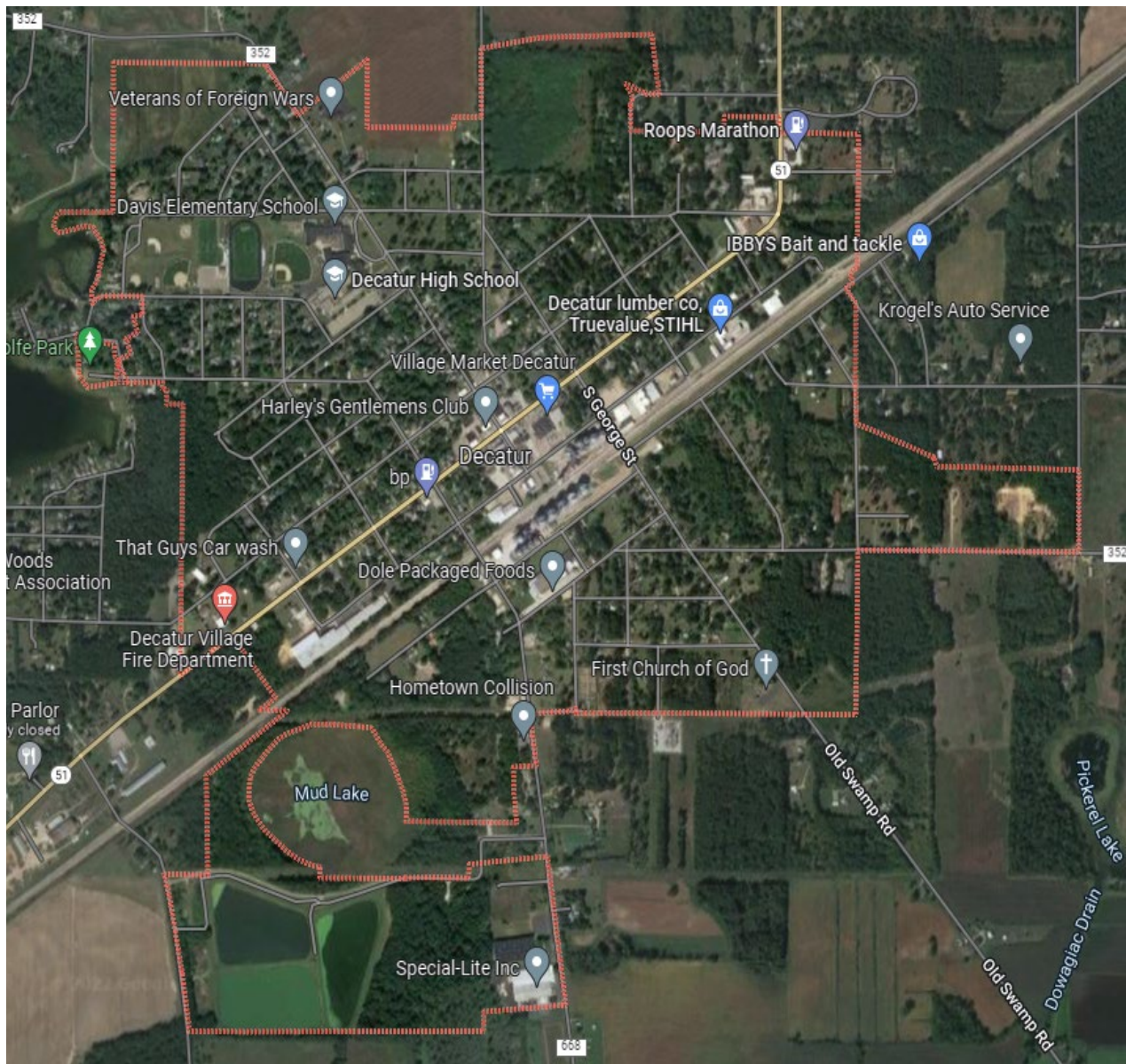
VILLAGE OF DECATUR

General Governmental Information

[Abstract](#)

The following information is being provide to residents who might want to learn more about their local government

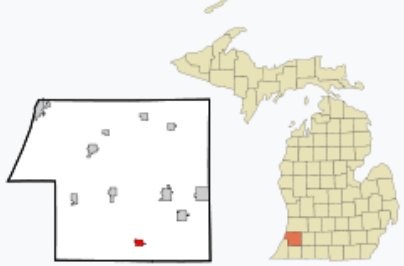
VILLAGE OF DECATUR



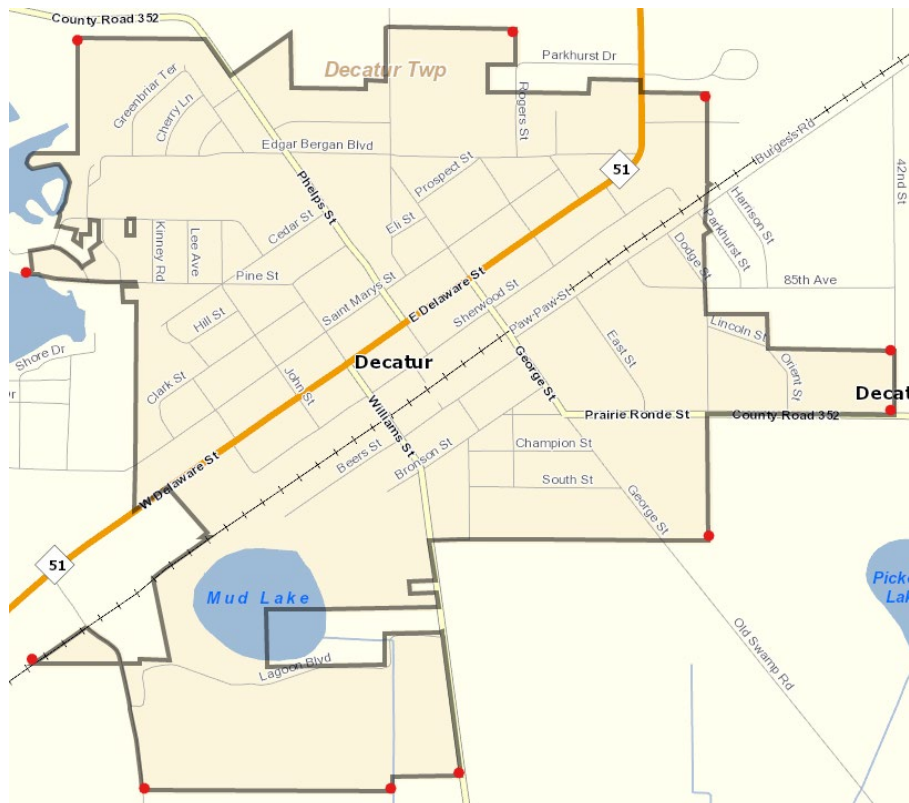
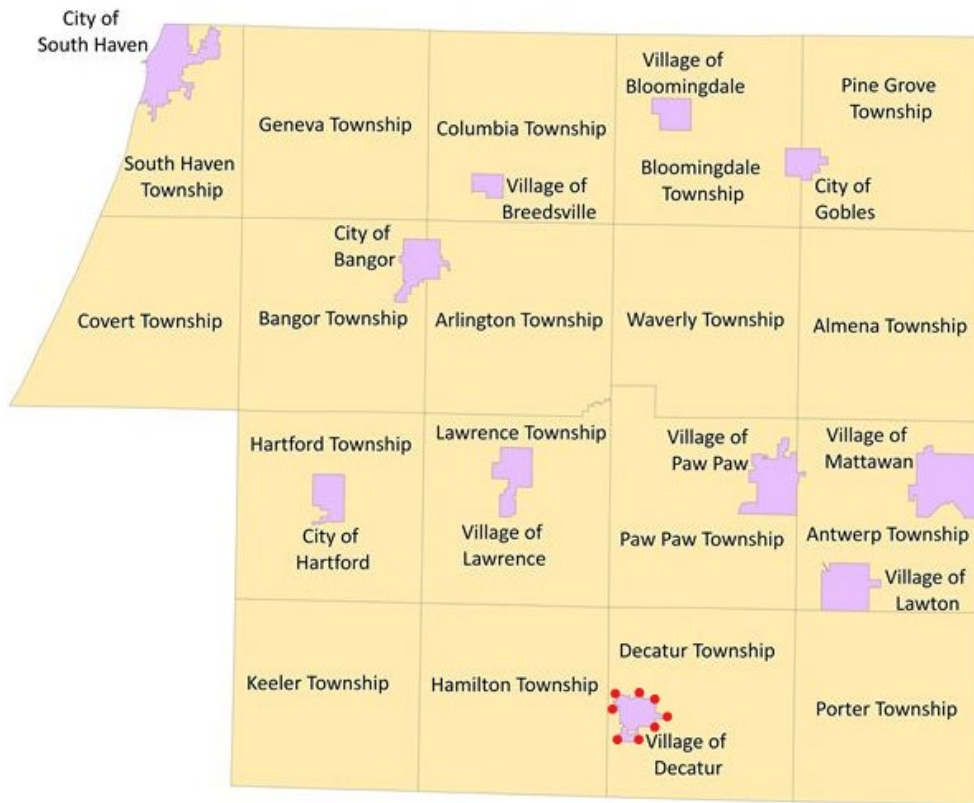
The present status of cities and villages in Michigan is the result of historical tradition, of the home rule provisions of the Constitutions of 1908 and 1963, of the home rule acts of 1907, and the initiative of individual communities. During the nineteenth century, the state legislature recognized the need to incorporate the densely settled communities within the basic pattern of counties and townships. The system of local government written into Michigan's 1908 and 1963 constitutions recognized the continuing existence of counties and townships, with the voluntary incorporation of the more densely settled areas as cities and villages. An innovation in the 1908 constitution was a provision for city and village home rule charters – a change which was to have many repercussions. The basic difference between a city and a village is that whenever and wherever an area is incorporated as a village, it stays within the township. The villagers participate in township affairs and pay township taxes in addition to having their own village government. Incorporation as a city, however, removes an area from township government. City dwellers participate in county elections and pay county taxes as do villagers but are removed from township units. Villages in Michigan are organized primarily to establish local regulatory

VILLAGE OF DECATUR

ordinances and to provide local services such as fire and police protection, public works and utilities. Certain of the local duties required by the state are not demanded of the village but are performed by the embracing township including assessing property; collecting taxes for counties and school districts; and administering county, state and national elections. Most of the villages (213 of 261) are still governed under the General Law Village Act, 1895 PA 3 as amended. Charters for villages are the exception, although any village may adopt a home rule document under 1909 PA 278, the Home Rule Village Act. Decatur Township and the Village of Decatur are named after Stephen Decatur, Jr., celebrated as a hero of the War of 1812. Decatur was founded in 1847 and incorporated as a village in 1861.

Historical population			Decatur, Michigan	
Census	Pop.	%±	Village	
1860	564	—		
1870	1,420	151.8%		
1880	1,267	−10.8%	Location of Decatur, Michigan Coordinates: 42°6′35″N 85°58′24″W﻿•﻿42°6′35″N 85°58′24″W	
1890	1,199	−5.4%	<div> <div>Country</div> <div>United States</div> </div>	
1900	1,356	13.1%	<div> <div>State</div> <div>Michigan</div> </div>	
1910	1,286	−5.2%	<div> <div>County</div> <div>Van Buren</div> </div>	
1920	1,270	−1.2%	<div> <div>Established</div> <div>1861</div> </div>	
1930	1,582	24.6%	<div> <div>Government</div> <div> <div>• Type</div> <div>General Law Village</div> </div> </div>	
1940	1,599	1.1%	<div> <div>• Village Manager</div> <div> <div></div> </div> </div>	
1950	1,664	4.1%	<div> <div>• Village President</div> <div>Ali Elwaer</div> </div>	
1960	1,827	9.8%	<div> <div>Area^[1]</div> <div> <div>• Total</div> <div>1.43 sq mi (3.70 km²)</div> </div> </div>	
1970	1,764	−3.4%	<div> <div>• Land</div> <div>1.35 sq mi (3.50 km²)</div> </div>	
1980	1,915	8.6%	<div> <div>• Water</div> <div>0.08 sq mi (0.20 km²)</div> </div>	
1990	1,760	−8.1%	<div> <div>Elevation</div> <div>787 ft (240 m)</div> </div>	
2000	1,838	4.4%	<div> <div>Population (2020)</div> <div> <div>• Total</div> <div>1,651</div> </div> </div>	
2010	1,819	−1.0%	<div> <div>• Density</div> <div>1,222.06/sq mi (471.80/km²)</div> </div>	
2020	1,651	−9.2%	<div> <div>Time zone</div> <div>UTC-5 (Eastern (EST))</div> </div>	
U.S. Decennial Census ^[8]			<div> <div>• Summer (DST)</div> <div>UTC-4 (EDT)</div> </div>	
			<div> <div>ZIP code</div> <div>49045</div> </div>	
			<div> <div>Area code</div> <div>269</div> </div>	
			<div> <div>FIPS code</div> <div>26-21040^[2]</div> </div>	
			<div> <div>GNIS feature ID</div> <div>0624435^[3]</div> </div>	
			<div> <div>Website</div> <div>www.decatirmi.org</div> </div>	

VILLAGE OF DECATUR



VILLAGE OF DECATUR

Form of Government: Of the 261 villages in Michigan, 48 have home rule charters, and 213 are governed under the General Law Village Act (1895 PA 3). Under that act all of the then existing villages in Michigan were reincorporated and standards were set for future incorporations. The general law village, still the most common by far, has the typical weak mayor-council form of government. Village presidents in the 213 general law villages are elected at-large, village-wide. The statewide act governing general law villages, Act 3 of 1895, was amended in 1973 to provide for two-year terms for the president and made the village president a full voting member of the village council. In 1974 the act was amended to provide for four-year terms for the six trustees – three of whom are elected biennially unless a village exempted itself prior to January 1, 1974. General Law Village elections are held on the second Monday in March, in even-numbered years. The most recent amendments to the General Law Village Act passed in 1998. These included the ability to reduce the council from seven to five members, allowing for the appointment of a clerk and treasurer and allowing for nonpartisan elections. The Home Rule Village Act requires that every village so incorporated provide for the election of a president, clerk and legislative body, and for the election or appointment of such other officers and boards as may be essential. However, the president need not be directly elected by the people but may be elected by the village council. Of the 48 home rule villages only 22 have a village manager position. The home rule village form of government offers flexibility that is not found in the 1895 General Law Village Act provisions. Home rule village charters in Michigan are as diverse as the communities that adopt them.

The chart below illustrates the organizational structure within the Village.



VILLAGE OF DECATUR

Village of Decatur 2021

Census

Population 1.7 thousand

Budget





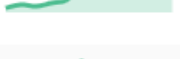



Revenues
\$2.07 million
Total Revenues

[Explore Revenues](#)

Expenditures
\$2.07 million
Total Expenditures

[Explore Expenditures](#)

Data Snapshot

Total Taxable Value		● \$36.38 million
Total General Fund Expenditures		● \$789.6 thousand
Total General Fund Revenues		● \$800.0 thousand
General Fund Unrestricted Balance		● 79.000%
General Fund Cash Ratio		● 1691.000%
General Fund Ratio		● 80.000%
Governmental Net Position Ratio		● 300.000%
Taxable Value Per Capita		● \$21.6 thousand

[Explore other data](#)

Analytics

Percentiles are calculated by ranking all local units of the same type that submitted data for the given year on a scale of 1-100, with a higher percentile value (or lower ranking) indicating a stronger position in that measurement.

General Fund Health	133rd of 245 46th percentile
General Fund Ratio	140th of 245 43rd percentile
General Fund Cash Ratio	111st of 234 53rd percentile
Taxable Value Per Capita	132nd of 252 48th percentile
Governmental Net Position Ratio	84th of 195 57th percentile

VILLAGE OF DECATUR

Village of Decatur Management's Discussion and Analysis February 28, 2022

As management of the Village of Decatur, Michigan (The "Village" or "government") we offer readers of the Village's financial statements this narrative overview and analysis of the financial activities of the Village for the fiscal year ended February 28, 2022. We encourage readers to consider the information presented here in conjunction with the financial statements.

Financial Highlights

- The assets of the Village exceeded its liabilities at the close of the most recent fiscal year by \$8,946,721 (net position). Of this amount, \$2,531,361 represents unrestricted net position, which may be used to meet the government's ongoing obligations to citizens and creditors.
- During the year, the Village received \$2,464,659 in revenues and incurred \$2,025,400 in expenses, resulting in an increase in net position of \$439,259.
- At the close of the current fiscal year, the Village's governmental funds reported combined fund balances of \$1,992,323, an increase of \$301,239 in comparison with the prior year. Approximately 36.7% of this amount, or \$731,662, is available for spending at the government's discretion (*unassigned fund balance*).
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$731,662, or approximately 81.7% of total general fund expenditures.

Overview of the Financial Statements

The discussion and analysis provided here is intended to serve as an introduction to the Village's basic financial statements. The Village's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) the notes to financial statements. This report also includes supplementary information intended to furnish additional detail to support the basic financial statements themselves.

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the Village's finances, in a manner similar to a private-sector business.

The *statement of net position* presents financial information on all of the Village's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating.

The *statement of activities* presents information showing how the Village's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying

VILLAGE OF DECATUR

event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported for some items that will only result in cash flows in future fiscal periods (e.g., depreciation of capital assets and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Village that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Village include general government, public safety, streets, and recreation and culture. The business-type activities of the Village include water, sewer, and waste removal services.

The government-wide financial statements include not only the Village itself (known as the primary government), but also a legally separate Downtown Development Authority (the “DDA”) for which the Village is financially accountable (see Note 1 in the financial statement footnotes for more information). Financial information for the DDA is reported separately from the financial information presented for the primary government itself.

Fund Financial Statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Village can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in assessing a government’s near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government’s near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Village maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, the major street fund, the local street fund, ARPA, and the streets fund; all four of which are considered to be major funds. Data from the home rehabilitation and drug forfeiture funds are presented as separate columns as they are considered nonmajor funds.

VILLAGE OF DECATUR

As of February 28, 2022, the Village's governmental funds reported combined fund balances of \$1,992,323, an increase of \$301,239 in comparison with the restated balances from the prior year. Approximately 36.7% of this amount (\$731,662) constitutes *unassigned fund balance*, which is available for spending at the government's discretion. The remainder of the fund balance is *restricted* to indicate that it is: restricted for particular purposes \$1,260,661, or 63.3%.

The general fund is the chief operating fund of the Village. At the end of the current fiscal year, unassigned fund balance of the general fund was \$731,662. As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance to total general fund expenditures and transfers out. Unassigned fund balance represents approximately 81.7% of total general fund expenditures.

The fund balance of the Village's general fund increased by \$80,855 during the current fiscal year. This increase is due to increased public works and safety expenditures being offset by increased tax revenue and intergovernmental revenue.

The major streets fund, a major fund, had a \$86,583 increase in fund balance during the current fiscal year which put the overall fund balance at \$697,306. This increase is due to less expenditures in the current year than prior.

The local streets fund, a major fund, had a \$63,700 increase in fund balance during the current fiscal year which put the overall fund balance at \$184,510. This increase is due to increased transfers from the street fund along with lower expenditures.

The streets fund, a major fund, had a \$61,034 decrease in fund balance during the current fiscal year which put the overall fund balance at \$241,021.

The ARPA fund, a major fund, had an increase of \$20 for a total fund balance of \$20, due to interest earned on ARPA funds that have not been spent.

Proprietary Funds. The Village's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

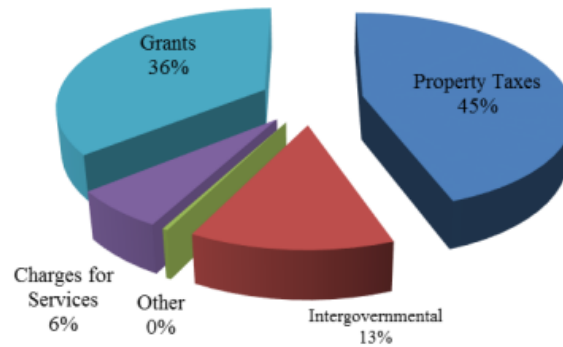
Unrestricted net position at the end of the year for proprietary funds was \$1,465,476. The total decrease in net position for proprietary funds was \$24,499. A summary of the changes in proprietary funds net position can be found in the business-type activities paragraph found earlier in this report.

VILLAGE OF DECATUR

Governmental Activities

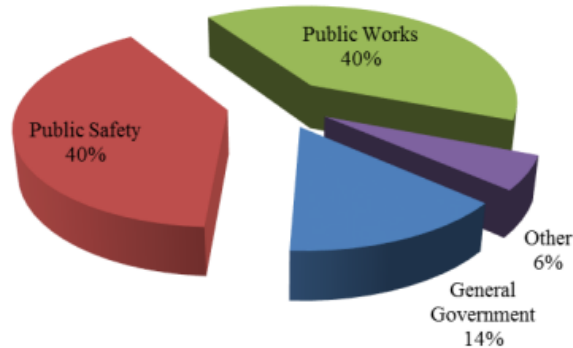
The following chart summarizes the revenue sources for the governmental activities of the Village for the most recent fiscal year end.

Governmental Activities Revenues



The following chart summarizes the expenses for the governmental activities of the Village for the most recent fiscal year end.

Governmental Activities Expenses



General Fund Budgetary Highlights

Original budget compared to final budget. The budget amendments to adjust revenues and expenditures in the final budget were all relatively minor, except for an adjustment to police department due to increased operating costs.



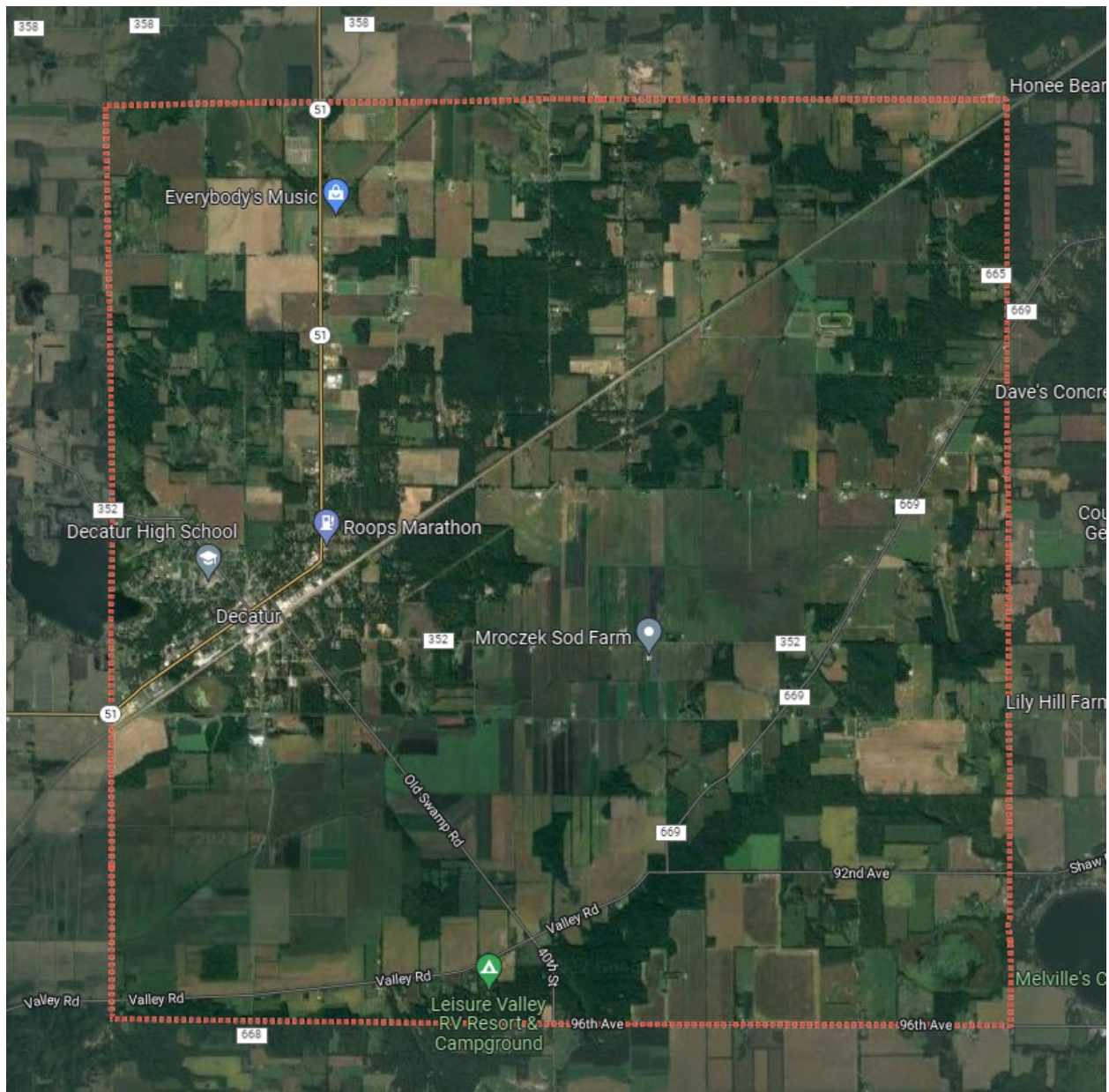
DECATUR TOWNSHIP

General Governmental Information

[Abstract](#)

The following information is being provided to residents who might want to learn more about their local government.

DECATUR TOWNSHIP



Townships are a product of Michigan's early history. Historians believe American township government was modeled after the English system of government. Settlers in New England developed small communities that delivered local services, while a county served as the administrative arm of government. When the Erie Canal opened, many New Yorkers migrated to Michigan and brought their form of government with them. While you might hear local units in Michigan referred to as "cities and towns," that's actually incorrect. Michigan doesn't have towns—it has townships, cities and villages, with townships governing 96 percent of Michigan's land area outside of cities. In fact, in Michigan if you don't live in a city, you live in a township. Michigan is one of 20 states that currently has some form of township government. In Michigan, it is often difficult to discern the differences between townships, cities and villages. There are, however, significant differences that are important to the people charged with administering township affairs and deciding township policies. Townships and counties are statutory units of government, having only those powers expressly provided or fairly implied by state law. Cities and most villages are vested with home rule powers, meaning they can do almost anything not prohibited

DECATUR TOWNSHIP

by law. There are two types of townships in Michigan—general law and charter townships. Charter township status is a special township classification created by the Michigan Legislature in 1947 to provide additional powers and streamlined administration for governing a growing community. A primary motivation for townships to adopt the charter form is to provide greater protection against annexation by a city. Currently, 140 Michigan townships have opted to become charter townships.

Michigan has 1,240 townships, which vary considerably in geographical size and population. Based on 2020 U.S. Census figures, township population in Michigan varies from 15 to nearly 100,500 people.

Who runs townships? Township government is conducted by a township board consisting of either five or seven members—a supervisor, clerk, treasurer, and two or four trustees. The number of trustees is determined by the desires of the township residents, and whether or not the township has a population of over 5,000, or 3,000 registered electors or is a charter township. The township board may also hire a manager, assessor, police or fire chief, superintendent, and other necessary personnel to operate the township properly and efficiently. **What laws govern townships?**

There are many laws that govern townships, but the two main laws dealing with township administration and governance are: General township laws, the Revised Statutes of 1846, R.S. of 1846 (Chapter 41 of the Michigan Compiled Laws) Charter Township Act, (Chapter 42 of the Michigan Compiled Laws)

All Michigan laws are available to the public on the free, searchable Michigan Legislature website. The laws can be searched by keyword, or Michigan Compiled Laws (MCL) number, such as "41.721" or "42.8". There are additional statutory requirements with which townships must comply. Procedures for the township's financial administration, such as budgets, accounting, investments and deposits, are closely regulated by the state. Township meetings must comply with Michigan's Open Meetings Act (MCL 15.261, *et seq.*), and township records must be stored and made available in conformance with specific laws, such as the Freedom of Information Act (MCL 15.231, *et seq.*).

Demographics

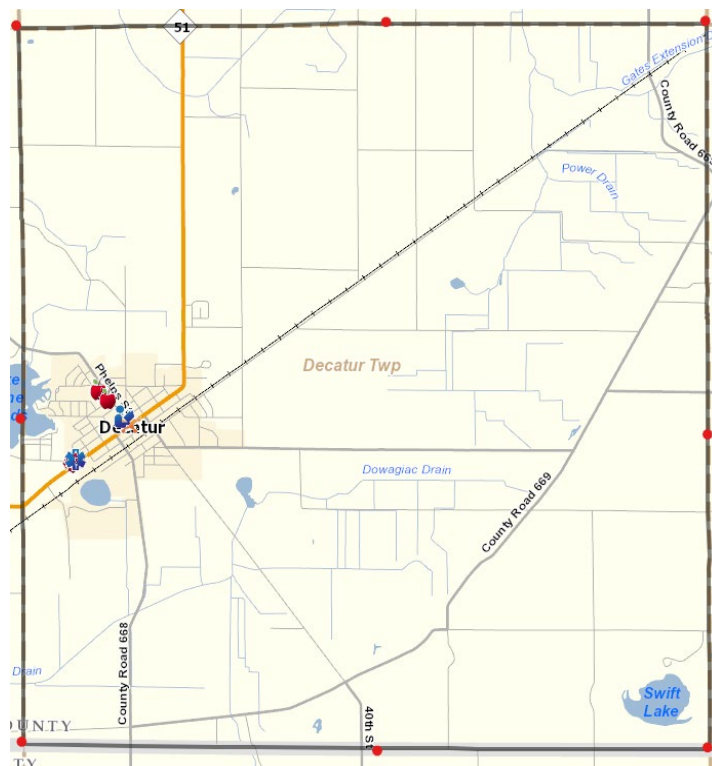
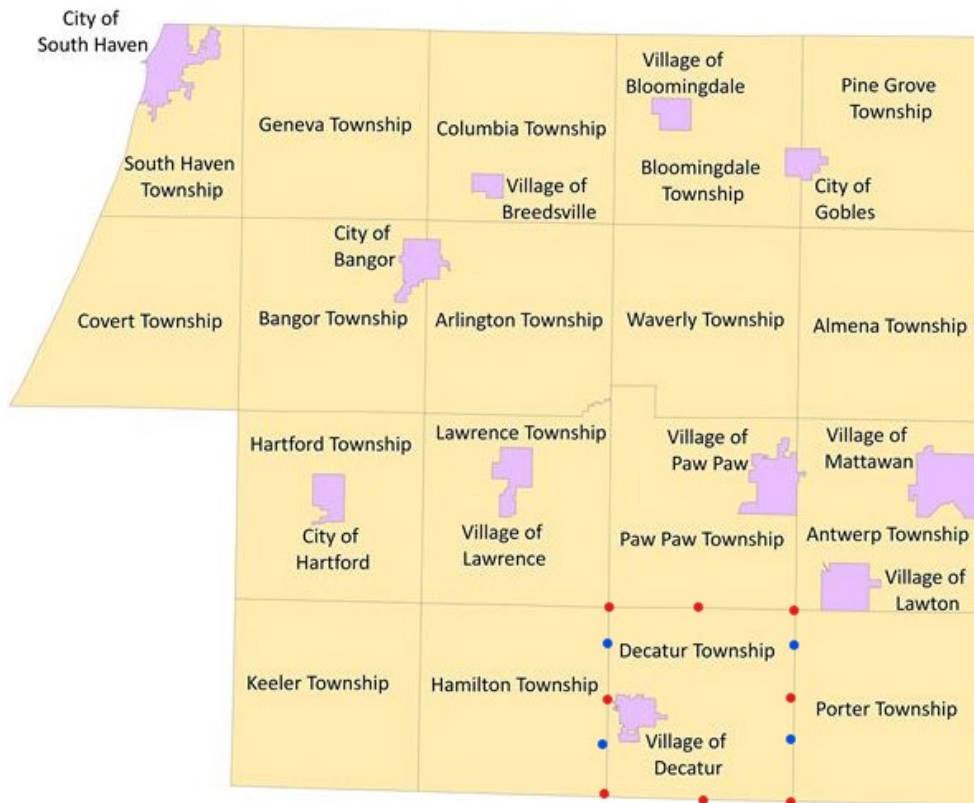
As of the census of 2000, there were 3,916 people, 1,451 households, and 1,021 families residing in the township. The population density was 111.3 per square mile (43.0/km²). There were 1,611 housing units at an average density of 45.8 per square mile (17.7/km²). The racial makeup of the township was 89.30% White, 4.62% African American, 1.17% Native American, 0.26% Asian, 0.10% Pacific Islander, 2.66% from other races, and 1.89% from two or more races. Hispanic or Latino of any race were 4.98% of the population.

There were 1,451 households, out of which 34.6% had children under the age of 18 living with them, 52.0% were married couples living together, 12.9% had a female householder with no husband present, and 29.6% were non-families. 24.3% of all households were made up of individuals, and 9.9% had someone living alone who was 65 years of age or older. The average household size was 2.66 and the average family size was 3.13.

In the township the population was spread out, with 28.2% under the age of 18, 8.7% from 18 to 24, 28.8% from 25 to 44, 21.5% from 45 to 64, and 12.7% who were 65 years of age or older. The median age was 35 years. For every 100 females, there were 99.9 males. For every 100 females aged 18 and over, there were 93.7 males.

The median income for a household in the township was \$35,754, and the median income for a family was \$39,122. Males had a median income of \$27,585 versus \$22,183 for females. The per capita income for the township was \$16,912. About 11.9% of families and 14.2% of the population were below the poverty line, including 18.0% of those under age 18 and 11.4% of those age 65 or over.

DECATUR TOWNSHIP



DECATUR TOWNSHIP

The Michigan Constitution of 1963 recognizes various units of government within the state. Article VII of the constitution, entitled Local Government, authorizes the establishment of counties, townships, cities and villages. The U.S. Bureau of the Census offers a definition of Michigan townships:

There are 1,123 townships and 117 charter townships which are all actively functioning governmental units. Townships are the original units of government formed in the state. Typically, though not always, townships are 36 square miles in size. Each township is governed by a board of trustees consisting of the township supervisor, township clerk, township treasurer, and two or four elected trustees. The entire state is covered by township governments except for areas within cities.

State laws authorize both types of Michigan townships to perform mandated and permissive functions. Mandated Functions are activities that townships are required to perform. The three broadest mandated responsibilities are assessment administration, elections administration and tax collection. In addition to these broad mandates, there are other narrower state requirements. Procedures for the township's financial administration, such as budgets, accounting, investments and deposits, are closely regulated by the state. Township meetings must comply with Michigan's Open Meetings Act and township records must be stored and made available in conformance with specific laws, such as the Freedom of Information Act.

In addition to the above required duties, Michigan townships are authorized to provide a wide variety of services that are generally expected from governmental entities. Virtually all townships provide fire protection and many also offer law enforcement as well. Other common programs include parks and recreation opportunities, public water and sewer services, trash collection and recycling programs, sidewalks and trails and cemeteries.

Townships have broad powers to enact and enforce ordinances, such as zoning and planning and may utilize other sources of revenue to support services. User fees, permits, fines and special assessments on real property are common sources of income generation.

Each township is governed by a **board of trustees** consisting of the township supervisor, township clerk, township treasurer, and two or four elected trustees. The entire state is covered by township governments except for areas within cities. State laws authorize both types of Michigan townships to perform mandated and permissive functions.

What are the characteristics of a township government?

Typically, though not always, townships are 36 square miles in size. Each township is governed by a board of trustees consisting of the township supervisor, township clerk, township treasurer, and two or four elected trustees. The entire state is covered by township governments except for areas within cities.

What are the duties of a township board member?

The Township Treasurer collects property taxes for the township, schools, the county and other tax levying entities and invests surplus funds. Board members also perform other duties as directed by the township board.

What are the duties of a township clerk?

The Township Clerk has custody of vital records, accounts for township finances, and oversees elections conducted by the township. The Township Treasurer collects property taxes for the township, schools, the county and other tax levying entities and invests surplus funds.

DECATUR TOWNSHIP

Township Hall

103 E Delaware Street
Decatur, MI 49045

Mailing Address

P.O. Box 33
Decatur, MI 49045



The following information regarding Decatur Township is provided from the Van Buren County Directory 2021-2022 prepared by [Suzie Roehm](#), Van Buren County Clerk, complaints of the Van Buren County Board of Commissioners. Decatur Township, meeting, second Thursday, 7:00 P.M., at Decatur Township Hall, 103 E Delaware Street, Decatur, MI 49045. Mail: PO BOX 33, Decatur, MI 49045.

Decatur Township, Van Buren County, Michigan

Kevin Kusmack
Supervisor

41361 74th Ave
Decatur Michigan 49045-9182
Phone: (269) 423-8588
Fax:

Katie Hartwell
Clerk

PO Box 33
Decatur Michigan 49045-0033
Phone: (269) 436-8069
Fax:

Katelin Makay
Treasurer

82153 42nd St
Decatur Michigan 49045-8102
Phone: (269) 423-6260
Fax:

Thomas Stull
Trustee

209 E Marys St
Decatur Michigan 49045
Phone: (269) 423-7897
Fax:

Matthew Kusmack
Trustee

207 Prairie Ronde
Decatur Michigan 49045-1243
Phone: (269) 423-8438
Fax:

DECATUR TOWNSHIP

Township Data

Website Visit Website	Total Population 3618
Per Capita Income 32538	Total Male Population 1974
Total Female Population 1644	Total White People 3036
Total Black or African American People 71	Total American Indian/Alaskan American People 176
Total Asian People 27	Total Hispanic or Latino People 382
Total Non-Hispanice/Latino People 2891	Average Household Size 2
Total Housing Units 1699	Total Foreign Born and Naturalized People 142
Median Household Income 47435	Median Family Income 61000
Income Under Poverty Level 3592	Total Families 1018
Total Households 1699	Median Number of Rooms (per housing unit) 6

DECATUR TOWNSHIP

Township of Decatur 2021

Census

Population	3.6 thousand
Square Mileage	35.6

Budget



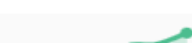
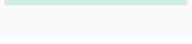



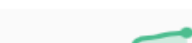
Revenues
\$588.2 thousand
 Total Revenues

[Explore Revenues](#)

Expenditures
\$400.5 thousand
 Total Expenditures

[Explore Expenditures](#)

Data Snapshot

Total Taxable Value		• \$104.0 million
Total General Fund Expenditures		• \$199.2 thousand
Total General Fund Revenues		• \$381.3 thousand
General Fund Unrestricted Balance		278.000%
General Fund Cash Ratio		• N/A
General Fund Ratio		279.000%
Governmental Net Position Ratio		238.000%
Taxable Value Per Capita		• \$29.2 thousand

[Explore other data](#)

Analytics

Percentiles are calculated by ranking all local units of the same type that submitted data for the given year on a scale of 1-100, with a higher percentile value (or lower ranking) indicating a stronger position in that measurement.

General Fund Health	667th of 1198 44th percentile
General Fund Ratio	150th of 1193 87th percentile
Taxable Value Per Capita	1114th of 1235 10th percentile
Governmental Net Position Ratio	459th of 816 44th percentile

MI Community Financial Dashboard - [Link](#)

DECATUR TOWNSHIP

Decatur Township Management's Discussion and Analysis June 30, 2021

The management of the Decatur Township provides this narrative overview and analysis of the financial activities of the Township for the fiscal year ended June 30, 2021 for the benefit of the readers of these financial statements. This management's discussion and analysis ("MD&A") is intended to assist the reader in focusing on significant financial issues and provide an overview of the Township's financial activity. The Township encourages the readers to consider the following information here in conjunction with the financial statements taken as a whole, which follow this section.

Overview of the Financial Statements

This MD&A is an introduction to the Township's basic financial statements, which comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

Using This Annual Report

This annual report consists of a series of financial statements. The statement of net position and the statement of activities provide information about the activities of the Township as a whole and present a longer-term view of the Township's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year, and whether the taxpayers have funded the full cost of providing government services.

The Fund financial statements present a short-term view; they tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements by providing information about the Township's most significant funds.

Financial Highlights

Government-wide:

The net position of Decatur Township was \$1,397,208 an increase of \$158,954 from the previous year. Overall revenues were \$567,601. This consisted of \$337,321 from property taxes, \$190,135 from state revenue sharing, \$3,208 of interest income, \$20,256 in other revenue, and \$16,681 from charges for program services. Overall expenditures were \$408,647. Of this amount, \$188,453 was spent to support the general government, \$6,000 was spent to support public safety, \$1,175 was spent for community and economic development and \$213,019 was spent on public works.

Fund Level:

As of the close of the fiscal year, the Township's governmental funds reported a fund balance of \$1,324,816.

Decatur Township Management's Discussion and Analysis June 30, 2021

Financial Analysis of the Government as a Whole

The Township's net position increased by \$158,954 over the course of this fiscal year's operations to a total of \$1,397,208.

Net position as of June 30, 2021 and 2020

	Governmental Activities	
	2021	2020
Assets		
Cash and cash equivalents	\$ 1,281,403	\$ 1,106,101
Due from other units of government	34,918	45,145
Prepaid items	8,495	6,442
Capital assets not being depreciated	12,000	12,000
Capital assets - net	60,392	68,566
Total assets	1,397,208	1,238,254
Net position		
Net investment in capital assets	72,392	80,566
Restricted for:		
Road improvement	245,631	237,093
Lake weed control	7,749	10,680
Unrestricted	1,071,436	909,915
Total net position	\$ 1,397,208	\$ 1,238,254

Unrestricted net position is the largest component of net position. These represent resources that may be used at the Township's discretion, but often have limitations based upon policy action. Restricted net position are restricted for the identified items. The remaining net position reflect its investment in capital assets (e.g. land, buildings, equipment, infrastructure, and others), less any related debt outstanding that was needed to acquire or construct the assets.

DECATUR TOWNSHIP

Decatur Township Management's Discussion and Analysis June 30, 2021

The following condensed financial information was derived from the government-wide Statement of Activities and reflects how the Township's net position changed during the fiscal year.

Change in Net Position For the Fiscal Years Ended June 30, 2021 and 2020

	Governmental Activities	
	2021	2020
Revenues		
Program revenues		
Charges for services	\$ 16,681	\$ 13,024
General revenues		
Taxes	337,321	326,225
State shared revenue	190,135	161,142
Unrestricted investment earnings	3,208	5,701
Miscellaneous	20,256	28,950
Total revenues	567,601	535,042
Expenses		
General government	188,453	175,838
Public safety	6,000	6,000
Public works	213,019	142,731
Community and economic development	1,175	2,915
Total expenses	408,647	327,484
Change in net position	158,954	207,558
Beginning net position	1,238,254	1,030,696
Ending net position	\$1,397,208	\$1,238,254

Property taxes comprise 59% of Governmental Activities revenue. The Township's operating millage during the fiscal year was 0.8860 mills. In accordance with Charter and State Constitutional provisions, the Township may levy up to 1.0000 mills for operation in fiscal year 2020-2021.

The Township has no income tax.

State shared revenue is collected by the State of Michigan and distributed to local governments by formula allocation of portions of the State sales tax and motor fuel and weight taxes.

Decatur Township Management's Discussion and Analysis June 30, 2021

Financial Analysis of the Township's Funds

As the Township completed the fiscal year, its governmental funds reported fund balances of \$1,324,816. Of this total amount, \$862,941 constitutes unassigned fund balance, \$8,495 is non-spendable for prepaid items, \$200,000 is committed by the board for future Township Hall improvements, and \$253,380 is restricted for the Township's special revenue funds: Road Improvement Fund and Lake Weed Control Fund.

General Fund Budgetary Highlights

Administrative actions were taken to keep operating costs within budget.

Property tax decreased (including penalties and interest) \$458 for fiscal year 2020-2021. The State increased revenue sharing payments by \$41,597 in fiscal year 2020-2021.

During the fiscal year, the Township amended the budget to transfer funds among activities in the General Fund. Amendments to the budget are made due to unexpected expenditures in general fund categories. Uncommitted funds are budgeted in certain categories (showing an area of excess budgeted monies) to allow flexibility to cover the unexpected expenditures. The Township Board does not deplete monies budgeted in any categories simply because it is budgeted. These amounts are excess monies for the unexpected expenditures. Overall, expenditures for the General Fund were \$182,137 under budget.

Capital Assets

At the end of the fiscal year 2020-2021, the Township had invested \$72,392, net of accumulated depreciation, in a broad range of capital assets (see the table below). Total depreciation charges for this fiscal year were \$8,174.

Capital Assets as of June 30, 2021 and 2020 (net of depreciation)

	Governmental Activities	
	2021	2020
Land	\$ 12,000	\$ 12,000
Buildings, additions and improvements	60,392	68,558
Machinery and equipment	-	8
Total	\$ 72,392	\$ 80,566

DECATUR TOWNSHIP

Decatur Township Statement of Net Position June 30, 2021

	Primary Governmental Activities
Assets	
Cash and cash equivalents	\$ 1,281,403
Due from other units of government	34,918
Prepaid items	8,495
Capital assets not being depreciated	12,000
Capital assets – net of accumulated depreciation	<u>60,392</u>
Total assets	<u>1,397,208</u>
Net Position	
Net investment in capital assets	72,392
Restricted for	
Road improvement	245,631
Lake weed control	7,749
Unrestricted	<u>1,071,436</u>
Total net position	<u>\$ 1,397,208</u>

Decatur Township Statement of Activities For the Year Ended June 30, 2021

Functions/Programs	Expenses	Program Revenues	Charges for Services	Net (Expense) Revenue and Changes in Net Position
				Primary Governmental Activities
Primary government				
Governmental activities				
General government	\$ 188,453	\$ 15,881	\$	(172,572)
Public safety	6,000	-		(6,000)
Public works	213,019	800		(212,219)
Community and economic development	<u>1,175</u>	<u>-</u>		<u>(1,175)</u>
Total governmental activities	<u>\$ 408,647</u>	<u>\$ 16,681</u>		<u>(391,966)</u>
General revenues				
Property taxes				337,321
State shared revenue				190,135
Unrestricted investment earnings				3,208
Miscellaneous				<u>20,256</u>
Total general revenues				<u>550,920</u>
Change in net position				158,954
Net position – beginning of year				<u>1,238,254</u>
Net position – end of year				<u>\$ 1,397,208</u>



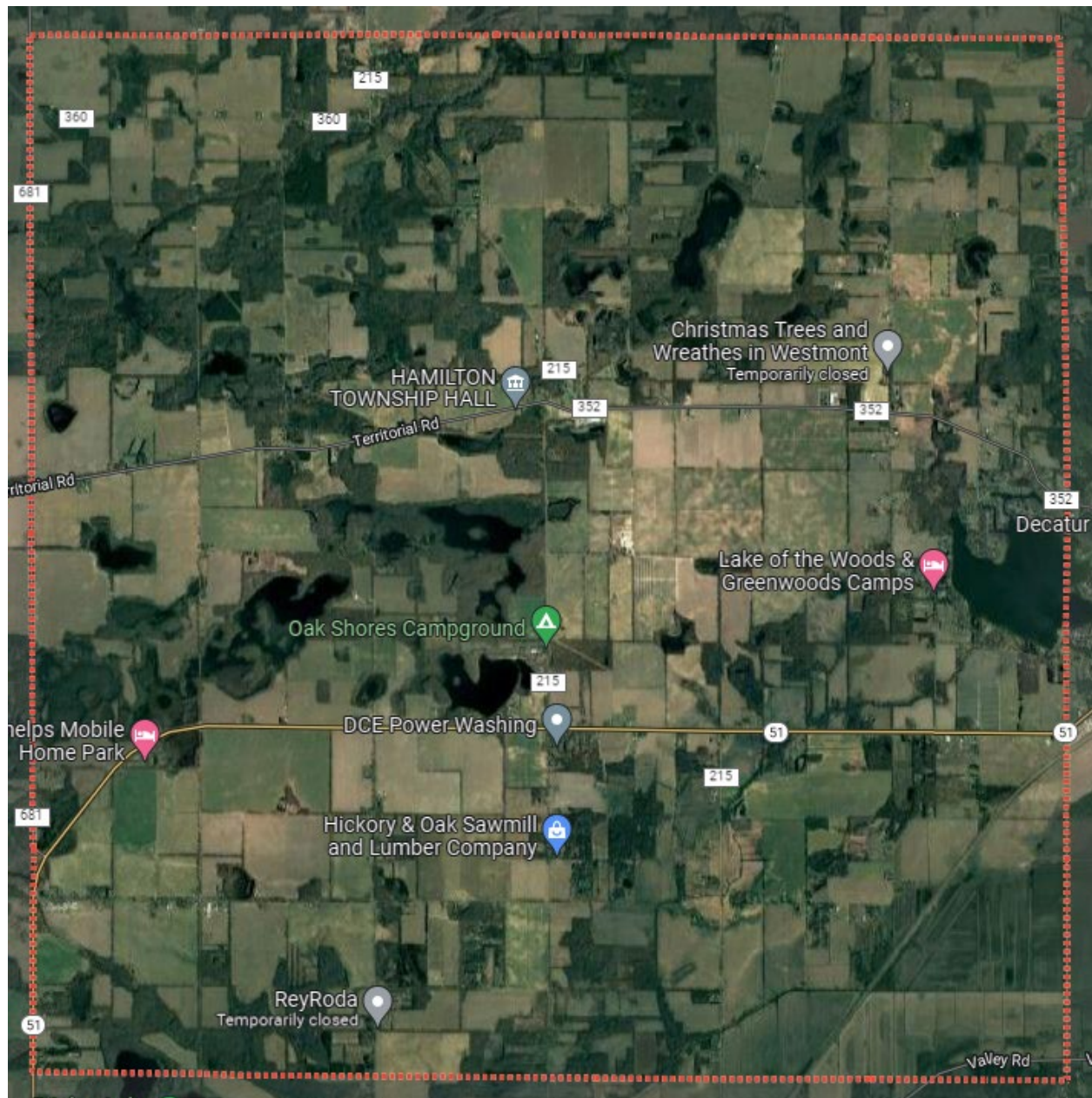
HAMILTON TOWNSHIP

General Governmental Information

[Abstract](#)

The following information is being provided to residents who might want to learn more about their local government

HAMILTON TOWNSHIP



Townships are a product of Michigan's early history. Historians believe American township government was modeled after the English system of government. Settlers in New England developed small communities that delivered local services, while a county served as the administrative arm of government. When the Erie Canal opened, many New Yorkers migrated to Michigan and brought their form of government with them. While you might hear local units in Michigan referred to as "cities and towns," that's actually incorrect. Michigan doesn't have towns—it has townships, cities and villages, with townships governing 96 percent of Michigan's land area outside of cities. In fact, in Michigan if you don't live in a city, you live in a township. Michigan is one of 20 states that currently has some form of township government. In Michigan, it is often difficult to discern the differences between townships, cities and villages. There are, however, significant differences that are important to the people charged with administering township affairs and deciding township policies. Townships and counties are statutory

HAMILTON TOWNSHIP

units of government, having only those powers expressly provided or fairly implied by state law. Cities and most villages are vested with home rule powers, meaning they can do almost anything not prohibited by law. There are two types of townships in Michigan—general law and charter townships. Charter township status is a special township classification created by the Michigan Legislature in 1947 to provide additional powers and streamlined administration for governing a growing community. A primary motivation for townships to adopt the charter form is to provide greater protection against annexation by a city. Currently, 140 Michigan townships have opted to become charter townships.

Michigan has 1,240 townships, which vary considerably in geographical size and population. Based on 2020 U.S. Census figures, township population in Michigan varies from 15 to nearly 100,500 people.

Who runs townships? Township government is conducted by a township board consisting of either five or seven members—a supervisor, clerk, treasurer, and two or four trustees. The number of trustees is determined by the desires of the township residents, and whether or not the township has a population of over 5,000, or 3,000 registered electors or is a charter township. The township board may also hire a manager, assessor, police or fire chief, superintendent, and other necessary personnel to operate the township properly and efficiently. **What laws govern townships?**

There are many laws that govern townships, but the two main laws dealing with township administration and governance are: General township laws, the Revised Statutes of 1846, R.S. of 1846 (Chapter 41 of the Michigan Compiled Laws) Charter Township Act, (Chapter 42 of the Michigan Compiled Laws)

All Michigan laws are available to the public on the free, searchable Michigan Legislature website. The laws can be searched by keyword, or Michigan Compiled Laws (MCL) number, such as "41.721" or "42.8". There are additional statutory requirements with which townships must comply. Procedures for the township's financial administration, such as budgets, accounting, investments and deposits, are closely regulated by the state. Township meetings must comply with Michigan's Open Meetings Act (MCL 15.261, *et seq.*), and township records must be stored and made available in conformance with specific laws, such as the Freedom of Information Act (MCL 15.231, *et seq.*).

Demographics

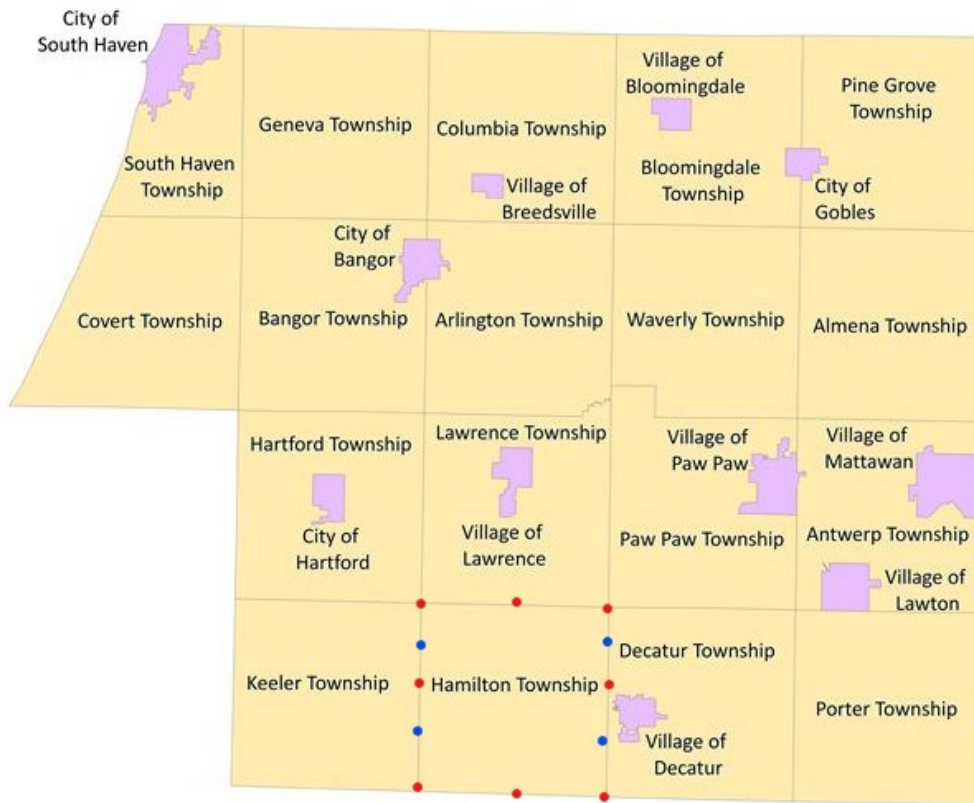
As of the census[1] of 2000, there were 1,797 people, 568 households, and 423 families residing in the township. The population density was 52.1 per square mile (20.1/km²). There were 723 housing units at an average density of 21.0 per square mile (8.1/km²). The racial makeup of the township was 88.70% White, 1.84% African American, 1.28% Native American, 0.06% Asian, 5.73% from other races, and 2.39% from two or more races. Hispanic or Latino of any race were 20.59% of the population.

There were 568 households, out of which 33.1% had children under the age of 18 living with them, 60.6% were married couples living together, 8.3% had a female householder with no husband present, and 25.4% were non-families. 19.9% of all households were made up of individuals, and 9.0% had someone living alone who was 65 years of age or older. The average household size was 2.76 and the average family size was 3.17.

In the township the population was spread out, with 30.3% under the age of 18, 10.9% from 18 to 24, 26.1% from 25 to 44, 21.0% from 45 to 64, and 11.7% who were 65 years of age or older. The median age was 32 years. For every 100 females, there were 112.7 males. For every 100 females aged 18 and over, there were 105.4 males.

The median income for a household in the township was \$37,434, and the median income for a family was \$41,875. Males had a median income of \$36,438 versus \$25,125 for females. The per capita income for the township was \$16,169. About 8.0% of families and 13.5% of the population were below the poverty line, including 13.8% of those under age 18 and 6.8% of those age 65 or over.

HAMILTON TOWNSHIP



HAMILTON TOWNSHIP

The Michigan Constitution of 1963 recognizes various units of government within the state. Article VII of the constitution, entitled Local Government, authorizes the establishment of counties, townships, cities and villages. The U.S. Bureau of the Census offers a definition of Michigan townships:

There are 1,123 townships and 117 charter townships which are all actively functioning governmental units. Townships are the original units of government formed in the state. Typically, though not always, townships are 36 square miles in size. Each township is governed by a board of trustees consisting of the township supervisor, township clerk, township treasurer, and two or four elected trustees. The entire state is covered by township governments except for areas within cities.

State laws authorize both types of Michigan townships to perform mandated and permissive functions. Mandated Functions are activities that townships are required to perform. The three broadest mandated responsibilities are assessment administration, elections administration and tax collection. In addition to these broad mandates, there are other narrower state requirements. Procedures for the township's financial administration, such as budgets, accounting, investments and deposits, are closely regulated by the state. Township meetings must comply with Michigan's Open Meetings Act and township records must be stored and made available in conformance with specific laws, such as the Freedom of Information Act.

In addition to the above required duties, Michigan townships are authorized to provide a wide variety of services that are generally expected from governmental entities. Virtually all townships provide fire protection and many also offer law enforcement as well. Other common programs include parks and recreation opportunities, public water and sewer services, trash collection and recycling programs, sidewalks and trails and cemeteries.

Townships have broad powers to enact and enforce ordinances, such as zoning and planning and may utilize other sources of revenue to support services. User fees, permits, fines and special assessments on real property are common sources of income generation.

Each township is governed by a **board of trustees** consisting of the township supervisor, township clerk, township treasurer, and two or four elected trustees. The entire state is covered by township governments except for areas within cities. State laws authorize both types of Michigan townships to perform mandated and permissive functions.

What are the characteristics of a township government?

Typically, though not always, townships are 36 square miles in size. Each township is governed by a board of trustees consisting of the township supervisor, township clerk, township treasurer, and two or four elected trustees. The entire state is covered by township governments except for areas within cities.

What are the duties of a township board member?

The Township Treasurer collects property taxes for the township, schools, the county and other tax levying entities and invests surplus funds. Board members also perform other duties as directed by the township board.

What are the duties of a township clerk?

The Township Clerk has custody of vital records, accounts for township finances, and oversees elections conducted by the township. The Township Treasurer collects property taxes for the township, schools, the county and other tax levying entities and invests surplus funds.

HAMILTON TOWNSHIP

Hamilton Township

Physical Address

52333 Territorial Road W
Decatur, MI 49045

Mailing Address

P.O. Box 35
Decatur, MI 49045

Phone: 269-423-7852

Fax: 269-423-7852



The following information regarding Hamilton Township is provided from the Van Buren County Directory 2021-2022 prepared by [Suzie Roehm](#), Van Buren County Clerk, compliments of the Van Buren County Board of Commissioners.

Hamilton Township, meeting, second Tuesday, 7:00 P.M., at Hamilton Township Hall, 52333 W. Territorial Road, Decatur, MI 49045. Mail: PO BOX 35, Decatur, MI 49045, telephone and fax (269) 423-7852.

Hamilton Township, Van Buren County, Michigan

Carl Druskovich

Supervisor

45140 M-51

Decatur Michigan 49045

Phone: (269) 423-7866

Fax:

Rebecca Mott

Clerk

PO Box 35

Decatur Michigan 49045-0035

Phone: (269) 423-7852

Fax:

Sandra Hanson

Treasurer

75406 56th St

Decatur Michigan 49045-9133

Phone: (269) 674-8780

Fax:

Karen Makay

Trustee

77900 County Road 358 S

Decatur Michigan 49045-8109

Phone: (269) 423-7852

Fax:

Richard Conway

Trustee

53268 Territorial Rd

Decatur Michigan 49045-9019

Phone: (269) 423-7852

Fax:

HAMILTON TOWNSHIP

Township Data

Website

[Visit Website](#)

Total Population

1361

Per Capita Income

32873

Total Male Population

702

Total Female Population

659

Total White People

1204

Total Black or African American People

17

Total American Indian/Alaskan American People

13

Total Asian People

0

Total Hispanic or Latino People

156

Total Non-Hispanic/Latino People

1141

Average Household Size

2

Total Housing Units

564

Total Foreign Born and Naturalized People

61

Median Household Income

54688

Median Family Income

60417

Income Under Poverty Level

1361

Total Families

384

Total Households

564

Median Number of Rooms (per housing unit)

6

HAMILTON TOWNSHIP

Township of Hamilton 2021

Census

Population	1.4 thousand
Square Mileage	35.5

Budget



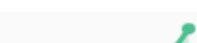




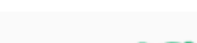
Revenues
\$536.8 thousand
Total Revenues

[Explore Revenues](#)

Expenditures
\$477.6 thousand
Total Expenditures

[Explore Expenditures](#)

Data Snapshot

Total Taxable Value		• \$63.35 million
Total General Fund Expenditures		• \$228.1 thousand
Total General Fund Revenues		• \$247.9 thousand
General Fund Unrestricted Balance		• 92.000%
General Fund Cash Ratio		• 6841.000%
General Fund Ratio		• 93.000%
Governmental Net Position Ratio		• 101.000%
Taxable Value Per Capita		• \$46.5 thousand

[Explore other data](#)

Analytics

Percentiles are calculated by ranking all local units of the same type that submitted data for the given year on a scale of 1-100, with a higher percentile value (or lower ranking) indicating a stronger position in that measurement.

General Fund Health	1019th of 1198 15th percentile
General Fund Ratio	960th of 1193 20th percentile
General Fund Cash Ratio	366th of 1032 65th percentile
Taxable Value Per Capita	521st of 1235 58th percentile
Governmental Net Position Ratio	764th of 816 6th percentile

HAMILTON TOWNSHIP

Township of Hamilton

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Township of Hamilton's (the Township) financial performance provides a narrative overview of the Township's financial activities for the fiscal year ended June 30, 2021. Please read it in conjunction with the Township's financial statements.

FINANCIAL HIGHLIGHTS

- The Township's total net position increased by \$51,756 as a result of this year's activities.
- Of the \$542,877 total net position reported, \$239,463 is available to be used to meet the Township's ongoing obligations to its citizens and customers, without constraints established by debt covenants, enabling legislation, or other legal requirements.
- The General Fund's unassigned fund balance at the end of the fiscal year was \$229,601, which represents 101 percent of the actual total General Fund expenditures for the current fiscal year.

Overview of the financial statements

The Township's annual report is comprised of four parts: management's discussion and analysis, the basic financial statements, required supplementary information, and an optional section that presents combining statements for nonmajor governmental funds. The basic financial statements include two kinds of statements that present different views of the Township:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Township's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Township government, reporting the Township's operations in more detail than the government-wide financial statements.
 - Governmental funds statements explain how government services, like general government, public safety, and public works, were financed in the short-term, as well as what remains for future spending.
 - Fiduciary funds statements provide information about the financial relationships in which the Township acts solely as a custodian for the benefit of others to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by sections of required supplementary information and other supplementary information that further explain and support the information in the financial statements.

A comparative analysis of the government-wide financial statements for 2021 and 2020 is also presented.

Government-wide financial statements

The government-wide financial statements report information about the Township as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the Township's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide statements report the Township's net position and how it has changed. Net position (the difference between the Township's assets and liabilities) is one way to measure the Township's financial health, or position.

- Over time, increases or decreases in the Township's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Township, you need to consider additional nonfinancial factors, such as changes in the Township's property tax base and the condition of the Township's capital assets.

HAMILTON TOWNSHIP

Township of Hamilton

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Net position

Total net position at the end of the fiscal year was \$542,877. Of this total, \$185,491 is invested in capital assets and \$117,923 is restricted for public works. Consequently, unrestricted net position was \$239,463.

Condensed financial information

Net position

	<i>Governmental activities</i>	
	2021	2020
Current and other assets	\$ 364,450	\$ 322,116
Capital assets	<u>185,491</u>	<u>192,910</u>
Total assets	<u>549,941</u>	<u>515,026</u>
Current liabilities	<u>7,064</u>	<u>23,905</u>
Net position:		
Investment in capital assets	185,491	192,910
Restricted	117,923	79,210
Unrestricted	<u>239,463</u>	<u>219,001</u>
Total net position	<u>\$ 542,877</u>	<u>\$ 491,121</u>

Changes in net position

The Township's total revenues were \$536,802. For 2021, 34 percent of the Township's revenues comes from property taxes, 28 percent comes from state shared revenue, and operating grants and contributions account for 29 percent of total revenues.

HAMILTON TOWNSHIP

Township of Hamilton

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

The total cost of the Township's programs was \$485,046. About 31 percent of the Township's costs relates to the provision of general government services. Public safety and public works cost account for 32 and 33 percent, respectively, of the Township's total expenses.

Condensed financial information Changes in net position

	<i>Governmental activities</i>	
	2021	2020
Program revenues:		
Charges for services	\$ 47,309	\$ 43,447
Operating grants and contributions	154,024	143,478
General revenues:		
Property taxes	184,455	115,468
State shared revenue	148,458	125,911
Cable franchise fees	2,433	2,410
Interest income	123	225
Total revenues	<u>536,802</u>	<u>430,939</u>
Expenses:		
General government	150,730	137,182
Public safety	153,394	150,055
Public works	159,813	63,415
Health and welfare	15,277	14,401
Community and economic development	5,832	5,168
Recreation and culture	-	1,612
Total expenses	<u>485,046</u>	<u>371,833</u>
Changes in net position	<u>\$ 51,756</u>	<u>\$ 59,106</u>
Net position, end of year	<u>\$ 542,877</u>	<u>\$ 491,121</u>

Governmental activities

Governmental activities increased the Township's net position by \$51,756, compared to an increase of \$59,106 last year. Revenue increased \$105,863 from the prior year, which was primarily due to a new road millage, which was recognized in the current fiscal year. Total expenses increased by \$113,213 from the prior year, which was primarily due to an increase in road project costs during the current year.

The total cost of governmental activities this year was \$485,046. After subtracting the charges to those who directly benefited from the programs (\$47,309), as well as operating grants and contributions (\$154,024), the "public benefit" portion covered by property taxes, state revenue sharing, and other general revenues was \$283,713.

HAMILTON TOWNSHIP

Township of Hamilton

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

At June 30, 2021, the Township's governmental funds reported combined ending fund balances of \$357,386, an increase of \$59,175 from the prior year.

The General Fund is the primary operating fund of the Township. At the end of the fiscal year, the fund balance was \$229,601, an increase of \$19,857 during the fiscal year, as revenues of \$247,942 exceeded expenditures of \$228,085.

The Weed Control Fund's restricted fund balance at year end was \$10,149, a decrease of \$10,677, as revenues of \$8,857 were exceeded by expenditures of \$19,534 in the current fiscal year.

The Fire Operating Fund does not carry a fund balance, as all assessments collected (\$84,511) are remitted to the Decatur-Hamilton Fire District for fire protection services.

The Road Fund's fund balance at year end was \$107,774, an increase of \$49,390, as revenues of \$123,076 exceeded public works expenditures of \$73,686.

General Fund budgetary highlights

The Township amended the General Fund budget by increasing the revenue budget by \$42,356 and decreasing the expenditure budget by \$39,272 during the year.

Revenues were \$11,261 higher than budgeted, primarily due to state grants that came in above expected levels. Expenditures were \$5,200 lower than the amounts appropriated, which was primarily due to slightly lower than expected general government costs. These variances resulted in a \$16,461 positive budget variance, with a \$19,857 increase in fund balance, compared to a budget that planned for a \$3,396 increase in fund balance.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital assets

The Township's investment in capital assets for its governmental activities as of June 30, 2021, amounts to \$185,491 (net of accumulated depreciation). This investment includes buildings and equipment. The decrease in the Township's net investment in capital assets for the current fiscal year was \$7,419, which can be attributed to current year depreciation expense.

More detailed information about the Township's capital assets is presented in Note 4 of the notes to the basic financial statements.

Debt

The Township had no outstanding long-term obligations at the beginning or end of the fiscal year.

HAMILTON TOWNSHIP

Township of Hamilton

STATEMENT OF NET POSITION

June 30, 2021

	<i>Governmental activities</i>
ASSETS	
Current assets:	
Cash	\$ 313,902
Due from other governmental units	<u>50,548</u>
Total current assets	<u>364,450</u>
Noncurrent assets:	
Capital assets not being depreciated - land	70,563
Capital assets, net of accumulated depreciation	<u>114,928</u>
Total noncurrent assets	<u>185,491</u>
Total assets	<u>549,941</u>
LIABILITIES	
Current liabilities - accounts payable	<u>7,064</u>
NET POSITION	
Investment in capital assets	185,491
Restricted for public works	117,923
Unrestricted	<u>239,463</u>
Total net position	<u><u>\$ 542,877</u></u>

HAMILTON TOWNSHIP

Township of Hamilton

STATEMENT OF ACTIVITIES

Year ended June 30, 2021

		<i>Program revenues</i>		<i>Net (expenses) revenues and change in net position</i>
	<i>Expenses</i>	<i>Charges for services</i>	<i>Operating grants and contributions</i>	<i>Governmental activities</i>
Functions/Programs				
Governmental activities:				
General government	\$ 150,730	\$ 36,702	\$ 7,191	\$ (106,837)
Public safety	153,394	-	141,225	(12,169)
Public works	159,813	9,207	5,608	(144,998)
Health and welfare	15,277	-	-	(15,277)
Community and economic development	5,832	1,400	-	(4,432)
Recreation and culture	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total governmental activities	<u>\$ 485,046</u>	<u>\$ 47,309</u>	<u>\$ 154,024</u>	<u>(283,713)</u>
General revenues:				
Property taxes				184,455
State shared revenue				148,458
Unrestricted interest income				123
Cable franchise fees				<u>2,433</u>
Total general revenues				<u>335,469</u>
Change in net position				51,756
Net position - beginning				<u>491,121</u>
Net position - ending				<u>\$ 542,877</u>



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Adopt Ordinance Amendment 2023-001, Existing Marihuana Growers to stack grower license and update regulations for marihuana retail business.

Action Requested:

It is requested the Village Council adopt Ordinance Amendment 2023-001, Existing Marihuana Growers to stack grower license and update regulations for marihuana retail business.

Background:

The Village Council at the November 2022, Council meeting received a presentation from Kyle Brandt, Biogold LLC along with BJ Tregoning, Tree Figg LLC. Both presentations were formal requests to the Council to review the proposed text amendments to the existing Marihuana ordinances. Both applications for text amendments have been received by staff.

Biogold LLC, proposed amendments to allow existing conditional approval applicants to apply for stack grower licenses to expand the number of licensees on the same location.

Tree Figg LLC, proposed amendments to remove the drive through restriction for retail business.

The Council directed staff to review the proposed amendments with Village Attorney. The Village Attorney and Manager have reviewed the proposed amendments and are attached to this memo for consideration for the Council.

Attachment:

Ordinance Amendment 2023-001

**VILLAGE OF DECATUR
VAN BUREN COUNTY, MICHIGAN**

ORDINANCE NO. ____

**AN ORDINANCE TO AMEND SECTIONS 10-148, 10-174, AND 10-182 OF THE
CODE OF ORDINANCE, VILLAGE OF DECATUR, MICHIGAN, TO ALLOW
EXISTING MARIHUANA GROWERS TO STACK GROWER LICENSES AND
TO UPDATE REGULATIONS FOR MARIHUANA RETAIL BUSINESSES**

The Village of Decatur Ordains:

Section 1. Amendments. Sections 10-148, 10-174, and 10-182 of the Code of Ordinances, Village of Decatur, Michigan, are amended to read as follows:

Sec. 10-148. Number of authorized marihuana facilities.

- (a) The number of state operating licenses for medical marihuana facilities in the village shall be capped at the number of such licenses currently in existence as of the effective date of Ordinance No. 2021-001, plus the number of licenses that may be granted once all applications that have been conditionally authorized as of that date have been fully processed.
- (b) To implement subsection (a) above, the village shall no longer accept applications for the initial authorization of medical marihuana facilities or state operating licenses for such facilities but shall continue to process pending applications that were conditionally approved prior to the effective date of Ordinance No. 2021-001. Existing state operating licenses may be transferred pursuant to section 10-149 below.
- (c) With respect to marihuana growers, any stacked license(s) issued for a single facility shall be counted as a single license for purposes of subsection (a). As a result, a grower facility in existence on the effective date of the ordinance that added this subsection may apply for and obtain stacked licenses without violating subsection (a). The term “stacked license” shall mean more than 1 marihuana license issued to a single licensee to operate as a class C grower as specified in each license at a marihuana business under the Medical Marihuana Facilities Licensing Act, or under the Michigan Regulation and Taxation of Marihuana Act, or both.

Sec. 10-174. Number of authorized marihuana establishments.

- (a) The number of state operating licenses for marihuana establishments in the village shall be capped at the number of such licenses currently in existence as of the effective date of Ordinance No. 2021-001, plus the number of licenses that may be granted once all applications that have been conditionally authorized as of that date have been fully processed.
- (b) To implement subsection (a) above, the village shall no longer accept applications for the initial authorization of marihuana establishments or village licenses or state operating licenses for such establishments but shall continue to process pending applications that were conditionally approved prior to the effective date of Ordinance No. 2021-001. Further, the village shall continue to accept and process license renewal applications pursuant to section 10-177(c) below. Existing licenses may be transferred pursuant to section 10-181 below.
- (c) With respect to marihuana growers, any stacked license(s) issued for a single establishment shall be counted as a single license for purposes of subsection (a). As a result, a grower facility in existence on the effective date of the ordinance that added this subsection may apply for and obtain stacked licenses without violating subsection (a). The term “stacked license” shall mean more than 1 marihuana license issued to a single licensee to operate as a class C grower as specified in each license at a marihuana business under the Medical Marihuana Facilities Licensing Act, or under the Michigan Regulation and Taxation of Marihuana Act, or both.

Sec. 10-182. Minimal operational standards for marihuana retailers and microbusinesses.

The following minimum standards shall apply to marihuana retailers and microbusinesses:

- (1) No retailer or microbusiness shall be open to the public between the hours of 9:00 p.m. and 6:00 a.m.
- (2) Consumption of marihuana shall be prohibited and a sign shall be posted on the premises of each retailer or microbusiness indicating that consumption is prohibited on the premises.
- (3) Retailers and microbusinesses shall continuously monitor the entire premises on which they are operated with surveillance systems that include security cameras.
- (4) The public or common areas of the retailer or microbusiness must be separated from restricted or non-public areas of the marihuana establishment.
- (5) All marihuana storage areas within the retailer or microbusiness must be separated from any customer areas by a permanent barrier. Marihuana may be displayed in a sales area.
- (6) Any usable marihuana remaining on the premises of a retailer or microbusiness while the business is not in operation shall be secured from the public.
- (7) A retailer or microbusiness shall not allow the sale, consumption, or use of alcohol or tobacco products on the premises.
- (8) No retailer or microbusiness shall be operated in a manner creating noise, dust, vibration, glare, fumes, or odors detectable to normal senses beyond the boundaries of the property on which the retailer or microbusiness is operated.
- (9) The license required by this article shall be prominently displayed on the premises of a marihuana establishment.
- (10) Disposal of marihuana shall be accomplished in a manner that prevents its acquisition by any person who may not lawfully possess it and otherwise in non-conformance with state laws.
- (11) All marihuana for sale shall be packaged and labeled as provided by state laws.
- (12) The premises shall be open, at all times, to any Cannabis Regulatory Agency investigators, agents, auditors, or police, without a warrant and without notice to the holder of the license, enter the premises, offices, facilities, or other places of business of a licensee, if evidence of compliance or non-compliance with the MRTMA or applicable state laws is likely to be found and consistent with constitutional limitations, for the following purposes:
 - (a) To inspect and examine all premises of the marihuana establishment.
 - (b) To inspect, examine, and audit relevant records of the licensee and, if the holder of the license or any of the managerial employees or employees fails to cooperate with an investigation, the investigator may impound, seize, assume physical control of, or summarily remove from the premises all books, ledgers, documents, writings, photocopies, correspondence, records, and videotapes, including electronically stored records, money receptacles, or equipment in which the records are stored as well as any other property.
 - (c) To inspect the person, and inspect or examine personal effects present in a marihuana establishment, of any holder of state operating license while that person is present in a marihuana establishment.
 - (d) To investigate alleged violations of the MRTMA or applicable state laws.
- (13) It shall be prohibited to display any signs that are inconsistent with local laws or regulations or state law.

- (14) It shall be prohibited to use advertising material that is misleading, deceptive, or false, or that is designed to appeal to minors.
- (15) It shall be prohibited to use the symbol or image of a marihuana leaf in any exterior building signage.
- (16) No licensed marihuana establishment shall place or maintain, or cause to be placed or maintained, an advertisement of marihuana in any form or through any medium within 1,000 feet of the real property comprising a public or private elementary, vocational or secondary school.

Section 2. Effective Date. This ordinance shall become effective upon publication.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

As the duly appointed Clerk of the Village of Decatur, Van Buren County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Decatur Village Council at its meeting of _____, 2023.

, Village Clerk



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Request to adopt Ordinance 2023-002 Registration of Rental Housing amendments.

Action Requested:

It is requested the Village Council to adopt Ordinance 2023-002 Registration of Rental Housing amendments.

Background:

Joe Kline, Zoning Administrator/Rental Inspector with Safebuilt, meet on January 16, 2023 and February 2, 2023 with the Rental Committee to discuss the proposed amendments. Several areas of the ordinance were found to be contradictive. Additionally, it was brought to the attention of staff, the fee scheduled needed to be amendment. The fee schedule was not accordingly covering the cost of inspections for 2-year biennial inspections. The Council will recall, the first ordinance 2019-003 was adopted, the inspection schedule was for a 1-year schedule.

Breaking down the fee schedule as recommended after the meeting on February 2, 2023, will reflect the following additional; Breaking down the per day cost looks like $356 \text{ days/yr.} \times 2 = 730 \text{ days}$...take \$250.00 rental inspection every other year, divided by 730 days = approx. .35/day or \$9.80 per month in cost to the landlord.

Attachment:

Ordinance 2023-002 Registration of Rental Housing Amendment

VILLAGE OF DECATUR

ORDINANCE NO. 2019-003

Amendment NO. 2023-002

TO PROVIDE FOR THE REGISTRATION OF RENTAL HOUSING WITHIN THE VILLAGE OF DECATUR AND TO CREATE A PROCEDURE FOR THE PROCUREMENT OF SUCH LICENSES; TO CREATE CERTAIN CONDITIONS FOR THE ISSUANCE OF THE LICENSE RELATING TO ITS DURATION, TO THE PROHIBITION OF UNLICENSED RENTAL HOUSING, TO PROVIDE FOR THE REVOCATION OF LICENSES FOR NONCOMPLIANCE OF THIS ORDINANCE; AND TO PROVIDE PENALTIES FOR THE VIOLATION THEREOF.

THE VILLAGE OF DECATUR, MICHIGAN ORDAINS:

SECTION 1: TITLE.

This Ordinance shall be known and may be cited as the Village of Decatur Rental Housing Licensing Ordinance.

SECTION 2: DEFINITIONS.

The following definitions shall apply to the terms used in the provisions of this Ordinance:

- A. **AGENT.** For the purposes of this article, the responsible local agent shall be an individual person who represents the owner, a real estate holding company, corporation, partnership, or other legal entity and must have a place of residence in the state within 50 miles of the Village limits. The responsible local agent shall be designated by the owner as legally responsible for operating such premises in compliance with all the provisions of the Village codes and Ordinances. The owner may act as the responsible local agent, provided he or she resides in the state and within 50 miles of the Village limits. All official notices of the Village may be issued to the responsible local agent, and any notice so issued shall be deemed to have been issued upon the owner of record.
- B. **BUILDING OFFICIAL.** The Chief Inspector of the Village or authorized representative or other designated authority charged with the administration and enforcement of the building code.
- C. **BOARDING HOUSE.** A building or place where lodging and boarding is provided (or which is equipped regularly to provide lodging and boarding by prearrangement for definite periods), for compensation, for three (3) or more, but not exceed twelve (12) individuals. Such lodging house or boarding house shall not be open to transient guest, in contradistinction to a hotel as is herein defined.
- D. **GROUP HOMES.** A dwelling in a home where a small number of unrelated people in need of care, support, or supervision can live together, such as those who are elderly or mentally ill. The licensing process of a group home falls within the licensing process by which the Department of Licensing and Regulatory Affairs (LARA), Bureau of Community and Health Systems (BCHS) regulates adult foster care group homes. The process requires that adult foster care licenses are in compliance with the rules for adult foster care group homes.
- E. **CODE.** The International Property Maintenance Code, published by the International Code Council, Inc., or any other property maintenance code subsequently adopted by the Village Council of the Village of Decatur, Michigan.
- F. **DWELLING UNIT.** A single unit providing complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation. A dwelling unit for the purpose of this Ordinance shall also include the individual sleeping rooms or group of rooms of an apartment building, bed & breakfast building, group home, hotel, or motel to be occupied by a person or family. Each room or group of rooms so occupied or to be occupied shall constitute a separate dwelling unit.

- G. RENTED STATUS. A dwelling unit legally occupied by a person other than the owner or other than the mother, father or child of the owner.
- H. OWNER. Any person, agent, operator, firm, limited liability company or corporation having a legal or equitable interest in the property; or recorded in the official records of the County as holding title to the property; or otherwise having control of the property, including the guardian/conservator of the estate of any person, or the personal representative of the estate of a deceased individual.
- I. PARCEL. A separately described piece of land or a lot to which a property tax number applies.

SECTION 3: PURPOSE.

The purpose of this Ordinance is to protect, preserve and promote the public health, safety and general welfare of the residents of the Village of Decatur, Michigan, and inhabitants in residential rental units; and to encourage the maintenance of residential rental units by requiring the licensure and inspection of same to insure compliance of said residential rental units with any property maintenance or existing structures code in effect and adopted by the Village of Decatur, Michigan at the time of said inspection. This Ordinance is adopted pursuant to the authority provided in MCL 125.525 et seq.

SECTION 4: LICENSE REQUIRED.

- A. No person shall operate a residential rental unit containing one (1), two (2), or more dwelling units, multi-family dwellings, boarding house and other structures which are leased or ready for lease to the public unless that person first obtains a license as provided under the provisions of this Ordinance. The registration fee shall be due at the time of registration or July 1st of each year after the unit has been registered.
- B. All owners and/or agents thereof shall license all residential rental units on forms provided by the Village of Decatur, Michigan, which registration and inspection forms shall include the following information:
 - 1. The address of the parcel of land upon which a residential rental unit is situated, and its property tax identification number.
 - 2. The name, address, and telephone number of the owner of such dwelling unit.
 - 3. The name, address and telephone number of the local agent or manager charged with collecting rent and/or maintaining the residential rental unit.
 - 4. The number and types of units within the rental property (dwelling units or sleeping rooms).
 - 5. Name(s) of current tenant.
- C. Residential rental units required to be licensed pursuant to this Ordinance shall comply with the following:
 - 1. All owners and/or agents of existing residential rental units shall file the annual Rental Housing Registration Application by July 1st of each year.
 - 2. All newly constructed residential rental units shall be licensed prior to the issuance of the certificate of occupancy by the Village.
 - 3. It shall be the responsibility of the owners and/or agents of existing rental units to notify the Village of Decatur and Building Official when a change in occupancy and or use occurs. Upon notification of such change in occupancy and or use occurs, the Building Official reserves the right to reinspect the existing rental as deemed necessary, subject to the inspection incentives of the rental unit.
 - 4. A residential rental unit(s) which is sold, transferred, or conveyed shall be relicensed by the new owner within 30 days of the date of the deed, land contract, or other instrument of conveyance with the Village. All documents of conveyance, including land contracts, shall be recorded with the Van Buren County Register of Deeds Office and a copy of the same or a memorandum of land contract shall be provided to

the Village.

5. All existing nonrental dwellings which are converted to residential rental units shall be licensed, inspected, and certified prior to the date on which the property is first occupied for rental purposes.

D. Rental inspections shall be schedule on a bi-ennial basis (every two (2) years). The bi-ennial basis time period shall start once the residential unit(s) have passed the first inspection (subject to issued certificate of compliance) after the date of this ordinance. The Building Official also reserves the right to extend the bi-ennial inspection time period with prior approval from the Village of Decatur.

SECTION 5: COMPLIANCE WITH ORDINANCES.

No license to operate a rental unit shall be issued unless the residential rental unit, complies with all the Ordinances and codes of the Village.

SECTION 6: INSPECTIONS.

Residential rental units shall be inspected to ensure compliance of said residential rental units with the International Property Maintenance Code, or any other property maintenance code subsequently adopted by the Village Council of the Village of Decatur, Michigan, or any rules, regulations, laws, or housing codes of the State of Michigan. Where six (6) or fewer residential rental units exist upon any given parcel, same shall be inspected by the Building Official bi-ennial. Where more than six (6) residential rental units exist upon any given parcel a minimum of seven (7) dwelling units, plus ten percent (10%) of the dwelling units over six (6), shall be inspected by the Building Official every year. For regular scheduled inspections as hereinbefore provided, the Building Official shall give written notice of the date and time of said inspection to the owner or local agent, mailed by first class mail, on or before ten (10) days prior to said inspection date. In addition, said Building Official shall inspect residential rental units, upon reasonable notice as required in any property maintenance code adopted by the Village Council of the Village of Decatur, under any of the following circumstances:

1. Upon receipt of a written, executed, and dated complaint based upon the personal knowledge of an owner, occupant, or other individual, that the premises are in violation of this Ordinance.
2. Upon receipt of a written report or complaint, or a referral from the police department, or other public agencies or departments, indicating that the premises is in violation of this Ordinance.
3. If an exterior survey of the parcel gives the Building Official probable cause to believe that the residential rental units are in violation of this Ordinance.
4. Upon receipt of information by the Building Official that a residential rental unit is not registered with the Village of Decatur, Michigan as required by this Ordinance.

SECTION 7: ISSUANCE OF CERTIFICATE OF COMPLIANCE.

After the initial inspection, if the residential rental unit is found to be in compliance with the rules, regulations, laws, and Ordinances of the Village of Decatur, Michigan, and/or the State of Michigan, the Building Official shall issue a Certificate of Compliance in the name of the owner.

SECTION 8: PROCEDURE WHERE INSPECTION DISCLOSES VIOLATION(S).

- A. Where an inspection by the Building Official discloses a violation of the International Property Maintenance Code or any other property maintenance code adopted by the Village Council of the Village of Decatur, Michigan, or the rules, regulations and laws or housing codes of the State of Michigan, the Building Official shall issue all necessary notices as provided in said code(s) to ensure compliance with said codes' requirements.
- B. A temporary Certificate of Compliance may be issued when any violation does not constitute a hazard to the health or safety of those who may occupy the premises. Said temporary Certificate of Compliance may be revoked by the Building Official if the owner or his agent fails to correct the noted violation(s).
- C. No residential rental unit shall be occupied unless a Certificate of Compliance has been issued by the Building Official.
- D. In the event the owner or his agent is in the process of evicting an occupant and/or tenant from a residential rental unit which is in violation of the aforesaid Ordinance and laws, then and in such an event, the owner thereof shall have a reasonable time to correct said violation after the eviction is completed, and said owner or his agent shall promptly notify the Building Official of the completion of said eviction.

SECTION 9: FEES.

Rental unit registration and inspection rates and charges shall be as set by resolution of the Village Council from time to time. The owner shall be responsible for notifying the Village of any change of address of either the owner or the responsible local agent.

- A. In the event that an occupant of a residential rental unit or a private individual shall make a written complaint concerning a violation at a residential rental unit, the Village of Decatur, at its discretion, may require an inspection deposit in the amount of the anticipated inspection fee from said occupant or private individual. If the inspection, which was made as a result of said complaint, discloses no legitimate violation, then and in such an event the individual making such complaint shall be liable to the Village of Decatur for the aforesaid inspection fee, and said deposit shall be applied thereto, otherwise said deposit shall be refunded.
- B. The Village of Decatur shall not release any information regarding the name address, or telephone number of any person who makes a written complaint concerning a violation at a residential rental unit, except: (a) by consent of the complainant; (b) pursuant to the Freedom of Information Act; or (c) by Court Order.

SECTION 10: REPEAL.

Ordinance # 150, any amendments to Ordinance #150, and any Ordinance in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 11: SEVERABILITY.

Sections of this Ordinance shall be deemed severable and should any Section, clause, or provision of this Ordinance be declared to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

SECTION 12: VIOLATION.

A violation of this Ordinance is a Municipal Civil Infraction and any person, firm or corporation who shall violate this Ordinance shall be responsible for a Civil Infraction subject to a Civil Fine not exceeding \$500.00, plus any costs, damages, expenses, or other sanctions as authorized. Each day that a violation continues shall be deemed a separate violation of this Ordinance.

SECTION 13: EFFECTIVE DATE.

The Village Clerk of the Village of Decatur, Van Buren County, Michigan shall certify to the adoption of this Ordinance, and cause the same to be published as required by law; and this Ordinance shall take effect the ____^t of _____. Adopted by the Village Council of the Village of Decatur, Van Buren County, Michigan on this _____.

Ali Elwaer, Village President

Megan Duncan, Village Clerk & Treasurer

STATE OF MICHIGAN)
) ss.
COUNTY OF VAN BUREN)

I, the undersigned, the duly qualified and acting Clerk of the Village of Decatur, Van Buren County, Michigan, do hereby certify that the foregoing Ordinance was adopted by Village of Decatur at a Regular Village Council meeting duly held on the ____^h day of _____, and that the meeting was held in compliance with notice provisions and all other requirements of Act 267 of the Public Acts of 1976, as amended. I hereby certify that I published the Ordinance in the Decatur Republican on the ____ day of _____.

Megan Duncan, Village Clerk & Treasurer

RENTAL INSPECTION FEES

INSPECTIONS - RENTAL

BI-ENNIAL INSPECTIONS

Registration date	July 1 st each year
Annual registration fee	\$25.00/per application
Registration Due Date July 15 th	\$15.00/per day
1-2 Registered units per building/per unit fee	\$250.00
3-4 Registered units per building/per unit fee	\$230.00
5-11 Registered units per building/per unit fee	\$210.00
12-20 Registered units per building/per unit fee	\$190.00
21 Registered units per building/per unit fee	\$170.00
Registration Letter Notice - enforcement	\$50.00/\$100.00
Bi-ennial Letter - enforcement	\$50.00/\$100.00
Failure to pay for and schedule a reinspection if an inspection did not pass - enforcement.	\$100.00
Failure to register a new rental - enforcement	\$100.00
Ticket Writing and Court activity - enforcement	\$500.00

Additional

Breaking down the per day cost looks like 356 days/yrs. X 2 = 730 days...take \$250.00 rental inspection every other year, divided by 730 days = approx. .35/day or \$9.80 per month in cost to the landlord.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Request to approve the general loan contract with the Michigan Department of Transportation (MDOT) for financing transportation infrastructure improvement as part of the USDA water and wastewater system improvement project and authorize the Village Manager to execute the necessary contracts and agreements, additionally adopt Resolution 2023-002

Action Requested:

It is requested the Village Council approve the general loan contract with the Michigan Department of Transportation (MDOT) for financing transportation infrastructure improvement as part of the USDA water and wastewater system improvement project and authorize the Village Manager to execute the necessary contracts and agreements additionally adopt Resolution 2023-002.

Background:

The Village Council has spent the prior two years working towards implementing of several key capital improvement projects. Many of those CPI projects are to the water and wastewater systems improvement.

During the review process staff inquired of the USDA, what monies would be available for road reconstruction? The funding approval through the USDA only covers specifically construction to the water and wastewater systems. The Village infrastructure lies underneath major and local streets. The USDA funding would not cover the reconstruction of the full streets effective. In this example the Village would need to cover all expenses with road reconstruction.

The impact to the Local and Municipal Street Funds requiring to cover all expenses with road reconstruction would not be sustainable. The MDOT (SIB) offers and has approved financing transportation infrastructure improvement funding for these types of specific projects. The following SIB financing has allocation of \$529,000.00 funding for the Village of Decatur to complete the reconstruction of streets effective by the working being performed during the UDSA project.

Attachment:

MDOT-SIB Loan Agreement

VILLAGE OF DECATUR
Van Buren County, Michigan

RESOLUTION NO. 2023-002

**RESOLUTION AUTHORIZING THE EXECUTION OF A STATE INFRASTRUCTURE
BANK LOAN AGREEMENT: AUTHORIZING THE VILLAGE MANAGER TO ACT ON
BEHALF OF THE VILLAGE OF DECATUR IN ALL MATTERS RELATING TO THE LOAN
AGREEMENT**

Minutes of a regular meeting of the Village Council of the Village of Decatur, Van Buren County, Michigan, held at the Village Hall, 114 N. Phelps Street, Decatur, MI 49045 on February 6, 2023, at 7:00 p.m., local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the State Infrastructure Bank, operated by the Michigan Department of Transportation, is a revolving loan fund, This General Loan Contract (CONTRACT) is made and entered into between the Michigan Department of Transportation (MDOT), with principal offices located at 425 West Ottawa Street, Lansing, Michigan 48913, and the Village of Decatur (RECIPIENT), with offices located at 114 N. Phelps, Decatur, Michigan 49045; and

WHEREAS, the VILLAGE COUNCIL, of the VILLAGE OF DECATUR deems it proper and in the best interest of the VILLAGE OF DECATUR to execute a loan agreement from the State Infrastructure Bank in an amount up to \$529,000.00 to be used for, the purpose of this CONTRACT is to assist the RECIPIENT in financing transportation infrastructure improvements through the restoration of pavement as part of a water and wastewater system improvement project in the Village of Decatur (PROJECT), as more specifically identified in the RECIPIENT's loan application, dated October 4, 2022, attached hereto and made a part hereof as Exhibit A. Such assistance will be provided by MDOT in the form of a State Infrastructure Bank (SIB) loan, pursuant to Section 350 of the National Highway System Designation Act of 1995. Funds will be used for preapproved purposes only. MDOT has the discretion and the authority to recall, freeze, or limit disbursement of any funds or a portion thereof if the purpose or manner of expenditure by the RECIPIENT is inconsistent with this CONTRACT and/or with federal or state laws, rules, or policies; and

WHEREAS, the VILLAGE OF DECATUR is qualified to apply for and obtain financial assistance from the State Infrastructure Bank for this purpose, The RECIPIENT will undertake and complete the PROJECT activities described in the RECIPIENT's loan application, attached hereto as Exhibit A. The RECIPIENT will complete the PROJECT by the PROJECT completion date set forth in Exhibit B, attached hereto and made a part hereof. Within sixty (60) days after the completion of the PROJECT, the RECIPIENT will file a final PROJECT accounting with the SIB Administrator. The SIB Administrator will review the progress reports to verify that loan proceeds were utilized in accordance with PROJECT requirements; and

WHEREAS, MDOT will loan the RECIPIENT Five Hundred Twenty-Nine Thousand Dollars (\$529,000). The parties acknowledge that such loan amount consists of SIB monies that have been appropriated by the Congress of the United States or by the state legislature for MDOT administration to qualifying sponsors for qualifying projects and that such funds are subject to applicable federal and state laws, rules, and policies. Disbursement of the loan funds by MDOT to the RECIPIENT will be for the PROJECT costs set forth in the attached Exhibit B (Project's Authorized Budget) and will be made in the manner and method prescribed by MDOT. MDOT funds in this CONTRACT made available through legislative appropriations are based on projected revenue estimates. MDOT may reduce the amount of this CONTRACT if the revenue received is insufficient to support the appropriation under which this CONTRACT is made.

on February 6, 2023 the VILLAGE OF DECATUR approved Resolution 2023-002 authorizing the submission of a loan application to the State Infrastructure Bank;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF DECATUR, VILLAGE COUNCIL

Section 1. That the VILLAGE OF DECATUR hereby accepts the State Infrastructure Bank loan agreement in its substantially final form in order to secure receipt of funds in an amount up to \$529,000.00, to be fully repaid over 10 years necessary for assistances to the VILLAGE OF DECATUR, to crush and shape adjacent lanes that are not eligible for USDA funding as part of a water and wastewater systems improvement project,

Section 2. That the VILLAGE COUNCIL of the VILLAGE OF DECATUR hereby authorizes Christopher Tapper, Village Manager to execute the State Infrastructure Bank loan agreement, together with all required documentation, to effectuate the VILAGE OF DECATUR'S intent to borrow such funds.

Section 3. That the VILLAGE OF DECATUR further authorizes the VILLAGE MANAGER to take perform any actions required for implementation of this resolution to receive funding from the State Infrastructure Bank.

YEAS: _____

NAYS: _____

ABSTAIN: _____

PASSED, APPROVED, AND RESOLVED THIS Monday, February 6, 2023

MEGAN DUNCAN, CLERK/TREASURER
VILLAGE OF DECATUR

CERTIFICATION

I certify that the foregoing is a true and complete copy of a Resolution adopted by the Village Council of the Village of Decatur, Van Buren County, Michigan, at a regular meeting held on February 6, 2022, and that public notice of that meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

February 6, 2023

Megan Duncan, Clerk

MICHIGAN DEPARTMENT OF TRANSPORTATION
VILLAGE OF DECATUR
GENERAL LOAN CONTRACT

This General Loan Contract (CONTRACT) is made and entered into between the Michigan Department of Transportation (MDOT), with principal offices located at 425 West Ottawa Street, Lansing, Michigan 48913, and the Village of Decatur (RECIPIENT), with offices located at 114 N. Phelps, Decatur, Michigan 49045.

Section 1. PURPOSE

The purpose of this CONTRACT is to assist the RECIPIENT in financing transportation infrastructure improvements through the restoration of pavement as part of a water and wastewater system improvement project in the Village of Decatur (PROJECT), as more specifically identified in the RECIPIENT's loan application, dated October 4, 2022, attached hereto and made a part hereof as Exhibit A. Such assistance will be provided by MDOT in the form of a State Infrastructure Bank (SIB) loan, pursuant to Section 350 of the National Highway System Designation Act of 1995. Funds will be used for pre-approved purposes only. MDOT has the discretion and the authority to recall, freeze, or limit disbursement of any funds or a portion thereof if the purpose or manner of expenditure by the RECIPIENT is inconsistent with this CONTRACT and/or with federal or state laws, rules, or policies.

Section 2. PROJECT UNDERTAKING AND COMPLETION

The RECIPIENT will undertake and complete the PROJECT activities described in the RECIPIENT's loan application, attached hereto as Exhibit A. The RECIPIENT will complete the PROJECT by the PROJECT completion date set forth in Exhibit B, attached hereto and made a part hereof.

Within sixty (60) days after the completion of the PROJECT, the RECIPIENT will file a final PROJECT accounting with the SIB Administrator. The SIB Administrator will review the progress reports to verify that loan proceeds were utilized in accordance with PROJECT requirements.

Section 3. TERM

This CONTRACT will be in effect from the date of award through December 31, 2032.

Section 4. PROJECT FUNDING

MDOT will loan the RECIPIENT Five Hundred Twenty-Nine Thousand Dollars (\$529,000). The parties acknowledge that such loan amount consists of SIB monies that have been appropriated by the Congress of the United States or by the state legislature for MDOT administration to qualifying sponsors for qualifying projects and that such funds are subject to applicable federal and state laws, rules, and policies.

Disbursement of the loan funds by MDOT to the RECIPIENT will be for the PROJECT costs set forth in the attached Exhibit B (Project's Authorized Budget) and will be made in the manner and method prescribed by MDOT.

MDOT funds in this CONTRACT made available through legislative appropriations are based on projected revenue estimates. MDOT may reduce the amount of this CONTRACT if the revenue actually received is insufficient to support the appropriation under which this CONTRACT is made.

Section 5. REPAYMENT OF LOAN

The loan will be repaid in accordance with the following provisions:

- a. The RECIPIENT will pay MDOT, at a minimum, payments according to the amortization schedule in Exhibit B until the entire loan amount of Five Hundred Twenty-Nine Thousand Dollars (\$529,000) is paid in full, including interest at the rate of three and one quarter percent (3.25%). In the event that any payment remains unpaid for thirty (30) days after it is due, all sums unpaid under this CONTRACT will, at the option of MDOT, become due and payable at once.
- b. If the RECIPIENT fails to make any of its required payments when they are due, MDOT will immediately notify the RECIPIENT and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of such default and of the amount thereof, and if such default is not corrected by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the RECIPIENT from the Michigan Transportation Fund sufficient monies to remove the default and to credit the RECIPIENT with payment thereof and to notify the RECIPIENT in writing of such fact.
- c. If the RECIPIENT does not receive monies from the Michigan Transportation Fund, or if those monies are inadequate to remove the default, the RECIPIENT agrees to assign to MDOT, to the full extent permitted under law, all payments the RECIPIENT is eligible to receive under 1971 PA 140, as amended (Distributable Aid), as security for the RECIPIENT's obligations under this CONTRACT.
- d. The RECIPIENT agrees that if it fails to repay money or perform in compliance with the terms and conditions of this CONTRACT, the Treasurer of the State of

Michigan is authorized and directed by the RECIPIENT to pay Distributable Aid to MDOT in an amount sufficient to pay the RECIPIENT's obligation to MDOT or up to the full amount of Distributable Aid.

- e. The RECIPIENT agrees that the costs reported to MDOT for this CONTRACT will represent only those items that are properly chargeable in accordance with this CONTRACT. The RECIPIENT also certifies that it has read the CONTRACT terms and has made itself aware of the applicable laws, regulations, and terms of this CONTRACT that apply to the reporting of costs incurred under the terms of this CONTRACT.

Section 6. ADMINISTRATION

- a. All reports, approvals, and correspondence from the RECIPIENT to MDOT will be sent to the SIB Administrator at the following address: SIB Administrator, State Infrastructure Bank Program, Michigan Department of Transportation, Office of Economic Development, 425 West Ottawa Street, P.O. Box 30050, Lansing, Michigan 48909.
- b. Correspondence from MDOT to the RECIPIENT will be sent to the address noted in the first paragraph of this CONTRACT.
- c. The RECIPIENT will secure the written approval of the SIB Administrator for all PROJECT modifications, including, but not limited to, the following:
 - i. All changes of substance to the PROJECT activities identified in Exhibit A, including new activities or changes to existing approved activities.
 - ii. All extensions of time for performance under this CONTRACT.
 - iii. Cumulative changes among approved SIB-funded items that exceed the lesser of Ten Thousand Dollars (\$10,000.00) or five percent (5%) of the SIB loan amount.

PROJECT modification requests made by the RECIPIENT must be submitted in writing to the SIB Administrator by an authorized official of the RECIPIENT. Approval of PROJECT modification requests by MDOT will be in writing and will be signed by the SIB Administrator.

- d. Any change in the term of this CONTRACT, as set forth in Section 3, the terms of the loan, or the amount of the loan, as set forth in Section 4, will only be by award of a prior written amendment to this CONTRACT by the parties.

Section 7. COMPLIANCE WITH LAWS

- a. The RECIPIENT will, in the performance of this CONTRACT, comply with and require its contractors and subcontractors to comply with all applicable federal, state, and local statutes, ordinances, and regulations and will obtain or have its

contractors and subcontractors obtain all permits that are applicable to the entry into and performance of this CONTRACT.

- b. This CONTRACT will be interpreted, construed, and enforced in accordance with the laws of the State of Michigan.
- c. By signing this CONTRACT, the RECIPIENT certifies that it has obtained or will obtain all necessary environmental protection permits and clearances prior to beginning the PROJECT.

Section 8. RECORD-KEEPING AND AUDIT

- a. The RECIPIENT will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this CONTRACT (RECORDS). Separate accounts will be established and maintained for all costs incurred under this CONTRACT.
- b. The RECIPIENT will maintain the RECORDS for at least three (3) years from the date of final payment made by the RECIPIENT under this CONTRACT. In the event of a dispute with regard to the allowable expenses or any other issue under this CONTRACT, the RECIPIENT will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.
- c. MDOT or its representative may inspect, copy, scan, or audit the RECORDS at any reasonable time after giving reasonable notice.
- d. If any part of the work is subcontracted, the RECIPIENT will assure compliance with subsections (a), (b), (c), and (d) above for all subcontracted work.

Section 9. AUDIT AND REPAYMENT

In the event that an audit performed by or on behalf of MDOT indicates an adjustment to the costs reported under this CONTRACT or questions the allowability of an item of expense, MDOT will promptly submit to the RECIPIENT a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings verbally communicated to the RECIPIENT at the completion of an audit.

Within sixty (60) days after the date of Notice of Audit Results, the RECIPIENT will (a) respond in writing to the responsible Bureau of MDOT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to MDOT a written explanation as to any questioned or no opinion expressed item of expense (RESPONSE). The RESPONSE will be clearly stated and will provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the RECIPIENT may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably

make that documentation available for review by MDOT. The RESPONSE will refer to and apply the language of the CONTRACT. The RECIPIENT agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to finally disallow any items of questioned or no opinion expressed cost.

MDOT will make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If MDOT determines that an overpayment has been made to the RECIPIENT, the RECIPIENT will repay that amount to MDOT or reach agreement with MDOT on a repayment schedule within thirty (30) days after the date of the invoice from MDOT. If the RECIPIENT fails to repay the overpayment or reach agreement with MDOT on a repayment schedule within the thirty (30) day period, the RECIPIENT agrees that MDOT will deduct all or a portion of the overpayment from any funds then or thereafter payable by MDOT to the RECIPIENT under this CONTRACT or any other contract or payable to the RECIPIENT under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by MDOT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The RECIPIENT expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest MDOT's decision only as to any item of expense the disallowance of which was disputed by the RECIPIENT in a timely filed RESPONSE.

Section 10. DEFAULT AND TERMINATION

In the event that any of the following occurs, MDOT may consider the RECIPIENT to be in default with respect to this CONTRACT:

- a. The RECIPIENT misrepresents any documentation or information provided to MDOT to secure SIB financing.
- b. The RECIPIENT fails to perform the PROJECT as described in Exhibit A.
- c. The RECIPIENT fails to make a payment of any installment of principal and/or interest under this CONTRACT or fails to make a due payment of any other debt or obligation now or later owed by the RECIPIENT to MDOT.
- d. The RECIPIENT defaults in the performance of any other obligation to MDOT under this CONTRACT.
- e. The RECIPIENT becomes insolvent or makes an assignment for the benefit of creditors.

- f. Any guarantee or pledge made by the RECIPIENT that now or later secures payment for any or all indebtedness arising from this CONTRACT becomes terminated or limited for any reason without the prior written consent or agreement of MDOT.
- g. At any time MDOT has good faith cause to believe that the prospect of payment from or performance by the RECIPIENT under this CONTRACT is impaired.

In the event that the RECIPIENT fails to comply with the provisions of this CONTRACT, including the default provisions herein, and such noncompliance by the RECIPIENT continues for a period of ten (10) days after written notification of such noncompliance without an effort by the RECIPIENT to begin to diligently pursue remedies for such noncompliance, MDOT will have the right, at its option and notwithstanding any waiver by MDOT or any prior noncompliance, to demand the immediate return of the full outstanding balance of SIB monies and to terminate this CONTRACT.

The exercise of such right by MDOT will not impair any other rights of MDOT under this CONTRACT or any rights of action against the RECIPIENT for the collection of remaining monies due MDOT and/or the recovery of damages.

Section 11. CONTRACTUAL OBLIGATIONS

Both parties will make reasonable efforts to satisfy promptly their surviving obligations to each other as necessary to complete their contractual relationships after expiration or termination of this CONTRACT. This provision does not create or confer any rights upon any person or entity not a party to this CONTRACT.

Section 12. INDEMNIFY AND SAVE HARMLESS

In addition to the protection afforded by any policy of insurance, the RECIPIENT agrees to indemnify, defend, and save harmless the State of Michigan, the Michigan State Transportation Commission, MDOT, the FHWA, and all officers, agents, and employees thereof:

- a. From any and all claims by persons, firms, or corporations for labor, services, materials, or supplies provided to the RECIPIENT in connection with the RECIPIENT's performance of the PROJECT; and
- b. From any and all claims for injuries to or death of any and all persons, for loss of or damage to property, for environmental damage, degradation, and response and cleanup costs, and for attorney fees and related costs arising out of, under, or by reason of the RECIPIENT's performance of the PROJECT under this CONTRACT, except claims resulting from the sole negligence or willful acts or omissions of said indemnitee, its agents, or its employees.

MDOT will not be subject to any obligations or liabilities by vendors or contractors of the RECIPIENT or their subcontractors or any other person not a party to this

CONTRACT without its specific consent and notwithstanding its concurrence with or approval of the award of any contract or subcontract or the solicitation thereof. Any work performed for the RECIPIENT by a contractor or subcontractor will be solely as a contractor for the RECIPIENT and not as a contractor or agent of MDOT. Any claims by any contractor or subcontractor will be the sole responsibility of the RECIPIENT.

It is expressly understood and agreed that the RECIPIENT will take no action or conduct that arises either directly or indirectly out of its obligations, responsibilities, and duties under this CONTRACT that results in claims being asserted against or judgments being imposed against the State of Michigan, the Michigan State Transportation Commission, MDOT, and/or the FHWA, as applicable.

In the event that the same occurs, it will be considered as a breach of this CONTRACT, thereby giving the State of Michigan, the Michigan State Transportation Commission, MDOT, and/or the FHWA, as applicable, a right to seek and obtain any necessary relief or remedy, including, but not limited to, a judgment for money damages.

Section 13. LOCAL AGENCY COST PARTICIPATION CONTRACT

MDOT and the RECIPIENT agree that, with respect to an SIB-financed road improvement project, the RECIPIENT will enter into a Local Agency Cost Participation Contract consisting of Part I and Part II (Standard Agreement Provisions) with MDOT prior to the disbursement of federal loan funds. MDOT's sole reason for entering into a Local Agency Cost Participation Contract is to enable the RECIPIENT to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Section 14. NOTICES

All notices required hereunder will be in writing and will be deemed to have been duly given if personally delivered or sent by certified mail, return receipt requested, postage paid, or by telegram addressed as shown below, or by confirmed facsimile machine message, unless notified differently in writing by the other party.

If to MDOT:

Director, Michigan Department of Transportation
425 West Ottawa Street
P.O. Box 30050
Lansing, Michigan 48909

With a copy to the Administrator of MDOT's SIB program at the address set forth above for the Director.

If to the RECIPIENT:

Village of Decatur
Christopher Tapper, Village Manager

114 N. Phelps
Decatur, Michigan 49045

Section 15. CAPTIONS

The captions used in this CONTRACT are for convenience and identification purposes only and do not form a part of this CONTRACT.

Section 16. SEVERABILITY

If any term, covenant, condition, or provision (or any part thereof) of this CONTRACT or the application thereof to any party or circumstance will at any time or to any extent be held to be invalid or unenforceable, the remainder of this CONTRACT or the application of such term or provision (or remainder thereof) to parties or circumstances other than those to which it is held to be invalid or unenforceable will not be affected thereby, and each term, covenant, condition, and provision of this CONTRACT will be valid and will be enforced to the fullest extent permitted by law.

Section 17. ASSIGNMENT

This CONTRACT may not be assigned without the express prior written approval of the non-assigning party, which approval will not be unreasonably withheld.

Section 18. PROMPT PAYMENT

The RECIPIENT agrees to pay each subcontractor for the satisfactory completion of work associated with the subcontract no later than ten (10) calendar days from the receipt of each payment the RECIPIENT receives from MDOT. This requirement is also applicable to all sub-tier subcontractors and will be made a part of all subcontract agreements.

This prompt payment provision is a requirement of 49 CFR Part 26, as amended, and does not confer third-party beneficiary right or other direct right to a subcontractor against MDOT. This provision applies to both Disadvantaged Business Enterprise (DBE) and non-DBE subcontractors.

The RECIPIENT further agrees that it will comply with 49 CFR Part 26, as amended, and will report any and all DBE subcontractor payments to MDOT semi-annually in the format set forth in Appendix G, dated September 2015, attached hereto and made a part hereof, or any other format acceptable to MDOT.

Section 19. PROHIBITION OF DISCRIMINATION

- a. In connection with the performance of the PROJECT under this CONTRACT, the RECIPIENT (hereinafter in Appendix A referred to as the “contractor”) agrees to comply with the State of Michigan provisions for “Prohibition of Discrimination in State Contracts,” as set forth in Appendix A, dated June 2011, attached hereto

and made a part hereof. This provision will be included in all subcontracts relating to this CONTRACT.

- b. During the performance of this CONTRACT, the RECIPIENT, for itself, its assignees, and its successors in interest (hereinafter in Appendix B referred to as the “contractor”) agrees to comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being 42 USC Sections 1971, 1975a-1975d, and 2000a-2000h-6, and the Regulations of the Department of Transportation (49 CFR Part 21) issued pursuant to said Act, including Appendix B, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts related to this CONTRACT.

Section 20. UNFAIR LABOR PRACTICES

In accordance with 1980 PA 278, MCL 423.321 *et seq.*, the RECIPIENT, in the performance of this CONTRACT, will not enter into a contract with a contractor, manufacturer, or supplier listed in the register maintained by the United States Department of Labor of employers who have been found in contempt of court by the federal court of appeals on not less than three (3) occasions involving different violations during the preceding seven (7) years for failure to correct an unfair labor practice, as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act, 29 USC 158. MDOT may void this CONTRACT if the name of the RECIPIENT or the name of a subcontractor, manufacturer, or supplier utilized by the RECIPIENT in the performance of this CONTRACT subsequently appears in the register during the performance period of this CONTRACT.

Section 21. AMERICANS WITH DISABILITIES

The RECIPIENT agrees that no otherwise qualified individuals with disabilities in the United States, as defined in the Americans with Disabilities Act, 42 USC 12101 *et seq.*, as amended, and regulations in implementation thereof (29 CFR Part 1630), will, solely by reason of their disabilities, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving benefits under this CONTRACT.

Section 22. ASSIGNMENT OF ANTITRUST RIGHTS

With regard to claims based on goods or services that were used to meet the RECIPIENT’s obligation to MDOT under this CONTRACT, the RECIPIENT hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT.

The RECIPIENT shall require any subcontractors to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT with regard to claims based on goods or services that were used to meet the RECIPIENT’s obligation to MDOT under this CONTRACT due to any

violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT as a third-party beneficiary.

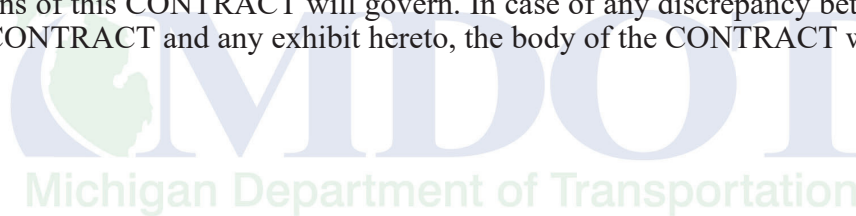
The RECIPIENT shall notify MDOT if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the RECIPIENT's obligation to MDOT under this CONTRACT may have occurred or is threatened to occur. The RECIPIENT shall also notify MDOT if it becomes aware of any person's intent to commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet the RECIPIENT's obligation to MDOT under this CONTRACT.

Section 23. AWARD CONTINGENCY

Award of this CONTRACT will be contingent upon the RECIPIENT providing MDOT with a duly adopted resolution authorizing a representative of the RECIPIENT to award this CONTRACT and undertake the PROJECT.

Section 24. DISCREPANCIES

In case of any discrepancy between the provisions of this CONTRACT, including the attached exhibits, and those of any previous contract, offer, bid, or other document, the provisions of this CONTRACT will govern. In case of any discrepancy between the body of this CONTRACT and any exhibit hereto, the body of the CONTRACT will govern.



Section 25. AWARD

This CONTRACT will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the RECIPIENT and MDOT and upon adoption of a resolution approving said CONTRACT and approving the signature(s) thereto of the respective representative(s) of the RECIPIENT, a certified copy of which resolution will be sent to MDOT with this CONTRACT, as applicable.

VILLAGE OF DECATUR

By: _____
Title:

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
Title: MDOT Director

Approved as to Legal Form
12-20-22 J.S.



STATE INFRASTRUCTURE BANK
INITIAL PROJECT APPLICATION

Information required by Michigan Department of Transportation, by authority of the
National Highway System Designation Act of 1995, to apply for funding. MDOT 1784 (6/02)

APPLICANT INFORMATION

1. APPLICANT AGENCY

☐ MDOT☐ Economic Development Corp.☐ Airport/Port Authority☒ State or Regional Government☐ County Road Commission☐ Transit Agency☐ Other (Specify): _____

2. APPLICANT NAME

Village of Decatur

DATE SUBMITTED

10/04/22

3. PROJECT NAME

Water and Wastewater System Improvements Project

PROJECT ZIP CODE

49045

4. APPLICANT MAILING ADDRESS

114 N. Phelps

CITY

Decatur

STATE

MI

ZIP CODE

49045

5. CONTACT PERSON

Christopher Tapper

TITLE

Village Manager

PHONE NO

(269) 423-6114

CONTACT PERSON'S ADDRESS

114 N. Phelps

CITY

Decatur

STATE

MI

ZIP CODE

49045

E-MAIL ADDRESS

ctapper@decaturmi.us

PROJECT DESCRIPTION

6. ROUTE NAME / FACILITY

Pine Street, Cedar Street, Austin Blvd, Memory Lane, Kinney Road, Lee Avenue, Douglas Drive

LOCATION

Village of Decatur

MDOT REGION

Southwest

COUNTY

Van Buren

CITY / VILLAGE / TWP.

Village of Decatur

7. TYPE OF PROJECT

☐ HIGHWAY☐ TRANSIT☒ OTHER (Specify): Local Street

8. IS THIS PROJECT ELIGIBLE FOR FEDERAL AID?

☐ Yes☒ No9. PROJECT DESCRIPTION (Provide brief description here and more detail in [Attachment A.](#))

Water main located below the pavement of the indicated streets will be replaced as part of a USDA funded project. This USDA project will replace one lane of each road where water main is located. State Infrastructure Bank funds would be utilized to crush and shape pavement not eligible for USDA funding.

10. PROJECT BENEFITS (Provide brief description here and more detail in [Attachment B.](#) i.e., Importance of project to community, how it promotes economic development.)

State Infrastructure Bank funds will restore pavement in poor condition and allow for the full width replacement of each street. The project area will effect both residential homes as well as the adjacent Village of Decatur middle and high schools.

RISK ASSESSMENT (If agency does not receive loan, it may not (what?))

If the Village does not receive loan funding, only the portions of pavement eligible for USDA funding will be replaced. This will result in a patchwork of new pavement and old failing pavement.

11. DOES THE PROJECT HAVE THE SUPPORT OF THE LOCAL GOVERNMENT UNIT(S) THAT ARE IMPACTED BY THE PROJECT?

☒ Yes ☐ No

12. DOES THE PROJECT HAVE THE SUPPORT OF THE TRANSPORTATION AGENCY (e.g. County Road Commission, City Street Administration, Local Transit Agency, etc.) WITH JURISDICTION OVER THE FACILITY?

☒ Yes ☐ No

13. IS THE PROJECT WITHIN A METROPOLITAN PLANNING ORGANIZATION (MPO) BOUNDARY?

If yes, is the Project on an approved MPO Transportation Improvement Plan (TIP)?

If No, is the Project on an approved State Transportation Improvement Plan (STIP)?

☐ Yes ☒ No☐ Yes ☐ No☐ Yes ☒ No

14. IS THE PROJECT ON A STATE HIGHWAY TRUNKLINE?

If yes, is it on the STIP?

☐ Yes ☒ No☐ Yes ☐ No

PROJECT FINANCING

15. PROJECT STATUS (Please explain current status of the project, e.g. planning, design, project start and completion dates.)
 USDA funding for the water main related work has been approved and the project is currently in the preliminary design phase.

ESTIMATE PROJECT CONSTRUCTION TIMELINE Six month construction period	START DATE 04/01/24	END DATE 10/31/24
16. TOTAL PROJECT COST \$2,840,000.00	SIB LOAN AMOUNT REQUESTED \$529,000.00	

17. PROPOSED PROJECT FINANCING SOURCES (Do not include SIB Repayment Source)

STATE INFRASTRUCTURE BANK	\$	529,000.00
FEDERAL AID	\$	
ACT 51 FUNDS	\$	
ASSESSMENTS	\$	
USER PAYMENTS/FEES	\$	
LOCAL FUNDS	\$	279,000.00
OTHER (Specify): <u>USDA</u>	\$	2,032,000.00

18. TYPE OF FINANCING ASSISTANCE REQUESTED <input checked="" type="checkbox"/> LOAN <input type="checkbox"/> CREDIT ENHANCEMENT	19. REPAYMENT TERMS REQUESTED 3.25% for 10 years
--	---

20. REPAYMENT SOURCE FOR SIB LOAN

Michigan Transportation Fund Allocation	\$	529,000.00
	\$	
	\$	
TOTAL \$		529,000.00

21. PROPOSED SECURITY / COLLATERAL
 Michigan Transportation Fund Allocations

22. ARE YOU AN ACT 51 AGENCY? ☒ Yes ☐ No If yes, what is your annual Act 51 allocation? 262,616.00

CHECKLIST

23. CHECK ALL OF THE FOLLOWING ITEMS THAT ARE ATTACHED:

☒ ATTACHMENT A - Description of Proposed Project ☐ ATTACHMENT B - Benefits of Proposed Project

CERTIFICATION

24. SIGNATURE Christopher Tapper	Digitally signed by Christopher Tapper Date: 2022.10.04 10:50:02 -04'00'	TITLE Village Manager	DATE 10/4/2022
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Completed Initial Project Application and all applicable attachments may be submitted for initiation of the SIB review process to:

State Infrastructure Bank
 Michigan Department of Transportation
 Office Of Economic Development
 Van Wagoner Building
 425 W. Ottawa Street
 P.O. Box 30050
 Lansing, Michigan 48909
 (517) 373-2687 fax

SIB Coordinators:

Jessica Pierce
 (517) 241-0185
PierceJ3@Michigan.gov

Tyler Belisle-Toler
 (517) 241-4960
BelisleTolerT@Michigan.gov

STATE INFRASTRUCTURE BANK LOAN PROGRAM PROJECT AUTHORIZED BUDGET

PROJECT NAME Water and Wastewater System Improvements Project	PROJECT LOCATION Village of Decatur	
APPLICANT Village of Decatur	PROJECT START DATE 4/1/24	PROJECT COMPLETION DATE 10/31/24
TOTAL PROJECT COSTS:	\$2,840,000.00	SIB LOAN AMOUNT: \$529,000.00

PROJECT FINANCING SOURCES

STATE INFRASTRUCTURE BANK	529,000.00
FEDERAL AID	
ACT 51 FUNDS	
ASSESSMENTS	
USER PAYMENTS/FEES	
LOCAL FUNDS	279,000.00
OTHER (Specify) <u>USDA</u>	2,032,000.00
TOTAL	2,840,000.00

PROJECT DESCRIPTION

The SIB loan will assist the Village of Decatur to crush and shape adjacent lanes that are not eligible for USDA funding as part of a water and wastewater systems improvement project. The USDA grant will pay to repair only one lane of pavement.

REPAYMENT SOURCE FOR SIB LOAN

Michigan Transportation Fund Allocation	529,000.00
TOTAL	529,000.00

LOAN DISBURSEMENT SCHEDULE: \$ 529,000.00 UPON EXECUTION OF THIS CONTRACT.

LOAN REPAYMENT SCHEDULE: Annual payment

OF \$ 62,808.74 FOR 10 YEARS COMMENCING ONE YEAR AFTER DISBURSEMENT OF LOAN.

**MICHIGAN DEPARTMENT OF TRANSPORTATION
FINANCIAL OPERATIONS DIVISION
STATE INFRASTRUCTURE BANK LOAN AMORTIZATION**

DRAFT - Village of Decatur

Date Due	Received Date	Check#	Payment Amount	Months Elapsed	3.25% Interest Calculation	Principal Amount
31-Oct-22						
31-Oct-23			\$ 62,808.74	12	\$ 17,192.50	\$ 45,616.24
31-Oct-24			\$ 62,808.74	12	\$ 15,709.97	\$ 47,098.77
31-Oct-25			\$ 62,808.74	12	\$ 14,179.26	\$ 48,629.48
31-Oct-26			\$ 62,808.74	12	\$ 12,598.80	\$ 50,209.94
31-Oct-27			\$ 62,808.74	12	\$ 10,966.98	\$ 51,841.76
31-Oct-28			\$ 62,808.74	12	\$ 9,282.12	\$ 53,526.62
31-Oct-29			\$ 62,808.74	12	\$ 7,542.51	\$ 55,266.23
31-Oct-30			\$ 62,808.74	12	\$ 5,746.36	\$ 57,062.38
31-Oct-31			\$ 62,808.74	12	\$ 3,891.83	\$ 58,916.91
31-Oct-32			\$ 62,808.71	12	\$ 1,977.03	\$ 60,831.68
			\$ 628,087.37		\$ 99,087.37	\$ 529,000.00

ON

**Principal
Balance**

\$ 529,000.00	
\$ 483,383.76	1
\$ 436,284.99	2
\$ 387,655.51	3
\$ 337,445.58	4
\$ 285,603.82	5
\$ 232,077.20	6
\$ 176,810.97	7
\$ 119,748.59	8
\$ 60,831.68	9
\$ (0.00)	10

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX G

PRIME CONSULTANT STATEMENT OF DBE SUBCONSULTANT PAYMENTS

Information required in accordance with 49 CFR Section 26.37 to monitor progress of the prime consultant in meeting contractual obligations to DBEs

[illegible]

IF THE DBE % PROPOSED WAS NOT ATTAINED, PLEASE INCLUDE THE REASON

AS THE AUTHORIZED REPRESENTATIVE OF THE ABOVE PRIME CONSULTANT, I STATE THAT, TO THE BEST OF MY KNOWLEDGE, THIS INFORMATION IS TRUE AND ACCURATE		
PRIME CONSULTANT NAME	TITLE	SIGNATURE
		DATE
COMMENTS		

INSTRUCTIONS

PRIME CONSULTANT OR AUTHORIZED REPRESENTATIVE:

This statement reports the actual dollar amounts of the project cost earned by and paid to DBE subconsultants. Complete and submit to the Payment Analyst with each billing and within 20 days of receipt of final payment. Some forms may be blank if no payment was made since the previous billing.

For "Contract No., Authorization No.," and "Job No." as appropriate, use the numbers assigned by MOOT.

For "Period Covered," report the calendar days covered by the billing.

For "Services Work Performed" report the main service performed by the subconsultant during the reporting period.

For "Total Contract Amount" report the total amount of the contract between the prime consultant and the subconsultant.

For "Cumulative Dollar Value of Services Completed" report the total amount the subconsultant has earned since beginning this project.

For "Deductions," report deductions made by the prime consultant to the subconsultant's "Cumulative Dollar Value of Services Completed" for retainage, bond or other fees, materials, services or equipment provided to the subconsultant according to mutual, prior agreement (documentation of such agreement may be required by MDOT).

For "Actual Amount Paid to Date," report cumulative actual payments made to the subconsultant for services completed.

For "Actual Amount Paid During this Report Period" report actual payments made to the subcontractor for services during this reporting period.

"Provide "DBE Authorized Signature" for final payment only.

Be sure to sign, title and date this statement.

MDOT PAYMENT ANALYST:

Complete "Comments" if necessary, sign date and forward to the Office of Business Development within seven (7) days of receipt.

MDOT Office of Business Development
P.O. Box 30050

Lansing, Michigan 48909

Questions about this form? Call Toll-free, 1-866-DBE-1264



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Request to schedule a special meeting, Monday February 27, 2023.

Action Requested:

It is requested the Village Council schedule a special meeting, Monday February 27, 2023

Background:

Staff is requesting to hold a special meeting, Monday, February 27, 2023, to review and approve Budget Amendments for fiscal year 2023.

Attachment:



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Request to approve the proposal from Pyrotechnico for the July 3rd, 2023 fireworks display and authorize the Village Manager to execute the necessary contacts.

Action Requested:

It is requested the Village Council approve the proposal from Pyrotechnico for the July 3rd, 2023 fireworks display and authorize the Village Manager to execute the necessary contracts.

Background:

At the January 11, 2023, DDA meeting. The Authority review proposals submitted for the annual Decatur Fireworks Display. The DDA is recommending to the Council the approval of Pyrotechnico Fireworks, Inc for a cost not to exceed \$20,000.00.

Attachment:

Pyrotechnico Fireworks, Inc - proposal



PYROTECNICO™
VITALE FAMILY FIREWORKS * 1889

Decatur Independence Day Fireworks
Decatur, Michigan
July 3, 2023



800.854.4705 • WWW.PYROTECNICO.COM



OUR CORE VALUES



We produce each show with tireless dedication. We treat each employee, supplier, and regulator with respect. Individual and team initiative drives our company. Imaginative people are the core of our success. Ensuring safety is our top priority. Great performances are our passion.

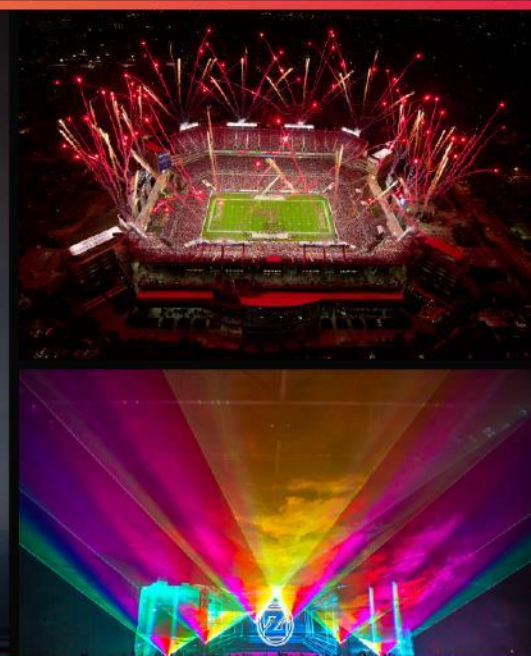
WHAT THIS MEANS FOR YOUR EVENT

You have a vision for your event and Pyrotecnico will work tirelessly to design a spectacular display to match that vision. Our staff has an unrivaled passion for what we do and that results in superior customer service, advanced display designs, and safe certified/licensed pyrotechnicians for your event.





YOUR EVENT TEAM



Stephen Vitale - President & CEO - svitale@pyrotecnico.com

As the President and CEO of Pyrotecnico, Stephen provides the leadership for all of our employees and creates the philosophy by which we excel. Stephen has 30 years of experience in the fireworks and special effects industries.

Chris Liberatore - Vice President Director of Sales - cliberatore@pyrotecnico.com

Chris supervises the servicing of client accounts, ensuring that you are completely satisfied with our service and your crowd will experience the best show they have ever seen.

Michael Falk – Account Manager - mfalk@pyrotecnico.com

Michael services client accounts, making sure that all aspects of your program are completed in a timely manner.

Wanda Schoof – Sales Coordinator – wschoof@pyrotecnico.com

Wanda aids Michael in obtaining all permits necessary for your event and making sure every detail of the preparation process has been addressed.

Leigh Ann Hagerty - Sales Coordinator - lhagerty@pyrotecnico.com

Leigh Ann aids Michael in obtaining all permits necessary for your event and making sure every detail of the preparation process has been addressed.



PROPOSAL



Client: Decatur, MI

Event Date: July 3, 2023

Prepared for: Shantel Pentland

Type of Show: Aerial firework display – 100% electronic fired, no hand firing

Length of Show: 22 minutes

Type of Pyrotechnic Effects: All aerial shells – Low level to 6”

Proposal Includes:

- Licensed Professional Pyrotechnicians
- All Fireworks Material Necessary to the Production
- All Firing Equipment Necessary to the Production
- Computer-Designed Choreography
- Permits created for submittal to Decatur and Michigan DNR
- \$5,000,000 Public Liability Insurance
- Workers Compensation Insurance
- All Transportation Expenses

Proposal Cost: \$20,000.00



DETAILS

\$20,000.00

High Impact 22 Minute Aerial Fireworks Display

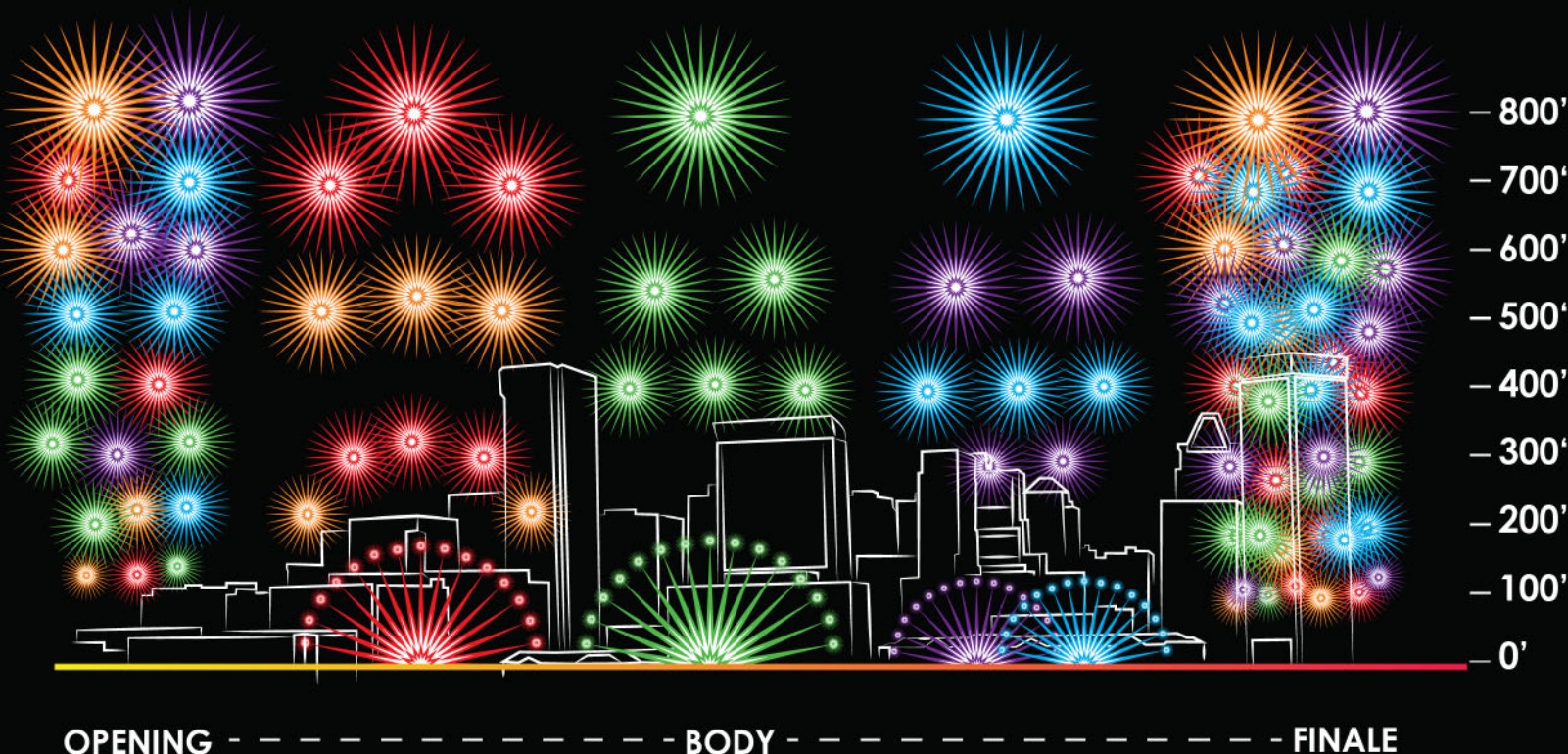
Fully scripted display for precision timing and firing as designed and choreographed by our award winning team.

GRAND TOTAL

\$20,000.00



We take pride in our ability to “layer” the sky with vivid surprises at varying heights and widths, painting the entire sky into beautiful scenes of color. Your show will be unique and precise, with a timeline that will include an opening mini-finale of bursts to kick off the display, followed by a body filled with unique scenes and special effect barrages, and concluding with a grand finale that will light up the sky like nothing your audience has ever seen!



- *Maximum shell heights will vary for each individual display.
- On average, shells will reach 100' of elevation for every inch in shell diameter.
(Example: 2" shells will reach approximately 200' in elevation.)



AMPLIFYING EXCITEMENT SINCE 1889

UNMATCHED INNOVATION

Imaginative people are the core of our success, and our creative team is constantly raising the bar and scouring the globe for new technologies. You can rest assured that your display will be innovative and unforgettable in every aspect.

AWARD-WINNING DISPLAY DESIGN

Our creative team has won many international awards for our unique choreography and impeccable synchronicity, including the coveted Gold Jupiter award among others.

EXCEPTIONAL TEAM

Our exceptional team will ensure that every aspect of your show is completely taken care of from permitting and safety regulations to show execution and clean up, so you can sit back and enjoy the time leading up to your exciting event. We will have the details under control every step of the way.

125 YEARS EXPERIENCE

We are bringing 125 years of experience to the table, giving us the knowledge and ability to use the absolute best technology, techniques, and the most innovative products with the utmost safety. We have lived and breathed fireworks and special effects for 125 years, and we will see your show through from concept to clean up.



800.854.4705 • WWW.PYROTECNICO.COM





THANK YOU

Thank you for the time and consideration that you have given us.

We recognize that your standards of excellence must be matched by the vendors that you select for any event. We are honored to have this opportunity to accomplish something spectacular for your organization, and will always strive to exceed expectations.

Pyrotecnico will work tirelessly throughout this process to ensure that every element of the program runs smoothly. From permitting and license paperwork, to design and choreography, to the safe operation of your display, we will endeavor to provide peace-of-mind throughout our partnership.

Thank you again and we look forward to hearing from you very soon.

Michael Falk | Account Manager
800.771.7976 (Office)
616.427.0377 (Cell)

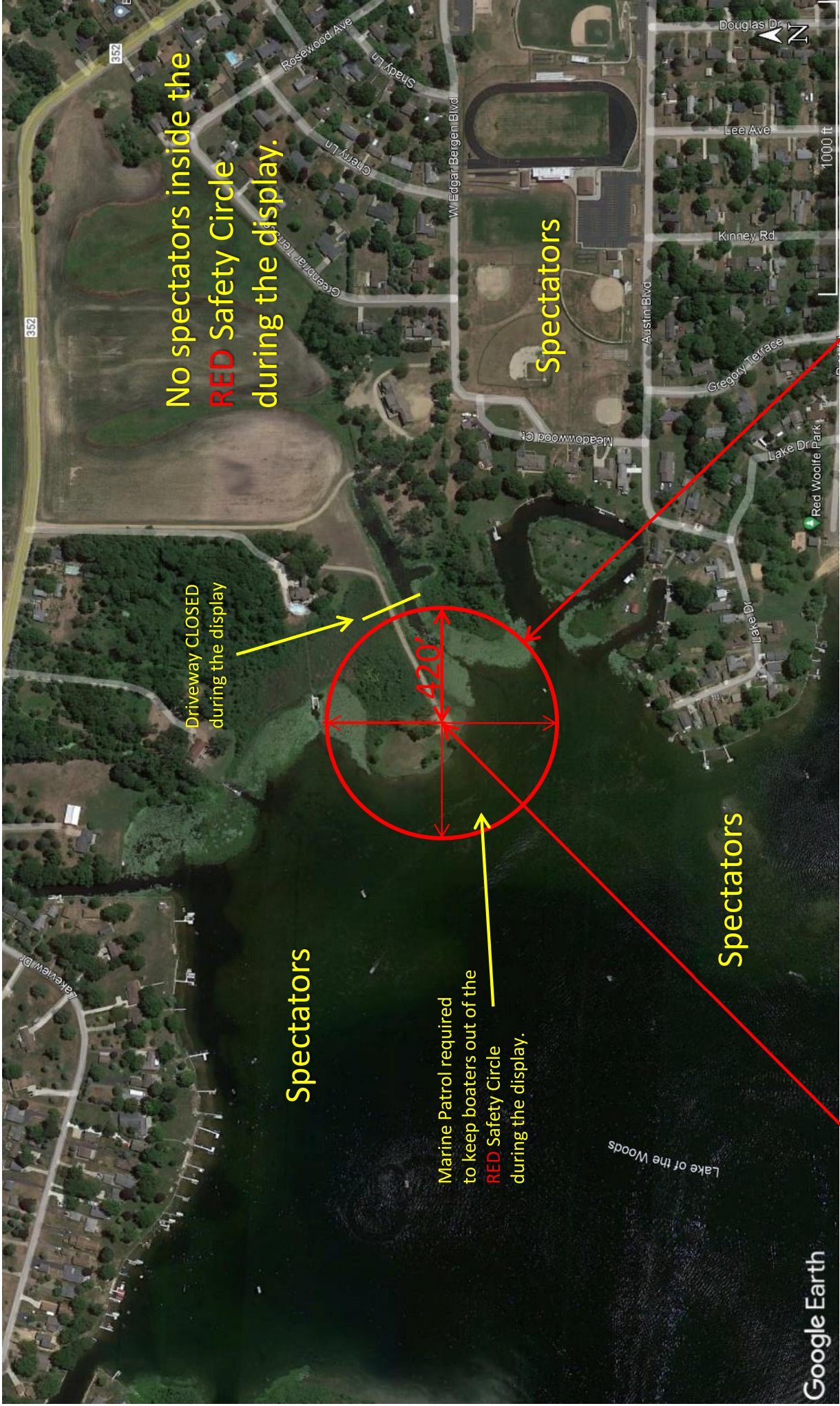


800.854.4705 • WWW.PYROTECNICO.COM



Decatur, Michigan
45345 Co Rd 352, Decatur MI 49045

Pyrotecnico Fireworks Inc.
12/9/2022 Michael Falk



Launch Location

Setup area: 50' X 50'

Radius from setup area: 420'



MICHIGAN REFERENCE LIST

Display	Contact	Phone / email
Grand Haven Coast Guard Festival	Mike Smith	(616) 402-0444 execdirector@coastguardfest.org
St. Joseph, MI	John Hodgson	(269) 983-5541 jhodgson@sjcity.com
Muskegon, MI	Ann Marie Meisch	(231) 724-6705 ann.meisch@shorelinecity.com
South Haven, MI	Scott Smith	(269) 906-0334 scottsmith@southhavenmi.gov
Rockford, MI	Linda Southwick	(616) 866-2000 execdir@rockfordmichamber.com
Pentwater, MI	Eva Gregwer	(231) 869-4150 travelinfo@pentwater.com
Cascade Hills Country Club	Ryan Wells	(616) 949-0810 ryan@cascadehillscscc.com
Petoskey, MI	Carlin Smith	(231) 838-9174 carlin@petoskey.com
Kentwood, MI	Val Romero	(616) 258-0069 romeov@kentwood.us
Allendale, MI	Adam Ellenbaas	(616) 895-6295 supervisor@allendale-twp.org
Big Rapids, MI	Brian Stearns	(989) 323-1935 brian@lernerfinancial.com
Lake City, MI	Dawn Kaminski	(989) 615-9445
Lansing, MI	Brett Kaschinske	(517) 881-0721 Brett.kaschinske@lansingmi.gov

***** More references available upon request*****



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Request to approve the Michigan Municipal League Liability and Property Pool annual insurance policy not to exceed \$30,767.00

Action Requested:

It is requested the Village Council approve the Michigan Municipal League Liability and Property Pool annual insurance policy not to exceed \$30,767.00.

Background:

This quotation is based on the limits of coverage requested by the Village of Decatur. Higher limits may be available, subject to underwriting review by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the Village of Decatur for an annual premium of 30,767. (In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for Members renewing in 2023. The village's portion of the dividend return is estimated to be \$2,618. The Member will receive this dividend in the month following payment of your 2023 renewal premium.)

It should be noted that the annual insurance policy for last policy year (3/1/2022 – 3/1/2023) was \$30,077.00. The financial impact for insurance policy for year (3/1/2021 – 3/1/2022) was \$28,141.00

Attachment:

MML-Liability & Property Pool Insurance



michigan municipal league

Liability & Property Pool

Proposal

for the

Village of Decatur

Presented By:

Judith A. Thomson-Torosian, CPCU, CIC, ARM
MML Liability & Property Pool
(248) 204-6137

January 17, 2023

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This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

Executive Overview

The Michigan Municipal League Liability and Property Pool has been a stable source of comprehensive municipal insurance and risk management services since 1982. It is financially secure and positioned for long-term stability.

The Pool staff is made up of municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **Village of Decatur**. Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **Village of Decatur** for an annual premium of **30,767**. (In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for Members renewing in 2023. The village's portion of the dividend return is estimated to be **\$2,618**. The Member will receive this dividend in the month following payment of your 2023 renewal premium.)

We encourage you to compare the Pool with our competition. Compare us based on price, coverage, service, financial security, experience and commitment to municipal risk management. When you do, the advantages of Pool membership become clear.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

Your Pool Insures More Than . . .

- | | |
|--------------------------------|----------------------------------|
| ✓ 433 Public Entity Members | ✓ 195 Water Utilities |
| ✓ 139 Fire Departments | ✓ 218 Sewer Utilities |
| ✓ 170 Law Enforcement Agencies | ✓ 24 Municipal Marinas |
| ✓ 2,195 Police Officers | ✓ \$5 Billion of Property Values |
| ✓ 5,772 Miles of Streets/Roads | ✓ 206 Water Service Operations |
| ✓ 6,950 Vehicles | ✓ 17 Dams |
| ✓ 16 Electric Utilities | |

Coverage and Cost Summary Village Of Decatur

Effective 03-08-2023 to 03-08-2024

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Municipal General Liability (Coverage A)	\$2,000,000	N/A	\$0
Sewer Back-Up Sublimit	\$100,000	\$100,000	\$0
Personal Injury Liability (Coverage B)	\$2,000,000	N/A	\$0
Medical Payments (Coverage C)	\$10,000	N/A	N/A
Public Officials Liability (Coverage D)	\$2,000,000	N/A	\$5,000
Law Enforcement Liability (Coverages A, B, and D)	\$2,000,000	N/A	\$5,000
Employee Benefit Liability	\$1,000,000	\$1,000,000	\$0
Fire Legal Liability	\$100,000	N/A	N/A
Cyber Liability & Data Breach Response	\$100,000	\$100,000	See Declaration
Dam Liability	No Coverage	N/A	N/A
Marina Operator Liability	No Coverage	N/A	N/A
Uninsured/Underinsured Motorists Coverage	\$100,000	N/A	\$0
Automobile Liability (Coverages A and B)	\$2,000,000	N/A	\$0

# Vehicles	Comp	Coll
12	\$250	\$250

Agreed Amount, if applicable 1 Vehicle for a total of \$55,000

Coverages A, B, and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$2,000,000 regardless of the number of coverages involved in the occurrence.

Property

Property - Blanket Basis	\$4,600,793	N/A	\$250
Boiler and Machinery	Included	N/A	\$250
Building(s)	Included	N/A	\$250
Contents	Included	N/A	\$250
Property in the Open	Included	N/A	\$250
Protection & Preservation	Included	N/A	N/A
Property - Actual Cash Value	N/A	N/A	N/A
Property - Limited Replacement Cost	N/A	N/A	N/A
Property - No Coverage	See Schedule	N/A	N/A
Property - Replacement Cost	See Schedule	N/A	\$0
Accounts Receivable	\$100,000	N/A	\$250
Consequential Damage	\$100,000	N/A	N/A
Contractors Equipment	\$617,094	N/A	\$250
Debris Removal - the lesser of 25% of physical damage loss or	\$5,000,000	\$5,000,000	N/A

Coverage and Cost Summary Village Of Decatur

Effective 03-08-2023 to 03-08-2024

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Demolition & Increased Costs of Construction Limit	\$100,000	N/A	N/A
Earth Movement	\$2,000,000	\$2,000,000	\$5,000
Electronic Data Processing Equip	\$55,480	N/A	\$250
Expediting Expense	\$100,000	N/A	N/A
Extra Expense	\$100,000	N/A	N/A
Fine Arts	\$100,000	N/A	\$250
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	\$1,000,000	\$1,000,000	\$5,000
Fungal Pathogens	\$25,000	\$25,000	\$250
Loss of Income	\$100,000	N/A	N/A
Loss of Rents	\$100,000	N/A	N/A
Ornamental Trees, Shrubs, Plants or Lawn	\$5,000	\$10,000	\$250
Personal Effects & Property of Others	\$500	\$2,500	\$250
Police Equipment	\$4,608	N/A	\$250
Radio Equipment	\$13,574	N/A	\$250
Valuable Papers	\$100,000	N/A	\$250
Water Dept. Reader Meters	\$146,230	N/A	\$250
<u>Comprehensive Crime Coverage</u>			
Employee Dishonesty Blanket/Faithful Performance	\$100,000	N/A	N/A
Computer Fraud	\$100,000	N/A	N/A
Depositors Forgery	\$100,000	N/A	N/A
Funds Transfer Fraud	\$100,000	N/A	N/A
Impersonation Fraud	\$100,000	N/A	N/A
Money and Securities Inside	\$100,000	N/A	N/A
Money and Securities Outside	\$100,000	N/A	N/A
Money Orders and Counterfeit Paper	\$100,000	N/A	N/A
<u>Bonds</u>			
Bond #: A Treasurer	\$100,000	N/A	N/A

Only one deductible applies to claims involving two or more property coverages.

The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$30,767.

TOWER 1 Limit	POLICY AGGREGATE LIMIT OF LIABILITY	\$100,000	For all Damages, Claims Expenses, Penalties and PCI Fines, Expenses and Costs
	Information Security and Privacy Sublimit	\$100,000	each Claim and in the Aggregate
	Regulatory Defense and Penalties Aggregate Sublimit:	\$20,000	each Claim and in the Aggregate
	Website Media and Content Liability Aggregate Sublimit:	\$100,000	each Claim and in the Aggregate
	PCI Fines, Expenses and Costs Aggregate Sublimit:	\$10,000	each Claim and in the Aggregate
	Cyber Extortion Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	First Party Data Protection Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	First Party Network Business Interruption Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
Note: The above Sublimits are part of, and not in addition to, the overall Policy Aggregate Limit of Liability			
Liability Retention Per Claim:			
TOWER 1 Retention	All other coverages Retention:	\$0	each Claim
	Cyber Extortion:	\$5,000	each Extortion Threat
	First Party Data Protection:	\$5,000	each Data Protection Loss
	First Party Network Business Interruption:	\$5,000	each Business Interruption Loss
			Waiting Period: 12 hours
Limits of Coverage - Privacy Breach Response Services			
TOWER 2 Limit	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Aggregate Sublimit:	\$50,000	per Incident and in the Aggregate
TOWER 3 Limit	Notified Individuals:	10,000	Notified Individuals in the Aggregate
	A sublimit of up to 10% of Notified Individuals residing outside the United States, which is part of and not in addition to the Notified Individuals Aggregate Limit of Coverage		
Note: The Privacy Breach Response Services Limits of Coverage are separate from and in addi			
Privacy Breach Response Services Threshold/Retention (Each Incident):			
TOWER 2 Retention	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Retention:	\$0	each Incident
TOWER 3 Retention	Notification Services/Call Center Services/Breach Resolution and Mitigation Services Threshold:	0	each Incident

The retention increased from \$2,500 to \$5,000.

Your Team of Experts



James Newman, LUTCF
Municipal Account Executive
(517) 243-5865



Michael J. Forster
Pool Administrator
(734) 669-6340

Ellen Skender is retiring and 1-1-22, the new CSR is Katelyn Petracca



Katelyn Petracca
248-204-6160
(Le – Z)

Alpha Split:



Joan Opett
248-204-8579
(A – La)

Customer Service Representatives



Tracy Mattiello
Claims Manager
(248) 204-8094



Rod Pearson
Loss Control Manager
(248) 204-8036

Benefits of Pooling with the MML

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
 - ✓ Safety aspects of emergency vehicle operations
 - ✓ Accident investigation for supervisors
 - ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

Village of Decatur Has . . .

- ✓ \$691,600. Annual Payroll
- ✓ \$4,600,793 of total values for real and personal property
- ✓ 12 Vehicles
- ✓ 6 Law Enforcement Offices

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits, please contact your Account Executive.

Highlights of Coverages Provided

Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an **occurrence basis with no aggregate liability limits**:

- ✓ Liability resulting from mutual aid agreements
- ✓ Premises medical payments
- ✓ Host liquor liability
- ✓ Watercraft liability, owned less than 26' and non-owned less than 50'
- ✓ Special events **excluding** -
 - Fireworks (unless endorsed)
 - Liquor Liability
 - Mechanical Amusement Rides
- ✓ Fire legal liability for real property
- ✓ Ambulance and EMT malpractice

Fireworks Coverage Options: (Fireworks application must be completed before coverage is endorsed)

1. The MML Liability & Property Pool is primary (the Member is not added as an additional insured on a pyrotechnician's coverage):

Annual Aggregate Sublimit	Additional Premium
\$500,000	Yes
\$1,000,000	Yes

2. The MML Liability & Property Pool is excess (the Member is added as an additional insured on a pyrotechnician's coverage):

NO ADDITIONAL PREMIUM

- ✓ Athletic participation liability
- ✓ Employee benefit liability
- ✓ Cemetery operations coverage
- ✓ Marina Operators coverage available
- ✓ Up to \$10 million in liability limits available
- ✓ Pollution coverage for Hazardous Response Teams
- ✓ Cyber Liability and Data Breach Response Coverage – as described on MMLCYD (09/17)

General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution (except for Hazmat operations).
- ✓ Nuclear energy / nuclear material hazards
- ✓ Expected or intended injury
- ✓ Breach of contract
- ✓ Failure of dams (unless endorsed)
- ✓ Backup of Sewers and Drains (**exception -- \$100,000 Annual Aggregate Sublimit for Sewer and Drain Liability**)
- ✓ Aircraft Liability – (Unless Endorsed -- Limited Coverage for Unmanned Aircraft—MML236)
- ✓ Contractual Liability
- ✓ Failure to supply utilities
- ✓ Electromagnetic radiation
- ✓ Medical malpractice for doctors and physicians
- ✓ Criminal activity--Intentional acts w/knowledge of wrongdoing

Cyber Liability and Data Breach Response Coverage

- ✓ Information Security and Privacy Liability
- ✓ Privacy Breach Response Services
- ✓ Regulatory Defense and Penalties
- ✓ Website Media Content Liability
- ✓ PCI Fines, Expenses and Costs
- ✓ Cyber Extortion
- ✓ First Party Data Protection
- ✓ First Party Business Interruption

Public Officials Liability Coverage

“Wrongful Acts”, including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

Public Officials Liability Exclusions

The following is a partial list of public officials’ liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

Personal Injury & Advertising / Broadcasters Liability Coverage

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual’s right of privacy
- ✓ Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism excess of Pool's Aggregate Sublimit -- MMLC TR (9/1/10)
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only one deductible applies to claims involving two or more property coverages.

Comprehensive Crime Coverage

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Position Fidelity Bonds
- ✓ Computer Fraud
- ✓ Funds Transfer Fraud

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available
- ✓ Fire or Rescue Vehicle Rental Reimbursement Coverage

Pool Risk Management Services

- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control consultants
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Online Services

www.mml.org (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online:

- ✓ Online Forms (including Sewer Backup Sample Documents)
- ✓ Risk Resources:
 - ✓ Risk Control Solutions
 - ✓ Safety & Health Manual
 - ✓ Risk Management is Good Management Program
 - ✓ Law Enforcement Newsletters
 - ✓ Access to Safetysurance website -- <http://www.safetysurance.com/>
- ✓ MML Pool Audited Financial Statements
- ✓ Intergovernmental Contract
- ✓ Board of Directors, Pool Administrator and Staff Profiles and Contact Information

Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

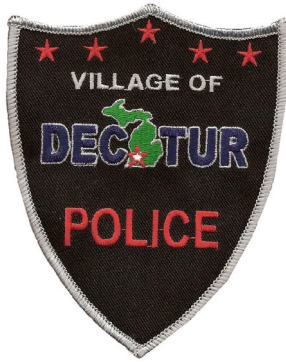
MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Jimmy Ebeling, DPW
REVIEWED BY: Christopher Tapper, Village Manager
DATE: February 6, 2023

SUBJECT: January 2023 Monthly Report from DPW

January 2023 – Jobs completed

- Marked 4 Miss Digs
- Read water meters for billing
- Tree removal and removed brush
- Data Log at 409 School Street
- Data Log at 12 Prairie Ronde Street
- Snow and ice removal throughout Village limits
- Removed Christmas décor from Phelps Street & DDA Park
- Completed DMR report
- Worked at sewer ponds
- Fixed fences at the shop and park
- Meter installation at 501 School Street
- Did water samples for Monthly Analysis Report – took to Paw Paw Lab – sent results to Egle
- Equipment maintenance
- Addressed lift station issue
- Cold patched pot holes throughout Village
- Storm sewer maintenance
- Checked sewer mains
- Meeting with Village Manager, USDA & Wightman about upcoming USDA Project



Thomas VanDerWoude, Chief of Police
114 N. Phelps St.
Decatur, MI 49045
Phone: (269) 423-2171
Fax: (269) 423-7814
Email: vanderwoudet@decaturmi.org

To: Village Manager Chris Tapper
Fr: Chief Tom VanDerWoude
Date: January 31, 2023
Ref: Monthly Report for the Month of January 2023

Meetings / Events / Information:

- Treatment Court Policy Meeting
- Council Meeting
- Meeting with Local Chief's
- Meeting with Superintendent Creagan
- Meeting with VM Tapper and Attorney Curcio
- Fire Board Meeting
- Meeting with VM Tapper and Village President Elwaer

Training:

- January 23, Officer Frank, Responding to People Experiencing a Mental Health Crisis

Please see the below activity occurring in our community over the past month.

Arrests: January 1, 2023, to January 31, 2023

- 1-8-23, Female, Warrant
- 1-23-23, Male, Receiving and Concealing Stolen Property, Warrant
- 1-23-23, Male, No Driver's License, Warrant
- 1-28-23, Male, Warrant

Calls for Service / Reports Taken: January 1, 2023, to January 31, 2023

- Larceny / Trespass
- Illegal Entry
- Motorist Assist
- DWLS / Fugitive
- Salvage

- Salvage
- General Assist
- General Assist
- Road Hazard
- Salvage
- Civil Dispute
- Missing Person
- General Assist
- Runaway
- Civil Dispute
- OWI Accident, Assist VBCS
- Alarm
- Assist Medical
- Recovered Stolen Vehicle
- Traffic
- Suicidal Person
- Health and Safety
- Welfare Check
- Suspicious Situation
- Assist Medical
- Burning Complaint
- Traffic
- Assist Medical
- Counterfeit Money
- General Assist
- Assist Fire Department
- VIN Inspection
- Background Check
- Unlicensed Driver
- General Assist
- Background Check
- Expired License
- Assist Medical
- Domestic Violence
- Assist Fire Department
- Salvage
- Fraud
- General Assist
- General Assist
- General Assist
- Found Property
- Salvage
- Assist Medical
- Found Property
- Assist Medical

- Civil Dispute
- General Assist
- Assist MSP
- Delinquent Minor
- Attempt Warrant Pickup – Felony
- Assist Medical
- No Plate, No Insurance
- No Insurance
- Suspicious Situation, Assist VBCS
- Property Inspection, Assist VBCS
- Blight
- Suspicious Situation
- General Assist
- General Assist
- Salvage
- Salvage
- Salvage
- Salvage
- Salvage
- Civil Dispute
- Salvage
- Salvage
- Suspicious Situation
- General Assist
- Assist Medical
- General Assist
- Public Peace
- Domestic Violence
- Traffic Policing
- Background Investigation
- Assist Another Agency
- General Assist
- Hit and Run Accident
- General Assist
- Warrant Arrest
- Salvage
- Assist Medical
- Civil Dispute / Child Custody
- Check Welfare
- Alarm
- Alarm
- Civil Dispute
- General Assist
- Assist Medical
- General Assist

- General Assist
- Found Property
- Health and Safety
- General Assist to VBCS
- Trespass
- Assist Medical
- Assist Medical
- Car in Ditch, Assist VBCS
- Motorist Assist
- Murder / Suicide, Assist MSP
- Suspicious Situation
- Assist Public Works
- Alarm
- Warrant, Contempt of Court
- PBT Calibrations
- General Assist

Thank you! Please stay safe!

Chief Tom VanDerWoude



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Request to review Decatur – Hamilton Fire & QR Reports

Action Requested:

It is requested the Village Council review Decatur – Hamilton Fire & QR Reports, for January 2023.

Background:

The Decatur – Hamilton Fire & QR Departments met Monday, January 30, 2023. Notable items from the Fire Department include, treasurer's report, officers report, discussion on building repairs needed and audit.

Notable items from the Quick Response Department include, treasurer's report, officers reports and audit.

Attachment:

Fire Department
QR Department

DECATUR-HAMILTON FIRE DEPARTMENT

Board Meeting
January 30, 2022

1. Call to Order/ Roll call
2. Public Comment
3. Additions/Deletions to Agenda
4. Approval of Agenda
5. Approval of Minutes of the Previous Meeting
6. Bills
7. Treasurer's Report
8. Officer Reports
 - a. Chief Report
 - b. Secretary Report
 - c. Training Report
 - d. Truck Captain Report
 - e. Building Report
9. Auxiliary Report
10. Personnel
11. Unfinished Business
 - a. Building Repair
12. New Business

a. Audit

13. Public Comment

14. Adjournment

DECATUR-HAMILTON FIRE BOARD

MEETING MINUTES

December 26, 2022

1. Meeting called to order at 6:27PM by Druskovich. All present.
2. Public Comment N/A
3. Additions/Deletions to Agenda Added Audit "c" under unfinished business. Added accounting "a" membership access to building "b" and mutual aid Keeler "c" under New Business
4. Approval of Agenda Motion Newell, Support Gateley. Carried.
5. Approval of Minutes of Previous Meeting Motion Kusmack K. Support Gateley. Carried to approve minutes.
6. Bills. Kusmack M presented the bills totaling \$11290.78 and income totaling \$22,365.17. Motion Kusmack K, support Gateley. Carried to approve bills as amended. Multiple wrong entries, each Dinges was a separate invoice number.
7. Treasurer's Report. Kusmack M went over financials, Savings \$18,629.92. Checking \$6,598.67. Savings Donation \$1235.05. Restitution \$699.02. Total \$27,162.66. Flowers moved, Newell Support. Carried to approve.
8. Officers Reports: Motion Kusmack K, Support Newell, Carried.
 - a. Chief – Truck 1471. Warming Center no food for those who stayed. There were over 500 vehicles stranded during the blizzard.
 - b. Secretary 3 calls 144 for the year
 - c. Training N/A no training in December. Bloodborne pathogens in January.
 - d. Truck Captain See Chief report
 - e. Building was reported happy with work
9. Auxiliary January 21 chili cook off
10. Personnel New member on probation Kusmack K moved, Newell support. Carried to approve new member.
11. Unfinished Business
 - a. Corrective Action Plan submitted and complete
 - b. Building repair around \$20,000 have not heard back from Bud
 - c. Audit done
12. New Business
 - a. Accounting discussion move to in house in March, look into software pricing Quickbooks. Making change in March for the quarter. Newell moved, Flowers Second. Carried.
 - b. Membership Access to building probationary cannot get into building without another member letting them in. Officers will decide on access. Gateley moved, Polomcak support. Carried.
 - c. Mutual Aid to/for Keeler Newell moved Kusmack K support. Carried.

13. Public Comment

14. Adjournment Motion Kusmack K, Support Gateley Carried. Meeting end at 7:03PM

HAMILTON DECATUR FIRE
Check Detail
January 2, 2023 - February 1, 2023

	Type	Date	Num	Name	Memo	Split	Debit	Credit
HAMILTON FIRE	Check	01/04/2023	11239	HS Fleet	INV 0001983	Vehicles		22146.73
	Transfer	01/04/2023			Funds Transfer	Savings 14986	15,000.00	
	Check	01/04/2023	eft	Consumers	Account # 1000 3954 0628	Util		256.07
	Check	01/04/2023	eft	COMCAST	Account # 8529 11 329 0019815	Util		208.43
	Check	01/04/2023	eft	Village of Decatur		Util		67.12
	Deposit	01/04/2023			Deposit	Building Lease	1,000.00	
	Deposit	01/05/2023			Deposit	Decatur Twp	22,701.20	
	Transfer	01/05/2023			Per Carl	Savings 14986	7,000.00	
	Check	01/11/2023	eft	Wells Fargo		Equipment		50.7
	Deposit	01/13/2023			Interest	Int Inc	1.20	
	Liability Check	01/17/2023	eftps	Internal Revenue Service	38-2561883	-SPLIT-		223.54
	Liability Check	01/20/2023	mto	Michigan Department of Treasury	38-2561883	24000 - Payroll Liabilities		199.3
	Paycheck	01/24/2023	11240	Amy M Jimenez		-SPLIT-		1027.69
	Deposit	01/25/2023			Deposit	-SPLIT-	66,715.33	
	Check	01/25/2023	11241	Bauckham, Sparks, Thall, Seeber & Kaufman	INV 9580	Prof Fee		330
	Check	01/25/2023	11242	Decatur Plumbing & Heating	INV 19328 & 19340	Bldg		100.62
	Check	01/25/2023	11243	Summit	Inv 141010779 & 141011008	Supplies		1687.25
	Check	01/25/2023	11244	REEDER ACCOUNTING SERVICES	Inv 28595 & 28658	Prof Fee		585
	Check	01/25/2023	11245	Best Way Disposal	Acct# L-203138	Util		93.75
	Check	01/25/2023	11246	Wightman	INV 78736	Water Damage		1287.5
	Check	02/01/2023	11247	DECATUR HAMILTON FIRE DEPARTMENT		Contracted Serv		500
	Check	02/01/2023	11248	Matt Kusmack		Salaries		150
Total HAMILTON FIRE							112,417.73	28,913.70
TOTAL							112,417.73	28,913.70

HAMILTON & DECATUR FIRE
Balance Sheet
As of February 1, 2023

	Feb 1, 23
ASSETS	
Current Assets	
Checking/Savings	
HAMILTON FIRE	90,102.70
Savings - Donation Fund 17883	1,235.36
Savings - Restitutions	699.20
Savings 14986	-3,359.96
Total Checking/Savings	88,677.30
Other Current Assets	
Prepaid insurance	15,142.46
Accts Receivable - Other	570.00
Total Other Current Assets	15,712.46
Total Current Assets	104,389.76
Fixed Assets	
Equipment	836,422.10
Fixed assets	11,681.00
Total Fixed Assets	848,103.10
TOTAL ASSETS	952,492.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
First State Bank Loan	149,780.31
Accts payable	1,464.00
24000 - Payroll Liabilities	241.51
Total Other Current Liabilities	151,485.82
Total Current Liabilities	151,485.82
Long Term Liabilities	
Deferred Revenue	104,500.00
Total Long Term Liabilities	104,500.00
Total Liabilities	255,985.82
Equity	
3900 - Retained Earnings	480,897.83
3000 - Open Bal Equity	265,167.50
Net Income	-49,558.29
Total Equity	696,507.04
TOTAL LIABILITIES & EQUITY	952,492.86

HAMILTON & DECATUR FIRE
Profit & Loss
January 2 through February 1, 2023

	Jan 2 - Feb 1, 23
Income	
Tax Rev	
Decatur Twp	55,737.87
Hamilton	33,678.66
	<hr/>
Total Tax Rev	89,416.53
Building Lease	1,000.00
Int Inc	1.20
	<hr/>
Total Income	90,417.73
Expense	
Repairs	
Vehicles	22,146.73
Bldg	100.62
	<hr/>
Total Repairs	22,247.35
Supplies	1,687.25
Water Damage	1,287.50
66000 · Payroll Expenses	1,269.20
Prof Fee	915.00
Util	625.37
Contracted Serv	500.00
Salaries	150.00
	<hr/>
Total Expense	28,681.67
	<hr/>
Net Income	61,736.06
	<hr/> <hr/>

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1420
Mileage 5,010.7
Engine Hours 466.5
Pump Hours 87.10
Fuel Level F

Number of runs since last report 5

Lights Check List: Head Lights X Tail Lights X Side Marker X Seat Belts X
Cab lights Exterior X Cab lights Interior X
Radio Check X Emergency Lights: TOP X SIDE X FRONT X REAR X
Horn X Siren X
Tires and pressure: LEFT FRONT X RIGHT FRONT X LEFT REAR X RIGHT REAR X
Tire Wear: Normal X Even Uneven Side Walls
Pump Check List: Drains Left Side X Drains Right Side X
Run Pump: Set relief valve at 100PSI X Transfer valve check X
Water Level Lights FL11
Engine Oil Level Radiator Fluid Level
Hose Beds X Cross Lays X Speed Lays X
Hydrant fittings X
Air Packs X Alarm Batteries X Jaws X Spare Bottles: X
Fluid Levels in generator: Gas X Oil X
Portable Lights WORKS
Spare Electric Cables X
Electric meter covers should be two on each engine and several on rescue 4
Emergency Flares 4 Portable Radios 3 Run Sheets 8 Maps X
Condition of Truck: Clean Exterior YES Clean Interior YES

Complaints PASSANGER BACK SEAT HEADSET DOESN'T WORK. 3RD SEAT
DRIVER SIDE HEADSET DOESN'T WORK

Needs

Truck Captain
Building Chief Signature

Shawn T. Hoke

Date 1-14-23

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1421
Mileage 31713.4
Engine Hours 2554.8
Pump Hours ~~2254.8~~ 670.9
Fuel Level 7/8

Number of runs since last report 1

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒
Cab lights Exterior ☒ Cab lights Interior ☒
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒
Horn ☒ Siren ☒
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒
Pump Check List: Drains Left Side ☒ Drains Right Side ☒
Run Pump: Set relief valve at 100PSI ☒ Transfer valve check ☒
Water Level Lights all but full lit
Engine Oil Level ☒ Radiator Fluid Level ☒
Hose Beds ☒ Cross Lays ☒ Speed Lays ☒
Hydrant fittings ☒
Air Packs ☒ Alarm Batteries ☒ Jaws N/A Spare Bottles: ☒
Fluid Levels in generator: Gas ☒ Oil ☒
Portable Lights ☒
Spare Electric Cables ☒
Electric meter covers should be two on each engine and several on rescue ☒
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints _____

Needs _____

Truck Captain

Building Chief Signature

Bill



Date

1-21-23

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1464
Mileage 12033
Engine Hours 1171
Pump Hours 129
Fuel Level Full

Number of runs since last report 0

Lights Check List: Head Lights X Tail Lights X Side Marker X Seat Belts X

Cab lights Exterior X Cab lights Interior X

Radio Check Un Readable Emergency Lights: TOP X SIDE / FRONT X REAR X

Horn X Siren X

Tires and pressure: LEFT FRONT RIGHT FRONT LEFT REAR RIGHT REAR

Tire Wear: Normal X Even Uneven Side Walls

Pump Check List: Drains Left Side Drains Right Side

Run Pump: Set relief valve at 100PSI Transfer valve check

Water Level Lights

Engine Oil Level Full Radiator Fluid Level Full

Hose Beds X Cross Lays Speed Lays

Hydrant fittings

Air Packs NA Alarm Batteries Jaws Spare Bottles:

Fluid Levels in generator: Gas Oil

Portable Lights X

Spare Electric Cables

Electric meter covers should be two on each engine and several on rescue

Emergency Flares Portable Radios Run Sheets X Maps X

Condition of Truck: Clean Exterior X Clean Interior X

Complaints Passenger side Emergency light is out

Needs

Truck Captain

Building Chief Signature

Jesse Harris (153)

Date

1/18/23

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1471
Mileage 8245.0
Engine Hours 1228.4
Pump Hours N/A
Fuel Level Full

Number of runs since last report 1

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒
Cab lights Exterior ☒ Cab lights Interior ☒
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒
Horn ☒ Siren ☒
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒
Pump Check List: Drains Left Side N/A Drains Right Side N/A
Run Pump: Set relief valve at 100PSI N/A Transfer valve check N/A
Water Level Lights N/A
Engine Oil Level ☒ Radiator Fluid Level ☒
Hose Beds N/A Cross Lays N/A Speed Lays N/A
Hydrant fittings N/A
Air Packs ☒ Alarm Batteries ☒ Jaws ☒ Spare Bottles: ☒
Fluid Levels in generator: Gas N/A Oil ☒
Portable Lights ☒
Spare Electric Cables ☒
Electric meter covers should be two on each engine and several on rescue
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints _____

Needs _____

Truck Captain

Building Chief Signature

Dustin Hall

Date 1-21-23

DECATUR-HAMILTON QUICK RESPONSE

Board Meeting

January 30, 2022

1. Call to Order/ Roll call
2. Public Comment
3. Additions/Deletions to Agenda
4. Approval of Agenda
5. Approval of Minutes of the Previous Meeting
6. Bills
7. Treasurer's Report
8. Team Leader Report
9. Personnel
10. Unfinished Business
11. New Business
 - a. Audit
12. Public Comment
13. Adjournment

DECATUR-HAMILTON QUICK RESPONSE BOARD

MEETING MINUTES

Monday, December 26, 2022

1. The meeting was called to order at 6:01 PM by Druskovich. All Present.
2. Druskovich mentioned insurance.
3. Added credit card policy, employees, and new equipment update "b", "c" and "d" under unfinished business. Added accounting discussion and warming shelter under new business "a" and "b" respectively.
4. Kusmack K. moved Newell support, Carried to approve agenda as amended.
5. Kusmack M moved Flowers support, Carried to approve minutes as amended.
6. Kusmack M. reported on the bills with a total of \$61782.42 and income of \$566.37. The \$55,553.02 was for the equipment purchases to outfit the new QR vehicles.
7. Kusmack M. gave the Treasurer's report indicating fund balance of \$113,249.61 in the Vehicle Savings, \$57,097.90 in the Checking, \$5000 at Mercantile and \$443.28 in Member Savings.
8. Team Leader's Report
 - a. 43 calls, 13 responses for a 30% rate. 550 calls for the year
9. Personnel there's a new member
10. Unfinished Business
 - a. Audit – CAP submitted and finished
 - b. Credit Card Policy Kusmack M moved, Flowers support, carried to approve credit card policy.
 - c. Employees pay \$18/hr for a full time employee
 - d. New equipment update supplies to outfit vehicles ordered, vehicles ordered, arrival in late spring.
11. New Business
 - a. Accounting discussion planning to move in house in March at the quarter break. Newell moved and Flowers support. Carried.
 - b. Warming shelter Fire hall is designated as a warming shelter in emergencies. Five people stayed. Approved spending up to \$3000 for supplies and cots. Flowers moved
12. No public comment was given.
13. Meeting adjourned at 6:25PM. Newell moved, Kusmack K. support. Carried to adjourn.

Decatur-Hamilton Quick Response
Check Detail
January 2, 2023 - February 1, 2023

Type	Date	Num	Name	Memo	Split	Debit	Credit
Cash - Checking 34599							
Check	01/02/2023	eft	Village Of Decatur	Account Number 1106	Utilities		72.15
Check	01/02/2023	eft	Consumers		Utilities		145.43
Deposit	01/05/2023			Deposit	Tax Revenue - Decatur Township	17,025.40	
Check	01/09/2023	eft	Comcast	Account # 8529 11 329 0019906	Utilities		353.87
Deposit	01/13/2023			Interest	Interest Income	2.57	
Deposit	01/25/2023			Deposit	-SPLIT-	50,035.62	
Check	01/25/2023	5534	Newell Insurance Agency	INV 579	Insurance		1,692.36
Check	01/25/2023	5535	Haas Systems	INV 18211	Building Repairs		81.00
Check	01/25/2023	5536	REEDER ACCOUNTING SERVICES	INV #28596 & 28659	Contracted Services		335.00
Check	01/25/2023	5537	EMP	INV# 2517275	Equipment & Supplys		269.97
Check	02/01/2023	5538	Christine Benson		Salaries		150.00
Check	02/01/2023	5539	DH Fire Board		Building Rental		1,000.00
Check	02/01/2023	5540	Terry Burns		Salaries		300.00
Total Cash - Checking 34599						67,063.59	4,399.78
TOTAL						67,063.59	4,399.78

Decatur-Hamilton Quick Response
Balance Sheet
As of February 1, 2023

	<u>Feb 1, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking 34599	119,761.71
Cash - Savings - Vehicle 16696	113,278.16
Merchantile Bank	5,000.00
Cash - Savings - Member 15771	443.40
	<hr/>
Total Checking/Savings	238,483.27
Other Current Assets	
Prepaid Insurance	1,458.52
Accts Receivable - Other	600.00
	<hr/>
Total Other Current Assets	2,058.52
	<hr/>
Total Current Assets	240,541.79
Other Assets	
Prepaid Building Rent	104,500.00
	<hr/>
Total Other Assets	104,500.00
	<hr/>
TOTAL ASSETS	345,041.79
	<hr/> <hr/>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts payable - year end acc	3,344.00
	<hr/>
Total Other Current Liabilities	3,344.00
	<hr/>
Total Current Liabilities	3,344.00
	<hr/>
Total Liabilities	3,344.00
Equity	
Retained Earnings	304,757.59
Opening Bal Equity	55,242.52
Net Income	-18,302.32
	<hr/>
Total Equity	341,697.79
	<hr/>
TOTAL LIABILITIES & EQUITY	345,041.79
	<hr/> <hr/>

Decatur-Hamilton Quick Response
Profit & Loss
January 2 through February 1, 2023

	Jan 2 - Feb 1, 23
Ordinary Income/Expense	
Income	
Tax Revenue - Decatur Township	41,802.38
Tax Revenue - Hamilton Township	25,258.64
Interest Income	2.57
	<hr/>
Total Income	67,063.59
Expense	
Insurance	1,692.36
Building Rental	1,000.00
Utilities	571.45
Salaries	450.00
Contracted Services	335.00
Equipment & Supplys	269.97
Building Repairs	81.00
	<hr/>
Total Expense	4,399.78
	<hr/>
Net Ordinary Income	62,663.81
	<hr/>
Net Income	62,663.81



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: February 6, 2023

SUBJECT: Financial Statement – January 2023

Action Requested:

It is requested that the Village Council review Revenue & Expense along with the Cash Balance Report for the period ending January 31, 2023.

Background:

Attached is the Revenue & Expense Report along with the Cash Balance report.

January updates:

- Continued education on Utility Billing. Processing payments, opening, and closing Utility accounts. Applying penalties, shut off notices, and creating the Utility bills.
- Attended Council meeting and prepared meeting minutes.
- Attended DDA meeting.
- Worked on Delta Dental and BCN premiums and which general ledger accounts are used to pay the premiums. Making sure they are correct and to prepare for Fiscal Year 24 budget.
- Worked with Manager Tapper in General Ledger for educational purposes.
- Processing Tax payments, building permit payments, and revenue deposits in cash receipting.
- Collected data in Tax in preparation for Tax collection 2023.
- Worked with our assessor and BS&A to gain access to the assessing program for taxes.
- Working with Village Attorney on the USDA project, getting together copies of the deeds for Village owned properties.
- Worked with our CPA, providing backups and reports from the State of Michigan, IRS, accounts payable, and payroll for employee W2's and vendor 1099's.
- Mailed out W2's and 1099's.
- Processed Miscellaneous Receivables and Account Payables for Village Hall, DPW, and PD.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

- Processed payroll and remittance checks.
- Attended the Winter Workshop for MMTA, virtually, on January 19th and 20th.
- Welcomed the new Deputy Clerk/Treasurer
- Worked with BS&A and VC3 to get the new hire access to the programs.

Attachment(s):

Cash Balances

Revenue & Expense Report

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REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 92.33

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	REAL ESTATE TAXES	360,000.00	331,311.46	628.45	28,688.54	92.03
101-000-410.000	PERSONAL PROPERTY TAX	98,000.00	61,498.66	33.84	36,501.34	62.75
101-000-411.000	DELINQUENT TAX	26,147.00	18,877.37	0.00	7,269.63	72.20
101-000-411.001	DELINQUENT ADMIN FEE	500.00	0.00	0.00	500.00	0.00
101-000-432.000	PILOT	0.00	13,600.00	6,800.00	(13,600.00)	100.00
101-000-445.000	REAL ESTATE TAX INTEREST	4,000.00	324.67	18.05	3,675.33	8.12
101-000-447.000	ADMIN. FEE TREASURER	6,250.00	5,665.98	(39.43)	584.02	90.66
101-000-477.000	CABLE TV FEES	14,000.00	12,998.32	0.00	1,001.68	92.85
101-000-478.000	LIQUOR LICENSE	2,050.00	2,066.90	0.00	(16.90)	100.82
101-000-491.000	BUILDING PERMIT FEES	3,000.00	21,176.38	827.00	(18,176.38)	705.88
101-000-492.000	RENTAL INSPECTION FEE	3,000.00	2,775.00	0.00	225.00	92.50
101-000-494.000	MARIHUANA LICENSE FEES	25,000.00	40,033.08	0.00	(15,033.08)	160.13
101-000-495.000	ZONING LICENSES & PERMITS	500.00	575.00	0.00	(75.00)	115.00
101-000-496.000	SELLING PERMITS	100.00	93.00	0.00	7.00	93.00
101-000-497.000	FENCE PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-543.000	POLICE TRAINING-STATE	650.00	589.20	0.00	60.80	90.65
101-000-573.001	METRO ACT	9,700.00	10,193.75	0.00	(493.75)	105.09
101-000-574.000	STATE REVENUE SHARING	204,000.00	157,550.00	11.00	46,450.00	77.23
101-000-606.000	PARKING FEES/FINES	800.00	917.41	0.00	(117.41)	114.68
101-000-607.000	POLICE REPORTS	200.00	213.25	15.00	(13.25)	106.63
101-000-647.000	CROSSING GUARDS-SCHOOL	9,000.00	12,762.05	0.00	(3,762.05)	141.80
101-000-664.100	INTEREST CHECKING	600.00	156.30	0.00	443.70	26.05
101-000-664.200	INTEREST EARNED	1,500.00	0.00	0.00	1,500.00	0.00
101-000-668.000	COMM. TOWER LEASE	1,200.00	0.00	0.00	1,200.00	0.00
101-000-669.610	ADMIN TRANSFER-MOTOR POOL	7,660.00	5,000.00	0.00	2,660.00	65.27
101-000-675.000	OTHER REVENUE	20,000.00	17,317.18	13.00	2,682.82	86.59
101-000-699.248	ADMIN TRANSFER DDA	4,500.00	4,500.00	0.00	0.00	100.00
Total Dept 000		802,457.00	720,194.96	8,306.91	82,262.04	89.75
TOTAL REVENUES		802,457.00	720,194.96	8,306.91	82,262.04	89.75
Expenditures						
Dept 101 - VILLAGE COUNCIL						
101-101-703.000	COUNCIL SALARY	9,900.00	8,998.00	818.00	902.00	90.89
101-101-715.000	FICA/MEDICARE	760.00	688.34	62.57	71.66	90.57
101-101-717.000	WORKMAN'S COMP.	100.00	100.00	0.00	0.00	100.00
101-101-728.000	COUNCIL SUPPLIES	500.00	157.63	0.00	342.37	31.53
101-101-807.000	AUDIT	2,500.00	4,689.00	0.00	(2,189.00)	187.56
101-101-822.000	CONTRACTUAL SERVICES	2,500.00	11,953.88	0.00	(9,453.88)	478.16
101-101-901.000	PRINTING/PUBLISHING	500.00	2,630.00	0.00	(2,130.00)	526.00
101-101-936.000	TECH SERVICES	3,500.00	1,315.99	0.00	2,184.01	37.60
101-101-958.000	MISCELLANEOUS	0.00	148.36	0.00	(148.36)	100.00
101-101-958.001	DUES/MEMBERSHIPS	2,000.00	1,521.00	0.00	479.00	76.05
Total Dept 101 - VILLAGE COUNCIL		22,260.00	32,202.20	880.57	(9,942.20)	144.66
Dept 137 - MUNICIPAL ATTORNEY						
101-137-827.000	LABOR ATTORNEY EXPENSES	0.00	9,530.50	0.00	(9,530.50)	100.00
101-137-828.000	ORDINANCE ENFORCEMENT ATTORNEY FEES	0.00	5,079.40	0.00	(5,079.40)	100.00
Total Dept 137 - MUNICIPAL ATTORNEY		0.00	14,609.90	0.00	(14,609.90)	100.00

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REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 92.33

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 172 - VILLAGE MANAGER								
101-172-703.000	SALARY-MANAGER	24,000.00	29,521.46	2,421.11	(5,521.46)	123.01		
101-172-703.020	HOLIDAY PAY	2,275.00	0.00	0.00	2,275.00	0.00		
101-172-703.030	VACATION PAY	4,200.00	0.00	0.00	4,200.00	0.00		
101-172-703.040	SICK/PERSONAL	3,000.00	0.00	0.00	3,000.00	0.00		
101-172-715.000	FICA/MEDICARE	3,400.00	2,258.32	185.21	1,141.68	66.42		
101-172-716.000	UNEMPLOYMENT COMPENSATION	20.00	16.96	0.00	3.04	84.80		
101-172-717.000	WORKMAN'S COMPENSATION	175.00	175.00	0.00	0.00	100.00		
101-172-718.000	PENSION	4,000.00	1,507.26	145.26	2,492.74	37.68		
101-172-719.000	HEALTH INSURANCE	9,400.00	0.00	0.00	9,400.00	0.00		
101-172-719.500	DISABILITY INSURANCE	700.00	800.50	78.00	(100.50)	114.36		
101-172-720.000	LIFE INSURANCE	115.00	105.20	10.20	9.80	91.48		
101-172-721.000	TUITION REIMBURSEMENT	7,500.00	7,500.00	0.00	0.00	100.00		
101-172-728.000	SUPPLIES	2,000.00	543.85	229.50	1,456.15	27.19		
101-172-730.000	POSTAGE	20.00	40.69	0.00	(20.69)	203.45		
101-172-853.000	TELEPHONE	1,000.00	630.02	57.59	369.98	63.00		
101-172-853.020	CELL PHONE	0.00	1,982.28	0.00	(1,982.28)	100.00		
101-172-864.000	CONFERENCES/WORKSHOPS	1,250.00	919.78	0.00	330.22	73.58		
101-172-901.000	PRINTING	100.00	0.00	0.00	100.00	0.00		
101-172-936.000	TECH SERVICES	3,500.00	2,161.90	0.00	1,338.10	61.77		
101-172-958.001	DUES/MEMBERSHIPS	500.00	945.00	0.00	(445.00)	189.00		
Total Dept 172 - VILLAGE MANAGER		67,155.00	49,108.22	3,126.87	18,046.78	73.13		
Dept 215 - VILLAGE CLERK								
101-215-703.000	SALARY-ADMIN. CLERK	9,500.00	11,341.98	954.72	(1,841.98)	119.39		
101-215-715.000	FICA/MEDICARE	1,250.00	867.61	73.03	382.39	69.41		
101-215-716.000	UNEMPLOYMENT COMPENSATION	15.00	16.97	0.00	(1.97)	113.13		
101-215-717.000	WORKERS COMP. FUND.	120.00	120.00	0.00	0.00	100.00		
101-215-718.000	PENSION-ADMIN. CLERK	0.00	680.48	57.28	(680.48)	100.00		
101-215-719.000	HEALTH INSURANCE	0.00	4,097.31	426.03	(4,097.31)	100.00		
101-215-719.500	DISABILITY INSURANCE	350.00	523.52	51.92	(173.52)	149.58		
101-215-720.000	LIFE INSURANCE	100.00	105.20	10.20	(5.20)	105.20		
101-215-728.000	SUPPLIES	1,800.00	166.18	0.00	1,633.82	9.23		
101-215-730.000	POSTAGE	100.00	668.19	56.44	(568.19)	668.19		
101-215-830.000	BANK SERVICE CHGS	240.00	200.00	0.00	40.00	83.33		
101-215-853.000	TELEPHONE	1,080.00	630.02	57.59	449.98	58.34		
101-215-853.020	CELL PHONE	0.00	137.61	12.51	(137.61)	100.00		
101-215-864.000	CONFERENCES/WORKSHOPS	1,000.00	3,708.83	0.00	(2,708.83)	370.88		
101-215-901.000	PRINTING	1,500.00	115.00	35.00	1,385.00	7.67		
101-215-936.000	TECH SERVICES	6,000.00	4,655.32	0.00	1,344.68	77.59		
101-215-958.000	MISCELLANEOUS	0.00	3,335.68	0.00	(3,335.68)	100.00		
101-215-958.001	DUES/MEMBERSHIPS	100.00	0.00	0.00	100.00	0.00		
Total Dept 215 - VILLAGE CLERK		23,155.00	31,369.90	1,734.72	(8,214.90)	135.48		
Dept 253 - VILLAGE TREASURER								
101-253-703.000	SALARY-TREASURER	3,800.00	3,780.94	318.25	19.06	99.50		
101-253-715.000	FICA/MEDICARE	280.00	289.39	24.36	(9.39)	103.35		
101-253-717.000	WORKMAN'S COMP.	60.00	60.00	0.00	0.00	100.00		
101-253-718.000	PENSION	0.00	226.90	19.10	(226.90)	100.00		
101-253-719.000	HEALTH INSURANCE	0.00	1,436.96	149.78	(1,436.96)	100.00		
101-253-728.000	SUPPLIES	150.00	379.42	0.00	(229.42)	252.95		
101-253-730.000	POSTAGE	400.00	2,576.41	225.78	(2,176.41)	644.10		

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REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 92.33

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 (ABNORMAL)	MONTH 01/31/2023 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-253-807.000	AUDIT	3,000.00	5,648.40	0.00	(2,648.40)	188.28
101-253-853.020	CELL PHONE	0.00	452.36	41.28	(452.36)	100.00
101-253-864.000	CONFERENCES/WORKSHOPS	0.00	2,897.64	99.00	(2,897.64)	100.00
101-253-901.000	PRINTING	0.00	45.00	0.00	(45.00)	100.00
101-253-936.000	TECH SERVICES	1,200.00	973.14	0.00	226.86	81.10
Total Dept 253 - VILLAGE TREASURER		8,890.00	18,766.56	877.55	(9,876.56)	211.10
Dept 265 - VILLAGE HALL						
101-265-776.000	SUPPLIES	2,000.00	1,884.34	0.00	115.66	94.22
101-265-822.000	CONTRACTUAL SERVICES	540.00	3,067.00	27.00	(2,527.00)	567.96
101-265-921.000	ELECTRIC	6,000.00	4,370.33	0.00	1,629.67	72.84
101-265-923.000	HEAT	2,500.00	2,383.28	0.00	116.72	95.33
101-265-931.000	REPAIRS & MAINTENANCE	12,000.00	1,824.02	0.00	10,175.98	15.20
101-265-936.000	TECH SERVICES	0.00	292.50	31.25	(292.50)	100.00
101-265-958.000	MISCELLANEOUS	100.00	219.74	0.00	(119.74)	219.74
101-265-981.000	CAPITAL OUTLAY	0.00	3,433.33	0.00	(3,433.33)	100.00
Total Dept 265 - VILLAGE HALL		23,140.00	17,474.54	58.25	5,665.46	75.52
Dept 266 - MUNICIPAL ATTORNEY						
101-266-826.000	ATTORNEY FEES	8,500.00	7,059.25	0.00	1,440.75	83.05
101-266-826.100	ATTORNEY EXPENSES	0.00	857.50	0.00	(857.50)	100.00
Total Dept 266 - MUNICIPAL ATTORNEY		8,500.00	7,916.75	0.00	583.25	93.14
Dept 301 - POLICE DEPARTMENT						
101-301-703.000	POLICE SALARY	283,000.00	245,715.42	24,345.46	37,284.58	86.83
101-301-703.010	OVERTIME PAY	0.00	32,251.02	4,533.80	(32,251.02)	100.00
101-301-703.020	HOLIDAY PAY	8,700.00	0.00	0.00	8,700.00	0.00
101-301-703.030	VACATION PAY	12,000.00	0.00	0.00	12,000.00	0.00
101-301-703.040	SICK/PERSONAL	7,000.00	0.00	0.00	7,000.00	0.00
101-301-703.050	PART TIME SALARIES	15,000.00	1,397.77	0.00	13,602.23	9.32
101-301-715.000	FICA/MEDICARE	22,000.00	22,854.72	2,324.20	(854.72)	103.89
101-301-716.000	UNEMPLOYMENT INSURANCE	100.00	50.91	0.00	49.09	50.91
101-301-717.000	WORKMAN'S COMP	7,000.00	8,152.00	0.00	(1,152.00)	116.46
101-301-718.000	PENSION	22,000.00	26,446.06	2,883.84	(4,446.06)	120.21
101-301-719.000	HEALTH INSURANCE	49,000.00	44,575.25	4,953.90	4,424.75	90.97
101-301-719.500	DISABILITY INSURANCE	2,300.00	2,772.62	340.68	(472.62)	120.55
101-301-720.000	LIFE INSURANCE	500.00	1,072.40	122.40	(572.40)	214.48
101-301-721.000	TUITION REIMBURSEMENT	0.00	8,300.00	0.00	(8,300.00)	100.00
101-301-722.000	VISION REIMBURSEMENT	750.00	0.00	0.00	750.00	0.00
101-301-728.000	SUPPLIES	4,750.00	2,282.61	0.00	2,467.39	48.05
101-301-730.000	POSTAGE	200.00	742.41	57.45	(542.41)	371.21
101-301-756.000	MISCELLANEOUS	0.00	25.00	25.00	(25.00)	100.00
101-301-768.000	UNIFORMS/BOOTS/ETC	3,000.00	2,503.14	0.00	496.86	83.44
101-301-768.100	UNIFORM CLEANING	1,000.00	782.25	0.00	217.75	78.23
101-301-853.000	TELEPHONE	1,600.00	1,259.94	115.17	340.06	78.75
101-301-853.020	CELL PHONE	1,500.00	1,272.48	25.00	227.52	84.83
101-301-853.030	RADIOS	762.00	0.00	0.00	762.00	0.00
101-301-865.000	MILEAGE/TRAVEL EXP	0.00	2,922.15	339.38	(2,922.15)	100.00
101-301-901.000	PRINTING	200.00	87.00	52.00	113.00	43.50
101-301-936.000	TECH SERVICES	6,500.00	4,439.64	110.56	2,060.36	68.30

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REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 92.33

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 01/31/2023	BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-301-955.000	TRAINING FUNDS-STATE	1,200.00	1,242.22	0.00	(42.22)	103.52
101-301-956.000	TRAINING FUNDS-VILLAGE	4,000.00	0.00	0.00	4,000.00	0.00
101-301-958.001	DUES/MEMBERSHIPS	250.00	115.00	0.00	135.00	46.00
101-301-959.000	LEIN SERVICE	500.00	880.26	0.00	(380.26)	176.05
101-301-963.000	LIABILITY INSURANCE	600.00	0.00	0.00	600.00	0.00
101-301-981.000	CAPITAL OUTLAY	14,000.00	17,669.42	0.00	(3,669.42)	126.21
101-301-995.610	PD EQUIP RENTAL TO MOTOR POOL	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 301 - POLICE DEPARTMENT		479,412.00	439,811.69	40,228.84	39,600.31	91.74
Dept 302 - CROSSING GUARDS						
101-302-703.050	SALARIES PART-TIME	7,500.00	10,947.20	546.00	(3,447.20)	145.96
101-302-715.000	FICA/MEDICARE	600.00	837.44	41.76	(237.44)	139.57
101-302-716.000	UNEMPLOYMENT COMPENSATION	10.00	0.00	0.00	10.00	0.00
101-302-717.000	WORKMAN'S COMP	300.00	300.00	0.00	0.00	100.00
Total Dept 302 - CROSSING GUARDS		8,410.00	12,084.64	587.76	(3,674.64)	143.69
Dept 371 - BUILDING INSPECTOR						
101-371-802.000	CODE ENFORCE/CONTRACTUAL	2,000.00	100.00	0.00	1,900.00	5.00
101-371-822.000	BUILDING INSPECTOR FEES	6,000.00	22,342.38	0.00	(16,342.38)	372.37
101-371-823.000	RENTAL INSPECTION FEE	0.00	4,025.00	0.00	(4,025.00)	100.00
Total Dept 371 - BUILDING INSPECTOR		8,000.00	26,467.38	0.00	(18,467.38)	330.84
Dept 441 - DPW						
101-441-703.000	SALARIES	41,000.00	34,929.57	4,426.13	6,070.43	85.19
101-441-703.010	OVERTIME PAY	1,500.00	2,280.01	45.00	(780.01)	152.00
101-441-715.000	FICA/MEDICARE	200.00	16,526.89	1,424.05	(16,326.89)	8,263.45
101-441-716.000	UNEMPLOYMENT INSURANCE	100.00	67.86	0.00	32.14	67.86
101-441-717.000	WORKMAN'S COMP	2,600.00	2,600.00	0.00	0.00	100.00
101-441-718.000	PENSION	100.00	12,785.85	1,100.70	(12,685.85)	2,785.85
101-441-719.000	HEALTH INSURANCE	400.00	6,833.43	1,222.74	(6,433.43)	1,708.36
101-441-776.000	SUPPLIES	4,500.00	3,343.27	0.00	1,156.73	74.29
101-441-801.000	PROFESSIONAL/CONTRACT SERVICES	1,000.00	3,651.68	0.00	(2,651.68)	365.17
101-441-853.000	TELEPHONE	1,500.00	961.93	86.38	538.07	64.13
101-441-860.000	CDL EXPENSES	1,000.00	2,035.00	0.00	(1,035.00)	203.50
101-441-921.000	ELECTRIC	3,000.00	1,719.56	0.00	1,280.44	57.32
101-441-923.000	HEAT	3,000.00	2,844.30	0.00	155.70	94.81
101-441-926.000	STREET LIGHTS	14,500.00	17,126.57	0.00	(2,626.57)	118.11
101-441-931.000	BUILDING REPAIRS & MAINT.	3,000.00	6,615.87	486.85	(3,615.87)	220.53
101-441-934.000	CONTRACTUAL SERVICES	10,000.00	8,684.98	0.00	1,315.02	86.85
101-441-943.000	PW EQUIPMENT RENTALGENERAL FUN	13,000.00	11,476.98	771.80	1,523.02	88.28
101-441-963.000	MULTI-PERIL INSURANCE	600.00	0.00	0.00	600.00	0.00
Total Dept 441 - DPW		101,000.00	134,483.75	9,563.65	(33,483.75)	133.15
Dept 721 - PLANNING COMMISSION						
101-721-826.000	VILLAGE PLANNER FEES	0.00	2,707.40	0.00	(2,707.40)	100.00
Total Dept 721 - PLANNING COMMISSION		0.00	2,707.40	0.00	(2,707.40)	100.00

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 751 - PARKS AND RECREATION								
101-751-703.000	SALARIES-LEISURE SERVICES	19,000.00	21,934.54	792.25	(2,934.54)	115.44		
101-751-703.010	OVERTIME	400.00	468.00	0.00	(68.00)	117.00		
101-751-717.000	WORKMAN'S COMP.	400.00	400.00	0.00	0.00	100.00		
101-751-719.000	HEALTH INSURANCE	0.00	4,473.65	260.23	(4,473.65)	100.00		
101-751-756.000	SUPPLIES & MAINTENANCE	10,000.00	9,540.60	0.00	459.40	95.41		
101-751-901.000	PRINTING/PUBLISHING	400.00	0.00	0.00	400.00	0.00		
101-751-921.000	ELECTRIC	1,000.00	656.65	0.00	343.35	65.67		
101-751-930.000	REPAIRS	2,500.00	865.00	0.00	1,635.00	34.60		
101-751-931.000	CONTRACTUAL	4,185.00	5,241.91	486.84	(1,056.91)	125.25		
101-751-943.000	EQUIP.RENTAL TRANSFER	13,600.00	14,558.97	826.49	(958.97)	107.05		
101-751-963.000	MULTI-PERIL INSURANCE	1,050.00	0.00	0.00	1,050.00	0.00		
101-751-985.000	COMMUNITY PROJECTS	0.00	9,270.00	0.00	(9,270.00)	100.00		
Total Dept 751 - PARKS AND RECREATION		52,535.00	67,409.32	2,365.81	(14,874.32)	128.31		
TOTAL EXPENDITURES		802,457.00	854,412.25	59,424.02	(51,955.25)	106.47		
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		802,457.00	720,194.96	8,306.91	82,262.04	89.75		
TOTAL EXPENDITURES		802,457.00	854,412.25	59,424.02	(51,955.25)	106.47		
NET OF REVENUES & EXPENDITURES		0.00	(134,217.29)	(51,117.11)	134,217.29	100.00		
BEG. FUND BALANCE		660,419.64	660,419.64					
END FUND BALANCE		660,419.64	526,202.35					

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR ROADS						
Revenues						
Dept 000						
202-000-546.000	STATE OF MICHIGAN	175,000.00	134,985.09	13,746.75	40,014.91	77.13
202-000-569.000	OTHER STATE GRANT	0.00	146,315.15	0.00	(146,315.15)	100.00
202-000-664.100	INTEREST ON INVESTMENT	2,500.00	201.49	0.00	2,298.51	8.06
Total Dept 000		177,500.00	281,501.73	13,746.75	(104,001.73)	158.59
TOTAL REVENUES		177,500.00	281,501.73	13,746.75	(104,001.73)	158.59
Expenditures						
Dept 463 - MAINTENANCE						
202-463-703.000	SALARIES-MAINTENANCE	5,400.00	7,280.77	1,403.63	(1,880.77)	134.83
202-463-703.010	OVERTIME PAY	100.00	165.76	0.00	(65.76)	165.76
202-463-715.000	SOCIAL SECURITY	500.00	0.00	0.00	500.00	0.00
202-463-717.000	WORKMAN'S COMP.	1,100.00	3,620.00	0.00	(2,520.00)	329.09
202-463-719.000	HEALTH INSURANCE	0.00	1,940.53	537.41	(1,940.53)	100.00
202-463-782.000	MATERIALS	3,500.00	4,028.86	0.00	(528.86)	115.11
202-463-812.000	ENGINEERING	62,200.00	48,952.91	0.00	13,247.09	78.70
202-463-943.000	EQUIPMENT RENTAL	9,850.00	9,582.34	1,264.62	267.66	97.28
202-463-963.000	LIABILITY	800.00	0.00	0.00	800.00	0.00
202-463-981.000	CAPITAL OUTLAY	169,000.00	89,200.76	800.00	79,799.24	52.78
Total Dept 463 - MAINTENANCE		252,450.00	164,771.93	4,005.66	87,678.07	65.27
Dept 474 - TRAFFIC						
202-474-703.000	SALARIES-TRAFFIC SERVICES	0.00	30.00	0.00	(30.00)	100.00
202-474-940.000	LEASE/RENTAL	0.00	8,204.00	8,204.00	(8,204.00)	100.00
Total Dept 474 - TRAFFIC		0.00	8,234.00	8,204.00	(8,234.00)	100.00
Dept 479 - ICE/SNOW						
202-479-703.000	SALARIES-SNOW & ICE REMOVAL	5,000.00	1,965.94	691.63	3,034.06	39.32
202-479-703.010	OVERTIME PAY	1,500.00	2,606.26	600.00	(1,106.26)	173.75
202-479-715.000	SOCIAL SECURITY	100.00	0.00	0.00	100.00	0.00
202-479-719.000	HEALTH INSURANCE	0.00	640.97	380.39	(640.97)	100.00
202-479-782.000	MATERIALS	5,700.00	0.00	0.00	5,700.00	0.00
202-479-943.000	EQUIPMENT RENTAL	7,500.00	3,182.51	1,085.71	4,317.49	42.43
Total Dept 479 - ICE/SNOW		19,800.00	8,395.68	2,757.73	11,404.32	42.40
Dept 483 - ADMINISTRATION						
202-483-703.172	MANAGER SALARY	6,000.00	7,380.45	605.28	(1,380.45)	123.01
202-483-703.215	CLERK SALARY	1,500.00	2,835.53	238.68	(1,335.53)	189.04
202-483-715.000	SOCIAL SECURITY	360.00	781.64	64.56	(421.64)	217.12
202-483-718.000	PENSION	0.00	546.95	50.64	(546.95)	100.00
202-483-719.000	HEALTH INSURANCE	0.00	996.99	103.47	(996.99)	100.00
202-483-807.000	AUDIT	2,000.00	5,060.48	0.00	(3,060.48)	253.02
Total Dept 483 - ADMINISTRATION		9,860.00	17,602.04	1,062.63	(7,742.04)	178.52

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			USED
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Fund 202 - MAJOR ROADS								
Expenditures								
TOTAL EXPENDITURES		282,110.00	199,003.65		16,030.02		83,106.35	70.54
Fund 202 - MAJOR ROADS:								
TOTAL REVENUES		177,500.00	281,501.73		13,746.75		(104,001.73)	158.59
TOTAL EXPENDITURES		282,110.00	199,003.65		16,030.02		83,106.35	70.54
NET OF REVENUES & EXPENDITURES		(104,610.00)	82,498.08		(2,283.27)		(187,108.08)	78.86
BEG. FUND BALANCE		697,305.54	697,305.54					
END FUND BALANCE		592,695.54	779,803.62					

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL ROADS						
Revenues						
Dept 000						
203-000-546.000	STATE OF MICHIGAN	77,000.00	59,306.27	6,039.87	17,693.73	77.02
203-000-581.000	COUNTY ROAD MILLAGE	26,000.00	26,756.71	0.00	(756.71)	102.91
203-000-664.100	INTEREST ON INVESTMENT	800.00	47.42	0.00	752.58	5.93
203-000-699.230	TRANSFER FROM STREETS	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 000		228,800.00	211,110.40	6,039.87	17,689.60	92.27
TOTAL REVENUES		228,800.00	211,110.40	6,039.87	17,689.60	92.27
Expenditures						
Dept 463 - MAINTENANCE						
203-463-703.000	SALARIES-MAINTENANCE	29,000.00	38,620.95	2,021.01	(9,620.95)	133.18
203-463-703.010	OVERTIME PAY	400.00	958.50	0.00	(558.50)	239.63
203-463-715.000	SOCIAL SECURITY	100.00	0.00	0.00	100.00	0.00
203-463-717.000	WORKMAN'S COMP.	1,100.00	3,620.00	0.00	(2,520.00)	329.09
203-463-719.000	HEALTH INSURANCE	0.00	9,561.44	346.40	(9,561.44)	100.00
203-463-782.000	MATERIALS	3,700.00	4,773.44	0.00	(1,073.44)	129.01
203-463-812.000	ENGINEERING	10,000.00	13,063.07	0.00	(3,063.07)	130.63
203-463-822.000	CONTRACTUAL	10,000.00	1,006.38	0.00	8,993.62	10.06
203-463-943.000	EQUIPMENT RENTAL	40,000.00	59,242.57	2,368.37	(19,242.57)	148.11
203-463-963.000	LIABILITY	900.00	0.00	0.00	900.00	0.00
203-463-981.000	CAPITAL OUTLAY	160,000.00	221,865.41	0.00	(61,865.41)	138.67
Total Dept 463 - MAINTENANCE		255,200.00	352,711.76	4,735.78	(97,511.76)	138.21
Dept 474 - TRAFFIC						
203-474-921.000	ELECTRIC	1,500.00	438.97	0.00	1,061.03	29.26
203-474-943.000	TRAFFIC SERVICE EQUIP RENTAL	500.00	0.00	0.00	500.00	0.00
Total Dept 474 - TRAFFIC		2,000.00	438.97	0.00	1,561.03	21.95
Dept 479 - ICE/SNOW						
203-479-703.000	SALARIES-SNOW & ICE REMOVAL	6,000.00	1,199.01	328.00	4,800.99	19.98
203-479-703.010	OVERTIME PAY	0.00	1,276.75	0.00	(1,276.75)	100.00
203-479-715.000	SOCIAL SECURITY	50.00	0.00	0.00	50.00	0.00
203-479-719.000	HEALTH INSURANCE	0.00	362.54	205.96	(362.54)	100.00
203-479-943.000	EQUIPMENT RENTAL	6,000.00	1,224.08	319.03	4,775.92	20.40
Total Dept 479 - ICE/SNOW		12,050.00	4,062.38	852.99	7,987.62	33.71
Dept 482 - ADMINISTRATION - USDA						
203-482-962.000	USDA - ENGINEERING	0.00	1,000.00	0.00	(1,000.00)	100.00
Total Dept 482 - ADMINISTRATION - USDA		0.00	1,000.00	0.00	(1,000.00)	100.00
Dept 483 - ADMINISTRATION						
203-483-703.172	MANAGER SALARY	3,000.00	7,380.25	605.28	(4,380.25)	246.01
203-483-703.215	CLERK SALARY	1,500.00	2,835.54	238.71	(1,335.54)	189.04
203-483-715.000	SOCIAL SECURITY	360.00	781.46	64.57	(421.46)	217.07

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL ROADS							
Expenditures							
203-483-718.000	PENSION	0.00	546.95		50.64	(546.95)	100.00
203-483-719.000	HEALTH INSURANCE	0.00	996.98		103.47	(996.98)	100.00
203-483-807.000	AUDIT	2,000.00	5,060.48		0.00	(3,060.48)	253.02
Total Dept 483 - ADMINISTRATION		6,860.00	17,601.66		1,062.67	(10,741.66)	256.58
TOTAL EXPENDITURES		276,110.00	375,814.77		6,651.44	(99,704.77)	136.11
Fund 203 - LOCAL ROADS:							
TOTAL REVENUES		228,800.00	211,110.40		6,039.87	17,689.60	92.27
TOTAL EXPENDITURES		276,110.00	375,814.77		6,651.44	(99,704.77)	136.11
NET OF REVENUES & EXPENDITURES		(47,310.00)	(164,704.37)		(611.57)	117,394.37	348.14
BEG. FUND BALANCE		184,509.34	184,509.34				
END FUND BALANCE		137,199.34	19,804.97				

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000						
204-000-403.000	STREETS-PROPERTY TAXES	142,000.00	131,253.07	251.36	10,746.93	92.43
204-000-410.000	PERSONAL PROPERTY TAX	40,000.00	24,598.11	13.54	15,401.89	61.50
204-000-411.000	DELINQUENT TAX	0.00	13,116.69	0.00	(13,116.69)	100.00
204-000-445.000	REAL ESTATE TAX INTEREST	1,000.00	129.87	7.21	870.13	12.99
204-000-664.100	INTEREST INCOME	70.00	88.93	0.00	(18.93)	127.04
Total Dept 000		183,070.00	169,186.67	272.11	13,883.33	92.42
TOTAL REVENUES		183,070.00	169,186.67	272.11	13,883.33	92.42
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
204-728-981.000	CAPITAL OUTLAY	0.00	60,500.00	0.00	(60,500.00)	100.00
204-728-995.030	TRANSFER TO LOCAL ROADS	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		125,000.00	185,500.00	0.00	(60,500.00)	148.40
TOTAL EXPENDITURES		125,000.00	185,500.00	0.00	(60,500.00)	148.40
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		183,070.00	169,186.67	272.11	13,883.33	92.42
TOTAL EXPENDITURES		125,000.00	185,500.00	0.00	(60,500.00)	148.40
NET OF REVENUES & EXPENDITURES		58,070.00	(16,313.33)	272.11	74,383.33	28.09
BEG. FUND BALANCE		241,021.21	241,021.21			
END FUND BALANCE		299,091.21	224,707.88			

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)		BALANCE NORMAL (ABNORMAL)		
Fund 206 - FIRE INSURANCE PROCEEDS								
Revenues								
Dept 000								
206-000-664.100	INTEREST INCOME	0.00	0.16	0.00		(0.16)	100.00	
206-000-664.200	INTEREST ON SAVINGS	0.00	0.08	0.00		(0.08)	100.00	
Total Dept 000		0.00	0.24	0.00		(0.24)	100.00	
TOTAL REVENUES		0.00	0.24	0.00		(0.24)	100.00	
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Fund 206 - FIRE INSURANCE PROCEEDS:								
TOTAL REVENUES		0.00	0.24	0.00		(0.24)	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	0.24	0.00		(0.24)	100.00	
BEG. FUND BALANCE		438.69	438.69					
END FUND BALANCE		438.69	438.93					

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 213 - SALVAGE VEHICLE INSPECTIONS						
Revenues						
Dept 000						
213-000-610.000	VEHICLE INSPECTION FEE	20,000.00	13,900.00	1,300.00	6,100.00	69.50
213-000-664.100	INTEREST INCOME	10.00	9.34	0.00	0.66	93.40
Total Dept 000		20,010.00	13,909.34	1,300.00	6,100.66	69.51
TOTAL REVENUES		20,010.00	13,909.34	1,300.00	6,100.66	69.51
Expenditures						
Dept 301 - POLICE DEPARTMENT						
213-301-703.011	VEHICLE INSPECTION	9,000.00	15,377.75	1,502.14	(6,377.75)	170.86
213-301-715.000	FICA/MEDICARE	1,200.00	0.00	0.00	1,200.00	0.00
213-301-719.000	HEALTH INSURANCE	0.00	949.55	67.32	(949.55)	100.00
213-301-865.500	VEH INSP MILEAGE/EXPENSES	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 301 - POLICE DEPARTMENT		12,000.00	16,327.30	1,569.46	(4,327.30)	136.06
TOTAL EXPENDITURES		12,000.00	16,327.30	1,569.46	(4,327.30)	136.06
Fund 213 - SALVAGE VEHICLE INSPECTIONS:						
TOTAL REVENUES		20,010.00	13,909.34	1,300.00	6,100.66	69.51
TOTAL EXPENDITURES		12,000.00	16,327.30	1,569.46	(4,327.30)	136.06
NET OF REVENUES & EXPENDITURES		8,010.00	(2,417.96)	(269.46)	10,427.96	30.19
BEG. FUND BALANCE		21,668.57	21,668.57			
END FUND BALANCE		29,678.57	19,250.61			

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 244 - BUSINESS LOANS						
Revenues						
Dept 000						
244-000-664.100	INTEREST INCOME	40.00	34.23	0.00	5.77	85.58
244-000-675.000	OTHER REVENUE	0.00	3,067.63	0.00	(3,067.63)	100.00
244-000-685.000	PRINCIPAL ON MORFORD	5,000.00	6,700.00	0.00	(1,700.00)	134.00
Total Dept 000		5,040.00	9,801.86	0.00	(4,761.86)	194.48
TOTAL REVENUES		5,040.00	9,801.86	0.00	(4,761.86)	194.48
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
244-728-807.000	AUDIT	200.00	399.00	0.00	(199.00)	199.50
Total Dept 728 - ECONOMIC DEVELOPMENT		200.00	399.00	0.00	(199.00)	199.50
TOTAL EXPENDITURES		200.00	399.00	0.00	(199.00)	199.50
Fund 244 - BUSINESS LOANS:						
TOTAL REVENUES		5,040.00	9,801.86	0.00	(4,761.86)	194.48
TOTAL EXPENDITURES		200.00	399.00	0.00	(199.00)	199.50
NET OF REVENUES & EXPENDITURES		4,840.00	9,402.86	0.00	(4,562.86)	194.27
BEG. FUND BALANCE		141,493.63	141,493.63			
END FUND BALANCE		146,333.63	150,896.49			

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 245 - HOME REHAB LOANS						
Revenues						
Dept 000						
245-000-609.000	APPLICATION FEES	0.00	25.00	0.00	(25.00)	100.00
245-000-664.100	INTEREST INCOME	50.00	50.97	0.00	(0.97)	101.94
245-000-675.000	OTHER REVENUE	0.00	10.00	0.00	(10.00)	100.00
245-000-685.000	PRINCIPAL ON MORFORD	1,850.00	1,418.12	128.92	431.88	76.66
Total Dept 000		1,900.00	1,504.09	128.92	395.91	79.16
TOTAL REVENUES		1,900.00	1,504.09	128.92	395.91	79.16
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
245-728-807.000	AUDIT	200.00	399.00	0.00	(199.00)	199.50
245-728-890.000	LOAN DRAW	0.00	5,000.00	0.00	(5,000.00)	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		200.00	5,399.00	0.00	(5,199.00)	2,699.50
TOTAL EXPENDITURES		200.00	5,399.00	0.00	(5,199.00)	2,699.50
Fund 245 - HOME REHAB LOANS:						
TOTAL REVENUES		1,900.00	1,504.09	128.92	395.91	79.16
TOTAL EXPENDITURES		200.00	5,399.00	0.00	(5,199.00)	2,699.50
NET OF REVENUES & EXPENDITURES		1,700.00	(3,894.91)	128.92	5,594.91	229.11
BEG. FUND BALANCE		114,752.49	114,752.49			
END FUND BALANCE		116,452.49	110,857.58			

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DDA						
Revenues						
Dept 000						
248-000-404.000	PROPERTY TAXES	11,000.00	8,574.82	9.51	2,425.18	77.95
248-000-410.000	PERSONAL PROPERTY TAX	3,500.00	3,384.75	0.00	115.25	96.71
248-000-411.000	DELINQUENT TAX	0.00	82.31	0.00	(82.31)	100.00
248-000-445.000	REAL ESTATE TAX INTEREST	120.00	14.05	0.00	105.95	11.71
248-000-664.100	INTEREST INCOME	50.00	16.47	0.00	33.53	32.94
248-000-675.000	OTHER REVENUE	13,000.00	7,800.00	0.00	5,200.00	60.00
Total Dept 000		27,670.00	19,872.40	9.51	7,797.60	71.82
TOTAL REVENUES		27,670.00	19,872.40	9.51	7,797.60	71.82
Expenditures						
Dept 290 - CONTINGENCY						
248-290-969.000	CONTINGENCY	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 290 - CONTINGENCY		1,000.00	0.00	0.00	1,000.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-756.000	DDA-SUPPLIES	1,000.00	179.60	0.00	820.40	17.96
248-728-801.000	CONSULTING FEES	1,000.00	5,181.50	0.00	(4,181.50)	518.15
248-728-901.000	PRINTING/PUBLISHING	0.00	920.00	0.00	(920.00)	100.00
248-728-930.000	REPAIRS	0.00	70.00	0.00	(70.00)	100.00
248-728-958.000	MISCELLANEOUS	170.00	181.68	0.00	(11.68)	106.87
248-728-981.000	CAPITAL OUTLAY	0.00	980.00	0.00	(980.00)	100.00
248-728-985.000	COMMUNITY SERVICE PROJECTS	20,000.00	21,787.92	0.00	(1,787.92)	108.94
248-728-986.000	DOWNTOWN FLOWERS	0.00	4,274.52	0.00	(4,274.52)	100.00
248-728-995.010	GEN FUND ADMIN TRANSFER	4,500.00	4,500.00	0.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		26,670.00	38,075.22	0.00	(11,405.22)	142.76
TOTAL EXPENDITURES		27,670.00	38,075.22	0.00	(10,405.22)	137.60
Fund 248 - DDA:						
TOTAL REVENUES		27,670.00	19,872.40	9.51	7,797.60	71.82
TOTAL EXPENDITURES		27,670.00	38,075.22	0.00	(10,405.22)	137.60
NET OF REVENUES & EXPENDITURES		0.00	(18,202.82)	9.51	18,202.82	100.00
BEG. FUND BALANCE		105,928.92	105,928.92			
END FUND BALANCE		105,928.92	87,726.10			

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH INCREASE	01/31/2023 (DECREASE)	NORMAL BALANCE	(ABNORMAL)	
Fund 265 - DRUG FORFEITURE								
Revenues								
Dept 000								
265-000-664.100	INTEREST INCOME	0.00	0.49		0.00		(0.49)	100.00
265-000-664.200	INTEREST-SAVINGS	0.00	0.23		0.00		(0.23)	100.00
Total Dept 000		0.00	0.72		0.00		(0.72)	100.00
TOTAL REVENUES		0.00	0.72		0.00		(0.72)	100.00
Fund 265 - DRUG FORFEITURE:								
TOTAL REVENUES		0.00	0.72		0.00		(0.72)	100.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.72		0.00		(0.72)	100.00
BEG. FUND BALANCE		1,382.72	1,382.72					
END FUND BALANCE		1,382.72	1,383.44					

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH INCREASE	01/31/2023 (DECREASE)	NORMAL BALANCE	(ABNORMAL)	
Fund 282 - APRA FUND								
Revenues								
Dept 000								
282-000-528.000	OTHER FEDERAL GRANTS	91,000.00	91,005.79		0.00		(5.79)	100.01
282-000-664.100	INTEREST INCOME	5.00	69.11		0.00		(64.11)	1,382.20
Total Dept 000		91,005.00	91,074.90		0.00		(69.90)	100.08
TOTAL REVENUES		91,005.00	91,074.90		0.00		(69.90)	100.08
Fund 282 - APRA FUND:								
TOTAL REVENUES		91,005.00	91,074.90		0.00		(69.90)	100.08
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		91,005.00	91,074.90		0.00		(69.90)	100.08
BEG. FUND BALANCE		20.25	20.25					
END FUND BALANCE		91,025.25	91,095.15					

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	01/31/2023	MONTH 01/31/2023	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-626.000	TAP IN FEES	1,000.00	3,000.00	0.00	(2,000.00)	300.00
590-000-628.000	SEWER SERVICE CHARGES	228,000.00	223,221.12	22,310.67	4,778.88	97.90
590-000-629.000	PENALTIES	1,500.00	2,749.20	311.16	(1,249.20)	183.28
590-000-664.000	INTEREST ON CD'S	1,500.00	0.00	0.00	1,500.00	0.00
590-000-664.100	INTEREST ON CHECKING	100.00	(62.69)	0.00	162.69	(62.69)
590-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	266.30	0.00	(66.30)	133.15
Total Dept 000		232,300.00	229,173.93	22,621.83	3,126.07	98.65
TOTAL REVENUES		232,300.00	229,173.93	22,621.83	3,126.07	98.65
Expenditures						
Dept 482 - ADMINISTRATION - USDA						
590-482-962.000	USDA - ENGINEERING	0.00	44,243.75	0.00	(44,243.75)	100.00
Total Dept 482 - ADMINISTRATION - USDA		0.00	44,243.75	0.00	(44,243.75)	100.00
Dept 483 - ADMINISTRATION						
590-483-703.172	MANAGER SALARY	10,000.00	12,915.60	1,059.23	(2,915.60)	129.16
590-483-703.215	CLERK SALARY	7,000.00	7,561.39	636.46	(561.39)	108.02
590-483-715.000	FICA/MEDICARE	1,000.00	1,566.45	129.71	(566.45)	156.65
590-483-718.000	PENSION	0.00	1,113.04	101.74	(1,113.04)	100.00
590-483-719.000	HEALTH INSURANCE	0.00	2,663.13	277.33	(2,663.13)	100.00
590-483-807.000	AUDIT	700.00	1,098.00	0.00	(398.00)	156.86
Total Dept 483 - ADMINISTRATION		18,700.00	26,917.61	2,204.47	(8,217.61)	143.94
Dept 548 - SEWER LINE MAINTENANCE						
590-548-756.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
590-548-768.000	UNIFORMS/BOOTS/ETC	1,000.00	45.04	0.00	954.96	4.50
590-548-812.000	ENGINEERING	0.00	34.13	0.00	(34.13)	100.00
590-548-820.000	MISS DIG	800.00	663.77	663.77	136.23	82.97
590-548-822.000	CONTRACTUAL SERVICES	200.00	1,108.00	0.00	(908.00)	554.00
590-548-853.020	CELL PHONE	500.00	513.75	0.00	(13.75)	102.75
590-548-864.000	CONFERENCES/WORKSHOPS	750.00	95.00	0.00	655.00	12.67
590-548-874.000	LAB TESTING	2,000.00	2,430.00	0.00	(430.00)	121.50
590-548-934.000	MAINTENANCE	10,000.00	7,149.62	0.00	2,850.38	71.50
590-548-936.000	TECH SERVICES	3,500.00	151.68	0.00	3,348.32	4.33
590-548-943.000	EQUIPMENT RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
590-548-958.001	DUES/MEMBERSHIPS	300.00	0.00	0.00	300.00	0.00
590-548-963.000	LIABILITY INSURANCE	2,900.00	4,511.55	0.00	(1,611.55)	155.57
590-548-965.000	EQUIPMENT PURCHASE	0.00	2,063.51	0.00	(2,063.51)	100.00
Total Dept 548 - SEWER LINE MAINTENANCE		23,950.00	18,766.05	663.77	5,183.95	78.36
Dept 549 - MAINTENANCE-LIFT STATIONS						
590-549-703.000	SALARIES-MAINTENANCE	40,000.00	42,267.66	3,503.92	(2,267.66)	105.67
590-549-703.010	OVERTIME PAY	2,000.00	3,564.75	637.50	(1,564.75)	178.24
590-549-703.020	HOLIDAY PAY	3,000.00	0.00	0.00	3,000.00	0.00
590-549-703.030	VACATION PAY	3,500.00	0.00	0.00	3,500.00	0.00

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		AMENDED BUDGET	NORMAL	01/31/2023	(ABNORMAL)	MONTH 01/31/2023	INCREASE (DECREASE)	NORMAL	% BDGT USED
								BALANCE	
								(ABNORMAL)	
Fund 590 - SEWER FUND									
Expenditures									
590-549-703.040	SICK/PERSONAL PAY	4,500.00		0.00		0.00		4,500.00	0.00
590-549-715.000	FICA	6,000.00		0.00		0.00		6,000.00	0.00
590-549-717.000	WORKMAN'S COMP	300.00		300.00		0.00		0.00	100.00
590-549-718.000	PENSION	7,000.00		0.00		0.00		7,000.00	0.00
590-549-719.000	HEALTH INSURANCE	19,200.00		5,605.55		1,143.60		13,594.45	29.20
590-549-719.500	DISABILITY INSURANCE	1,000.00		444.09		76.59		555.91	44.41
590-549-720.000	LIFE INSURANCE	350.00		436.30		15.30		(86.30)	124.66
590-549-722.000	VISION REIMBURSEMENT	500.00		145.00		0.00		355.00	29.00
590-549-756.000	OPERATING SUPPLIES	150.00		0.00		0.00		150.00	0.00
590-549-807.000	AUDIT	600.00		1,197.00		0.00		(597.00)	199.50
590-549-822.000	CONTRACTUAL SERVICES	1,000.00		694.80		0.00		305.20	69.48
590-549-853.000	TELEPHONE	0.00		630.02		57.59		(630.02)	100.00
590-549-853.020	CELL PHONE	300.00		412.63		37.52		(112.63)	137.54
590-549-921.000	ELECTRIC	6,000.00		2,976.67		0.00		3,023.33	49.61
590-549-931.000	MAINTENANCE SERVICE	3,000.00		2,530.96		0.00		469.04	84.37
590-549-931.010	COUNTY DRAIN MAINTENANCE	1,000.00		555.98		0.00		444.02	55.60
590-549-943.000	EQUIPMENT RENTAL	11,000.00		13,228.84		876.92		(2,228.84)	120.26
590-549-963.000	LIABILITY INSURANCE	3,500.00		4,511.55		0.00		(1,011.55)	128.90
Total Dept 549 - MAINTENANCE-LIFT STATIONS		113,900.00		79,501.80		6,348.94		34,398.20	69.80
Dept 550 - COLLECTION									
590-550-703.000	SALARIES	20,000.00		26,350.87		1,178.47		(6,350.87)	131.75
590-550-703.020	HOLIDAY PAY	500.00		0.00		0.00		500.00	0.00
590-550-703.030	VACATION PAY	500.00		0.00		0.00		500.00	0.00
590-550-703.040	SICK/PERSONAL PAY	1,200.00		0.00		0.00		1,200.00	0.00
590-550-715.000	FICA/MEDICARE	2,000.00		2,005.84		89.19		(5.84)	100.29
590-550-716.000	UNEMPLOYMENT COMPENSATION	10.00		8.49		0.00		1.51	84.90
590-550-717.000	WORKMAN'S COMP.	100.00		300.00		0.00		(200.00)	300.00
590-550-718.000	PENSION	1,000.00		772.83		69.96		227.17	77.28
590-550-719.000	HEALTH INSURANCE	5,000.00		1,422.13		0.00		3,577.87	28.44
590-550-719.500	DISABILITY INSURANCE	200.00		444.08		76.59		(244.08)	222.04
590-550-720.000	LIFE INSURANCE	40.00		436.30		15.30		(396.30)	1,090.75
590-550-722.000	VISION REIMBURSEMENT	125.00		0.00		0.00		125.00	0.00
590-550-728.000	OFFICE SUPPLIES	3,000.00		577.96		42.23		2,422.04	19.27
590-550-730.000	POSTAGE	1,000.00		1,737.71		112.89		(737.71)	173.77
590-550-807.000	AUDIT	1,000.00		1,836.00		0.00		(836.00)	183.60
590-550-808.000	PAYMENT PROCESSING FEES	800.00		1,275.36		0.00		(475.36)	159.42
590-550-853.000	TELEPHONE	1,000.00		630.02		57.59		369.98	63.00
590-550-864.000	CONFERENCES/WORKSHOPS	300.00		0.00		0.00		300.00	0.00
590-550-901.000	PRINTING	200.00		515.50		17.50		(315.50)	257.75
590-550-934.000	SERVICE CONTRACTS	1,500.00		4,462.94		93.53		(2,962.94)	297.53
590-550-936.000	TECH SERVICES	3,500.00		6,035.08		31.25		(2,535.08)	172.43
590-550-958.000	MISCELLANEOUS	0.00		200.00		0.00		(200.00)	100.00
Total Dept 550 - COLLECTION		42,975.00		49,011.11		1,784.50		(6,036.11)	114.05
TOTAL EXPENDITURES		199,525.00		218,440.32		11,001.68		(18,915.32)	109.48
Fund 590 - SEWER FUND:									
TOTAL REVENUES		232,300.00		229,173.93		22,621.83		3,126.07	98.65
TOTAL EXPENDITURES		199,525.00		218,440.32		11,001.68		(18,915.32)	109.48

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		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	BALANCE		
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)		USED
Fund 590 - SEWER FUND								
	NET OF REVENUES & EXPENDITURES	32,775.00	10,733.61		11,620.15		22,041.39	32.75
	BEG. FUND BALANCE	1,992,925.93	1,992,925.93					
	END FUND BALANCE	2,025,700.93	2,003,659.54					

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	01/31/2023	MONTH 01/31/2023	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-608.000	NSF CHECK FEE	200.00	50.00	0.00	150.00	25.00
591-000-629.000	PENALTIES	3,000.00	3,523.15	432.10	(523.15)	117.44
591-000-642.000	WATER TURN ONS	500.00	2,535.00	0.00	(2,035.00)	507.00
591-000-643.000	METERED SALES	300,000.00	305,045.32	30,232.35	(5,045.32)	101.68
591-000-645.000	WATER TAP FEES	1,000.00	3,000.00	0.00	(2,000.00)	300.00
591-000-664.000	INTEREST ON CD'S-RECEIVING	1,000.00	0.00	0.00	1,000.00	0.00
591-000-664.100	INTEREST-WATER OPERATING	100.00	(456.31)	0.00	556.31	(456.31)
591-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	313.23	0.00	(113.23)	156.62
Total Dept 000		306,000.00	314,010.39	30,664.45	(8,010.39)	102.62
TOTAL REVENUES		306,000.00	314,010.39	30,664.45	(8,010.39)	102.62
Expenditures						
Dept 482 - ADMINISTRATION - USDA						
591-482-962.000	USDA - ENGINEERING	0.00	3,181.75	0.00	(3,181.75)	100.00
Total Dept 482 - ADMINISTRATION - USDA		0.00	3,181.75	0.00	(3,181.75)	100.00
Dept 483 - ADMINISTRATION						
591-483-703.172	MANAGER SALARY	10,500.00	12,915.67	1,059.25	(2,415.67)	123.01
591-483-703.215	CLERK SALARY	7,600.00	7,561.53	636.47	38.47	99.49
591-483-715.000	FICA/MEDICARE	1,500.00	1,566.66	129.73	(66.66)	104.44
591-483-718.000	PENSION	0.00	1,113.24	101.75	(1,113.24)	100.00
591-483-719.000	HEALTH INSURANCE	0.00	2,663.15	277.33	(2,663.15)	100.00
Total Dept 483 - ADMINISTRATION		19,600.00	25,820.25	2,204.53	(6,220.25)	131.74
Dept 550 - COLLECTION						
591-550-703.000	SALARIES-CLERICAL	26,000.00	12,918.61	1,178.53	13,081.39	49.69
591-550-703.020	HOLIDAY PAY	500.00	0.00	0.00	500.00	0.00
591-550-703.030	VACATION PAY	1,500.00	0.00	0.00	1,500.00	0.00
591-550-703.040	SICK/PERSONAL	1,200.00	0.00	0.00	1,200.00	0.00
591-550-715.000	FICA/MEDICARE	2,000.00	992.52	89.20	1,007.48	49.63
591-550-716.000	UNEMPLOYMENT COMPENSATION	10.00	8.45	0.00	1.55	84.50
591-550-717.000	WORKMAN'S COMP	60.00	60.00	0.00	0.00	100.00
591-550-718.000	PENSION	1,000.00	772.84	69.96	227.16	77.28
591-550-719.000	HEALTH INSURANCE	4,000.00	1,422.24	0.00	2,577.76	35.56
591-550-719.500	DISABILITY INSURANCE	200.00	444.09	76.60	(244.09)	222.05
591-550-720.000	LIFE INSURANCE	60.00	436.30	15.30	(376.30)	727.17
591-550-722.000	VISION REIMBURSEMENT	125.00	145.00	0.00	(20.00)	116.00
591-550-728.000	OFFICE SUPPLIES	2,500.00	574.93	42.23	1,925.07	23.00
591-550-730.000	POSTAGE	2,000.00	1,737.71	112.89	262.29	86.89
591-550-807.000	AUDIT	1,200.00	796.00	0.00	404.00	66.33
591-550-808.000	PAYMENT PROCESSING FEES	500.00	1,275.36	0.00	(775.36)	255.07
591-550-853.000	TELEPHONE	1,000.00	630.02	57.59	369.98	63.00
591-550-864.000	CONFERENCES/WORKSHOPS	300.00	0.00	0.00	300.00	0.00
591-550-901.000	PRINTING	300.00	1,075.25	17.50	(775.25)	358.42
591-550-931.000	MAINT-SERVICES	0.00	1,486.85	0.00	(1,486.85)	100.00
591-550-934.000	SERVICE CONTRACTS	1,000.00	1,977.18	93.53	(977.18)	197.72
591-550-936.000	TECH SERVICES	3,500.00	4,776.70	31.25	(1,276.70)	136.48

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 01/31/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 591 - WATER FUND								
Expenditures								
591-550-958.000	MISCELLANEOUS		0.00	843.65	0.00		(843.65)	100.00
591-550-964.000	NSF CHECK CHARGES		10.00	0.00	0.00		10.00	0.00
591-550-965.000	EQUIPMENT PURCHASE		0.00	161.87	0.00		(161.87)	100.00
Total Dept 550 - COLLECTION			48,965.00	32,535.57	1,784.58		16,429.43	66.45
Dept 551 - UTILITY								
591-551-921.000	POWER PUMPING-ELECTRIC		12,000.00	8,179.95	0.00		3,820.05	68.17
Total Dept 551 - UTILITY			12,000.00	8,179.95	0.00		3,820.05	68.17
Dept 552 - DISTRIBUTION								
591-552-703.000	SALARIES-DISTRIBUTION		46,000.00	50,570.83	3,693.46		(4,570.83)	109.94
591-552-703.010	OVERTIME PAY		2,500.00	6,243.00	472.50		(3,743.00)	249.72
591-552-703.020	HOLIDAY PAY		3,500.00	0.00	0.00		3,500.00	0.00
591-552-703.030	VACATION PAY		3,500.00	0.00	0.00		3,500.00	0.00
591-552-703.040	SICK/PERSONAL PAY		4,500.00	0.00	0.00		4,500.00	0.00
591-552-715.000	FICA/MEDICARE		7,500.00	0.00	0.00		7,500.00	0.00
591-552-716.000	UNEMPLOYMENT INSURANCE		10.00	0.00	0.00		10.00	0.00
591-552-717.000	WORKMAN'S COMP		1,200.00	1,200.00	0.00		0.00	100.00
591-552-718.000	PENSION		7,000.00	0.00	0.00		7,000.00	0.00
591-552-719.000	HEALTH INSURANCE		16,000.00	7,016.74	1,177.55		8,983.26	43.85
591-552-719.500	DISABILITY INSURANCE		1,000.00	444.10	76.61		555.90	44.41
591-552-720.000	LIFE INSURANCE		300.00	436.30	15.30		(136.30)	145.43
591-552-722.000	VISION REIMBURSEMENT		500.00	0.00	0.00		500.00	0.00
591-552-768.000	UNIFORMS/BOOTS/ETC		1,000.00	45.05	0.00		954.95	4.51
591-552-776.000	SUPPLIES & MAINTENANCE		5,000.00	21,158.62	0.00		(16,158.62)	423.17
591-552-807.000	AUDIT		1,600.00	796.00	0.00		804.00	49.75
591-552-812.000	ENGINEERING		50,000.00	6,094.12	0.00		43,905.88	12.19
591-552-820.000	MISS DIG		100.00	0.00	0.00		100.00	0.00
591-552-822.000	CONTRACTUAL SERVICES		5,000.00	6,548.96	663.76		(1,548.96)	130.98
591-552-853.020	CELL PHONE		1,500.00	1,830.89	120.05		(330.89)	122.06
591-552-864.000	CONF/WORKSHOPS		1,000.00	459.70	0.00		540.30	45.97
591-552-874.000	WATER TESTING		5,000.00	5,330.21	0.00		(330.21)	106.60
591-552-936.000	TECH SERVICES		1,000.00	1,392.08	0.00		(392.08)	139.21
591-552-943.000	EQUIPMENT RENTAL-WATER FUND		13,000.00	15,384.28	853.70		(2,384.28)	118.34
591-552-958.000	MISCELLANEOUS		0.00	2,250.00	0.00		(2,250.00)	100.00
591-552-958.001	DUES/MEMBERSHIPS		1,000.00	780.00	0.00		220.00	78.00
591-552-963.000	LIABILITY INSURANCE		2,700.00	4,511.55	0.00		(1,811.55)	167.09
Total Dept 552 - DISTRIBUTION			181,410.00	132,492.43	7,072.93		48,917.57	73.03
Dept 553 - WELLS/TOWER								
591-553-703.000	SALARIES-WELLS & TOWER		500.00	0.00	0.00		500.00	0.00
591-553-715.000	FICA/MEDICARE		50.00	0.00	0.00		50.00	0.00
591-553-963.000	LIABILITY INSURNACE		3,250.00	4,511.55	0.00		(1,261.55)	138.82
591-553-968.000	DEPRECIATION		54,000.00	0.00	0.00		54,000.00	0.00
591-553-981.000	CAPITAL OUTLAY		228,000.00	3,433.34	0.00		224,566.66	1.51
Total Dept 553 - WELLS/TOWER			285,800.00	7,944.89	0.00		277,855.11	2.78
TOTAL EXPENDITURES			547,775.00	210,154.84	11,062.04		337,620.16	38.37

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND							
Fund 591 - WATER FUND:							
TOTAL REVENUES		306,000.00	314,010.39	30,664.45		(8,010.39)	102.62
TOTAL EXPENDITURES		547,775.00	210,154.84	11,062.04		337,620.16	38.37
NET OF REVENUES & EXPENDITURES		(241,775.00)	103,855.55	19,602.41		(345,630.55)	42.96
BEG. FUND BALANCE		1,403,871.00	1,403,871.00				
END FUND BALANCE		1,162,096.00	1,507,726.55				

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 596 - GARBAGE COLLECTION						
Revenues						
Dept 000						
596-000-628.000	TRASH SERVICE CHARGES	120,000.00	101,866.96	10,166.07	18,133.04	84.89
596-000-629.000	PENALTIES	300.00	429.21	41.09	(129.21)	143.07
596-000-664.100	INTEREST INCOME	0.00	(77.64)	0.00	77.64	100.00
596-000-664.120	INTEREST ON CHECKING-RECEIVING	20.00	73.98	0.00	(53.98)	369.90
Total Dept 000		120,320.00	102,292.51	10,207.16	18,027.49	85.02
TOTAL REVENUES		120,320.00	102,292.51	10,207.16	18,027.49	85.02
Expenditures						
Dept 528 - RUBBISH COLLECTION/DISPOSAL						
596-528-819.000	WASTE AND RUBBISH DISPOSAL	120,000.00	95,291.25	0.00	24,708.75	79.41
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		120,000.00	95,291.25	0.00	24,708.75	79.41
TOTAL EXPENDITURES		120,000.00	95,291.25	0.00	24,708.75	79.41
Fund 596 - GARBAGE COLLECTION:						
TOTAL REVENUES		120,320.00	102,292.51	10,207.16	18,027.49	85.02
TOTAL EXPENDITURES		120,000.00	95,291.25	0.00	24,708.75	79.41
NET OF REVENUES & EXPENDITURES		320.00	7,001.26	10,207.16	(6,681.26)	2,187.89
BEG. FUND BALANCE		4,631.73	4,631.73			
END FUND BALANCE		4,951.73	11,632.99			

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	01/31/2023	MONTH 01/31/2023	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 661 - MOTOR POOL						
Revenues						
Dept 000						
661-000-664.100	INTEREST INCOME	1,200.00	105.44	0.00	1,094.56	8.79
661-000-668.100	RENTAL EQUIPMENT-POLICE	25,000.00	10,000.00	0.00	15,000.00	40.00
661-000-668.200	RENTAL EQUIPMENT PARKS	25,000.00	14,558.97	826.49	10,441.03	58.24
661-000-668.300	RENTAL EQUIPMENT-LOCAL	40,000.00	59,242.57	2,368.37	(19,242.57)	148.11
661-000-668.310	EQUIP RENTAL L/R ICE/SNOW	9,000.00	1,224.08	319.03	7,775.92	13.60
661-000-668.400	RENTAL EQUIPMENT-MAJOR	10,000.00	9,582.34	1,264.62	417.66	95.82
661-000-668.410	EQUIP RENTAL M/R ICE/SNOW	9,000.00	3,182.51	1,085.71	5,817.49	35.36
661-000-668.500	RENTAL EQUIPMENT-WATER	14,000.00	15,384.28	853.70	(1,384.28)	109.89
661-000-668.600	RENTAL EQUIPMENT-SEWER LINE	10,000.00	0.00	0.00	10,000.00	0.00
661-000-668.605	LS MAINT. EQUIP RENTAL	0.00	13,228.84	876.92	(13,228.84)	100.00
661-000-668.700	RENTAL EQIPMENT-PUBLIC WORKS	10,000.00	11,476.98	771.80	(1,476.98)	114.77
661-000-675.000	MISCELLANEOUS	0.00	4,800.00	0.00	(4,800.00)	100.00
Total Dept 000		153,200.00	142,786.01	8,366.64	10,413.99	93.20
TOTAL REVENUES		153,200.00	142,786.01	8,366.64	10,413.99	93.20
Expenditures						
Dept 301 - POLICE DEPARTMENT						
661-301-870.000	GAS	10,000.00	7,751.92	0.00	2,248.08	77.52
661-301-872.000	TIRES	1,400.00	1,764.08	0.00	(364.08)	126.01
661-301-930.000	REPAIRS	1,000.00	2,370.48	42.55	(1,370.48)	237.05
661-301-963.000	MULTI-PERIL INSURANCE	6,000.00	6,015.40	0.00	(15.40)	100.26
Total Dept 301 - POLICE DEPARTMENT		18,400.00	17,901.88	42.55	498.12	97.29
Dept 441 - DPW						
661-441-807.000	AUDIT	500.00	947.68	0.00	(447.68)	189.54
661-441-870.000	GAS	20,000.00	26,867.78	3,657.27	(6,867.78)	134.34
661-441-872.000	TIRES	2,000.00	2,355.32	0.00	(355.32)	117.77
661-441-930.000	REPAIRS & MAINTENANCE	8,500.00	25,131.04	225.00	(16,631.04)	295.66
661-441-963.000	MULTI-PERIL INSURANCE	7,000.00	6,015.40	0.00	984.60	85.93
661-441-968.000	DEPRECIATION	67,000.00	0.00	0.00	67,000.00	0.00
661-441-970.000	EQUIPMENT PURCHASED	0.00	9,843.54	0.00	(9,843.54)	100.00
Total Dept 441 - DPW		105,000.00	71,160.76	3,882.27	33,839.24	67.77
Dept 483 - ADMINISTRATION						
661-483-703.172	MANAGER SALARY	3,100.00	3,690.17	302.65	(590.17)	119.04
661-483-703.215	CLERK SALARY	1,900.00	1,890.41	159.11	9.59	99.50
661-483-715.000	FICA/MEDICARE	0.00	426.70	35.32	(426.70)	100.00
661-483-718.000	PENSION	0.00	301.78	27.70	(301.78)	100.00
661-483-719.000	HEALTH INSURANCE	0.00	665.74	69.34	(665.74)	100.00
661-483-995.010	GEN FUND ADMIN TRANSFER	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 483 - ADMINISTRATION		10,000.00	11,974.80	594.12	(1,974.80)	119.75
TOTAL EXPENDITURES		133,400.00	101,037.44	4,518.94	32,362.56	75.74

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 661 - MOTOR POOL							
Fund 661 - MOTOR POOL:							
TOTAL REVENUES		153,200.00	142,786.01		8,366.64	10,413.99	93.20
TOTAL EXPENDITURES		133,400.00	101,037.44		4,518.94	32,362.56	75.74
NET OF REVENUES & EXPENDITURES		19,800.00	41,748.57		3,847.70	(21,948.57)	210.85
BEG. FUND BALANCE		884,215.71	884,215.71				
END FUND BALANCE		904,015.71	925,964.28				
TOTAL REVENUES - ALL FUNDS		2,349,272.00	2,306,420.15		101,664.15	42,851.85	98.18
TOTAL EXPENDITURES - ALL FUNDS		2,526,447.00	2,299,855.04		110,257.60	226,591.96	91.03
NET OF REVENUES & EXPENDITURES		(177,175.00)	6,565.11		(8,593.45)	(183,740.11)	3.71
BEG. FUND BALANCE - ALL FUNDS		6,454,585.37	6,454,585.37				
END FUND BALANCE - ALL FUNDS		6,277,410.37	6,461,150.48				



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: February 6, 2023

SUBJECT: Monthly Report January 2023

Updates – January 2022:

2023 Decatur Community Cleanup Date.

Attached to this report is an update from the Van Buren Conservation District. The date for next year's event is scheduled for Saturday, April 29, 2023. **We have received approval of a mini-grant proposal for some additional improvements to the site of the event. The Van Buren Conservation District will fund \$5,000.00 for improvements to events and sites.**

UPDATE REGARDING PC – DDA – PARKS & RECREATION COMMITTEES

Planning Commission meeting minutes and agenda updates – [here](#)

Downtown Development Authority meeting minutes and agenda updates – [here](#)

Parks & Recreation meeting minutes and agenda updates - [here](#)

UPDATE REGARDING VILLAGE FACILITIES

[June 6, 2022, the Village Council](#) received a presentation from Evan LeDue, Manager, Architect, Abonmarche. This presentation was a comprehensive review of the Village of Decatur, building facilities. Village Hall, Police Department were assessed along with the Department of Public Works.

[July 5, 2022, the Village Council](#) approved the proposal from Abonmarche to continue efforts with predesign phase development for updated and or new facilities for Village Hall, Police Department and DPW. The Village did receive a demolition bid for the Bergen Building, 312 School Street at a cost of \$512,339.00.

[December 1, 2022](#), staff applied for a blight elimination grant through the Van Buren County Land Bank. Staff withdrew the request after the funding limits were determined to only provide funding up to \$200,000.00 County wide.

[December 22, 2022](#), staff, along with Tony McGhee and Katie Vanderhulst, Abonmarche and Market Van Buren, Executive Director, Zach Morris to review the Village of Decatur facilities assessment. A summary of this meeting included, there is currently only one open storefront in the entire downtown area. Moving the Village Hall and police station to Bergen Building could provide two to three new available storefronts in the central business district which the Village can use to recruit new businesses and subsequent jobs for residents. In addition to Village offices, office space for other community organizations and service providers would be the other identified use of the facility. Given Market Van Buren and Michigan Works overlapping service areas of Van Buren and Cass Counties, locating a new joint facility in Decatur makes a significant amount of sense from a logistical standpoint given its central location within the two County areas. In essence, a new jointly developed facility would make the provision of services to residents and businesses more efficient by combining all Village operations onto one site in a facility built for the delivery of services. The third use of the building would be the creation of a business accelerator/incubator. The benefits of an incubator/accelerator are they help entrepreneurs empower and support the growth and success of an early-stage startup by giving them access to resources and opportunities that those young companies otherwise wouldn't necessarily have. Providing this opportunity in Decatur increases the chances these companies will stay in the area as they grow and need their own space beyond the incubator/accelerator. The synergy of combining the above uses in a single facility to greatly enhance the delivery of services for residents but unlock untapped economic opportunity by creating space for the creation and growth of new businesses.

[January 20, 2022](#), staff, along with Tony McGhee and Katie Vanderhulst, Abonmarche and Market Van Buren, Executive Director, Zach Morris to continue review the Village of Decatur facilities assessment. Additionally, Decatur Township Supervisor, Kevin Kusmack was in attendance. Mr. Kusmack was invited to the following discussion because Decatur Township has also been exploring the opportunity of a new facility. Based on preliminary conversations with the team assessing this opportunity, it was determined the first step should be looking at the project through the lens of an office condominium. The office condo developed in the 1990s after a similar concept started in earlier decades within the residential marketplace. The condominium, a partial ownership building for residential use, took form in the 1970s. One had ownership of their own apartment space while also sharing ownership of the common areas. This setup spread to the vacation home arena, in which families could own a spot without having to pay the large price for a single-family vacation house. The 1990s brought about a big boom of large office building developments, the idea being that they could house the rapidly growing tech industry. However, when that didn't pan out, builders offered the new properties in sections; thus, the office condo was born. Like a residential and recreational condominium, an office condominium offers ownership of a suite and shared ownership of common areas. Overall, the building has approximately 35,800 sq. ft of space under roof. The preliminary space usage would be as follows:

USER	SQ. FT.
Village of Decatur	6,000
Michigan Works	4,800
Market Van Buren	1,200
Business Incubator/Accelerator	2,000
Common/Community Space (25%)	6,950
Additional Space for Development (commercial or residential)	14,850

UPDATE REGARDING ECONOMIC DEVELOPMENT PROJECT

Staff continues to receive inquiries from Decatur & Hamilton Township residents about the possibility of expansion of Village services. Some of those inquiries include water & sewer infrastructure, trash service, brush, leaf and lawn waste services, public safety, streets, elections, cemetery services. Staff met with Decatur Township, Supervisor, Kevin Kusmack regarding the expansion of Village services. This was wonderful first step meeting. Mr. Kusmack will be discussion the opportunity with the Township Board to provide potential direction.

ADDITIONAL ATTACHMENTS

- **Van Buren County BOC – December 2022**
- **USDA Preliminary Design Review Meeting - Wightman**



DECEMBER 2022 VAN BUREN COUNTY BOARD OF COMMISSION MONTHLY ACTIVITY

Administration Address
219 E Paw Paw Street - Suite 305, Paw Paw, MI 49079
Website: www.vanburencountymi.gov

Telephone No.
(269) 657-8253
Email: Admin@vanburencountymi.gov

HIGHLIGHTS

1. **Proclamation for Commissioner Hanson's Years of Service** – Commissioner Hanson was honored and recognized by Senator Aric Nesbitt, Representative Beth Griffin, the Historical Society and other groups and individuals for his years of service with Van Buren County. A Certificate of Proclamation was presented by the Board of Commissioners.
2. **Sworn-In Ceremony** – The Board welcomed Commissioner Tina Leary as she was sworn-in to take over representing District 6th, formally represented by Commissioner Donald Hanson.
3. **VBEMS Contract Renewal** – VBEMS is seeking a contract renewal for a, was approved.
4. **Bargaining Unit Agreements** – The Board of Commissioners approved the pay increase of 6% in 2023, 3% in 2024 and 3% in 2025 for all bargaining units and non-represented employees at Van Buren County.
5. **ARPA Proposal #029 Road Commission CR 388** – The Board approved the request to use ARPA funds under Category 6 (loss revenue) for the County Road 388 project. CR388 from CR653 to 22nd Street (Van Kai), trench and widen the existing roadway, crush, and shape the existing pavement and place a new asphalt surface. This falls into category 6 as replacing public sector revenue loss as well as category 2, addressing negative economic impacts of COVID-19.
6. **2023 Marijuana Operation and Oversight Grant Program** – The Board approved the request for Community Health to submit a renewal grant application on behalf of Van Buren County. The Cannabis Regulatory Agency (CRA) is preparing to administer the 2023 Marijuana Operation and Oversight Grant program for Michigan counties. These grants, which are available to counties, will only be approved for education, communication, and outreach regarding the Michigan Medical Marijuana Act and the Michigan Regulation and Taxation of Marijuana Act.
7. **ARPA Proposal # 031 - Van Buren Cass District Health Department** – The Board approved the request to use ARPA funds under Category 6 (loss revenue) to the Van Buren/Cass District Health Department. As a result of the COVID-19 pandemic, the 2020 and 2021 estimated loss of revenue at the Van Buren County Community Dental Clinics (Hartford and Mattawan) was \$818,398 and \$700,346, respectively, for a total estimated loss in Van Buren County of \$1,518,744. VB CDHD is requesting \$220,000 in ARPA funds to cover 14% of the total VB County revenue lost.
8. **Claims** – Claims in the amount of \$7,962,676.16 were approved for the month of December 2022.

- 9. Replacement Phone Handset Purchase Request**– The desk phone handsets used across the County need replacement. They are models that came out 10 years ago and are no longer supported by our phone system vendor. total costs for the replacements are \$20,307.88. This is a planned, budgeted expense to be taken from the Technology Improvement Fund. The request to purchase and replace the phone handsets, was approved.

Re-Appointments/Appointments

- 1. Appointment to the Public Transit Local Advisory Council - Nicole Handy** - There was a vacancy on the Public Transit Local Advisory Council and the request for the appointment of Nicole Handy to join the Public Transit Local Advisory Council with an expiration date of 12/03/2026, was approved.
- 2. Parks Commission Appointment - Paul Garrod** - There was a vacancy on the Parks Commission and Paul Garrod is seeking appointment. Paul Garrod has been a part of other local Boards, United Christian Services, Former chairperson for the Lawrence Ox Roast and Homecoming Committee for 33 years, and Van Buren Youth Fair Board member for 22 years. The appointment to the Parks Commission was approved.
- 3. Remonumentation Committee Appointment - Kate Hosier** - Kate Hosier, City Manager of South Haven, is also a part of the Brownfield Redevelopment Authority. It was approved to appoint Kate Hosier to the Remonumentation Committee to fill a vacancy for the representative of Villages and Cities.
- 4. Road Commission Re-Appointment - Douglas Burleson** - The request is to appoint Douglas Burleson to the Van Buren County Road Commission for a six-year term to expire December 31, 2028. Douglas Burleson's term expired on December 31, 2022 and is seeking re-appointment for a term expiration of December 31, 2028, was approved.

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Watch us on our [YouTube page](#). 

Board meeting agendas and minutes: <https://www.vanburencountymi.gov/129/Agendas-Minutes>

Meeting Date and Time: January 06, 2023 at 9:30am

Meeting Location: Village of Decatur

Water and Wastewater System Improvements Project – Preliminary Design Review Meeting Minutes:

Attendance:

- Christopher Tapper, Village of Decatur, Village Manager
- Jimmy Ebeling, Village of Decatur, DPW Forman
- Mickey Bitter, Wightman, Client Representative
- Paul Harvey, Wightman, Project Engineer
- Andrew Rudd, Wightman, Project Manager

Updates and Progress:

- Survey complete.
- Soil borings complete.
- Preliminary design documents complete.

Water Main and Road Improvements (Contract A):

Preliminary Plans Reviewed and Discussed:

- Sheet 202091A-03:
 - Discussed and confirmed 2' gravel shoulders throughout crush and shape area.
- Sheet 202091A-04 (Pine Street):
 - Location of service tap for Red Woolfe Park is unknown – a note will be added to the plans
 - Discussed ROW alignment issue at Lake Drive and relocated proposed hydrant to the northwest quadrant of the Lake Drive and Pine Street intersection.
 - Reviewed water service line to address 501 Pine Street and determined only one service leads to this house. This was later confirmed in the field.
 - Reviewed sidewalk location and determined that the proposed sidewalk should stop to the east driveway at 501 Pine Street.
 - Village indicated two (2) 1 ½" pvc forcemains connect to sanitary structure SA001 and are directed to the south or southwest.
- Sheet 202091A-05 (Pine Street):
 - Reviewed and confirmed both valve and sidewalk locations.

ALLEGAN

▲ 1670 LINCOLN RD. (M-40)
ALLEGAN, MI 49010
○ 269.673.8465

BENTON HARBOR

▲ 2303 PIPESTONE RD.
BENTON HARBOR, MI 49022
○ 269.927.0100

KALAMAZOO

▲ 433 E. RANSOM ST.
KALAMAZOO, MI 49007
○ 269.327.3532

ROYAL OAK

▲ 306 S. WASHINGTON AVE., SUITE 200
ROYAL OAK, MI 48067
○ 248.791.1371

- Sheet 202091A-06 (Cedar Street):
 - Reviewed and confirmed sidewalk locations.
- Sheet 202091A-07 (Cedar Street):
 - Reviewed and confirmed sidewalk locations. Proposed sidewalk in this area will require an easement from the School.
 - Reviewed on street parking and confirmed this area should be paved.
 - Discussed storm sewer in this area and determined storm structure ST020 dose not connect to ST019.
- Sheet 202091A-08 (Austin Boulevard):
 - Discussed water main connection at the Kinney Road and Austin Boulevard intersection and agreed field adjustments might be required during construction.
 - Reviewed storm sewer replacements at the Kinney Road and Austin Boulevard intersection and at the on street parking area. No lowering of the existing structures/swales will be required as part of the replacement.
 - Reviewed on street parking layout and agreed on concept. Final grading to ensure positive drainage will be completed and adjacent sidewalk will be widened as much as possible. Main entrance ramp will be shortened approximately 4ft.
 - Easements from the school will likely be required to complete the work shown on this sheet.
- Sheet 202091A-09 (Memory Lane):
 - Discussed high point is storm sewer. Field investigation found existing pipes to be slightly reverse pitched. Group agreed the existing sewer is not causing problems and this section does not require replacement. The casting for structure ST013 will be replaced as part of the project.
 - Concrete sidewalk adjacent to school building should be removed as part of the new sidewalk construction. Permission/easements will be required from school.
- Sheet 202091A-10 (Kinney Road):
 - Old forcemain from lift station on Austin will be added to the plans.
- Sheet 202091A-11 (Lee Avenue):
 - Discussed on street gravel parking and agreed to restore gravel driveways but not restore rutted gravel shoulders/parallel parking.
- Sheet 202091A-12 (Douglas Drive):
 - Discussed existing and proposed sidewalk and agreed sidewalk should not be replaced on this road.
- Sheet 202091A-13 to -16 (Pavement Markings and Signs):
 - No comments.

General Items Discussed for Contract A:

- Fire Hydrant Salvage
 - All hydrants removed as part of the project will be salvaged and placed at the Village DPW
- Bloomingdale Communications to install fiber from Cedar Street to Red Woolfe Park
 - Chris is working with Bloomingdale Communications on extending fiber. He will request a preliminary design and schedule from them as well as seek possible ARPA funding from the County.
- Project Budget:
 - Some costs such as storm sewer, general lump sum items and some sidewalk will be reviewed to ensure they are categorized correctly.
 - Contingency for both road work and water main work will be required to fund additional scope items.
- USDA Requirements:
 - Village to review property records per Nick Curcio's request.
 - Wightman to respond to Nick regarding lift station location. Establishing an easement for the existing lift station may be required.

Lagoon Improvements (Contract B):

Preliminary Plans Reviewed and Discussed:

- Sheet 202091B-02:
 - Spot erosion repairs required on the north and east banks of ponds 2 and 3. This work should be added to the proposed project.
 - Inner bank restoration discussed; pond 3 locations confirmed. Pond 2 inner bank work should be moved from the south the west banks to the north and east banks.
 - Outer bank restoration locations confirmed.
 - Fencing replacements discussed and agreed it is not required at this time.
 - Wightman to review remote security camera options for Village review.

General Items Discussed for Contract B:

- Project Budget:
 - Some estimated costs have risen while others have been reduced. A portion of the project contingency will be required to fund the additional scope of work added to the project.

CIPP Pipe Lining (Contract C):

- No comments.



Next Steps:

- Wightman to update preliminary design documents and deliver updates to Village for public meeting on February 9th.
- After acceptance of preliminary design documents, the final design phase of the project will begin, final design documents will be submitted to the Village within 90 days for review.
- Village to continue to work on USDA requirements.
- Project Open House: February 9th at 5pm
- Final plan review meeting during the week of April 24th



Van Buren Conservation District January 2023 Program Update

Submitted by Emily Hickmott, Deputy Administrator

Happy New Year! District staff is hard at work preparing for another year of excellent events. Be sure to keep up to date with all that is coming via our newly available printed calendar (available in our office and in county/township/city/village offices) or our virtual one (www.vanburencd.org). The District's pre-order tree seedling sale is now live online and in the office; pre-orders close April 7, so order while supplies last!

Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller, Colleen Forestieri, Carlie Southland*) - In December 2022, staff wrapped up a three-year grant project funded by the Great Lakes Restoration Initiative (GLRI). The focus of this project was reducing polluted runoff from farm fields by working with farmers to install conservation practices. Highlights included cost sharing 4,800 acres of cover crops, 500 acres of no-till, and hosting 9 educational events for farmers. Nearly \$150,000 of the grant was used to pay farmers for conservation practices, which helps overcome the financial risk of adopting a new practice into the farm system.
- **SWxSW Corner Cisma (Cooperative Invasive Species Management Area)** (*Abbie Bristol, Alex Florian*) - As the cold weather set in this past December, Cisma staff continued to manage invasive species. At the beginning of the month, Cisma staff teamed up with EGLE to hand-pull parrot feather from the only known site in our three county area. The Cisma also gave some presentations, and prepared for our annual meeting on January 12th. Weekly contracted work began with Cisma partner, Chikaming Open Lands, to manage invasive species at one of their preserves.
- **Michigan Agriculture Environmental Assurance Program (MAEAP)** (*Kyle Mead*) - December was a bit slower than November. The technician attended 2 of the 3 days at GLEXPO in Grand Rapids. He attended educational sessions, talked with farmers from Van Buren County and worked the MAEAP booth. VBCD Staff also attended the 40 under 40 awards ceremony and had dinner in Grand Rapids on Tuesday night. Calls and emails have been completed and four Verifications are scheduled for January, these Verifications are 3 Re-Verifications and 1 new Verification.
- **National Association of Conservation Districts (NRCS) Technical Assistance** (*Lucas Hartman*) - NRCS Environmental Quality Incentives Program (EQIP) 2023 Applications Update: 34 Applications pending for funding consideration in the first round of 2023. Practices include those that support grazing, forestry, row cropping, and fruit production.
- **Natural Resource Conservation Service Technical Assistance** (*Gabe Francisco*) - This past month the NRCS team has been hard at work getting documentation and eligibility filed for all of our 2023 program applicants. Here we go for another fun year of helping farmers, and putting conservation practices into action for our community!
- **Outreach** (*Jacob Diljak*) - VBCD Calendars are delivered and available to the public. The 2022 Annual Report will be finished soon. 2023 projects and grant preparation saw significant progress. Backyard Symposium webinar series will come out in February.
- **Resource Recovery Recycling** (*Kalli Marshall*) - Big news from the state was released, the legislation concerning updates to materials management have been passed, and many big changes will take place to meet the new recycling goals. The VBCD had to make the decision to change the date for our Paw Paw Recycle Roundup Collection to June 24. With the change, the team was tasked with



Van Buren Conservation District

January 2023 Program Update

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challenges for promotion and confirming the date change with all other site hosts and vendors. Now we are confirmed and excited for the 2023 recycle season.