

VILLAGE OF DECATUR COUNCIL REGULAR MEETING AGENDA

Monday,
December 5,
2022



VILLAGE OF DECATUR
REGULAR COUNCIL MEETING
Monday, December 5, 2022 – 7:00PM
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Excused Absences if Any)

4. PUBLIC COMMENT

5. APPROVAL OF CONSENT AGENDA ITEMS

5A.1 - Approval of the Regular Council Meeting Agenda for December 5, 2022.

5A.2 - Approval of the Regular Meeting Minutes from November 7, 2022.

5A.3 – Approval of the Special Meeting Minutes from November 21, 2022.

5A.3 – Approval of Accounts Payable and Payroll for week ending November 31, 2022.

6. COMMUNICATIONS TO THE COUNCIL – PRESENTATIONS & GUEST

7. PUBLIC HEARING

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9A.1 – Request to approve new Off-Premises Tasting Room License to be located at 103 N. Phelps Str.

9A.2 – Request to adopt Resolution 2022-011 Spark Grant Application for Red Woolfe Park Projects.

9A.3 – Request to adopt Resolution 2022-012 Public Meeting Calendar for 2023.

9A.4 – Request to approve the Village President's recommendation to appointment of Robert Mead Jr to sever the as Village Council Trustee.

9A.5 – Request to approve the Village President's recommendation of the annual appointments to Boards, Committees and Commissions.

10. DEPARTMENT REPORTS

10A.1 – Department of Public Works Report

10A.2 – Police Department Report

10A.3 – Fire Department Report

10A.4 – Clerk & Treasurer Report

10A-5 – Village Manager Report

11. PUBLIC COMMENTS – SECOND OPPORTINUTY

12. COUNCIL COMMENTS

13. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the President.
 2. Verbal report provided by staff.
 3. President asks councilmembers if they have any questions for staff to clarify the staff report.
 4. Motion is made by a council member and seconded by another council member.
 5. President then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
 6. President calls for a vote on the item after discussion has occurred.
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Village of Decatur
Village Council Regular Meeting Minutes

Monday November 7, 2022, at 7:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. President Elwaer called the meeting to order at 7:00 P.M.

II. Roll Call

Clerk/Treasurer, Duncan provided roll call; Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran, and President Elwaer in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, Chief of Police Thomas VanDerWoude.

III. Public Comments

- a. Don Hanson gave public comment on updates from Van Buren Board of Commissioners. Updates included the new upgraded equipment on the 911 system, the future move of the Friend of the Court, and passer roads.
- b. Kande Hawk stated that Halloween was great. Parents and children were kind. Traffic speed on Phelps has slowed but vehicle will still ignore the new stop signs.
- c. Harvey Beute stated that the leaves from the Bergen Building property ended on his property due to wind.

IV. Approval of Agenda, Meeting Minutes, Accounts Payable

- a. Trustee Benson made a motion with support from Trustee Mead Jr to approve the amended agenda for November 7, 2022, along with approval of meeting minutes from October 3, 2022, and accounts payable ending October 31, 2022, in the amount of \$183,548.71, motion carried 7-0.

V. Communications to the Council – Presentation & Guest

- a. Kyle Brandt, Biogold LLC, presented to council the business need for another Class C Marihuana License to increase the product. It would be considered a “Stacked License” since there are no expansion, building, or location changes. Biogold has passed all State and Local inspections.
- b. BJ Tregoning, Tree Fig LLC, presented to council that his site plans included a drive thru and described how having a drive thru is beneficial to customers and possible sale of the building in the future.

VI. Public Hearing

No Public Hearing was held.

VII. Unfinished Business

- a. No unfinished business currently.

VIII. New Business – Request to approve amendments to local streets contract Rieth-Riley Construction.

- a. Trustee Verran made a motion with the support from Trustee Pelfrey to approve amendments to local street contract Rieth-Riley Construction. Roll Call Vote, Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carried 7-0.

IX. New Business – Request to approve recommendation from Planning Commission, conditional rezoning request Ryan Rarick, W Edgar Bergan Blvd, from R-1 to R-2.

- a. Ryan Rarick gave brief presentation and updates to council about the Care Home Facility. President Pro Tem Jackson made a motion with the support from Trustee Mead Jr. to approve recommendation from Planning Commission, conditional rezoning request Ryan Rarick, W Edgar Bergan Blvd, from R-1 to R-2. Roll Call Vote, Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carried 7-0.

X. New Business - Request to approve amendments to Village of Decatur Employee Manual dated 11/7/2022.

- a. Trustee Benson made a motion with the support from Trustee Verran to approve amendments to Village of Decatur Employee Manual dated 11/7/2022, motion carried 7-0.

XI. New Business –Request to adopt Resolution 2022-009 Water System Notice of Intent.

- a. Trustee Mead Jr. made a motion with the support from Trustee Gunther to request to adopt Resolution 2022-009 Water System Notice of Intent. Roll Call Vote, Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carried 7-0.

XII. New Business – Request to adopt Resolution 2022-010 Sewer System Notice of Intent.

- a. Trustee Verran made a motion with the support from Trustee Benson to request to adopt Resolution 2022-010 Sewer System Notice of Intent. Roll Call Vote, Trustee Benson,

Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carries 7-0.

XIII. New Business –Request to approve Village Manager Contract Extension.

- a. Trustee Verran made a motion with the support from Trustee Mead Jr to approve Village Manager Contract Extension, motion carried 7-0.

XIV. New Business - Request to approve home improvement loan to Sherri Kniss, 120 E. Champion Street, Decatur, Mi.

- a. Trustee Gunther made a motion with the support from Trustee Verran to request to approve home improvement loan to Sherri Kniss, 120 E. Champion Street, pending approval, Roll Call Vote, Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carried 7-0.

XV. New Business – Amendment to Agenda – Approval of Trustee Verran to Planning Commission.

- a. President Pro Tem Jackson made a motion with the support from Trustee Pelfrey to approve Trustee Verran to Planning Commission for a 2 year appointment, motion carried 7-0. Verran will be a member of the Planning Commission not as a council member Trustee.

XVI. Department Reports

- a. Clerk/Treasurer Duncan and Chief of Police, Thomas VanDerWoude, provided Department Reports to the Council. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.

XVII. Public Comments

- a. Don Hanson stated the water rate proposal that Manager Tapper did for the Village was great and he offered the information to Lawton.
- b. Kande Hawke made comment about the side walk in front of Honor Credit Union's driveway. There is a whole that needs to attention from DPW.
- c. Village resident on Champion Street stated that road construction left a 4 inch drop from road level to her driveway at the entrance. Needs to be corrected.

XVIII. Council Comments & Additional Public Comments

- a. Trustee Verran and Trustee Mead Jr. thanked all departments for their support as their terms have ended as Trustees on Village Council.

- b. Trustee Benson and President Pro Tem Jackson stated review of the Halloween events, and “lessons learned” for future events. Trustee Benson also commented on the fall decorations throughout downtown and how wonderful it looked.
- c. President Elwaer thank the DPW and PD for the strong effort they put in to find the stolen snow pusher.

XIX. Adjournment

- a. Trustee Mead Jr. made a motion with the support of President Pro Tem Jackson to adjourn the meeting at 7:57 P.M., motion carried 7-0. Minutes submitted by Megan Duncan, Village Clerk/Treasurer.

Village of Decatur
Village Council Special Meeting Minutes

Monday November 21, 2022, at 5:30 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. President Pro Tem Jackson called the meeting to order at 5:30 P.M.

II. Roll Call

Clerk/Treasurer, Duncan provided roll call; Trustee Benson, Trustee Gunther (excused), Trustee Pachner Trustee Pelfrey, President Pro Tem Jackson, and President Elwaer (excused) in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, Chief of Police Thomas VanDerWoude.

III. Swearing in Newley Elected Trustees

- a. Clerk/Treasurer Duncan swearing in the Oath of Office with President Pro Tem Jackson and Trustee Pachner for a 4 year term.

IV. Public Comments

- a. No public comment given.

V. Approval of Agenda

- a. Trustee Pelfrey made a motion with the support from Trustee Benson to approve the Council Special Meeting Agenda for November 21, 2022, motion carried 4-0.

VI. Communications to the Council – Presentation & Guest

- a. No presentation or special guest present

VII. Public Hearing

No Public Hearing was held.

VIII. Unfinished Business

- a. No unfinished business currently.

IX. New Business – Request to approve Holiday Parade, street closures.

- a. Trustee Pelfrey made a motion with the support from Trustee Benson to approve the Holiday Parade and street closures for December 4, 2022, at 4:00 PM, motion carried 4-0.

X. Department Reports

- a. Chief of Police VanDerWoude gave updates on Officer Frank and Mr. Dominic Bush. Mr. Bush is to graduate from the Police Academy on December 13, 2022.

XI. Public Comments

- a. No public comment given.

XVIII. Council Comments & Additional Public Comments

- a. No council comment given,

XIX. Adjournment

- a. Trustee Pelfrey made a motion with the support from trustee Benson to adjourn the meeting at 5:52 P.M., motion carried 4-0. Minutes submitted by Megan Duncan, Village Clerk/Treasurer.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: December 5, 2022

SUBJECT: Accounts Payable – Payroll – November 2022

Action Requested:

It is requested that the Village Council approve Accounts Payable and Payroll for period ending November 30, 2022, in the amount of \$443,945.32.

Background:

Attached is the Accounts Payable and Payroll for the period ending November 30, 2022. It should be noted the increase in payables for the month of November include payments for local street projects already approved by the Village Council.

Attachments:

Accounts Payable and Payroll

Check Date	Vendor Name	Check #	Amount Paid	Description
11/01/2022	MYERS, GORDY J	29641	1,495.00	PAYROLL
11/01/2022	TAPPER, CHRISTOPHER C	DD336	2,500.00	PAYROLL
11/01/2022	DUNCAN, MEGAN M	DD337	1,616.20	PAYROLL
11/01/2022	BUSH, DOMINIC J	DD338	1,200.00	PAYROLL
11/01/2022	DAHLQUIST, THOMAS L	DD339	2,604.35	PAYROLL
11/01/2022	FRANK, ZACKERY A	DD340	1,901.56	PAYROLL
11/01/2022	RIGG, THEODORE A	DD341	2,302.80	PAYROLL
11/01/2022	VANDERWOUDE, THOMAS C	DD342	2,800.00	PAYROLL
11/01/2022	BRIDGES, DEBRA J	DD343	280.00	PAYROLL
11/01/2022	MANN, ELESIA F	DD344	280.00	PAYROLL
11/01/2022	BOITNOTT, PATRICK A	DD345	1,425.02	PAYROLL
11/01/2022	DRISCOLL, DAVID J	DD346	1,465.00	PAYROLL
11/01/2022	EBELING, JAMES S	DD347	2,962.50	PAYROLL
11/01/2022	SHROYER, TIMOTHY J	DD348	1,625.00	PAYROLL
11/01/2022	PENTLAND, SHANTEL M	DD349	1,257.00	PAYROLL
11/04/2022	HYDROCORP, INC	GEN 29649	342.50	CROSS CONNECTIONS CONTROL PROGRAM
11/04/2022	REPUBLIC SERVICES	GEN 29658	973.16	GARBAGE SERVICE
11/04/2022	UNUM	GEN 982(E)	750.96	SHORT/LONG/AD&D/LIFE INSURANCE PREMIUMS
11/04/2022	VERIZON WIRELESS	GEN 983(E)	268.66	CELL PHONE SERVICES
11/04/2022	CONSUMERS ENERGY	GEN 980(E)	344.35	HEATING SERVICES
11/04/2022	AMERICAN ELECTRIC POWER	GEN 979(E)	3,585.08	ELECTRICAL SERVICES
11/04/2022	PRI MAR PETROLEUM INC	GEN 29656	4,607.33	GASOLINE AND DIESEL FOR DPW TRUCKS
11/04/2022	MICHIGAN MUNICIPAL LEAGUE	GEN 29655	400.00	CDL CONSORTIUM DRIVERS FEE FOR 2023
11/04/2022	THE CURCIO LAW FIRM	GEN 29659	2,555.00	PROFESSIONAL ATTORNEY SERVICES
11/04/2022	WIGHTMAN & ASSOCIATES	GEN 29660	555.19	PRAIRIE RONDE IMPROVEMENTS
11/04/2022	WIGHTMAN & ASSOCIATES	GEN 29660	1,458.42	PRAIRIE RONDE IMPROVEMENTS
11/04/2022	PSI	GEN 29657	184.08	CHECKS FOR THE GENERAL FUND
11/04/2022	LAW OFFICE OF CRYSTAL MORGAN, PLLC	GEN 29651	794.50	PROFESSIONAL ATTORNEY SERVICES FOR BLIGHT
11/04/2022	INVOICE CLOUD	GEN 981(E)	122.25	PAYMENT PRESENTMENT FOR PAPERLESS CUSTOMERS
11/04/2022	HONOR CREDIT UNION	GEN 29648	752.27	CREDIT CARD PAYMENT
11/04/2022	CHRIS TAPPER	GEN 29646	1,500.00	TUITION REIMBURSEMENT
11/04/2022	TAPPER, CHRISTOPHER C	29645	2,500.00	PAYROLL
11/04/2022	INTERNAL REVENUE SERVICE,	EFT934	382.50	PAYROLL
11/08/2022	BENSON, JANICE	29661	108.50	PAYROLL
11/08/2022	ELWAER, ALI M	29662	167.00	PAYROLL
11/08/2022	GUNTHER, KIM M	29663	108.50	PAYROLL
11/08/2022	MEAD JR, ROBERT H	29664	108.50	PAYROLL
11/08/2022	PELFREY, JESSICA L	29665	108.50	PAYROLL
11/08/2022	VERRAN, MICHAEL D	29666	108.50	PAYROLL
11/09/2022	INTERNAL REVENUE SERVICE,	EFT935	260.84	PAYROLL
11/09/2022	STATE OF MICHIGAN,	EFT936	40.15	PAYROLL
11/10/2022	REPUBLIC SERVICES	GEN 29680	10,661.64	GARBAGE SERVICE
11/10/2022	ROSE PEST SOLUTIONS	GEN 29682	125.00	PEST CONTROL PER CONTRACT
11/10/2022	FERGUSON WATERWORKS #3386	GEN 29674	1,020.00	SUPPLIES FOR WATER
11/10/2022	MICHIGAN CAT/ PARTS DEPT	GEN 29676	383.54	SERVICES TOTALS FOR SNOW PUSHER

11/10/2022	SIEGFRIED, CRANDALL	GEN 29683	1,030.00	PROFESSIONAL SERVICES FOR BANK RECS AND COA
11/10/2022	DECATUR ONE STOP	GEN 29672	924.30	GASOLINE FOR PATROL CARS
11/10/2022	TAPPER EXPRESS AUTO	GEN 29684	49.10	OIL CHANGE FOR 2017 PATROL CAR
11/10/2022	DECATUR REPUBLICAN	GEN 29673	690.00	NEWSPAPER ADS FOR OCTOBER
11/10/2022	DECATUR DO IT CENTER	GEN 29670	173.68	SUPPLIES FOR DPW AND PD
11/10/2022	COURIER-LEADER & FLASHES	GEN 29669	108.00	HALLOWEEN EVENTS AD SHARED WITH VBDL
11/10/2022	RIETH-RILEY CONSTRUCTION CO	GEN 29681	266,685.41	REMOVED AND REPLACED ASPHALT (MASON, MAPLE, CHAMPION, SOUTH)
11/10/2022	BRONSON HEALTHCARE GROUP	GEN 29668	60.00	DRUG SCREENING FOR CDLS
11/10/2022	RC AUTOMOTIVE SUPPLY	GEN 29679	159.00	SUPPLIES FOR DPW
11/10/2022	DECATUR LUMBER COMPANY	GEN 29671	1,232.19	SUPPLIES FOR DPW, PARKS, MOTOR POOL, SEWER, AND WATER
11/10/2022	LAWSON OIL CO.	GEN 29675	44.18	GASOLINE FOR PATROL CARS WHEN CITGO HAD NO FUEL
11/10/2022	FERGUSON WATERWORKS #3386	GEN 29674	49.10	RUBBER METER WSHR 10 COUNT (WATER)
11/10/2022	QUADIENT LEASING USA, INC	GEN 29678	573.73	UTILITY BILLING FOR RESIDENTS
11/10/2022	BLOOMINGDALE COMMUNICATIONS	GEN 29667	575.86	VOIP AND FAX FOR VILLAGE HALL AND PD
11/10/2022	MICHIGAN MUNICIPAL EXECUTIVES	GEN 29677	425.00	2023 REINSTATEMENT MEMBERSHIP FOR C TAPPER 2023
11/14/2022	BLUE CARE NETWORK,	29686	962.00	PAYROLL
11/14/2022	MISDU,	29688	54.48	PAYROLL
11/14/2022	FOPLC,	29689	111.00	PAYROLL
11/14/2022	INTERNAL REVENUE SERVICE,	EFT937	6,246.72	PAYROLL
11/14/2022	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	EFT938	3,341.85	PAYROLL
11/14/2022	STATE OF MICHIGAN,	EFT939	929.84	PAYROLL
11/15/2022	MYERS, GORDY J	29685	1,470.00	PAYROLL
11/15/2022	TAPPER, CHRISTOPHER C	DD350	2,875.20	PAYROLL
11/15/2022	DUNCAN, MEGAN M	DD351	1,591.21	PAYROLL
11/15/2022	BUSH, DOMINIC J	DD352	1,200.00	PAYROLL
11/15/2022	DAHLQUIST, THOMAS L	DD353	3,157.49	PAYROLL
11/15/2022	FRANK, ZACKERY A	DD354	1,885.12	PAYROLL
11/15/2022	RIGG, THEODORE A	DD355	2,875.96	PAYROLL
11/15/2022	VANDERWOUDE, THOMAS C	DD356	2,800.00	PAYROLL
11/15/2022	BRIDGES, DEBRA J	DD357	238.00	PAYROLL
11/15/2022	MANN, ELESIA F	DD358	252.00	PAYROLL
11/15/2022	BOITNOTT, PATRICK A	DD359	1,340.01	PAYROLL
11/15/2022	DRISCOLL, DAVID J	DD360	1,440.00	PAYROLL
11/15/2022	EBELING, JAMES S	DD361	2,970.00	PAYROLL
11/15/2022	SHROYER, TIMOTHY J	DD362	1,690.00	PAYROLL
11/15/2022	PENTLAND, SHANTEL M	DD363	1,280.00	PAYROLL
11/18/2022	AUSRA KUBOTA INC	GEN 29691	1,186.66	MAINTENANCE AND REPAIRS FOR TRACTOR/SNOWBLOWER
11/18/2022	JACK DOHENY COMPANY	GEN 29694	499.66	GRENADE BOMB NOZZLE
11/18/2022	HARVEY CONSULTING, LLC	GEN 29693	450.00	DDA DEVELOPMENT PLAN AND PC 5 YR REVIEW AND STORMWATER MGMT
11/18/2022	HARVEY CONSULTING, LLC	GEN 29693	1,143.75	DDA MEETINGS AND PC MEETINGS AND REVIEWS
11/18/2022	HARVEY CONSULTING, LLC	GEN 29693	806.25	DDA PLAN AND MEETINGS, PC MEETINGS
11/18/2022	HARVEY CONSULTING, LLC	GEN 29693	1,050.00	DDA AND PC MEETINGS AND REVIEWS
11/18/2022	TAPPER FORD	GEN 29701	1,186.22	4 TIRES FOR 2017 PATROL CAR
11/18/2022	SAFEBUILT LLC	GEN 29697	4,308.00	BUILDING PERMITS AND RENTAL INSPECTIONS
11/18/2022	TAPPER EXPRESS AUTO	GEN 29700	96.00	GETTING WINTER TIRES PUT ON 2020 PATROL CAR
11/18/2022	McNINCH, COLEEN	GEN 29690	46.50	UB REFUND

11/18/2022	DALE MOEN	GEN 29695	50.00	WINDOW CLEANING AT VILLAGE HALL
11/18/2022	RC TREE SERVICE	GEN 29696	234.00	GROUND STUMP FOR TREE REMOVAL 305 E SHERWOOD
11/18/2022	DICKINSON WRIGHT PLLC	GEN 29692	269.50	PROFESSIONAL ATTORNEY SERVICES FOR EMPLOYEE HANDBOOK AND FIRE DEPT
11/18/2022	SHANTEL PENTLAND	GEN 29698	25.00	REIMBURSEMENT FOR CHRISTMAS GIFTS
11/18/2022	SHERRI KNISS	GEN 29699	5,000.00	HOME IMPROVEMENT LOAN FOR 120 E CHAMPION STREET
11/28/2022	MISDU,	29704	54.48	PAYROLL
11/28/2022	INTERNAL REVENUE SERVICE,	EFT940	8,124.10	PAYROLL
11/28/2022	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	EFT941	4,015.55	PAYROLL
11/28/2022	STATE OF MICHIGAN,	EFT942	1,179.75	PAYROLL
11/29/2022	CALIBRE PRESS	GEN 29707	139.00	TRAINING FOR SGT. RIGG
11/29/2022	TAPPER EXPRESS AUTO	GEN 29715	55.10	OIL CHANGE FOR 2020 PATROL CAR
11/29/2022	PARRETT COMPANY	GEN 29711	274.03	COPY AND PRINTING SERVICES
11/29/2022	CORPORATE WAREHOUSE SUPPLY	GEN 29708	1,559.65	SHARP MX-3571 TONER FOR PRINTER
11/29/2022	TAPPER FORD	GEN 29716	846.20	ENGINE REPAIRS ON 2017 PATROL CAR
11/29/2022	BOERSMA, JOHN	GEN 29706	120.02	UB REFUND
11/29/2022	ROSE PEST SOLUTIONS	GEN 29713	125.00	PEST CONTROL PER CONTRACT
11/29/2022	MICHIGAN CAT	GEN 29710	6.78	PREPLACEMENT BULB FOR LOADER
11/29/2022	FAWLEY DOOR, INC.	GEN 29709	1,654.71	REPAIRS TO THE GARAGE DOOR AT DPW
11/29/2022	PRI MAR PETROLEUM INC	GEN 29712	3,090.03	DIESEL AND REGULAR FUEL FOR DPW
11/29/2022	THOMAS DIRTWORK	GEN 29717	1,000.00	GRAVEL FOR STREETSIDES AND DRIVEWAYS (MASON, MAPLE, CHAMPION, SOUTH)
11/29/2022	MYERS, GORDY J	29702	1,614.00	PAYROLL
11/29/2022	TAPPER, CHRISTOPHER C	DD364	2,875.20	PAYROLL
11/29/2022	DUNCAN, MEGAN M	DD365	1,591.20	PAYROLL
11/29/2022	BUSH, DOMINIC J	DD366	1,200.00	PAYROLL
11/29/2022	DAHLQUIST, THOMAS L	DD367	3,808.40	PAYROLL
11/29/2022	FRANK, ZACKERY A	DD368	2,323.52	PAYROLL
11/29/2022	RIGG, THEODORE A	DD369	5,357.66	PAYROLL
11/29/2022	VANDERWOUDE, THOMAS C	DD370	2,800.00	PAYROLL
11/29/2022	BRIDGES, DEBRA J	DD371	196.00	PAYROLL
11/29/2022	MANN, ELESIA F	DD372	196.00	PAYROLL
11/29/2022	BOITNOTT, PATRICK A	DD373	1,553.63	PAYROLL
11/29/2022	DRISCOLL, DAVID J	DD374	1,626.00	PAYROLL
11/29/2022	EBELING, JAMES S	DD375	3,660.00	PAYROLL
11/29/2022	SHROYER, TIMOTHY J	DD376	1,990.00	PAYROLL
11/29/2022	PENTLAND, SHANTEL M	DD377	1,240.00	PAYROLL
11/30/2022	SHARP SHOP	GEN 29714	199.99	ELECTRIC STIHL BLOWER FOR PD
11/30/2022	CALIBRE PRESS	GEN 29707	537.00	TRAINING FOR OFFICERS DAHLQUIST AND FRANK
11/30/2022	FAWLEY DOOR, INC.	GEN 29709	99.00	OVERHEAD DOOR REPAIR-NEW REMOTE AT VILLAGE HALL
		TOTAL:	443,945.32	



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: December 5, 2022

SUBJECT: Request to approve the request from Decatur Tasting LLC, 103 N. Phelps Street Suite 1, Off-Premises Tasting Room license

Action Requested:

It is requested that the Village Council approve the request from Decatur Tasting LLC, 103 N. Phelps Street Suite 1, for a new Off-Premises Tasting Room license.

Background:

The Michigan Liquor Control Commission (“MLCC”) requires local governing body approval for a new Off-Premises Tasting Room license. Decatur Tastings LLC is currently licensed at this location as a Micro Brewer and Small Wine Maker. Decatur Tastings has made an application with the Michigan Liquor Control for a new Small Distilling license at their 100 S. Phelps Suite B Decatur, Michigan location.

Upon issuance of this Small Distiller license and the new Off-Premises Tasting Room license, Decatur would then be allowed to include tastings/sales of the distilled products at 103 N. Phelps St. without manufacturing at this location. Attached to this memo is the formal local government resolution provided by the MLCC.

Attachments:

Local Government – Off Premise Tasting Room

Carlin Edwards Brown PLLC

Attorneys & Counselors at Law

John B. Carlin, Jr. (1939-2018)
Scott D. Edwards (Of
Counsel)
Michael J. Brown
Steven J. Grobbel
James V. Bellanca, III

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F. (989) 688-5901

November 15, 2022

Village of Decatur
Attn: Megan Duncan, Village Clerk
114 N. Phelps
Decatur, Michigan 49045

Re: Application for new Off-Premise Tasting Room License
Applicant: Decatur Tastings LLC
Address: 103 N. Phelps St. Suite 1 Decatur, Michigan 49045
Van Buren County

Dear Ms. Duncan:

On behalf of our client Decatur Tastings LLC, we are applying to the Village of Decatur for approval to operate a new Off-Premise Tasting Room License to be located at: 103 N. Phelps St. Suite 1 Decatur, Michigan 49045 Van Buren County.

The Michigan Liquor Control Commission ("MLCC") requires local governing body approval for a new Off-Premises Tasting Room license. Decatur Tastings LLC is currently licensed at this location as a Micro Brewer and Small Wine Maker. Decatur Tastings has made application with the Michigan Liquor Control for a new Small Distilling license at their 100 S. Phelps Suite B Decatur, Michigan location. Upon issuance of this Small Distiller license and the new Off-Premises Tasting Room license, Decatur would then be allowed to include tastings/sales of the distilled products at 103 N. Phelps St. without manufacturing at this location.

We are enclosing the Local Government Approval (LCC-106a) forms required by the MLCC.

Thank you for your assistance in this matter. Please don't hesitate to contact our office if you need any additional information.

Very truly yours,

CARLIN EDWARDS BROWN PLLC

Michael J. Brown

Michael J. Brown

Direct: 517-321-4616

e-mail: MBrown@cebhlaw.com



Local Government Approval For Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
(date) (time)
the following resolution was offered:
Moved by _____ and supported by _____
that the application from Decatur Tastings LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 103 N. Phelps St. Suite 1 Decatur, Michigan 49045

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
DATE: December 5, 2022
REVIEWED BY:

SUBJECT: Resolution 2022-011 Spark Grant Application

Action Requested:

It is requested that the Village Council adopt Resolution 2022-011 Spark Grant Application

Background:

The Parks & Recreation Committee, with the assistance of Abonmarche, has been working through goals and objectives regarding improvements to the Village of Decatur's park system. Some of those improvements included;

- Renovation or reconstruction of restrooms and concession standing
- Paving existing gravel parking lot
- Expanding existing beach area
- New kayak rack and ADA accessible kayak launch proposed southwest corner
- New ADA accessible route connecting parking lot area to beach and kayak launch, splash pad and concession stand / restroom area
- New trash and recycle bins along with new additional Park signage
- New ADA accessible splash pad proposed to be located at the west side of property

Included with this memo, staff has provided with support from Katie Vanderhulst, Abonmarche a detailed scope of work outlining the project background, project financing options, funding application dates, the benefits of the project, site plan and visual designs. At this time, staff is recommending adoption of the resolution to be submitted for potential funding.

Attachments:

Resolution 2022-011
Project Background



**VILLAGE OF DECATUR
COUNTY OF VAN BUREN, STATE OF MICHIGAN
A RESOLUTION TO APPROVE THE SPARK GRANT APPLICATION
FOR THE RED WOOLFE PARK PROJECT
RESOLUTION 2022-011**

WHEREAS, the Village of Decatur supports the submission of an application titled “Red Woolfe Park Project” to the Spark Grant program for improvements to the park located at 45280 Pine Street, Decatur, MI 49045; and,

WHEREAS, the location of the proposed project is within the jurisdiction of the Village of Decatur; and,

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, with this resolution of support, it is acknowledged that the Village of Decatur is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that the Village of Decatur hereby supports submission of a Spark Grant Application for improvements to Red Woolfe Park, by the DNR.

AYES: NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by _____ of the Village of Decatur at their regular meeting held on December 5, 2022, at 7:00 p.m. in 114 North Phelps Street, Decatur, MI 49045, with a quorum present.

Meghan Duncan, Clerk

Date

MEMORANDUM

DATE: November 21, 2022

TO: Village of Decatur Parks & Recreation Board

FROM: Katie Vanderhulst

Subject: Red Woolfe Park Project

The Village of Decatur has been working with Abonmarche Consultants to develop site development plans and cost estimates for desired improvements at Red Woolfe Park. This memo provides background information on the project, including project scope, project financing options, and the benefits this project will bring to the Decatur community.

Project Background & Existing Conditions

The Village of Decatur has been working with Abonmarche landscape architects, engineers, and grant writers to plan for and prepare grant applications to help fund the improvements at Red Woolfe Park. The proposed improvements include the following:

- New evergreen buffer at both south and west edge of the property along fence line;
- New native habitat proposed to be located at west side of property;
- New ADA accessible splash pad proposed to be located at west side of property;
- New ADA accessible seating areas proposed to be located at several locations at west side of property;
- New trash and recycle bins proposed to be located at west side of property;
- New "foot shower" and drinking fountain proposed to be located at west side of property;
- New ADA accessible route connecting parking lot area to beach and kayak launch, splash pad and concession stand / restroom area;
- New kayak rack and ADA accessible kayak launch proposed to be located at southwest corner of property;
- Expanding existing beach area further northwest of property;
- Paving existing gravel parking lot;
- Renovation or reconstruction of restrooms and concession stand (Board to decide on renovation vs. reconstruction).

Currently, there are no buffer zones separating the Park from neighboring homes in the area. The new evergreen buffer planned to be located at both south and west edge of the property along the fence line will provide privacy and noise deterrence for neighboring homes.

The proposed new native habitat will mitigate the impact of the flooding issues the Village has been experiencing at the west side of the park (see site plan for reference). This area currently floods after heavy rain and becomes unusable for Park visitors.

A new ADA accessible splash pad with seating area is also planned for the Park. The splash pad will be a unique amenity for Village residents and attract visitors to the community – which will, in turn, bring revenue into the Village. Visitors may eat at restaurants, go to theaters after a long afternoon at the park, or fill their gas tank before going home – all valuable revenue sources for the Village. Besides the economic benefits and added appeal to a neighborhood, splash pads also benefit a community's health by providing a means of outdoor recreation that is inclusive of persons of all age and physical ability.

The Village is also planning on expanding the existing beach area to provide space for additional Park visitors. An ADA accessible kayak launch will also be installed to provide access to park amenities to people of all abilities – something which is currently lacking.

The existing gravel parking lot is planned to be paved. Two (2) ADA accessible parking spaces will be included and connect to proposed new ADA accessible sidewalks leading to park amenities. It's important the Village provide recreation opportunities that are accessible to and inclusive of people of all ability levels. The current park layout lacks in accessibility – the gravel parking lot and narrow sidewalks make it hard for persons with mobility issues to safely maneuver and move about the park.

Finally, the restrooms/concession stand will be either renovated or reconstructed (depending on Village decision) to address the myriad issues that currently exist – from ADA accessibility to basic functionality.

Project Financing Options

In order to offset some of the costs associated with the proposed project, the Village of Decatur plans to apply for funding through several grant program opportunities. The following delineates the funding opportunities available for the proposed project.

Spark Grants

- *Due date:* December 19, 2022
- *Eligible projects:*
 - Projects that provide safe, accessible, public recreation facilities and spaces to improve people's health, introduce new recreation experiences, build on existing park infrastructure and make it easier for people to enjoy the outdoors.
- *Eligible applicants:*
 - Applicants must be local units of government or public authorities legally established to provide public recreation; may include a regional or statewide organization or consortium of local units of government or public authorities legally established to provide public recreation.



Match requirements: An eligible financial match is encouraged but not required.

Recreation Passport Grants

- *Due date:* April 1, 2023
- *Eligible projects:*
 - Projects for development of public recreation facilities, including the development of new facilities and the renovation of old facilities.
- *Eligible applicants:*
 - A local unit of government, including cities, villages, townships, and counties, or any combination thereof in which an authority is legally established to provide public recreation;
 - The Huron-Clinton Metropolitan Authority or regional recreation authorities formed under the Recreational Authorities Act, 2000 PA 321;
 - Trailway commissions formed under Part 721, Michigan Trailways Act, 1994 PA 451, as amended.
- *Match requirements:* Minimum of 25 percent of grant request. Minimum/maximum grant amount is \$7,500 to \$150,000.

Land and Water Conservation Fund

- *Due date:* April 1, 2023
- *Eligible projects:*
 - Acquisition and development of public outdoor recreation areas and facilities.
- *Eligible applicants:*
 - Any unit of government, including Native American tribes, school districts, or any combination of units in which authority is legally constituted to provide recreation. *Applicants must have a DNR-approved community five-year recreation plan to be eligible.*
- *Match requirements:* Minimum of 50 percent of grant request. Minimum grant request amount is \$30,000 and the maximum grant request amount is \$500,000.

Natural Resources Trust Fund

- *Due date:* April 1, 2023
- *Eligible projects:*
 - Acquisition projects and development projects.
- *Eligible applicants:*



- State/local units of government, a limited number of school districts or recreation authorities which are legally constituted to provide recreation. *A DNR-approved 5-year recreation plan is required to be eligible.*
- *Match requirements:* Minimum of 25 percent of grant request. Development project minimum/maximum grant amount: \$15,000 to \$300,000. No minimum/maximum limits on land acquisition grants.

Benefits of Parks

Parks are beneficial to communities because they create a space for community members to congregate safely and enjoy nature; kids can play under their parents' watchful eye and community members can improve their health with equipment, all within a relaxing environment.

For the Village of Decatur to reap the benefits of parks and recreation areas fully, these places must have attractive designs, accessible amenities and play areas for everyone. Parks and playgrounds can become the hearts of communities, meaning community planners should make these recreation areas high priorities.

Improving Community Health

Public parks can encourage people to take control of specific aspects of their physical health or experience general health benefits for stronger, healthier communities. Parks and recreation areas can also help improve mental health, allowing the wellness benefits to extend past encouraging better physical health. Frequently visiting parks can help reduce depression and anxiety, and exercising in parks can reduce stress levels by 15%.

Creating a Sense of Community

Parks give individuals a space for meeting their neighbors in person. Community parks can be spaces for kids and adults to gather and meet new people who enjoy similar activities. Parties and reunions can use picnic areas to provide space for large gatherings. Thrilling playground equipment can further encourage parents to bring their kids again and entice visitors. Creating a communal space like a park can help bring all members of the community together to build a better sense of unity and decrease feelings of isolation.

Encouraging Activity in Kids

When kids get to play outside instead of indoors, it increases the positive impact of physical activity. Kids who spend time outside have:

- Better test scores
- Better cognitive function
- Fewer behavioral problems
- Fewer signs of ADHD
- Improved self-discipline



For children with disabilities, finding ways to get active can be difficult. A park with an inclusive playground that allows kids of all abilities to play lets everyone in on the fun. How can you bring kids to a park? Build them playgrounds that excite them!

Providing a Free Recreation Opportunity

Free fun fits into any income. While amusement parks and other attractions are exciting ways to get out of the house, they often come at a high price. These options may be off the table for large families looking for a day trip on a budget. Having recreational areas in neighborhoods and local parks for kids ensures all families have the opportunity for a great time outside.

Economic Benefits for the Community

1. Parks and recreation space serve as a hub of social activity in a community, and people will often spend money when they gather together. Restaurants and businesses located near parks frequently report an increase in customers when games or events are held at the park.
2. Out-of-town guests also generate economic activity near parks and recreation space – even in small communities like Decatur. While we tend to think of state and national parks when we think about recreational tourism, many people take day trips to smaller, more local recreational destinations, too. These day trips involve purchasing gas and food in the local economy.
3. Businesses locate where they can find the best workers, so – if people prefer living near parks and open space – businesses will want to be there, too. Research by the commercial real estate firm JLL indicated that the ability to recruit and retain talent was the number one concern of CEOs when choosing a location for their business. A recent survey in Area Development magazine found that 75% of corporate executives rated quality of life features like parks and open space as important when choosing a location for their business.
4. Well-designed parks attract homebuyers and increase property values. Dozens of studies across the country have shown that homes increased in value after parks and open space developed nearby. More than half of homebuyers say they'd choose a home that was close to parks and open space over one that was not, according to a survey by the National Association of Realtors.

ATTACHMENTS

Please see project cost estimate and site plan attached for your reference.

If you have any questions or need additional information, please don't hesitate to contact me at 269.873.2378 or via email at ksaintz@abonmarche.com.



Engineer's Opinion of Probable Project Cost

Project:	Red Woolfe Park
Project No:	P22-0022
Description:	Proposal Estimate
Stage:	Feasibility
Date:	11/14/2022
Prepared By:	JWM

Notes: Estimate for Village of Decatur splash pad at Red Woolfe Park. Vortex Splashpad item includes control cabinet, features, drain valve, plumbing to pad, concrete splash pad, and 5 ft concrete ring around pad. Fountain will drain via to the existing sanitary sewer on Pine Street after the sanitary sewer is extended in the park site. This estimate assumes the sanitary sewer has capacity and elevation/grade to receive the flows from the splashpad.

Proposed Improvements					
Line	Item	Quantity	Unit	Unit Cost	Item Cost
1	Mobilization, Max \$40,000	1.00	LSUM	\$ 40,000.00	\$ 40,000.00
2	Site Grading	1.00	LSUM	\$ 20,000.00	\$ 20,000.00
3	Vortex Splash Pad Controls	1.00	LSUM	\$ 172,000.00	\$ 172,000.00
4	Vortex Splash Concrete Pad	1.00	LSUM	\$ 45,000.00	\$ 45,000.00
5	Sidewalk, Rem	180.00	Ea	\$ 10.00	\$ 1,800.00
6	Tree, Rem, 6 to 18 inch	5.00	Ea	\$ 800.00	\$ 4,000.00
7	Tree, Rem, 19 to 36 inch	5.00	Ea	\$ 1,200.00	\$ 6,000.00
8	Pavt, Rem	750.00	Ft	\$ 10.00	\$ 7,500.00
9	Erosion Control, Inlet Protection, Fabric Drop	5.00	Ea	\$ 110.00	\$ 550.00
10	Erosion Control, Silt Fence	600.00	Ft	\$ 2.25	\$ 1,350.00
11	Aggregate Surface Cse, 6 inch (Parking Area)	1800.00	Syd	\$ 15.00	\$ 27,000.00
12	Sewer Tap, 8 inch	1.00	Ea	\$ 1,000.00	\$ 1,000.00
13	Sewer, PVC, 8 inch, Tr Det B	360.00	Ft	\$ 120.00	\$ 43,200.00
14	Sewer, PVC, 6 inch	300.00	Ft	\$ 100.00	\$ 30,000.00
15	Sanitary Manhole, 48 inch Dia	2.00	Ea	\$ 5,000.00	\$ 10,000.00
16	Dr Structure Cover, Type Q	2.00	Ea	\$ 850.00	\$ 1,700.00
17	Reconnection of Restroom Service Lateral	1.00	Ea	\$ 3,000.00	\$ 3,000.00
18	Water Service, 2 inch	500.00	Ft	\$ 50.00	\$ 25,000.00
19	HMA, 4EML (2") Pine Street Replacement	75.00	Ton	\$ 140.00	\$ 10,500.00
20	HMA, 5EML (2") Pine Street Replacement	75.00	Ton	\$ 150.00	\$ 11,250.00
21	Concrete Pavt, Nonreinf, 6 inch	135.00	Syd	\$ 70.00	\$ 9,450.00
22	Sidewalk, Conc, 6 inch	2460.00	Sft	\$ 6.00	\$ 14,760.00
23	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	600.00	Ft	\$ 3.00	\$ 1,800.00
24	Pavt Mrkg, Waterborne, Accessible Sym	2.00	Ea	\$ 150.00	\$ 300.00
25	Parking Bumper, Conc	2.00	Ea	\$ 300.00	\$ 600.00
26	Minor Traf Devices	1.00	LSUM	\$ 2,500.00	\$ 2,500.00
27	Slope Restoration, Non-Freeway, Type B	500.00	Syd	\$ 7.50	\$ 3,750.00
28	Post, Steel, 3 lb	20.00	Ft	\$ 30.00	\$ 600.00
29	Sign, IIIA	5.00	Sft	\$ 50.00	\$ 250.00
30	Trash/Recycling Receptacle	1.00	Ea	\$ 1,000.00	\$ 1,000.00
31	Picnic Table, Universal Accessible, 6 ft	1.00	Ea	\$ 3,500.00	\$ 3,500.00
32	Park Bench, 6 ft	7.00	Ea	\$ 2,500.00	\$ 17,500.00
33	Shade Structure	2.00	Ea	\$ 20,000.00	\$ 40,000.00
34	EZ Launch System	1.00	LSUM	\$ 50,000.00	\$ 50,000.00
35	Landscaping Allowance	1.00	LSUM	\$ 15,000.00	\$ 15,000.00
36	Evergreen Buffer	33.00	Ea	\$ 400.00	\$ 13,200.00
37	Landscaping Allowance	1.00	LSUM	\$ 15,000.00	\$ 15,000.00
Subtotal: Proposed Improvements					\$ 650,060.00

Summary		
Construction Subtotal:		\$ 650,060.00
Engineering and Contingency	30.0%	\$ 195,018.00
Project Total: Red Woolfe Park - Proposal Estimate		\$ 845,078.00

Engineer's Opinion of Probable Project Cost

Project:	Red Woolfe Park
Project No:	P22-0022
Description:	Proposal Estimate
Stage:	Feasibility
Date:	11/14/2022
Prepared By:	JWM
Notes:	Estimate to provide a paved surface over the existing gravel parking area at Red Woolfe Park

Proposed Improvements					
Line	Item	Quantity	Unit	Unit Cost	Item Cost
1	Site Grading	1.00	LSUM	\$ 10,000.00	\$ 10,000.00
2	HMA, 4EML (2") Parking Area	210.00	Ton	\$ 140.00	\$ 29,400.00
3	HMA, 5EML (2") Parking Area	210.00	Ton	\$ 150.00	\$ 31,500.00
4	Concrete Pavt, Nonreinf, 6 inch	135.00	Syd	\$ 70.00	\$ 9,450.00
5	Sidewalk, Conc, 6 inch	2460.00	Sft	\$ 6.00	\$ 14,760.00
6	Pavt Mrkg, Waterborne, 4 inch, White	600.00	Ft	\$ 3.00	\$ 1,800.00
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				\$ -	\$ -
Subtotal: Proposed Improvements					\$ 96,910.00

Summary		
Construction Subtotal:		\$ 96,910.00
Engineering and Contingency	30.0%	\$ 29,073.00
Project Total: Red Woolfe Park - Proposal Estimate		\$ 125,983.00



All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



Village of Decatur, MI, US
Version A - 38626

Splashpad®
View 3



All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



Village of Decatur, MI, US
Version A - 38626

Splashpad®
View 4



All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



Village of Decatur, MI, US
Version A - 38626

Splashpad®
View 5



All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.

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SCHEMATIC MASTER PLAN

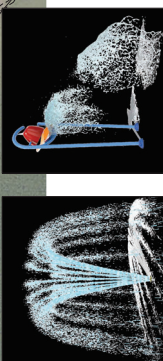
PROJECT

RED WOOLFE PARK
VILLAGE OF DECATUR
45280 PINE STREET
DECATUR, MI 49045

ABONMARCHÉ
95 WEST MAIN STREET
ANN ARBOR, MI 48106
734.769.2222
www.abonmarche.com
Engineering, Architecture, Land Surveying



PLAYPAD ADVENTURES EXAMPLE - BUTTERFLY
PLAYPAD ADVENTURES EXAMPLE - SEETWING
PLAYPAD ADVENTURES EXAMPLE - THUNDER WITH LOGS
PLAYPAD ADVENTURES EXAMPLE - VILLAGE LOGO ONE SIDE AND RAINBOW LOGO OTHER SIDE



GRAPHIC SCALE





Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: December 5, 2022

SUBJECT: Adopt Resolution 2022-012 Meeting Calendar 2023

Action Requested:

It is requested the Village Council adopt Resolution 2022-012 Meeting Calendar 2023.

Background:

Each calendar year the Village Council adopts an annual regular meeting schedule. The following Resolution 2022-012 addresses the Village Council meeting dates, times, and location. Resolution 2022-012 also will address the annual regular meeting of the Planning Commission, DDA, Parks & Recreation and Zoning Board of Appeals

Attachment:

Resolution 2022-012
Public Meeting Schedule 2023

VILLAGE OF DECATUR
COUNTY OF VAN BUREN
STATE OF MICHIGAN

RESOLUTION 2022-012: VILLAGE OF DECATUR PUBLIC MEETING SCHEDULE FOR 2023.

WHEREAS, a local Municipality has the right to set their own Regular Meeting schedule by Resolution; and

WHEREAS, The Village of Decatur is required by law to have one Regular Meeting every month; and

WHEREAS, The Regular Meeting Schedule will be posted at Village Offices throughout the duration of the 2023 Calendar Year. The Village of Decatur, Trustee's meet at 7:00PM for on the first Monday of each month unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Village Hall, 114/116 N. Phelps Street, Decatur, Michigan. The Village Council will also from time to time meet electronically allowable under PA 228 of 2020.

January 3, 2023 (Tuesday) February 6, 2023, March 6, 2023, April 3, 2023,
May 1, 2023, June 5, 2023, July 10, 2023, August 7, 2023,
September 11, 2023, October 2, 2023, November 6, 2023, December 4, 2023

DOWNTOWN DEVELOPMENT AUTHORITY

The Decatur Village DDA meets on the second Wednesday of each month, at 1:00 P.M. unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Village Hall, 114/116 N. Phelps, Decatur, MI 49045.

PLANNING COMMISSION

The Decatur Village Planning Commission meets on the third Thursday of each month, at 1:00 P.M. unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Hall, 114/116 N. Phelps, Decatur, MI 49045.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals meets as needed on the first Monday of each month, at 6:00 P.M. unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Village Hall, 114/116 N. Phelps, Decatur, MI 49045.

PARKS AND RECREATION COMMITTEE

The Parks and Recreation Committee meets on the third Monday of each month, at 4:30 P.M. unless otherwise posted. Meetings are held in the Council Chambers of the Decatur Village Hall, 114/116 N. Phelps, Decatur, MI 49045.

NOW, THEREFORE, BE IT RESOLVED, the following is the current Regular Meeting Schedule for the 2023 Calendar Year for The Village of Decatur.

RESOLUTION DECLARED ADOPTED, this 5th day of December 2022.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY:
DATE: December 5, 2022

SUBJECT: Village of Decatur annual appointment list 2023

Action Requested:

It is requested that the Village Council approve the recommendation of the Village President, and approve the annual appointments to various Committees, Boards, and Commissions for calendar year 2023

Background:

Each year the Village President, recommends annual appointments to sever as administrative support services to the Village of Decatur.

The following attachment references, boards, commissions and committees along with administrative support services.

Attachment:

Annual Appointment List 2023

VILLAGE OF DECATUR
ANNUAL ADMINISTRATIVE APPOINTMENT LIST 2023

Zoning Administrator – Christopher Tapper – Village Manager, Joe Kline, Safebuilt

Street Administrator – Christopher Tapper – Village Manager

Village Freedom of Information Coordinator (FOIA) – Megan Duncan

Village Attorney – Nicholas Curcio – The Curcio Law Firm (Village General Console)

Village Auditor's – Gabridge & Company

Village Finance Administration Services – Siegfried Crandall PC

Village Planner – Rebecca Harvey, Harvey Consultant Service, LLC

Village Assessor - Shalice Northrop

Village Fire & Quick Response Department – Decatur Hamilton Fire & QR

Village Banking & Financial Intuitions - First State Bank Decatur, Honor Credit Union Decatur

Village Building Department & Building Officials – Safebuilt

Village Waste Hauler – Republic Services

Village Information & Technology Services – I.T. Right and Van Buren County IT

Village Finance and Record Management Services – BS&A

Village Engineering, Land Survey, Architecture and Designs – Abonmarche,
Wightman & Associations (USDA project)

Village Environmental & Geologist Services – Eric Larcinese - Holocene Environmental LLC

Village Insurance Agency & Liabilities – Michigan Municipal League

Village Publication & Notification – Decatur Republican, Courier Leader, Village website

Village Life & Health Insurance Agency, Group Benefits - Miller-Schuring Agency

VILLAGE OF DECATUR

ANNUAL ADMINISTRATIVE APPOINTMENT LIST 2023

Budget Committee – President Pro Tem, Charlene Jackson, Trustee Jessica Pelfrey, Trustee Janice Benson

Parks and Recreation Committee – President Pro Tem, Charlene Jackson, Trustee Jessica Pelfrey, Trustee Janice Benson, Village Clerk-Treasurer, Megan Duncan, Kande Hawks, Nicky Fassett, Administrative Assistant, Shantel Pentland

Planning Commission – Chairperson, Blaine Rex, Vice Chair, Janet Moelaart, Secretary, Mike Verran, Village Council Trustee, Cindy Pachner

Zoning Board of Appeals – President Ali Elwear, President Pro Tem, Charlene Jackson, Trustee Robert Mead Jr, Trustee Janice Benson, Trustee Kim Gunther, Trustee Cindy Pachner, Trustee Jessica Pelfrey

Downtown Development Authority - Chairperson, James Creagan, Vice Chair, Lee Moser, Secretary, Jay Newell, David Moorman, Roger Kemp, Elissa Zimmer, Mary Miller, Jani Swihart, Matt Cooper



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Ali Elwear, Village President
REVIEWED BY: Christopher Tapper, Village Manager

DATE: December 5, 2022

SUBJECT: Request to approve Village President recommendation to fill the vacant Village Council Trustee position and recommend Robert Mead Jr. to sever the vacant position.

Action Requested:

It is requested that the Village Council approve the Village President recommendation to fill the vacant Village Council Trustee position, and recommend Robert Mead Jr. to sever the vacant position.

Background:

At the November 8, 2022, General Election, the Village of Decatur, had three positions for Village Trustee on the ballot. Only two Village residents petitioned to be a Village Trustee. This left one Village Trustee position vacant.

At this time, the Village staff has not received any additional inquiries from the general public. The vacant position needs to be addressed. It is the responsibility of the Village President to offer recommendations to the Village Council for appointments to sever.

Attachments:

N/A



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

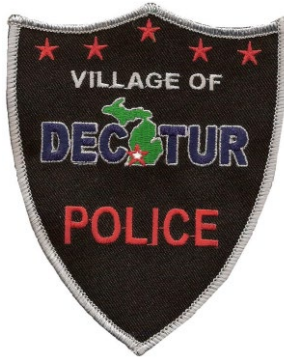
MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Jimmy Ebeling, DPW
REVIEWED BY: Christopher Tapper, Village Manager
DATE: December 5, 2022

SUBJECT: November 2022 Monthly Report from DPW

November 2022 – Jobs completed

- Marked 7 Miss Digs
- Read water meters for billing
- Shut off water service for 6 customers due to non-payment
- Recorded 6 Final Reads
- Data Log at 435 Kinney Rd.
- Data Log at 510 Rosewood Ave.
- Brush & leaf pickup
- Assisted with road construction on South side of Village
- Checked sewer line for blockage (Village side) at 110 W. St. Mary's St.
- Replaced and repaired water services
- Snow removal throughout Village limits
- Filled sidewalk/driveway hole at Honor Credit Union
- Meter change at 201 S. George St. (Nutrien AG)
- Did water samples for Monthly Analysis Report – took to Paw Paw Lab – sent results to Egle
- Parks Maintenance (Red Woolfe, Raider Romp, DDA, Fire Station)
- Closed and winterized all Village Parks for the winter season
- Removed fall decorations
- Put up Christmas decorations on Phelps St./DDA Park
- Cleaned and repaired storm drain in PD garage
- Repaired lift station #1
- Truck maintenance
- Meeting with Village Manager, and Wightman preconstruction designs USDA



Thomas VanDerWoude, Chief of Police
114 N. Phelps St.
Decatur, MI 49045
Phone: (269) 423-2171
Fax: (269) 423-7814
Email: vanderwoudet@decaturmi.org

To: Village Manager Chris Tapper
Fr: Chief Tom VanDerWoude
Date: November 29, 2022
Ref: Monthly Report for the Month of November 2022

Meetings / Events / Information:

- Treatment Court Policy Meeting
- Council Meeting
- Meeting with Local Chief's
- Fire Board Meeting
- Meeting with Safebuilt
- Meeting / Negotiations with FOP
- Special Council Meeting

Training:

- November 23, Firearms Training, VanDerWoude
- November 29th, Safe Harbor CAC Training, VanDerWoude, Rigg, Dahlquist, Frank

Please see the below activity occurring in our community over the past month.

Arrests: November 1, 2022, to November 29, 2022

- 11-10-22, Male, Multiple Warrants
- 11-16-22, Male, Probation Violation
- 11-16-22, Female, Warrant
- 11-26-22, Male, Malicious Destruction of Property

Calls for Service / Reports Taken: November 1, 2022, to November 29, 2022

- General Assist
- Drove While License Revoked
- Larceny, Assist MSP
- General Assist
- Private Property Accident
- Driving While License Revoked
- Salvage
- Salvage
- Salvage
- Salvage

- Assist Fire Department, Field Fire
- Family/Civil Dispute
- Assault Report (Occurred in Lawton)
- Motorist Assist
- Stalking
- Trespass
- Suspicious Situation
- Alarm
- Personal Injury Crash
- Found Property
- Tree Down
- Suspicious, Bench Warrant
- Civil Dispute
- Assist Another Agency
- Traffic Policing
- Found Property
- General Assist to CPS
- Salvage
- Salvage
- Salvage
- Suspicious Situation
- Retail Fraud
- Suspicious Situation
- Assist Medical
- Traffic Policing
- Assist Medical
- General Assist to MDOC and VBCS
- Assault
- Assist Fire Dept.
- Found Property
- Alarm
- Warrant Arrest
- Retail Fraud
- Assault
- Check Residence
- Civil Dispute
- Obstructing Justice
- Salvage
- Salvage
- Assist Medical
- Assist Medical
- Probation Violation
- Salvage
- Alarm
- Assist to CPS

- Assist Fire Department
- Domestic Assault
- Health and Safety
- General Assist
- Property Damage Accident
- Check Vehicle
- Check Water Main
- Background Check
- Check Welfare, Assist VBCS
- Domestic
- Blight
- Salvage
- General Assist
- Salvage
- Salvage
- Found Property
- General Assist to VBCS
- Salvage
- Salvage
- Motorist Assist
- Assault
- Alarm
- BOL No Insurance / Improper Plate
- Civil Dispute
- Larceny
- Civil Dispute
- Suicidal Person
- Traffic Stop
- Trespass
- MDOP
- Larceny
- Domestic
- Suspicious Situation
- Suspicious Situation
- Ordinance Violation
- Check Security
- Child Abuse Allegations
- Check Vehicle
- General Assist – Motorist Assist
- General Assist – Police Officer Stand-Bye

Thank you! Please stay safe!

Chief Tom VanDerWoude



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: December 5, 2022

SUBJECT: Request to review Decatur-Hamilton Fire & QR Reports

Action Requested:

It is requested that the Village Council review Decatur-Hamilton Fire & QR Reports, for November 2022

Background:

The Decatur-Hamilton Fire & QR Departments met Monday, November 28, 2022. Notable items from the Fire Department include; acceptance of resignation from former Treasurer, Matthew Newton, appointment of Matthew Kusmack as Treasurer, appointment of Zachary Polomcak to the Board, building maintenance concerns.

Notable items from the Quick Response Department included; Hiring Committee meeting scheduled, new financial institution established through Mercantile Bank, new credit cards issued to department staff, gathering of new equipment cost for new vehicle.

Attachments:

Fire Department
QR Department

DECATUR-HAMILTON FIRE DEPARTMENT

Board Meeting
November 28 2022

1. Call to Order/ Roll call
2. Public Comment
3. Additions/Deletions to Agenda
4. Approval of Agenda
5. Approval of Minutes of the Previous Meeting
6. Bills
7. Treasurer's Report
8. Officer Reports
 - a. Chief Report
 - b. Secretary Report
 - c. Training Report
 - d. Truck Captain Report
 - e. Building Report
9. Auxiliary Report
10. Personnel
11. Unfinished Business
12. New Business
 - a. Remove Newton from FSB accounts and add Kusmack M

b. Reimburse member for fire classes

13. Public Comment

14. Adjournment

DECATUR-HAMILTON FIRE BOARD

MEETING MINUTES

November 1 2022

1. Meeting called to order at 6:21PM by Druskovich. All present.
2. Public Comment Things going well if there any questions please bring forward
3. Additions/Deletions to Agenda N/A
4. Approval of Agenda Motion Newell, Support Flowers. Carried
5. Approval of Minutes of Previous Meeting Motion Newell, support Gateley. Carried
6. Bills. Kusmack M presented the bills totaling \$47,268.38 and income totaling \$1087.79. Motion Kusmack K, support Flowers. Carried
7. Treasurer's Report. Kusmack M went over financials, Restitution \$699.02, Donation \$1235.05, Checking? \$8147.81, Savings \$28,629.92. Total of Checking and Savings \$48,711.80. Motion Newell, Support Gateley. Carried.
8. Officers Reports: Motion Flowers, Support Gateley, Carried.
 - a. Chief – Ceiling damage from water. Truss may be damaged. Two options for fixing a drop ceiling or replace all of ceiling. Whiteman is responsible for it. Pump testing, 1421 failed the test and requires a major repair. Cost depends on severity
 - b. Secretary N/A
 - c. Training N/A
 - d. Truck Captain See Chief report
 - e. Building Hamel has looked at the ceiling issue and Bud Makay was contacted
9. Auxilliary Chili cook off Nov 12
10. Personnel N/A
11. Unfinished Business
 - a. SAD Update (special assessment district) tax rolls to see how it would affect taxes. Not a meeting showing support or against
 - b. Zoning outdated, Planning commission met and updated it
12. New Business
 - a. Resignation of Matt Newton, Motion Newell, Support Kusmack M. Carried
 - b. Appointment of Zachary Polomcak, Motion Kusmack K, Support Newell. Carried
13. Public Comment Kusmack K had someone ask him about being a fire fighter, Chief has also talked with this person
14. Adjournment Motion Kusmack K, Support Flowers, Carried. Meeting end at 6:42PM

HAMILTON DECATUR FIRE

Check Detail

11/02/2022 - 12/01/2022

	Type	Date	Num	Name	Split	Debit	Credit
HAMILTON FIRE							
	Check	11/02/2022	eft	Consumers	Util		52.12
	Check	11/02/2022	eft	Village of Decatur	Util		69.64
	Check	11/02/2022	eft	Dinges Fire Company	Supplies Turnout Gear		231.86
	Check	11/04/2022	eft	COMCAST	Util		208.43
	Check	11/08/2022	eft	AEP	Util		177.42
	Check	11/09/2022	11212	Garage Door Plus	Bldg		6,319.00
	Check	11/09/2022	eft	Dinges Fire Company	Supplies Turnout Gear		122.66
	Check	11/14/2022	eft	Wells Fargo	Equipment		50.70
	Deposit	11/14/2022			Int Inc	1.04	
	Liability Check	11/15/2022	eftps	Internal Revenue Service	-SPLIT-		435.88
	Deposit	11/22/2022			Building Lease	1,000.00	
	Paycheck	11/22/2022	11213	Amy M Williams	-SPLIT-		932.33
	Check	11/22/2022	11214	D.L. Gallivan Office Solutions	Equip		32.93
	Check	11/22/2022	11215	NYE UNIFORM	Supplies		571.81
	Check	11/22/2022	11216	C-Comm	Supplies Pagers- Radios		46.44
	Check	11/22/2022	11217	REEDER ACCOUNTING SERVICES	Prof Fee		300.00
	Check	11/22/2022	11218	Bauckham, Sparks, Thall, Seeber & Kaufman	Prof Fee		1,060.00
	Check	11/22/2022	11219	Best Way Disposal	Util		12.06
	Check	11/22/2022	11220	Mich State Fireman's Association	Supplies		75.00
	Check	11/22/2022	11221	Decatur Hardware	Supplies		69.76
	Check	11/22/2022	11222	Decatur Hardware	Supplies		76.28
	Check	12/01/2022	11223	DECATUR HAMILTON FIRE DEPARTMENT	Contracted Serv		500.00
	Check	12/01/2022	11224	Matt Kusmack	Salaries		150.00
						<u>1,001.04</u>	<u>11,494.32</u>
						<u>1,001.04</u>	<u>11,494.32</u>
Total HAMILTON FIRE							
TOTAL							

Mileage for fire academy

Shawn Holmes (DHFD 128)

Fire class

39671 82nd ave Decatur Mi 49045 (home address)

69910 M-62, Edwardsburg, MI, 49112 (class)

Total miles to class 27.8 miles

Total miles back from class 27.8 miles

Total miles to class 1,723.06 (62 classes x 27.8 miles)

Total miles back from class 1,723.06 (62 classes x 27.8 miles)

Fire written test (2nd test)

39671 82nd ave, Decatur, Mi 49045 (home address)

1234 Napier ave, ST Joseph, Mi 49085 (written test location)

Total miles to written test 37.5 miles

Total miles back from written test 37.5 miles

Grand total miles for written test 75 miles

Fire written test (3rd test)

39671 82nd ave, Decatur, Mi 49045 (home address)

2755 dorr rd, Brighton, Mi 48116 (written test location)

Total miles to written test 138 miles

Total miles back from written test 138 miles

Grand total miles from written test 276 miles

Total for firefighter academy and test

3,797.12 miles

HAMILTON & DECATUR FIRE
Balance Sheet
As of December 1, 2022

	Dec 1, 22
ASSETS	
Current Assets	
Checking/Savings	
Savings 14986	38,629.92
Savings - Donation Fund 17883	1,235.05
Savings - Restitutions	699.02
HAMILTON FIRE	-2,345.47
Total Checking/Savings	38,218.52
Other Current Assets	
Prepaid insurance	15,142.46
Accts Receivable - Other	570.00
Total Other Current Assets	15,712.46
Total Current Assets	53,930.98
Fixed Assets	
Equipment	836,320.70
Fixed assets	11,681.00
Total Fixed Assets	848,001.70
TOTAL ASSETS	901,932.68
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
First State Bank Loan	146,640.65
Accts payable	1,464.00
24000 - Payroll Liabilities	347.98
Total Other Current Liabilities	148,452.63
Total Current Liabilities	148,452.63
Long Term Liabilities	
Deferred Revenue	104,500.00
Total Long Term Liabilities	104,500.00
Total Liabilities	252,952.63
Equity	
3900 - Retained Earnings	484,037.49
3000 - Open Bal Equity	265,167.50
Net Income	-100,224.94
Total Equity	648,980.05
TOTAL LIABILITIES & EQUITY	901,932.68

HAMILTON & DECATUR FIRE
Profit & Loss
November 2 through December 1, 2022

	Nov 2 - Dec 1, 22
Income	
Building Lease	1,000.00
Int Inc	1.04
Total Income	1,001.04
Expense	
Repairs	
Bldg	6,319.00
Equip	32.93
Total Repairs	6,351.93
Prof Fee	1,360.00
66000 · Payroll Expenses	1,182.00
Supplies	792.85
Util	519.67
Contracted Serv	500.00
Supplies Turnout Gear	354.52
Salaries	150.00
Supplies Pagers- Radios	46.44
Total Expense	11,257.41
Net Income	-10,256.37

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1420
Mileage 4730.6
Engine Hours 442.4
Pump Hours 45.5
Fuel Level F

Number of runs since last report 3

Lights Check List: Head Lights X Tail Lights X Side Marker X Seat Belts X
Cab lights Exterior X Cab lights Interior X
Radio Check X Emergency Lights: TOP X SIDE X FRONT X REAR X
Horn X Siren X
Tires and pressure: LEFT FRONT X RIGHT FRONT X LEFT REAR X RIGHT REAR ^
Tire Wear: Normal X Even Uneven Side Walls
Pump Check List: Drains Left Side X Drains Right Side X
Run Pump: Set relief valve at 100PSI X Transfer valve check X
Water Level Lights Full
Engine Oil Level X Radiator Fluid Level X
Hose Beds X Cross Lays X Speed Lays X
Hydrant fittings X
Air Packs X Alarm Batteries X Jaws X Spare Bottles: X
Fluid Levels in generator: Gas X Oil X
Portable Lights X
Spare Electric Cables X
Electric meter covers should be two on each engine and several on rescue X
Emergency Flares X Portable Radios X Run Sheets X Maps X
Condition of Truck: Clean Exterior X Clean Interior X

Complaints REPLACED BATTERIES IN 1 Air Pack located Behind
Driver SEAT

Needs WIPER BLADES

Truck Captain
Building Chief Signature Shawn T. Helmer

Date 11/16/2022

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1464
Mileage 11962
Engine Hours 1166
Pump Hours 129
Fuel Level Full

Number of runs since last report 3

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒
Cab lights Exterior ☒ Cab lights Interior ☒
Radio Check YES Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒
Horn YES Siren YES
Tires and pressure: LEFT FRONT 72 RIGHT FRONT 72 LEFT REAR 72 RIGHT REAR 72
Tire Wear: Normal ☒ Even ☒ Uneven NA Side Walls good
Pump Check List: Drains Left Side NA Drains Right Side NA
Run Pump: Set relief valve at 100PSI good Transfer valve check good
Water Level Lights Full
Engine Oil Level Full Radiator Fluid Level Full
Hose Beds YES Cross Lays NA Speed Lays YES
Hydrant fittings good
Air Packs NA Alarm Batteries NA Jaws NA Spare Bottles: NA
Fluid Levels in generator: Gas Full Oil Full
Portable Lights Left Side Light IN OPP
Spare Electric Cables NA
Electric meter covers should be two on each engine and several on rescue NA
Emergency Flares NA Portable Radios NA Run Sheets YES Maps YES
Condition of Truck: Clean Exterior OK Clean Interior good

Complaints Recapital on Pass Side doors not work Head sets do
not per and will not hold a charge
Pass side front sender emergency light is IN OPP

Needs _____

Truck Captain

Building Chief Signature

Jesse Harris (153)

Date

11-17-22

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1465
Mileage 247.8
Engine Hours 271
Pump Hours -
Fuel Level Full

Number of runs since last report 1

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒
Cab lights Exterior ☒ Cab lights Interior ☒
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒
Horn ☒ Siren ☒
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒
Pump Check List: Drains Left Side ☒ Drains Right Side ☒
Run Pump: Set relief valve at 100PSI ☒ Transfer valve check ☒
Water Level Lights ☒
Engine Oil Level ☒ Radiator Fluid Level ☒
Hose Beds ☒ Cross Lays ☒ Speed Lays ☒
Hydrant fittings ☒
Air Packs ☒ Alarm Batteries ☒ Jaws ☒ Spare Bottles: ☒
Fluid Levels in generator: Gas ☒ Oil ☒
Portable Lights ☒
Spare Electric Cables ☒
Electric meter covers should be two on each engine and several on rescue ☒
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints -

Needs -

Truck Captain [Signature]
Building Chief Signature [Signature]

Date 11/17/22

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number #1471
Mileage 8201
Engine Hours 1216.5
Pump Hours N/A
Fuel Level Full

Number of runs since last report 3

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒
Cab lights Exterior ☒ Cab lights Interior ☒
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒
Horn ☒ Siren ☒
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒
Pump Check List: Drains Left Side N/A Drains Right Side N/A
Run Pump: Set relief valve at 100PSI N/A Transfer valve check N/A
Water Level Lights N/A
Engine Oil Level ☒ Radiator Fluid Level ☒
Hose Beds N/A Cross Lays N/A Speed Lays N/A
Hydrant fittings N/A
Air Packs ☒ Alarm Batteries ☒ Jaws ☒ Spare Bottles: ☒
Fluid Levels in generator: Gas N/A Oil ☒
Portable Lights ☒
Spare Electric Cables ☒
Electric meter covers should be two on each engine and several on rescue ☒
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints _____

Needs _____

Truck Captain

Building Chief Signature

Dusti Hall

Date 11-20-22

p. 20 New batteries

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1472
Mileage 760.5
Engine Hours 100.7
Pump Hours N/A
Fuel Level 3/4

Number of runs since last report 1

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker N/A Seat Belts ☒
Cab lights Exterior N/A Cab lights Interior N/A
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒
Horn ☒ Siren ☒

Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒
Tire Wear: Normal ☒ Even ☐ Uneven ☐ Side Walls ☐

Pump Check List: Drains Left Side N/A Drains Right Side N/A
Run Pump: Set relief valve at 100PSI N/A Transfer valve check N/A

Water Level Lights N/A
Engine Oil Level ☒ Radiator Fluid Level ☒

Hose Beds N/A Cross Lays N/A Speed Lays N/A

Hydrant fittings N/A

Air Packs N/A Alarm Batteries N/A Jaws N/A Spare Bottles: N/A

Fluid Levels in generator: Gas N/A Oil N/A

Portable Lights N/A

Spare Electric Cables N/A

Electric meter covers should be two on each engine and several on rescue N/A

Emergency Flares N/A Portable Radios N/A Run Sheets ☒ Maps ☒

Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints _____

Needs _____

Truck Captain
Building Chief Signature

Date 11-20-22

Secretary Report for November 2022

13 calls for month

Village 1-Smoke Investigation
 1-Hazmat Leak
 1-CO2 Alarm

Decatur Twp 1-Field Fire
 1-Tree Fire
 2-Electrical Hazards
 3-PI Accidents

Hamilton Twp 1-Electrical Hazard
 2-PI Accidents

Reported as of November 21, 2022

Submitted by Secretary,

Amy M. Jimenez

TRAINING SHEET

EVENT: LANTON/60000 CR653 DATE: 11/5/22
Start time 84 End Time 1300

1. ☐ JACK CONKLIN
2. ☐ DALE AVERY
3. ☒ ERIN JACKSON
4. ☐ HARRY DUNCAN
5. ☐ RON SHUGARS
6. ☐ TOBY JACKSON
7. ☐ RICH SECONDI
8. ☐ SCOTT TURK
9. ☐ JOE GERHOLD
10. ☐ SCOTT DUNCAN
11. ☐ BILL ARNOLD
12. ☐ PAUL PULLEN SR.
13. ☐ JANIS GAIKIS
14. ☐ DAVE DRAGOMIR
- **CHAD JAHR LIFETIME MEMBER**
15. ☐ DUSTIN KRALL
16. ☐ JOE JERUE
17. ☐ RANDY HAUN
18. ☒ TOM BUSH
19. ☐ MIKE BUSH
20. ☐ CHRIS SCHAAP
21. ☐ DEVIN KROGEL
22. ☒ KENNETH DUNKERLY
23. ☐ ZACHARY CULLEN
24. ☐ WYATT TAYLOR
25. ☐ JACOB GERHOLD
26. ☐ CHLOE HAUN
27. ☐ TYLER SHINDELDECKER
28. ☒ SHAWN HOLMES
29. ☐ HEATH SEELYE
30. ☐ JAMES ANDERSON
31. ☐ MARISSA WILLIAMS
32. ☐ AUSTIN MEAD
33. ☐ SCOTTY BISHOP
34. ☐ NYCHOLE FLOWERS
35. ☐ RANDY WILLIAMS
36. ☐ NOLYN FLOWERS
37. ☐ RILYN FLOWERS
38. ☐ ZAVIER BISHOP
39. ☐ JOSSALYN BISHOP
40. ☐ GAIGE CARLSEN
41. ☐ SHANE MCBRIDE
42. ☐ JESSE HARRIS
43. ☐ JASON EMMONS

SHAWN DROVE
1471

TRAINING SHEET

EVENT: Jaws DATE: 11-13-2022

Start time 8am End Time Noon

1. ☐ JACK CONKLIN
2. ☐ DALE AVERY
3. ☐ ERIN JACKSON
4. ☐ HARRY DUNCAN
5. ☐ RON SHUGARS
6. ☐ TOBY JACKSON
7. ☐ RICH SECONDI
8. ☐ SCOTT TURK
9. ☒ JOE GERHOLD
10. ☐ SCOTT DUNCAN
11. ☐ BILL ARNOLD
12. ☐ PAUL PULLEN SR.
13. ☐ JANIS GAIKIS
14. ☐ DAVE DRAGOMIR
- **CHAD JAHR LIFETIME MEMBER**
15. ☒ DUSTIN KRALL
16. ☐ JOE JERUE
17. ☒ RANDY HAUN
18. ☐ TOM BUSH
19. ☐ MIKE BUSH
20. ☐ CHRIS SCHAAP
21. ☐ DEVIN KROGEL
22. ☐ KENNETH DUNKERLY
23. ☐ ZACHARY CULLEN
24. ☐ WYATT TAYLOR
25. ☒ JACOB GERHOLD
26. ☒ CHLOE HAUN
27. ☒ TYLER SHINDELDECKER
28. ☒ SHAWN HOLMES
29. ☐ HEATH SEELYE
30. ☐ JAMES ANDERSON
31. ☐ MARISSA WILLIAMS
32. ☐ AUSTIN MEAD
33. ☐ SCOTTY BISHOP
34. ☒ NYCHOLE FLOWERS
35. ☐ RANDY WILLIAMS
36. ☐ NOLYN FLOWERS
37. ☒ RILYN FLOWERS
38. ☐ ZAVIER BISHOP
39. ☐ JOSSALYN BISHOP
40. ☐ GAIGE CARLSEN
41. ☐ SHANE MCBRIDE
42. ☒ JESSE HARRIS
43. ☐ JASON EMMONS
44. ☒ Doug Wilson

TRAINING SHEET

EVENT: EXTRACTION DATE: 11-14-22

Start time 1800 End Time 2000

1. ☐ JACK CONKLIN
2. ☒ DALE AVERY
3. ☒ ERIN JACKSON
4. ☐ HARRY DUNCAN
5. ☐ RON SHUGARS → *EXCUSED CALLED IN TO 102*
6. ☐ TOBY JACKSON
7. ☐ RICH SECONDI
8. ☐ SCOTT TURK
9. ☒ JOE GERHOLD
10. ☐ SCOTT DUNCAN
11. ☐ BILL ARNOLD
12. ☐ PAUL PULLEN SR.
13. ☐ JANIS GAIKIS
14. ☒ DAVE DRAGOMIR
- **CHAD JAHR LIFETIME MEMBER****
15. ☐ DUSTIN KRALL
16. ☒ JOE JERUE
17. ☒ RANDY HAUN
18. ☒ TOM BUSH
19. ☐ MIKE BUSH
20. ☐ CHRIS SCHAAP
21. ☐ DEVIN KROGEL
22. ☐ KENNETH DUNKERLY
23. ☐ ZACHARY CULLEN
24. ☐ WYATT TAYLOR
25. ☒ JACOB GERHOLD
26. ☒ CHLOE HAUN
27. ☐ TYLER SHINDELDECKER
28. ☒ SHAWN HOLMES
29. ☐ HEATH SEELYE
30. ☐ JAMES ANDERSON
31. ☐ MARISSA WILLIAMS
32. ☐ AUSTIN MEAD
33. ☐ SCOTTY BISHOP
34. ☒ NYCHOLE FLOWERS
35. ☒ ~~RANDY WILLIAMS~~
36. ☐ NOLYN FLOWERS
37. ☒ RILYN FLOWERS
38. ☐ ZAVIER BISHOP
39. ☐ JOSSALYN BISHOP
40. ☒ GAIGE CARLSEN
41. ☐ SHANE MCBRIDE
42. ☒ JESSE HARRIS
43. ☐ JASON EMMONS

X DEVIN HOLMES



DECATUR-HAMILTON FIRE DEPARTMENT

BUILDING AND GROUNDS REPORT

BUILDING A			
AREA	ACCEPTABLE	NEEDS ATTENTION	COMMENTS
MEETING ROOM		XX	Roof has leak causing damage to the meeting room ceiling, and ceiling is sagging. Suspected to be from around the air exchanger for the kitchen, unknown if any structural damage but is suspected due to the weight of the unit.
MEETING FLOORS	XX		
OFFICE	XX		
OFFICE FLOORS	XX		
BATHROOMS	XX		
KITCHEN	XX		Kitchen service has been re scheduled but will get all refrigeration appliances serviced for the year.
ENGINE ROOM	XX		
ENGINE FLOORS		XX	Floor needs to be re-lined
SERVICE DOORS	XX		
OVERHEAD DOORS	XX		
APPROACH	XX		
WINDOWS	XX		
EQUIPMENT	XX		
STORAGE ROOMS	XX		
FLAG LIGHT	XX		
REAR BUILDING LIGHT	XX		

BUILDING B			
AREA	ACCEPTABLE	NEEDS ATTENTION	COMMENTS
MEETING ROOM	XX		
DAY USE ROOM		XX	Wall behind couch needs repair with protective cover added, couch hits wall if it slides back
BEDROOMS	XX		
KITCHEN	XX		
BATHROOMS	XX		
FLOORS		XX	Could use cleaning and rewaxing

ENGINE ROOM	XX		
ENGINE FLOORS		XX	Drain grates need to be replaced. One grate has an approximately 12" section broken out, major hazard, Jerue is getting quotes for new poly drain grates.
STORAGE ROOMS	XX		
APPROACH	XX		
SERVICE DOORS	XX		
Overhead doors	XX		
Windows	XX		
equipment	XX		
Cord Reels	XX		

GROUNDS/MAINTENANCE/LANDSCAPING		
AREA	ACCEPTABLE	COMMENTS
YARD GENERAL	XX	
YARD INSIDE FENCE	XX	
TRIMMING	XX	
WEED CONTROL	XX	
ROCKS	XX	
DRIVEWAY		Cracks need to be sealed and repaired, trip and fall hazard, along edge of driveway on west side of property need some top soil to bring yard up to level of driveway, trip fall hazard, driveway markings need to be redone, consider re planning parking to angle parking
SIDEWALK	XX	
FLAG POLE	XX	Changes are ongoing to improve monument and flagpole
MONUMENT	XX	Changes are ongoing to improve monument and flagpole

Captain Signature	Joe Jerue Capt.	Date: 11/16/22
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DECATUR-HAMILTON QUICK RESPONSE

Board Meeting

November 1, 2022

1. Call to Order/ Roll call
2. Public Comment
3. Additions/Deletions to Agenda
4. Approval of Agenda
5. Approval of Minutes of the Previous Meeting
6. Bills
7. Treasurer's Report
8. Team Leader Report
9. Personnel
 - a. Hiring Committee Meeting Nov 22
10. Unfinished Business
 - a. Mercantile Credit Card
11. New Business
 - a. Remove Newton from FSB accounts add Kusmack M
12. Public Comment
13. Adjournment

DECATUR-HAMILTON QUICK RESPONSE BOARD

MEETING MINUTES

Tuesday, November 1, 2022

1. The meeting was called to order at 6:00 PM by Druskovich. All in attendance including the to be appointed new member.
2. No public comment was given.
3. Added vehicle updates under unfinished business a, Added Resignation of Matt Newton under new business a and add Zachary Polomcak as trustee under new business b.
4. Newell moved and Kusmack K seconded to approve agenda as amended.
5. Newell moved, Gateley seconded, CARRIED, to approve minutes as presented.
6. Kusmack M. reported on the bills with a total of \$9546.08 and income of \$5.20. Kusmack K. moved, Newell seconded, CARRIED to approve bills as amended.
7. Kusmack M. gave the Treasurer's report indicating fund balance of \$128,464.77 in the General Fund, \$443.28 in the Member's Savings Fund, and \$113,249.61 in the Capital Expenditure Fund for a total fund balance of \$243,657.66. Kusmack K. moved, Newell seconded. Flowers moved, Gateley seconded CARRIED to approve the treasurer's report
 - a. Do not have a budget to view at this time
8. Team Leader's Report
 - a. 26% response rate for September on 53 calls 27% for October on 45 calls
9. Personnel N/A
10. Unfinished Business
 - a. Vehicle update, getting new pricing on lighting for the new QR vehicles, previously was done in April and prices have increased, 12 week lead for the equipment, expecting vehicles late winter or early spring.
11. New Business
 - a. Opening Credit Card at Mercantile Bank Motion made by Newell and supported by Flowers
 - i Signers
 - 1 Carl Druskovich Chairperson
 - 2 Kevin Kusmack Trustee
 - 3 Michele Gateley Trustee
 - 4 Matt Kusmack Treasurer
 - b. Resignation of Matt Newton Motion made by Flowers seconded by Kusmack, CARRIED to accept resignation of Matt Newton
 - c. Appoint Zachary Polomcak as Trustee, motion made by Newell seconded by Gateley CARRIED to appoint Zachary Polomcak as board member.

12. No public comment was given.

13. Meeting adjourned at 6:2PM. Newell moved and Gateley seconded CARRIED to adjourn

Decatur-Hamilton Quick Response

Check Detail

11/02/2022 - 12/01/2022

Type	Date	Num	Name	Split	Debit	Credit
Cash - Checking 34599						
Check	11/02/2022	eft	AEP	Utilities		845.98
Check	11/02/2022	eft	Consumers	Utilities		22.48
Check	11/02/2022	eft	Village Of Decatur	Utilities		71.65
Check	11/03/2022	5510	Merchantile Bank	Merchantile Bank		5,000.00
Check	11/07/2022	eft	Comcast	Utilities		353.87
Check	11/09/2022	5511	Joe Jerue	Salaries		20.00
Check	11/09/2022	5512	Christina Benson	Salaries		320.00
Check	11/09/2022	5513	DEVIN KROGEL	Equipment & Supplys		30.00
Check	11/09/2022	5514	Randy S Haun	Salaries		2,120.00
Check	11/09/2022	5515	Paul Pullen	Salaries		330.00
Check	11/09/2022	5516	Heath A Seeyle	Salaries		270.00
Check	11/09/2022	5517	Jeffrey Conklin	Salaries		60.00
Deposit	11/15/2022			Interest Income	5.99	
Check	11/22/2022	5518	EMP	Equipment & Supplys		517.44
Check	11/22/2022	5519	REEDER ACCOUNTING SERVICES	Contracted Services		150.00
Check	12/01/2022	5520	Christina Benson	Salaries		150.00
Check	12/01/2022	5521	DH Fire Board	Building Rental		1,000.00
Check	12/01/2022	5522	Terry Burns	Salaries		300.00
Total Cash - Checking 34599					5.99	11,561.42
TOTAL					<u>5.99</u>	<u>11,561.42</u>

Decatur-Hamilton Quick Response
Balance Sheet
As of December 1, 2022

	<u>Dec 1, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking 34599	118,409.34
Cash - Savings - Vehicle 16696	113,249.61
Merchantile Bank	5,000.00
Cash - Savings - Member 15771	443.28
Total Checking/Savings	<u>237,102.23</u>
Other Current Assets	
Prepaid Insurance	1,458.52
Accts Receivable - Other	600.00
Total Other Current Assets	<u>2,058.52</u>
Total Current Assets	<u>239,160.75</u>
Other Assets	
Prepaid Building Rent	104,500.00
Total Other Assets	<u>104,500.00</u>
TOTAL ASSETS	<u>343,660.75</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts payable - year end acc	3,344.00
Total Other Current Liabilities	<u>3,344.00</u>
Total Current Liabilities	<u>3,344.00</u>
Total Liabilities	<u>3,344.00</u>
Equity	
Retained Earnings	304,757.59
Opening Bal Equity	55,242.52
Net Income	-19,683.36
Total Equity	<u>340,316.75</u>
TOTAL LIABILITIES & EQUITY	<u>343,660.75</u>

Decatur-Hamilton Quick Response
Profit & Loss
November 2 through December 2, 2022

	Nov 2 - Dec 2, 22
Ordinary Income/Expense	
Income	
Interest Income	5.99
Total Income	5.99
Expense	
Salaries	3,570.00
Utilities	1,293.98
Building Rental	1,000.00
Equipment & Supplys	547.44
Contracted Services	150.00
Total Expense	6,561.42
Net Ordinary Income	-6,555.43
Net Income	-6,555.43



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: December 5, 2022

SUBJECT: Financial Statement – November 2022

Action Requested:

It is requested that the Village Council review Revenue & Expense along with the Cash Balance Report for the period ending November 30, 2022.

Background:

Attached is the Revenue & Expense Report along with the Cash Balance report.

October updates:

- Continued education on Utility Billing. Processing payments, opening, and closing Utility accounts. Applying penalties, shut off notices, and creating the Utility bills.
- Attended Council meeting and prepared meeting minutes.
- Attended Special Council meeting and prepared meeting minutes.
- Attended Planning Commission meeting and prepared meeting minutes.
- Attended the Parks and Recreation meeting and prepared meeting minutes.
- Worked with Manager Tapper in General Ledger for educational purposes.
- Gathered data from reports in General Ledger to complete the annual CVRTS report for the State of Michigan.
- Worked with BS&A on the Chart of Accounts conversion.
- Processing Tax payments, building permit payments, and revenue deposits in cash receipting.
- Processed Miscellaneous Receivables and Account Payables for Village Hall, DPW, and PD.
- Attended a Zoom Introduction meeting with Manager Tapper and WODA Decatur Downs directors.
- Continued preparation for employee Annual Christmas Party.
- Working with Municode on corrections and updates of ordinances on Decaturmi.org



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

- Processed payroll and remittance checks.

Attachment(s):

Cash Balances

Revenue & Expense Report

11/30/2022 02:16 PM

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DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 1/25

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 75.34

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	REAL ESTATE TAXES	360,000.00	327,131.99	2,562.99	32,868.01	90.87
101-000-410.000	PERSONAL PROPERTY TAX	98,000.00	61,464.82	0.00	36,535.18	62.72
101-000-411.000	DELINQUENT TAX	26,147.00	18,877.37	0.00	7,269.63	72.20
101-000-411.001	DELINQUENT ADMIN FEE	500.00	0.00	0.00	500.00	0.00
101-000-432.000	PILOT	0.00	6,800.00	0.00	(6,800.00)	100.00
101-000-445.000	REAL ESTATE TAX INTEREST	4,000.00	166.43	85.68	3,833.57	4.16
101-000-447.000	ADMIN. FEE TREASURER	6,250.00	5,655.38	43.46	594.62	90.49
101-000-477.000	CABLE TV FEES	14,000.00	12,998.32	4,126.22	1,001.68	92.85
101-000-478.000	LIQUOR LICENSE	2,050.00	2,066.90	41.25	(16.90)	100.82
101-000-491.000	BUILDING PERMIT FEES	3,000.00	19,723.38	1,205.00	(16,723.38)	657.45
101-000-492.000	RENTAL INSPECTION FEE	3,000.00	2,775.00	500.00	225.00	92.50
101-000-494.000	MARIHUANA LICENSE FEES	25,000.00	40,000.00	0.00	(15,000.00)	160.00
101-000-495.000	ZONING LICENSES & PERMITS	500.00	575.00	0.00	(75.00)	115.00
101-000-496.000	SELLING PERMITS	100.00	93.00	0.00	7.00	93.00
101-000-497.000	FENCE PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-543.000	POLICE TRAINING-STATE	650.00	589.20	0.00	60.80	90.65
101-000-573.001	METRO ACT	9,700.00	10,193.75	0.00	(493.75)	105.09
101-000-574.000	STATE REVENUE SHARING	204,000.00	117,894.00	0.00	86,106.00	57.79
101-000-606.000	PARKING FEES/FINES	800.00	692.41	50.00	107.59	86.55
101-000-607.000	POLICE REPORTS	200.00	173.25	5.00	26.75	86.63
101-000-647.000	CROSSING GUARDS-SCHOOL	9,000.00	12,762.05	0.00	(3,762.05)	141.80
101-000-664.100	INTEREST CHECKING	600.00	117.48	0.00	482.52	19.58
101-000-664.200	INTEREST EARNED	1,500.00	0.00	0.00	1,500.00	0.00
101-000-668.000	COMM. TOWER LEASE	1,200.00	0.00	0.00	1,200.00	0.00
101-000-669.610	ADMIN TRANSFER-MOTOR POOL	7,660.00	5,000.00	0.00	2,660.00	65.27
101-000-675.000	OTHER REVENUE	20,000.00	17,281.13	5,030.00	2,718.87	86.41
101-000-699.248	ADMIN TRANSFER DDA	4,500.00	4,500.00	0.00	0.00	100.00
Total Dept 000		802,457.00	667,530.86	13,649.60	134,926.14	83.19
TOTAL REVENUES		802,457.00	667,530.86	13,649.60	134,926.14	83.19
Expenditures						
Dept 101 - VILLAGE COUNCIL						
101-101-703.000	COUNCIL SALARY	9,900.00	7,362.00	818.00	2,538.00	74.36
101-101-715.000	FICA/MEDICARE	760.00	563.24	62.63	196.76	74.11
101-101-717.000	WORKMAN'S COMP.	100.00	100.00	0.00	0.00	100.00
101-101-728.000	COUNCIL SUPPLIES	500.00	135.18	0.00	364.82	27.04
101-101-807.000	AUDIT	2,500.00	4,689.00	0.00	(2,189.00)	187.56
101-101-822.000	CONTRACTUAL SERVICES	2,500.00	11,953.88	0.00	(9,453.88)	478.16
101-101-901.000	PRINTING/PUBLISHING	500.00	2,420.00	0.00	(1,920.00)	484.00
101-101-936.000	TECH SERVICES	3,500.00	1,315.99	0.00	2,184.01	37.60
101-101-958.000	MISCELLANEOUS	0.00	(544.64)	25.00	544.64	100.00
101-101-958.001	DUES/MEMBERSHIPS	2,000.00	1,521.00	0.00	479.00	76.05
Total Dept 101 - VILLAGE COUNCIL		22,260.00	29,515.65	905.63	(7,255.65)	132.60
Dept 137 - MUNICIPAL ATTORNEY						
101-137-827.000	LABOR ATTORNEY EXPENSES	0.00	8,403.50	0.00	(8,403.50)	100.00
101-137-828.000	ORDINANCE ENFORCEMENT ATTORNEY FEES	0.00	3,966.46	0.00	(3,966.46)	100.00
Total Dept 137 - MUNICIPAL ATTORNEY		0.00	12,369.96	0.00	(12,369.96)	100.00

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REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 75.34

		2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED	BUDGET	NORMAL	(ABNORMAL)	MONTH 11/30/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BALANCE BDGT USED
Fund 101 - GENERAL FUND									
Expenditures									
Dept 172 - VILLAGE MANAGER									
101-172-703.000	SALARY-MANAGER	24,000.00		21,400.18		4,300.14		2,599.82	89.17
101-172-703.020	HOLIDAY PAY	2,275.00		0.00		0.00		2,275.00	0.00
101-172-703.030	VACATION PAY	4,200.00		0.00		0.00		4,200.00	0.00
101-172-703.040	SICK/PERSONAL	3,000.00		0.00		0.00		3,000.00	0.00
101-172-715.000	FICA/MEDICARE	3,400.00		1,637.07		328.94		1,762.93	48.15
101-172-716.000	UNEMPLOYMENT COMPENSATION	20.00		16.32		0.00		3.68	81.60
101-172-717.000	WORKMAN'S COMPENSATION	175.00		175.00		0.00		0.00	100.00
101-172-718.000	PENSION	4,000.00		1,224.00		198.00		2,776.00	30.60
101-172-719.000	HEALTH INSURANCE	9,400.00		0.00		0.00		9,400.00	0.00
101-172-719.500	DISABILITY INSURANCE	700.00		650.25		72.25		49.75	92.89
101-172-720.000	LIFE INSURANCE	115.00		85.50		9.50		29.50	74.35
101-172-721.000	TUITION REIMBURSEMENT	7,500.00		7,500.00		1,500.00		0.00	100.00
101-172-728.000	SUPPLIES	2,000.00		74.18		(59.99)		1,925.82	3.71
101-172-730.000	POSTAGE	20.00		40.69		0.00		(20.69)	203.45
101-172-853.000	TELEPHONE	1,000.00		514.79		57.59		485.21	51.48
101-172-853.020	CELL PHONE	0.00		1,874.96		0.00		(1,874.96)	100.00
101-172-864.000	CONFERENCES/WORKSHOPS	1,250.00		484.18		0.00		765.82	38.73
101-172-901.000	PRINTING	100.00		0.00		0.00		100.00	0.00
101-172-936.000	TECH SERVICES	3,500.00		2,161.90		311.93		1,338.10	61.77
101-172-958.001	DUES/MEMBERSHIPS	500.00		945.00		425.00		(445.00)	189.00
Total Dept 172 - VILLAGE MANAGER		67,155.00		38,784.02		7,143.36		28,370.98	57.75
Dept 215 - VILLAGE CLERK									
101-215-703.000	SALARY-ADMIN. CLERK	9,500.00		9,432.59		1,432.04		67.41	99.29
101-215-715.000	FICA/MEDICARE	1,250.00		721.55		109.55		528.45	57.72
101-215-716.000	UNEMPLOYMENT COMPENSATION	15.00		16.32		0.00		(1.32)	108.80
101-215-717.000	WORKERS COMP. FUND.	120.00		120.00		0.00		0.00	100.00
101-215-718.000	PENSION-ADMIN. CLERK	0.00		565.92		85.92		(565.92)	100.00
101-215-719.000	HEALTH INSURANCE	0.00		3,247.04		359.75		(3,247.04)	100.00
101-215-719.500	DISABILITY INSURANCE	350.00		424.44		47.16		(74.44)	121.27
101-215-720.000	LIFE INSURANCE	100.00		85.50		9.50		14.50	85.50
101-215-728.000	SUPPLIES	1,800.00		166.18		0.00		1,633.82	9.23
101-215-730.000	POSTAGE	100.00		477.31		0.00		(377.31)	477.31
101-215-830.000	BANK SERVICE CHGS	240.00		180.00		20.00		60.00	75.00
101-215-853.000	TELEPHONE	1,080.00		514.79		57.59		565.21	47.67
101-215-853.020	CELL PHONE	0.00		112.59		12.51		(112.59)	100.00
101-215-864.000	CONFERENCES/WORKSHOPS	1,000.00		3,633.83		0.00		(2,633.83)	363.38
101-215-901.000	PRINTING	1,500.00		80.00		0.00		1,420.00	5.33
101-215-936.000	TECH SERVICES	6,000.00		4,528.18		311.93		1,471.82	75.47
101-215-958.000	MISCELLANEOUS	0.00		3,185.68		0.00		(3,185.68)	100.00
101-215-958.001	DUES/MEMBERSHIPS	100.00		0.00		0.00		100.00	0.00
Total Dept 215 - VILLAGE CLERK		23,155.00		27,491.92		2,445.95		(4,336.92)	118.73
Dept 253 - VILLAGE TREASURER									
101-253-703.000	SALARY-TREASURER	3,800.00		3,144.42		477.38		655.58	82.75
101-253-715.000	FICA/MEDICARE	280.00		240.67		36.54		39.33	85.95
101-253-717.000	WORKMAN'S COMP.	60.00		60.00		0.00		0.00	100.00
101-253-718.000	PENSION	0.00		188.70		28.65		(188.70)	100.00
101-253-719.000	HEALTH INSURANCE	0.00		1,137.49		126.02		(1,137.49)	100.00
101-253-728.000	SUPPLIES	150.00		344.70		0.00		(194.70)	229.80
101-253-730.000	POSTAGE	400.00		1,812.85		0.00		(1,412.85)	453.21

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 11/30/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-253-807.000	AUDIT	3,000.00	5,428.40	0.00		(2,428.40)	180.95
101-253-853.020	CELL PHONE	0.00	369.77	41.28		(369.77)	100.00
101-253-864.000	CONFERENCES/WORKSHOPS	0.00	2,599.64	0.00		(2,599.64)	100.00
101-253-901.000	PRINTING	0.00	45.00	0.00		(45.00)	100.00
101-253-936.000	TECH SERVICES	1,200.00	846.01	0.00		353.99	70.50
Total Dept 253 - VILLAGE TREASURER		8,890.00	16,217.65	709.87		(7,327.65)	182.43
Dept 265 - VILLAGE HALL							
101-265-776.000	SUPPLIES	2,000.00	1,589.33	0.00		410.67	79.47
101-265-822.000	CONTRACTUAL SERVICES	540.00	3,015.00	0.00		(2,475.00)	558.33
101-265-921.000	ELECTRIC	6,000.00	3,728.13	0.00		2,271.87	62.14
101-265-923.000	HEAT	2,500.00	1,124.99	0.00		1,375.01	45.00
101-265-931.000	REPAIRS & MAINTENANCE	12,000.00	1,824.02	99.00		10,175.98	15.20
101-265-936.000	TECH SERVICES	0.00	230.00	31.25		(230.00)	100.00
101-265-958.000	MISCELLANEOUS	100.00	219.74	0.00		(119.74)	219.74
101-265-981.000	CAPITAL OUTLAY	0.00	3,433.33	0.00		(3,433.33)	100.00
Total Dept 265 - VILLAGE HALL		23,140.00	15,164.54	130.25		7,975.46	65.53
Dept 266 - MUNICIPAL ATTORNEY							
101-266-826.000	ATTORNEY FEES	8,500.00	4,780.50	0.00		3,719.50	56.24
101-266-826.100	ATTORNEY EXPENSES	0.00	857.50	0.00		(857.50)	100.00
Total Dept 266 - MUNICIPAL ATTORNEY		8,500.00	5,638.00	0.00		2,862.00	66.33
Dept 301 - POLICE DEPARTMENT							
101-301-703.000	POLICE SALARY	283,000.00	198,214.01	29,861.22		84,785.99	70.04
101-301-703.010	OVERTIME PAY	0.00	24,843.02	5,715.45		(24,843.02)	100.00
101-301-703.020	HOLIDAY PAY	8,700.00	0.00	0.00		8,700.00	0.00
101-301-703.030	VACATION PAY	12,000.00	0.00	0.00		12,000.00	0.00
101-301-703.040	SICK/PERSONAL	7,000.00	0.00	0.00		7,000.00	0.00
101-301-703.050	PART TIME SALARIES	15,000.00	1,397.77	0.00		13,602.23	9.32
101-301-715.000	FICA/MEDICARE	22,000.00	18,418.90	2,890.08		3,581.10	83.72
101-301-716.000	UNEMPLOYMENT INSURANCE	100.00	48.97	0.00		51.03	48.97
101-301-717.000	WORKMAN'S COMP	7,000.00	8,152.00	0.00		(1,152.00)	116.46
101-301-718.000	PENSION	22,000.00	21,086.53	3,461.70		913.47	95.85
101-301-719.000	HEALTH INSURANCE	49,000.00	34,904.99	3,902.16		14,095.01	71.23
101-301-719.500	DISABILITY INSURANCE	2,300.00	2,160.86	212.15		139.14	93.95
101-301-720.000	LIFE INSURANCE	500.00	855.00	95.00		(355.00)	171.00
101-301-721.000	TUITION REIMBURSEMENT	0.00	8,300.00	0.00		(8,300.00)	100.00
101-301-722.000	VISION REIMBURSEMENT	750.00	0.00	0.00		750.00	0.00
101-301-728.000	SUPPLIES	4,750.00	1,653.10	0.00		3,096.90	34.80
101-301-730.000	POSTAGE	200.00	550.52	0.00		(350.52)	275.26
101-301-768.000	UNIFORMS/BOOTS/ETC	3,000.00	2,503.14	(131.00)		496.86	83.44
101-301-768.100	UNIFORM CLEANING	1,000.00	538.50	0.00		461.50	53.85
101-301-853.000	TELEPHONE	1,600.00	1,029.49	115.17		570.51	64.34
101-301-853.020	CELL PHONE	1,500.00	997.84	25.00		502.16	66.52
101-301-853.030	RADIOS	762.00	0.00	0.00		762.00	0.00
101-301-865.000	MILEAGE/TRAVEL EXP	0.00	2,265.51	413.13		(2,265.51)	100.00
101-301-901.000	PRINTING	200.00	35.00	0.00		165.00	17.50
101-301-936.000	TECH SERVICES	6,500.00	4,237.31	343.18		2,262.69	65.19
101-301-955.000	TRAINING FUNDS-STATE	1,200.00	1,135.26	537.00		64.74	94.61

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
101-301-956.000	TRAINING FUNDS-VILLAGE	4,000.00	0.00	0.00	4,000.00	0.00
101-301-958.001	DUES/MEMBERSHIPS	250.00	115.00	0.00	135.00	46.00
101-301-959.000	LEIN SERVICE	500.00	640.20	0.00	(140.20)	128.04
101-301-963.000	LIABILITY INSURANCE	600.00	0.00	0.00	600.00	0.00
101-301-981.000	CAPITAL OUTLAY	14,000.00	17,669.42	0.00	(3,669.42)	126.21
101-301-995.610	PD EQUIP RENTAL TO MOTOR POOL	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 301 - POLICE DEPARTMENT		479,412.00	361,752.34	47,440.24	117,659.66	75.46
Dept 302 - CROSSING GUARDS						
101-302-703.050	SALARIES PART-TIME	7,500.00	9,407.20	1,442.00	(1,907.20)	125.43
101-302-715.000	FICA/MEDICARE	600.00	719.64	110.32	(119.64)	119.94
101-302-716.000	UNEMPLOYMENT COMPENSATION	10.00	0.00	0.00	10.00	0.00
101-302-717.000	WORKMAN'S COMP	300.00	300.00	0.00	0.00	100.00
Total Dept 302 - CROSSING GUARDS		8,410.00	10,426.84	1,552.32	(2,016.84)	123.98
Dept 371 - BUILDING INSPECTOR						
101-371-802.000	CODE ENFORCE/CONTRACTUAL	2,000.00	0.00	0.00	2,000.00	0.00
101-371-822.000	BUILDING INSPECTOR FEES	6,000.00	20,202.38	0.00	(14,202.38)	336.71
101-371-823.000	RENTAL INSPECTION FEE	0.00	3,775.00	0.00	(3,775.00)	100.00
Total Dept 371 - BUILDING INSPECTOR		8,000.00	23,977.38	0.00	(15,977.38)	299.72
Dept 441 - DPW						
101-441-703.000	SALARIES	41,000.00	28,369.18	2,951.51	12,630.82	69.19
101-441-703.010	OVERTIME PAY	1,500.00	1,912.51	207.00	(412.51)	127.50
101-441-715.000	FICA/MEDICARE	200.00	13,663.40	2,159.32	(13,463.40)	6,831.70
101-441-716.000	UNEMPLOYMENT INSURANCE	100.00	65.28	0.00	34.72	65.28
101-441-717.000	WORKMAN'S COMP	2,600.00	2,600.00	0.00	0.00	100.00
101-441-718.000	PENSION	100.00	10,572.38	1,670.17	(10,472.38)	0.572.38
101-441-719.000	HEALTH INSURANCE	400.00	5,144.32	406.38	(4,744.32)	1,286.08
101-441-776.000	SUPPLIES	4,500.00	2,343.76	0.00	2,156.24	52.08
101-441-801.000	PROFESSIONAL/CONTRACT SERVICES	1,000.00	3,651.68	0.00	(2,651.68)	365.17
101-441-853.000	TELEPHONE	1,500.00	789.09	86.38	710.91	52.61
101-441-860.000	CDL EXPENSES	1,000.00	1,695.00	400.00	(695.00)	169.50
101-441-921.000	ELECTRIC	3,000.00	1,223.00	0.00	1,777.00	40.77
101-441-923.000	HEAT	3,000.00	1,392.24	0.00	1,607.76	46.41
101-441-926.000	STREET LIGHTS	14,500.00	13,667.49	0.00	832.51	94.26
101-441-931.000	BUILDING REPAIRS & MAINT.	3,000.00	5,639.44	2,141.29	(2,639.44)	187.98
101-441-934.000	CONTRACTUAL SERVICES	10,000.00	8,368.98	234.00	1,631.02	83.69
101-441-943.000	PW EQUIPMENT RENTALGENERAL FUN	13,000.00	10,442.49	707.44	2,557.51	80.33
101-441-963.000	MULTI-PERIL INSURANCE	600.00	0.00	0.00	600.00	0.00
Total Dept 441 - DPW		101,000.00	111,540.24	10,963.49	(10,540.24)	110.44
Dept 721 - PLANNING COMMISSION						
101-721-826.000	VILLAGE PLANNER FEES	0.00	2,662.50	0.00	(2,662.50)	100.00
Total Dept 721 - PLANNING COMMISSION		0.00	2,662.50	0.00	(2,662.50)	100.00

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 751 - PARKS AND RECREATION								
101-751-703.000	SALARIES-LEISURE SERVICES	19,000.00	19,864.78	763.51	(864.78)	104.55		
101-751-703.010	OVERTIME	400.00	468.00	0.00	(68.00)	117.00		
101-751-717.000	WORKMAN'S COMP.	400.00	400.00	0.00	0.00	100.00		
101-751-719.000	HEALTH INSURANCE	0.00	3,279.67	151.43	(3,279.67)	100.00		
101-751-756.000	SUPPLIES & MAINTENANCE	10,000.00	9,330.94	0.00	669.06	93.31		
101-751-901.000	PRINTING/PUBLISHING	400.00	0.00	0.00	400.00	0.00		
101-751-921.000	ELECTRIC	1,000.00	465.47	0.00	534.53	46.55		
101-751-930.000	REPAIRS	2,500.00	865.00	0.00	1,635.00	34.60		
101-751-931.000	CONTRACTUAL	4,185.00	4,265.50	486.58	(80.50)	101.92		
101-751-943.000	EQUIP.RENTAL TRANSFER	13,600.00	12,969.06	342.52	630.94	95.36		
101-751-963.000	MULTI-PERIL INSURANCE	1,050.00	0.00	0.00	1,050.00	0.00		
101-751-985.000	COMMUNITY PROJECTS	0.00	9,270.00	0.00	(9,270.00)	100.00		
Total Dept 751 - PARKS AND RECREATION		52,535.00	61,178.42	1,744.04	(8,643.42)	116.45		
TOTAL EXPENDITURES		802,457.00	716,719.46	73,035.15	85,737.54	89.32		
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		802,457.00	667,530.86	13,649.60	134,926.14	83.19		
TOTAL EXPENDITURES		802,457.00	716,719.46	73,035.15	85,737.54	89.32		
NET OF REVENUES & EXPENDITURES		0.00	(49,188.60)	(59,385.55)	49,188.60	100.00		

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR ROADS						
Revenues						
Dept 000						
202-000-546.000	STATE OF MICHIGAN	175,000.00	253,600.58	15,901.37	(78,600.58)	144.91
202-000-664.100	INTEREST ON INVESTMENT	2,500.00	154.01	0.00	2,345.99	6.16
Total Dept 000		177,500.00	253,754.59	15,901.37	(76,254.59)	142.96
TOTAL REVENUES		177,500.00	253,754.59	15,901.37	(76,254.59)	142.96
Expenditures						
Dept 463 - MAINTENANCE						
202-463-703.000	SALARIES-MAINTENANCE	5,400.00	5,585.14	724.38	(185.14)	103.43
202-463-703.010	OVERTIME PAY	100.00	135.76	0.00	(35.76)	135.76
202-463-715.000	SOCIAL SECURITY	500.00	0.00	0.00	500.00	0.00
202-463-717.000	WORKMAN'S COMP.	1,100.00	3,620.00	0.00	(2,520.00)	329.09
202-463-719.000	HEALTH INSURANCE	0.00	1,206.40	178.05	(1,206.40)	100.00
202-463-782.000	MATERIALS	3,500.00	3,938.86	0.00	(438.86)	112.54
202-463-812.000	ENGINEERING	62,200.00	48,685.24	0.00	13,514.76	78.27
202-463-943.000	EQUIPMENT RENTAL	9,850.00	7,929.67	968.37	1,920.33	80.50
202-463-963.000	LIABILITY	800.00	0.00	0.00	800.00	0.00
202-463-981.000	CAPITAL OUTLAY	169,000.00	56,115.76	0.00	112,884.24	33.20
Total Dept 463 - MAINTENANCE		252,450.00	127,216.83	1,870.80	125,233.17	50.39
Dept 474 - TRAFFIC						
202-474-703.000	SALARIES-TRAFFIC SERVICES	0.00	30.00	0.00	(30.00)	100.00
Total Dept 474 - TRAFFIC		0.00	30.00	0.00	(30.00)	100.00
Dept 479 - ICE/SNOW						
202-479-703.000	SALARIES-SNOW & ICE REMOVAL	5,000.00	1,095.18	442.38	3,904.82	21.90
202-479-703.010	OVERTIME PAY	1,500.00	962.39	821.11	537.61	64.16
202-479-715.000	SOCIAL SECURITY	100.00	0.00	0.00	100.00	0.00
202-479-719.000	HEALTH INSURANCE	0.00	236.00	0.00	(236.00)	100.00
202-479-782.000	MATERIALS	5,700.00	0.00	0.00	5,700.00	0.00
202-479-943.000	EQUIPMENT RENTAL	7,500.00	1,482.78	876.69	6,017.22	19.77
Total Dept 479 - ICE/SNOW		19,800.00	3,776.35	2,140.18	16,023.65	19.07
Dept 483 - ADMINISTRATION						
202-483-703.172	MANAGER SALARY	6,000.00	5,350.13	1,075.07	649.87	89.17
202-483-703.215	CLERK SALARY	1,500.00	2,358.18	358.03	(858.18)	157.21
202-483-715.000	SOCIAL SECURITY	360.00	589.79	109.65	(229.79)	163.83
202-483-718.000	PENSION	0.00	447.49	70.98	(447.49)	100.00
202-483-719.000	HEALTH INSURANCE	0.00	790.81	87.64	(790.81)	100.00
202-483-807.000	AUDIT	2,000.00	4,620.48	0.00	(2,620.48)	231.02
Total Dept 483 - ADMINISTRATION		9,860.00	14,156.88	1,701.37	(4,296.88)	143.58
TOTAL EXPENDITURES		282,110.00	145,180.06	5,712.35	136,929.94	51.46

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		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
Fund 202 - MAJOR ROADS						
Fund 202 - MAJOR ROADS:						
TOTAL REVENUES		177,500.00	253,754.59	15,901.37	(76,254.59)	142.96
TOTAL EXPENDITURES		282,110.00	145,180.06	5,712.35	136,929.94	51.46
NET OF REVENUES & EXPENDITURES		(104,610.00)	108,574.53	10,189.02	(213,184.53)	103.79

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 11/30/2022	BALANCE	% BDGT USED
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL ROADS						
Revenues						
Dept 000						
203-000-546.000	STATE OF MICHIGAN	77,000.00	47,135.93	6,986.55	29,864.07	61.22
203-000-581.000	COUNTY ROAD MILLAGE	26,000.00	26,756.71	0.00	(756.71)	102.91
203-000-664.100	INTEREST ON INVESTMENT	800.00	54.85	0.00	745.15	6.86
203-000-699.230	TRANSFER FROM STREETS	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 000		228,800.00	198,947.49	6,986.55	29,852.51	86.95
TOTAL REVENUES		228,800.00	198,947.49	6,986.55	29,852.51	86.95
Expenditures						
Dept 463 - MAINTENANCE						
203-463-703.000	SALARIES-MAINTENANCE	29,000.00	33,104.56	7,850.63	(4,104.56)	114.15
203-463-703.010	OVERTIME PAY	400.00	958.50	195.00	(558.50)	239.63
203-463-715.000	SOCIAL SECURITY	100.00	0.00	0.00	100.00	0.00
203-463-717.000	WORKMAN'S COMP.	1,100.00	3,620.00	0.00	(2,520.00)	329.09
203-463-719.000	HEALTH INSURANCE	0.00	7,088.82	1,274.85	(7,088.82)	100.00
203-463-782.000	MATERIALS	3,700.00	4,683.44	0.00	(983.44)	126.58
203-463-812.000	ENGINEERING	10,000.00	13,063.07	0.00	(3,063.07)	130.63
203-463-822.000	CONTRACTUAL	10,000.00	1,006.38	0.00	8,993.62	10.06
203-463-943.000	EQUIPMENT RENTAL	40,000.00	51,798.77	12,965.43	(11,798.77)	129.50
203-463-963.000	LIABILITY	900.00	0.00	0.00	900.00	0.00
203-463-981.000	CAPITAL OUTLAY	160,000.00	221,865.41	207,185.41	(61,865.41)	138.67
Total Dept 463 - MAINTENANCE		255,200.00	337,188.95	229,471.32	(81,988.95)	132.13
Dept 474 - TRAFFIC						
203-474-921.000	ELECTRIC	1,500.00	319.69	0.00	1,180.31	21.31
203-474-943.000	TRAFFIC SERVICE EQUIP RENTAL	500.00	0.00	0.00	500.00	0.00
Total Dept 474 - TRAFFIC		2,000.00	319.69	0.00	1,680.31	15.98
Dept 479 - ICE/SNOW						
203-479-703.000	SALARIES-SNOW & ICE REMOVAL	6,000.00	784.01	442.00	5,215.99	13.07
203-479-703.010	OVERTIME PAY	0.00	804.25	663.00	(804.25)	100.00
203-479-715.000	SOCIAL SECURITY	50.00	0.00	0.00	50.00	0.00
203-479-719.000	HEALTH INSURANCE	0.00	125.10	0.00	(125.10)	100.00
203-479-943.000	EQUIPMENT RENTAL	6,000.00	781.44	639.71	5,218.56	13.02
Total Dept 479 - ICE/SNOW		12,050.00	2,494.80	1,744.71	9,555.20	20.70
Dept 483 - ADMINISTRATION						
203-483-703.172	MANAGER SALARY	3,000.00	5,349.94	1,075.03	(2,349.94)	178.33
203-483-703.215	CLERK SALARY	1,500.00	2,358.15	358.02	(858.15)	157.21
203-483-715.000	SOCIAL SECURITY	360.00	589.61	109.63	(229.61)	163.78
203-483-718.000	PENSION	0.00	447.49	70.98	(447.49)	100.00
203-483-719.000	HEALTH INSURANCE	0.00	790.80	87.64	(790.80)	100.00
203-483-807.000	AUDIT	2,000.00	4,620.48	0.00	(2,620.48)	231.02
Total Dept 483 - ADMINISTRATION		6,860.00	14,156.47	1,701.30	(7,296.47)	206.36

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 203 - LOCAL ROADS								
Expenditures								
TOTAL EXPENDITURES		276,110.00	354,159.91	232,917.33	(78,049.91)			128.27
Fund 203 - LOCAL ROADS:								
TOTAL REVENUES		228,800.00	198,947.49	6,986.55	29,852.51			86.95
TOTAL EXPENDITURES		276,110.00	354,159.91	232,917.33	(78,049.91)			128.27
NET OF REVENUES & EXPENDITURES		(47,310.00)	(155,212.42)	(225,930.78)	107,902.42			328.08

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000						
204-000-403.000	STREETS-PROPERTY TAXES	142,000.00	129,581.40	1,025.13	12,418.60	91.25
204-000-410.000	PERSONAL PROPERTY TAX	40,000.00	24,584.57	0.00	15,415.43	61.46
204-000-411.000	DELINQUENT TAX	0.00	13,116.69	0.00	(13,116.69)	100.00
204-000-445.000	REAL ESTATE TAX INTEREST	1,000.00	66.58	34.26	933.42	6.66
204-000-664.100	INTEREST INCOME	70.00	65.83	0.00	4.17	94.04
Total Dept 000		183,070.00	167,415.07	1,059.39	15,654.93	91.45
TOTAL REVENUES		183,070.00	167,415.07	1,059.39	15,654.93	91.45
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
204-728-981.000	CAPITAL OUTLAY	0.00	60,500.00	60,500.00	(60,500.00)	100.00
204-728-995.030	TRANSFER TO LOCAL ROADS	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		125,000.00	185,500.00	60,500.00	(60,500.00)	148.40
TOTAL EXPENDITURES		125,000.00	185,500.00	60,500.00	(60,500.00)	148.40
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		183,070.00	167,415.07	1,059.39	15,654.93	91.45
TOTAL EXPENDITURES		125,000.00	185,500.00	60,500.00	(60,500.00)	148.40
NET OF REVENUES & EXPENDITURES		58,070.00	(18,084.93)	(59,440.61)	76,154.93	31.14

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED		
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE				
Fund 206 - FIRE INSURANCE PROCEEDS										
Revenues										
Dept 000										
206-000-664.100	INTEREST INCOME	0.00	0.12	0.00		(0.12)		100.00		
206-000-664.200	INTEREST ON SAVINGS	0.00	0.08	0.00		(0.08)		100.00		
Total Dept 000		0.00	0.20	0.00		(0.20)		100.00		
TOTAL REVENUES		0.00	0.20	0.00		(0.20)		100.00		
Fund 206 - FIRE INSURANCE PROCEEDS:										
TOTAL REVENUES		0.00	0.20	0.00		(0.20)		100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00		0.00		
NET OF REVENUES & EXPENDITURES		0.00	0.20	0.00		(0.20)		100.00		

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 213 - SALVAGE VEHICLE INSPECTIONS						
Revenues						
Dept 000						
213-000-610.000	VEHICLE INSPECTION FEE	20,000.00	11,100.00	1,700.00	8,900.00	55.50
213-000-664.100	INTEREST INCOME	10.00	7.41	0.00	2.59	74.10
Total Dept 000		20,010.00	11,107.41	1,700.00	8,902.59	55.51
TOTAL REVENUES		20,010.00	11,107.41	1,700.00	8,902.59	55.51
Expenditures						
Dept 301 - POLICE DEPARTMENT						
213-301-703.011	VEHICLE INSPECTION	9,000.00	12,302.71	2,402.05	(3,302.71)	136.70
213-301-715.000	FICA/MEDICARE	1,200.00	0.00	0.00	1,200.00	0.00
213-301-719.000	HEALTH INSURANCE	0.00	767.98	92.97	(767.98)	100.00
213-301-865.500	VEH INSP MILEAGE/EXPENSES	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 301 - POLICE DEPARTMENT		12,000.00	13,070.69	2,495.02	(1,070.69)	108.92
TOTAL EXPENDITURES		12,000.00	13,070.69	2,495.02	(1,070.69)	108.92
Fund 213 - SALVAGE VEHICLE INSPECTIONS:						
TOTAL REVENUES		20,010.00	11,107.41	1,700.00	8,902.59	55.51
TOTAL EXPENDITURES		12,000.00	13,070.69	2,495.02	(1,070.69)	108.92
NET OF REVENUES & EXPENDITURES		8,010.00	(1,963.28)	(795.02)	9,973.28	24.51

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 244 - BUSINESS LOANS						
Revenues						
Dept 000						
244-000-664.100	INTEREST INCOME	40.00	26.47	0.00	13.53	66.18
244-000-675.000	OTHER REVENUE	0.00	3,067.63	0.00	(3,067.63)	100.00
244-000-685.000	PRINCIPAL ON MORFORD	5,000.00	6,070.00	0.00	(1,070.00)	121.40
Total Dept 000		5,040.00	9,164.10	0.00	(4,124.10)	181.83
TOTAL REVENUES		5,040.00	9,164.10	0.00	(4,124.10)	181.83
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
244-728-807.000	AUDIT	200.00	399.00	0.00	(199.00)	199.50
Total Dept 728 - ECONOMIC DEVELOPMENT		200.00	399.00	0.00	(199.00)	199.50
TOTAL EXPENDITURES		200.00	399.00	0.00	(199.00)	199.50
Fund 244 - BUSINESS LOANS:						
TOTAL REVENUES		5,040.00	9,164.10	0.00	(4,124.10)	181.83
TOTAL EXPENDITURES		200.00	399.00	0.00	(199.00)	199.50
NET OF REVENUES & EXPENDITURES		4,840.00	8,765.10	0.00	(3,925.10)	181.10

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 245 - HOME REHAB LOANS						
Revenues						
Dept 000						
245-000-609.000	APPLICATION FEES	0.00	25.00	25.00	(25.00)	100.00
245-000-664.100	INTEREST INCOME	50.00	40.21	0.00	9.79	80.42
245-000-675.000	OTHER REVENUE	0.00	10.00	0.00	(10.00)	100.00
245-000-685.000	PRINCIPAL ON MORFORD	1,850.00	1,160.28	128.92	689.72	62.72
Total Dept 000		1,900.00	1,235.49	153.92	664.51	65.03
TOTAL REVENUES		1,900.00	1,235.49	153.92	664.51	65.03
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
245-728-807.000	AUDIT	200.00	399.00	0.00	(199.00)	199.50
245-728-890.000	LOAN DRAW	0.00	5,000.00	5,000.00	(5,000.00)	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		200.00	5,399.00	5,000.00	(5,199.00)	2,699.50
TOTAL EXPENDITURES		200.00	5,399.00	5,000.00	(5,199.00)	2,699.50
Fund 245 - HOME REHAB LOANS:						
TOTAL REVENUES		1,900.00	1,235.49	153.92	664.51	65.03
TOTAL EXPENDITURES		200.00	5,399.00	5,000.00	(5,199.00)	2,699.50
NET OF REVENUES & EXPENDITURES		1,700.00	(4,163.51)	(4,846.08)	5,863.51	244.91

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DDA						
Revenues						
Dept 000						
248-000-404.000	PROPERTY TAXES	11,000.00	8,565.31	344.09	2,434.69	77.87
248-000-410.000	PERSONAL PROPERTY TAX	3,500.00	3,384.75	0.00	115.25	96.71
248-000-411.000	DELINQUENT TAX	0.00	82.31	0.00	(82.31)	100.00
248-000-445.000	REAL ESTATE TAX INTEREST	120.00	14.05	10.61	105.95	11.71
248-000-664.100	INTEREST INCOME	50.00	13.35	0.00	36.65	26.70
248-000-675.000	OTHER REVENUE	13,000.00	7,800.00	250.00	5,200.00	60.00
Total Dept 000		27,670.00	19,859.77	604.70	7,810.23	71.77
TOTAL REVENUES		27,670.00	19,859.77	604.70	7,810.23	71.77
Expenditures						
Dept 290 - CONTINGENCY						
248-290-969.000	CONTINGENCY	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 290 - CONTINGENCY		1,000.00	0.00	0.00	1,000.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-756.000	DDA-SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
248-728-801.000	CONSULTING FEES	1,000.00	1,612.50	0.00	(612.50)	161.25
248-728-901.000	PRINTING/PUBLISHING	0.00	920.00	0.00	(920.00)	100.00
248-728-930.000	REPAIRS	0.00	70.00	0.00	(70.00)	100.00
248-728-958.000	MISCELLANEOUS	170.00	181.68	0.00	(11.68)	106.87
248-728-981.000	CAPITAL OUTLAY	0.00	980.00	0.00	(980.00)	100.00
248-728-985.000	COMMUNITY SERVICE PROJECTS	20,000.00	21,186.57	(100.00)	(1,186.57)	105.93
248-728-986.000	DOWNTOWN FLOWERS	0.00	4,274.52	0.00	(4,274.52)	100.00
248-728-995.010	GEN FUND ADMIN TRANSFER	4,500.00	4,500.00	0.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		26,670.00	33,725.27	(100.00)	(7,055.27)	126.45
TOTAL EXPENDITURES		27,670.00	33,725.27	(100.00)	(6,055.27)	121.88
Fund 248 - DDA:						
TOTAL REVENUES		27,670.00	19,859.77	604.70	7,810.23	71.77
TOTAL EXPENDITURES		27,670.00	33,725.27	(100.00)	(6,055.27)	121.88
NET OF REVENUES & EXPENDITURES		0.00	(13,865.50)	704.70	13,865.50	100.00

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED		
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE				
Fund 265 - DRUG FORFEITURE										
Revenues										
Dept 000										
265-000-664.100	INTEREST INCOME	0.00	0.36	0.00		(0.36)		100.00		
265-000-664.200	INTEREST-SAVINGS	0.00	0.23	0.00		(0.23)		100.00		
Total Dept 000		0.00	0.59	0.00		(0.59)		100.00		
TOTAL REVENUES		0.00	0.59	0.00		(0.59)		100.00		
Fund 265 - DRUG FORFEITURE:										
TOTAL REVENUES		0.00	0.59	0.00		(0.59)		100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00		0.00		
NET OF REVENUES & EXPENDITURES		0.00	0.59	0.00		(0.59)		100.00		

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	11/30/2022	MONTH	11/30/2022	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			USED
Fund 282 - APRA FUND								
Revenues								
Dept 000								
282-000-528.000	OTHER FEDERAL GRANTS	91,000.00	91,005.79		0.00		(5.79)	100.01
282-000-664.100	INTEREST INCOME	5.00	51.42		0.00		(46.42)	1,028.40
Total Dept 000		91,005.00	91,057.21		0.00		(52.21)	100.06
TOTAL REVENUES		91,005.00	91,057.21		0.00		(52.21)	100.06
Fund 282 - APRA FUND:								
TOTAL REVENUES		91,005.00	91,057.21		0.00		(52.21)	100.06
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		91,005.00	91,057.21		0.00		(52.21)	100.06

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 11/30/2022	NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-626.000	TAP IN FEES	1,000.00	3,000.00	0.00	(2,000.00)	300.00
590-000-628.000	SEWER SERVICE CHARGES	228,000.00	179,240.51	23,084.84	48,759.49	78.61
590-000-629.000	PENALTIES	1,500.00	2,135.24	319.47	(635.24)	142.35
590-000-664.000	INTEREST ON CD'S	1,500.00	0.00	0.00	1,500.00	0.00
590-000-664.100	INTEREST ON CHECKING	100.00	(42.08)	0.00	142.08	(42.08)
590-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	206.66	0.00	(6.66)	103.33
Total Dept 000		232,300.00	184,540.33	23,404.31	47,759.67	79.44
TOTAL REVENUES		232,300.00	184,540.33	23,404.31	47,759.67	79.44
Expenditures						
Dept 483 - ADMINISTRATION						
590-483-703.172	MANAGER SALARY	10,000.00	9,362.54	1,881.33	637.46	93.63
590-483-703.215	CLERK SALARY	7,000.00	6,288.45	954.70	711.55	89.84
590-483-715.000	FICA/MEDICARE	1,000.00	1,197.28	216.95	(197.28)	119.73
590-483-718.000	PENSION	0.00	912.74	143.90	(912.74)	100.00
590-483-719.000	HEALTH INSURANCE	0.00	2,109.10	233.71	(2,109.10)	100.00
590-483-807.000	AUDIT	700.00	1,098.00	0.00	(398.00)	156.86
Total Dept 483 - ADMINISTRATION		18,700.00	20,968.11	3,430.59	(2,268.11)	112.13
Dept 548 - SEWER LINE MAINTENANCE						
590-548-756.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
590-548-768.000	UNIFORMS/BOOTS/ETC	1,000.00	45.04	0.00	954.96	4.50
590-548-812.000	ENGINEERING	0.00	34.13	0.00	(34.13)	100.00
590-548-820.000	MISS DIG	800.00	0.00	0.00	800.00	0.00
590-548-822.000	CONTRACTUAL SERVICES	200.00	1,108.00	0.00	(908.00)	554.00
590-548-853.020	CELL PHONE	500.00	406.15	0.00	93.85	81.23
590-548-864.000	CONFERENCES/WORKSHOPS	750.00	95.00	0.00	655.00	12.67
590-548-874.000	LAB TESTING	2,000.00	1,555.00	0.00	445.00	77.75
590-548-934.000	MAINTENANCE	10,000.00	6,749.62	0.00	3,250.38	67.50
590-548-936.000	TECH SERVICES	3,500.00	151.68	0.00	3,348.32	4.33
590-548-943.000	EQUIPMENT RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
590-548-958.001	DUES/MEMBERSHIPS	300.00	0.00	0.00	300.00	0.00
590-548-963.000	LIABILITY INSURANCE	2,900.00	4,511.55	0.00	(1,611.55)	155.57
590-548-965.000	EQUIPMENT PURCHASE	0.00	2,063.51	0.00	(2,063.51)	100.00
Total Dept 548 - SEWER LINE MAINTENANCE		23,950.00	16,719.68	0.00	7,230.32	69.81
Dept 549 - MAINTENANCE-LIFT STATIONS						
590-549-703.000	SALARIES-MAINTENANCE	40,000.00	34,865.11	4,419.63	5,134.89	87.16
590-549-703.010	OVERTIME PAY	2,000.00	2,454.75	585.00	(454.75)	122.74
590-549-703.020	HOLIDAY PAY	3,000.00	0.00	0.00	3,000.00	0.00
590-549-703.030	VACATION PAY	3,500.00	0.00	0.00	3,500.00	0.00
590-549-703.040	SICK/PERSONAL PAY	4,500.00	0.00	0.00	4,500.00	0.00
590-549-715.000	FICA	6,000.00	0.00	0.00	6,000.00	0.00
590-549-717.000	WORKMAN'S COMP	300.00	300.00	0.00	0.00	100.00
590-549-718.000	PENSION	7,000.00	0.00	0.00	7,000.00	0.00
590-549-719.000	HEALTH INSURANCE	19,200.00	3,866.31	169.95	15,333.69	20.14
590-549-719.500	DISABILITY INSURANCE	1,000.00	333.25	34.25	666.75	33.33

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 590 - SEWER FUND							
Expenditures							
590-549-720.000	LIFE INSURANCE	350.00	378.90	42.10	(28.90)	108.26	
590-549-722.000	VISION REIMBURSEMENT	500.00	145.00	0.00	355.00	29.00	
590-549-756.000	OPERATING SUPPLIES	150.00	0.00	0.00	150.00	0.00	
590-549-807.000	AUDIT	600.00	1,197.00	0.00	(597.00)	199.50	
590-549-822.000	CONTRACTUAL SERVICES	1,000.00	694.80	0.00	305.20	69.48	
590-549-853.000	TELEPHONE	0.00	514.79	57.59	(514.79)	100.00	
590-549-853.020	CELL PHONE	300.00	337.59	37.51	(37.59)	112.53	
590-549-921.000	ELECTRIC	6,000.00	2,217.38	0.00	3,782.62	36.96	
590-549-931.000	MAINTENANCE SERVICE	3,000.00	2,530.96	0.00	469.04	84.37	
590-549-931.010	COUNTY DRAIN MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00	
590-549-943.000	EQUIPMENT RENTAL	11,000.00	11,039.83	947.33	(39.83)	100.36	
590-549-963.000	LIABILITY INSURANCE	3,500.00	4,511.55	0.00	(1,011.55)	128.90	
Total Dept 549 - MAINTENANCE-LIFT STATIONS		113,900.00	65,387.22	6,293.36	48,512.78	57.41	
Dept 550 - COLLECTION							
590-550-703.000	SALARIES	20,000.00	23,883.90	1,888.48	(3,883.90)	119.42	
590-550-703.020	HOLIDAY PAY	500.00	0.00	0.00	500.00	0.00	
590-550-703.030	VACATION PAY	500.00	0.00	0.00	500.00	0.00	
590-550-703.040	SICK/PERSONAL PAY	1,200.00	0.00	0.00	1,200.00	0.00	
590-550-715.000	FICA/MEDICARE	2,000.00	1,819.04	143.51	180.96	90.95	
590-550-716.000	UNEMPLOYMENT COMPENSATION	10.00	8.17	0.00	1.83	81.70	
590-550-717.000	WORKMAN'S COMP.	100.00	300.00	0.00	(200.00)	300.00	
590-550-718.000	PENSION	1,000.00	626.31	112.56	373.69	62.63	
590-550-719.000	HEALTH INSURANCE	5,000.00	1,422.13	0.00	3,577.87	28.44	
590-550-719.500	DISABILITY INSURANCE	200.00	333.24	34.25	(133.24)	166.62	
590-550-720.000	LIFE INSURANCE	40.00	378.90	42.10	(338.90)	947.25	
590-550-722.000	VISION REIMBURSEMENT	125.00	0.00	0.00	125.00	0.00	
590-550-728.000	OFFICE SUPPLIES	3,000.00	535.73	0.00	2,464.27	17.86	
590-550-730.000	POSTAGE	1,000.00	1,355.92	0.00	(355.92)	135.59	
590-550-807.000	AUDIT	1,000.00	1,836.00	0.00	(836.00)	183.60	
590-550-808.000	PAYMENT PROCESSING FEES	800.00	1,186.87	0.00	(386.87)	148.36	
590-550-853.000	TELEPHONE	1,000.00	514.79	57.59	485.21	51.48	
590-550-864.000	CONFERENCES/WORKSHOPS	300.00	0.00	0.00	300.00	0.00	
590-550-901.000	PRINTING	200.00	138.00	0.00	62.00	69.00	
590-550-934.000	SERVICE CONTRACTS	1,500.00	3,477.30	311.93	(1,977.30)	231.82	
590-550-936.000	TECH SERVICES	3,500.00	5,944.62	31.25	(2,444.62)	169.85	
Total Dept 550 - COLLECTION		42,975.00	43,760.92	2,621.67	(785.92)	101.83	
TOTAL EXPENDITURES		199,525.00	146,835.93	12,345.62	52,689.07	73.59	
Fund 590 - SEWER FUND:							
TOTAL REVENUES		232,300.00	184,540.33	23,404.31	47,759.67	79.44	
TOTAL EXPENDITURES		199,525.00	146,835.93	12,345.62	52,689.07	73.59	
NET OF REVENUES & EXPENDITURES		32,775.00	37,704.40	11,058.69	(4,929.40)	115.04	

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-608.000	NSF CHECK FEE	200.00	50.00	0.00	150.00	25.00
591-000-629.000	PENALTIES	3,000.00	2,705.03	409.32	294.97	90.17
591-000-642.000	WATER TURN ONS	500.00	2,535.00	525.00	(2,035.00)	507.00
591-000-643.000	METERED SALES	300,000.00	246,386.25	31,347.28	53,613.75	82.13
591-000-645.000	WATER TAP FEES	1,000.00	3,000.00	0.00	(2,000.00)	300.00
591-000-664.000	INTEREST ON CD'S-RECEIVING	1,000.00	0.00	0.00	1,000.00	0.00
591-000-664.100	INTEREST-WATER OPERATING	100.00	(423.41)	0.00	523.41	(423.41)
591-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	241.46	0.00	(41.46)	120.73
Total Dept 000		306,000.00	254,494.33	32,281.60	51,505.67	83.17
TOTAL REVENUES		306,000.00	254,494.33	32,281.60	51,505.67	83.17
Expenditures						
Dept 483 - ADMINISTRATION						
591-483-703.172	MANAGER SALARY	10,500.00	9,362.59	1,881.33	1,137.41	89.17
591-483-703.215	CLERK SALARY	7,600.00	6,288.58	954.74	1,311.42	82.74
591-483-715.000	FICA/MEDICARE	1,500.00	1,197.43	216.99	302.57	79.83
591-483-718.000	PENSION	0.00	912.91	143.93	(912.91)	100.00
591-483-719.000	HEALTH INSURANCE	0.00	2,109.12	233.71	(2,109.12)	100.00
Total Dept 483 - ADMINISTRATION		19,600.00	19,870.63	3,430.70	(270.63)	101.38
Dept 550 - COLLECTION						
591-550-703.000	SALARIES-CLERICAL	26,000.00	10,451.58	1,888.52	15,548.42	40.20
591-550-703.020	HOLIDAY PAY	500.00	0.00	0.00	500.00	0.00
591-550-703.030	VACATION PAY	1,500.00	0.00	0.00	1,500.00	0.00
591-550-703.040	SICK/PERSONAL	1,200.00	0.00	0.00	1,200.00	0.00
591-550-715.000	FICA/MEDICARE	2,000.00	805.71	143.51	1,194.29	40.29
591-550-716.000	UNEMPLOYMENT COMPENSATION	10.00	8.13	0.00	1.87	81.30
591-550-717.000	WORKMAN'S COMP	60.00	60.00	0.00	0.00	100.00
591-550-718.000	PENSION	1,000.00	626.32	112.56	373.68	62.63
591-550-719.000	HEALTH INSURANCE	4,000.00	1,422.24	0.00	2,577.76	35.56
591-550-719.500	DISABILITY INSURANCE	200.00	333.24	34.25	(133.24)	166.62
591-550-720.000	LIFE INSURANCE	60.00	378.90	42.10	(318.90)	631.50
591-550-722.000	VISION REIMBURSEMENT	125.00	145.00	0.00	(20.00)	116.00
591-550-728.000	OFFICE SUPPLIES	2,500.00	532.70	0.00	1,967.30	21.31
591-550-730.000	POSTAGE	2,000.00	1,355.92	0.00	644.08	67.80
591-550-807.000	AUDIT	1,200.00	796.00	0.00	404.00	66.33
591-550-808.000	PAYMENT PROCESSING FEES	500.00	1,186.87	0.00	(686.87)	237.37
591-550-853.000	TELEPHONE	1,000.00	514.79	57.59	485.21	51.48
591-550-864.000	CONFERENCES/WORKSHOPS	300.00	0.00	0.00	300.00	0.00
591-550-901.000	PRINTING	300.00	697.75	0.00	(397.75)	232.58
591-550-931.000	MAINT-SERVICES	0.00	1,486.85	0.00	(1,486.85)	100.00
591-550-934.000	SERVICE CONTRACTS	1,000.00	1,734.50	311.93	(734.50)	173.45
591-550-936.000	TECH SERVICES	3,500.00	4,686.24	31.25	(1,186.24)	133.89
591-550-964.000	NSF CHECK CHARGES	10.00	0.00	0.00	10.00	0.00
591-550-965.000	EQUIPMENT PURCHASE	0.00	161.87	0.00	(161.87)	100.00
Total Dept 550 - COLLECTION		48,965.00	27,384.61	2,621.71	21,580.39	55.93

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND						
Expenditures						
Dept 551 - UTILITY						
591-551-921.000	POWER PUMPING-ELECTRIC	12,000.00	6,308.20	0.00	5,691.80	52.57
Total Dept 551 - UTILITY		12,000.00	6,308.20	0.00	5,691.80	52.57
Dept 552 - DISTRIBUTION						
591-552-703.000	SALARIES-DISTRIBUTION	46,000.00	42,561.37	7,081.01	3,438.63	92.52
591-552-703.010	OVERTIME PAY	2,500.00	4,975.50	1,080.00	(2,475.50)	199.02
591-552-703.020	HOLIDAY PAY	3,500.00	0.00	0.00	3,500.00	0.00
591-552-703.030	VACATION PAY	3,500.00	0.00	0.00	3,500.00	0.00
591-552-703.040	SICK/PERSONAL PAY	4,500.00	0.00	0.00	4,500.00	0.00
591-552-715.000	FICA/MEDICARE	7,500.00	0.00	0.00	7,500.00	0.00
591-552-716.000	UNEMPLOYMENT INSURANCE	10.00	0.00	0.00	10.00	0.00
591-552-717.000	WORKMAN'S COMP	1,200.00	1,200.00	0.00	0.00	100.00
591-552-718.000	PENSION	7,000.00	0.00	0.00	7,000.00	0.00
591-552-719.000	HEALTH INSURANCE	16,000.00	5,291.82	730.11	10,708.18	33.07
591-552-719.500	DISABILITY INSURANCE	1,000.00	333.24	34.25	666.76	33.32
591-552-720.000	LIFE INSURANCE	300.00	378.90	42.10	(78.90)	126.30
591-552-722.000	VISION REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
591-552-768.000	UNIFORMS/BOOTS/ETC	1,000.00	45.05	0.00	954.95	4.51
591-552-776.000	SUPPLIES & MAINTENANCE	5,000.00	7,878.49	49.10	(2,878.49)	157.57
591-552-807.000	AUDIT	1,600.00	796.00	0.00	804.00	49.75
591-552-812.000	ENGINEERING	50,000.00	6,094.12	0.00	43,905.88	12.19
591-552-820.000	MISS DIG	100.00	0.00	0.00	100.00	0.00
591-552-822.000	CONTRACTUAL SERVICES	5,000.00	4,760.20	0.00	239.80	95.20
591-552-853.020	CELL PHONE	1,500.00	1,483.14	120.06	16.86	98.88
591-552-864.000	CONF/WORKSHOPS	1,000.00	459.70	0.00	540.30	45.97
591-552-874.000	WATER TESTING	5,000.00	4,880.21	0.00	119.79	97.60
591-552-936.000	TECH SERVICES	1,000.00	1,392.08	0.00	(392.08)	139.21
591-552-943.000	EQUIPMENT RENTAL-WATER FUND	13,000.00	13,649.61	2,132.97	(649.61)	105.00
591-552-958.000	MISCELLANEOUS	0.00	2,250.00	0.00	(2,250.00)	100.00
591-552-958.001	DUES/MEMBERSHIPS	1,000.00	780.00	0.00	220.00	78.00
591-552-963.000	LIABILITY INSURANCE	2,700.00	4,511.55	0.00	(1,811.55)	167.09
Total Dept 552 - DISTRIBUTION		181,410.00	103,720.98	11,269.60	77,689.02	57.17
Dept 553 - WELLS/TOWER						
591-553-703.000	SALARIES-WELLS & TOWER	500.00	0.00	0.00	500.00	0.00
591-553-715.000	FICA/MEDICARE	50.00	0.00	0.00	50.00	0.00
591-553-963.000	LIABILITY INSURNACE	3,250.00	4,511.55	0.00	(1,261.55)	138.82
591-553-968.000	DEPRECIATION	54,000.00	0.00	0.00	54,000.00	0.00
591-553-981.000	CAPITAL OUTLAY	228,000.00	3,433.34	0.00	224,566.66	1.51
Total Dept 553 - WELLS/TOWER		285,800.00	7,944.89	0.00	277,855.11	2.78
TOTAL EXPENDITURES		547,775.00	165,229.31	17,322.01	382,545.69	30.16
Fund 591 - WATER FUND:						
TOTAL REVENUES		306,000.00	254,494.33	32,281.60	51,505.67	83.17
TOTAL EXPENDITURES		547,775.00	165,229.31	17,322.01	382,545.69	30.16

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 11/30/2022	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND									
NET OF REVENUES & EXPENDITURES		(241,775.00)		89,265.02		14,959.59		(331,040.02)	36.92

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 596 - GARBAGE COLLECTION						
Revenues						
Dept 000						
596-000-628.000	TRASH SERVICE CHARGES	120,000.00	81,471.02	10,198.06	38,528.98	67.89
596-000-629.000	PENALTIES	300.00	340.27	42.83	(40.27)	113.42
596-000-664.100	INTEREST INCOME	0.00	(56.97)	0.00	56.97	100.00
596-000-664.120	INTEREST ON CHECKING-RECEIVING	20.00	56.23	0.00	(36.23)	281.15
Total Dept 000		120,320.00	81,810.55	10,240.89	38,509.45	67.99
TOTAL REVENUES		120,320.00	81,810.55	10,240.89	38,509.45	67.99
Expenditures						
Dept 528 - RUBBISH COLLECTION/DISPOSAL						
596-528-819.000	WASTE AND RUBBISH DISPOSAL	120,000.00	73,984.53	0.00	46,015.47	61.65
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		120,000.00	73,984.53	0.00	46,015.47	61.65
TOTAL EXPENDITURES		120,000.00	73,984.53	0.00	46,015.47	61.65
Fund 596 - GARBAGE COLLECTION:						
TOTAL REVENUES		120,320.00	81,810.55	10,240.89	38,509.45	67.99
TOTAL EXPENDITURES		120,000.00	73,984.53	0.00	46,015.47	61.65
NET OF REVENUES & EXPENDITURES		320.00	7,826.02	10,240.89	(7,506.02)	2,445.63

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - MOTOR POOL						
Revenues						
Dept 000						
661-000-664.100	INTEREST INCOME	1,200.00	81.11	0.00	1,118.89	6.76
661-000-668.100	RENTAL EQUIPMENT-POLICE	25,000.00	10,000.00	0.00	15,000.00	40.00
661-000-668.200	RENTAL EQUIPMENT PARKS	25,000.00	12,969.06	342.52	12,030.94	51.88
661-000-668.300	RENTAL EQUIPMENT-LOCAL	40,000.00	51,798.77	12,965.43	(11,798.77)	129.50
661-000-668.310	EQUIP RENTAL L/R ICE/SNOW	9,000.00	781.44	639.71	8,218.56	8.68
661-000-668.400	RENTAL EQUIPMENT-MAJOR	10,000.00	7,929.67	968.37	2,070.33	79.30
661-000-668.410	EQUIP RENTAL M/R ICE/SNOW	9,000.00	1,482.78	876.69	7,517.22	16.48
661-000-668.500	RENTAL EQUIPMENT-WATER	14,000.00	13,649.61	2,132.97	350.39	97.50
661-000-668.600	RENTAL EQUIPMENT-SEWER LINE	10,000.00	0.00	0.00	10,000.00	0.00
661-000-668.605	LS MAINT. EQUIP RENTAL	0.00	11,039.83	947.33	(11,039.83)	100.00
661-000-668.700	RENTAL EQUIPMENT-PUBLIC WORKS	10,000.00	10,442.49	707.44	(442.49)	104.42
661-000-675.000	MISCELLANEOUS	0.00	4,800.00	0.00	(4,800.00)	100.00
Total Dept 000		153,200.00	124,974.76	19,580.46	28,225.24	81.58
TOTAL REVENUES		153,200.00	124,974.76	19,580.46	28,225.24	81.58
Expenditures						
Dept 301 - POLICE DEPARTMENT						
661-301-870.000	GAS	10,000.00	6,862.79	0.00	3,137.21	68.63
661-301-872.000	TIRES	1,400.00	1,764.08	1,282.22	(364.08)	126.01
661-301-930.000	REPAIRS	1,000.00	1,841.58	950.40	(841.58)	184.16
661-301-963.000	MULTI-PERIL INSURANCE	6,000.00	6,015.40	0.00	(15.40)	100.26
Total Dept 301 - POLICE DEPARTMENT		18,400.00	16,483.85	2,232.62	1,916.15	89.59
Dept 441 - DPW						
661-441-807.000	AUDIT	500.00	947.68	0.00	(447.68)	189.54
661-441-870.000	GAS	20,000.00	23,210.51	3,090.03	(3,210.51)	116.05
661-441-872.000	TIRES	2,000.00	1,015.32	0.00	984.68	50.77
661-441-930.000	REPAIRS & MAINTENANCE	8,500.00	21,035.08	1,193.44	(12,535.08)	247.47
661-441-963.000	MULTI-PERIL INSURANCE	7,000.00	6,015.40	0.00	984.60	85.93
661-441-968.000	DEPRECIATION	67,000.00	0.00	0.00	67,000.00	0.00
661-441-970.000	EQUIPMENT PURCHASED	0.00	9,843.54	0.00	(9,843.54)	100.00
Total Dept 441 - DPW		105,000.00	62,067.53	4,283.47	42,932.47	59.11
Dept 483 - ADMINISTRATION						
661-483-703.172	MANAGER SALARY	3,100.00	2,675.02	537.50	424.98	86.29
661-483-703.215	CLERK SALARY	1,900.00	1,572.15	238.70	327.85	82.74
661-483-715.000	FICA/MEDICARE	0.00	324.73	59.34	(324.73)	100.00
661-483-718.000	PENSION	0.00	247.28	39.07	(247.28)	100.00
661-483-719.000	HEALTH INSURANCE	0.00	527.22	58.42	(527.22)	100.00
661-483-995.010	GEN FUND ADMIN TRANSFER	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 483 - ADMINISTRATION		10,000.00	10,346.40	933.03	(346.40)	103.46
TOTAL EXPENDITURES		133,400.00	88,897.78	7,449.12	44,502.22	66.64

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	11/30/2022	MONTH	11/30/2022	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			USED
Fund 661 - MOTOR POOL								
Fund 661 - MOTOR POOL:								
TOTAL REVENUES		153,200.00	124,974.76		19,580.46		28,225.24	81.58
TOTAL EXPENDITURES		133,400.00	88,897.78		7,449.12		44,502.22	66.64
NET OF REVENUES & EXPENDITURES		19,800.00	36,076.98		12,131.34		(16,276.98)	182.21
TOTAL REVENUES - ALL FUNDS		2,349,272.00	2,065,892.75		125,562.79		283,379.25	87.94
TOTAL EXPENDITURES - ALL FUNDS		2,526,447.00	1,929,100.94		416,676.60		597,346.06	76.36
NET OF REVENUES & EXPENDITURES		(177,175.00)	136,791.81		(291,113.81)		(313,966.81)	77.21

11/30/2022 01:46 PM
User: MEGAN
DB: Decatur

CASH SUMMARY BY FUND
FROM 03/01/2022 TO 11/30/2022
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Page: 1/1

Fund	Description	Beginning Balance 03/01/2022	Total Debits	Total Credits	Ending Balance 11/30/2022
101	GENERAL FUND	356,106.63	845,649.35	758,420.63	443,335.35
202	MAJOR ROADS	358,244.69	285,632.89	145,751.77	498,125.81
203	LOCAL ROADS	69,238.50	212,992.05	354,788.61	(72,558.06)
204	MUNICIPAL STREET FUND	241,021.21	183,125.83	187,004.67	237,142.37
206	FIRE INSURANCE PROCEEDS	438.69	438.93	438.73	438.89
213	SALVAGE VEHICLE INSPECTIONS	21,978.57	11,108.48	13,071.76	20,015.29
244	BUSINESS LOANS	70,802.74	9,168.20	403.10	79,567.84
245	HOME REHAB LOANS	114,752.49	1,241.44	5,404.95	110,588.98
248	DDA	48,876.45	19,962.08	35,617.13	33,221.40
265	DRUG FORFEITURE	1,382.72	1,383.44	1,382.85	1,383.31
282	APRA FUND	91,028.12	91,066.60	9.39	182,085.33
590	SEWER FUND	498,181.41	201,899.68	153,657.24	546,423.85
591	WATER FUND	451,880.89	286,838.26	190,495.78	548,223.37
596	GARBAGE COLLECTION	1,053.76	100,672.79	93,541.11	8,185.44
661	MOTOR POOL	216,301.02	124,987.80	92,374.95	248,913.87
	TOTAL - ALL FUNDS	2,541,287.89	2,376,167.82	2,032,362.67	2,885,093.04



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: December 5, 2022

SUBJECT: Monthly Report November 2022

Updates – November 2022:

2023 Decatur Community Cleanup Date.

Attached to this report is an update from the Van Buren Conservation District for October 2022. Staff continues to work with the VBCD on the schedule for Decatur in 2023. The date for next year's event is scheduled for Saturday, April 29, 2023. **We have received approval of a mini-grant proposal for some additional improvements to the site of the event. The Van Buren Conservation District will fund \$5,000.00 for improvements to events and sites.**

UPDATE REGARDING PC – DDA – PARKS & RECREATION COMMITTEES

Planning Commission meeting minutes and agenda updates – [here](#)

Downtown Development Authority meeting minutes and agenda updates – [here](#)

Parks & Recreation meeting minutes and agenda updates - [here](#)

UPDATE REGARDING WORKFORCE HOUSING

I had the opportunity to meet with Brian Farkas, Director of Workforce Housing, Allen Edwin Homes on Tuesday, November 22, 2022. This opportunity was schedule with Zach Morris, Director, Market Van Buren. This meeting was an opportunity to tour the community and discuss potential new housing developments.

UPDATE REGARDING DECATUR DOWNS HOUSING AUTHORITY

I had the opportunity to meeting with representatives from Decatur Downs Housing Authority. This meeting was schedule to review the PILOT agreement between the Village of Decatur and Housing Authority. Specifically, ordinance 196 outlines the PILOT agreement.

UPDATE REGARDING MEDC

The Michigan Economic Development Corporation, Main Street program representatives visited the Village of Decatur, on Tuesday, November 15, 2022. Staff along with Katie Vanderhulst, Abonmarche and Elissa Zimmer, Districtwide Program Coordinator, Webster Branch Manager, Van Buren District Library, held a round table meeting. Discussion ensued with additional resources including business inventory tools, along with budget and salary survey and Downtown Resource Center information.

Additionally, with assistance from Market Van Buren, Quentin Messer, CEO, MEDC held a site visit in the Village of Decatur on Wednesday, December 1, 2022. Included in the site visit was a tour of Special Lite along with the surrounding communities.

UPDATE REGARDING ECONOMIC DEVELOPMENT PROJECT

Staff continues to receive inquiries from Decatur & Hamilton Township residents about the possibility of expansion of Village services. Some of those inquiries include; water & sewer infrastructure, trash service, brush, leaf and lawn waste services, public safety, streets, elections, cemetery services. Staff has reached out to the Decatur Township Board to start discussions.

UPDATE REGARDING MFOP UNION NEGOTIATIONS

Staff meet with members from the Decatur Police Department union on Monday, November 21, 2022. Much progress has been made in just one meeting. Tentative agreement has been submitted by both parties.

UPDATE REGARDING USDA PROGRESS

Jimmy and I along with Wightman held a meeting on Tuesday, November 22, 2022, to discuss the pre-design of construction in association with the USDA project.

Additionally, staff attended a meeting with the State of Michigan, Department of Environmental, Great Lakes, and Energy, Water Infrastructure Funding and Financing Section. *This opportunity was to review additional funding options for Lead & Copper Water service line replacement.* Fiscal year 2024 over 500 applications have been submitted for funding. Currently around 2.2 billion dollars is being requested from municipalities for FY 24 DWSRF projects.

ADDITIONAL ATTACHMENTS

- **Village Manager – State of Village**
- **VBCO October Programming Report – Conservation District**
- **Van Buren County News**
- **Holiday Events**



State of the Village

by Christopher Tapper, Village Manager

As we approach the end of our current year, I believe it is a good time to reflect back on this year's accomplishments. All of the goals and objectives of the Village Council could only be possible with the incredible team that has been assembled here in Decatur.

The budget for fiscal year 2023 was put together with the support of the Budget Committee and of the administrative staff of the Village of Decatur. I would personally like to thank the Budget Committee, Trustee Mike Verran, President Pro Tem, Charlene Jackson, President Ali Elwear, along with Department Heads, Chief of Police, Thomas VanDerWoude and DPW Forman, James Ebeling for the work they put into this year's budget.

The budget, which was developed and confirms to generally accepted accounting principles as established by Governmental Accounting Standards Board, is intended to serve as a plan of financial operations embodying an estimate of expenditures for the next fiscal year and the means of financing them along with a management and operational plan for allocation of resources during the Fiscal Year 2022-2023.

Fiscal Year 2022-2023 will generate \$2,349,272.00 in revenue while expending \$2,526,447.00. It should be noted that the subsequent deficit will accrue in the Major Streets Fund 202, Local Street Fund 203, and the Water Fund 591. The primary influence of this short fall were accumulated due to the previously approved Council capital improvement projects on South George Street and Prairie Ronde Street. Along with additional Local Street improvements proposed in this budget of resurfacing, Mason, Champion, South and Maple Streets. All of the above projects were outdated and now completed will have a direct impact on the quality of life for the Village as a whole.

Accomplishing these goals, the Village continues to operate with a millage rate of 11.4338 for general operations, and 4.5733 millage rate for general street operations, and 1.8290 millage rate for the Downtown Development Authority. As previous discussed in Fiscal Year 2021-2022, Council will continue the recommended Water & Sewer rate increase to cover the operations of those systems in accordance with the recommendations set forth to obtain USDA funding for the Water & Sewer Systems Improvements.

Equipment/Facilities

Many of the Village owned facilities in Decatur are outdated. The Village Council is committed to improvements of all the operational services provided to the community. Earlier this year the Council received a presentation from Abonmarche regarding a facilities assessment of Village Hall/Police Department along with the DPW facility. The Village Hall portion of the building is a three (3) storied building that includes a basement, ground floor and upper level. Built with conventional brick construction using wood floor joist and rafters with a field stone Michigan basement. Original construction is estimated to be in the mid- to late 1800's.

The Police portion of the building was originally constructed in 1935 as indicated on the dedication plaque by the main entrance. The structure is a three (3) storied building that includes a basement, ground level and upper level with a four (4) storied training tower. The structure is built with cast in place concrete and steel with a brick exterior finish on the front facade. The lower level is designed and used for mechanical and storage. The ground level, originally designed for offices with a garage for the storage of fire trucks, is currently used for police vehicles. The upper level has a large meeting room.



The ground floor of Village Hall was renovated in 1998 and appears to be in good shape except for the stairs leading to both the upper and lower levels. The furnace room on the north end of the building is also in poor condition. The upper level has been untouched and appears to be originally designed as an office space as there is evidence of a toilet facility, but no kitchen. A large central room has been created with an archway being supported by a metal tie rod connected to the east and west walls. Structurally the building is sound but needs major structural work to support any additional renovation.

As for the Department of Public Works, the site is located at 114 Eli St in Decatur, MI. There are three (3) existing buildings that reside on approximately 30,000 square foot on a dirt lot. These buildings are used for a multitude of purposes including office space, garage, and storage including salt storage. The maintenance building & garage/salt storage building is comprised of wood structure with metal siding and asphalt shingle roof, the storage building is also comprised of wood structure and metal siding but with a metal roof.

Village Hall, Police Department and Department of Public Works buildings have major structural barriers to renovation for continued use as public facilities. These principally are the multi-storied configuration (ADA requirements). All buildings would require major expenditures to upgrade mechanical, electrical and plumbing systems to meet current code requirements and workplace standards. Based on the existing and future needs of the village administration, police department and department of public works no reconfiguration of the limited space available is cost effective. The possible increase in space by using the second floor of the Village Hall would require extensive and costly restructuring to meet both ADA and fire codes. The addition of an elevator would be cost prohibitive. All observations were limited to the access afforded to Abonmarche at the time of the inspection. Any issues related to areas not observed as part of this report are considered outside the liability of this report.

Parks & Recreation



The Council continues its commitment to the improvements needed to the area parks system. One of the goals and objectives set by the Parks and Recreation Committee is the attention to Red Woolfe Park. Below are some of the improvements in discussion to the park:

1. Splash Pad
2. Parking lot improvements
3. Restrooms and Concession
4. Accessible Kayak Launch and gangway

Parks and recreational resources provide a structure and aesthetic identity to communities. These resources increase property values, provide natural recreation, enhance animal and plant habitat, contribute to clean air and water, and help preserve and protect the historic character and identity of the area. The Parks and Recreation Committee will serve as a guide to the Village of Decatur, for the development and maintenance of parks and recreational resources. The current status of parks and recreation and vision towards the future for the Decatur Area are outlined in the Community Parks and Recreation Plan. This plan takes into account the desires of the community for a multitude of recreational opportunities. The final product of this plan is a set of strategic recommendations that will guide the community towards its goals.

The Village of Decatur operates a small Parks and Recreation Department with the Village Manager serving as its director. The Village's five parks are maintained by the Village Department of Public Works. The Village of Decatur Public Works staff is comprised of a director, foreman, and four full-time technicians. The Village has a Parks and Recreation Committee that oversees the direction of park operations and capital improvements. The Parks & Recreation Department is funded by the General Fund. The budget can be quite variable from year to year depending on what other projects/departments utilizing General Fund dollars are being pursued.

Red Woolfe Park & Beach is owned and maintained by the Village of Decatur and is located on Lake of the Woods at the end of Pine Street. The Park is open from noon to 8:00 PM, Memorial Day through Labor Day and offers swings and playground equipment as well as a pavilion, picnic tables, stationery bar-b-que grills, a horseshoe pit, volleyball net, and swimming. New playground equipment was recently added to the park. The older playground equipment remains. The area is fenced in for safety. Public bathrooms and water are also available.

The DPW Department does a terrific job of getting everything done as soon as possible as well as the continuous work to keep the park clean and welcoming throughout the year.

Downtown Development Authority



The Village of Decatur established a Downtown Development Authority by virtue of the authority granted in MCL 125.4201 et seq. A public hearing in regard to the establishment of a Downtown Development Authority was held in accordance with MCL 125.4201 et seq., at the Village Hall at 7:30 p.m. on August 17, 1981.



The purpose of the Downtown Development Authority is to eliminate causes of deterioration and to promote and provide for the economic growth and improvement of the business district of the Village. The powers and duties of the Downtown Development Authority are those enumerated in MCL 125.4207, and the authority shall be under the supervision and control of a board consisting of the president of the Village and nine members appointed by said president, subject to the approval of the Village Council as provided in MCL 125.4204.



The DDA has focused on the objectives to reinvent the downtown district. Key additions to these goals include, the additional staff resources with Village Planner, Rebecca Harvey, new membership of Elissa Zimmer, Van Buren District Library, Roger Kemp, Decatur Automotive Supply, Mary Miller, Mousse Lodge, Jami Swihart, Honor Credit Union, Matt Cooper, Cooper Law Office. These members along with James Creagan, First State Bank, Jay Newell, Newell Insurance Agency Inc, David Moormann, Decatur Republican and Lee Moser, Modern Woodmen of America.

Accomplishments for the calendar year 2022 include;

1. Oversight with fundraising for the annual July Fireworks display.
2. Scheduling the Food Truck campaign.
3. New welcome banners for downtown.
4. Sold several DDA owned properties.
5. Retain the services of McKenna & Associates to update the DDA plan.
6. Continued to work with staff on the RRC certification.
7. Recommitment to downtown events and activities.
8. Oversight with development of DDA grant & loan program.
9. Development of marketing campaign including business spotlights.

Capital Investment and Infrastructure Improvements

The Village of Decatur continues efforts to improve infrastructure investment. The Village Council deems it to be in the best interests of the Village of Decatur. Some of those interest are to design, purchase, acquire and construct certain improvements to the Village's Water & Sewer System, including without limitation, improving, reconstructing, replacing and installing water mains, water main appurtenances, customer services, the restoration of streets, rights-of-way and easements. Those affected by the improvements and related facilities, all work, equipment, and appurtenances necessary or incidental to these improvements as well as other Water & Sewer System improvements as determined by the Village, and to finance the Improvements by the issuance of bonds pursuant to Act 94, Public Acts of Michigan, 1933.



The Village has received the closing checklists from the USDA to obtain issuance of a series of revenue bonds pursuant to Act 94 for \$2.9 million for water infrastructure improvements, and revenue bonds for \$4.6 million for sewer infrastructure improvements. Additional in conjunction with these improvement projects, the Village has secured funding of \$529,000 from the State of Michigan, State Infrastructure Bank for local road reconstruction. The administrative work with these projects is still ongoing, but the Village has received approval from USDA and State of Michigan to begin work.



In July of 2022, the State of Michigan in organization of the Village, saw the reconstruction of M-51 (E & W Delaware Street). Additionally, with the investment of \$343,000 in coordination with MDOT, the Village infrastructure saw improvements on Praire Ronde Street, from S. George to the Village limits. Details regarding this project included; tree removal, culverts and drainage, trenching, crush & shape, hydrant & water service replacement, sidewalk, HMA surfaces and approaches, shoulder restoration and striping.

In August of 2022, the Council continued investment with walkability throughout the Village. Sidewalk investment of \$14,600 to remove and replace sidewalks on Champion Street and John Street.

Additionally, the Council approved local street improvements, with

reconstruction of Mason, Champion, South and Maple Streets.



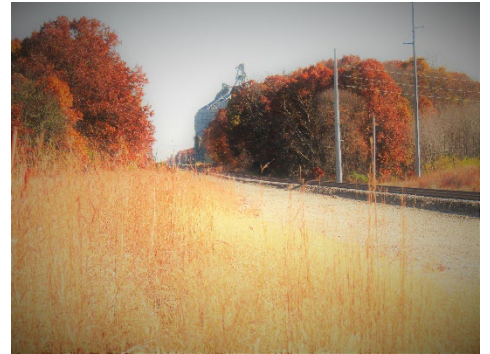
Conclusion



On all levels the Village of Decatur continues to improve the quality of life for all individuals who call Decatur home. I believe much of that stems from the team established here. From top to bottom all investors, businesses, community leaders, residents and travelers who love Decatur should be proud of the work accomplished in 2022.

The continued level of professionalism of Village Hall staff, Police Department, Department of Public Works, Village Council, Planning Commission, Downtown Development Authority, Parks and Recreation Committee has been noticed throughout Decatur. All of the accomplishments cannot be possible without an open and welcoming community, and I am grateful to be a part of these success stories.

Thank you,
Christopher Tapper, Village Manager





Van Buren Conservation District

October 2022 Program Update

Submitted by Emily Hickmott, Deputy Administrator

We're so excited to brag about our very own Senior MAEAP Specialist, Kyle Mead! As most of you already know, Kyle is a great member of our team and an excellent community member. Kyle was recently recognized with a Fruit and Vegetable 40 Under Forty Award for the Class of 2022. We are so proud of him and the work he does serving Van Buren County; please join us in celebrating Kyle! You can learn more here: <https://fruitgrowersnews.com/article/40-under-40-2022/>

Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller, Colleen Forestieri, Carlie Southland*) – The Van Buren Conservation District staff worked this month to recruit farmers to plant cover crops after corn and soybean harvest. In certain watersheds, farmers are eligible for cost share to plant cover crops. Cover crops build soil health, reduce erosion and help recycle nutrients in the soil. This fall, about 514 acres of cover crops were planted in Van Buren County after the cash crop was harvested (in addition to about 5,500 acres planted pre-harvest via airplane).
- **SWxSW Corner CISMA (Cooperative Invasive Species Management Area)** (*Abbie Bristol, Alex Florian, Justin Palthe*) – October saw the wrapup of the field season for the CISMA. It was also filled with grant writing and grant reporting. At the end of the month, CISMA staff was able to attend the Upper Midwest Invasive Species Conference to connect and engage with invasive species specialists across the Great Lakes region.
- **Michigan Agriculture Environmental Assurance Program (MAEAP)** (*Kyle Mead*) – October is the start of the new fiscal year and Kyle started out by calling all of the MAEAP Verified farmers that were due for Re-Verification and attempting to schedule out as many appointments as possible. These visits were scheduled for the month of October, some for the following month in November, and some were set out to be scheduled in the beginning of December. The MAEAP goal setting was productive and was followed up with a meeting with the new MSUE Fruit Agent to talk about how MAEAP works and how she can help get farmers involved with MAEAP as well as a scheduled meeting with Farm Bureau to talk about collaboration with VBCD and MAEAP.
- **National Association of Conservation Districts Technical Assistance** (*Lucas Hartman*) – All existing Conservation Stewardship Program (CSP) contracts with NRCS certified and in good standing for calendar year 2022.
- **Natural Resource Conservation Service Technical Assistance** (*Gabe Francisco*) – Corn Count “Its Corn!” – During this month of November local farmers have been busy harvesting corn and soybeans around our and neighboring counties, maybe you have seen the great big combines rolling along in the field, leaving a cloud of dust and chaff in its wake. This month, the technician had the opportunity to visit with some of these farmers while they have been hard at work and assist them with an important end of the year task every good farmer should be knowledgeable of, the harvest returns on their crops! With the help of Senior Conservation Specialist Colleen Forestieri and Kami Williams of the Van Buren NRCS office we were able to measure many different fields. Good job to our hard working grain farmers on a tough growing season!



Van Buren Conservation District

October 2022 Program Update

Submitted by Emily Hickmott, Deputy Administrator

- **Outreach** (*Jacob Diljak*) - October public engagement consisted of Macroinvertebrate Stream Sampling, writing two Conservation Corners, and work on upcoming publications and a workshop. Planning for 2023 Backyard Symposium web series is in full swing. VBCD 2023 Calendar and 2022 Annual Report saw significant progress.
- **Resource Recovery Recycling** (*Kalli Marshall*) - October marked the end of our collection season for Van Buren CONservation District's Resource Recovery Program. We finished out strong with our new Recycle Roundup location at the Van Buren ISD Conference Center in Lawrence, MI. We had a total of 253 participants show up to Lawrence where we had our first collection of Styrofoam™ (polystyrene). The remainder of the month was spent preparing 2023 Scrap Tire Grant and editing the Recycle Guide.



OCTOBER 2022 VAN BUREN COUNTY BOARD OF COMMISSION MONTHLY ACTIVITY

Administration Address
219 E Paw Paw Street - Suite 201, Paw Paw, MI 49079
Website: www.vanburencountymi.gov

Telephone No.
(269) 657-8253
Email: Admin@vanburencountymi.gov

HIGHLIGHTS

1. **Broadband** – DCS Technology has been contracted on a month-to-month basis for broadband project management. They are working with Market Van Buren to seek out and apply for grants to fund broadband installation. The DCS Technology Broadband Mapping Report can be found on the County website: <https://www.vanburencountymi.gov/749/Broadband-Expansion-Efforts>.
2. **Ryan Post Named County Administrator** – Interviews for County Administrator were held on October 17, the contract was signed on October 25th, officially naming Ryan Post as County Administrator; removing the title of Interim County Administrator that he has held since May 24, 2022.
3. **Commercial Property Assessed Clean Energy Program (C-PACE)** – the Board has taken the first steps to developing a PACE program in Van Buren County. (More information in Additional Details on page 2 – item 1.)
4. **Road Commissioner Appointment** – Van Buren County Board of Commissioners interviewed candidates for the Road Commissioner vacancy and have appointed Wayne Nelson.
5. **Daily Recovery Zone Funding** – the Board approved the request for funding to the Daily Recovery Zone in the amount of \$25,160.00. Daily Recovery Zone provides services for those in need of support with substance-abuse disorders including peer support meetings, community service opportunities, GED tutoring, job search and application assistance, and family orientated events.
6. **Apportionment Report** – The 2022 Apportionment Report was reviewed and approved.
7. **Land Management Rebranding to GIS** - To streamline and modernize our Geographic Information Systems (GIS) services within the organization and across the community, the Department will be renamed the GIS Department. The County is seeking to fill the new position of GIS Director. This is in line with current trends at our neighboring Counties and other municipalities.
8. **Claims** – Claims in the amount of \$4,612,800.20 were approved for the month of September 2022.
9. **Holiday Lighting Decorations** – The Board approved the addition of new Holiday Lighting on county property areas as selected by Buildings & Grounds Director, John Small.
10. **Candlelight Vigil** - The Use of County Property was approved for the DVC to hold a candlelight vigil in the park on 10/20/2022 in honor of victims lost over the year to domestic violence.

ADDITIONAL DETAILS

1. Establishing a county wide PACE program in accordance with Public Act 270 of 2010 will have the effect of economic development and enhanced environmental sustainability by allowing the use of PACE for private and not for profit owners of commercial, industrial, and certain multi-unit residential property to install energy efficient/renewable energy improvements. The PACE mechanism allows the owner to access funding that is secured by a special assessment on the property benefiting from the defined energy efficient improvements. The special assessment runs with the property, not the owner, making it a low-risk investment for the commercial lender.
2. The Board authorized the County Treasurer to Invest County Funds in GovMIC, an investment pool allowable under Public Act 20.
3. The following grants / funds were approved:
 - Brownfield Redevelopment Authority were granted approval to apply for the Federal EPA Grant.
 - Land Bank Authority were granted approval to apply for the Michigan State Land Bank Authority's RFP 2023-001.
 - The 2022 Emergency Management Performance Grant was signed.
 - The Fiscal Year 2023 OCC Budget.
 - County Child Care Fund Budget Summary FY 23.
4. The Snow Removal Bids for the 22-23 snow season were approved.
5. The MSU Extension Annual Agreement was signed.
6. The FY23 Net Cost Agreement for Substance Abuse Disorder Services with SWMBH was signed.
7. A Letter of Understanding for a wage exception was signed for a promoted FOC employee.
8. The Board approved the purchase of a Traffic Radar Sign for the Sheriff's Office.

Facebook: <https://www.facebook.com/VanBurenCountyMI/> 

LinkedIn: <https://www.linkedin.com/company/van-buren-county-government> 

Twitter: <https://twitter.com/VanBurenCoMI> 

Watch us on our [YouTube page](#). 

Board meeting agendas and minutes: <https://www.vanburencountymi.gov/129/Agendas-Minutes>

Meeting Date and Time: November 22, 2022 at 9:00am

Meeting Location: Village of Decatur

Water and Wastewater System Improvements Project – Pre-Design Meeting Minutes:

Attendance:

- Christopher Tapper, Village of Decatur, Village Manager
- Jimmy Ebeling, Village of Decatur, DPW Forman
- Mickey Bitter, Wightman, Client Representative
- Andrew Rudd, Wightman, Project Manager
- Paul Harvey, Wightman, Project Engineer

Updates and Progress:

- Survey complete.
- Soil borings complete.
- Preliminary alignments complete.

Water Main:

Assumptions Discussed and Confirmed:

- Provide tee/plug for future extension at Lake Dr. and Pine St. intersection.
- Village prefers ductile iron pipe below paved areas.
- If USDA requires us to bid PVC water main, seven (7) feet of cover will be specified. This depth may conflict with existing sanitary sewer service laterals.
- At all other connections to existing water main, use 45 deg. bends.
- Group discussed general water main alignments and determined proposed mains should be placed within paved areas.
- Adjust draft water main alignment on Cedar St. to the centerline of road.
- All water service lines will be **planned** for full replaced from proposed main to inside of homes. During construction, each service will be inspected and if the service material is found to be copper or plastic those services will only be replaced to the existing meter pit location.
- Wightman to continue design process and propose required storm changes.
- Maintenance of traffic in and around school parking facilities will require special attention – *more to come on this item as the design process continues.*

ALLEGAN

▲ 1670 LINCOLN RD. (M-40)
ALLEGAN, MI 49010

○ 269.673.8465

BENTON HARBOR

▲ 2303 PIPESTONE RD.
BENTON HARBOR, MI 49022

○ 269.927.0100

KALAMAZOO

▲ 433 E. RANSOM ST.
KALAMAZOO, MI 49007

○ 269.327.3532

ROYAL OAK

▲ 306 S. WASHINGTON AVE., SUITE 200
ROYAL OAK, MI 48067

○ 248.791.1371

Additional Items Not Included in Original Project Scope:

The below items were not included in the original project scope and their inclusion may increase the proposed project construction cost. At this time, no additional design or permitting costs are required to include the below items in the preliminary project plans.

- Group discussed providing water main stub with cap to south side of Pine St. for future extension.
 - Chris to follow up on this future extension and provide guidance on including this stub.
- Proposed water main alignment will require storm sewer improvements at the corner of Memory Ln. and Austin Blvd.
- Additional storm sewer improvements are needed at the Austin Blvd. and Kinney Rd. intersection. Group discussed including swales on the south side of Austin Blvd. in order to provide temporary retention of storm water.

Road Improvements:***Assumptions Discussed and Confirmed:***

- Confirmed proposed crush and shape areas to stay approximately within existing edge of pavements.
- Driveway replacements will be in kind throughout project area.
 - Wightman to provide guidance on limits of replacements.

Additional Items Not Included in Original Project Scope:

- All trees located within Village ROW should be removed.
- Pavement markings to be installed on the following roads: Pine St., Cedar St., Memory Ln., Austin Blvd.
- Additional parking area to be installed at the Cedar St. and Phelps St. intersection.
- On street parking along Austin Blvd./Memory Ln. to be included in crush and shape area.
- Replace existing signage throughout project area.
- Coordinate with proposed fiber optic extension within project area.
 - Chris to provide contact information to Wightman.
- Sidewalk to be installed along the following sections:
 - South side of Pine St. from west project limits to Williams St.
 - North side of Cedar St. from Douglas Dr. to existing sidewalk
 - East side of Memory Ln. from Cedar St. to Austin Blvd.
 - North side of Austin Blvd. from memory Lane to west project limits
 - Replace sidewalk on east side of Douglas Drive and Fill in voids

Wastewater:

Assumptions Discussed and Confirmed:

- Repair erosion and install riprap on the south and west banks of both ponds 2 and 3.
- Replace shear gate valve at Pond 2 outlet structure.
- Install flow metering equipment at Pond 2 outlet manhole.
- Sludge removal from Pond 1.

Additional Items Not Included in Original Project Scope:

- Pond 2 requires additional erosion repairs at spot locations on the north and west banks.
- Group discussed adding additional fencing and/or solar powered cameras to Lagoon site.
- Outer slopes along the south and west banks of Pond 3 and a portion of the west bank of Pond 2 require slope reductions. The proximity of the property line south of Pond 3 will likely impact the ability to flatten the outer slope.
 - Additional property rights may be required to complete this work – Chris to follow up on this possibility.
- Jimmy to review condition of riprap around Pond 3 and advise group if additional riprap is required in this area.

Next Steps:

- Wightman to develop preliminary plan set, specifications, and cost estimates based on pre-design meeting guidance.
- Wightman to prepare draft schedule for coordinating proposed lagoon work with Village wastewater discharge schedule (March-May or October-December).
- Village to continue to work on USDA requirements.
- Preliminary plan review meeting during the week of January 9th.

PRESENTED BY: DECATUR MINISTERIAL ASSOCIATION
& DECATUR POLICE DEPARTMENT

CHRISTMAS TOY GIVEAWAY

TUESDAY, DECEMBER 13TH, 2022

6:00PM TO 7:30PM

WEBSTER MEMORIAL LIBRARY
200 N. PHELPS ST.
DECATUR, MI 49045

SPECIAL THANKS TO:

FIRST RESPONDER CHILDREN'S
FOUNDATION FOR THE DONATION
OF TOYS

*NO APPOINTMENT NECESSARY

*WHILE SUPPLIES LAST

*LIMIT OF TWO TOYS PER PERSON



Sponsored by Village of Decatur DDA

Holiday PARADE



Celebrate Christmas in the Village

**DEC 4
4pm**

Contact the Village office at 269-423-6114 with questions

Come enjoy Carolers, Hot Chocolate,
Cookies and Mr & Mrs. Clause as we "Light
Up the DDA Park" after the parade, 5pm

**PARADE ROUTE CAN BE FOUND AT
www.decaturnmi.org**

Holiday Parade Route

Parade Line Up
Starts @ 3pm

Start

End



Sponsored by Village of Decatur DDA

Light Up The DDA Park

HOT CHOCOLATE

COOKIES

CAROLERS

SANTA &

MRS. CLAUSE



STARTS AT 5PM
FOLLOWING THE
HOLIDAY PARADE



SUNDAY, DECEMBER 4TH, 2022 DDA PARK

FOR MORE INFO CALL THE VILLAGE OF DECATUR AT 269.423.6114
OR VISIT WWW.DECATURMI.ORG



Sponsored by Village of Decatur DDA

CHRISTMAS

Window & Storefront Decorating Contest

MANY LOCAL BUSINESSES ARE PARTICIPATING!

PICTURES OF PARTICIPATING BUSINESSES DISPLAYS WILL BE POSTED ON THE
VILLAGE OF DECATUR FACEBOOK PAGE, VOTING BEGINS NOVEMBER 24TH

Contest Dates: November 24th to December 24th
Voting: Collect "LIKES" on Facebook

FOR MORE INFORMATION, CALL 269-423-6114
www.decaturni.org