

VILLAGE OF DECATUR COUNCIL REGULAR MEETING AGENDA

Monday
June 6, 2022



VILLAGE OF DECATUR
REGULAR COUNCIL MEETING
Monday, June 6, 2022 – 7:00PM
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Excused Absences if Any)

4. PUBLIC COMMENT

5. APPROVAL OF CONSENT AGENDA ITEMS

5A.1 - Approval of the Regular Council Meeting Agenda for June 6, 2022.

5A.2 - Approval of the Regular Meeting Minutes from May 2, 2022.

5A.3 – Approval of Accounts Payable and Payroll for week ending May 31, 2022.

6. COMMUNICATIONS TO THE COUNCIL – PRESENTATIONS & GUEST

6A – Introduction of Officer Zachary Frank, Decatur Police Department

6B - Evan LeDuc, Project Manager Architecture, Abonmarche

7. PUBLIC HEARING

8. UNFINISHED BUSINESS

8A – Updates USDA – Water System Improvements, Wastewater System Improvements.

9. NEW BUSINESS

9A.1 – Request to adopt 2022 Tax Rates L-4029 and authorize the President and Clerk to execute.

9A.2 – Request to approve Special Events & Festival Application from Kevin Christensen, Midwest Fest.

9A.3 – Request to approve RFP for Demolition and award bid to Ritschard Bros., Inc

9A.4 – Request to adopt Resolution 2022-004 Property Taxes

9A.5 – Request to adopt Resolution 2022-005 Public Act 51

9A.6 – Request to approve license transfer/initial application for 107 W. Delaware Street

9A.7 – Request to approve license transfer application for 413 W. Delaware Street

10. DEPARTMENT REPORTS

10A.1 – Department of Public Works Report

10A.2 – Police Department Report

10A.3 – Fire Department Report

10A.4 – Clerk & Treasurer Report

10A-5 – Village Manager Report

11. PUBLIC COMMENTS – SECOND OPPORTINUTY

12. COUNCIL COMMENTS

13. CLOSED SESSION

14. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the President.
 2. Verbal report provided by staff.
 3. President asks councilmembers if they have any questions for staff to clarify the staff report.
 4. Motion is made by a council member and seconded by another council member.
 5. President then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
 6. President calls for a vote on the item after discussion has occurred.
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Village of Decatur
Village Council Regular Meeting Minutes

Monday, May 2, 2022, at 7:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. President Elwaer called the meeting to order at 7:00 P.M.

II. **Roll Call**

Clerk/Treasurer, Duncan provided roll call; Trustee Benson (excused), Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran (excused), and President Elwaer in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, and Chief of Police Thomas VanDerWoude.

III. **Public Comments**

- a. No public comments were given.

IV. **Approval of Agenda, Meeting Minutes, Accounts Payable**

- a. Trustee Gunther made a motion with support from Trustee Mead Jr. to approve the agenda for May 2, 2022, along with approval of meeting minutes from April 4, 2022, and accounts payable in the amount of \$137,229.88, motion carried 5-0.

V. **Communications to the Council – Presentation & Guest**

- a. David Morgan, CEO, YMCA of Greater Kalamazoo presented to council that Van Buren County is to open a YMCA. Mr. Morgan explained the Feasibility Study that was done and takes in account for costs, sustainability, possible membership numbers, and location. Market is viable in Mattawan.

VI. **Public Hearing**

- a. President Elwaer requested to hold a Public Hearing on the CDBG Funding for Cedar Street and Beers Street infrastructure improvements and sequentially adopt Resolution 2022-04.

President Pro Tem Jackson made a motion with support from Trustee Gunther approving the request to hold a public meeting, Roll Call Vote: Trustee Gunter, President Pro Tem Jackson, Trustee Mead, Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 5-0. Time entering public hearing 7:27 P.M.

Paul and Andrew, from Wightman & Associates, presented the CDBG Grant Program which will help fund repairs to critical infrastructure on Cedar Street and Beers Street, and can be applied to our Capital Improvement Plan.

Trustee Mead Jr with the support from Trustee Pelfrey to come out of Public Hearing, Roll Call Vote: Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 5-0. End of Public Hearing 7:46 P.M.

President Pro Tem Jackson made a motion with the support from Trustee Pelfrey to adopt Resolution 2022-04, Roll Call Vote: Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 5-0.

VII. Unfinished Business

- a. Manager Tapper presented updates on the USDA – Water System Improvements and Wastewater System Improvements.

VIII. New Business – Request to Adopt Resolution 2022-05 MDOT George Street

- a. Trustee Gunther made a motion with the support from Trustee Mead Jr. to adopt Resolution 2022-05 MDOT George Street. Roll Call Vote: Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 5-0.

IX. New Business – Request to Approve Bid Received from Krohn Excavating to Perform Work on George Street

- a. President Pro Tem Jackson made a motion with the support from Trustee Pelfrey, to approve bid from Krohn Excavating at a cost not to exceed \$459,679.30 to perform work on George Street. Roll Call Vote: Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 5-0.

X. New Business - Request to approve VFW, annual 4th of July Celebration

- a. President Pro Tem Jackson made a motion with the support from Trustee Gunther to approve VFW, annual 4th of July celebration along with the appreciate street closures, motion carried 5-0.

XI. Department Reports

Manager Tapper, Chief of Police, Thomas VanDerWoude, and DPW Foreman Ebeling provided Department Reports to the Council. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.

Manager Tapper informed council that Louann Sun from Sun Provisions was wanting to switch the licensure from a microbrewery to a retail and grow license. Council was asked to put it on June's agenda, listing options for Ms. Sun approved by the Village Attorney.

XII. Council Comments & Additional Public Comments

- a. Trustee Gunther expressed concern about the MDOT road construction. The construction site is not clearly marked with the flow of traffic.
- b. President Pro Tem Jackson thanked each department for the hard work they are doing for the Village and its residents. A special thank you was given to Chief VanDerWoude for playing football with young children after school.
- c. President Elwaer thanked each department for their hard work and dedication, with a special congratulations to Manager Tapper for his new certification in High Performance Leadership.

XIII. Adjournment

- a. Trustee Mead Jr. made a motion with the support from Trustee Gunther to adjourn the meeting at 8:23 P.M., motion carried 5-0. Minutes submitted by Megan Duncan, Village Clerk/Treasurer.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: June 6, 2022

SUBJECT: Approval of Accounts Payable and Payroll

Action Requested:

It is requested that Village Council approve accounts payable and payroll for the period ending May 31, 2022, in the amount of \$ 189,850.58.

Background:

Attached is the Disbursement Report highlighting the accounts payable and payroll activities for the period of May 1, 2022, through May 31, 2022

Attachment(s):

Disbursement Report

Check Date	Vendor Name	Check #	Amount Paid	Description
04/14/2022	DELUXE BUSINESS	WAT 6(E)	77.43	DEPOSIT TICKET FOR WATER/SEWER ACCOUNT
05/02/2022	BENSON, JANICE	29221	108.50	PAYROLL
05/02/2022	ELWAER, ALI M	29222	167.00	PAYROLL
05/02/2022	GUNTHER, KIM M	29223	108.50	PAYROLL
05/02/2022	MEAD JR, ROBERT H	29224	108.50	PAYROLL
05/02/2022	PELFREY, JESSICA L	29225	108.50	PAYROLL
05/02/2022	VERRAN, MICHAEL D	29226	108.50	PAYROLL
05/02/2022	AFLAC ,	29228	89.29	PAYROLL
05/02/2022	BLUE CARE NETWORK,	29229	8,426.03	PAYROLL
05/02/2022	DELTA DENTAL,	29230	470.39	PAYROLL
05/02/2022	MISDU,	29232	54.48	PAYROLL
05/02/2022	INTERNAL REVENUE SERVICE,	EFT884	6,776.13	PAYROLL
05/02/2022	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	EFT885	3,225.25	PAYROLL
05/02/2022	STATE OF MICHIGAN,	EFT886	997.87	PAYROLL
05/03/2022	SEMI ACADEMY	GEN 29233	450.00	CDL TRAINING CLASS AND TEST
05/03/2022	MYERS, GORDY J	29227	1,616.50	PAYROLL
05/03/2022	TAPPER, CHRISTOPHER C	DD161	2,750.00	PAYROLL
05/03/2022	DUNCAN, MEGAN M	DD162	1,616.20	PAYROLL
05/03/2022	DAHLQUIST, THOMAS L	DD163	3,760.05	PAYROLL
05/03/2022	RIGG, THEODORE A	DD164	2,900.96	PAYROLL
05/03/2022	STRICKLIN, TAYLOR C	DD165	1,864.00	PAYROLL
05/03/2022	VANDERWOUDE, THOMAS C	DD166	2,800.00	PAYROLL
05/03/2022	BRIDGES, DEBRA J	DD167	399.60	PAYROLL
05/03/2022	MANN, ELES F	DD168	388.80	PAYROLL
05/03/2022	MANN, JESSEKA L	DD169	21.60	PAYROLL
05/03/2022	BOITNOTT, PATRICK A	DD170	1,377.00	PAYROLL
05/03/2022	DRISCOLL, DAVID J	DD171	1,646.50	PAYROLL
05/03/2022	EBELING, JAMES S	DD172	2,737.50	PAYROLL
05/03/2022	SHROYER, TIMOTHY J	DD173	1,790.00	PAYROLL
05/03/2022	AVERY, EVELYN M	DD174	1,428.00	PAYROLL
05/03/2022	PENTLAND, SHANTEL M	DD175	880.00	PAYROLL
05/06/2022	DALE MOEN	GEN 29246	50.00	WINDOW CLEANING AT VILLAGE HALL
05/06/2022	MEGAN DUNCAN	GEN 29245	464.61	REIMBURSEMENT FOR HOTEL AND MEAL MMTA
05/06/2022	MEGAN DUNCAN	GEN 29245	204.75	MILEAGE FROM MMTA CONFERENCE
05/06/2022	DICKINSON WRIGHT PLLC	GEN 29239	784.00	PROFESSIONAL ATTORNEY FEES PD
05/06/2022	REPUBLIC SERVICES	GEN 29249	809.59	GARBAGE SERVICES
05/06/2022	PJ PRINTING	GEN 29248	92.00	PD BUSINESS CARDS
05/06/2022	BS&A SOFTWARE	GEN 29235	2,946.00	ANNUAL RENEWAL/SUPPORT FOR PROGRAMS
05/06/2022	KROGEL'S AUTO SERVICE	GEN 29244	15.00	PLUGGED TIRE PATROL CAR
05/06/2022	HARVEY CONSULTING, LLC	GEN 29240	600.00	PROFESSIONAL SERVICES/ TRAINING PC AND DDA

Check Date	Vendor Name	Check #	Amount Paid	Description
05/06/2022	HARVEY CONSULTING, LLC	GEN 29240	225.00	PROFESSIONAL SERVICES/ TRAINING PC AND DDA
05/06/2022	PAW PAW LABORATORY	GEN 29247	925.00	DRINKING WATER AND WASTEWATER TESTING
05/06/2022	DECATUR REPUBLICAN	GEN 29238	1,011.00	NEWS ARTICLES FOR MARCH AND APRIL
05/06/2022	AMERICAN ELECTRIC POWER	GEN 944(E)	1,979.93	ELECTRICAL SERVICES
05/06/2022	AMERICAN ELECTRIC POWER	GEN 944(E)	1,711.08	ELECTRICAL SERVICES
05/06/2022	VERIZON WIRELESS	GEN 948(E)	299.36	CELL PHONE SERVICES
05/06/2022	CONSUMERS ENERGY	GEN 945(E)	1,351.03	HEATING SERVICES
05/06/2022	INVOICE CLOUD	GEN 946(E)	166.00	INVOICE REPRESENTATION FOR PAPERLESS CUSTOMERS
05/06/2022	UNUM	GEN 947(E)	924.54	SHORT/LONG/LIFE/AD&D INSURANCE
05/06/2022	WIGHTMAN & ASSOCIATES	GEN 29252	4,692.50	WATER RELIABILITY STUDY
05/06/2022	WIGHTMAN & ASSOCIATES	GEN 29252	1,994.39	PRAIRIE RONDE IMPROVEMENTS
05/06/2022	THE CURCIO LAW FIRM	GEN 29250	402.50	PROFESSIONAL ATTORNEY SERVICE
05/06/2022	DECATUR DO IT CENTER	GEN 29236	97.09	SUPPLIES FOR PD AND FLOWER POTS
05/06/2022	HYDROCORP, INC	GEN 29242	342.50	CROSS CONNECTION PROGRAM
05/06/2022	VAN BUREN COUNTY RD COMM.	GEN 29251	518.67	COLD PATCH FOR ROADS
05/06/2022	BEST WAY DISPOSAL	GEN 29234	3,390.00	CONTAINERS AND DELIVERY FOR DUMP DAY
05/06/2022	HONOR CREDIT UNION	GEN 29241	1,187.33	CREDIT CARD CHARGES FOR APRIL
05/06/2022	DECATUR LUMBER COMPANY	GEN 29237	375.33	SUPPLIES FOR DPW
05/06/2022	KROGEL'S AUTO SERVICE	GEN 29244	604.56	REPLACED FRONT BRAKES/ OIL CHANGE 2016 SILVERADO
05/06/2022	JERRY'S TIRE	GEN 29243	160.62	RIGHT FRONT TIRE FOR PATROLCAR
05/12/2022	VILLAGE MARKET	GEN 29265	31.94	CLEANING SUPPLIES FOR PD
05/12/2022	KSS ENTERPRISES	GEN 29261	45.84	CLEANING SUPPLIES FOR PD AND VILLAGE HALL
05/12/2022	KROGEL'S AUTO SERVICE	GEN 29260	35.00	REPLACED FRONT TIRE PATROLCAR
05/12/2022	BLOOMINGDALE COMMUNICATIONS	GEN 29254	575.86	VOIP AND INTERNET SERVICES
05/12/2022	SIEGFRIED, CRANDALL	GEN 29264	1,795.00	PROFESSIONAL SERVICES/ BANK RECONCILIATIONS
05/12/2022	BRONSON HEALTHCARE GROUP	GEN 29255	85.00	DOT PHYSICAL FOR DPW
05/12/2022	REPUBLIC SERVICES	GEN 29263	10,183.84	GARBAGE SERVICES
05/12/2022	RC AUTOMOTIVE SUPPLY	GEN 29262	250.29	SUPPLIES FOR DPW
05/12/2022	DECATUR ONE STOP	GEN 29256	855.29	GASOLINE FOR PATROLCARS
05/12/2022	IWORQ	GEN 29258	2,625.00	FINAL INVOICE FOR PW PACKAGE SYSTEM
05/12/2022	SEMI ACADEMY	GEN 29253	150.00	CDL TEST
05/12/2022	J.C. AND SONS INC.	GEN 29259	800.00	TREE REMOVAL ON WILLIAMS
05/12/2022	HARVEY J. BURNETT, JR., PHD, LP	GEN 29257	300.00	PROFESSIONAL EVALUATION SERVICES
05/16/2022	AFLAC ,	29267	89.29	PAYROLL
05/16/2022	BLUE CARE NETWORK,	29268	937.43	PAYROLL
05/16/2022	DELTA DENTAL,	29269	52.28	PAYROLL
05/16/2022	MISDU,	29271	54.48	PAYROLL
05/16/2022	FOPLC,	29272	111.00	PAYROLL
05/16/2022	INTERNAL REVENUE SERVICE,	EFT887	5,947.80	PAYROLL
05/16/2022	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	EFT888	2,947.66	PAYROLL

Check Date	Vendor Name	Check #	Amount Paid	Description
05/16/2022	STATE OF MICHIGAN,	EFT889	899.94	PAYROLL
05/17/2022	MYERS, GORDY J	29266	1,470.00	PAYROLL
05/17/2022	TAPPER, CHRISTOPHER C	DD176	2,500.00	PAYROLL
05/17/2022	DUNCAN, MEGAN M	DD177	1,591.21	PAYROLL
05/17/2022	DAHLQUIST, THOMAS L	DD178	2,590.11	PAYROLL
05/17/2022	RIGG, THEODORE A	DD179	2,341.43	PAYROLL
05/17/2022	STRICKLIN, TAYLOR C	DD180	2,003.80	PAYROLL
05/17/2022	VANDERWOUDE, THOMAS C	DD181	2,800.00	PAYROLL
05/17/2022	BRIDGES, DEBRA J	DD182	432.00	PAYROLL
05/17/2022	MANN, ELES A F	DD183	432.00	PAYROLL
05/17/2022	BOITNOTT, PATRICK A	DD184	1,380.00	PAYROLL
05/17/2022	DRISCOLL, DAVID J	DD185	1,440.00	PAYROLL
05/17/2022	EBELING, JAMES S	DD186	2,917.50	PAYROLL
05/17/2022	SHROYER, TIMOTHY J	DD187	1,720.00	PAYROLL
05/17/2022	AVERY, EVELYN M	DD188	1,428.00	PAYROLL
05/17/2022	PENTLAND, SHANTEL M	DD189	920.00	PAYROLL
05/20/2022	DEPARTMENT OF HUMAN SERVICES	GEN 29273	346.76	REFUND TO DHS FOR INCORRECT DIRECT DEPOSIT
05/20/2022	VAN BUREN CO SHERIFF DEPT	GEN 29280	80.02	AIRCARD MODEM FOR PD
05/20/2022	PJ PRINTING	GEN 29277	402.00	BUSINESS CARDS FOR PD, DPW, VH
05/20/2022	QUADIENT LEASING USA, INC	GEN 29278	200.00	POSTAGE FOR POSTAGE MACHINE
05/20/2022	SAFEBUILT LLC	GEN 29279	4,343.00	BUILDING PERMITS AND RENTAL INSPECTIONS
05/20/2022	PARRETT COMPANY	GEN 29276	211.00	PRINTING SERVICES
05/20/2022	DALE MOEN	GEN 29274	50.00	WINDOW CLEANING AT VILLAGE HALL
05/20/2022	NYE UNIFORM COMPANY	GEN 29275	99.50	BOOTS FOR PATROLMAN
05/20/2022	WIGHTMAN & ASSOCIATES	GEN 29281	3,940.00	GEORGE STREET IMPROVEMENTS
05/24/2022	PATRICK A. BOITNOTT	GEN 29289	35.00	REIMBURSEMENT FOR CDL LICENSE
05/24/2022	MI ASSOC. OF MUN. CLERKS	GEN 29288	700.00	MAMC SUMMER CONFERENCE IN GRAND TRAVERSE
05/24/2022	KIRBYBUILT	GEN 29287	1,513.25	3 SWIVEL GRILLS FOR PARKS
05/24/2022	CLEAN EARTH ENVIRONMENTAL	GEN 29284	922.00	CLOSED CIRCUIT TELEVISIONING SERVICES FOR SEWER
05/24/2022	DICKINSON WRIGHT PLLC	GEN 29286	784.00	PROFESSIONAL SERVICES AND CORRESPONDANCE
05/24/2022	ABONMARCHE CONSULTANTS INC	GEN 29283	7,952.25	FACILITIES ASSESSMENT PROJECT
05/24/2022	HOSSLER, DANIEL	GEN 29282	70.00	UB REFUND
05/24/2022	DAVE'S CONCRETE PRODUCTS	GEN 29285	70.00	LOOSE STONE FOR DPW
05/31/2022	MYERS, GORDY J	29290	1,500.00	PAYROLL
05/31/2022	AFLAC ,	29291	89.29	PAYROLL
05/31/2022	MISDU,	29293	54.48	PAYROLL
05/31/2022	TAPPER, CHRISTOPHER C	DD190	2,500.00	PAYROLL
05/31/2022	DUNCAN, MEGAN M	DD191	1,591.21	PAYROLL
05/31/2022	DAHLQUIST, THOMAS L	DD192	2,698.92	PAYROLL
05/31/2022	FRANK, ZACKERY A	DD193	1,052.16	PAYROLL

Check Date	Vendor Name	Check #	Amount Paid	Description
05/31/2022	RIGG, THEODORE A	DD194	2,856.87	PAYROLL
05/31/2022	STRICKLIN, TAYLOR C	DD195	838.80	PAYROLL
05/31/2022	VANDERWOUDE, THOMAS C	DD196	2,800.00	PAYROLL
05/31/2022	BRIDGES, DEBRA J	DD197	410.40	PAYROLL
05/31/2022	MANN, ELES A F	DD198	410.40	PAYROLL
05/31/2022	BOITNOTT, PATRICK A	DD199	1,280.00	PAYROLL
05/31/2022	DRISCOLL, DAVID J	DD200	1,440.00	PAYROLL
05/31/2022	EBELING, JAMES S	DD201	2,715.00	PAYROLL
05/31/2022	SHROYER, TIMOTHY J	DD202	1,660.00	PAYROLL
05/31/2022	AVERY, EVELYN M	DD203	1,428.00	PAYROLL
05/31/2022	PENTLAND, SHANTEL M	DD204	528.00	PAYROLL
05/31/2022	INTERNAL REVENUE SERVICE,	EFT890	6,039.94	PAYROLL
05/31/2022	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	EFT891	2,994.90	PAYROLL
05/31/2022	STATE OF MICHIGAN,	EFT892	926.98	PAYROLL
			189,850.58	



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Presentations & Guest Officer Zachary Frank

Action Requested:

It is requested that Village Council receive a presentation from the Chief of Police, VanDerWoude, introduction of Officer Zachary Frank, Decatur Police Department

Background:

Village of Decatur, Police Department

Attachments:

N/A



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Presentations & Guest – Evan LeDuc, Project Manager, Architecture,
Abonmarche

Action Requested:

It is requested that Village Council receive a presentation from Evan LeDuc, Project Manager, Architecture, Abonmarche – Building Assessments of Village Hall and Public Works Department.

Background:

At the February 7, 2022, Village Council meeting, the Council approved the Annual Appropriations Bill FY 23. One of the proposed capital improvement projects was a complete Facility Assessment Study's on Village Hall/Police Department and Department of Public Works.

At the May 2, 2022, Village Council meeting, staff provided a draft of the Facility Assessment Study. Evan LeDuc, will be in attendance this evening to formally present to the Council the full assessment for discussion.

Attachments:

Village Hall – Police Department
Department of Public Works



VILLAGE OF DECATUR

BUILDING ASSESSMENTS OF VILLAGE HALL & POLICE DEPARTMENT

DATE: April 15th, 2022



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Introduction

Abonmarche was approached by the Village of Decatur to provide a facilities assessment of it's Village Hall/Police Department. The two buildings that make up Village Hall/Police Department is located at 114 Phelps Street, Decatur, MI 49045 in the heart of downtown. The Village Hall portion of the building is a three (3) storied building that includes a basement, ground floor and upper level. Built with conventional brick construction using wood floor joist and rafters with a field stone Michigan basement. Original construction is estimated to be in the mid- to late 1800's.

The Police portion of the building was original constructed in 1935 as indicated on the dedication plaque by the main entrance. The structure is a three (3) storied building that includes a basement, ground level and upper level with a four (4) storied training tower. The structure is built with cast in place concrete and steel with a brick exterior finish on the front facade. The lower level is designed and used for mechanical and storage. The ground level, originally designed for offices with a garage for the storage of fire truck, is currently used for police vehicles. The upper level has a large meeting room.

The enclosed report was requested to assist the Village of Decatur in determining the cost benefit of the required improvements to the existing buildings.

Project Scope

The scope of the project includes visual evaluation of the Exterior Conditions (roof, siding, windows, structural and, interior conditions & MEP (mechanical, electrical and plumbing)).

General measurements were taken to develop a key plan. (See Appendix B).

The onsite assessment is summarized in the following condition report. This report is broken down as follows:

1. Written report
 - a. Building Access
 - b. Exterior Envelope
 - c. Roof
 - d. Interior
 - e. Structural
 - f. Plumbing
 - g. Mechanical
 - h. Electrical
 - i. Environmental
 - j. Additional Recommendations
 - k. Conclusion
2. Appendix A – Photos
3. Appendix B – Building Key Plan
4. Appendix C – Site Key Plan
5. Appendix D – Abonmarche Team / Contact Information

Inspection Report

PUBLIC WORKS DEPARTMENT EXISTING CONDITIONS

The group of buildings that make up Village Hall/Police Department is located at 114 Phelps Street, Decatur, MI 49045 in the heart of downtown.

The ground floor of Village Hall was renovated in 1998, appears to be in good shape except for the stairs leading to both the upper and lower levels. The furnace room on the north end of the building is also in poor condition. The upper level has been untouched and appears to be originally designed as an office space as there is evidence of toilet facility but no kitchen. A large central room has been created with an archway being supported by a metal tie rod connected to the east and west walls. Structurally the building is sound but needs major structural work to support any additional renovation.

The lower level of Police department is designed and used for mechanical and storage. The ground level, originally designed for offices with a garage for the storage of fire truck, is currently used for police vehicles. The upper level has a large meeting room.

This report does not include: Moisture testing in walls or roof, environmental material testing, soil and or air quality.

Note: Recommendations are only given for items of immediate concern. Other observations can be addressed, if desired, through a separate contract.

Building Access

- A. Overall the concrete pads at entry door is in fair condition, with the following highlighted items noted:

Concrete Pad – (Village Hall)

- i. Concrete Pad at entry door is showing signs of cracking & has a 1"-2" lip on the east & west side of pad at sidewalk, presents trip hazard. (Photo A-i)
Recommendation: Remove & Replace new.
Cost Parameters: \$500-\$1,500
- ii. Concrete Pad at entry door is not ADA compliant. (Photo A-ii)
Recommendation: Redesign sidewalk in front of entrance (Design required).
Cost Parameters: \$3,500-\$5,000

Exterior Envelope

- B. Overall the exterior walls are in fair to poor condition, with the following highlighted items noted:

Wall– (Village Hall)

- i. Metal siding is paint fading. (Photo B-i)
Recommendation: Prep & Paint.
Cost Parameters: \$3,000-\$5,000
- ii. Vinyl siding is broken. (Photo B-ii)
Recommendation: Remove & Replace
Cost Parameters: \$500-\$800
- iii. Dented Metal siding on North side corner of building. (Photo B-ii)
Recommendation: Replace damaged metal siding.
Cost Parameters: \$1,000-\$2,000

- iv. Plywood panel (uninsulated). (Photo B-iii)
Recommendation: Replace plywood panel with insulated panels.
Cost Parameters: \$2,000-\$4,000

Wall– (Police Department)

- v. Failing Brick at multiple locations. (Photo B-iv)
Recommendation: Replace damaged brick and tuck-pointing.
Cost Parameters: \$40,000-\$50,000
- vi. Replace sheet metal at top of wall above overhead doors. (Photo B-iv)
Recommendation: Replace sheet metal at top of wall.
Cost Parameters: \$3,000-\$5,000
- vii. Damaged awning cover and soffit material. (Photo B-v)
Recommendation: Replace awning cover
Cost Parameters: \$10,000-\$15,000
- viii. Concrete Window Sill (Sealed) & Entry Cap. (Photo B-vi)
Recommendation: Prep & Paint.
Cost Parameters: \$2,000-\$3,000
- ix. Brick & Steel Lintel above stair door. (Photo B-vii)
Recommendation: Replace lintel above door and brick.
Cost Parameters: \$3,000-\$5,000
- x. Window & Overhead door awning. (Photo B-viii)
Recommendation: Replace Awnings.
Cost Parameters: \$15,000-\$20,000

C. Overall the windows are in poor condition, with the following highlighted items noted:

Windows – (Village Hall)

- i. Broken glazing 2nd floor wood window 3'x5'. (Photo C-i)
Recommendation: Replace Window
Cost Parameters: \$5,000-\$7,000

Windows – (Police Department)

- ii. Outdated steel window 5'x12'. (Photo C-ii)
Recommendation: Replace Window
Cost Parameters: \$7,000-\$10,000
- iii. Outdated steel window lower level 5'x8'. (Photo C-iii)
Recommendation: Remove windows and Fill-In with brick
Cost Parameters: \$2,000-\$3,000
- iv. Outdated stairwell #2 wood window 2'x3'. (Photo C-i)
Recommendation: Replace Window
Cost Parameters: \$1,000-\$2,000

D. Overall the doors are in poor condition, with the following highlighted items noted:

Doors – (Police Department)

- i. (3) Service Doors trim & sill. (Typical) (Photo D-i)
Recommendation: Replace door, trim and hardware (ADA compliant)
Cost Parameters: \$3,500-\$6,000
- ii. Outdated (18) Interior Doors & hardware. (Photo D-ii)
Recommendation: Replace door, trim and hardware (ADA compliant)
Cost Parameters: \$28,000-\$40,000

Doors – (Village Hall 2nd floor)

- iii. (4) Interior Doors are in poor condition. (Photo D-iii)
Recommendation: Replace door, trim and hardware.
Cost Parameters: \$2,000-\$4,000

ROOF

- E. Overall the roof is in are in fair condition, with the following highlighted items noted:

Roof - (Village Hall/Police Department)

- i. Rubber membrane Flat roof reroofed in 2017/18 (Photo E-i)
Recommendation: Investigate & repair
Cost Parameters: \$5,000-\$8,000
- ii. Miscellaneous metal coping building (Photo E-ii)
Recommendation: Repair & replace
Cost Parameters: \$2,000-\$4,000
- iii. Asphalt Shingle (Photo E-iii)
Recommendation: Remove & Replace
Cost Parameters: \$2,000-\$4,000
- iv. Membrane Flat roof on south side of building (Photo E-iv)
Recommendation: Investigate & repair
Cost Parameters: \$8,000-\$10,000

INTERIOR

- F. Overall the interior is in are in poor condition, with the following highlighted items noted:

Lower Level Basement #1 - (Police Department)

- i. Evidence of water damage in southeast corner (Photo F-i)
Recommendation: Waterproof coating
Cost Parameters: \$2,000-\$4,000
- ii. Dirty and worn slab (Photo F-ii)
Recommendation: Clean & paint finish
Cost Parameters: \$3,000-\$5,000
- iii. Paint plaster at wall and ceiling (Photo F-iii)
Recommendation: Repair & Paint
Cost Parameters: \$7,000-\$10,000

Lower Level Storage - (Police Department)

- iv. Evidence of water damage on south wall (Photo F-iv)
Recommendation: Waterproof coating
Cost Parameters: \$3,000-\$5,000
- v. Dirty and worn slab (Photo F-v)
Recommendation: Clean & paint finish
Cost Parameters: \$1,000-\$3,000
- vi. Concrete Stair, rail & headroom does not meet code (Photo F-vi)
Recommendation: No feasible solution
Cost Parameters: N/A
- vii. Concrete Ceiling (exposed rebar) (Photo F-vii)
Recommendation: Reinforced & pour concrete (review by structural engineer)
Cost Parameters: N/A

Lower Level Basement #2 - (Village Hall)

- viii. Dirty and worn slab (Photo F-viii)
Recommendation: Clean & paint finish
Cost Parameters: \$3,000-\$5,000
- ix. Multiple Jack Post below Bath & main entry door (Photo F-ix)
Recommendation: Investigate
Cost Parameters: \$2,000-\$5,000
- x. Wood Stair, rail & headroom does not meet code (Photo F-x)
Recommendation: No feasible solution
Cost Parameters: N/A

Ground Level Meeting Room - (Village Hall)

- xi. Outdated carpet is in fair condition (Photo F-xi)
Recommendation: Remove & Replace
Cost Parameters: \$5,000-\$8,000
- xii. Water damaged ceiling tile (Photo F-xii)
Recommendation: Investigate, Remove & Replace
Cost Parameters: \$500-\$1,000

Ground Level Office #1 - (Village Hall)

- xiii. Outdate carpet is in fair condition (Photo F-xiii)
Recommendation: Remove & Replace
Cost Parameters: \$1,500-\$3,000
- xiv. Wallpaper is in fair condition (Photo F-xiv)
Recommendation: Remove & Replace
Cost Parameters: \$1,500-\$2,500

Ground Level Toilet #1 - (Village Hall)

- xv. Worn vinyl tile flooring is in poor condition (Photo F-xv)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,000
- xvi. Paint is in poor condition (Photo F-xvi)
Recommendation: Remove & Replace
Cost Parameters: \$500-\$1,500

Ground Level Office #2 - (Village Hall)

- xvii. Outdated carpet is in fair condition (Photo F-xvii)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,500
- xviii. Wallpaper is in fair condition (Photo F-xviii)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,000

Ground Level Storage - (Village Hall)

- xix. Outdated carpet is in fair condition (Photo F-xix)
Recommendation: Remove & Replace
Cost Parameters: \$500-\$800

- xx. Wallpaper is in fair condition (Photo F-xx)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,000
- xxi. Water damaged ceiling tile (Photo F-xxi)
Recommendation: Investigate, Remove & Replace
Cost Parameters: \$500-\$1,000

Ground Level Hall #1 - (Village Hall)

- xxii. Outdated carpet is in fair condition (Photo F-xxii)
Recommendation: Remove & Replace
Cost Parameters: \$1,500-\$2,000
- xxiii. Wallpaper is in fair condition (Photo F-xxiii)
Recommendation: Remove & Replace
Cost Parameters: \$3,000-\$4,000
- xxiv. Water damaged ceiling tile (Photo F-xxiv)
Recommendation: Investigate, Remove & Replace
Cost Parameters: \$1,000-\$1,500
- xxv. Outdate Cabinet & countertops in fair condition (Photo F-xxv)
Recommendation: Remove & Replace
Cost Parameters: \$5,000-\$8,000

Ground Level Closet - (Village Hall)

- xxvi. Outdate Carpet is in fair condition (Photo F-xxvi)
Recommendation: Remove & Replace
Cost Parameters: \$500-\$800
- xxvii. Wallpaper is in fair condition (Photo F-xxvii)
Recommendation: Remove & Replace
Cost Parameters: \$500-\$1,000

Ground Level Toilet #2 - (Village Hall)

- xxviii. Wallpaper is in fair condition (Photo F-xxviii)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,000

Ground Level Hall #2 - (Village Hall)

- xxix. Carpet damaged and is in poor condition (Photo F-xxix)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,500

Ground Level Office #3 - (Village Hall)

- xxx. Outdated carpet is in fair condition (Photo F-xxx)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,500
- xxxi. Wallpaper is in fair condition (Photo F-xxxi)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,000

Ground Level Mechanical - (Village Hall)

- xxxii. Concrete is in fair condition (Photo F-xxxii)
Recommendation: Reseal

Cost Parameters: \$500-\$1,000

Ground Level Office #4 - (Police Department)

- xxxiii. Outdated Carpet is in fair condition (Photo F-xxxiii)
Recommendation: Remove & Replace
Cost Parameters: \$2,500-\$4,000
- xxxiv. Wallpaper is in fair condition (Photo F-xxxiv)
Recommendation: Remove & Replace
Cost Parameters: \$6,000-\$7,000
- xxxv. Outdated Ceiling is in fair condition (Photo F-xxxv)
Recommendation: Remove & Replace
Cost Parameters: \$3,500-\$5,000
- xxxvi. Pass thru window is in fair condition (Photo F-xxxvi)
Recommendation: Remove & Replace
Cost Parameters: \$1,500-\$3,000
- xxxvii. Cabinet & countertop is in poor condition (Photo F-xxxvii)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,000

Ground Level Locker Room - (Police Department)

- xxxviii. Outdate Carpet is in fair condition (Photo F-xxxviii)
Recommendation: Remove & Replace w/ Tile
Cost Parameters: \$5,500-\$7,000
- xxxix. Wallpaper is in fair condition (Photo F-xxxix)
Recommendation: Remove & Replace
Cost Parameters: \$4,000-\$5,000
- xl. Outdate Ceiling is in fair condition (Photo F-xl)
Recommendation: Remove & Replace
Cost Parameters: \$3,500-\$5,000

Ground Level Entry - (Police Department)

- xli. Plaster wall is in poor condition (Photo F-xli)
Recommendation: Remove & Replace
Cost Parameters: \$2,000-\$3,000
- xlii. Wall is in poor condition (Photo F-xlii)
Recommendation: Clean & Paint
Cost Parameters: \$1,000-\$2,000
- xlili. Carpet damaged and is in poor condition (Photo F-xliii)
Recommendation: Remove & Replace
Cost Parameters: \$500-\$800
- xliv. Water damaged plaster ceiling is in poor condition (Photo F-xliv)
Recommendation: Investigate, Remove & Replace
Cost Parameters: \$2,000-\$3,000

Ground Level Hall #3 - (Police Department)

- xliv. Wall is in fair condition (Photo F-xlv)
Recommendation: Clean & Paint
Cost Parameters: \$5,000-\$6,000

- xlvi. Carpet damaged and is in poor condition (Photo F-xlvi)
Recommendation: Remove & Replace
Cost Parameters: \$6,000-\$7,000
- xlvii. Suspended ceiling is in poor condition (Photo F-xlvii)
Recommendation: Investigate, Remove & Replace
Cost Parameters: \$4,000-\$5,000

Ground Level Restroom #1 - (Police Department)

- xlvi. Outdated tile flooring is in fair condition (Photo F-xlviii)
Recommendation: Remove & Replace
Cost Parameters: \$2,000-\$3,000
- xlix. Walls is in fair condition (Photo F-xlix)
Recommendation: Clean & Paint
Cost Parameters: \$500-\$1,500
- I. Plumbing fixture is in fair condition (Photo F-I)
Recommendation: Remove & Replace
Cost Parameters: \$2,000-\$4,000

Ground Level Restroom #2 - (Police Department)

- li. Restroom is currently under renovation
Recommendation: N/A
Cost Parameters: N/A

Ground Level Storage - (Police Department)

- lii. Worn concrete flooring is in poor condition (Photo F-lii)
Recommendation: Clean & Paint
Cost Parameters: \$500-\$800

Ground Level Office #5 - (Police Department)

- liii. Outdated vinyl tile flooring is in fair condition (Photo F-liii)
Recommendation: Remove & Replace
Cost Parameters: \$2,000-\$4,000
- liv. Walls is in fair condition (Photo F-liv)
Recommendation: Clean & Paint
Cost Parameters: \$3,000-\$5,000
- lv. Outdated suspended ceiling is in fair condition (Photo F-lv)
Recommendation: Remove & Replace
Cost Parameters: \$2,500-\$4,000

Ground Level Meeting Room #2 - (Police Department)

- lvi. Outdated vinyl tile flooring is in fair condition (Photo F-lvi)
Recommendation: Remove & Replace
Cost Parameters: \$4,000-\$5,500
- lvii. Walls is in fair condition (Photo F-lvii)
Recommendation: Clean & Paint
Cost Parameters: \$5,000-\$7,000
- lviii. Outdated suspended ceiling is in fair condition (Photo F-lviii)
Recommendation: Remove & Replace
Cost Parameters: \$4,500-\$6,000

Ground Level Office #6 - (Police Department)

- lix. Outdated vinyl tile flooring is in fair condition (Photo F-lix)
Recommendation: Remove & Replace
Cost Parameters: \$500-\$1,000
- lx. Walls is in fair condition (Photo F-lx)
Recommendation: Clean & Paint
Cost Parameters: \$1,000-\$2,500
- lxi. Outdated suspended ceiling is in fair condition (Photo F-lxi)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,000

Ground Level Storage - (Police Department)

- lxii. Outdate vinyl tile flooring is in fair condition (Photo F-lxii)
Recommendation: Remove & Replace
Cost Parameters: \$500-\$1,000
- lxiii. Walls is in fair condition (Photo F-lxiii)
Recommendation: Clean & Paint
Cost Parameters: \$1,000-\$2,000
- lxiv. Outdated suspended ceiling is in fair condition (Photo F-lxiv)
Recommendation: Remove & Replace
Cost Parameters: \$500-\$800

Ground Level Evidence - (Police Department)

- lxv. Room not accessible
Recommendation: N/A
Cost Parameters: N/A

Ground Level Garage - (Police Department)

- lxvi. Concrete flooring is in fair condition (Photo F-lxvi)
Recommendation: Remove & Replace
Cost Parameters: \$2,000-\$3,000
- lxvii. Walls is in fair condition (Photo F-lxvii)
Recommendation: Clean & Paint
Cost Parameters: \$10,000-\$12,000

Ground Level Tower - (Police Department)

- lxviii. Concrete flooring (exposed rebar) (Photo F-lxviii)
Recommendation: Reinforced & pour concrete (review by structural engineer)
Cost Parameters: N/A

Upper Level Stairwell #1 - (Police Department)

- lxix. Concrete Stair, rail & headroom does not meet code (Photo F-lxix)
Recommendation: No feasible solution
Cost Parameters: N/A
- lxx. Concrete stair is worn but in fair condition (Photo F-lxx)
Recommendation: Clean & Paint
Cost Parameters: \$500-\$800
- lxxi. Walls are in fair condition (Photo F-lxxi)
Recommendation: Clean & Paint
Cost Parameters: \$2,000-\$3,500

Upper Level Storage - (Police Department)

- lxxii. Carpet flooring is in poor condition (Photo F-lxxii)
Recommendation: Remove & Replace
Cost Parameters: \$800-\$1,500
- lxxiii. Paint is in fair condition (Photo F-lxxiii)
Recommendation: Clean & Paint
Cost Parameters: \$1,500-\$3,000
- lxxiv. Suspended ceiling is in poor condition (Photo F-lxxiv)
Recommendation: Remove & Replace
Cost Parameters: \$1,000-\$2,000
- lxxv. Suspended ceiling is in poor condition with water damage (Photo F-lxxv)
Recommendation: Investigate failed metal decking (roof), Remove & Replace
Cost Parameters: See Roof

Upper Level Meeting Space - (Police Department)

- lxxvi. Outdated carpet flooring is in poor condition (Photo F-lxxvii)
Recommendation: Remove & Replace
Cost Parameters: \$5,000-\$7,000
- lxxvii. Walls is in fair condition (Photo F-lxxvi)
Recommendation: Clean & Paint
Cost Parameters: \$12,000-\$14,000
- lxxviii. Outdated suspended ceiling is in fair condition (Photo F-lxxviii)
Recommendation: Remove & Replace
Cost Parameters: \$7,000-\$9,000
- lxxix. Steel Lintel is in poor condition (Photo F-lxxix)
Recommendation: Remove & Replace
Cost Parameters: \$2,000-\$3,000

Upper Level Stairwell #2 - (Police Department)

- lxxx. Concrete Stair & railing does not meet code (Photo lxxx)
Recommendation: No feasible solution
Cost Parameters: N/A
- lxxxi. Concrete stair is worn but in fair condition (Photo F-lxxxi)
Recommendation: Clean & Paint
Cost Parameters: \$500-\$800
- lxxxii. Brick masonry walls are in poor condition (Photo F-lxxxii)
Recommendation: Replaced damaged brick & tuckpoint joints
Cost Parameters: \$10,000-\$15,000
- lxxxiii. Water damaged ceiling is in poor condition (Photo F-lxxxiii)
Recommendation: Investigate roof, Clean & Paint
Cost Parameters: \$2,500-\$4,000

Upper Level Stairwell #3 - (Village Hall)

- lxxxiv. Wood Stair does not meet code (Photo F-lxxxiv)
Recommendation: No feasible solution
Cost Parameters: N/A
- lxxxv. Walls & ceiling is in poor condition (Photo F-lxxxv)
Recommendation: Insulate wall & ceiling

Cost Parameters: \$5,000-\$8,000

Upper Level Room #1 - (Village Hall)

lxxxvi. Unfinished space (F-lxxxvi)

Recommendation: Renovate

Cost Parameters: \$50,000-\$60,000

Upper Level Room #2 - (Village Hall)

lxxxvii. Unfinished space (Photo F-lxxxvii)

Recommendation: Renovate

Cost Parameters: \$160,000-\$190,000

Upper Level Room #3 - (Village Hall)

lxxxviii. Unfinished space (Photo F-lxxxviii)

Recommendation: Renovate

Cost Parameters: \$45,000-\$60,000

Upper Level Room #4 - (Village Hall)

lxxxix. Unfinished space (Photo F-lxxxix)

Recommendation: Renovate

Cost Parameters: \$45,000-\$60,000

Upper Level Toilet - (Village Hall)

xc. Unfinished space (Photo F-xc)

Recommendation: Renovate

Cost Parameters: \$30,000-\$40,000

STRUCTURAL

N. General

i. **Village Hall**

Jack post in the lower level support the area under the ground floor entry way on the south wall. The centrally located room archway is being structural supported by a metal tie rod connected to the east and west walls. It is recommended to consult with our structural engineer. A proposal can be provided to perform this work on a time and material basis, if requested by the client.

ii. **Police Department**

Reroofed in 2017/18 but showing interior signs of distress (water damage to dropped ceilings in multiple areas, collapsed plaster in the entry way and other parts of the building). Major leak is evident at base of tower over the entry way. The hole in the concrete floor in the tower needs to be investigated by a structural engineer. It is recommended to consult with our structural engineer. A proposal can be provided to perform this work on a time and material basis, if requested by the client.

PLUMBING

O. General

i. Plumbing appears to be in working condition.

ii. Water Heater in appears in fair /operating condition, age could not be determined

Recommendation: A qualified contractor should be hired to evaluate all existing Plumbing piping & fixtures and make any recommendation.

MECHANICAL

P. General

- i. Furnaces appears to be in working condition.
- ii. Suspended Heaters in garage appears in fair /operating condition, age could not be determined.

Recommendation: A qualified contractor should be hired to evaluate all existing HVAC equipment and make any recommendation.

ELECTRIAL

Q. General

- i. Electrical appears to be in working condition.

Recommendation: A qualified contractor should be hired to evaluate all existing HVAC equipment and make any recommendation.

ENVIRONMENTAL

R. General

- i. No visible signs of mold were found during the inspections.
- ii. A Lead and Asbestos testing is recommended before starting any renovation projects.

ADDITIONAL RECOMMENDATIONS

Additional structural evaluation at the exterior wall as noted above is at the client's discretion. No additional evaluations are recommended.

CONCLUSION

Village Hall and Police Department buildings have major structural barriers to renovation for continued use as a public facilities. These principally are the multi-storied configuration (ADA requirements). Both buildings would require major expenditures to upgrade mechanical, electrical and plumbing systems to meet current code requirements and workplace standards.

Based on the existing and future needs of the village administration, police department and department of public works no reconfiguration of the limited space available is cost effective. The possible increase in space by using the second floor of the Village Hall would require extensive and costly restructuring to meeting both ADA and fire codes. The addition of an elevator would be cost prohibitive.

All observations were limited to the access afforded to Abonmarche at the time of the inspection. Any issues related to areas not observed as part of this report are considered to outside the liability of this report.

APPENDIX A: PHOTOS



A-i: Concrete Pad



Aii: Concrete Pad



B-i: Metal Siding



B-i: Vinyl Siding



B-iii: Dented Siding



B-iv: Plywood Panel



B-v: Failing Brick



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B-vi: Metal at Top of Wall



B-vii: Awning



B-viii: Window Sill/Door Cap

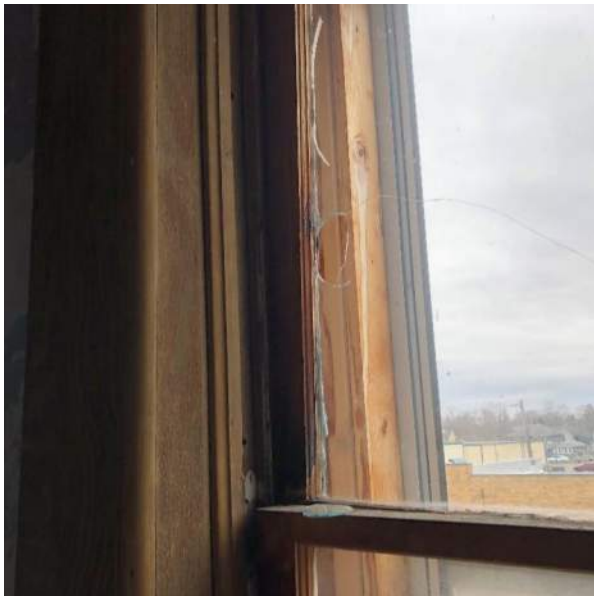




B-ix: Brick & Lintel



B-x: Window



C-i: Broken Window



C-ii: Steel Window





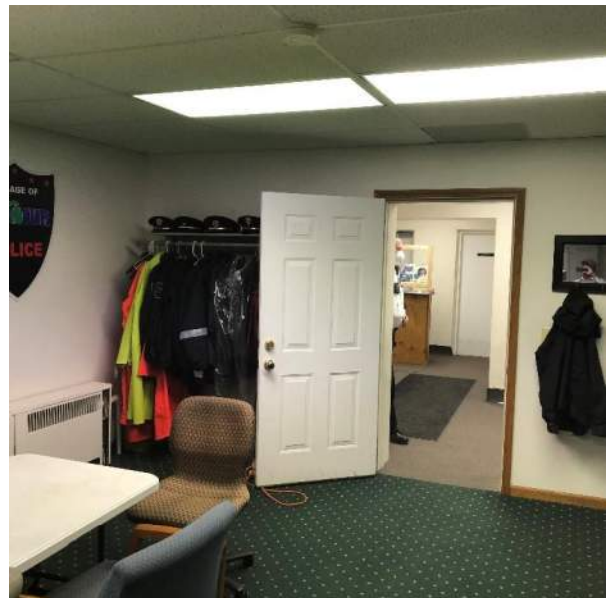
C-iii: Steel Window



C-iii: Wood Window



D-i: Service Door



D-ii: Alum. Wrapped Facia





E-i: Rubber Membrane



E-ii: Misc. Coping



E-iii: Asphalt Shingles



E-iv: Rubber Membrane





F-i: Moisture Damage



F-ii: Concrete Slab



F-iii: Paint Wall



F-iv: Moisture Damage





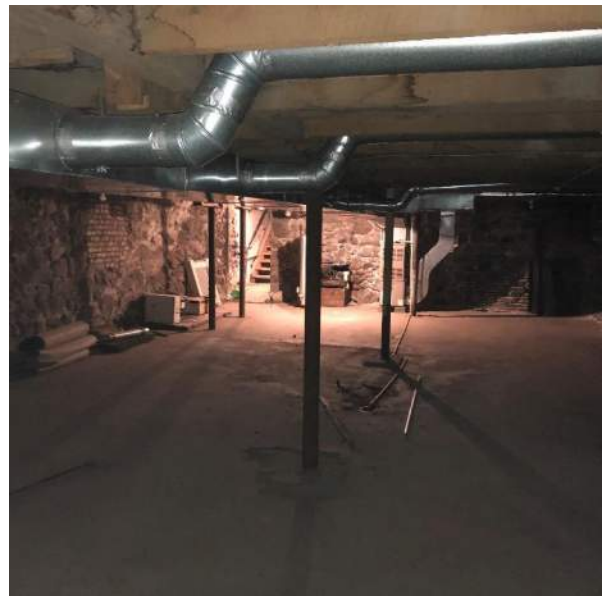
F-v: Worn Slab



F-vi: Concrete Stairs



F-vii: Exposed Concrete



F-viii: Dirty Concrete





F-ix: Jack Post



F-x: Wood Stair



F-xi: Carpet



F-xii: Water Damage



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F-xiii: Carpet



F-xiv: Wallpaper



F-xv: Worn Vinyl Tile



F-xvi: Paint



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F-xvii: Paint



F-xviii: Wallpaper



F-xix: Carpet



F-xx: Wallpaper





F-xxi: Water Damage



F-xxii: Carpet



F-xxiii: Wallpaper



F-xxiv: Water Damage



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F-xxv: Cabinet & Countertop



F-xxvi: Carpet



F-xxvii: Wallpaper





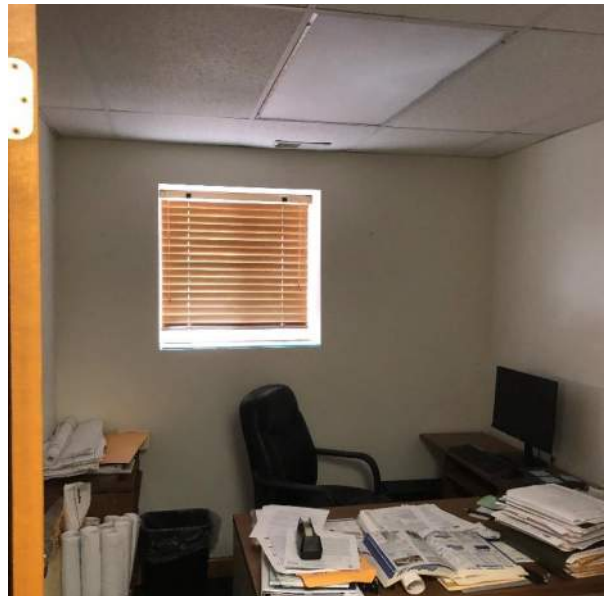
F-xxviii: Wallpaper



F-xxix: Carpet



F-xxx: Carpet



F-xxxi: Wallpaper



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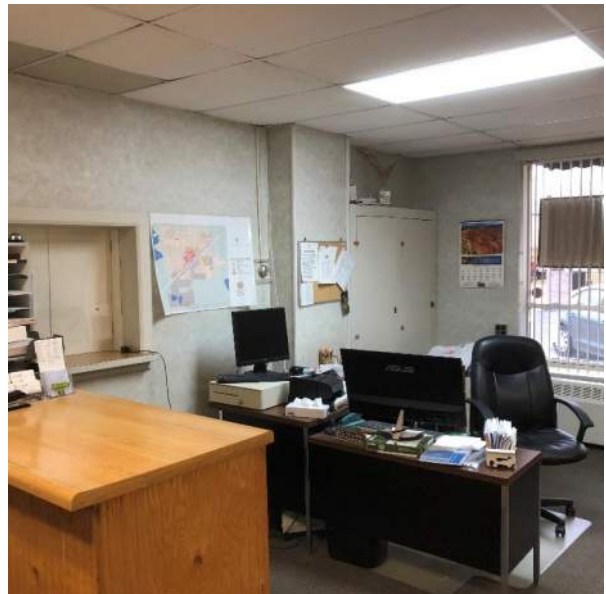
F-xxxii: Concrete



F-xxxiii: Carpet



F-xxxiv: Wallpaper



F-xxxv: Wallpaper



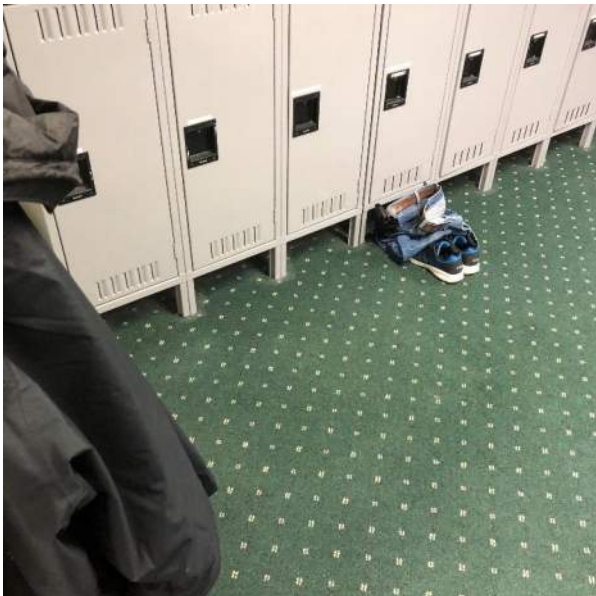
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F-xxxvi: Pass Thru Window



F-xxxvii: Cabinet



F-xxxviii: Carpet



F-xxxix: Wallpaper



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F-xi: Ceiling



F-xli & F-xlii: Plaster Walls



F-xliii: Carpet



F-xliv: Water Damage



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F-xlv: Wall



F-xlvi: Carpet



F-xlvii: Ceiling



F-xlviii: Floor Tile



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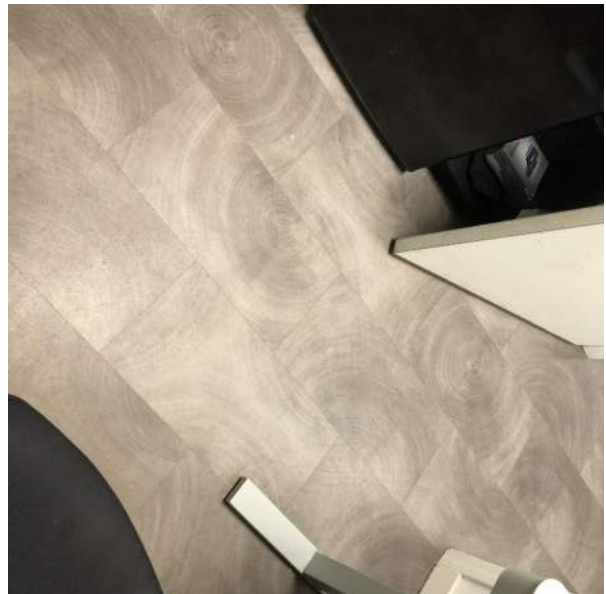
F-xlix: Wall



F-I: Plumbing Fixture



F-lii: Ceiling



F-liii: Floor Tile



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F-liv: Wall



F-lv: Ceiling



F-lvi: Floor Tile



F-lvii: Wall



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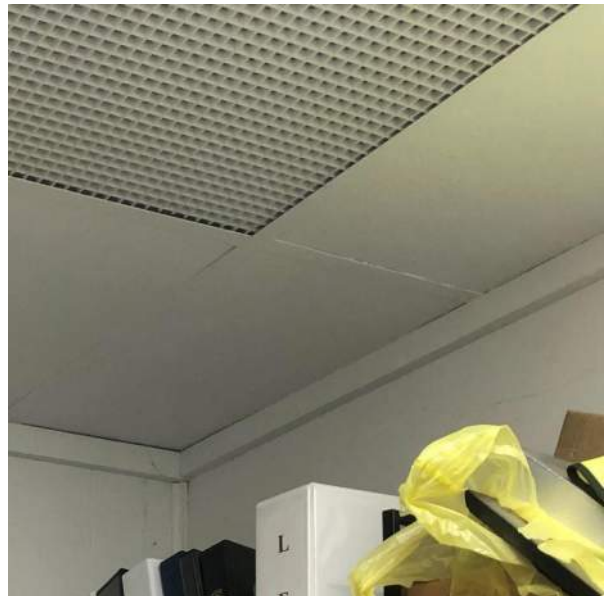
F-lviii: Ceiling



F-lix: Flooring



F-lx & F-lxi: Wall & Ceiling



F-lxi: Ceiling



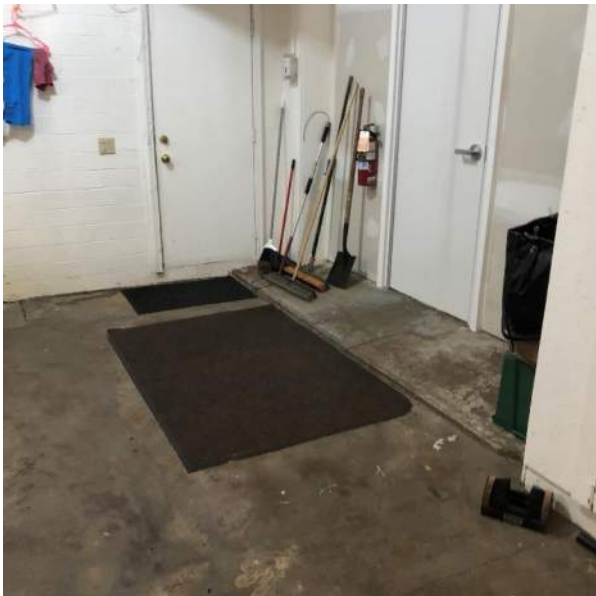
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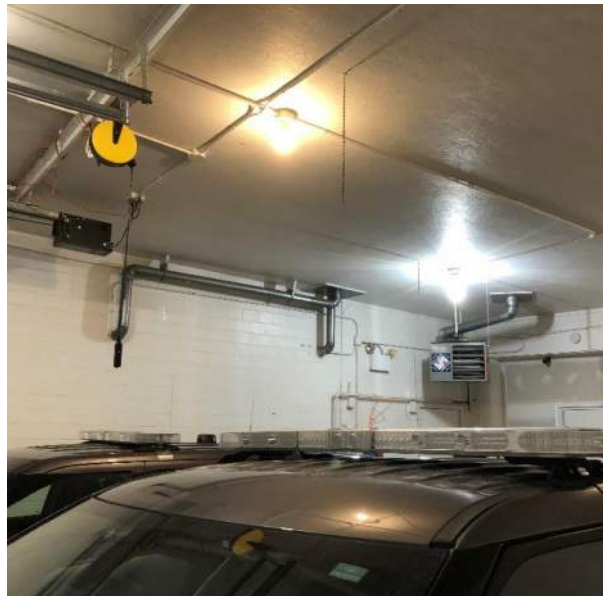
F-lxii: Flooring



F-lxiii & F-lxiv: Walls & Ceiling



F-lxvi: Floor



F-lxvii: Wall



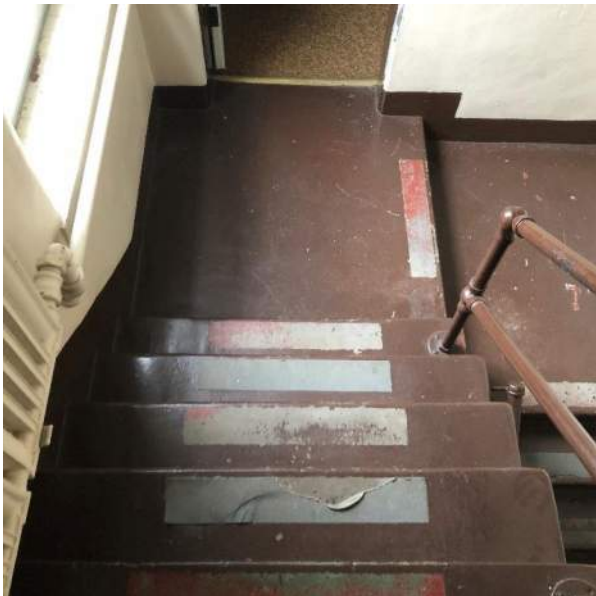
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F-lxviii: Flooring



F-lxix & F-xxi: Stairs/Walls



F-lxx: Concrete Stair



F-lxxii: Floor



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F- lxxiii: Wall



F-lxxiv: Ceiling



F-lxxiv & F-lxxv: Ceiling



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F-lxxvi: Carpet



F-lxxvii: Walls



F-lxxviii: Ceiling



F-lxxii: Steel Lintel





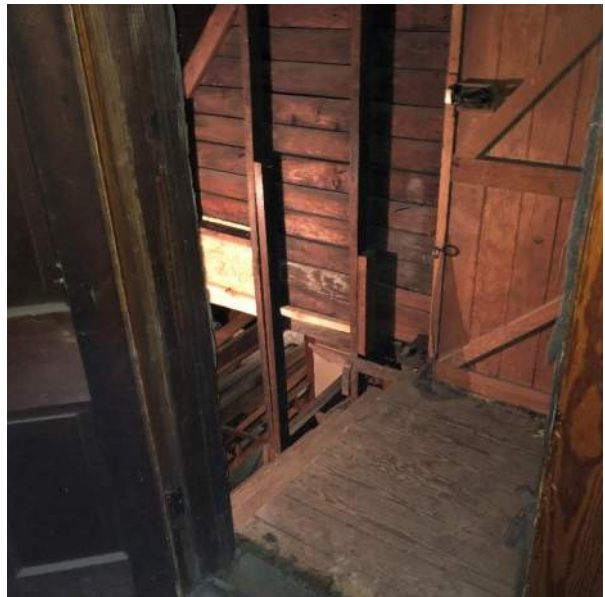
F-lxxx & lxxxi: Stair



F-lxxxii & lxxxiii: Walls & Ceiling



F-lxxxiv: Stair



F-lxxxv: Wall & Ceiling



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F-lxxxvi: Room #1



F-lxxxvii: Room #2



F-lxxxvii: Room #2



F-lxxxvii: Room #2



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F-lxxxviii: Room #3



F-lxxxviii: Room #3



F-lxxxvii: Room #4



F-lxxxvii: Room #4



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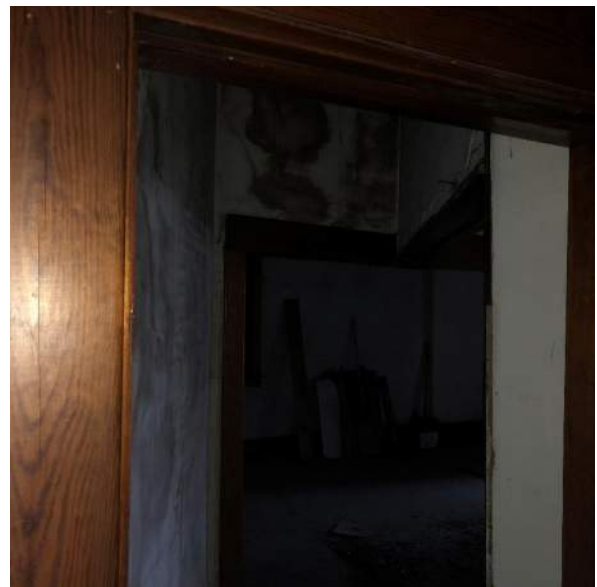
F-xc: Toilet



F-xc: Toilet



F-xc: Toilet

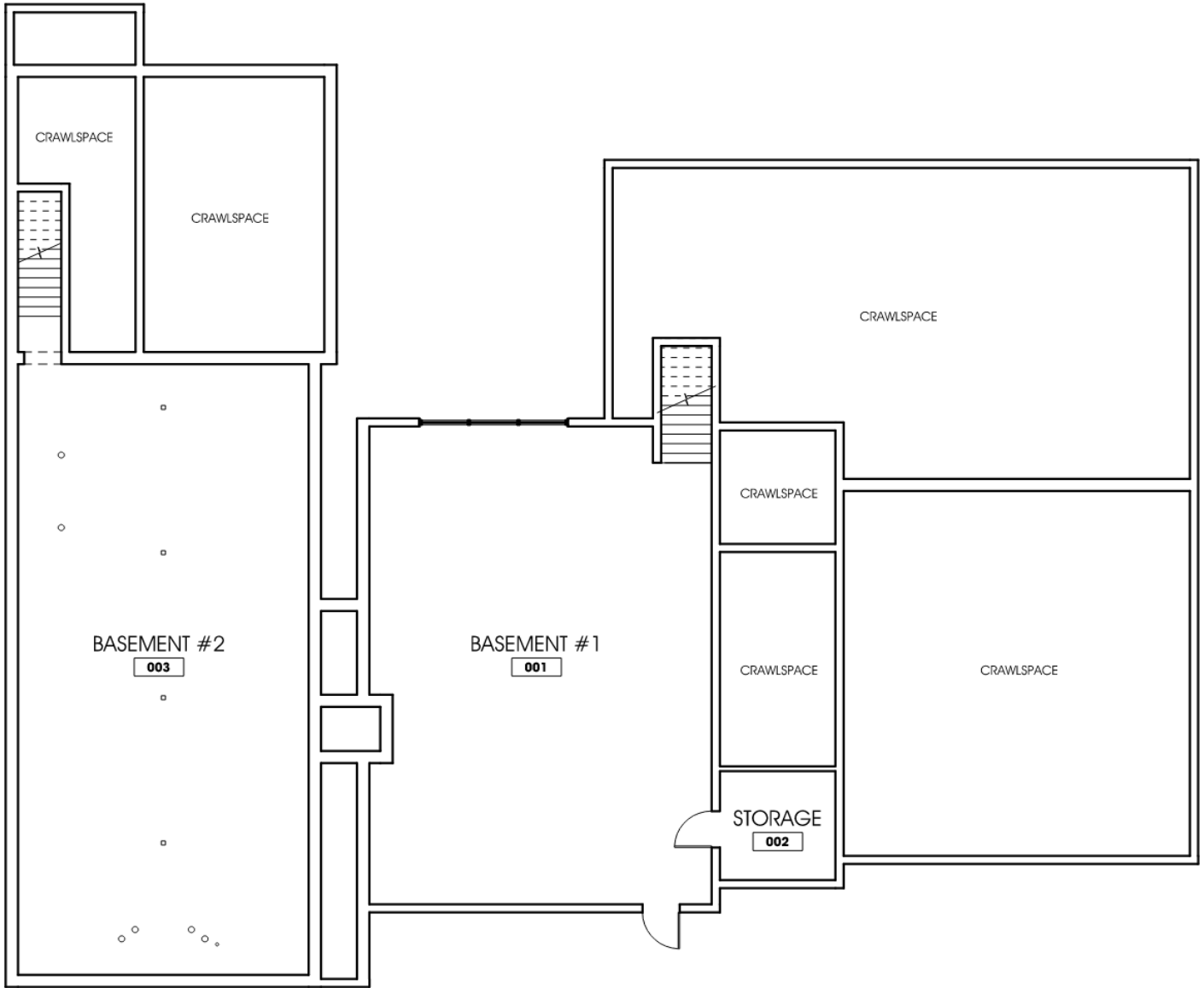


F-xc: Toilet

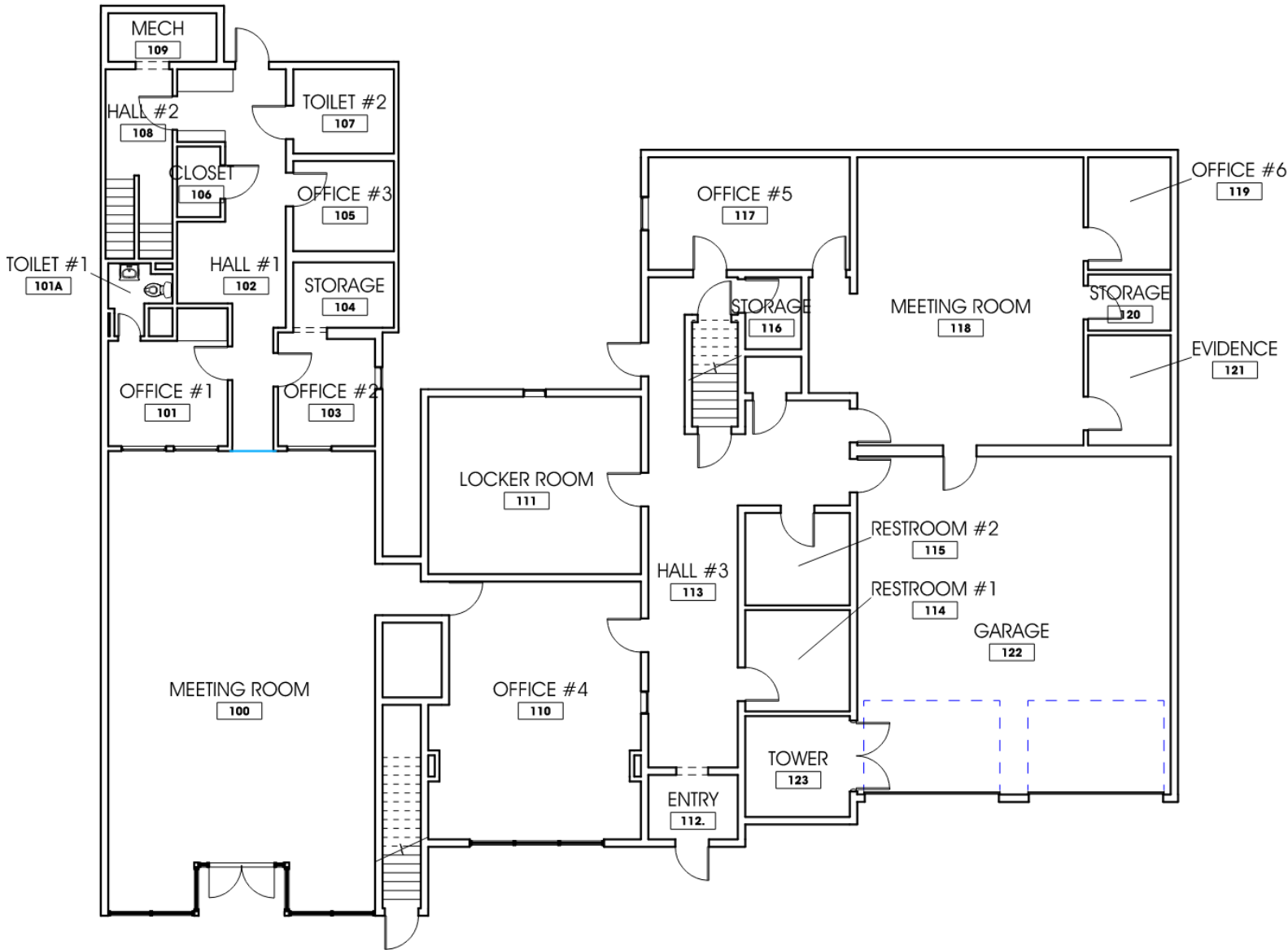


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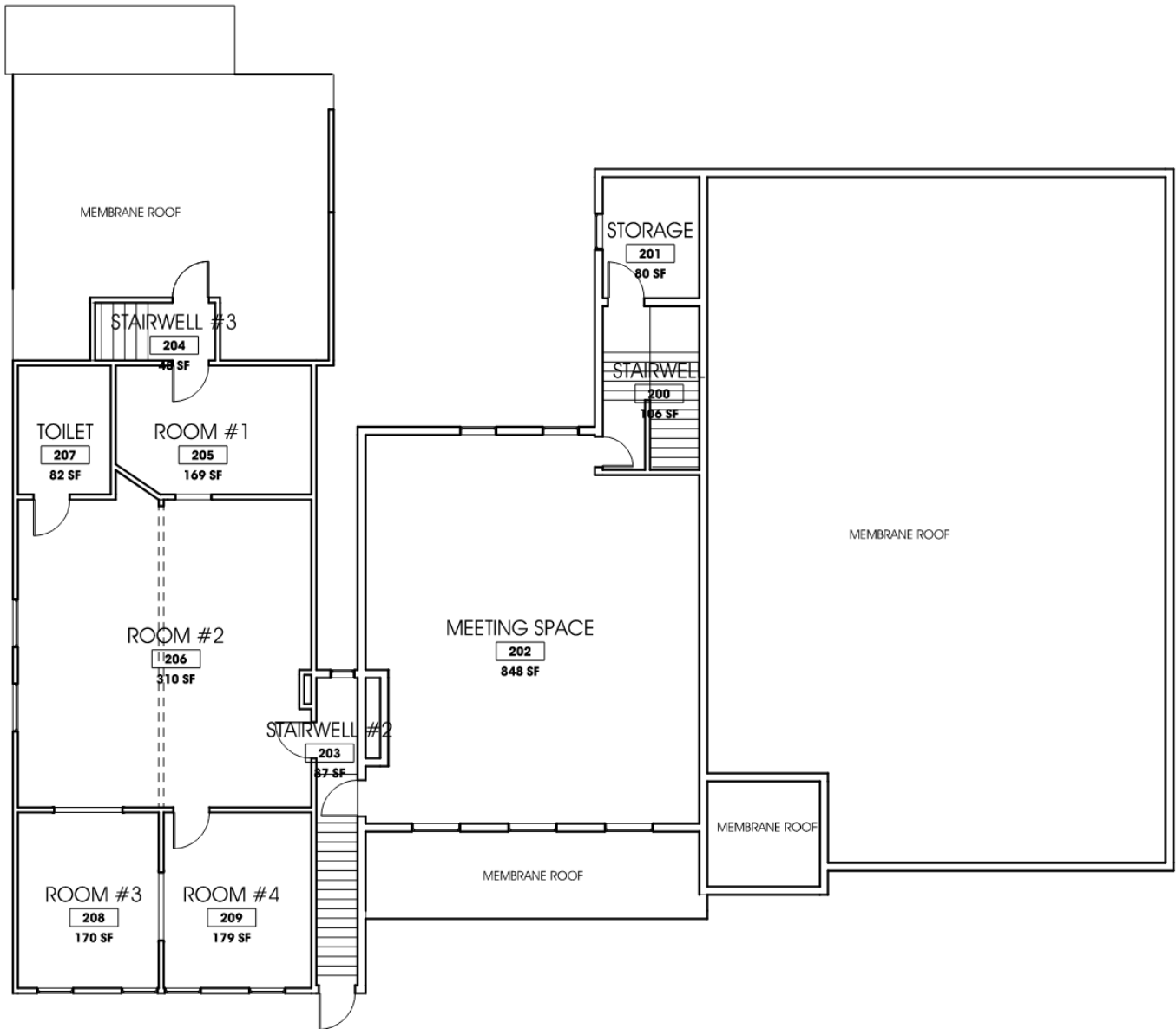
APPENDIX B - BUILDING KEY PLAN



1 EXISTING LOWER FLOOR PLAN
X1 NOT TO SCALE

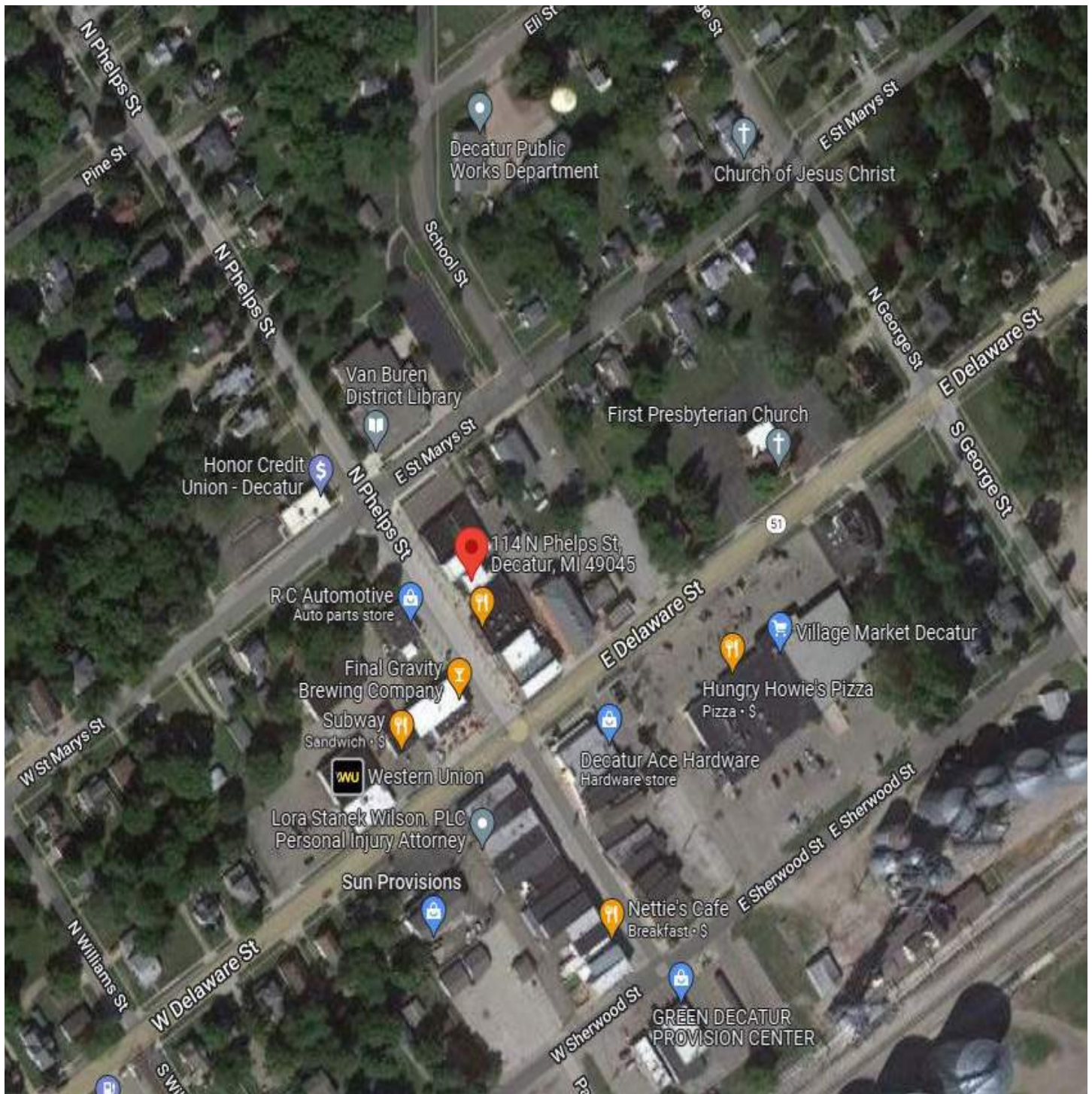


2 EXISTING FIRST FLOOR PLAN
X1 NOT TO SCALE



3 EXISTING SECOND FLOOR PLAN
X1 NOT TO SCALE

APPENDIX C - SITE KEY PLAN



APPENDIX D - ABONMARCHE TEAM/CONTACT IN- FORMATION

ABONMARCHE

95 WEST MAIN STREET
BENTON HARBOR, MI 49022
PHONE: (269) 927-2295

PROJECT TEAM

EVAN LEDUC
DERK WOLKOTTEN
JASON FICKLEN

PROJECT MANAGER ARCHITECTURE
ARCHITECT PROJECT MANAGER
ARCHITECTURAL DESIGNER



VILLAGE OF DECATUR

BUILDING ASSESSMENTS OF PUBLIC WORKS DEPARTMENT

DATE: April 15th, 2022



Table of Contents

3	Introduction
4	Inspection Report
10	Appendix-A Photos
21	Appendix-B Building Key Plan
24	Appendix-C Site Key
26	Abonmacrhe Team/Contact Information

Introduction

Abonmarche was approached by the Village of Decatur to provide a facilities assessment of the (3) existing Public Works buildings located at 114 Eli Street, Decatur, MI 49045. The enclosed report was requested to assist in the Village of Decatur in determining the cost benefit of required improvements to existing buildings.

Project Scope

The scope of the project includes visual evaluation of the Exterior Conditions (roof, siding, windows, structural and, interior conditions & MEP (mechanical, electrical and plumbing).

General measurements were taken to develop a key plan. (See Appendix B).

The onsite assessment is summarized in the following condition report. This report is broken down as follows:

1. Written report
 - a. Building Access
 - b. Exterior Envelope
 - c. Roof
 - d. Interior
 - e. Structural
 - f. Plumbing
 - g. Mechanical
 - h. Electrical
 - i. Environmental
 - j. Additional Recommendations
 - k. Conclusion
2. Appendix A – Photos
3. Appendix B – Building Key Plan
4. Appendix C – Site Key Plan
5. Appendix D – Abonmarche Team / Contact Information

Inspection Report

PUBLIC WORKS DEPARTMENT EXISTING CONDITIONS

The site is located at 114 Eli St in Decatur, MI. There are three (3) existing buildings that reside on approximately 30,000 square foot on a dirt lot. These buildings are used for a multitude of purposes including office space, garage, and storage including salt storage. The maintenance building & garage/salt storage building is comprised of wood structure with metal siding and asphalt shingle roof, the storage building is also comprised of wood structure and metal siding but with a metal roof.

This report does not include: Moisture testing in walls or roof, environmental material testing, soil and or air quality.

Note: Recommendations are only given for items of immediate concern. Other observations can be addressed, if desired, through a separate contract.

Building Access

- A. Overall the concrete pads at entry door is in poor condition, with the following highlighted items noted:

Concrete Pad – (Maintenance Building)

- i. Concrete Landing Pad Cracked at entry door, presents trip hazard. (Photo A-i)
Recommendation: Remove & Replace new.
Cost Parameters: \$200-\$500
- ii. Concrete Apron Cracked at garage door, presents trip hazard. (Photo A-ii)
Recommendation: Remove & Replace new.
Cost Parameters: \$3,000-\$5,000

Exterior Envelope

- B. Overall the exterior walls are in fair to poor condition, with the following highlighted items noted:

Wall– (Maintenance Building)

- i. Metal siding is paint fading. (Photo B-i)
Recommendation: Prep & Paint.
Cost Parameters: \$15,000-\$25,000
- ii. Repair hole in siding below office window. Located on West side of building potential water penetration. (Photo B-ii)
Recommendation: Replace metal siding panel (4'x8') and paint to match existing
Cost Parameters: \$300-\$800
- iii. Seal joints at edge of metal panels typical. (Photo B-iii)
Recommendation: Seal Joint Panel
Cost Parameters: \$500-\$1,000

Wall– (Storage Garage)

- iv. Metal siding is paint fading. (Photo B-iv)
Recommendation: Prep & Paint.
Cost Parameters: \$500-\$1,000
- v. Repair metal siding & trim at open storage & garage jambs. (Photo B-v)
Recommendation: Replace metal siding panel (4'x8'), trim and paint to match

existing

Cost Parameters: \$1,000-\$2,000

Wall– (Garage/Salt Storage)

- vi. Repair metal siding & trim at open storage & garage jambs. (Photo B-vi)
Recommendation: Replace metal siding panel (4'x8'), trim and paint to match existing
Cost Parameters: \$2,000-\$3,000

C. Overall the windows are in poor condition, with the following highlighted items noted:

Windows – (Maintenance Building)

- i. Broken panes of glass on West side of the building. (Photo C-ii)
Recommendation: Replace Aluminum Window
Cost Parameters: \$3,000-\$5,000
- ii. Replace Translucent panel East side of the building. (Photo C-ii)
Recommendation: Replace Translucent panel
Cost Parameters: \$2,000-\$4,000

D. Overall the doors are in poor condition, with the following highlighted items noted:

Doors – (Maintenance Building)

- i. Damaged (2) Entry Door trim & sill. (Typical) (Photo D-i)
Recommendation: Replace door, trim and hardware (ADA compliant)
Cost Parameters: \$1,000-\$1,500
- ii. (2) Overhead Doors trim are in fair condition. (Photo D-i)
Recommendation: Paint existing overhead doors and fix damaged trim and repaint.
Cost Parameters: \$1,000-\$1,500
- iii. Damaged (3) Interior Wood Doors & trim. (Typical) (Photo D-i)
Recommendation: Replace door and trim and hardware (ADA compliant)
Cost Parameters: \$1,000-\$3,000

Doors – (Storage Garage)

- iv. (4) Overhead Doors are in fair condition. (Photo D-i)
Recommendation: Paint existing overhead doors and fix damaged trim and repaint.
Cost Parameters: \$2,000-\$4,000

Doors – (Garage/Salt Storage)

- v. (2) Overhead Doors are in fair condition. (Photo D-i)
Recommendation: Paint existing overhead doors and fix damaged trim and repaint.
Cost Parameters: \$1,000-\$2,000

ROOF

E. Overall the roof is in are in poor condition, with the following highlighted items noted:

Roof - (Maintenance Building)

- i. Old Asphalt Shingle (Photo E-i)
Recommendation: Remove & Replace
Cost Parameters: \$20,000-\$25,000

- ii. Aluminum wrapped fascia board separating from fascia board in several locations. (Photo E-ii)
Recommendation: Replace aluminum wrapped fascia
Cost Parameters: \$4,000-\$8,000

Roof – (Storage Garage)

- iii. Old Metal Roof (Photo E-iii)
Recommendation: Remove & Replace
Cost Parameters: \$10,000-\$15,000

Roof – (Garage/Salt Storage)

- iv. Damaged Aluminum Soffit (Photo E-iv)
Recommendation: Remove & Replace
Cost Parameters: \$2,000-\$5,000

INTERIOR

- F. Overall the interior is in are in poor condition, with the following highlighted items noted:

Office - (Maintenance Building)

- i. Existing concrete floor is in fair condition (Photo F-i)
Recommendation: Clean & Replace epoxy finish
Cost Parameters: \$3,000-\$5,000
- ii. Damaged to wood ceiling panel (Photo F-ii)
Recommendation: Repair & Replace wood panel (In conjunction with roof replacement)
Cost Parameters: \$500-\$1,000
- iii. Old dated sinks, Cabinets & faucet ADA compliant (Photo F-iii)
Recommendation: Replace
Cost Parameters: \$4,000-\$8,000
- iv. Dirty wood wall paneling (Photo F-iv)
Recommendation: Clean & Paint wood wall paneling.
Cost Parameters: \$2,000-\$4,000

Bath - (Maintenance Building)

- v. Existing concrete flooring is in fair condition (Photo F-v)
Recommendation: Clean, Seal and re-coat flooring
Cost Parameters: \$1,000-\$3,000
- vi. Paint plaster at wall and ceiling (Photo F-vi)
Recommendation: Repair & Paint
Cost Parameters: \$1,000-\$3,000
- vii. Damaged old dated sinks, faucet & Vanity ADA compliant (Photo F-vii)
Recommendation: Replace
Cost Parameters: \$1,000-\$2,000
- viii. Not ADA compliant (Photo F-viii)
Recommendation: Reconfigure Bath to be ADA compliant
Cost Parameters: \$5,000-\$7,000
- ix. No ceiling or exhaust system (Photo F-ix)
Recommendation: Install new
Cost Parameters: \$2,000-\$4,000

Garage #1- (Maintenance Building)

- x. Existing concrete flooring is in fair condition (Photo F-x)
Recommendation: Clean & Seal flooring
Cost Parameters: \$3,000-\$4,000
- xi. Dirty walls (Photo F-xi)
Recommendation: Repair & Paint
Cost Parameters: \$1,000-\$2,000

Garage #2 - (Maintenance Building)

- xii. Existing concrete flooring is in fair condition (Photo F-xii)
Recommendation: Clean & Seal flooring
Cost Parameters: \$3,000-\$5,000
- xiii. Dirty walls (Photo F-xiii)
Recommendation: Repair & Paint
Cost Parameters: \$1,000-\$2,000

Storage - (Storage Garage)

- xiv. Existing concrete flooring is in fair condition (Photo F-xiv)
Recommendation: Clean & Seal flooring
Cost Parameters: \$2,000-\$3,000

Garage – (Garage/Salt Storage)

- xv. Existing concrete flooring is in fair condition (Photo F-xv)
Recommendation: Clean & Seal flooring
Cost Parameters: \$2,000-\$3,000
- xvi. Mezzanine Stair Not Code Compliant Railing (Photo F-xvi)
Recommendation: Replace Railing
Cost Parameters: \$4,000-\$6,000
- xvii. Storage #1-#3 interior wood boards is in fair condition (Photo F-xvii)
Recommendation: Replace damaged wood boards
Cost Parameters: \$2,000-\$3,000

STRUCTURAL

N. General

- i. It appears that the Garage/Salt Storage building along the South wall of storage #3. It is recommended to consult with our structural engineer. A proposal can be provided to perform this work on a time and material basis, if requested by the client.

PLUMBING

O. General

- i. Plumbing appears to be in working condition.
- ii. Water Heater in appears in fair /operating condition, age could not be determined
Recommendation: A qualified contractor should be hired to evaluate all existing Plumbing piping & fixtures and make any recommendation.

MECHANICAL

P. General

- i. Ceiling mounted heater appears to be in working condition.
- ii. Suspended Heaters appears in fair /operating condition, age could not be determined.

Recommendation: A qualified contractor should be hired to evaluate all existing HVAC equipment and make any recommendation.

ELECTRIAL

Q. General

- i. Electrical appears to be in working condition.

Recommendation: A qualified contractor should be hired to evaluate all existing HVAC equipment and make any recommendation.

ENVIRONMENTAL

R. General

- i. No visible signs of mold were found during the inspections.

ADDITIONAL RECOMMENDATIONS

Additional structural evaluation at the exterior wall as noted above is at the client's discretion. No additional evaluations are recommended.

CONCLUSION

The age of the three (3) existing buildings are unknown. The maintenance building & storage buildings are in fair condition. The asphalt/metal roofs are in poor condition and needs to be replaced as outlined in the above report.

The garage/salt storage building is in good condition with a few minor repairs as outlined in the above report. The walls and floors appear to be in stable condition except for the South wall of the garage/salt storage building which appears to be bowing, needs further investigation to determine the extent of damage. Completing the items outlined above would improve the overall appearance and lifespan of the building.

All observations were limited to the access afforded to Abonmarche at the time of the inspection. Any issues related to areas not observed as part of this report are considered to outside the liability of this report.

APPENDIX A: PHOTOS



A-i: Concrete Pad



Aii: Concrete Apron



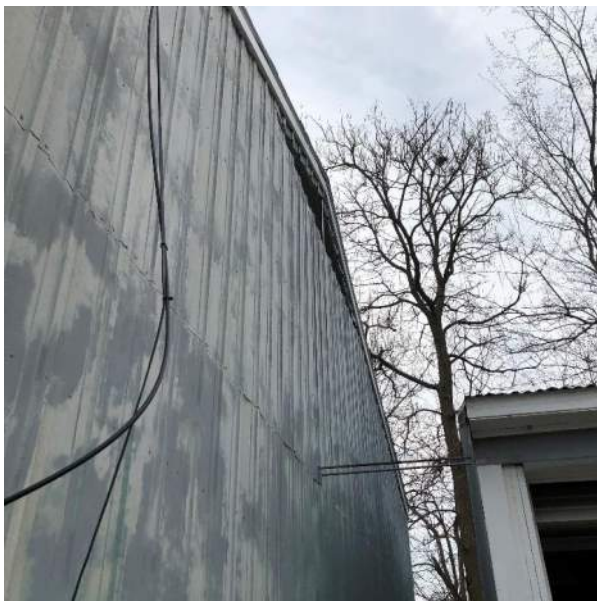
B-i: Metal Siding



B-ii: Hole in Siding



B-iii: Siding Panel



B-iv: Metal Siding



B-v: Metal Siding & Trim





B-vi: Siding Trim



C-i: Broken panes of glass



C-ii: Translucent panel

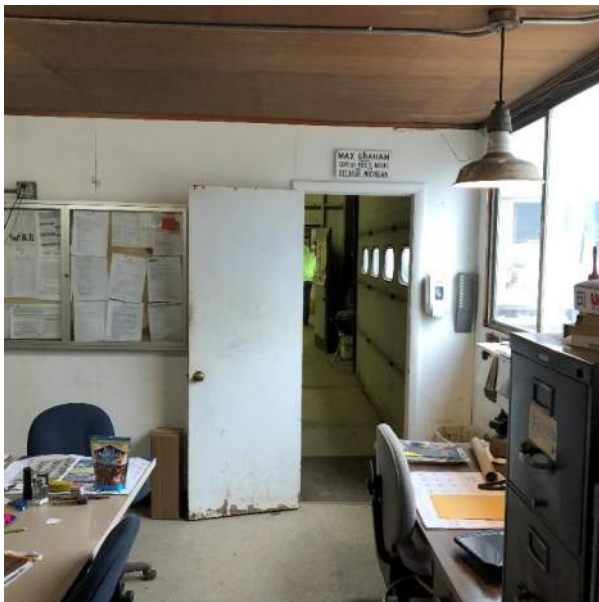




D-i: Peeling Paint



D-ii: Missing Mullion



D-iii: Interior Doors (Typ.)



D-iv: Overhead Doors





D-v: Overhead Doors



E-i: Old Roof Shingles



E-ii: Alum. Wrapped Facia

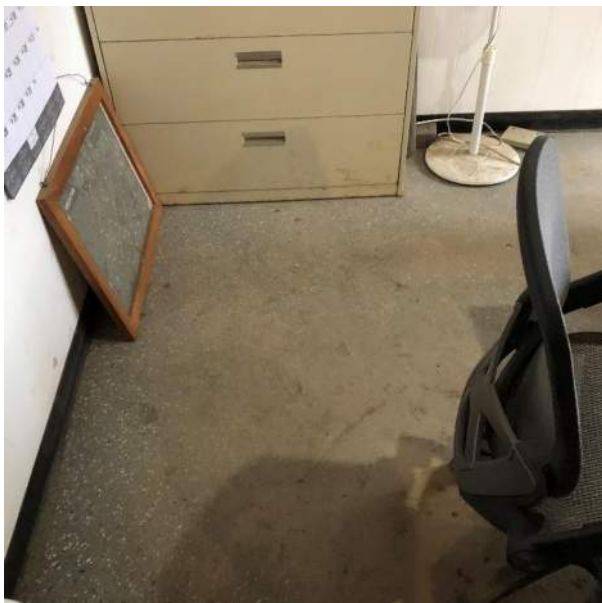




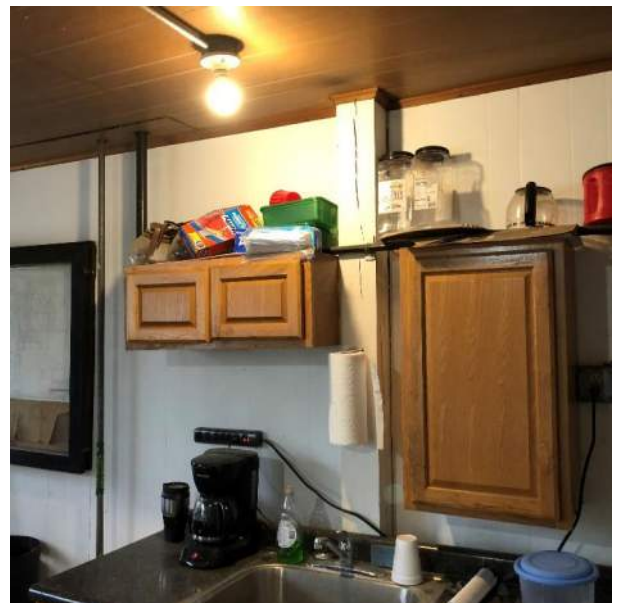
E-iii: Metal Roof



E-iv: Alum. Soffit



F-i: Office Floor



F-ii: Damage Ceiling





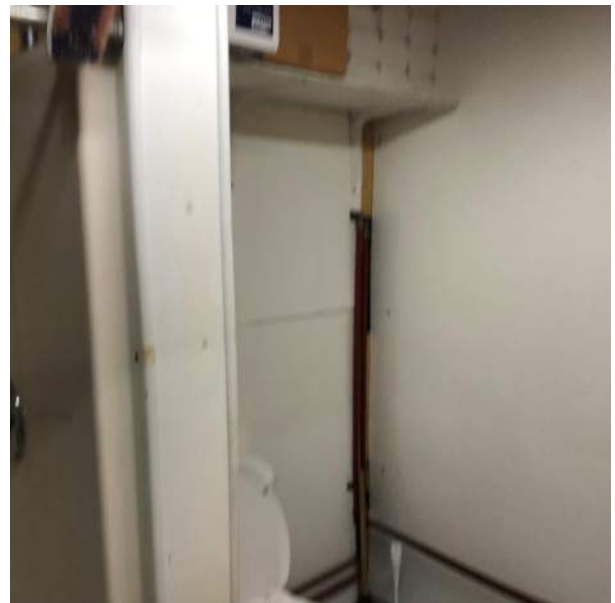
F-iii: Sink & Faucet



F-iv: Paint Wood Panels



F-v: Bath Floor



F-vi: Bath Floor





F-vii: Sink & Faucet



F-viii: Not Compliant



F-ix: Ceiling & Exhaust





F-x: Garage Floor



F-xi: Walls



F-xii: Garage Floor



F-xiii: Walls



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F-xiv: Floor



F-xv: Floor



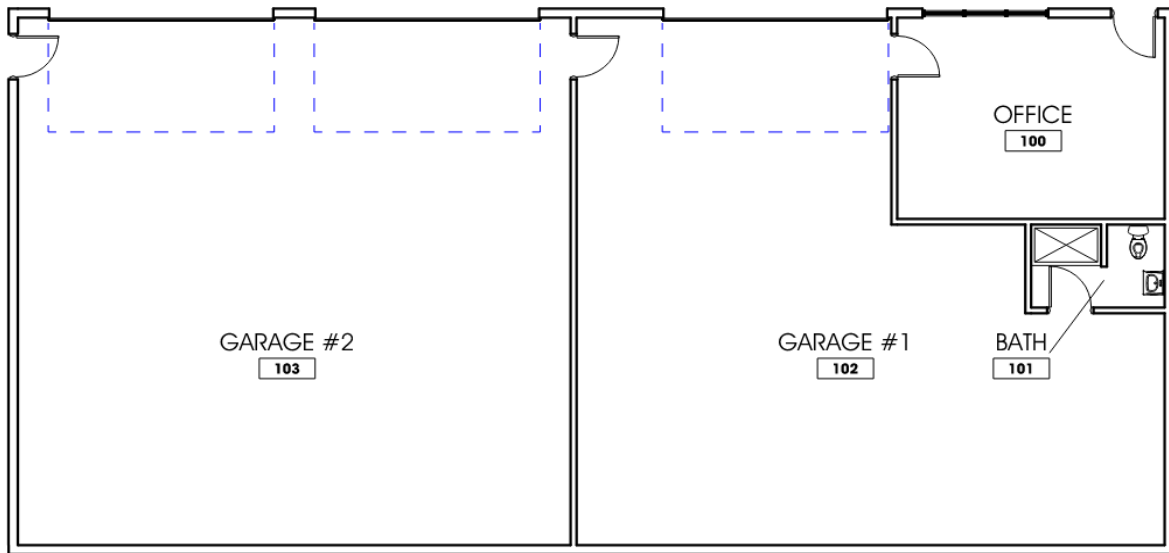
F-xvi: Stair Railing



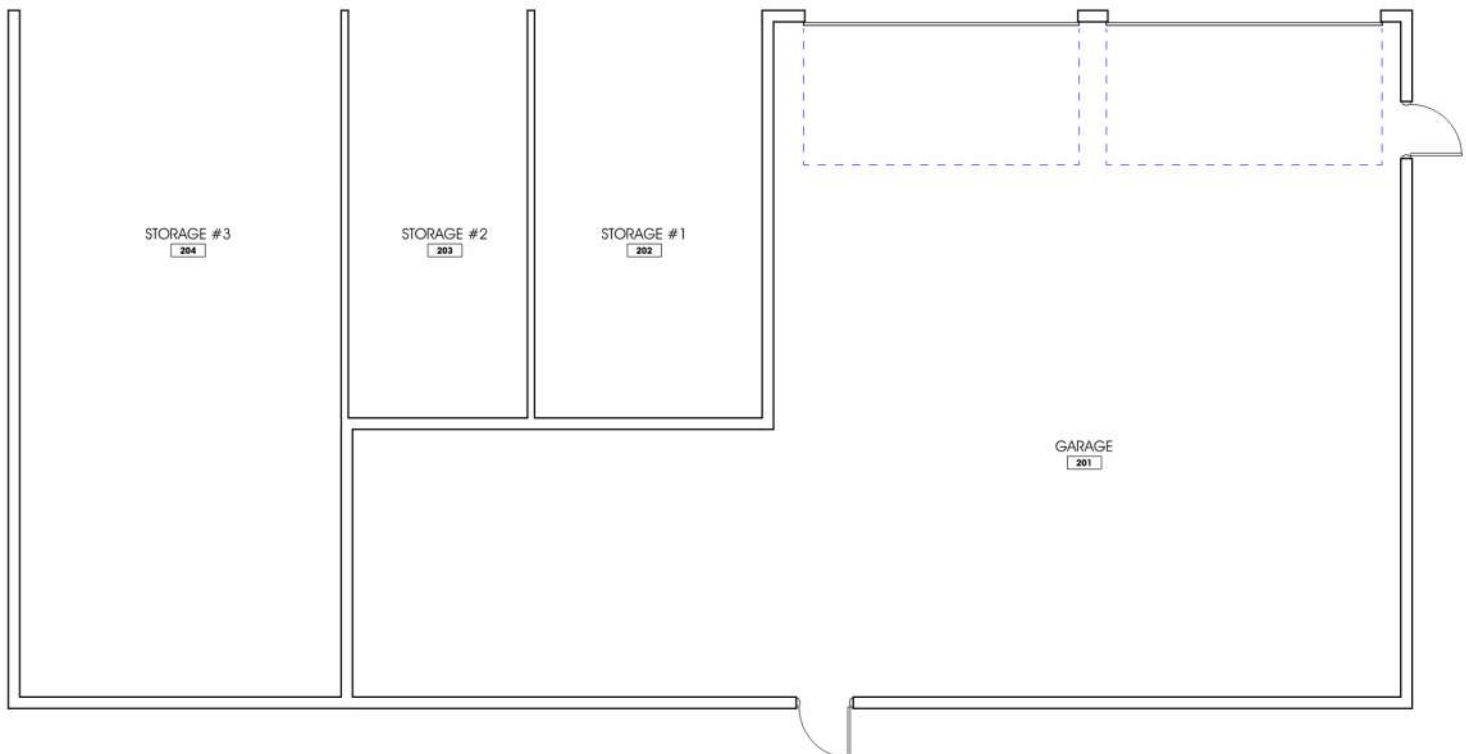
F-xvii: Wood Boards



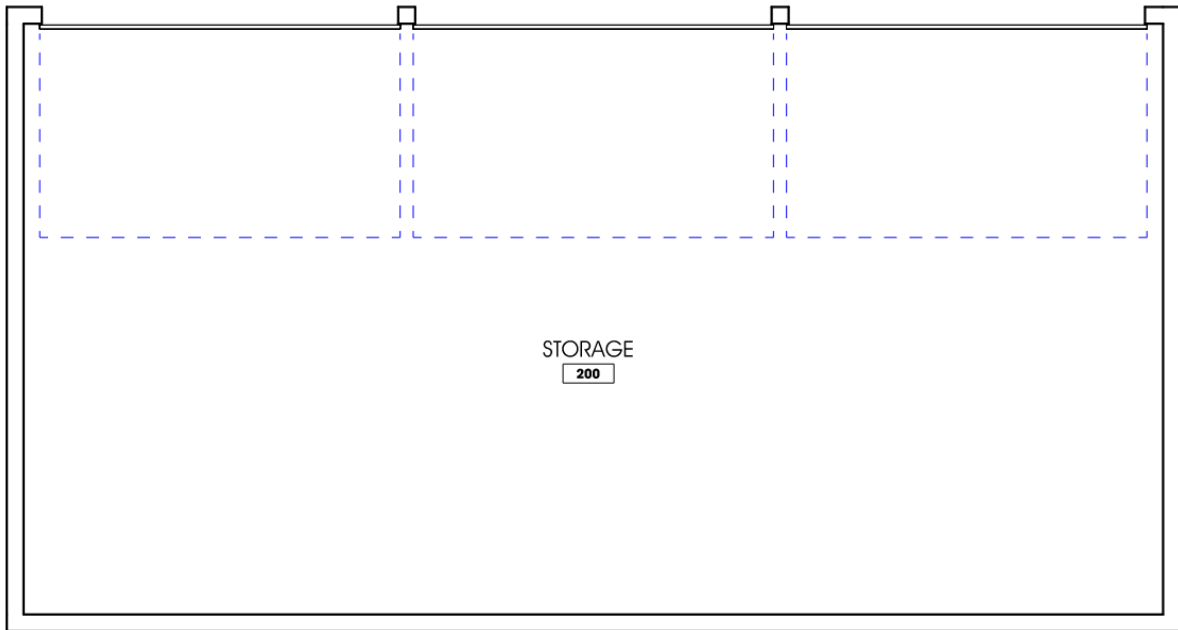
APPENDIX B - BUILDING KEY PLAN



1 EXISTING MAINTENACE FIRST FLOOR PLAN
X1 NOT TO SCALE

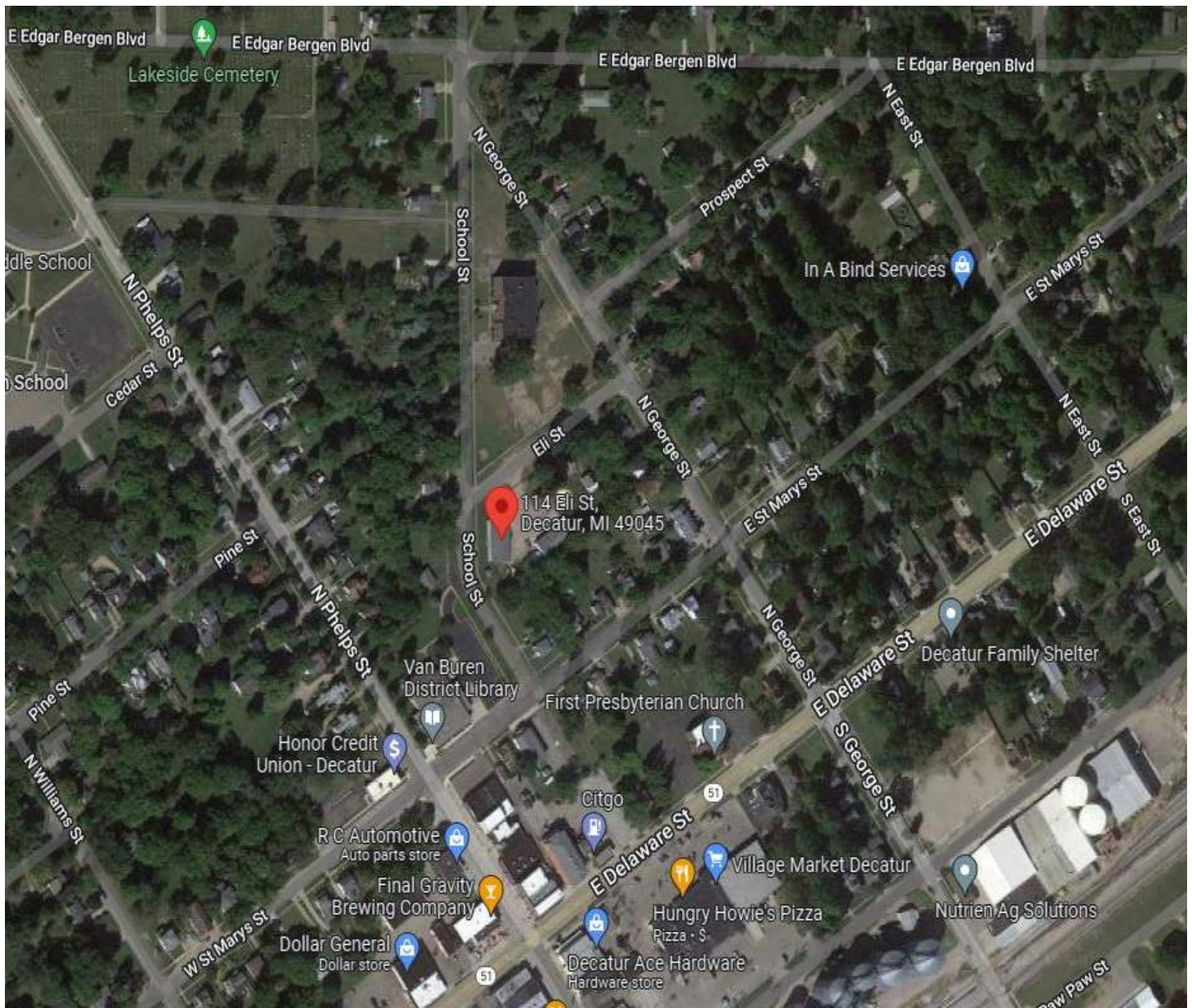


2 EXISTING SALT STORAGE/GARAGE FIRST FLOOR PLAN
X1 NOT TO SCALE



EXISTING STORAGE GARAGE FIRST FLOOR PLAN
NOT TO SCALE

APPENDIX C - SITE KEY PLAN



APPENDIX D - ABONMARCHE TEAM/CONTACT IN- FORMATION

ABONMARCHE

95 WEST MAIN STREET
BENTON HARBOR, MI 49022
PHONE: (269) 927-2295

PROJECT TEAM

EVAN LEDUC
DERK WOLKOTTEN
JASON FICKLEN

PROJECT MANAGER ARCHITECTURE
ARCHITECT PROJECT MANAGER
ARCHITECTURAL DESIGNER



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Request to adopt 2022 Tax Rates L-4029 and authorize the Village President and Clerk to execute the millage request report to the Van Buren County Board of Commissioners.

Action Requested:

It is requested that Village Council adopt 2022 Tax Rates L-4029 and authorize the Village President and Clerk to execute the millage request report to the Van Buren County Board of Commissioners.

Background:

At the February 7, 2022, Village Council meeting. The Council approved the Annual Appropriations Bill FY 23. It was discussed at this public hearing to set the Village operating millage rate at 11.4338 for general operations, 4.5733 millage rate for general street operations, and 1.8290 millage rate for the Downtown Development Authority.

Due to the millage reduction fractions enforced by the Headlee & MCL 211.34 rollback computation the maximum allowable millage rates will be; 11.4166 for general operations, 4.5664 for general street operations and 1.8262 for the Downtown Development Authority.

At this time, staff is not requesting any amendments to those adopted millage rates. Staff would like to bring to the Council's attention the topic of an additional Special Assessment for Police Operations. Currently the Police Department expenditures are covered through the General Operating millage. The below information provides examples of similar communities throughout Van Buren County.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

- 1) Village of Paw Paw – Police Department Special Assessment Millage 3.00
- 2) Village of Mattawan – Police Department Special Assessment Millage 3.00
- 3) Village of Lawton – Police Department Special Assessment Millage 0.00
- 4) Village of Lawrence - Police Department Special Assessment Millage 0.00
- 5) Village of Bloomingdale - Police Department Special Assessment Millage 0.00
- 6) City of Gobles - Police Department Special Assessment Millage 0.00
- 7) City of Bangor - Police Department Special Assessment Millage 4.00
- 8) City of Hartford - Police Department Special Assessment Millage 0.00
- 9) City of South Haven – Police Department Special Assessment Millage 0.00

Attachments:

2022 Tax Millage worksheet L-4029

2018-2021 Adopted examples

2022 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

COUNTY		TAXABLE VALUE	
County	VAN BUREN	Taxable Value	37,997,306
Local Government Unit			
DECATUR VILLAGE			

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2022 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2021 Millage Rate Permanently Reduced by MCL 211.34d	2022 Millage Rate Permanently Reduced by MCL 211.34d	2022 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
VILLAGE ACT	OPERATING		12.5000	11.4338	0.9985	11.4166	1.0000	11.4166			unlimited
VILLAGE ACT	STREETS		5.0000	4.5733	0.9985	4.5664	1.0000	4.5664			unlimited
EXTRA VOTED	DDA ACT	1993	2.0000	1.8290	0.9985	1.8262	1.0000	1.8262			unlimited

Total Millage

Prepared by	Title	Date
-------------	-------	------

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

Clerk	Signature	Type Name	Date
Secretary	Signature	Type Name	Date
Chairperson	Signature	Type Name	Date
President	Signature	Type Name	Date

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

2021 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County	VAN BUREN	Taxable Value	36,380,120
Local Government Unit	DECATUR VILLAGE		

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2021 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2020 Millage Rate Permanently Reduced by MCL 211.34d	2021 Millage Rate Permanently Reduced by MCL 211.34d	2021 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
VILLAGE ACT	OPERATING		12.5000	11.4487	0.9987	11.4338	1.0000	11.4338	11.4338		unlimited
VILLAGE ACT	STREETS		5.0000	4.5793	0.9987	4.5733	1.0000	4.5733	4.5733		unlimited
EXTRA VOTED	DDA ACT	1993	2.0000	1.8314	0.9987	1.8290	1.0000	1.8290	1.8290		unlimited
Total Millage									17.8361		

Prepared by <i>Kimberly Babcock</i>	Title Village Clerk + Treasurer	Date
--	------------------------------------	------

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature <i>Kimberly Babcock</i>	Type Name Kimberly Babcock	Date 6/7/2021
<input type="checkbox"/> Secretary	Signature <i>Ali M. Elzwer</i>	Type Name Ali M. Elzwer	Date 6/7/21
<input type="checkbox"/> Chairperson			
<input checked="" type="checkbox"/> President			

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

2020 TAX RATE REQUEST

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County	VAN BUREN	Taxable Value	38,176,814
Local Government Unit	DECATUR VILLAGE		

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2020 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2019 Millage Rate	2020 Millage Rate	2020 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
VILLAGE ACT	OPERATING		12.5000	11.4487	1.0000	11.4487	1.0000	11.4487	11.4487		unlimited
VILLAGE ACT	STREETS		5.0000	4.5793	1.0000	4.5793	1.0000	4.5793	4.5793		unlimited
EXTRA VOTED	DDA ACT	1993	2.0000	1.8314	1.0000	1.8314	1.0000	1.8314	1.8314		unlimited
Total Millage									17.8594		

Prepared by Matthews Newton	Title Village Manager	Date 6/10/2020
--------------------------------	--------------------------	-------------------

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature Kimberly Babcock	Type Name Kimberly Babcock	Date 6/10/2020
<input checked="" type="checkbox"/> Secretary	Signature Matthews Newton	Type Name Matthews Newton	Date 6/10/2020
<input checked="" type="checkbox"/> Chairperson			
<input checked="" type="checkbox"/> President			

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

2019 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County	VAN BUREN	Taxable Value	38,947,376
Local Government Unit	DECATUR VILLAGE		

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2019 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2018 Millage Rate	2019 Current Year Millage	2019 Millage Rate	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Requested to be Levied July 1	Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
VILLAGE ACT	OPERATING		12.5000	11.4487	1.0000	11.4487	1.0000	11.4487	11.4487		unlimited
VILLAGE ACT	STREETS		5.0000	4.5793	1.0000	4.5793	1.0000	4.5793	3.0000		unlimited
EXTRA VOTED	DDA ACT	1993	2.0000	1.8314	1.0000	1.8314	1.0000	1.8314	1.8314		unlimited

Total Millage 11.4487

Prepared by	Title	Date
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Kimberly Babcock	Type Name	Kimberly Babcock	Date	6/3/2019
<input type="checkbox"/> Secretary	Signature		Type Name		Date	
<input type="checkbox"/> Chairperson	Signature		Type Name		Date	
<input checked="" type="checkbox"/> President	Signature	Hi. M. Elwaer	Type Name	Hi. M. Elwaer	Date	6/3/2019

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

2018 TAX RATE REQUEST

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County	VAN BUREN		Taxable Value	38,287,563
Local Government Unit	DECATUR VILLAGE			

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2018 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2017 Millage Rate Permanently Reduced by MCL 211.34d	2018 Current Year Millage Reduction Fraction	2018 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
VILLAGE ACT	OPERATING		12.5000	11.4487	1.0000	11.4487	1.0000	11.4487	11.4487		unlimited
VILLAGE ACT	STREETS		5.0000	4.5793	1.0000	4.5793	1.0000	4.5793	3.0000		unlimited
EXTRA VOTED	DDA ACT	1993	2.0000	1.8314	1.0000	1.8314	1.0000	1.8314	1.8314		unlimited

Total Millage 16.2801

Prepared by

Anthony E. Meynard MMAO

Title

Equalization Director

Date

5/3/2018

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

Clerk
Secretary
Chairperson
President

Signature

Type Name

Date

Signature

Type Name

Date

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Request to approve Special Event & Festival application from Kevin Christensen, Midwest Festival for July 30, 2022.

Action Requested:

It is requested that Village Council approve the Special Event & Festival application from Kevin Christensen, Midwest Festival for July 30, 2022, along with the local government resolution to the Michigan Department of Licensing and Regulatory Affairs (MLCC), furthermore the following conditions must be met before Tuesday, July 5, 2022;

1. Police Department approval, including Incident Action Plan
2. Department of Public Works approval.
3. Fire & Quick Response Department approval.
4. Van Buren County Health Department approval.
5. Submittal of additional security services for the event.
6. Submittal of complete map outlining event fencing, entertainment stage, dumpster/trash container locations, portable toilet facilities, utility services requested, proof of insurance certification, disclosure of charitable non-profit organization.
7. Applicant to be responsible for an additional cost associated and or incurred by the Village of Decatur employees time, wages, salaries, materials (including but not limited to cones, barricades fencing), equipment and any other overhead provided by the Village of Decatur for this purpose event.

Background:

The Village Council requested staff to update the Special Event & Festival application along with addressing the formal process of reviewing applications for events held in the Village.

Attachments:

Applications



Local Government Approval

(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the Village of Dearborn council/board
(regular or special) (township, city, village)

called to order by President Elwaer on 6/6/2022 at 7:00 P.M.
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____

(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Final Gravity Brewing Company
(list specific licenses requested)

to be located at: _____

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Village
council/board at a Regular meeting held on 6/6/2022
(regular or special) (date) (township, city, village)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



VILLAGE OF DECATUR

Special Events & Festivals Application

FOR OFFICE USE ONLY

Special Event # _____

Date Received _____

The Special Events & Festivals Information Application must be read before filling out this application. A non-refundable application fee of \$150 is required to submit this application.

A new application must be submitted each year.

I have read the Special Events & Festivals Information and will fill out this application completely. I agree to follow all policies and regulations set by the Village of Decatur.

KC _____
Initial

05/10/2022 _____
Date

CONTACT INFORMATION

Event Title: _____Midwest Fest

Sponsoring Organization: _____Final Gravity Brewing Co

Applicants Name: _____Kevin Christensen

Telephone #: _____269 674-9500 _____ Phone # During Event:

870-6804

on Agenda
June 6 Meeting

June 23-24 Meeting #2
June 1-3 Meeting #3

E-mail Address:

_____finalgravitybrewing@gmail.com

_____ Other contacts for/during event

Name: _____Bud Kruz _____ Telephone: _____708 805-0242

Name: Shantel Baker Telephone: 269 340-4640

EVENT SPECIFIC INFORMATION

Event Location: 100 Block of North Phelps

Date(s) Requested: July/ 30/2022 Alternative Date(s):

Start Time: 6:00 AM End Time: 11:00 PM

Any event that exceeds 10:00 P.M. must have to be approved by Village Council

Number of people expected to attend: 1500

EVENT DESCRIPTION

Please give a description of the event (Please attach a separate sheet with details if there is not enough space below).

 We would like to have a music/beer fest with local food and crafts. We are planning on having 4 bands and a tap trailer.

MAPS/LOCATION – MARK EVENT ITEMS ON MAP(S)

Check items below that apply to your event. **All items checked below must be indicated on the MAP(S).** Maps can be found on the Village's website. Please note, **map(s) must be submitted with the Special Events & Festivals Application.**

☒ Village property or Village Park use. **Show locations of fencing, barriers, or barricades. Include streets and/or sidewalks to be closed or barricaded on map(s).** To ensure requested items, such as cones or barricades are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 8:00am and 3:00pm; the office is closed during lunch from 12:00pm to 1:00pm. Should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the Village of Decatur cannot guarantee the requested items will be available for the event. These items are on a **first come - first served basis and limited quantities are available.**

☐ Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Public Works Department will be charged \$100.00 per barricade.

☐ Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Public Works Department will be charged \$25.00 per cone.

Explain closure: Closing of Phelps st from m-51 to St Marys St

☒ Entertainment, dance, tent or stage. Mark locations on maps. Event Command Post.

☒ Dumpsters and/or trash containers. Mark location on maps.

☒ Portable toilet facilities. Mark locations on maps. How many? 10 The Village requires the use of portable facilities for events expecting over 100 attendants.

☐ Under part 117 of Act, 1994 PA 451, Waste servicers must dispose of their waste at a wastewater treatment plant with an approved receiving facility. The Village of Decatur Wastewater Treatment Plant is **NOT** an approved facility.

Approved facility being used _____.

☐ Parade. Mark beginning area, the route (with arrows), and finish area on maps.

*If Business Route M-51 needs to be closed for the Parade you will need to contact MDOT at 269-375-8900 to obtain a MDOT permit for road closure.

☒ Participants. Mark parking areas and bus locations on maps.

☐ Relay event. Indicate "hand-off" points and areas of participant equipment impact.

☐ Aircraft landing / hot air balloons. Mark location on maps. Fireworks/pyrotechnics site. Mark location on maps.

☐ Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)

Name: _____ Telephone: _____.

Note: Number will be given for all vendor inquiries. It is suggested that the sponsoring organization issue a paper permit to be displayed by vendor to let Village and event staff know they are an approved vendor.

☐ First Aid facilities. Mark location on maps. List agency providing staff and equipment.

Name: _____ Telephone: _____.

☐ Live animal sites. Mark location on maps and describe: _____

☐ _____

Any other item(s) that should be included on maps. Explain: _____

ADDITIONAL EVENT INFORMATION

☒ Liquor License

The sale and consumption of alcoholic beverages may occur on publicly owned property located within the approved area, The policy requires that an application be filed with the Village of Decatur and the Michigan Liquor Control Commission. These applications can be found here: Village [Michigan Liquor Control Commission Website](#)

Who is
Apply for App. Let

Liquor license application must be submitted before the Village will process this special event application.

☒ Noise: Please describe i.e., music, sound, amplification and any other noise that impacts surrounding area. Provide dates and times noise will occur. **All noise must stay within the Village's noise ordinance. Noise Ordinance Sec. 22-53. Village Noise Ordinance will be enforced, unless waived by Village Council action.** If you have any questions about the noise ordinance, please contact the local police department 269-423-6114.

_____ There will be a stage erected and a PA system used

Date: _____ Time: _____

Date: _____ Time: _____

☐ Signage: Prior to the event a list of all signage (example: sandwich boards, banners, etc.) and placement of the signage needs to be turned in to the Village's Village Manager. Upon submission the signage requests will be reviewed by the Village Manager; additional approval may be required by Village Council. ***Due to limited space for banners, they will be placed on a first come first served basis*. Please refer to the Special Events & Festivals Information Application for further details regarding banners.**

☐ Street Marking: Marking on roads and sidewalks should be held to a minimum. Only spray landscape chalk, specifically designed to wear away in a short period of time, will be approved by the Village. Please contact the Village Manager for questions regarding street marking.

VILLAGE SERVICES

Are you requesting any utility services to be provided: ☒ Yes ☐ No

If yes, explain: Fence off street so the sidewalks may remain open

If electric utilities requested, name of festival person or electrician who will be responsible:

Name: Eric Sebastian Telephone: 269 267-
7352 _____

Will vendors be using electric utilities: ☒ Yes ☐ No

If yes, the Village's Electrical Inspector will be making inspections of all vendors using electric during events. A charge of \$100.00 per vendor will be billed to the sponsoring organization (NOT the vendor) following the event.

Will you require additional police services: ☐ Yes ☒ No

If yes, the applicant is agreeable to be invoiced for administrative support services to cover the expenses of the departments, time, equipment and any additional expenses for providing police services to this event explain:

Will you require additional fire/ambulance services: ☐ Yes ☒ No

If yes, explain: _____ Additional fire information: Mark all that apply.

- | | | | | |
|---|---|---------------------------------|---|--|
| <input checked="" type="checkbox"/> Tents | <input checked="" type="checkbox"/> Concessions | <input type="checkbox"/> Exits | <input type="checkbox"/> Compressed Gases | <input type="checkbox"/> Extinguishers |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Exposed Flames | <input type="checkbox"/> Other: | | |
| <input type="checkbox"/> _____ | | | | |

If you checked any box in the "Additional fire information" section, you **MUST** obtain and abide by the "**FIRE & LIFE SAFETY REQUIREMENTS FOR VENDORS PARTICIPATING IN FESTIVALS, FAIRS, AND ALL OTHER OUTSIDE EVENTS/ACTIVITIES**" document You can find a link to this document on our web site. Please contact the Decatur Hamilton Emergency Services with any questions or concerns regarding this document.

The primary concern during any event is public safety. In the event of inclement weather, the Village of Decatur or its designees have the right to cancel or postpone any special event.

INSURANCE

The Village requires proof of insurance (\$1,000,000) naming the Village of Decatur as "additionally insured". The Proof of Insurance Certification needs to be turned in with the Special Event application.

Is the Proof of Insurance Certification Provided with Special Event Application? ☒ Yes ☐ No

REMINDERS

Please make sure the following items are turned in with the Special Events & Festivals Application

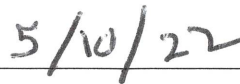
- ☐ Map(s)
- ☐ Proof of Insurance Certification
- ☐ Cones and Barricade Request Form (if applicable)
- ☐ Submitted liquor license application (if applicable)

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this Special Events & Festivals Application to defend, indemnify, and save harmless the Village of Decatur, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of resulting from or in connection with the use of said Public Property

A handwritten signature in dark ink, appearing to be a stylized name, positioned above a horizontal line.

Applicants Signature

A handwritten date "5/10/22" in dark ink, positioned above a horizontal line.

Date





DEPARTMENT OF PUBLIC WORKS

•114 N Phelps Street. • Decatur, Michigan 49045
Telephone (269) 423-6114

CONES AND BARRICADES REQUEST FORM

Requester's Name _____
Date Requested _____
Organization/Committee _____
Mailing Address _____
Office/Main Phone _____
Cell Phone _____
DATE of EVENT _____

CONES	Quantity	Who will pick up cones (Please Print Legibly)	Cell Phone	Pick Up Date/Time	Return Date/Time
				AM PM	AM PM

Please note: Street cones that are damaged or not returned to the Public Works Department will be charged \$25.00 per cone.

BARRICADES	Quantity	Drop Off Location (Please Print Legibly)	Contact Person	Drop Off Date/Time	Pick Up Date/Time
			Cell Phone		
				AM PM	AM PM

Please note: Barricades that are damaged or not returned to the Public Works Department will be charged \$100.00 per barricade.

ANY ADDITIONAL INFORMATION.

PLEASE RETURN APPLICATION TO:

VILLAGE MANAGER
VILLAGE OF DECATUR
114 N PHELPS STREET
DECATUR, MI 49045
ctapper@decaturmi.us

DOWNTOWN – N & S Phelps Street





114 N. Phelps St.
Decatur, MI 49045

Phone: (269) 423-6114
Fax: (269) 423-9047

June 6, 2022

Dear Resident(s),

The purpose of this letter is to ensure you are informed of the Decatur Midwest Festival taking place in downtown Decatur on July 30th, 2022, from 6:00AM to 11:00PM. We wanted to make sure we reached out to all residents adjacent to the event area that may be impacted by road closures, increased noise from the event, or those along the route visitors may travel.

Proceeds from this event will benefit _____ and _____, which supports economic and community development throughout Van Buren County. The Decatur Midwest Festival will feature 19 local craft brewers serving various beverages, food service from our local restaurants, and live music. If you do not have any other plans, I would invite you to consider attending the event. I feel events like this way are a great way to get to know neighbors and other residents and help build our sense of community with one another.

During the event, it is likely that you will see some additional foot traffic along the sidewalks near your home as guests travel to and from the event to their vehicles. Parking will primarily be available at Decatur High School, so most visitors are likely to traverse the sidewalks between the school and downtown. While the stage will be positioned near the intersection of Saint Mary's Street and North Phelps Street facing SE towards M-51 (similar to Decatur Day in previous years), it's possible you may see some increased noise levels if you are directly adjacent to the stage area. The music will start at 4:00PM and will finish by 11:00PM. Finally, for the duration of the event the 100 block of North Phelps Street will be closed to through traffic. Residents living in the area will still be able to leave and exit their homes but may need to follow alternate routes depending on your destination. We do apologize for any inconvenience the event may cause you, but we do appreciate your support and understanding.

All in all, I think this event will be great for the community and our hope is that the event is a success this year and we can plan on making this an annual Decatur event. If you have any questions regarding the event or the information presented above, please feel free to contact me via email ctapper@decaturmi.us or give me a call at the Village Office at (269) 423-6114.

Sincerely,

Christopher Tapper
Village Manager



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Request to approve bid for 312 School Street, Decatur, MI 49045

Action Requested:

It is requested that Village Council approve and aware the bid received from Ritschard Bros., Inc to perform demolition and site clean-up at a cost not to exceed \$512,339.00

Background:

Wednesday, May 25, 2022, bids were received for the 312 Schools Street, Decatur, MI 49045
The following bids were received.

1) Ritschard Bros., Inc - \$512,339.00

Attachments:

Bid tabs sheet

PROPOSAL TO: VILLAGE OF DECATUR, CLERK
114 N. PHELPS STREET
DECATUR, MI 49045

PROPOSAL FROM: RITSCHARD BROS., INC.
1204 W. SAMPLE STREET
SOUTH BEND, IN 46619
574-288-4777

PROPOSAL FOR: DEMOLITION AND SITE CLEAN-UP
312 SCHOOL STREET
DECATUR, MI 49045

PROPOSAL DUE DATE: MAY 25, 2022 at 1:00 PM

E.A. 5/25/22
11:25 AM

BID FORM

VILLAGE OF DECATUR DEMOLITION AND SITE CLEAN-UP

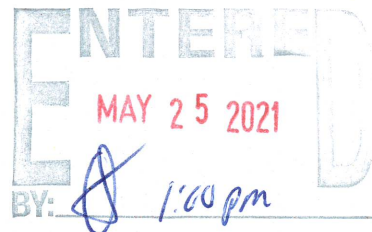
The undersigned having familiarized themselves with the local conditions affecting the cost of the work and the Contract Documents hereby proposes to provide and furnish all labor, materials, necessary tools, equipment, utility and transportation services necessary to perform and complete all work required for the project in accordance with the specifications as prepared by the Village of Decatur, Michigan, for, including Addenda No. ____ issued thereto, the following unit prices:

COMPANY Ritschard Bros., Inc.
ADDRESS 1204 W. Sample Street
CITY South Bend STATE IN ZIP CODE 46619
SIGNATURE [Signature] TITLE Vice President
TELEPHONE 574-288-4777 DATE 5/25/2022

To acknowledge receipt and review of inspection report, check this box: ☒

A. 312 School Street, Decatur, MI 49045

Lump Sum 512,339.00





**RITSCHARD
BROS., INC.**
EXCAVATING AND DEMOLITION

May 25, 2022

RE: Demolition and Site Clean-up
312 School Street, Decatur, MI 49045

CLARIFICATIONS

Our asbestos abatement pricing is based on the quantities provided in the asbestos report. Additional asbestos will be removed at the following rates:

Transite Board	\$ 8.70 per square foot
Aircell	\$ 28.75 per linear foot
Mag Insulation on Pipe	\$ 28.75 per linear foot
Insulation on Tank	\$ 35.00 per square foot
Grey Window Glazing	\$ 30.00 per linear foot
Fire Doors	\$750.00 per door

There appears to be asbestos on the boiler and the boiler breeching. If this is asbestos and needs to be abated add \$12,925.00.

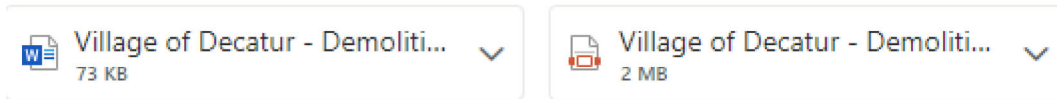
We will start the project within 30 days of notification and be complete in 90 days after starting.

Katie Saintz <ksaintz@abonmarche.com>

Mon 5/9/2022 3:31 PM



To: Christopher Tapper; Tony McGhee <tmcghee@abonmarche.com>



2 attachments (2 MB) Save all to OneDrive - Village of Decatur Download all

Hey, Chris.

I have attached the draft RFP in both Word Doc (in case you need to edit the content) and PDF (this version includes the Asbestos Survey Report). Also, below is a list of contractors to send the RFP – they are all reputable and good fits for the project.

<https://pitschcompanies.com/>

<https://specializeddemolition.com/>

<https://mackenzieco.com/>

<http://www.acedemolitioninc.com/>

<https://www.ritschardbrosinc.com/>

<https://www.fultonexcavating.com/>

<https://balkemaexc.com/>

<https://www.lounsburyexcavating.com/>

Let me know if you need anything else from our end on this – thanks!



VILLAGE COUNCIL
REGULAR MEETING

Monday August 3, 2015

COUNCIL MEMORANDUM

TO: VILLAGE PRESIDENT & VILLAGE COUNCIL
FROM: JAMES KRIZAN, VILLAGE MANAGER
ITEM #: UNFINISHED BUSINESS ITEM B
SUBJECT: SCHOOL STREET PROPERTY
DATE: 7/30/2015

Background: The direction from Council at the special meeting was to get an updated asbestos survey completed. I received quotes from Wightman's (\$5,000), Pro Demo (\$900), and Analytical Testing and Consulting Services (\$900). I requested quotes from Flies and Vanderbrink (they don't do surveys) and DeLisle (wouldn't do it due to the building condition).

I had Pro-Demo do the survey (we didn't actually receive the quote from ATCS until the 28th though it was requested at the same time as the other 4) since we wanted to get things rolling as quickly as possible. I met with Case from Pro Demo on 7/22 and we entered the building.

He looked through the building and his professional opinion is that it is not safe to abate the asbestos and that it will have to be treated as entirely hazardous. His report is attached.

I have sent the report to each company that has bid on the project to see if they'd like to update their proposal.

As we stand today (July 30) here are the proposals:

Company	Demolition	Asbestos	Total
Pro Demo	\$41,000	\$48,000 (\$500 for survey)	\$89,500
Fulton	\$293,000	Included	\$293,000
Kal-trek	\$43,550	TBD	\$43,440 + TBD Asbestos Quote
Pitsch	\$44,000	Included	\$44,000

Pro Demo believes they can begin work in October with the building being demolished by year-end. Pitsch has informed me that they are scheduling out about 3 weeks.

Proposal

Page No. of Pages

- Demolition Engineers
- Asbestos Abatement
- Salvaged Building Materials
- Excavating & Underground Services



- Landfill Operation
- Dumpster Service
- Portable Toilet Service
- Land Development
- Concrete Recycling

HOME OFFICE

675 Richmond NW, Grand Rapids, MI 49504

PHONE: (616) 363-4895 • FAX: (616) 363-5585

www.pitschco.com

SANITARY DIVISION

7905 Johnson Rd., Belding, MI 48809

PROPOSAL SUBMITTED TO	City of Decatur	PHONE	269-423-6114	DATE	7/30/15
STREET	114 N Phelps St	JOB NAME	312 School St		
CITY, STATE AND ZIP CODE	Decatur, MI 49045	JOB LOCATION	School Annex Bldg		
CONTACT NAME	James Krizan	FAX	269-423-9047	EMAIL	jkrizanvm@comcast.net
				CELL	

We hereby submit specifications and estimates for:

We will provide permit, equipment, labor and disposal cost for the demolition and removal of the old school annex bldg at the above mentioned address as an ordered demolition.

The building will be demolished and all debris will be handled as asbestos containing material in accordance with State & Federal regulations and properly disposed.

The concrete slab and foundations will be removed from the site.

The area will be backfilled with sand and graded to match existing grade.

We Propose to hereby furnish material and labor — complete in accordance with above specifications, for the sum of:

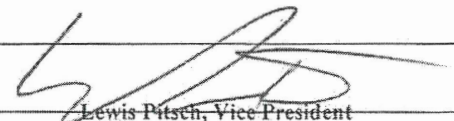
Forty Four Thousand ----- dollars (\$ **44,000**)

Payment to be made as follows:

In full upon completion. 1 1/2 % finance charge will be added to any unpaid balance over 45 days. 18% annually.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance. We are not responsible for damage caused to driveways, walks, and/or yards as a result of our demolition operations.

Authorized Signature


Lewis Pitsch, Vice President

Note: This proposal may be withdrawn by us if not accepted within 60 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

8-4-15

Signature

Signature

Vanderwelden Inc.

252 Goldeneye Court

Holland MI 49424

616-928-8694

Page 1

Inspection for Asbestos Containing Materials

Prepared by : Case Vandervelden
Asbestos Inspector
Accreditation Number : A34207

Prepared for : James Krizan
Village Manager
114 N. Phelps Street
Decatur MI 49045

Project : Old Bergen Middle School Annex building
118 Eli Street
Decatur Michigan

Date: 07-23-2015

Vandervelden Inc. Surveyed the annex building at the referenced site.

The survey was conducted on 07-022-2015

By Mr. Case Vandervelden.

Mr. Vandervelden is accredited by the State of Michigan Department of Consumers and Industry Services and is a qualified asbestos building inspector, Accreditation Number – A34207.

A total of 0 suspect ACM samples were collected for laboratory analysis. Suspect materials collected during the survey are not listed

All findings and conclusions stated in this report are based upon facts as they existed at the time this report was prepared. A change in facts or circumstances upon which this report is based may adversely affect the findings and conclusions contained in this report.

ASBESTOS CONTAINING MATERIALS

Individual types of building materials encountered during the survey can be assigned to be homogeneous only if they are similar in appearance, were located within the same building and represent construction and / or renovation events which were completed by the same contractor.

Minimum sampling requirements have met requirements of OSHA Regulations for Construction, Subpart D – Occupational Health and Environmental Controls, 29 CFR 1926.1101- Asbestos.

These OSHA regulations require in order for a material to be considered

Non-asbestos containing, that analysis of thermal systems insulations and surfacing materials consist of a minimum of three bulk samples and miscellaneous materials consist of a minimum of one bulk sample.

Analyzing must be done by a laboratory which participates in a nationally Recognized testing program such as the national Voluntary Laboratory Accreditation Program (NVLAP) of the National Institute for Standards and Technology (NIST) or the Round Robin for bulk samples administered by the American Industrial Hygiene Association (AIHA) or an equivalent nationally recognized round robin test program

PROJECT DESCRIPTION

Name of Building: Annex building 118 Eli street decatur MI			
Year built: 1930's			
Exterior Construction		Interior Construction	
Structure	Brick	Project Number of Floors	2
Roof	Shingles	Type of Flooring	Wood/Cement / Linoleum
Façade	Brick	Type of Ceilings	Plaster/ Tile
Project Square Footage	10000	Type of Heat	Steam
Basement	No	Type of Building	School

ASBESTOS CONTAINING MATERIALS IDENTIFIED(in earlier Survey)

Asbestos pipe insulation (Air o Cell)	<u>Friable</u>
Boiler Gasket	<u>Non Friable</u>
Linoleum Flooring	<u>Non Friable</u>
Fire board	<u>Non Friable</u>
Water tank insulation	<u>Friable</u>
Kiln	<u>Friable</u>
Fire doors	<u>Non Friable</u>

CONCLUSION

Currently the building is not occupied

The center roof is collapsed onto the second floor and partial onto the first floor.

Part of the pipe insulation is buried into the debris.

Most of it is in bad shape and falling apart.

It is unsafe to enter the building to do additional sampling or to remove the Friable asbestos containing materials prior to demolition.

By definition all interior debris is currently considered contaminated with friable asbestos.

Only an asbestos certified demolition contractor can take down the building at this point.

There is a considerable safety hazard to the public.

More collapses are likely at any time.

Another collapse will release asbestos fibers in the air.

The building does have a chain-link fence around it to keep the public out.

This is only a short term solution but does not relieve the owner from having to take the building down as soon as possible.

TM

P.O. Box 2363 Holland MI 49422

ProDemo

case.vandervelden@gmail.com

Demolition Abatement Surveys

616-928-8694 Fax: 616-399-3002

Date : 7/29/2015

PROPOSAL

Customer:

Project:

James Krizan
Village Manager
114 North Phelps
Decatur MI 49045

Old School Building
312 School
Decatur MI 49045

Phone: 269 -423-6114

Email: jkrizanvm@comcast.net

Proposed scope of work

Price

Asbestos Survey		\$500
Asbestos Abatement as needed	Including air monitoring and disposal.	\$41,000
Demolition of the building.		\$48,000
Backfill with on site materials	Included.	

Exclusions

Sidewalks / Parking lot removal

Terms

- * ProDemo propose to furnish all labor, equipment and labor for the above work.
- * The Customer agrees to pay the above price for the work listed in full when the invoice is received.
- * ProDemo will notify the Michigan department of consumers & Industry Services and the
- * Michigan department of Environmental Quality 10 working days before commencement of work
- * as required by Federal , State and local regulations.
- * All scrap metals become ProDemo's property.
- * Customer agrees to pay collection cost & legal fees if payment is not received within 30 days.
- * This proposal is valid for 90 days.

Customer Authorized Signature

Date

ProDemo

Case vander Velden , President.

Date

7/29/2015

James Krizan

From: Lewis Pitsch <lewis@pitschco.com>
Sent: Thursday, July 30, 2015 10:16 AM
To: jkrizanvm@comcast.net
Subject: demolition

James

We will provide permit, equipment, labor and disposal cost for the demolition and removal of the old school annex bldg. at 118 Eli St. Decatur Mi. as ordered demolition.

The building will be demolished and all debris will be handled as asbestos containing material in accordance with State Regulations and properly disposed.

The concrete slab and foundations will be removed from the site.

The area will be backfilled with sand and graded to match existing grade.

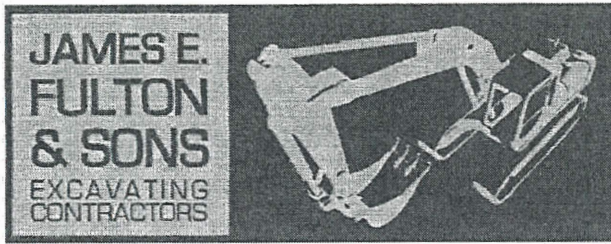
The cost for this work is \$44,000

Best regards.

Lewis Pitsch
Vice President



675 Richmond NW
Grand Rapids, MI 49504
Phone (616) 363-4895
Fax (616) 363-5585
www.pitschco.com



2516 MILLER ROAD
KALAMAZOO, MICHIGAN 49001
TELEPHONE (269) 385-3311
FACSIMILE (269) 385-1005

Proposal

To: Village of Decatur
Attn: James Krizan
Address: 144N. Phelps St.
Decatur, MI 49045
Email: jkrizanvm@comcast.net
Fax: 269-423-9047
Phone: 269-423-6114

Proposal # **VOD71615**
Date: July 16, 2015
Job: 312 School Street Demo, Decatur, MI
Cell #: **269-207-1253**
Project #:
From: John Nichols
Email: john@fultonexcavating.com

We propose to furnish the equipment, labor and material to complete the demo located at 312 School Street Decatur, MI we have the following included in our bid.

- 1) Demo permit
- 2) Air Monitoring
- 3) Watering of material
- 4) Removal of structure and foundation as ACM and haul to landfill
- 5) Fill the excavation with sand

Cost: \$293,000

Date:	July 16, 2015	Date:	July 16, 2015
Sent to:	James Krizan	Sent By:	John Nichols
Approved by:		Approved By:	



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Request to adopt Resolution 2022-004 Property Taxes

Action Requested:

It is requested that Village Council adopt Resolution 2022-004 submission deadline of delinquent taxes to County Treasurer.

Background:

The Village of Decatur must submit delinquent taxes to the Van Buren County Treasurer on September 15 for collections. The Village may extend that deadline to when the County Treasurer is required to declare property taxes delinquent and submit collection.

The following Resolution addresses the administration process required.

Attachments:

Resolution 2022-004

VILLAGE OF DECATUR

COUNTY OF VAN BUREN

STATE OF MICHIGAN

RESOLUTION 2022-004: TO EXTEND SUBMISSION DEADLINE OF DELINQUENT TAXES TO COUNTY TREASURER PURSUANT TO MCL 69.18 (2)

WHEREAS, the Village of Decatur must submit delinquent taxes to the Van Buren County Treasurer on September 15 for collection; and

WHEREAS, the Village of Decatur may extend that deadline to when the Van Buren County Treasurer is required to declare property taxes delinquent and submit for collection by resolution. MCL 69.18 (2); and

WHEREAS, the Van Buren County Treasurer submits delinquent property taxes for collection on March 1 following the years those property taxes were billed; and

WHEREAS, this Resolution shall be effective for the current tax year if resolved before June 1st of that year; and

WHEREAS, a resolution extending the deadline for submission shall be effective in perpetuity until revoked by resolution; and

WHEREAS, a resolution extending the deadline for submission to the Van Buren County Treasurer does not change any fees and interest imposed by law. MCL 211.11 et seq.

NOW THEREFORE BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF DECATUR, VAN BUREN COUNTY, MICHIGAN, THAT:

The deadline for submitting delinquent property taxes to the Van Buren County Treasurer is extended from September 15th of the taxing year to the following last day of February. This shall be effective in perpetuity until revoked by further resolution. The Clerk and Treasurer shall transmit this Resolution to the Van Buren County Treasurer upon passage. The Village tax bills shall specify on each bill or by a separate enclosure with the tax bill where delinquent taxes shall be paid. MCL 69.18(2). All fees and interest imposed by law on delinquent taxes shall be imposed as required. MCL 9.18(1); MCL 211.44.

AYES:

NAYS:

ABSENT: Verran

RESOLUTION DECLARED ADOPTED.

CERTIFICATION OF RESOLUTION

I, Megan Duncan, Clerk of the Village of Decatur, Van Buren County, Michigan do hereby certify that the foregoing Resolution is a True and complete copy of the Resolution duly adopted by the Village Council of the Village of Decatur at a Regular Meeting held June 6, 2022.

Dated: June 6, 2022 By: _____, Village Clerk & Treasurer



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Request to adopt Resolution 2022-005 compliance with Public Act 152 of 1951.

Action Requested:

It is requested that Village Council adopt Resolution 2022-005 compliance with Public Act 152 of 2011 and authorize the Village Manager and Village Clerk/Treasure to execute the certification form.

Background:

Beginning September 30, 2015, and annually each year certification must be made for compliance with Section 18j (1) of Public Act 51 of 1951. The local road agency must certify that it has a developed and employee compensation plan for its employees with regards to medical benefits. This resolution complies that the local road agency has exempted itself from the publicly funded health insurance contribution.

Attachments:

Res 2022-005
Annual Certification PA 152

VILLAGE OF DECATUR

COUNTY OF VAN BUREN

STATE OF MICHIGAN

RESOLUTION 2022-005: A RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF PUBLIC ACT 152 OF 2011 BY EXERCISING THE VILLAGE'S RIGHT TO EXEMPT ITSELF FROM THE REQUIREMENTS OF SECTION 18(j)1 OF PUBLIC ACT 51 OF 1951, MCL 248.668j(1) FOR THE NEXT SUCCEEDING YEAR

WHEREAS, on September 27, 2011, the Publicly Funded Health Insurance Contribution Act, Act No. 152 of the Public Acts of Michigan of 2011 ("Act 152"), became effective in the State of Michigan; and

WHEREAS, Act 152 establishes standards and a process with respect to medical benefit plans offered by public employers; and

WHEREAS, the Village of Decatur has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

WHEREAS, the Village of Decatur constantly engages in a review of expenditures in order to maximize the value it receives for goods and services; and

WHEREAS, the Village Council of the Village of Decatur believes that, as the elected representatives for the Village and answerable directly to the Village's voters, it is best positioned to determine what benefits (including medical benefits) ought to be offered in order to attract and retain the best qualified Village employees at the lowest overall costs; and

WHEREAS, the Village Council of the Village of Decatur further believes that compensation determinations for Village employees are most properly the responsibility of the Village's elected and appointed representatives, and not the State of Michigan or its officials; and

WHEREAS, to express its support for home rule government and to recognize that it is the Village Council's duty to manage Village affairs in order to be most responsive to Village voters, taxpayers and residents.

NOW, THEREFORE, IT IS RESOLVED THAT:

1. Pursuant to Section 8 of Act 152, the Village of Decatur hereby exempts itself from the requirements of Act 152 for the next succeeding year.
2. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION OF RESOLUTION

I, Megan Duncan, Clerk of the Village of Decatur, Van Buren County, Michigan do hereby certify that the foregoing Resolution is a true and complete copy of the resolution duly adopted by the Village Council of the Village of Decatur, Michigan, at a regular meeting held June 6, 2022.

Dated: June 6, 2022

Megan Duncan, Village Clerk & Treasurer

PUBLIC ACT 51, SECTION 18j, MCL 247.668j
Annual Certification of Employee-related
Conditions

CERTIFICATION YEAR _____

CITY OR VILLAGE NAME _____

Beginning September 30, 2015, and annually each September 30 thereafter, certification must be made for compliance to Section 18j(1) of Public Act 51 of 1951, MCL 248.668j(1). A local road agency must certify that it has (a) developed an employee compensation plan for its employees as described OR (b) the local road agency must certify that medical benefits are offered to its employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its employees or elected public officials.

☐ Compliance with(1)(a)
I certify compliance with MCL 247.668j(1)(a).
Our compensation plan for employees meets the minimum criteria of MCL 247.668j (a)(i - iv).

☐ Compliance with (1)(b)
I certify compliance with MCL 247.668j(1)(b), and as such, offer one of the following:

☐ I certify that medical benefits are offered to employees or elected public officials in compliance with the publically funded health insurance contribution act, 2011 PA 152; **or**

☐ I certify that the local road agency has exempted itself from the publically funded health insurance contribution act, 2011 PA 152; **or**

☐ I certify that medical benefits are not offered to employees or elected public officials.

☐ Non-compliance with (1)(a) or (1)(b)
I certify that we are not in compliance with MCL 247.668j(1).
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j(1) may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Street Administrator and the Treasurer or Financial Director.

SIGNATURE		SIGNATURE	
PRINTED NAME		PRINTED NAME	
TITLE	DATE	TITLE	DATE

Due Each September 30

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909, **OR**

Email to: MDOT-Outreach@michigan.gov, **OR**

Fax to: (517) 373-6266



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Amendment to Marijuana Establishment Application
Purple Punch Station LLC – 107 W. Delaware Street

Action Requested:

The Village Council will receive an update regarding the pending request from Purple Punch Station LLC (“PPS”) regarding its proposed marijuana establishment at 107 W. Delaware Street.

Background:

In 2020, PPS submitted an application to pursue a marijuana microbusiness license for a proposed establishment at 107 W. Delaware Street. The application was conditionally authorized by the Village, and PPS has since been pursuing the additional approvals needed to obtain a license.

PPS has now approached the Village and asked for permission to pursue a somewhat different business model than was originally proposed. Rather than operating as a microbusiness and holding a single license, it would like to operate as an integrated retailer/grower with two separate licenses (one retailer and one class B grower).

As discussed at the May 2 meeting, the difficulty with this request is that the Village has now effectively capped the total number of licenses available in the Village at 6. Further, the ordinance implementing the cap specifically says: “To implement [the cap], the village shall no longer accept applications for the initial authorization of marihuana establishments or village licenses or state operating licenses for such establishments but shall continue to process pending applications that were conditionally approved [previously].”

As of the May meeting, there were 6 approved or conditionally approved licenses in the Village, meaning that PPS’s request would have required a 7th license. Since that time, however, Village staff has terminated the conditional approval of the application for another proposed establishment (112 S Phelps Street) because the applicant has not made timely progress as required by the ordinance. Accordingly, PPS’s request would not require changing the 6-license limit. Further, the



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

Village attorney has advised that Village staff can simply allow to modify its pending application to indicate a request for a retailer and grower license (instead of a microbusiness license) without any need for an ordinance amendment. The ordinance only precludes accepting new applications, not modifying existing applications. Accordingly, staff intends to proceed in this manner unless otherwise directed by the Village Council.



VILLAGE OF DECATUR
Van Buren County, Michigan

APPLICATION FOR MEDICAL MARIHUANA FACILITY and/or
ADULT USE (REC) MARIHUANA ESTABLISHMENT IN THE VILLAGE OF DECATUR
RENEWAL APPLICATION

APPLICATIONS FOR MEDICAL MARIHUANA FACILITIES - ACCEPTED ON 10/1/19 OR AFTER

APPLICATIONS FOR ADULT USE (REC) MARIHUANA FACILITIES - ACCEPTED ON 11/01/19 OR AFTER

RENEWAL APPLICATION ACCEPTED 60 DAYS PRIOR TO LICENSE RENEWAL DATE

Important Notice to Applicants for Medical Marihuana Facility or Facilities: This initial application is to request conditional approval to operate a medical marihuana facility in the Village of Decatur. A conditionally-approved application and the Village's Medical Marihuana Facilities Ordinance may be used as part of a submittal to the State of Michigan for a medical marihuana facility (or facilities) license (or licenses) but does not confer authority to operate a particular facility or facilities at any particular location in the Village. All state-approved facilities are subject to the provisions of Village of Decatur Ordinance Number 2019-001 (Medical Marihuana Facilities Ordinance) and Ordinance Number 2019-002 (Medical Marihuana Zoning Ordinance) and must obtain all required approval, including zoning approval, prior to operation of a facility or facilities within the Village.

Important Notice to Applicants for Adult Use (Recreational) Marihuana Establishment or Establishments: This initial application is to request conditional approval to operate an adult use (recreational) marihuana establishment in Village of Decatur. A conditionally-approved application and the Village's Recreational (Adult Use) Marihuana Ordinance may be used as part of a submittal to the State of Michigan for an adult use (recreational) marihuana establishment license (or licenses) but does not confer authority to operate a particular establishment at any particular location in the Village. All state-approved establishments are subject to the provisions of Village of Decatur Ordinance Number 2019-004 (Regulation of Recreational Marihuana Ordinance) and Ordinance Number 2019-005 (Recreational Marihuana Zoning Ordinance) and must obtain all required approval, including zoning approval, prior to operation of an establishment within the Village.

TYPE OF APPLICATION – check all that apply

- ☐ INITIAL APPLICATION MEDICAL MARIHUANA FACILITY/FACILITIES
☒ INITIAL APPLICATION RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENT
☐ RENEWAL APPLICATION MEDICAL MARIHUANA FACILITY
☐ RENEWAL APPLICATION RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENT

Luann Sun / Purple Punch station LLC / DBA Sun Provisions
1) APPLICANT 107 W. Delaware St Decatur MI 49316
Name Street Address City State Zip Code

Telephone: Land Line: 269 436 8221 Cell: 616 717 8351 Fax: _____

Email address: LUANNSUN@LS-global.net

2) IS APPLICANT AN (check one); ☐ Individual ☒ Corporation ☐ D/B/A ☐ Other (Specify): _____

IF A CORPORATION OR DBA, name and address of registered agent for service of process:

Scott Robert Law
300 Temple Street Suite 2M
Detroit MI 48201

3) TYPE OF MEDICAL MARIHUANA FACILITY APPLYING FOR – check all that apply

- ☐ Grower-Class ☐ A ☐ B ☐ C
☐ Processor
☐ Safety Compliance Facility
☐ Secure Transporter
☐ Provisioning Center

4) TYPE OF RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENTS APPLYING FOR – check all that apply

- ☒ Grower-Class ☐ A ☒ B ☐ C
☐ Processor
☐ Retailer
☐ Secure Transporter
☐ Microbusiness

NOTE: No adult use special licenses are allowed by Ordinance 2019-004

5) PROPERTY INFO (If applicant has a particular location in mind, please indicate the following details):

Street Address: 107 W Delaware St Tax Parcel #: 80-43-040-294-11
Deed Restrictions on Property (Check one): ☒ Yes ☐ No Acreage: 0.5

The property for the medical marijuana facility and/or recreational marihuana establishment is zoned: Commercial

Note, applicant is not required to identify a particular property or properties for purposes of making this application. All conditional licenses authorized by this application are only for the purpose of providing a submittal to the State of Michigan and does not confer any right to use of any particular property within the Village for any type of facility. All medical marihuana facilities are subject to all ordinances of the Village and are also subject to Village of Decatur Zoning regulation.

5) SUBMIT \$5,000 non-refundable application fee with this application.

6) AFFIDAVIT: I (we) the undersigned affirm that the foregoing answers, statements, and information, and any attachments, are in all respects true and correct to the best of my (our) knowledge and belief. I, the undersigned, understand that this application is for conditional approval to operate a medical marihuana facility and/or recreational (adult use) marihuana establishment within Village of Decatur and that a conditionally-approved Village application may be used as part of an application to the State of Michigan for a Medical Marihuana Facility and/or Recreational (Adult Use) Establishment to be operated within the Village.

I, the undersigned, understand that if I am conditionally-authorized by Village of Decatur but my application to the State of Michigan for a state operating license is denied, that the Village Clerk and/or Supervisor will cancel the conditional authorization and I will forfeit the initial application fee.

I understand that if I receive a state operating license for a medical marihuana facility and/or recreational (adult use) marihuana establishment to be operated within Village of Decatur, that I will be required to submit a copy of my state operating license together with proof of Village of Decatur Planning Commission zoning approval (including the approval of a Special Land Use Permit) to the Village of Decatur and that I will not be authorized to operate unless and until I receive zoning approval for the location and type of facility/establishment from the Village of Decatur Planning Commission and the Village Council (if applicable). I understand that I do not have the right to a particular location or zoning district by making this application. I understand that I will be required to submit a separate Special Land Use Application to the Planning Commission, together with an application fee. I understand that any application and fee for zoning approval by the Village of Decatur Planning Commission is separate from the initial application fee which I have paid to the Village as part of this application.

**CONDITIONAL APPROVAL FOR MEDICAL MARIHUANA FACILITY LICENSE
AND/OR RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENT LICENSE OR
RENEWAL OF LICENSE
IN VILLAGE OF DECATUR, VAN BUREN COUNTY, MICHIGAN**

Village of Decatur, Van Buren County, Michigan, upon review of the within application and the Village of Decatur Medical Marihuana Facilities Ordinance and/or Recreational Marihuana Ordinance hereby deems the within application to be administratively complete and/or hereby agrees the request to renew such license is administratively complete.

The application is for the following medical marihuana facilities proposed to be located in Village of Decatur, Van Buren County, Michigan:

- ☐ Grower-Class ☐ A ☐ B ☐ C
- ☐ Processor
- ☐ Safety Compliance Facility
- ☐ Secure Transporter
- ☐ Provisioning Center

The application is for the following recreational (adult use) marihuana establishments proposed to be located in Village of Decatur, Van Buren County, Michigan:

- ☒ Grower-Class ☐ A ☒ B ☐ C
- ☐ Processor
- ☐ Retailer
- ☐ Secure Transporter
- ☐ Microbusiness

NOTE: No adult use special licenses are allowed by Ordinance 2019-004

By: Loann Sun / Purple Punch station
Name of Operator

Date: 5/31/22

A copy of the Village of Decatur Medical Marihuana Facilities Ordinance (Ordinance 2019-001) and Village of Decatur Regulation of Recreational Marihuana Ordinance (Ordinance 2019-004) is attached.

The Village has authorized the following numbers and types of medical marihuana facilities to be operated in the Village, subject to receipt of a state license and zoning approval for the same (if applicable): unlimited total growers (A, B or C); unlimited processors; unlimited safety compliance facility; unlimited secure transporters and unlimited provisioning centers.

The Village has authorized the following numbers and types of recreational marihuana establishments to be operated in the Village, subject to receipt of a state license and zoning approval for the same (if applicable): unlimited growers (A, B or C); unlimited processors; unlimited retailers; unlimited microbusinesses; unlimited secure transporters. The Village does not authorize any special licenses.

In accordance with the Village's Medical Marihuana Facilities Ordinance and/or Recreational Marihuana Ordinance, the Village hereby grants conditional approval for operation of the identified facility and/or establishment within Village of Decatur or grants renewal for such license. A copy of this application and approval may be submitted to the State of

I will not operate a medical marihuana facility and/or recreational (adult use) marihuana establishment within the Village unless and until I obtain a state license for the facility or facilities and until I have received approval for the location and site plan approval as required by the Village of Decatur Planning Commission (as applicable).



Applicant Signature(s)

5/31/22

Date

Co-Applicant's Signature(s)

Date

SUBMITTAL INSTRUCTIONS AND FEES

This application must be returned with a payment (check) for the \$5,000.00 non-refundable application fee to the following address:

Megan Duncan, Clerk & Treasurer
Village of Decatur
114 N Phelps ST
Decatur, MI 49045

Telephone: 269-423-6114

Application fee check shall be made out to Village of Decatur

Village Use Only:

Application received by: Megan Duncan Date: 5/31/22 By: (Initials) MD

☒ Application Fee Cash/Check No. 1001

Application reviewed on: (Date) _____ Application reviewed by: (Initials) _____

Michigan to establish the availability of a license or licenses within Village of Decatur and does not confer zoning authority or any other approval upon the applicant.

CONDITIONAL APPROVAL FOR MEDICAL MARIHUANA FACILITY LICENSE:

Type: _____ Date: _____

Location (if any): _____

CONDITIONAL APPROVAL FOR RECREATIONAL MARIHUANA ESTABLISHMENT LICENSE:

Type: _____ Date: _____

Location (if any): _____

RENEWAL OF LICENSE:

Type: _____ Date: _____

Location (if any): _____

Dated: _____

Megan Duncan, Village Clerk & Treasurer

Attest: _____
Christopher Tapper, Village Manager



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Request to approve transfer for 413 W. Delaware Street, Decatur, MI 49045

Action Requested:

It is requested that Village Council approve the transfer of application for Private Stash LLC, 413 W Delaware Street, Decatur, MI 49045

Background:

Similar to the prior request, Benjamin Tregoning, Private Stash LLC, 413 W. Delaware Street, Decatur, MI 49045 is requesting the modification to the type of recreational adult use marijuana establishment. The applicant is requesting to transfer the prior approval of the microbusiness to a retailer.

Attachments:

Application



VILLAGE OF DECATUR
Van Buren County, Michigan

**APPLICATION FOR MEDICAL MARIHUANA FACILITY and/or
ADULT USE (REC) MARIHUANA ESTABLISHMENT IN THE VILLAGE OF DECATUR
RENEWAL APPLICATION**

APPLICATIONS FOR MEDICAL MARIHUANA FACILITIES - ACCEPTED ON 10/1/19 OR AFTER

APPLICATIONS FOR ADULT USE (REC) MARIHUANA FACILITIES - ACCEPTED ON 11/01/19 OR AFTER

RENEWAL APPLICATION ACCEPTED 60 DAYS PRIOR TO LICENSE RENEWAL DATE

Important Notice to Applicants for Medical Marihuana Facility or Facilities: *This initial application is to request conditional approval to operate a medical marihuana facility in the Village of Decatur. A conditionally-approved application and the Village's Medical Marihuana Facilities Ordinance may be used as part of a submittal to the State of Michigan for a medical marihuana facility (or facilities) license (or licenses) but does not confer authority to operate a particular facility or facilities at any particular location in the Village. All state-approved facilities are subject to the provisions of Village of Decatur Ordinance Number 2019-001 (Medical Marihuana Facilities Ordinance) and Ordinance Number 2019-002 (Medical Marihuana Zoning Ordinance) and must obtain all required approval, including zoning approval, prior to operation of a facility or facilities within the Village.*

Important Notice to Applicants for Adult Use (Recreational) Marihuana Establishment or Establishments: *This initial application is to request conditional approval to operate an adult use (recreational) marihuana establishment in Village of Decatur. A conditionally-approved application and the Village's Recreational (Adult Use) Marihuana Ordinance may be used as part of a submittal to the State of Michigan for an adult use (recreational) marihuana establishment license (or licenses) but does not confer authority to operate a particular establishment at any particular location in the Village. All state-approved establishments are subject to the provisions of Village of Decatur Ordinance Number 2019-004 (Regulation of Recreational Marihuana Ordinance) and Ordinance Number 2019-005 (Recreational Marihuana Zoning Ordinance) and must obtain all required approval, including zoning approval, prior to operation of an establishment within the Village.*

TYPE OF APPLICATION – check all that apply

- ☐ **INITIAL APPLICATION MEDICAL MARIHUANA FACILITY/FACILITIES**
- ☒ **INITIAL APPLICATION RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENT**
- ☐ **RENEWAL APPLICATION MEDICAL MARIHUANA FACILITY**
- ☐ **RENEWAL APPLICATION RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENT**

1) **APPLICANT** Private Stash LLC 413 W Delaware St Decatur MI 49045
Name **Street Address** **City** **State** **Zip Code**

Telephone: Land Line: _____ Cell: **773-418-1232** Fax: _____

Email address: myrealtorbj@gmail.com

2) **IS APPLICANT AN** (check one); ☐ Individual ☒ Corporation ☐ D/B/A ☐ Other (Specify): _____

IF A CORPORATION OR DBA, name and address of registered agent for service of process:

Benjamin Tregoning - 773-418-1232
6818 N Lexington Lane, Niles, IL 60714

3) TYPE OF MEDICAL MARIHUANA FACILITY APPLYING FOR – check all that apply

- ☐ Grower-Class ☐ A ☐ B ☐ C
- ☐ Processor
- ☐ Safety Compliance Facility
- ☐ Secure Transporter
- ☐ Provisioning Center

4) TYPE OF RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENTS APPLYING FOR – check all that apply

- ☐ Grower-Class ☐ A ☐ B ☐ C
- ☐ Processor
- ☒ Retailer
- ☐ Secure Transporter
- ☐ Microbusiness

NOTE: No adult use special licenses are allowed by Ordinance 2019-004

5) PROPERTY INFO (If applicant has a particular location in mind, please indicate the following details):

Street Address: **413 W Delaware St** Tax Parcel #: **08-43-085-031-10**
Deed Restrictions on Property (Check one): ☐ Yes ☒ No Acreage: **0.459**

The property for the medical marijuana facility and/or recreational marihuana establishment is zoned: **Industrial**

Note, applicant is not required to identify a particular property or properties for purposes of making this application. All conditional licenses authorized by this application are only for the purpose of providing a submittal to the State of Michigan and does not confer any right to use of any particular property within the Village for any type of facility. All medical marihuana facilities are subject to all ordinances of the Village and are also subject to Village of Decatur Zoning regulation.

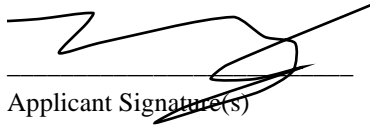
5) SUBMIT \$5,000 non-refundable application fee with this application.

6) AFFIDAVIT: I (we) the undersigned affirm that the foregoing answers, statements, and information, and any attachments, are in all respects true and correct to the best of my (our) knowledge and belief. I, the undersigned, understand that this application is for conditional approval to operate a medical marihuana facility and/or recreational (adult use) marihuana establishment within Village of Decatur and that a conditionally-approved Village application may be used as part of an application to the State of Michigan for a Medical Marihuana Facility and/or Recreational (Adult Use) Establishment to be operated within the Village.

I, the undersigned, understand that if I am conditionally-authorized by Village of Decatur but my application to the State of Michigan for a state operating license is denied, that the Village Clerk and/or Supervisor will cancel the conditional authorization and I will forfeit the initial application fee.

I understand that if I receive a state operating license for a medical marihuana facility and/or recreational (adult use) marihuana establishment to be operated within Village of Decatur, that I will be required to submit a copy of my state operating license together with proof of Village of Decatur Planning Commission zoning approval (including the approval of a Special Land Use Permit) to the Village of Decatur and that I will not be authorized to operate unless and until I receive zoning approval for the location and type of facility/establishment from the Village of Decatur Planning Commission and the Village Council (if applicable). I understand that I do not have the right to a particular location or zoning district by making this application. I understand that I will be required to submit a separate Special Land Use Application to the Planning Commission, together with an application fee. I understand that any application and fee for zoning approval by the Village of Decatur Planning Commission is separate from the initial application fee which I have paid to the Village as part of this application.

I will not operate a medical marihuana facility and/or recreational (adult use) marihuana establishment within the Village unless and until I obtain a state license for the facility or facilities and until I have received approval for the location and site plan approval as required by the Village of Decatur Planning Commission (as applicable).



5/31/2022

Applicant Signature(s)

Date

Co-Applicant's Signature(s)

Date

SUBMITTAL INSTRUCTIONS AND FEES

This application must be returned with a payment (check) for the \$5,000.00 non-refundable application fee to the following address:

Megan Duncan, Clerk & Treasurer
Village of Decatur
114 N Phelps ST
Decatur, MI 49045

Telephone: 269-423-6114

Application fee check shall be made out to Village of Decatur

Village Use Only:

Application received by: _____ Date: _____ By: (Initials) _____

☐ Application Fee Cash/Check No. _____

Application reviewed on: (Date) _____ Application reviewed by: (Initials) _____

**CONDITIONAL APPROVAL FOR MEDICAL MARIHUANA FACILITY LICENSE
AND/OR RECREATIONAL (ADULT USE) MARIHUANA ESTABLISHMENT LICENSE OR
RENEWAL OF LICENSE
IN VILLAGE OF DECATUR, VAN BUREN COUNTY, MICHIGAN**

Village of Decatur, Van Buren County, Michigan, upon review of the within application and the Village of Decatur Medical Marihuana Facilities Ordinance and/or Recreational Marihuana Ordinance hereby deems the within application to be administratively complete and/or hereby agrees the request to renew such license is administratively complete.

The application is for the following medical marihuana facilities proposed to be located in Village of Decatur, Van Buren County, Michigan:

- ☐ Grower-Class ☐ A ☐ B ☐ C
- ☐ Processor
- ☐ Safety Compliance Facility
- ☐ Secure Transporter
- ☐ Provisioning Center

The application is for the following recreational (adult use) marihuana establishments proposed to be located in Village of Decatur, Van Buren County, Michigan:

- ☐ Grower-Class ☐ A ☐ B ☐ C
- ☐ Processor
- ☐ Retailer
- ☐ Secure Transporter
- ☐ Microbusiness

NOTE: No adult use special licenses are allowed by Ordinance 2019-004

By: _____
Name of Operator

Date: _____

A copy of the Village of Decatur Medical Marihuana Facilities Ordinance (Ordinance 2019-001) and Village of Decatur Regulation of Recreational Marihuana Ordinance (Ordinance 2019-004) is attached.

The Village has authorized the following numbers and types of medical marihuana facilities to be operated in the Village, subject to receipt of a state license and zoning approval for the same (if applicable): unlimited total growers (A, B or C); unlimited processors; unlimited safety compliance facility; unlimited secure transporters and unlimited provisioning centers.

The Village has authorized the following numbers and types of recreational marihuana establishments to be operated in the Village, subject to receipt of a state license and zoning approval for the same (if applicable): unlimited growers (A, B or C); unlimited processors; unlimited retailers; unlimited microbusinesses; unlimited secure transporters. The Village does not authorize any special licenses.

In accordance with the Village's Medical Marihuana Facilities Ordinance and/or Recreational Marihuana Ordinance, the Village hereby grants conditional approval for operation of the identified facility and/or establishment within Village of Decatur or grants renewal for such license. A copy of this application and approval may be submitted to the State of

Michigan to establish the availability of a license or licenses within Village of Decatur and does not confer zoning authority or any other approval upon the applicant.

CONDITIONAL APPROVAL FOR MEDICAL MARIHUANA FACILITY LICENSE:

Type: _____ Date: _____

Location (if any): _____

CONDITIONAL APPROVAL FOR RECREATIONAL MARIHUANA ESTABLISHMENT LICENSE:

Type: _____ Date: _____

Location (if any): _____

RENEWAL OF LICENSE:

Type: _____ Date: _____

Location (if any): _____

Dated: _____

Megan Duncan, Village Clerk & Treasurer

Attest: _____

Christopher Tapper, Village Manager



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

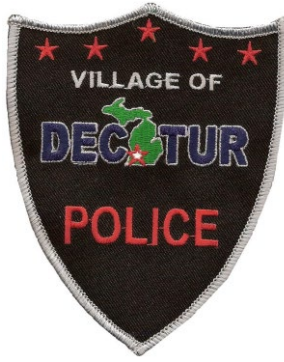
MEMORANDUM – WEEKLY REPORT

TO: Village Council
FROM: Jimmy Ebeling, DPW
REVIEWED BY: Christopher Tapper, Village Manager
DATE: June 6, 2022

SUBJECT: May 2022 Monthly Report from DPW

May 2022 – Jobs completed

Read Water Meters for billing
Marked Miss Digs (313 W. Sherwood, 45314 W M-51, entire Prairie Ronde, 110 E. St. Mary's)
Did water samples for Monthly Analysis Report – took to Paw Paw Lab – sent results to Egle
Read Meter for closing acct. – (116 S. Phelps, 214 Prospect, 202 W. Delaware, 408 Michigan Ave.)
Sewer back-up complaint – 504 N. Phelps St. – flowing at street
Request to fix yard at 240 W. Edgar Bergan
Request for driveway fill 214 W. St. Mary's (Met with customer – let her know there really was not a driveway at residence - Village doesn't fix driveways)
Cleaned bathrooms and concession building at Red Woolfe Park
Sanitary Sewer maintenance
Serviced Mowers
Cleaned bathrooms at Raider Romp Pavilion every morning
Flushed meter at 470 Kinney Dr. – water pressure problem
Fixed water leak at 401 W. St. Mary's on Village side
Wastewater Discharge for May done
Dailey Monitoring report for wastewater for April done
Put in new grills at Red Woolfe Park
Repaired Picnic Tables at Red Woolfe Park
Put out swim buoys at beach at Red Woolfe Park
Mowed Road Shoulders and Lagoons
Scheduled Utility Hook-ups for ISD house that was delivered (Champion St.)
Delaware project inspections – marking utilities
Spray downtown for weeds
Fix sink hole in southeast alley
Cold Patched Roads
Annual well maintenance completed by Peerless Midwest
Park inspections completed
Flushed Fire Hydrants
Completed water reliability study with Wightman
Completed Consumer Confidence report and had ok'd by Egle – final to appear in paper/online



Thomas VanDerWoude, Chief of Police
114 N. Phelps St.
Decatur, MI 49045
Phone: (269) 423-2171
Fax: (269) 423-7814
Email: vanderwoudet@decaturmi.org

To: Village Manager Chris Tapper
Fr: Chief Tom VanDerWoude
Date: June 1, 2022
Ref: Monthly Report for the Month of May 2022

Meetings / Events / Information:

- Treatment Court Policy Meeting
- Council Meeting
- Meeting with Local Chief's
- Fire Board Meeting
- Meeting with Sgt. Rigg
- Police Officer Applicant Interview
- Search Warrant Executed on Rogers St.
- Meeting with Village Manager and ADT

Officer Resignation:

Officer Taylor Stricklin resigned. His last day was May 20th.

Please see the below activity occurring in our community over the past month.

Arrests: April 25, 2022 to June 1, 2022

- 5-4-22, Male, Dog at Large, No Dog License Warrant
- 5-3-22, Female, OWI and Drove While License Revoked
- 5-2-22, Male, Multiple Warrants
- 5-7-22, Male, Warrant
- 5-17-22, Male, Parole Violation and Resist and Obstruct Police
- 5-31-22, Female, Misuse of 911

Calls for Service / Reports Taken: April 25, 2022 to June 1, 2022

- Salvage
- Traffic Policing
- Parking Complaint
- Salvage

- Property Inspection
- Property Inspection
- Civil Complaint
- Traffic Citation
- Salvage
- Dog at Large
- Suspicious Person
- Ordinance Violation
- Assist Medical
- No Insurance, No Driver's License
- Possession of Meth
- Flee and Elude Police
- Hazardous Condition
- Blight
- Alarm
- Alarm
- Alarm
- Counterfeit Money
- Crossing Guard
- Civil Complaint
- Criminal Sexual Conduct
- Domestic
- Suicidal Subject
- Traffic Hazard
- Check Security
- Blight
- Dog at Large
- Traffic Policing
- Salvage
- Field Contact
- PBT Calibrations
- Dog at Large
- Check Welfare
- Assist MSP / VBCS / Pokagon Flee and Elude
- Dog at Large
- Private Property Accident
- Motorist Assist
- Found Property
- Parking Complaint
- FOIA
- OWI Arrest, Driving on Revoked License
- Salvage
- Salvage
- Salvage
- Blight

- Blight
- Blight
- Dog at Large
- Dog at Large
- General Assist to Indianapolis PD
- General Assist to VBCS, PI Accident
- Assist to VBCS, Possession of Meth
- Civil Dispute
- Domestic
- Blight
- Background Check
- Bench Warrant Arrest
- Blight
- Blight
- Suspicious Person
- Alarm
- Welfare Check
- Assist Medical
- Check on Animals
- Blight
- Suspicious Situation
- Assist Medical
- Assist Medical
- Trespass
- Salvage
- UDAA
- Suspicious Person
- Civil Dispute
- General Assist, Lockout
- Found Property
- Assist MSP and VBCS, Felony Assault, CCW, B&E
- Assist VBCS
- Assist Medical
- Larceny
- Misuse of 911, Juvenile
- Suspicious Person
- Assist Medical
- Alarm
- Check Open Door
- Trespass
- Abandoned Vehicle
- Death Investigation
- Harassment
- Road Hazard
- Salvage

- Assist Medical
- Civil Dispute
- Traffic Violation
- Railroad Trespass
- Blight
- Blight
- Blight
- Blight
- Road Hazard
- Parking Lot Hazard, sinkhole
- MDOP
- FOIA
- Blight
- Blight
- Blight
- Child Neglect
- Blight
- Blight
- Blight
- Resist and Obstruct Police
- Blight
- Blight
- No Insurance, Improper License Plate
- Search Warrant Executed on Property
- Welfare Check
- General Assist
- Retail Fraud
- Assist Medical
- Civil Matter
- Breaking and entering
- Salvage
- Salvage
- Crossing Guard
- Credit Card Fraud
- General Assist
- Public Peace
- Alarm
- Suspicious Situation
- Blight
- Drove While License Revoked
- Blight
- Suspicious Situation
- PBT Calibrations
- Child Neglect
- Alarm

- LFA
- FOIA
- Criminal Sexual Conduct
- Civil Matter
- Traffic Policing
- LFA
- 911 Hang up
- Domestic Assault
- Blight
- Blight
- 911 Hang up
- Blight
- Assist Medical
- Blight
- Blight
- Salvage
- General Assist
- Criminal Sexual Conduct
- General Assist
- Civil Dispute
- Public Peace
- Violation of Conditional Bond
- FOIA
- General Assist
- Salvage
- General Assist
- Health and Safety
- Blight
- Blight
- Misuse of 911
- Motorist Assist
- Assist to Child Protective Services
- Blight
- No Driver's License
- Suspicious Situation
- Delinquent Minor
- Salvage
- Salvage

Thank you! Please stay safe!

Chief Tom VanDerWoude

**Decatur-Hamilton Quick Response**

10h ·

The Decatur-Hamilton Quick Response would like to take this moment to express our sincerest gratitude to the Decatur Police Department for their continued service to the community and responses to assist on our medical calls. They have always been there for us and we appreciate it more than you'll ever know.

Also to the Decatur-Hamilton Fire Department for all you have done to assist on the accident scenes, cardiac arrest calls and general lift assists. You've always come through when needed the most.

A thousand thank you to all of you.

Terry Burns
DHQR EMS Chief

Like

Comment

Share



Write a comment...



Home



Watch



News



Marketplace



Notifications



Menu

**DECATUR PUBLIC SCHOOLS
110 CEDAR STREET
DECATUR, MICHIGAN 49045**

Phone: 269-423-6800
Fax: 269-423-6849

Patrick Creagan, EdD
Superintendent

May 25, 2022

Dear Raider Families,

Our hearts are heavy this morning as we mourn the lives ended by the senseless act of violence at Robb Elementary School in Uvalde, Texas. Nineteen children and two teachers were killed. We extend our deepest condolences to the families of those who were killed and to the school and community of Uvalde.

It can be difficult for students, staff, and parents to come to school after a horrible act of violence. Decatur Public Schools is grateful to the Decatur Police Department as they provide increased police presence at the school for the remainder of the school year. I met with Chief VanDerWoude first thing this morning to discuss this issue and how to continually protect our students and staff. The safety of our children and staff remains our number one concern.

It may be helpful for parents to have conversations with their children about this shooting and to answer questions as best they can. The National Association of School Psychologists created a resource for parents and teachers to talk with children. You can find this information at: [Talking to Children About Violence: Tips for Parents and Teachers \(nasponline.org\)](https://www.nasponline.org/talking-to-children-about-violence).

As a reminder, students may report potential acts of violence. Students can always talk to any teacher or principal, call 9-1-1, or can anonymously report an incident at any time to the OK2SAY tip line (855-565-2729), text to 652729, or email ok2say@mi.gov.

Again, safety and security remain our top priority. Please contact us should you have specific concerns to discuss. Thank you for your continued support of Decatur Public Schools.

Sincerely,



Patrick Creagan
Superintendent



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: June 6, 2022

SUBJECT: Decatur-Hamilton Fire & QR Report – May 2022

Action Requested:

It is requested the Village Council receive a report from the May 2022, Decatur-Hamilton Fire & QR Departments.

Background:

Fire Department agenda topics include; Chief's report, Secretary's report, Training report, Truck Captain's report, Building report. The Quick Response Department agenda topics include; Team Leader's report, QR vehicle discussion, QR staffing, Cascade O2 Systems.

The QR Department and the Board will be proceeding with ballot language for the special assessment increase to the voters/residents within Hamilton Township and Decatur Township. The increase will be from 0.5 miles to 1.5 miles. This expected increase in revenue will provide additional staffing to help off set cost to the increasing demand of responses. The ballot language is expected to be presented on the November 2022 ballot. The below table reflects the amounts **Village of Decatur residents** pay towards the two departments.

Special Assessment	Millage Rate	Amount
Fire Protection	0.5	\$18,998.65
Fire Department	1.5	\$56,995.95
Quick Response	0.5	\$18,998.65
Current Millage Collection		\$94,993.25
Quick Response Proposed	1.5	\$56,995.95
Proposed Millage Increase		\$132,990.55



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

The annual meeting for the three municipalities is scheduled for Monday, June 20, 2022, at 7:00 P.M. At this time staff is requesting four (4) Village Council members to attend this meeting of the joint municipal meeting.

Attachments:

Fire Department – agenda 5/31/2022

QR Department – agenda 5/31/2022

DECATUR-HAMILTON FIRE BOARD

REGULAR MEETING

Tuesday, May 31, 2022

- 1. Call to Order, Pledge of Allegiance, and Roll Call**
- 2. Public Comment**
- 3. Additions/Deletions to the Agenda**
- 4. Approval of Agenda**
- 5. Approval of Minutes from the April 25, 2022 Fire Board Regular Meeting**
- 6. Approval of Bills in a total of \$181,166.16**
- 7. Treasurer's Report**
- 8. Officer Reports**
 - a. Chief's Report
 - b. Secretary's Report
 - c. Training Report
 - d. Truck Captain's Report
 - e. Building Report
- 9. DHFD Auxiliary Report**
- 10. Personnel**
- 11. Unfinished Business**
 - a. By-Laws
- 12. New Business**
 - a. FY 23 Budget – Review and Discussion
- 13. Public Comment**
- 14. Adjournment**

DECATUR-HAMILTON FIRE BOARD

MEETING MINUTES

Monday, March 28, 2022

1. The meeting was called to order at 6:15 PM by Chairman Druskovich. Roll call was taken with Druskovich, Flowers, Gateley, Kusmack K, Kusmack M, and Newton present. Newell was absent.
2. No public comment was given.
3. Kusmack M moved, Gateley seconded, CARRIED, to approve Agenda as amended to include a) Safety Officer Resignation and b) Safety Officer Appointment under Personnel and a) May Regular Meeting under New Business. All were in favor.
4. Approval of Minutes
 - a. Kusmack K moved, Flowers seconded, CARRIED, to approve the March 28, 2022 Regular Meeting Minutes as presented. All were in favor.
 - b. Kusmack M moved, Kusmack K seconded, CARRIED, to approve the March 28, 2022 Closed Session Minutes as presented. All were in favor.
5. Kusmack M moved, Flowers seconded, CARRIED, to approve bills as presented in a total of \$26,727.60 as presented. All were in favor.
6. Newton gave the Treasurer's Report noting \$277,675.12 in the General Fund, \$38,624.61 in the Capital Expense Fund, \$1,234.90 in the Donations Fund, and \$698.93 in the Restitutions Fund for a total fund balance of \$318,233.56 across all funds. Newton noted that Repairs-Vehicle, Supplies, Utilities, Supplies-Pagers & Radios, and Fire Prevention were overbudget at this time. However, he noted that there were accounts with lower than budgeted expenditures and budget adjustments will be completed at the end of the fiscal year with approval at Annual Meeting if required.
 - a. Kusmack K moved, Kusmack M seconded, CARRIED, to approve Treasurer's Report as presented. All were in favor.
7. Officer Reports
 - a. Chief's Report
 - i. Chief Gerhold noted that officers are working on preparing some proposed by-law revisions for the Board to consider.
 - ii. Final ISO ratings were reported, and the final rating is 44Y. This was the best rating that has been received by the department thus far. The previous rating was 55Y.
 - b. Secretary-add 3 calls: 1 in Decatur Township, 1 in Hamilton Township, and 1 in the Village.
 - c. Training Report-Pumper Truck Training was held. The cadets/probationary members went to Search & Rescue Training at Van Buren Technology Center.
 - d. Truck Captain's Report-Nothing to add.
 - e. Building Report-Backflow preventer is being fixed in QR. Still waiting on repair quotes for QR Building.
 - f. Newton moved, Flowers seconded, CARRIED, to accept Officer Reports as presented. All were in favor.
8. Auxiliary Report
 - a. Holding first fundraiser, Trivia Night, on May 21 with Modern Woodman sponsoring the event.
9. Personnel
 - a. Newton moved, Gateley seconded, CARRIED, to accept Joe Jerue's resignation as Safety Officer. All were in favor.

- b. Newton moved, Flowers seconded, CARRIED, to approve appointment of Harry Duncan as Safety Officer. All were in favor.

10. Unfinished Business

- a. By-Laws-Officers met to review. Proposed changes for consideration will be presented at future meeting.
- b. Roof Repair
 - i. Kusmack M moved, Flowers seconded, CARRIED, to approve \$650.00 for Gutter Repair. All were in favor.
 - ii. Snow/Ice Guard-Tabled until FY 23 Budget.

11. New Business

- a. Newton moved, Kusmack M seconded, CARRIED, to move May Regular Meeting to May 31st due to Memorial Day. All were in favor.

12. No public comment was given.

13. Newton moved, Gateley seconded, CARRIED, to adjourn the meeting at 6:48 PM.

HAMILTON DECATUR FIRE

Income Expense Report

May 2, 2022 - June 1, 2022

TYPE	DATE	Check #	NAME	DESCRIPTION	INCOME	EXPENSE
Check	05/02/2022	11109	First State Bank	Loan Payment		\$ 153,359.35
Check	05/02/2022	11110	Adam Garland Construction	Building Repairs		\$ 650.00
Check	05/02/2022	EFT	Dinges Fire Company	Supplies		\$ 2,686.95
Check	05/02/2022	EFT	Consumers	Natural Gas Service		\$ 376.30
Check	05/02/2022	EFT	Village of Decatur	Water/Sewer Service		\$ 58.09
Check	05/02/2022	EFT	Dinges Fire Company	Supplies		\$ 414.23
Check	05/02/2022	EFT	COMCAST	Phone/Internet		\$ 207.21
Check	05/11/2022	EFT	Wells Fargo	Printer		\$ 50.70
Check	05/11/2022	EFT	AEP	Electric		\$ 206.04
Check	05/11/2022	EFT	Dinges Fire Company	Supplies		\$ 1,386.47
Check	05/13/2022	EFT	Internal Revenue Service	Payroll Exp		\$ 214.88
Deposit	05/15/2022			Interest Income	\$ 8.05	
Check	05/24/2022	11112	A1 Mechanical	Building Repairs		\$ 150.00
Check	05/24/2022	11113	Bauchham, Sparks, Thall, Seeber & Kaufman	Attorney Fees		\$ 2,450.50
Check	05/24/2022	11114	Reeder Accouting	Accounting Services		\$ 392.00
Check	05/24/2022	11115	Newell Agency	Insurance		\$ 15,939.00
Check	05/24/2022	11116	Robotronics	Supplies-Turnout Gear		\$ 34.75
Check	05/24/2022	11117	Art Hayes	Repairs		\$ 123.32
Check	05/24/2022	11118	DHFD	Reimbursement		\$ 374.54
Check	05/24/2022	11119	Bauchham, Sparks, Thall, Seeber & Kaufman	Attorney Fees		\$ 176.00
Check	05/24/2022	11120	Decatur Lumber	Building Repairs		\$ 291.92
Deposit	05/24/2022			Tax Revenue	\$ 4,560.50	
Check	05/24/2022	11111	Amy M Williams	Payroll		\$ 973.91
Check	06/01/2022	11121	DHFD	Contracted Services		\$ 500.00
Check	06/01/2022	11122	Matthew Newton	Treasurer		\$ 150.00
TOTAL:					\$ 4,568.55	\$ 181,166.16

HAMILTON & DECATUR FIRE

Balance Sheet

As of June 1, 2022

	Jun 1, 22
ASSETS	
Current Assets	
Checking/Savings	
HAMILTON FIRE	104,178.69
Savings 14986	38,624.61
Savings - Donation Fund 17883	1,234.90
Savings - Restitutions	698.93
Honor Savings #142386	205.00
Total Checking/Savings	144,942.13
Other Current Assets	
Prepaid insurance	15,142.46
Accts Receivable - Other	570.00
Total Other Current Assets	15,712.46
Total Current Assets	160,654.59
Fixed Assets	
Equipment	836,016.50
Fixed assets	11,681.00
Total Fixed Assets	847,697.50
TOTAL ASSETS	1,008,352.09
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
First State Bank Loan	146,640.65
Accts payable	1,464.00
24000 - Payroll Liabilities	314.80
Total Other Current Liabilities	148,419.45
Total Current Liabilities	148,419.45
Long Term Liabilities	
Deferred Revenue	104,500.00
Total Long Term Liabilities	104,500.00
Total Liabilities	252,919.45
Equity	
3900 - Retained Earnings	398,052.50
3000 - Open Bal Equity	265,167.50
Net Income	92,212.64
Total Equity	755,432.64
TOTAL LIABILITIES & EQUITY	1,008,352.09

HAMILTON & DECATUR FIRE

Annual Budget vs Fiscal Year To Date

July 1, 2021 through June 1, 2022

	07/01/2021 - 06/01/2022	Annual Budget	\$ Over Budget
Income			
Tax Rev			
Decatur Twp	167,460.31	160,000.00	7,460.31
Hamilton	107,668.98	110,000.00	-2,331.02
Total Tax Rev	275,129.29	270,000.00	5,129.29
Building Lease	11,000.00	23,000.00	-12,000.00
Int Inc	8,227.27	1,000.00	7,227.27
Misc Inc	3,800.00	1,500.00	2,300.00
Insurance Payout	547.00		
Total Income	298,703.56	295,500.00	3,203.56
Expense			
Repairs			
Vehicles	37,219.47	35,000.00	2,219.47
Bldg	10,135.82	15,000.00	-4,864.18
Equip	1,393.97	5,000.00	-3,606.03
Kitchen	123.32		
Other	0.00	1,000.00	-1,000.00
Radio	0.00	1,000.00	-1,000.00
Total Repairs	48,872.58	57,000.00	-8,127.42
Supplies	34,436.44	15,000.00	19,436.44
Supplies Turnout Gear	28,509.94	80,000.00	-51,490.06
Insur	19,857.00	25,000.00	-5,143.00
66000 - Payroll Expenses	14,808.51	15,000.00	-191.49
Salaries	13,100.00	32,000.00	-18,900.00
Util	12,715.19	7,500.00	5,215.19
Prof Fee	8,927.00	6,000.00	2,927.00
Supplies Pagers- Radios	8,178.79	7,500.00	678.79
Contracted Serv	6,000.00	7,500.00	-1,500.00
Trav, Train, Misc	3,631.66	3,500.00	131.66
Fuel & Oil	2,356.57	3,000.00	-643.43
Travel Fire Prevention	2,147.83	2,000.00	147.83
Supplies Hoses	2,061.32	8,000.00	-5,938.68
Capital outlay/Reserve	888.09	30,000.00	-29,111.91
Audit	0.00	6,500.00	-6,500.00
Total Expense	206,490.92	305,500.00	-99,009.08
Net Income	92,212.64	-10,000.00	102,212.64

HAMILTON & DECATUR FIRE
Profit & Loss
May 2 through June 1, 2022

	May 2 - Jun 1, 22
Income	
Misc Inc	3,200.00
Building Lease	1,000.00
Int Inc	8.05
	<hr/>
Total Income	4,208.05
Expense	
Insur	15,939.00
Supplies	4,127.15
Prof Fee	3,018.50
66000 · Payroll Expenses	1,240.13
Repairs	
Bldg	1,091.92
Kitchen	123.32
	<hr/>
Total Repairs	1,215.24
Util	847.64
Contracted Serv	500.00
Trav,Train,Misc	374.54
Salaries	150.00
Supplies Turnout Gear	34.75
	<hr/>
Total Expense	27,446.95
	<hr/>
Net Income	-23,238.90

CHIEF REPORT

The following items I would like to address:

1. Probationary Members

**Chief Joseph Gerhold
Decatur Hamilton Fire Dept**

Secretary Report for May 2022

10 calls for month

Village	1-Electrical Hazard
Decatur Twp	1-Lines Down 1-Unathorized Burn 1-PI Accident 1-Grass Fire
Hamilton Twp	1-Hazmat Leak 1-PI Accident 2-Assists to EMS 1-Vehicle Accident (semi rollover)

Reported as of May 22, 2022

Submitted by Secretary,

Amy M. Williams

DECATUR-HAMILTON FIRE DEPARTMENT
AGENDA
For
May 2nd, 2022

1. Meeting Called to Order
2. Roll Call
3. Approval of Minutes
4. Approval of Treasure Report
5. Motion to Pay Bills
6. Additions/Deletions to Agenda
7. Old Business
 - A. Trivia Night Fundraiser SIGN UP
8. New Business
 - A. SHAES Golf Outing (tom)
 - B. Headsets (joe)
 - C. ICS 300 & 400 Class
 - D. Medical Calls (tom)
 - E. 24/7 Store (tom)
 - F. Fair Duty (7/20 5-11pm Barn)
9. Training
10. Committee Reports
 - A. Kitchen
 - B. Sick
 - C. Fire Prevention/Jamboree
 - D. Awards
 - E. Investigating
 - F. SOG/ByLaws
 - G. Uniform
 - H. Truck
 - I. Auxiliary
 - J. Memorial
11. Comments from Membership
12. Motion for Adjournment

Upcoming Events
5/2 Business Meeting @1830hrs
5/3 Auxiliary Meeting @1930hrs
5/8 Happy Mothers Day
5/9 Night Training @1830hrs
5/14 Cadet/Probie Training @1800hrs
5/15 Day Training @0800hrs
5/21 Trivia Night @ VFW Sign in 1800hrs Starts at 1900hrs
Truck/Building Reports due today
5/30 Happy Memorial Day
5/31 Fireboard Meeting 1800hrs

Note-These events are subject to change so please check the board in the meeting room.

Register Report - Apr 2022

4/1/2022 through 4/30/2022

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5/1/2022

Date	Account	Description	Memo	Category	Amount
BALANCE 3/31/2022					665.18
4/1/2022	Checking	Fire Board	April	Other Inc, Bus	500.00
4/28/2022	Checking	Attorney's	FOIA request		18.40
4/28/2022	Checking	Fire Board	for items department paid for	Reimbursement	511.16
4/29/2022	Checking	Interest Earned	Interest	Interest Inc	0.04
4/30/2022	Checking	5Village Market	account at store	Groceries	-277.85
4/1/2022 - 4/30/2022					751.75
BALANCE 4/30/2022					1,416.93

Register Report - Apr 2022

4/1/2022 through 4/30/2022

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5/1/2022

Date	Account	Description	Memo	Category	Amount
BALANCE 3/31/2022					334.18
4/7/2022	Cash Account	Bottle Returns	bottle returns	Other Inc	11.00
4/1/2022 - 4/30/2022					11.00
BALANCE 4/30/2022					345.18

Register Report - Apr 2022

4/1/2022 through 4/30/2022

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5/1/2022

Date	Account	Description	Memo	Category	Amount
BALANCE 3/31/2022					1,426.26
4/14/2022	Auxiliary	Cricut	membership		-10.59
4/1/2022 - 4/30/2022					-10.59
BALANCE 4/30/2022					1,415.67

Fire Prevention acct No change
\$5490.10

DECATUR-HAMILTON FIRE DEPARTMENT

BUILDING AND GROUNDS REPORT

BUILDING A			
AREA	ACCEPTABLE	NEEDS ATTENTION	COMMENTS
MEETING ROOM	XX		
MEETING FLOORS	XX		
OFFICE	XX		
OFFICE FLOORS	XX		
BATHROOMS	XX		
KITCHEN	XX		
ENGINE ROOM	XX		
ENGINE FLOORS		XX	Floor needs to be re-lined
SERVICE DOORS	XX		
OVERHEAD DOORS	XX		
APPROACH	XX		
WINDOWS	XX		
EQUIPMENT	XX		
STORAGE ROOMS	XX		
FLAG LIGHT	XX		
REAR BUILDING LIGHT	XX		

BUILDING B			
AREA	ACCEPTABLE	NEEDS ATTENTION	COMMENTS
MEETING ROOM	XX		
DAY USE ROOM		XX	Wall behind couch needs repair with protective cover added, couch hits wall if it slides back
BEDROOMS	XX		
KITCHEN	XX		
BATHROOMS	XX		
FLOORS		XX	
ENGINE ROOM		XX	Clutter on QR side of bay, lots of misc. items need to be cleaned up or put away

ENGINE FLOORS		XX	Drain grates need to be replaced. One grate has an approximately 12" section broken out, major hazard
STORAGE ROOMS		XX	Mechanical room need to be cleaned and organized
APPROACH	XX		
SERVICE DOORS		XX	
Overhead doors	XX		Overhead door has been replaced and new opener installed.
Windows	XX		
equipment	XX		
Cord Reels		XX	1 cord reel need new plug as they have been removed and bare wires now wrapped with electrical tape. Reel is unplugged.

GROUNDS/MAINTENANCE/LANDSCAPING		
AREA	ACCEPTABLE	COMMENTS
YARD GENERAL	XX	
YARD INSIDE FENCE	XX	
TRIMMING	XX	
WEED CONTROL	XX	
ROCKS	XX	
DRIVEWAY		Cracks need to be sealed and repaired, trip and fall hazard, along edge of driveway on west side of property need some top soil to bring yard up to level of driveway, trip fall hazard, driveway markings need to be redone, consider re planning parking to angle parking
SIDEWALK	XX	
FLAG POLE	XX	Changes are ongoing to improve monument and flagpole
MONUMENT	XX	Changes are ongoing to improve monument and flagpole

Captain Signature	<i>Joe Jerue Capt.</i>	Date: 05/22/22
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Inventory

Action # 1055

Service Information

Date Done 05/20/2022

Out of Service 0.0 Hrs.

Additional 1420

Vendor

Personnel 00000029 Mike Bush

Status

Outside Work # 1420

Notes

Mileage: 4336.5
Pump: 75.50
Calls: 6

Engine Hours: 393.5
Fuel Level: Full

Comments: Nothing at this time.

Service Parts

Service Parts		Part Cost	Quantity	Part Total	Labor Length	Labor Rate	Labor Cost	Shipping Cost
Part Number	Description							
		0.00	0	0.00	0.00	0.00	0.00	0.00
Service Total	Shipping Cost		0.00		Labor Length		0.00	
	Part Total		0.00		Labor Total		0.00	
	Total Cost			0.00				



Inventory

Action # 1056

Service Information

Date Done 05/21/2022

Out of Service 0.0 Hrs.

Additional 1421

Vendor

Personnel 00000001 Bill Arnold

Status

Outside Work # 1421

Notes

Mileage: 31259.6

Engine Hours: 2517.6

Pump: ??

Fuel Level: Full

Calls: 2

Comments: Passenger headset out per 102, rotator bulb replaced, tank water level sensor cleared.

Service Parts

Service Parts		Part Cost	Quantity	Part Total	Labor Length	Labor Rate	Labor Cost	Shipping Cost
Part Number	Description							
		0.00	0	0.00	0.00	0.00	0.00	0.00
Service Total	Shipping Cost		0.00		Labor Length		0.00	
	Part Total		0.00		Labor Total		0.00	
	Total Cost			0.00				



Inventory

Action # 1057

Service Information

Date Done 05/20/2022

Out of Service 0.0 Hrs.

Additional 1422

Vendor

Personnel 00000017 Rich Secondi

Status

Outside Work # 1422

Notes

Mileage: 13745.6
Pump: 208.7
Calls: 0

Engine Hours: 1164.7
Fuel Level: Full

Comments: Nothing at this time.

Service Parts

Part Number	Description	Part Cost	Quantity	Part Total	Labor Length	Labor Rate	Labor Cost	Shipping Cost
		0.00	0	0.00	0.00	0.00	0.00	0.00

Service Total

Shipping Cost	0.00	Labor Length	0.00
Part Total	0.00	Labor Total	0.00
Total Cost	0.00		



Inventory

Action # 1058

Service Information

Date Done 05/15/2022

Out of Service 0.0 Hrs.

Additional 1464

Vendor

Personnel 00000034 Zachary Cullen

Status

Outside Work # 1464

Notes

Mileage: 11704

Engine Hours: 1129.4

Pump:

Fuel Level: 3/4

Calls: 5

Comments: Still needs passenger front emergency light

Service Parts

Part Number	Description	Part Cost	Quantity	Part Total	Labor Length	Labor Rate	Labor Cost	Shipping Cost
		0.00	0	0.00	0.00	0.00	0.00	0.00
Service Total		Shipping Cost		0.00	Labor Length		0.00	
		Part Total		0.00	Labor Total		0.00	
Total Cost			0.00					



Inventory

Action # 1059

Service Information

Date Done 05/20/2022

Out of Service 0.0 Hrs.

Additional 1471

Vendor

Personnel 00000023 Dustin Krall

Status

Outside Work # 1471

Notes

Mileage: 7987.2

Engine Hours: 1175.5

Pump: n/a

Fuel Level: Full

Calls: 3

Comments: Nothing at this time.

Service Parts

Part Number	Description	Part Cost	Quantity	Part Total	Labor Length	Labor Rate	Labor Cost	Shipping Cost
		0.00	0	0.00	0.00	0.00	0.00	0.00
Service Total		Shipping Cost		0.00	Labor Length		0.00	
		Part Total		0.00	Labor Total		0.00	
Total Cost			0.00					

Non Incident Event

Decatur-Hamilton Fire Dept

Reference# 1117

General Information

Start Date/Time 05/02/2022 18:32:00

End Date/Time 05/02/2022 19:33:00

Length in Hours 1.02

Location Firehall

Event Type Meeting,

Description Busienss Meeting

Comments**Personnel Attendance**

ID#	Last Name, First	Length (Hours)	Attendance Type	Point Value
00000001	Arnold, Bill	1.02		0.00
00000002	Avery, Dale	1.02		0.00
00000029	Bush, Mike	1.02		0.00
00000027	Bush, Tom	1.02		0.00
00000052	Carlsen, Gaige	1.02		0.00
00000004	Conklin, Jack	1.02		0.00
00000034	Cullen, Zachary	1.02		0.00
00000008	Duncan, Harry	1.02		0.00
00000009	Duncan, Scott	1.02		0.00
00000012	Gerhold, Joseph	1.02		0.00
00000038	Haun, Chloe	1.02		0.00
00000024	Haun, Randall	1.02		0.00
00000039	Holmes, Shawn	1.02		0.00
00000013	Jackson, Erin	1.02		0.00
00000023	Krall, Dustin	1.02		0.00
00000056	Pawlowski, Dominic	1.02		0.00
00000015	Pullen Sr., Paul	1.02		0.00
00000017	Secondi, Rich	1.02		0.00
00000041	Seelye, Heath	1.02		0.00
		Total Manpower	19.38	
		Total Attended	19	

Personnel Involved

ID#	Last Name, First	Type
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Class, Evolutions, Topics

Training Type or Category	Description	Start	End	Length
				0.00

Non Incident Event

Decatur-Hamilton Fire Dept

Reference# 1118

General Information

Start Date/Time 05/02/2022 17:30:00

End Date/Time 05/02/2022 18:30:00

Length in Hours 1.00

Location Firehall

Event Type Meeting,

Description Officers Meeting Continuing ED

Comments**Personnel Attendance**

ID#	Last Name, First	Length (Hours)	Attendance Type	Point Value
00000027	Bush, Tom	1.00		0.00
00000012	Gerhold, Joseph	1.00		0.00
00000024	Haun, Randall	1.00		0.00
Total Manpower			3.00	
Total Attended			3	

Personnel Involved

ID#	Last Name, First	Type
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Class, Evolutions, Topics

Training Type or Category	Description	Start	End	Length
				0.00

Non Incident Event

Decatur-Hamilton Fire Dept

Reference# 1119

General Information

Start Date/Time 05/09/2022 18:30:00

End Date/Time 05/09/2022 20:30:00

Length in Hours 2.00

Location Firehall

Event Type Training,

Description PFAS/Ladders

Comments**Personnel Attendance**

ID#	Last Name, First	Length (Hours)	Attendance Type	Point Value
00000027	Bush, Tom	2.00		0.00
00000052	Carlsen, Gaige	2.00		0.00
00000004	Conklin, Jack	2.00		0.00
00000005	Dragomir, David	2.00		0.00
00000035	Dunkerley, Kenneth	2.00		0.00
00000049	Flowers, Rilyn	2.00		0.00
00000037	Gerhold, Jacob	2.00		0.00
00000012	Gerhold, Joseph	2.00		0.00
00000038	Haun, Chloe	2.00		0.00
00000024	Haun, Randall	2.00		0.00
00000039	Holmes, Shawn	2.00		0.00
00000056	Pawlowski, Dominic	2.00		0.00
00000030	Schaap, Chris	2.00		0.00
00000040	Shindeldecker, Tyler	2.00		0.00
00000033	Taylor, Wyatt	2.00		0.00
00000044	Williams, Marissa	2.00		0.00
		Total Manpower	32.00	
		Total Attended	16	

Personnel Involved

ID#	Last Name, First	Type
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Class, Evolutions, Topics

Training Type or Category	Description	Start	End	Length
				0.00

Non Incident Event

Decatur-Hamilton Fire Dept

Reference# 1120

General Information

Start Date/Time 05/15/2022 08:00:00

End Date/Time 05/15/2022 11:00:00

Length in Hours 3.00

Location Firehall

Event Type Training,

Description PFAS/Ladders

Comments

Personnel Attendance

ID#	Last Name, First	Length (Hours)	Attendance Type	Point Value
00000001	Arnold, Bill	3.00		0.00
00000051	Bishop, Jossalyn	3.00		0.00
00000025	Bishop, Scotty	3.00		0.00
00000050	Bishop, Xavier	3.00		0.00
00000027	Bush, Tom	3.00		0.00
00000052	Carlsen, Gaige	3.00		0.00
00000034	Cullen, Zachary	3.00		0.00
00000008	Duncan, Harry	3.00		0.00
00000046	Flowers, Nychole	3.00		0.00
00000037	Gerhold, Jacob	3.00		0.00
00000012	Gerhold, Joseph	3.00		0.00
00000054	Harris, Jesse	3.00		0.00
00000038	Haun, Chloe	3.00		0.00
00000024	Haun, Randall	3.00		0.00
00000013	Jackson, Erin	3.00		0.00
00000023	Krall, Dustin	3.00		0.00
		Total Manpower	48.00	
		Total Attended	16	

Personnel Involved

ID#	Last Name, First	Type
-----	------------------	------

Class, Evolutions, Topics

Training Type or Category	Description	Start	End	Length
				0.00

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1465
Mileage 2341
Engine Hours 257
Pump Hours -
Fuel Level 3/4

Number of runs since last report 0

Lights Check List: Head Lights J Tail Lights J Side Marker J Seat Belts J
Cab lights Exterior J Cab lights Interior J
Radio Check J Emergency Lights: TOP J SIDE J FRONT J REAR J
Horn J Siren J
Tires and pressure: LEFT FRONT J RIGHT FRONT J LEFT REAR J RIGHT REAR J
Tire Wear: Normal J Even J Uneven - Side Walls -
Pump Check List: Drains Left Side - Drains Right Side -
Run Pump: Set relief valve at 100PSI - Transfer valve check -
Water Level Lights J
Engine Oil Level J Radiator Fluid Level J
Hose Beds - Cross Lays - Speed Lays -
Hydrant fittings -
Air Packs - Alarm Batteries - Jaws - Spare Bottles: -
Fluid Levels in generator: Gas - Oil -
Portable Lights -
Spare Electric Cables -
Electric meter covers should be two on each engine and several on rescue -
Emergency Flares none Portable Radios - Run Sheets J Maps J
Condition of Truck: Clean Exterior J Clean Interior J

Complaints - N/A

Needs - N/A

Truck Captain

Building Chief Signature

Date 5/22/22

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1472
Mileage 580.4
Engine Hours 83.1
Pump Hours N/A
Fuel Level Full

Number of runs since last report N/A

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒
Cab lights Exterior ☒ Cab lights Interior ☒
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒
Horn ☒ Siren ☒
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒
Pump Check List: Drains Left Side ☒ Drains Right Side ☒
Run Pump: Set relief valve at 100PSI ☒ Transfer valve check ☒
Water Level Lights ☒
Engine Oil Level ☒ Radiator Fluid Level ☒
Hose Beds ☒ Cross Lays ☒ Speed Lays ☒
Hydrant fittings ☒
Air Packs ☒ Alarm Batteries ☒ Jaws ☒ Spare Bottles: ☒
Fluid Levels in generator: Gas ☒ Oil ☒
Portable Lights ☒
Spare Electric Cables ☒
Electric meter covers should be two on each engine and several on rescue ☒
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints No folder for maps
or run sheets in vehicle

Needs _____

Truck Captain

Building Chief Signature

Date

5/22/22

Budget Worksheet
Decatur-Hamilton Fire Department
For Fiscal Year Ending 06/30/2023

	Actual FYE 06/30/19	Actual FYE 06/30/20	Actual FYE 06/30/21	Original Budget FYE 06/30/22	Actual YTD 06/01/22	Projected FYE 06/30/22	Budget FYE 06/30/23
INCOME:							
TAXES							
Township of Decatur	\$ 161,989.00	\$ 164,031.00	\$ 168,280.11	\$ 160,000.00	\$ 167,460.31	\$ 167,460.31	\$ 168,000.00
Township of Hamilton	\$ 106,322.00	\$ 110,333.00	\$ 121,261.36	\$ 110,000.00	\$ 107,668.98	\$ 108,500.00	\$ 108,000.00
TOTAL TAX REVENUES	\$ 268,311.00	\$ 274,364.00	\$ 289,541.47	\$ 270,000.00	\$ 275,129.29	\$ 275,960.31	\$ 276,000.00
OTHER							
Interest	\$ 269.00	\$ 196.00	\$ 204.27	\$ 1,000.00	\$ 8,227.27	\$ 8,250.00	\$ 350.00
Other	\$ 22,215.00	\$ 650.00	\$ 40.00	\$ 1,500.00	\$ 3,800.00	\$ 3,800.00	\$ 11,500.00
Loan -FSB	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00	\$ 300,000.00	\$ -
Fund Equity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance Claim	\$ -	\$ -	\$ 6,111.42	\$ -	\$ 547.00	\$ 547.00	\$ -
Building Lease Income	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 12,000.00	\$ 23,000.00	\$ 23,000.00
TOTAL OTHER REVENUES	\$ 45,484.00	\$ 23,846.00	\$ 29,355.69	\$ 25,500.00	\$ 324,574.27	\$ 335,597.00	\$ 34,850.00
TOTAL INCOME	\$ 313,795.00	\$ 298,210.00	\$ 318,897.16	\$ 295,500.00	\$ 599,703.56	\$ 611,557.31	\$ 310,850.00
EXPENSES:							
REPAIRS							
Building Repairs	\$ 9,352.00	\$ 9,239.00	\$ 9,368.02	\$ 15,000.00	\$ 10,259.14	\$ 12,000.00	\$ 12,000.00
Building Repairs-Kitchen	\$ 134,653.00	\$ 172.00	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Repairs	\$ 17,959.00	\$ 25,157.00	\$ 51,698.10	\$ 35,000.00	\$ 37,219.47	\$ 58,000.00	\$ 25,000.00
Water Damage	\$ -	\$ 2,430.00	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Repairs	\$ 6,057.00	\$ 7,193.00	\$ 866.85	\$ 5,000.00	\$ 1,393.97	\$ 1,600.00	\$ 5,000.00
Communications Repairs	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Repairs-Other	\$ 25,877.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
TOTAL REPAIRS	\$ 193,898.00	\$ 44,191.00	\$ 61,932.97	\$ 57,000.00	\$ 48,872.58	\$ 71,600.00	\$ 44,000.00
OPERATING							
Insurance	\$ 19,507.00	\$ 23,152.00	\$ 19,367.00	\$ 25,000.00	\$ 19,857.00	\$ 19,857.00	\$ 21,500.00
Operating Supplies	\$ 28,359.00	\$ 21,110.00	\$ 27,142.67	\$ 15,000.00	\$ 34,436.44	\$ 36,000.00	\$ 15,000.00
Operating Supplies-Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00
Operating Supplies-Turn Out Gear	\$ -	\$ -	\$ 27,149.99	\$ 80,000.00	\$ 28,509.94	\$ 29,000.00	\$ 40,000.00
Operating Supplies-Hoses	\$ -	\$ -	\$ 2,155.25	\$ 8,000.00	\$ 2,061.32	\$ 2,061.32	\$ 6,500.00
Operating Supplies-Pagers/Radios	\$ -	\$ -	\$ 11,638.45	\$ 7,500.00	\$ 8,178.79	\$ 8,500.00	\$ 4,500.00
Salaries	\$ 13,050.00	\$ 17,499.00	\$ 16,975.00	\$ 32,000.00	\$ 13,100.00	\$ 17,000.00	\$ 19,000.00
Utilities	\$ 5,978.00	\$ 6,420.00	\$ 6,707.17	\$ 7,500.00	\$ 12,715.19	\$ 14,000.00	\$ 8,000.00
Travel, Training, Misc.	\$ 7,188.00	\$ 3,424.00	\$ 5,235.82	\$ 3,500.00	\$ 3,631.66	\$ 4,500.00	\$ 3,000.00
Travel, Training, Misc.-Fire Prev.	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,147.83	\$ 2,147.83	\$ 2,000.00
Fuel and Oil	\$ 1,202.00	\$ 2,224.00	\$ 2,303.84	\$ 3,000.00	\$ 2,356.57	\$ 2,750.00	\$ 3,000.00
Contracted Services	\$ 6,320.00	\$ 6,000.00	\$ 6,000.00	\$ 7,500.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Professional Fee	\$ 9,841.00	\$ 4,366.00	\$ 4,035.00	\$ 6,000.00	\$ 8,927.00	\$ 9,200.00	\$ 6,000.00
Audit	\$ -	\$ 6,000.00	\$ 5,400.00	\$ 6,500.00	\$ -	\$ 5,400.00	\$ 6,000.00
Loan Payment - Truck Purchase	\$ -	\$ -	\$ -	\$ -	\$ 153,353.94	\$ 153,353.94	\$ 153,353.94
TOTAL OPERATING	\$ 91,445.00	\$ 90,195.00	\$ 134,110.19	\$ 203,500.00	\$ 295,275.68	\$ 309,770.09	\$ 295,353.94
CAPITAL OUTLAY							
Capital Outlay	\$ 24,873.00	\$ 12,630.00	\$ 39,908.58	\$ 30,000.00	\$ 871,576.09	\$ 871,576.09	\$ 14,500.00
TOTAL CAPITAL OUTLAY	\$ 24,873.00	\$ 12,630.00	\$ 39,908.58	\$ 30,000.00	\$ 871,576.09	\$ 871,576.09	\$ 14,500.00
TOTAL PUBLIC SAFETY	\$ 116,318.00	\$ 102,825.00	\$ 174,018.77	\$ 233,500.00	\$ 1,166,851.77	\$ 1,181,346.18	\$ 309,853.94
TOTAL EXPENSES	\$ 310,216.00	\$ 147,016.00	\$ 235,951.74	\$ 290,500.00	\$ 1,215,724.35	\$ 1,252,946.18	\$ 353,853.94
NET REVENUES (EXPENSES)	\$ 3,579.00	\$ 151,194.00	\$ 82,945.42	\$ 5,000.00	\$ (616,020.79)	\$ (641,388.87)	\$ (43,003.94)
FUND BAL - BEG OF YEAR	\$ 483,030.00	\$ 486,609.00	\$ 637,803.00	\$ 720,748.42	\$ 720,748.42	\$ 720,748.42	\$ 79,359.55
FUND BAL - END OF YEAR	\$ 486,609.00	\$ 637,803.00	\$ 720,748.42	\$ 725,748.42	\$ 104,727.63	\$ 79,359.55	\$ 36,355.61
UNASSIGNED FUND BALANCE	\$ 470,039.00	\$ 620,897.00	\$ 705,035.96	\$ 705,748.42	\$ 89,727.63	\$ 64,359.55	\$ 21,355.61

DECATUR-HAMILTON QUICK RESPONSE BOARD

REGULAR MEETING

Tuesday, May 31, 2022

- 1. Call to Order, Pledge of Allegiance, and Roll Call**
- 2. Public Comment**
- 3. Additions/Deletions to the Agenda**
- 4. Approval of Agenda**
- 5. Approval of Minutes from the April 25, 2022 QR Board Regular Meeting**
- 6. Approval of Bills in a Total of \$4,455.19**
- 7. Treasurer's Report**
- 8. Officer Reports**
 - a. Team Leader's Report
- 9. Personnel**
- 10. Unfinished Business**
 - a. QR Vehicle
 - b. QR Staffing
 - c. Credit Card
- 11. New Business**
 - a. FY 23 Draft Budget – Review and Discussion
- 12. Public Comment**
- 13. Adjournment**

DECATUR-HAMILTON QUICK RESPONSE BOARD

MEETING MINUTES

Monday, April 25, 2022

1. The meeting was called to order at 6:00 PM by Chairman Druskovich. Roll call was taken with Druskovich, Flowers, Gateley, Kusmack K, Kusmack M, and Newton present. Newell was absent.
2. No public comment was given.
3. Kusmack K moved, Flowers seconded, CARRIED, to approve Agenda as amended to include a) New Payment Request under Approval of Bills. All were in favor.
4. Kusmack M moved, Flowers seconded, CARRIED, to approve March 28, 2022 Regular Meeting Minutes as presented. All were in favor.
5. Kusmack M moved, Kusmack K seconded, CARRIED, to approve bills in a total of \$2,717.21 as presented. All were in favor.
6. Newton gave the Treasurer's report indicating fund balance of \$150,761.28 in the General Fund, \$443.22 in the Member's Savings Fund, and \$113,235.50 in the Capital Expenditure Fund for a total fund balance of \$264,440.00. Newton noted that there were not budget exceptions at this time.
 - a. Kusmack K moved, Flowers seconded, CARRIED, to accept Treasurer's Report as presented. All were in favor.
7. Team Leader Report
 - a. 21 responses on 40 calls in March for a response rate of 53%.
 - b. Cascade 02 System still on hold due to Vendor. Planning to finalize install for May/June.
 - c. Newton moved, Gateley seconded, CARRIED, to approve Team Leader Report as presented. All were in favor.
8. Personnel
 - a. Nothing to add.
9. Unfinished Business
 - a. QR Vehicle-Still exploring options.
 - b. QR Staffing-Druskovich reported that the millage proposal is still being reviewed. This is Special Assessment Tax District and voter approval is not required to increase millage to necessary level. However, millage has been approved by voters historically and that is planned to continue. The language is being finalized for millage proposal to have on the ballot for November General Election.
 - c. Credit Card – Still in-progress.
10. New Business
 - a. May Regular Meeting Date
 - i. Newton moved, Kusmack M seconded, CARRIED, to move May Regular Meeting to May 31st due to Memorial Day. All were in favor.
11. No public comment was given.
12. Newton moved, Gateley seconded, CARRIED, to adjourn the meeting at 6:14 PM.

Decatur-Hamilton Quick Response

Check Detail

May 2, 2022 - June 1, 2022

TYPE	DATE	CHECK #	NAME	DESCRIPTION	INCOME	EXPENSE
Check	05/02/2022	VOID	VOID	VOID	\$ -	
Check	05/02/2022	5464	Nicole Koppers	Equipment & Supplies		\$ 216.00
Check	05/03/2022	EFT	AEP	Electric Service		\$ 848.25
Check	05/03/2022	EFT	Consumers	Natural Gas Service		\$ 173.39
Check	05/03/2022	EFT	Village Of Decatur	Water/Sewer Service		\$ 62.45
Check	05/09/2022	EFT	Comcast	Phone/Internet		\$ 352.52
Check	05/10/2022	5463	EMP	Equipment & Supplies		\$ 986.58
Deposit	05/16/2022			Interest Income	\$ 6.36	
Check	05/24/2022	5466	Reeder Accounting	Accounting Service		\$ 150.00
Deposit	05/24/2022			Misc. Income	\$ 400.00	
Check	06/01/2022	5467	Christina Benson	Asst Team Leader		\$ 150.00
Check	06/01/2022	5468	DH Fire Board	Building Rental		\$ 1,000.00
Check	06/01/2022	5469	Terry Burns	Team Leader		\$ 300.00
TOTAL:					\$ 406.36	\$ 4,239.19

Decatur-Hamilton Quick Response
Balance Sheet
As of June 1, 2022

	Jun 1, 22
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking 34599	146,928.45
Cash - Savings - Vehicle 16696	113,235.50
Cash - Savings - Member 15771	443.22
Total Checking/Savings	260,607.17
Other Current Assets	
Prepaid Insurance	1,458.52
Accts Receivable - Other	600.00
Total Other Current Assets	2,058.52
Total Current Assets	262,665.69
Other Assets	
Prepaid Building Rent	104,500.00
Total Other Assets	104,500.00
TOTAL ASSETS	367,165.69
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts payable - year end acc	3,344.00
Total Other Current Liabilities	3,344.00
Total Current Liabilities	3,344.00
Total Liabilities	3,344.00
Equity	
Retained Earnings	269,993.02
Opening Bal Equity	55,242.52
Net Income	38,586.15
Total Equity	363,821.69
TOTAL LIABILITIES & EQUITY	367,165.69

Decatur-Hamilton Quick Response
Annual Budget vs Fiscal Year To Date
 July 1, 2021 through June 1, 2022

	07/01/2021 - 06/01/2022	Annual Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Tax Revenue - Hamilton Township	32,522.05	28,000.00	4,522.05
Tax Revenue - Decatur Township	32,444.54	38,000.00	-5,555.46
Misc. Inc	17,180.00	5,500.00	11,680.00
Interest Income	139.82	75.00	64.82
Funds Equity	0.00	0.00	0.00
CD Interest	0.00	0.00	0.00
Total Income	82,286.41	71,575.00	10,711.41
Expense			
Building Rental	12,000.00	23,000.00	-11,000.00
Capital - Equipment	9,995.92	0.00	9,995.92
Salaries	9,060.00	12,000.00	-2,940.00
Utilities	6,371.10	10,500.00	-4,128.90
Insurance	5,466.00	5,800.00	-334.00
Contracted Services	1,650.00	1,800.00	-150.00
Equipment & Supplys	1,411.35	5,500.00	-4,088.65
Building Repairs	1,045.89	1,500.00	-454.11
Vehicle & Equip. Repairs	40.00	4,000.00	-3,960.00
Fuel & Oil	0.00	750.00	-750.00
Audit	0.00	4,000.00	-4,000.00
Training	-3,340.00	2,500.00	-5,840.00
Total Expense	43,700.26	71,350.00	-27,649.74
Net Ordinary Income	38,586.15	225.00	38,361.15
Net Income	38,586.15	225.00	38,361.15

Decatur-Hamilton Quick Response

Profit & Loss

May 2 through June 1, 2022

	May 2 - Jun 1, 22
Ordinary Income/Expense	
Income	
Misc. Inc	400.00
Interest Income	6.36
Total Income	406.36
Expense	
Utilities	1,436.61
Equipment & Supplys	1,202.58
Building Rental	1,000.00
Salaries	450.00
Contracted Services	150.00
Total Expense	4,239.19
Net Ordinary Income	-3,832.83
Net Income	-3,832.83

Budget Worksheet
Decatur-Hamilton Quick Response
For Fiscal Year Ending 06/30/2023

	Actual FYE 06/30/19	Actual FYE 06/30/20	Actual FYE 06/30/21	Amended Budget FYE 06/30/22	Actual YTD 05/30/22	Projected FYE 06/30/22	Budget FYE 06/30/23
INCOME:							
TAXES							
Township of Decatur	\$ 40,468.00	\$ 40,952.00	\$ 42,104.21	\$ 38,000.00	\$ 32,444.54	\$ 34,000.00	\$ 40,000.00
Township of Hamilton	\$ 24,632.00	\$ 29,528.00	\$ 30,313.11	\$ 28,000.00	\$ 32,522.05	\$ 32,522.05	\$ 32,000.00
TOTAL TAX REVENUES	\$ 65,100.00	\$ 70,480.00	\$ 72,417.32	\$ 66,000.00	\$ 64,966.59	\$ 66,522.05	\$ 72,000.00
OTHER							
Interest	\$ 80.00	\$ 74.00	\$ 58.55	\$ 75.00	\$ 139.82	\$ 145.00	\$ 125.00
Funds Equity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 7,045.00	\$ 5,220.00	\$ 7,170.00	\$ 5,500.00	\$ 17,180.00	\$ 17,180.00	\$ 10,000.00
TOTAL OTHER REVENUES	\$ 7,125.00	\$ 5,294.00	\$ 7,228.55	\$ 5,575.00	\$ 17,319.82	\$ 17,325.00	\$ 10,125.00
TOTAL INCOME	\$ 72,225.00	\$ 75,774.00	\$ 79,645.87	\$ 71,575.00	\$ 82,286.41	\$ 83,847.05	\$ 82,125.00
EXPENSES:							
Building Repairs	\$ 584.00	\$ 878.00	\$ 1,334.12	\$ 1,500.00	\$ 1,045.89	\$ 1,500.00	\$ 1,500.00
Vehicle/Equip. Repairs	\$ 3,784.00	\$ 471.00	\$ -	\$ 4,000.00	\$ 40.00	\$ 250.00	\$ 2,000.00
Insurance	\$ 5,692.00	\$ 4,365.00	\$ 5,399.00	\$ 5,800.00	\$ 5,466.00	\$ 5,466.00	\$ 5,800.00
Equip. & Supplies	\$ 19,696.00	\$ 12,142.00	\$ 12,912.41	\$ 5,500.00	\$ 1,411.35	\$ 3,000.00	\$ 12,000.00
Utilities	\$ 9,820.00	\$ 9,200.00	\$ 10,448.29	\$ 10,500.00	\$ 6,371.10	\$ 7,200.00	\$ 10,250.00
Fuel and Oil	\$ 1,207.00	\$ 279.00	\$ -	\$ 750.00	\$ -	\$ 150.00	\$ 750.00
Training	\$ 748.00	\$ -	\$ 3,380.00	\$ 2,500.00	\$ (3,340.00)	\$ 2,000.00	\$ 2,500.00
Radio Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Service	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,650.00	\$ 1,800.00	\$ 1,800.00
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 9,995.92	\$ 9,995.92	\$ 194,000.00
Audit	\$ 2,400.00	\$ 4,125.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,200.00
Salary	\$ 3,600.00	\$ 3,600.00	\$ 5,880.00	\$ 12,000.00	\$ 9,060.00	\$ 12,000.00	\$ 12,000.00
Building Rental	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 12,000.00	\$ 23,000.00	\$ 23,000.00
TOTAL EXPENSES	\$ 72,331.00	\$ 59,860.00	\$ 68,153.82	\$ 71,350.00	\$ 43,700.26	\$ 70,361.92	\$ 269,800.00
NET REVENUES (EXPENSES)	\$ (106.00)	\$ 15,914.00	\$ 11,492.05	\$ 225.00	\$ 38,586.15	\$ 13,485.13	\$ (187,675.00)
FUND BAL - BEG OF YEAR	\$ 257,667.00	\$ 257,561.00	\$ 273,475.00	\$ 284,967.05	\$ 284,967.05	\$ 284,967.05	\$ 298,452.18
FUND BAL - END OF YEAR	\$ 257,561.00	\$ 273,475.00	\$ 284,967.05	\$ 285,192.05	\$ 323,553.20	\$ 298,452.18	\$ 110,777.18
UNASSIGNED FUND BALANCE	\$ 173,602.00	\$ 201,560.00	\$ 224,052.05	\$ 234,233.53	\$ 272,594.68	\$ 247,493.66	\$ 70,818.66

Notes to Budget:

1) The proposed FY 23 Budget does not incorporate any funding that might be available if millage rate increase is approved by the electorate in November. Should the millage be approved, any projected changes would be presented in the form of an Amended Budget presented to all three municipalities for approval.

2) The Capital Expense Account contains funding for the addition of 2 QR Vehicles, AEDs, and new tablets.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: June 6, 2022

SUBJECT: Financial Statement – May 2022

Action Requested:

It is requested that Village Council review Revenue & Expense Report along with Cash Balance report for the period ending May 31, 2022.

Background:

Attached is the Revenue & Expense Report along with Cash Balance report.

Attachment(s):

Cash Balances

Revenue & Expense Report

06/01/2022 03:04 PM

User: C.TAPPER

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 1/24

PERIOD ENDING 05/31/2022

% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	REAL ESTATE TAXES	360,000.00	0.00	0.00	360,000.00	0.00
101-000-410.000	PERSONAL PROPERTY TAX	98,000.00	0.00	0.00	98,000.00	0.00
101-000-411.000	DELINQUENT TAX	26,147.00	0.00	0.00	26,147.00	0.00
101-000-412.000	DELINQUENT ADMIN FEE	500.00	0.00	0.00	500.00	0.00
101-000-439.000	STATE OF MI MARIJUANA PAYMENTS	0.00	112,906.88	0.00	(112,906.88)	100.00
101-000-445.000	REAL ESTATE TAX INTEREST	4,000.00	0.00	0.00	4,000.00	0.00
101-000-447.000	ADMIN. FEE TREASURER	6,250.00	0.00	0.00	6,250.00	0.00
101-000-470.000	LIQUOR LICENSE	2,050.00	41.25	0.00	2,008.75	2.01
101-000-476.000	BUILDING PERMIT FEES	3,000.00	3,894.00	1,431.00	(894.00)	129.80
101-000-478.000	RENTAL INSPECTION FEE	3,000.00	550.00	550.00	2,450.00	18.33
101-000-480.000	MARIHUANA LICENSE FEES	25,000.00	30,000.00	0.00	(5,000.00)	120.00
101-000-481.000	ZONING LICENSES & PERMITS	500.00	80.00	0.00	420.00	16.00
101-000-488.000	SELLING PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-490.000	FENCE PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-565.000	METRO ACT	9,700.00	10,169.06	10,169.06	(469.06)	104.84
101-000-570.000	POLICE TRAINING-STATE	650.00	283.60	283.60	366.40	43.63
101-000-574.000	STATE REVENUE SHARING	204,000.00	35,162.00	0.00	168,838.00	17.24
101-000-606.000	PARKING FEES/FINES	800.00	25.00	25.00	775.00	3.13
101-000-607.000	POLICE REPORTS	200.00	40.00	20.00	160.00	20.00
101-000-664.100	INTEREST CHECKING	600.00	42.63	12.74	557.37	7.11
101-000-664.200	INTEREST EARNED	1,500.00	0.00	0.00	1,500.00	0.00
101-000-668.000	COMM. TOWER LEASE	1,200.00	0.00	0.00	1,200.00	0.00
101-000-669.000	CABLE TV FEES	14,000.00	4,608.21	4,525.33	9,391.79	32.92
101-000-671.000	OTHER REVENUE	20,000.00	3,985.24	3,646.90	16,014.76	19.93
101-000-679.248	ADMIN TRANSFER DDA	4,500.00	4,500.00	0.00	0.00	100.00
101-000-679.610	ADMIN TRANSFER-MOTOR POOL	7,660.00	5,000.00	0.00	2,660.00	65.27
101-000-680.000	CROSSING GUARDS-SCHOOL	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 000		802,457.00	211,287.87	20,663.63	591,169.13	26.33
TOTAL REVENUES		802,457.00	211,287.87	20,663.63	591,169.13	26.33
Expenditures						
Dept 101 - VILLAGE COUNCIL						
101-101-703.000	COUNCIL SALARY	9,900.00	2,454.00	818.00	7,446.00	24.79
101-101-715.000	FICA/MEDICARE	760.00	187.79	62.63	572.21	24.71
101-101-717.000	WORKMAN'S COMP.	100.00	0.00	0.00	100.00	0.00
101-101-728.000	COUNCIL SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-101-807.000	AUDIT	2,500.00	0.00	0.00	2,500.00	0.00
101-101-822.000	CONTRACTUAL SERVICES	2,500.00	572.75	0.00	1,927.25	22.91
101-101-901.000	PRINTING/PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-101-936.000	TECH SERVICES	3,500.00	815.99	0.00	2,684.01	23.31
101-101-958.000	DUES/MEMBERSHIPS	2,000.00	1,521.00	0.00	479.00	76.05
Total Dept 101 - VILLAGE COUNCIL		22,260.00	5,551.53	880.63	16,708.47	24.94
Dept 137 - MUNICIPAL ATTORNEY						
101-137-826.000	ATTORNEY FEES	8,500.00	402.50	0.00	8,097.50	4.74
101-137-827.000	LABOR ATTORNEY EXPENSES	0.00	3,650.50	784.00	(3,650.50)	100.00
101-137-828.000	ORDINANCE ENFORECMENT ATTORNEY FEES	0.00	195.00	0.00	(195.00)	100.00
Total Dept 137 - MUNICIPAL ATTORNEY		8,500.00	4,248.00	784.00	4,252.00	49.98

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DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 2/24

PERIOD ENDING 05/31/2022

% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT		
		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 172 - VILLAGE MANAGER								
101-172-703.000	SALARY-MANAGER	24,000.00	7,099.97	3,099.97	16,900.03	29.58		
101-172-703.020	HOLIDAY PAY	2,275.00	0.00	0.00	2,275.00	0.00		
101-172-703.030	VACATION PAY	4,200.00	0.00	0.00	4,200.00	0.00		
101-172-703.040	SICK/PERSONAL	3,000.00	0.00	0.00	3,000.00	0.00		
101-172-715.000	FICA/MEDICARE	3,400.00	543.13	237.13	2,856.87	15.97		
101-172-716.000	UNEMPLOYMENT COMPENSATION	20.00	7.28	0.00	12.72	36.40		
101-172-717.000	WORKMAN'S COMPENSATION	175.00	0.00	0.00	175.00	0.00		
101-172-718.000	PENSION	4,000.00	426.00	186.00	3,574.00	10.65		
101-172-719.000	HEALTH INSURANCE	9,400.00	0.00	0.00	9,400.00	0.00		
101-172-719.500	DISABILITY INSURANCE	700.00	216.75	72.25	483.25	30.96		
101-172-720.000	LIFE INSURANCE	115.00	28.50	9.50	86.50	24.78		
101-172-721.000	TUITION REIMBURSEMENT	7,500.00	3,500.00	0.00	4,000.00	46.67		
101-172-728.000	SUPPLIES	2,000.00	47.50	0.00	1,952.50	2.38		
101-172-730.000	POSTAGE	20.00	4.86	0.00	15.14	24.30		
101-172-853.000	TELEPHONE	1,000.00	169.25	57.59	830.75	16.93		
101-172-853.020	CELL PHONE	0.00	53.73	0.00	(53.73)	100.00		
101-172-864.000	CONFERENCES/WORKSHOPS	1,250.00	205.03	0.00	1,044.97	16.40		
101-172-901.000	PRINTING	100.00	0.00	0.00	100.00	0.00		
101-172-936.000	TECH SERVICES	3,500.00	1,438.68	491.00	2,061.32	41.11		
101-172-958.000	DUES/MEMBERSHIPS	500.00	520.00	0.00	(20.00)	104.00		
Total Dept 172 - VILLAGE MANAGER		67,155.00	14,260.68	4,153.44	52,894.32	21.24		
Dept 215 - VILLAGE CLERK								
101-215-703.000	SALARY-ADMIN. CLERK	9,500.00	3,335.87	1,432.07	6,164.13	35.11		
101-215-715.000	FICA/MEDICARE	1,250.00	255.18	109.54	994.82	20.41		
101-215-716.000	UNEMPLOYMENT COMPENSATION	15.00	7.28	0.00	7.72	48.53		
101-215-717.000	WORKERS COMP. FUND.	120.00	0.00	0.00	120.00	0.00		
101-215-718.000	PENSION-ADMIN. CLERK	0.00	200.14	85.92	(200.14)	100.00		
101-215-719.000	HEALTH INSURANCE	0.00	1,079.29	359.75	(1,079.29)	100.00		
101-215-719.500	DISABILITY INSURANCE	350.00	141.48	47.16	208.52	40.42		
101-215-720.000	LIFE INSURANCE	100.00	28.50	9.50	71.50	28.50		
101-215-728.000	SUPPLIES	1,800.00	23.75	0.00	1,776.25	1.32		
101-215-730.000	POSTAGE	100.00	76.54	0.00	23.46	76.54		
101-215-830.000	BANK SERVICE CHGS	240.00	60.00	20.00	180.00	25.00		
101-215-853.000	TELEPHONE	1,080.00	169.25	57.59	910.75	15.67		
101-215-853.020	CELL PHONE	0.00	37.53	12.51	(37.53)	100.00		
101-215-864.000	CONFERENCES/WORKSHOPS	1,000.00	1,417.75	700.00	(417.75)	141.78		
101-215-901.000	PRINTING	1,500.00	0.00	0.00	1,500.00	0.00		
101-215-936.000	TECH SERVICES	6,000.00	1,615.08	491.00	4,384.92	26.92		
101-215-958.000	DUES/MEMBERSHIPS	100.00	0.00	0.00	100.00	0.00		
101-215-959.000	MISCELLANEOUS	0.00	139.54	0.00	(139.54)	100.00		
Total Dept 215 - VILLAGE CLERK		23,155.00	8,587.18	3,325.04	14,567.82	37.09		
Dept 253 - VILLAGE TREASURER								
101-253-703.000	SALARY-TREASURER	3,800.00	1,112.03	477.40	2,687.97	29.26		
101-253-715.000	FICA/MEDICARE	280.00	85.11	36.54	194.89	30.40		
101-253-717.000	WORKMAN'S COMP.	60.00	0.00	0.00	60.00	0.00		
101-253-718.000	PENSION	0.00	66.73	28.65	(66.73)	100.00		
101-253-719.000	HEALTH INSURANCE	0.00	378.15	126.02	(378.15)	100.00		
101-253-728.000	SUPPLIES	150.00	23.75	0.00	126.25	15.83		
101-253-730.000	POSTAGE	400.00	306.18	0.00	93.82	76.55		

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-253-807.000	AUDIT	3,000.00	274.50	179.50	2,725.50	9.15
101-253-853.020	CELL PHONE	0.00	122.09	41.28	(122.09)	100.00
101-253-864.000	CONFERENCES/WORKSHOPS	0.00	1,219.36	0.00	(1,219.36)	100.00
101-253-936.000	TECH SERVICES	1,200.00	642.68	491.00	557.32	53.56
Total Dept 253 - VILLAGE TREASURER		8,890.00	4,230.58	1,380.39	4,659.42	47.59
Dept 265 - VILLAGE HALL						
101-265-776.000	SUPPLIES	2,000.00	136.33	0.00	1,863.67	6.82
101-265-822.000	CONTRACTUAL SERVICES	540.00	2,715.00	50.00	(2,175.00)	502.78
101-265-921.000	ELECTRIC	6,000.00	316.05	0.00	5,683.95	5.27
101-265-923.000	HEAT	2,500.00	573.44	0.00	1,926.56	22.94
101-265-931.000	REPAIRS & MAINTENANCE	12,000.00	0.00	0.00	12,000.00	0.00
101-265-959.000	MISCELLANEOUS	100.00	154.74	0.00	(54.74)	154.74
101-265-981.000	CAPITAL OUTLAY	0.00	2,500.00	2,500.00	(2,500.00)	100.00
Total Dept 265 - VILLAGE HALL		23,140.00	6,395.56	2,550.00	16,744.44	27.64
Dept 301 - POLICE DEPARTMENT						
101-301-703.000	POLICE SALARY	283,000.00	61,807.74	25,833.49	221,192.26	21.84
101-301-703.010	OVERTIME PAY	0.00	5,839.25	2,970.13	(5,839.25)	100.00
101-301-703.020	HOLIDAY PAY	8,700.00	0.00	0.00	8,700.00	0.00
101-301-703.030	VACATION PAY	12,000.00	0.00	0.00	12,000.00	0.00
101-301-703.040	SICK/PERSONAL	7,000.00	0.00	0.00	7,000.00	0.00
101-301-703.050	PART TIME SALARIES	15,000.00	803.39	300.00	14,196.61	5.36
101-301-715.000	FICA/MEDICARE	22,000.00	5,928.23	2,355.86	16,071.77	26.95
101-301-716.000	UNEMPLOYMENT INSURANCE	100.00	21.83	0.00	78.17	21.83
101-301-717.000	WORKMAN'S COMP	7,000.00	0.00	0.00	7,000.00	0.00
101-301-718.000	PENSION	22,000.00	6,902.83	3,130.72	15,097.17	31.38
101-301-719.000	HEALTH INSURANCE	49,000.00	12,045.32	3,237.90	36,954.68	24.58
101-301-719.500	DISABILITY INSURANCE	2,300.00	857.28	285.76	1,442.72	37.27
101-301-720.000	LIFE INSURANCE	500.00	285.00	95.00	215.00	57.00
101-301-722.000	VISION REIMBURSEMENT	750.00	0.00	0.00	750.00	0.00
101-301-728.000	SUPPLIES	4,750.00	546.43	0.00	4,203.57	11.50
101-301-730.000	POSTAGE	200.00	76.55	0.00	123.45	38.28
101-301-768.000	UNIFORMS/BOOTS/ETC	3,000.00	609.90	99.50	2,390.10	20.33
101-301-768.100	UNIFORM CLEANING	1,000.00	326.00	0.00	674.00	32.60
101-301-853.000	TELEPHONE	1,600.00	338.47	115.17	1,261.53	21.15
101-301-853.020	CELL PHONE	1,500.00	212.96	25.00	1,287.04	14.20
101-301-853.030	RADIOS	762.00	0.00	0.00	762.00	0.00
101-301-865.000	MILEAGE/TRAVEL EXP	0.00	900.33	486.14	(900.33)	100.00
101-301-901.000	PRINTING	200.00	0.00	0.00	200.00	0.00
101-301-936.000	TECH SERVICES	6,500.00	843.33	491.00	5,656.67	12.97
101-301-937.000	LEIN SERVICE	500.00	80.02	0.00	419.98	16.00
101-301-955.000	TRAINING FUNDS-STATE	1,200.00	0.00	0.00	1,200.00	0.00
101-301-956.000	TRAINING FUNDS-VILLAGE	4,000.00	0.00	0.00	4,000.00	0.00
101-301-958.000	DUES/MEMBERSHIPS	250.00	0.00	0.00	250.00	0.00
101-301-963.000	LIABILITY INSURANCE	600.00	0.00	0.00	600.00	0.00
101-301-981.000	CAPITAL OUTLAY	14,000.00	17,669.42	0.00	(3,669.42)	126.21
101-301-999.610	PD EQUIP RENTAL TO MOTOR POOL	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 301 - POLICE DEPARTMENT		479,412.00	126,094.28	39,425.67	353,317.72	26.30

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 302 - CROSSING GUARDS						
101-302-703.050	SALARIES PART-TIME	7,500.00	5,454.00	2,494.80	2,046.00	72.72
101-302-715.000	FICA/MEDICARE	600.00	417.21	190.85	182.79	69.54
101-302-716.000	UNEMPLOYMENT COMPENSATION	10.00	0.00	0.00	10.00	0.00
101-302-717.000	WORKMAN'S COMP	300.00	0.00	0.00	300.00	0.00
Total Dept 302 - CROSSING GUARDS		8,410.00	5,871.21	2,685.65	2,538.79	69.81
Dept 371 - BUILDING INSPECTOR						
101-371-802.000	CODE ENFORCE/CONTRACTUAL	2,000.00	0.00	0.00	2,000.00	0.00
101-371-822.000	BUILDING INSPECTOR FEES	6,000.00	2,706.00	0.00	3,294.00	45.10
101-371-823.000	RENTAL INSPECTION FEE	0.00	2,875.00	0.00	(2,875.00)	100.00
Total Dept 371 - BUILDING INSPECTOR		8,000.00	5,581.00	0.00	2,419.00	69.76
Dept 441 - DPW						
101-441-703.000	SALARIES	41,000.00	11,972.02	5,161.00	29,027.98	29.20
101-441-703.010	OVERTIME PAY	1,500.00	923.25	408.00	576.75	61.55
101-441-715.000	FICA/MEDICARE	200.00	4,671.07	2,034.16	(4,471.07)	2,335.54
101-441-716.000	UNEMPLOYMENT INSURANCE	100.00	29.10	0.00	70.90	29.10
101-441-717.000	WORKMAN'S COMP	2,600.00	0.00	0.00	2,600.00	0.00
101-441-718.000	PENSION	100.00	3,618.57	1,575.60	(3,518.57)	3,618.57
101-441-719.000	HEALTH INSURANCE	400.00	2,698.90	1,103.71	(2,298.90)	674.73
101-441-776.000	SUPPLIES	4,500.00	337.26	0.00	4,162.74	7.49
101-441-801.000	PROFESSIONAL/CONTRACT SERVICES	1,000.00	151.68	0.00	848.32	15.17
101-441-836.000	CDL EXPENSES	1,000.00	805.00	720.00	195.00	80.50
101-441-853.000	TELEPHONE	1,500.00	270.81	86.38	1,229.19	18.05
101-441-921.000	ELECTRIC	3,000.00	235.51	0.00	2,764.49	7.85
101-441-923.000	HEAT	3,000.00	713.24	0.00	2,286.76	23.77
101-441-926.000	STREET LIGHTS	14,500.00	3,461.77	0.00	11,038.23	23.87
101-441-931.000	BUILDING REPAIRS & MAINT.	3,000.00	1,191.26	404.80	1,808.74	39.71
101-441-934.000	CONTRACTUAL SERVICES	10,000.00	3,322.75	3,131.75	6,677.25	33.23
101-441-943.000	PW EQUIPMENT RENTALGENERAL FUN	13,000.00	4,026.83	3,003.56	8,973.17	30.98
101-441-963.000	MULTI-PERIL INSURANCE	600.00	0.00	0.00	600.00	0.00
Total Dept 441 - DPW		101,000.00	38,429.02	17,628.96	62,570.98	38.05
Dept 721 - PLANNING COMMISSION						
101-721-826.000	VILLAGE PLANNER FEES	0.00	243.75	0.00	(243.75)	100.00
Total Dept 721 - PLANNING COMMISSION		0.00	243.75	0.00	(243.75)	100.00
Dept 751 - PARKS AND RECREATION						
101-751-703.000	SALARIES-LEISURE SERVICES	19,000.00	7,438.50	3,754.00	11,561.50	39.15
101-751-703.010	OVERTIME	400.00	180.00	180.00	220.00	45.00
101-751-717.000	WORKMAN'S COMP.	400.00	0.00	0.00	400.00	0.00
101-751-719.000	HEALTH INSURANCE	0.00	1,054.13	349.34	(1,054.13)	100.00
101-751-756.000	SUPPLIES & MAINTENANCE	10,000.00	7,997.11	1,513.25	2,002.89	79.97
101-751-901.000	PRINTING/PUBLISHING	400.00	0.00	0.00	400.00	0.00
101-751-921.000	ELECTRIC	1,000.00	107.71	0.00	892.29	10.77
101-751-930.000	REPAIRS	2,500.00	0.00	0.00	2,500.00	0.00
101-751-931.000	CONTRACTUAL	4,185.00	1,472.05	404.79	2,712.95	35.17

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
101-751-943.000	EQUIP.RENTAL TRANSFER	13,600.00	4,530.95	2,765.20	9,069.05	33.32		
101-751-963.000	MULTI-PERIL INSURANCE	1,050.00	0.00	0.00	1,050.00	0.00		
101-751-985.000	COMMUNITY PROJECTS	0.00	3,390.00	0.00	(3,390.00)	100.00		
Total Dept 751 - PARKS AND RECREATION		52,535.00	26,170.45	8,966.58	26,364.55	49.82		
TOTAL EXPENDITURES		802,457.00	245,663.24	81,780.36	556,793.76	30.61		
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		802,457.00	211,287.87	20,663.63	591,169.13	26.33		
TOTAL EXPENDITURES		802,457.00	245,663.24	81,780.36	556,793.76	30.61		
NET OF REVENUES & EXPENDITURES		0.00	(34,375.37)	(61,116.73)	34,375.37	100.00		

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		2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED	BUDGET	NORMAL	(ABNORMAL)	MONTH 05/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR ROADS									
Revenues									
Dept 000									
202-000-546.000	STATE OF MICHIGAN	175,000.00		47,127.51		15,274.48		127,872.49	26.93
202-000-664.100	INTEREST ON INVESTMENT	2,500.00		49.67		17.83		2,450.33	1.99
Total Dept 000		177,500.00		47,177.18		15,292.31		130,322.82	26.58
TOTAL REVENUES		177,500.00		47,177.18		15,292.31		130,322.82	26.58
Expenditures									
Dept 463 - MAINTENANCE									
202-463-703.000	SALARIES-MAINTENANCE	5,400.00		1,095.00		510.00		4,305.00	20.28
202-463-703.010	OVERTIME PAY	100.00		0.00		0.00		100.00	0.00
202-463-715.000	SOCIAL SECURITY	500.00		0.00		0.00		500.00	0.00
202-463-717.000	WORKMAN'S COMP.	1,100.00		0.00		0.00		1,100.00	0.00
202-463-719.000	HEALTH INSURANCE	0.00		162.45		109.29		(162.45)	100.00
202-463-782.000	MATERIALS	3,500.00		259.34		0.00		3,240.66	7.41
202-463-812.000	ENGINEERING	62,200.00		16,879.00		3,940.00		45,321.00	27.14
202-463-943.000	EQUIPMENT RENTAL	9,850.00		1,191.21		675.33		8,658.79	12.09
202-463-963.000	LIABILITY	800.00		0.00		0.00		800.00	0.00
202-463-981.000	CAPITAL OUTLAY	169,000.00		0.00		0.00		169,000.00	0.00
Total Dept 463 - MAINTENANCE		252,450.00		19,587.00		5,234.62		232,863.00	7.76
Dept 474 - TRAFFIC									
202-474-703.000	SALARIES-TRAFFIC SERVICES	0.00		30.00		0.00		(30.00)	100.00
Total Dept 474 - TRAFFIC		0.00		30.00		0.00		(30.00)	100.00
Dept 479 - ICE/SNOW									
202-479-703.000	SALARIES-SNOW & ICE REMOVAL	5,000.00		652.80		0.00		4,347.20	13.06
202-479-703.010	OVERTIME PAY	1,500.00		141.28		0.00		1,358.72	9.42
202-479-715.000	SOCIAL SECURITY	100.00		0.00		0.00		100.00	0.00
202-479-719.000	HEALTH INSURANCE	0.00		236.00		0.00		(236.00)	100.00
202-479-782.000	MATERIALS	5,700.00		0.00		0.00		5,700.00	0.00
202-479-943.000	EQUIPMENT RENTAL	7,500.00		606.09		0.00		6,893.91	8.08
Total Dept 479 - ICE/SNOW		19,800.00		1,636.17		0.00		18,163.83	8.26
Dept 483 - ADMINISTRATION									
202-483-703.172	MANAGER SALARY	6,000.00		1,775.07		775.03		4,224.93	29.58
202-483-703.215	CLERK SALARY	1,500.00		833.97		358.02		666.03	55.60
202-483-715.000	SOCIAL SECURITY	360.00		199.62		86.69		160.38	55.45
202-483-718.000	PENSION	0.00		156.54		67.98		(156.54)	100.00
202-483-719.000	HEALTH INSURANCE	0.00		262.91		87.64		(262.91)	100.00
202-483-807.000	AUDIT	2,000.00		700.68		359.00		1,299.32	35.03
Total Dept 483 - ADMINISTRATION		9,860.00		3,928.79		1,734.36		5,931.21	39.85
TOTAL EXPENDITURES		282,110.00		25,181.96		6,968.98		256,928.04	8.93

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	05/31/2022	MONTH 05/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR ROADS						
Fund 202 - MAJOR ROADS:						
	TOTAL REVENUES	177,500.00	47,177.18	15,292.31	130,322.82	26.58
	TOTAL EXPENDITURES	282,110.00	25,181.96	6,968.98	256,928.04	8.93
	NET OF REVENUES & EXPENDITURES	(104,610.00)	21,995.22	8,323.33	(126,605.22)	21.03

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2022	MONTH 05/31/2022	BALANCE	
Fund 203 - LOCAL ROADS						
Revenues						
Dept 000						
203-000-403.500	COUNTY ROAD MILLAGE	26,000.00	0.00	0.00	26,000.00	0.00
203-000-546.000	STATE OF MICHIGAN	77,000.00	20,705.31	6,710.62	56,294.69	26.89
203-000-664.100	INTEREST ON INVESTMENT	800.00	19.61	8.39	780.39	2.45
203-000-679.230	TRANSFER FROM STREETS	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 000		228,800.00	145,724.92	6,719.01	83,075.08	63.69
TOTAL REVENUES		228,800.00	145,724.92	6,719.01	83,075.08	63.69
Expenditures						
Dept 463 - MAINTENANCE						
203-463-703.000	SALARIES-MAINTENANCE	29,000.00	9,916.16	4,372.00	19,083.84	34.19
203-463-703.010	OVERTIME PAY	400.00	0.00	0.00	400.00	0.00
203-463-715.000	SOCIAL SECURITY	100.00	0.00	0.00	100.00	0.00
203-463-717.000	WORKMAN'S COMP.	1,100.00	0.00	0.00	1,100.00	0.00
203-463-719.000	HEALTH INSURANCE	0.00	1,663.62	618.08	(1,663.62)	100.00
203-463-782.000	MATERIALS	3,700.00	259.33	0.00	3,440.67	7.01
203-463-812.000	ENGINEERING	10,000.00	7,378.14	0.00	2,621.86	73.78
203-463-822.000	CONTRACTUAL	10,000.00	0.00	0.00	10,000.00	0.00
203-463-943.000	EQUIPMENT RENTAL	40,000.00	11,811.78	5,930.17	28,188.22	29.53
203-463-963.000	LIABILITY	900.00	0.00	0.00	900.00	0.00
203-463-981.000	CAPITAL OUTLAY	160,000.00	0.00	0.00	160,000.00	0.00
Total Dept 463 - MAINTENANCE		255,200.00	31,029.03	10,920.25	224,170.97	12.16
Dept 474 - TRAFFIC						
203-474-921.000	ELECTRIC	1,500.00	49.68	0.00	1,450.32	3.31
203-474-943.000	TRAFFIC SERVICE EQUIP RENTAL	500.00	0.00	0.00	500.00	0.00
Total Dept 474 - TRAFFIC		2,000.00	49.68	0.00	1,950.32	2.48
Dept 479 - ICE/SNOW						
203-479-703.000	SALARIES-SNOW & ICE REMOVAL	6,000.00	342.01	0.00	5,657.99	5.70
203-479-703.010	OVERTIME PAY	0.00	141.25	0.00	(141.25)	100.00
203-479-715.000	SOCIAL SECURITY	50.00	0.00	0.00	50.00	0.00
203-479-719.000	HEALTH INSURANCE	0.00	125.10	0.00	(125.10)	100.00
203-479-943.000	EQUIPMENT RENTAL	6,000.00	141.73	0.00	5,858.27	2.36
Total Dept 479 - ICE/SNOW		12,050.00	750.09	0.00	11,299.91	6.22
Dept 483 - ADMINISTRATION						
203-483-703.172	MANAGER SALARY	3,000.00	1,775.00	775.00	1,225.00	59.17
203-483-703.215	CLERK SALARY	1,500.00	833.95	358.01	666.05	55.60
203-483-715.000	SOCIAL SECURITY	360.00	199.56	86.67	160.44	55.43
203-483-718.000	PENSION	0.00	156.54	67.98	(156.54)	100.00
203-483-719.000	HEALTH INSURANCE	0.00	262.90	87.64	(262.90)	100.00
203-483-807.000	AUDIT	2,000.00	700.68	359.00	1,299.32	35.03
Total Dept 483 - ADMINISTRATION		6,860.00	3,928.63	1,734.30	2,931.37	57.27

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH	05/31/2022 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL ROADS								
Expenditures								
TOTAL EXPENDITURES		276,110.00	35,757.43		12,654.55		240,352.57	12.95
Fund 203 - LOCAL ROADS:								
TOTAL REVENUES		228,800.00	145,724.92		6,719.01		83,075.08	63.69
TOTAL EXPENDITURES		276,110.00	35,757.43		12,654.55		240,352.57	12.95
NET OF REVENUES & EXPENDITURES		(47,310.00)	109,967.49		(5,935.54)		(157,277.49)	232.44

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE INSURANCE PROCEEDS						
Revenues						
Dept 000						
206-000-664.100	INTEREST INCOME	0.00	0.02	0.02	(0.02)	100.00
206-000-664.200	INTEREST ON SAVINGS	0.00	0.08	0.02	(0.08)	100.00
Total Dept 000		0.00	0.10	0.04	(0.10)	100.00
TOTAL REVENUES		0.00	0.10	0.04	(0.10)	100.00
Fund 206 - FIRE INSURANCE PROCEEDS:						
TOTAL REVENUES		0.00	0.10	0.04	(0.10)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.10	0.04	(0.10)	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 213 - SALVAGE VEHICLE INSPECTIONS						
Revenues						
Dept 000						
213-000-610.000	VEHICLE INSPECTION FEE	20,000.00	3,900.00	1,600.00	16,100.00	19.50
213-000-664.100	INTEREST INCOME	10.00	2.92	1.01	7.08	29.20
Total Dept 000		20,010.00	3,902.92	1,601.01	16,107.08	19.50
TOTAL REVENUES		20,010.00	3,902.92	1,601.01	16,107.08	19.50
Expenditures						
Dept 301 - POLICE DEPARTMENT						
213-301-703.011	VEHICLE INSPECTION	9,000.00	4,116.78	1,992.34	4,883.22	45.74
213-301-715.000	FICA/MEDICARE	1,200.00	0.00	0.00	1,200.00	0.00
213-301-719.000	HEALTH INSURANCE	0.00	297.17	114.59	(297.17)	100.00
213-301-865.500	VEH INSP MILEAGE/EXPENSES	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 301 - POLICE DEPARTMENT		12,000.00	4,413.95	2,106.93	7,586.05	36.78
TOTAL EXPENDITURES		12,000.00	4,413.95	2,106.93	7,586.05	36.78
Fund 213 - SALVAGE VEHICLE INSPECTIONS:						
TOTAL REVENUES		20,010.00	3,902.92	1,601.01	16,107.08	19.50
TOTAL EXPENDITURES		12,000.00	4,413.95	2,106.93	7,586.05	36.78
NET OF REVENUES & EXPENDITURES		8,010.00	(511.03)	(505.92)	8,521.03	6.38

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - STREETS						
Revenues						
Dept 000						
230-000-403.000	STREETS-PROPERTY TAXES	142,000.00	0.00	0.00	142,000.00	0.00
230-000-410.000	PERSONAL PROPERTY TAX	40,000.00	0.00	0.00	40,000.00	0.00
230-000-445.000	REAL ESTATE TAX INTEREST	1,000.00	0.00	0.00	1,000.00	0.00
230-000-664.100	INTEREST INCOME	70.00	19.66	5.45	50.34	28.09
Total Dept 000		183,070.00	19.66	5.45	183,050.34	0.01
TOTAL REVENUES		183,070.00	19.66	5.45	183,050.34	0.01
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
230-728-999.030	TRANSFER TO LOCAL ROADS	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		125,000.00	125,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	100.00
Fund 230 - STREETS:						
TOTAL REVENUES		183,070.00	19.66	5.45	183,050.34	0.01
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		58,070.00	(124,980.34)	5.45	183,050.34	215.22

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 244 - BUSINESS LOANS								
Revenues								
Dept 000								
244-000-664.100	INTEREST INCOME	40.00	9.66	3.43	30.34	24.15		
244-000-685.000	PRINCIPAL ON LOANS	5,000.00	2,290.00	630.00	2,710.00	45.80		
Total Dept 000		5,040.00	2,299.66	633.43	2,740.34	45.63		
TOTAL REVENUES		5,040.00	2,299.66	633.43	2,740.34	45.63		
Expenditures								
Dept 728 - ECONOMIC DEVELOPMENT								
244-728-807.000	AUDIT	200.00	0.00	0.00	200.00	0.00		
Total Dept 728 - ECONOMIC DEVELOPMENT		200.00	0.00	0.00	200.00	0.00		
TOTAL EXPENDITURES		200.00	0.00	0.00	200.00	0.00		
Fund 244 - BUSINESS LOANS:								
TOTAL REVENUES		5,040.00	2,299.66	633.43	2,740.34	45.63		
TOTAL EXPENDITURES		200.00	0.00	0.00	200.00	0.00		
NET OF REVENUES & EXPENDITURES		4,840.00	2,299.66	633.43	2,540.34	47.51		

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 245 - HOME REHAB LOANS						
Revenues						
Dept 000						
245-000-664.100	INTEREST INCOME	50.00	15.35	5.41	34.65	30.70
245-000-685.000	PRINCIPAL ON LOANS	1,850.00	386.76	128.92	1,463.24	20.91
Total Dept 000		1,900.00	402.11	134.33	1,497.89	21.16
TOTAL REVENUES		1,900.00	402.11	134.33	1,497.89	21.16
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
245-728-807.000	AUDIT	200.00	0.00	0.00	200.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES		200.00	0.00	0.00	200.00	0.00
Fund 245 - HOME REHAB LOANS:						
TOTAL REVENUES		1,900.00	402.11	134.33	1,497.89	21.16
TOTAL EXPENDITURES		200.00	0.00	0.00	200.00	0.00
NET OF REVENUES & EXPENDITURES		1,700.00	402.11	134.33	1,297.89	23.65

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DDA						
Revenues						
Dept 000						
248-000-404.000	PROPERTY TAXES	11,000.00	0.00	0.00	11,000.00	0.00
248-000-410.000	PERSONAL PROPERTY TAX	3,500.00	0.00	0.00	3,500.00	0.00
248-000-445.000	REAL ESTATE TAX INTEREST	120.00	0.00	0.00	120.00	0.00
248-000-664.100	INTEREST INCOME	50.00	6.17	2.19	43.83	12.34
248-000-671.000	OTHER REVENUE	13,000.00	6,450.00	2,750.00	6,550.00	49.62
Total Dept 000		27,670.00	6,456.17	2,752.19	21,213.83	23.33
TOTAL REVENUES		27,670.00	6,456.17	2,752.19	21,213.83	23.33
Expenditures						
Dept 290 - CONTINGENCY						
248-290-969.000	CONTINGENCY	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 290 - CONTINGENCY		1,000.00	0.00	0.00	1,000.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-756.000	DDA-SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
248-728-801.000	CONSULTING FEES	1,000.00	581.25	0.00	418.75	58.13
248-728-901.000	PRINTING/PUBLISHING	0.00	150.00	0.00	(150.00)	100.00
248-728-930.000	REPAIRS	0.00	70.00	70.00	(70.00)	100.00
248-728-959.000	MISCELLANEOUS	170.00	151.68	0.00	18.32	89.22
248-728-985.000	COMMUNITY SERVICE PROJECTS	20,000.00	0.00	0.00	20,000.00	0.00
248-728-986.000	DOWNTOWN FLOWERS	0.00	1,396.52	0.00	(1,396.52)	100.00
248-728-999.010	GEN FUND ADMIN TRANSFER	4,500.00	4,500.00	0.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		26,670.00	6,849.45	70.00	19,820.55	25.68
TOTAL EXPENDITURES		27,670.00	6,849.45	70.00	20,820.55	24.75
Fund 248 - DDA:						
TOTAL REVENUES		27,670.00	6,456.17	2,752.19	21,213.83	23.33
TOTAL EXPENDITURES		27,670.00	6,849.45	70.00	20,820.55	24.75
NET OF REVENUES & EXPENDITURES		0.00	(393.28)	2,682.19	393.28	100.00

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	05/31/2022	MONTH	05/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 265 - DRUG FORFEITURE							
Revenues							
Dept 000							
265-000-664.100	INTEREST INCOME	0.00	0.06		0.06	(0.06)	100.00
265-000-664.200	INTEREST-SAVINGS	0.00	0.23		0.06	(0.23)	100.00
Total Dept 000		0.00	0.29		0.12	(0.29)	100.00
TOTAL REVENUES		0.00	0.29		0.12	(0.29)	100.00
Fund 265 - DRUG FORFEITURE:							
TOTAL REVENUES		0.00	0.29		0.12	(0.29)	100.00
TOTAL EXPENDITURES		0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.29		0.12	(0.29)	100.00

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 282 - APRA FUND								
Revenues								
Dept 000								
282-000-528.000	OTHER FEDERAL GRANTS	91,000.00	0.00	0.00		91,000.00	0.00	
282-000-664.100	INTEREST INCOME	5.00	12.16	4.28		(7.16)	243.20	
Total Dept 000		91,005.00	12.16	4.28		90,992.84	0.01	
TOTAL REVENUES		91,005.00	12.16	4.28		90,992.84	0.01	
Fund 282 - APRA FUND:								
TOTAL REVENUES		91,005.00	12.16	4.28		90,992.84	0.01	
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	
NET OF REVENUES & EXPENDITURES		91,005.00	12.16	4.28		90,992.84	0.01	

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	05/31/2022	MONTH 05/31/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-626.000	TAP IN FEES	1,000.00	1,500.00	0.00	(500.00)	150.00
590-000-628.000	SEWER SERVICE CHARGES	228,000.00	62,588.47	22,088.02	165,411.53	27.45
590-000-629.000	PENALTIES	1,500.00	487.13	162.13	1,012.87	32.48
590-000-664.000	INTEREST ON CD'S	1,500.00	0.00	0.00	1,500.00	0.00
590-000-664.100	INTEREST ON CHECKING	100.00	(10.48)	(4.69)	110.48	(10.48)
590-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	70.84	25.58	129.16	35.42
Total Dept 000		232,300.00	64,635.96	22,271.04	167,664.04	27.82
TOTAL REVENUES		232,300.00	64,635.96	22,271.04	167,664.04	27.82
Expenditures						
Dept 483 - ADMINISTRATION						
590-483-703.172	MANAGER SALARY	10,000.00	3,106.25	1,356.25	6,893.75	31.06
590-483-703.215	CLERK SALARY	7,000.00	2,223.92	954.70	4,776.08	31.77
590-483-715.000	FICA/MEDICARE	1,000.00	407.76	176.79	592.24	40.78
590-483-718.000	PENSION	0.00	319.79	138.65	(319.79)	100.00
590-483-719.000	HEALTH INSURANCE	0.00	701.09	233.71	(701.09)	100.00
590-483-807.000	AUDIT	700.00	0.00	0.00	700.00	0.00
Total Dept 483 - ADMINISTRATION		18,700.00	6,758.81	2,860.10	11,941.19	36.14
Dept 548 - SEWER LINE MAINTENANCE						
590-548-756.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
590-548-768.000	UNIFORMS/BOOTS/ETC	1,000.00	45.04	0.00	954.96	4.50
590-548-812.000	ENGINEERING	0.00	34.13	0.00	(34.13)	100.00
590-548-820.000	MISS DIG	800.00	0.00	0.00	800.00	0.00
590-548-821.000	LAB TESTING	2,000.00	800.00	0.00	1,200.00	40.00
590-548-822.000	CONTRACTUAL SERVICES	200.00	1,108.00	922.00	(908.00)	554.00
590-548-853.020	CELL PHONE	500.00	53.84	0.00	446.16	10.77
590-548-864.000	CONFERENCES/WORKSHOPS	750.00	0.00	0.00	750.00	0.00
590-548-934.000	MAINTENANCE	10,000.00	800.00	800.00	9,200.00	8.00
590-548-936.000	TECH SERVICES	3,500.00	151.68	0.00	3,348.32	4.33
590-548-943.000	EQUIPMENT RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
590-548-958.000	DUES/MEMBERSHIPS	300.00	0.00	0.00	300.00	0.00
590-548-963.000	LIABILITY INSURANCE	2,900.00	4,511.55	0.00	(1,611.55)	155.57
Total Dept 548 - SEWER LINE MAINTENANCE		23,950.00	7,504.24	1,722.00	16,445.76	31.33
Dept 549 - MAINTENANCE-LIFT STATIONS						
590-549-703.000	SALARIES-MAINTENANCE	40,000.00	14,672.52	6,173.26	25,327.48	36.68
590-549-703.010	OVERTIME PAY	2,000.00	665.25	405.00	1,334.75	33.26
590-549-703.020	HOLIDAY PAY	3,000.00	0.00	0.00	3,000.00	0.00
590-549-703.030	VACATION PAY	3,500.00	0.00	0.00	3,500.00	0.00
590-549-703.040	SICK/PERSONAL PAY	4,500.00	0.00	0.00	4,500.00	0.00
590-549-715.000	FICA	6,000.00	0.00	0.00	6,000.00	0.00
590-549-717.000	WORKMAN'S COMP	300.00	0.00	0.00	300.00	0.00
590-549-718.000	PENSION	7,000.00	0.00	0.00	7,000.00	0.00
590-549-719.000	HEALTH INSURANCE	19,200.00	1,600.43	507.77	17,599.57	8.34
590-549-719.500	DISABILITY INSURANCE	1,000.00	127.75	59.25	872.25	12.78
590-549-720.000	LIFE INSURANCE	350.00	126.30	42.10	223.70	36.09

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		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Expenditures						
590-549-722.000	VISION REIMBURSEMENT	500.00	145.00	0.00	355.00	29.00
590-549-756.000	OPERATING SUPPLIES	150.00	0.00	0.00	150.00	0.00
590-549-807.000	AUDIT	600.00	0.00	0.00	600.00	0.00
590-549-822.000	CONTRACTUAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-549-853.000	TELEPHONE	0.00	169.25	57.59	(169.25)	100.00
590-549-853.020	CELL PHONE	300.00	112.52	37.51	187.48	37.51
590-549-921.000	ELECTRIC	6,000.00	366.97	0.00	5,633.03	6.12
590-549-931.000	MAINTENANCE SERVICE	3,000.00	0.00	0.00	3,000.00	0.00
590-549-931.010	COUNTY DRAIN MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
590-549-943.000	EQUIPMENT RENTAL	11,000.00	4,872.32	2,966.32	6,127.68	44.29
590-549-963.000	LIABILITY INSURANCE	3,500.00	4,511.55	0.00	(1,011.55)	128.90
Total Dept 549 - MAINTENANCE-LIFT STATIONS		113,900.00	27,369.86	10,248.80	86,530.14	24.03
Dept 550 - COLLECTION						
590-550-703.000	SALARIES	20,000.00	9,781.35	4,469.89	10,218.65	48.91
590-550-703.020	HOLIDAY PAY	500.00	0.00	0.00	500.00	0.00
590-550-703.030	VACATION PAY	500.00	0.00	0.00	500.00	0.00
590-550-703.040	SICK/PERSONAL PAY	1,200.00	0.00	0.00	1,200.00	0.00
590-550-715.000	FICA/MEDICARE	2,000.00	748.25	341.93	1,251.75	37.41
590-550-716.000	UNEMPLOYMENT COMPENSATION	10.00	3.64	0.00	6.36	36.40
590-550-717.000	WORKMAN'S COMP.	100.00	0.00	0.00	100.00	0.00
590-550-718.000	PENSION	1,000.00	299.37	128.52	700.63	29.94
590-550-719.000	HEALTH INSURANCE	5,000.00	684.81	228.27	4,315.19	13.70
590-550-719.500	DISABILITY INSURANCE	200.00	127.74	59.24	72.26	63.87
590-550-720.000	LIFE INSURANCE	40.00	126.30	42.10	(86.30)	315.75
590-550-722.000	VISION REIMBURSEMENT	125.00	0.00	0.00	125.00	0.00
590-550-728.000	OFFICE SUPPLIES	3,000.00	307.43	0.00	2,692.57	10.25
590-550-730.000	POSTAGE	1,000.00	355.09	0.00	644.91	35.51
590-550-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
590-550-808.000	PAYMENT PROCESSING FEES	800.00	86.98	0.00	713.02	10.87
590-550-853.000	TELEPHONE	1,000.00	169.25	57.59	830.75	16.93
590-550-864.000	CONFERENCES/WORKSHOPS	300.00	0.00	0.00	300.00	0.00
590-550-901.000	PRINTING	200.00	0.00	0.00	200.00	0.00
590-550-934.000	SERVICE CONTRACTS	1,500.00	920.34	359.00	579.66	61.36
590-550-936.000	TECH SERVICES	3,500.00	4,613.32	491.00	(1,113.32)	131.81
Total Dept 550 - COLLECTION		42,975.00	18,223.87	6,177.54	24,751.13	42.41
TOTAL EXPENDITURES		199,525.00	59,856.78	21,008.44	139,668.22	30.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		232,300.00	64,635.96	22,271.04	167,664.04	27.82
TOTAL EXPENDITURES		199,525.00	59,856.78	21,008.44	139,668.22	30.00
NET OF REVENUES & EXPENDITURES		32,775.00	4,779.18	1,262.60	27,995.82	14.58

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2022	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-608.000	NSF CHECK FEE	200.00	20.00	0.00	180.00	10.00
591-000-629.000	PENALTIES	3,000.00	761.39	205.20	2,238.61	25.38
591-000-642.000	WATER TURN ONS	500.00	455.00	0.00	45.00	91.00
591-000-643.000	METERED SALES	300,000.00	82,951.37	29,607.53	217,048.63	27.65
591-000-645.000	WATER TAP FEES	1,000.00	1,500.00	0.00	(500.00)	150.00
591-000-664.000	INTEREST ON CD'S-RECEIVING	1,000.00	0.00	0.00	1,000.00	0.00
591-000-664.100	INTEREST-WATER OPERATING	100.00	(27.00)	(10.50)	127.00	(27.00)
591-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	81.31	29.52	118.69	40.66
Total Dept 000		306,000.00	85,742.07	29,831.75	220,257.93	28.02
TOTAL REVENUES		306,000.00	85,742.07	29,831.75	220,257.93	28.02
Expenditures						
Dept 483 - ADMINISTRATION						
591-483-703.172	MANAGER SALARY	10,500.00	3,106.27	1,356.27	7,393.73	29.58
591-483-703.215	CLERK SALARY	7,600.00	2,224.01	954.76	5,375.99	29.26
591-483-715.000	FICA/MEDICARE	1,500.00	407.80	176.81	1,092.20	27.19
591-483-718.000	PENSION	0.00	319.84	138.67	(319.84)	100.00
591-483-719.000	HEALTH INSURANCE	0.00	701.08	233.71	(701.08)	100.00
Total Dept 483 - ADMINISTRATION		19,600.00	6,759.00	2,860.22	12,841.00	34.48
Dept 550 - COLLECTION						
591-550-703.000	SALARIES-CLERICAL	26,000.00	4,989.85	2,142.11	21,010.15	19.19
591-550-703.020	HOLIDAY PAY	500.00	0.00	0.00	500.00	0.00
591-550-703.030	VACATION PAY	1,500.00	0.00	0.00	1,500.00	0.00
591-550-703.040	SICK/PERSONAL	1,200.00	0.00	0.00	1,200.00	0.00
591-550-715.000	FICA/MEDICARE	2,000.00	381.74	163.88	1,618.26	19.09
591-550-716.000	UNEMPLOYMENT COMPENSATION	10.00	3.62	0.00	6.38	36.20
591-550-717.000	WORKMAN'S COMP	60.00	0.00	0.00	60.00	0.00
591-550-718.000	PENSION	1,000.00	299.38	128.52	700.62	29.94
591-550-719.000	HEALTH INSURANCE	4,000.00	684.87	228.29	3,315.13	17.12
591-550-719.500	DISABILITY INSURANCE	200.00	127.74	59.24	72.26	63.87
591-550-720.000	LIFE INSURANCE	60.00	126.30	42.10	(66.30)	210.50
591-550-722.000	VISION REIMBURSEMENT	125.00	145.00	0.00	(20.00)	116.00
591-550-728.000	OFFICE SUPPLIES	2,500.00	307.43	0.00	2,192.57	12.30
591-550-730.000	POSTAGE	2,000.00	355.09	0.00	1,644.91	17.75
591-550-807.000	AUDIT	1,200.00	0.00	0.00	1,200.00	0.00
591-550-808.000	PAYMENT PROCESSING FEES	500.00	86.98	0.00	413.02	17.40
591-550-853.000	TELEPHONE	1,000.00	169.25	57.59	830.75	16.93
591-550-864.000	CONFERENCES/WORKSHOPS	300.00	0.00	0.00	300.00	0.00
591-550-901.000	PRINTING	300.00	186.00	0.00	114.00	62.00
591-550-934.000	SERVICE CONTRACTS	1,000.00	371.34	0.00	628.66	37.13
591-550-936.000	TECH SERVICES	3,500.00	3,372.92	491.00	127.08	96.37
591-550-964.000	NSF CHECK CHARGES	10.00	0.00	0.00	10.00	0.00
591-550-965.000	EQUIPMENT PURCHASE	0.00	161.87	0.00	(161.87)	100.00
Total Dept 550 - COLLECTION		48,965.00	11,769.38	3,312.73	37,195.62	24.04
Dept 551 - UTILITY						

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED	BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 591 - WATER FUND								
Expenditures								
591-551-921.000	POWER PUMPING-ELECTRIC	12,000.00		904.01		0.00	11,095.99	7.53
Total Dept 551 - UTILITY		12,000.00		904.01		0.00	11,095.99	7.53
Dept 552 - DISTRIBUTION								
591-552-703.000	SALARIES-DISTRIBUTION	46,000.00		11,906.14		5,011.74	34,093.86	25.88
591-552-703.010	OVERTIME PAY	2,500.00		1,308.00		615.00	1,192.00	52.32
591-552-703.020	HOLIDAY PAY	3,500.00		0.00		0.00	3,500.00	0.00
591-552-703.030	VACATION PAY	3,500.00		0.00		0.00	3,500.00	0.00
591-552-703.040	SICK/PERSONAL PAY	4,500.00		0.00		0.00	4,500.00	0.00
591-552-715.000	FICA/MEDICARE	7,500.00		0.00		0.00	7,500.00	0.00
591-552-716.000	UNEMPLOYMENT INSURANCE	10.00		0.00		0.00	10.00	0.00
591-552-717.000	WORKMAN'S COMP	1,200.00		0.00		0.00	1,200.00	0.00
591-552-718.000	PENSION	7,000.00		0.00		0.00	7,000.00	0.00
591-552-719.000	HEALTH INSURANCE	16,000.00		1,191.68		222.58	14,808.32	7.45
591-552-719.500	DISABILITY INSURANCE	1,000.00		127.74		59.24	872.26	12.77
591-552-720.000	LIFE INSURANCE	300.00		126.30		42.10	173.70	42.10
591-552-722.000	VISION REIMBURSEMENT	500.00		0.00		0.00	500.00	0.00
591-552-768.000	UNIFORMS/BOOTS/ETC	1,000.00		45.05		0.00	954.95	4.51
591-552-776.000	SUPPLIES & MAINTENANCE	5,000.00		43.98		0.00	4,956.02	0.88
591-552-807.000	AUDIT	1,600.00		0.00		0.00	1,600.00	0.00
591-552-812.000	ENGINEERING	50,000.00		4,876.62		0.00	45,123.38	9.75
591-552-820.000	MISS DIG	100.00		0.00		0.00	100.00	0.00
591-552-821.000	WATER TESTING	5,000.00		125.00		0.00	4,875.00	2.50
591-552-822.000	CONTRACTUAL SERVICES	5,000.00		1,234.00		359.00	3,766.00	24.68
591-552-853.020	CELL PHONE	1,500.00		410.50		120.06	1,089.50	27.37
591-552-864.000	CONF/WORKSHOPS	1,000.00		459.70		0.00	540.30	45.97
591-552-936.000	TECH SERVICES	1,000.00		1,392.08		0.00	(392.08)	139.21
591-552-943.000	EQUIPMENT RENTAL-WATER FUND	13,000.00		3,482.60		1,613.60	9,517.40	26.79
591-552-958.000	DUES/MEMBERSHIPS	1,000.00		0.00		0.00	1,000.00	0.00
591-552-963.000	LIABILITY INSURANCE	2,700.00		4,511.55		0.00	(1,811.55)	167.09
Total Dept 552 - DISTRIBUTION		181,410.00		31,240.94		8,043.32	150,169.06	17.22
Dept 553 - WELLS/TOWER								
591-553-703.000	SALARIES-WELLS & TOWER	500.00		0.00		0.00	500.00	0.00
591-553-715.000	FICA/MEDICARE	50.00		0.00		0.00	50.00	0.00
591-553-963.000	LIABILITY INSURNACE	3,250.00		4,511.55		0.00	(1,261.55)	138.82
591-553-968.000	DEPRECIATION	54,000.00		0.00		0.00	54,000.00	0.00
591-553-981.000	CAPITAL OUTLAY	228,000.00		2,500.00		2,500.00	225,500.00	1.10
Total Dept 553 - WELLS/TOWER		285,800.00		7,011.55		2,500.00	278,788.45	2.45
TOTAL EXPENDITURES		547,775.00		57,684.88		16,716.27	490,090.12	10.53
Fund 591 - WATER FUND:								
TOTAL REVENUES		306,000.00		85,742.07		29,831.75	220,257.93	28.02
TOTAL EXPENDITURES		547,775.00		57,684.88		16,716.27	490,090.12	10.53
NET OF REVENUES & EXPENDITURES		(241,775.00)		28,057.19		13,115.48	(269,832.19)	11.60

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 596 - GARBAGE COLLECTION						
Revenues						
Dept 000						
596-000-628.000	TRASH SERVICE CHARGES	120,000.00	30,462.36	10,202.78	89,537.64	25.39
596-000-629.000	PENALTIES	300.00	96.05	31.63	203.95	32.02
596-000-664.100	INTEREST INCOME	0.00	(18.85)	(6.80)	18.85	100.00
596-000-664.120	INTEREST ON CHECKING-RECEIVING	20.00	18.06	6.73	1.94	90.30
Total Dept 000		120,320.00	30,557.62	10,234.34	89,762.38	25.40
TOTAL REVENUES		120,320.00	30,557.62	10,234.34	89,762.38	25.40
Expenditures						
Dept 528 - RUBBISH COLLECTION/DISPOSAL						
596-528-919.000	WASTE AND RUBBISH DISPOSAL	120,000.00	11,191.26	(9,204.90)	108,808.74	9.33
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		120,000.00	11,191.26	(9,204.90)	108,808.74	9.33
TOTAL EXPENDITURES		120,000.00	11,191.26	(9,204.90)	108,808.74	9.33
Fund 596 - GARBAGE COLLECTION:						
TOTAL REVENUES		120,320.00	30,557.62	10,234.34	89,762.38	25.40
TOTAL EXPENDITURES		120,000.00	11,191.26	(9,204.90)	108,808.74	9.33
NET OF REVENUES & EXPENDITURES		320.00	19,366.36	19,439.24	(19,046.36)	6,051.99

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REVENUE AND EXPENDITURE REPORT

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% Fiscal Year Completed: 25.21

		2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	% BDGT USED
Fund 661 - MOTOR POOL							
Revenues							
Dept 000							
661-000-664.100	INTEREST INCOME	1,200.00	28.26	10.78		1,171.74	2.36
661-000-668.100	RENTAL EQUIPMENT-POLICE	25,000.00	10,000.00	0.00		15,000.00	40.00
661-000-668.200	RENTAL EQUIPMENT PARKS	25,000.00	4,530.95	2,765.20		20,469.05	18.12
661-000-668.300	RENTAL EQUIPMENT-LOCAL	40,000.00	11,811.78	5,930.17		28,188.22	29.53
661-000-668.310	EQUIP RENTAL L/R ICE/SNOW	9,000.00	141.73	0.00		8,858.27	1.57
661-000-668.400	RENTAL EQUIPMENT-MAJOR	10,000.00	1,191.21	675.33		8,808.79	11.91
661-000-668.410	EQUIP RENTAL M/R ICE/SNOW	9,000.00	606.09	0.00		8,393.91	6.73
661-000-668.500	RENTAL EQUIPMENT-WATER	14,000.00	3,482.60	1,613.60		10,517.40	24.88
661-000-668.600	RENTAL EQUIPMENT-SEWER LINE	10,000.00	0.00	0.00		10,000.00	0.00
661-000-668.605	LS MAINT. EQUIP RENTAL	0.00	4,872.32	2,966.32		(4,872.32)	100.00
661-000-668.700	RENTAL EQUIPMENT-PUBLIC WORKS	10,000.00	4,026.83	3,003.56		5,973.17	40.27
661-000-671.000	MISCELLANEOUS	0.00	4,800.00	0.00		(4,800.00)	100.00
Total Dept 000		153,200.00	45,491.77	16,964.96		107,708.23	29.69
TOTAL REVENUES		153,200.00	45,491.77	16,964.96		107,708.23	29.69
Expenditures							
Dept 301 - POLICE DEPARTMENT							
661-301-870.000	GAS	10,000.00	1,765.43	0.00		8,234.57	17.65
661-301-872.000	TIRES	1,400.00	321.24	160.62		1,078.76	22.95
661-301-930.000	REPAIRS	1,000.00	189.79	35.00		810.21	18.98
661-301-963.000	MULTI-PERIL INSURANCE	6,000.00	6,015.40	0.00		(15.40)	100.26
Total Dept 301 - POLICE DEPARTMENT		18,400.00	8,291.86	195.62		10,108.14	45.06
Dept 441 - DPW							
661-441-807.000	AUDIT	500.00	151.68	0.00		348.32	30.34
661-441-870.000	GAS	20,000.00	4,523.15	0.00		15,476.85	22.62
661-441-872.000	TIRES	2,000.00	0.00	0.00		2,000.00	0.00
661-441-930.000	REPAIRS & MAINTENANCE	8,500.00	3,039.18	0.00		5,460.82	35.76
661-441-963.000	MULTI-PERIL INSURANCE	7,000.00	6,015.40	0.00		984.60	85.93
661-441-968.000	DEPRECIATION	67,000.00	0.00	0.00		67,000.00	0.00
Total Dept 441 - DPW		105,000.00	13,729.41	0.00		91,270.59	13.08
Dept 483 - ADMINISTRATION							
661-483-703.172	MANAGER SALARY	3,100.00	887.44	387.48		2,212.56	28.63
661-483-703.215	CLERK SALARY	1,900.00	555.95	238.66		1,344.05	29.26
661-483-715.000	FICA/MEDICARE	0.00	110.37	47.88		(110.37)	100.00
661-483-718.000	PENSION	0.00	86.59	37.56		(86.59)	100.00
661-483-719.000	HEALTH INSURANCE	0.00	175.25	58.42		(175.25)	100.00
661-483-999.010	GEN FUND ADMIN TRANSFER	5,000.00	5,000.00	0.00		0.00	100.00
Total Dept 483 - ADMINISTRATION		10,000.00	6,815.60	770.00		3,184.40	68.16
TOTAL EXPENDITURES		133,400.00	28,836.87	965.62		104,563.13	21.62

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2022 NORMAL (ABNORMAL)	MONTH 05/31/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 661 - MOTOR POOL								
Fund 661 - MOTOR POOL:								
TOTAL REVENUES		153,200.00	45,491.77		16,964.96		107,708.23	29.69
TOTAL EXPENDITURES		133,400.00	28,836.87		965.62		104,563.13	21.62
NET OF REVENUES & EXPENDITURES		19,800.00	16,654.90		15,999.34		3,145.10	84.12
TOTAL REVENUES - ALL FUNDS		2,349,272.00	643,710.46		127,107.89		1,705,561.54	27.40
TOTAL EXPENDITURES - ALL FUNDS		2,526,447.00	600,435.82		133,066.25		1,926,011.18	23.77
NET OF REVENUES & EXPENDITURES		(177,175.00)	43,274.64		(5,958.36)		(220,449.64)	24.42

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CASH SUMMARY BY FUND
FROM 03/01/2021 TO 05/31/2022
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

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Fund	Description	Beginning Balance 03/01/2021	Total Debits	Total Credits	Ending Balance 05/31/2022
101	GENERAL FUND	591,741.16	1,467,856.49	1,549,430.45	510,167.20
202	MAJOR ROADS	596,319.27	224,191.91	132,555.45	687,955.73
203	LOCAL ROADS	118,597.75	373,872.14	211,088.75	281,381.14
206	FIRE INSURANCE PROCEEDS	438.39	439.17	438.77	438.79
213	SALVAGE VEHICLE INSPECTIONS	27,239.70	18,866.45	24,638.61	21,467.54
230	STREETS	179,987.34	186,721.68	250,699.09	116,009.93
244	BUSINESS LOANS	63,877.91	9,446.26	221.77	73,102.40
245	HOME REHAB LOANS	113,365.88	2,011.64	222.92	115,154.60
248	DDA	40,280.68	25,738.53	19,325.59	46,693.62
265	DRUG FORFEITURE	1,381.85	1,384.11	1,382.95	1,383.01
282	APRA FUND	0.00	91,040.28	0.00	91,040.28
590	SEWER FUND	788,677.63	296,820.64	275,821.17	809,677.10
591	WATER FUND	610,878.98	416,454.47	358,175.57	669,157.88
596	GARBAGE COLLECTION	9,293.36	157,169.53	154,679.73	11,783.16
661	MOTOR POOL	383,943.93	196,768.15	242,802.75	337,909.33
	TOTAL - ALL FUNDS	3,526,023.83	3,468,781.45	3,221,483.57	3,773,321.71



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: June 6, 2022

SUBJECT: Monthly Report May 2022

Updates – May:

2022 Decatur Community Cleanup Date has been scheduled for Saturday, April 30, 2022.

Information has been provided regarding the following participation. A total of 200 residents took advantage of the clean update. **74 residents from the Village of Decatur**, 33 residents from Hamilton Township, 47 residents from Decatur Township and 46 residents throughout Van Buren County took advantage of the electronic and hazards waste.

VILLAGE MANAGER – VBC Managers Group

Friday, May 20, 2022, I was invited to participate in a round table discussion with several Village/City Managers throughout Van Buren County. This was a wonderful opportunity for Managers to brainstorm regarding topics concerning Managers in VBC. One of the topics many communities in VBC are struggling with is the recruitment and retention of Public Safety/Police Officers.

UPDATE REGARDING 2022 CLASSIFICATION & COMPENSATION

As of the last update, I received from Marcia Cornell, HRM Services/MML Project Coordinator, the final review is still pending. The deadline for communities to respond has been expended. Marcia did not want to complete the study until all of the comparable were received. I would anticipate the completion of the review sometime in June, with a report available to the Council at the July 5, 2022, meeting.

UPDATE REGARDING PRAIRIE RONDE STREET PROJECT

Please review the following activity item of work milestone.

ACTIVITY/ITEM OF WORK/MILESTONE	START DATE	FINISH DATE
Project Startup	03/21/22	03/21/22
Tree Removal	03/21/22	03/31/22
Removals	05/31/22	06/02/22
Culverts & Dr. Structures	06/03/22	06/06/22
Trenching, Crush & Shape	06/07/22	06/20/22
Hydrant & Water Services	06/21/22	06/27/22
Sidewalk	06/28/22	06/30/22
HMA Base	07/05/22	07/05/22
Adjust Castings	07/06/22	07/07/22
HMA Surface & Approaches	07/08/22	07/09/22
Shoulders & Restoration	07/11/22	07/16/22
Striping	07/18/22	07/19/22
Project Cleanup	07/20/22	09/23/22

UPDATE REGARDING FY 2022-23 CAPITAL IMPROVEMENT PROJECTS

Staff received the completed step one, Building Assessment of Village Hall, Police Department and Department of Public Works. The completed copy is attached to this report. Presentation to be completed at the June 6, 2022, meeting.

UPDATE REGARDING 100 W BRONSON – VBISD

Project continues to show progress



UPDATE REGARDING – M51 RESURFACING

The Michigan Department of Transportation will be resurfacing M51 (Delaware Street) from the Village limits. The project will consist of 1.36 miles of hot mix asphalt and resurfacing, drainage structure adjustments, curb ramp and pavement markings on M51 from south of Mills Street northerly to north of Parkhurst Drive. This project has an estimated progress start of April 11, 2022, and a proposed completion date of May 13, 2022. The project has a final walk-through schedule for May 27, 2022.

UPDATE REGARDING ADULT-USE MARIJUANA PAYMENTS

At the May 2, 2022, Village Council meeting, the Council reviewed the request from Luann Son, Purple Punch Station LLC (“PPS”). After review with the Village Attorney, the following advice was provided. The Village staff can simply allow to modify its pending application to indicate a request for a retailer and grower license (instead of a microbusiness license) without any need for an ordinance amendment. The ordinance only precludes accepting new applications, not modifying existing applications. A complete copy of the memo is attached to this report.

UPDATE 312 School Street – Old Decatur High School

Request for proposals issued, 5/13/2022. Pre-bid walk through site visit, 5/20/2022. Due date/bid opening 5/25/2022.

VILLAGE OF DECATUR Request for PROPOSALS



114 N. Phelps Street
Decatur, Michigan 49045
269-423-6114
www.decaturni.org

DEMOLITION AND SITE CLEAN-UP

[312 School Street, Decatur, MI 49045](#)

Key Dates

Request for Proposals Issued.....	5/13/2022
Pre-bid / Walk Through Site Visit.....	5/20/2022
Due Date for Proposals.....	5/25/2022
Bid Opening	5/25/2022 @ 1:00 P.M.

UPDATE Community Communications

I am happy to report staff has completed the following additional/updated methods of communication.

- 1) [Decatur \(decaturmi.org\)](http://Decatur(decaturmi.org))
- 2) [Village of Decatur, MI | Facebook](#)
- 3) [\(6\) Village of Decatur - Michigan: Overview | LinkedIn](#)
- 4) [Village of Decatur \(@VillofDecatur\) / Twitter](#)
- 5) [Resident - Nixle](#)
- 6) [Create your website with blocks - Decatur Republican](#)

The image shows a screenshot of the Village of Decatur, MI website and its Facebook page. The website header features a navigation menu with links to HOME, GOVERNMENT, DEPARTMENTS, ORDINANCES & NOTICES, RESIDENTS, and HOW DO I... Below the menu is a search bar. The main content area has a large banner image of a sunset over trees with the text "Live Work Play" and "IN DECATUR, MI". Below the banner is a row of service links: Online Bill Payment, Agendas & Minutes, Documents/Forms/Applications, Police Department, and Job Opportunities, each with a "LEARN MORE" link. The footer section includes the Village of Decatur logo, address (114 N. Phelps, Decatur, MI 49045), Village Hall Hours (9 a.m.- Noon & 1-5 p.m., Mon-Fri), and a "Need Help?" section with the phone number 269.423.6114 and social media links. Below the website screenshot is the Facebook page for the Village of Decatur, MI, showing 2.1K followers and 24 following. The page includes a cover photo, profile picture, and navigation tabs for Posts, About, Mentions, Reviews, Followers, Photos, and More. The main content area of the Facebook page shows a "Build your Page Audience" section with an "Invite friends" button and a "What's on your mind?" section with options for Live video, Photo/video, and Get messages.



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Village of Decatur - Michigan

Super admin view

View as member

All Pages

Content

Analytics

Activity

Admin tools



Address

114 N. Phelps
Decatur, MI 49045

Village of Decatur - Michigan

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Share Page

The Village of Decatur is a Village located in Van Buren County, Michigan, United States.

Government Administration · Decatur, Michigan · 54 followers



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Village of Decatur

126 Tweets



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Village of Decatur

@VilofDecatur

Live, work and play in Decatur, a friendly community!



Decatur, MI decaturmi.org Joined August 2011

185 Following 49 Followers



Address
114 N. Phelps
Decatur, MI 49045

Village Hall Hours:
9 a.m.- Noon &
1-5 p.m., Mon-Fri


Need Help?
269.423.6114
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Advisory Village Road Construction Updates [More »](#)
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Advisory Village of Decatur Fireworks- July 3rd, 2022 [More »](#)

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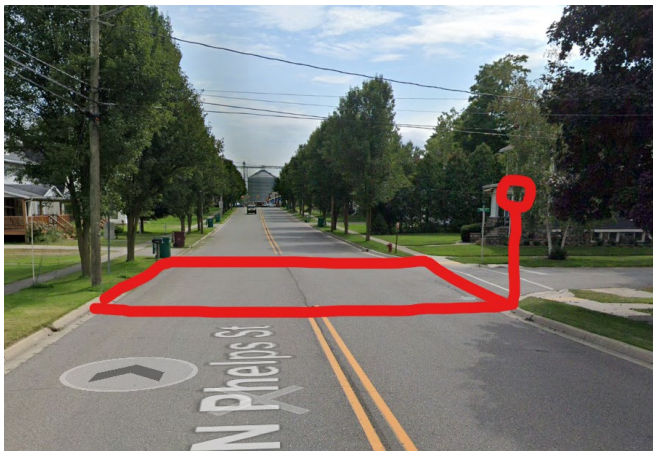
[SAMPLE PAGE](#)

UPDATE Residential Concerns – N. Phelps Street

I have spoken to several residents over the past few months regarding traffic concerns on N. Phelps Street. This past Monday, during “Coffee with the Manager” I had the opportunity to speak with resident who at first hand continues to struggle backing out of their driveway, due to the concerns with speeding traffic on N. Phelps Street. Last month and this month I have tried to witness these events. I have spoken to Chief of Police, VanDerWoude regarding this topic also. Additionally, the Village has done a traffic study on N. Phelps. The study did not show a majority of vehicles traveling at high rates of speed. Furthermore, the concerns from the residents on N. Phelps continue to express concerns for safety. I agree with taking any means necessary to attempt to keep our community safe. After discussion with Chief VanDerWoude the following out of the box idea of adding a three way stop intersection a (Pine & N. Phelps).



N. Phelps (facing North)



N. Phelps (facing South)



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: June 6, 2022

SUBJECT: Amendment to Marijuana Establishment Application
Purple Punch Station LLC – 107 W. Delaware Street

Action Requested:

The Village Council will receive an update regarding the pending request from Purple Punch Station LLC (“PPS”) regarding its proposed marijuana establishment at 107 W. Delaware Street.

Background:

In 2020, PPS submitted an application to pursue a marijuana microbusiness license for a proposed establishment at 107 W. Delaware Street. The application was conditionally authorized by the Village, and PPS has since been pursuing the additional approvals needed to obtain a license.

PPS has now approached the Village and asked for permission to pursue a somewhat different business model than was originally proposed. Rather than operating as a microbusiness and holding a single license, it would like to operate as an integrated retailer/grower with two separate licenses (one retailer and one class B grower).

As discussed at the May 2 meeting, the difficulty with this request is that the Village has now effectively capped the total number of licenses available in the Village at 6. Further, the ordinance implementing the cap specifically says: “To implement [the cap], the village shall no longer accept applications for the initial authorization of marihuana establishments or village licenses or state operating licenses for such establishments but shall continue to process pending applications that were conditionally approved [previously].”

As of the May meeting, there were 6 approved or conditionally approved licenses in the Village, meaning that PPS’s request would have required a 7th license. Since that time, however, Village staff has terminated the conditional approval of the application for another proposed establishment (112 S Phelps Street) because the applicant has not made timely progress as required by the ordinance. Accordingly, PPS’s request would not require changing the 6-license limit. Further, the



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

Village attorney has advised that Village staff can simply allow to modify its pending application to indicate a request for a retailer and grower license (instead of a microbusiness license) without any need for an ordinance amendment. The ordinance only precludes accepting new applications, not modifying existing applications. Accordingly, staff intends to proceed in this manner unless otherwise directed by the Village Council.