



This Affidavit Must Be Submitted Annually

**Office Use Only:**

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Village of Decatur  
114 N. Phelps St. Decatur, Michigan 49045  
269.423.6114 • www.decatumi.org

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## RENTAL PROPERTY EXEMPTION AFFIDAVIT

Rental Address: \_\_\_\_\_ Account #: \_\_\_\_\_

Property Tax ID #: \_\_\_\_\_ Number of Units: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Present Occupant: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Relationship to owner: \_\_\_\_\_

Per Ordinance 2023-002, all rental properties within the Village limits must be registered annually by July 1, regardless of exemption status. Late fees will be applied to all properties found to be in noncompliance after July 1. Newly established rental properties shall be registered within 30 days thereof. Owners of more than one parcel subject to registration requirements must register each parcel separately.

If the status of property ownership changes, or occupancy changes, please contact the Village of Decatur within 30 days.

I hereby certify that this dwelling unit is solely occupied by a person related by blood, marriage, or adoption to or under the legal custody of the owner of the dwelling unit.

**Individuals must be related as MOTHER, FATHER or CHILDREN ONLY.  
PROOF OF RESIDENCY IS REQUIRED.**

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Signature

Date

PLEASE COMPLETE THIS FORM AND RETURN TO VILLAGE HALL AT  
114 N. PHELPS ST. DECATUR, MI 49045