

VILLAGE OF DECATUR PARKS & RECREATION COMMITTEE MEETING AGENDA

Monday
September 18,
2023



VILLAGE OF DECATUR
PARKS & RECREATION COMMITTEE MEETING
MONDAY, September 18, 2023 – 4:30PM
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

4:30PM PARKS & RECREATION COMMITTEE MEETING (Action to be taken by PRC on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Excused Absences if Any)

4. PUBLIC COMMENT

5. APPROVAL OF CONSENT AGENDA ITEMS

5A.1 – Approval of the Regular Meeting Agenda for September 18, 2023

5A.2 – Approval of the Regular Meeting Minutes for August 21, 2023

6. COMMUNICATIONS – PRESENTATIONS & GUEST

6A.1 –Katie Vanderhulst, Abonmarche

- MEDC Public Gathering Spaces grant updates
- Other funding opportunities for ADA Baths and Concession Stand for Red Woolfe Park
- Splash Pad and Site Improvements for Red Woolfe Park (DNR Spark Grant) – results will be out in September 2023

7. UNFINISHED BUSINESS

7A.1 – Updates to Fireman’s Park Project design

7A.2 – Staff update on park signage

8. NEW BUSINESS

9. PUBLIC COMMENTS- SECOND OPPORTUNITY

10. PARKS & RECREATION COMMITTEE MEMBER COMMENTS

11. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the PRC during public hearings and under “Public Comment,” members of the audience may address the PRC- please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
 2. Verbal report provided by staff.
 3. Chairperson asks PRC members if they have any questions for staff to clarify the staff report.
 4. Motion is made by a PRC member and seconded by another PRC member.
 5. Chair then calls on PRC members to discuss the motion if PRC members wish to discuss.
 6. Chair calls for a vote on the item after discussion has occurred.
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Village of Decatur
Parks & Recreation Committee Meeting Minutes
Monday, August 21, 2023, at 4:30 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. **Call to Order**

Chairperson Pelfrey called the meeting to order at 4:46pm

II. **Pledge of Allegiance**

III. **Roll Call**

Jessica Pelfrey- Chairperson, Janice Benson (unexcused), Charlene Jackson (excused), Nicky Fassett (excused), Harvey Beute, Shantel Pentland- Administrative Assistant, Megan Duncan- Clerk/Treasurer

IV. **Public Comment**

None

V. **Approval of Consent Agenda Items**

5A.1 – Beute offered a motion to approve the consent agenda for August 21, 2023, with support from Duncan, carried unanimously 4-0.

5A.2 – Beute offered a motion to approve the regular meeting minutes for July 17, 2023, with support from Duncan, carried unanimously 4-0.

VI. **Presentations & Guest**

Katie Vanderhulst from Abonmarche was unable to attend meeting. She provided staff with updates regarding the MEDC Public Gathering Spaces Grant (awaiting results, August 2023) and the DNR Spark Grant (results September 2023).

VII. **Unfinished Business**

7A.1- The Committee briefly discussed the updates to the Fireman’s Park Project, focusing on the different types of bathrooms we can choose from. Final decisions were not made.

7A.2 –Pentland shared an update regarding the new signage for the Parks. At this time, the board is comfortable with staff designing and ordering these signs over the winter months for Spring installation.

7A.3 – Duncan made a motion with support from Beute to carry Unfinished Business agenda items 7A.1 and 7A.2 to the agenda for September 18, 2023, motion carried 4-0.

VIII. **New Business**

None

IX. **Public Comment- Second Opportunity**

None

X. **Members Comments**

Pentland shared that the DDA is hoping to form a Decatur Day '24 Planning Committee in the near future to help assist with planning efforts for next years event. There was also a recap of Decatur Day '23.

XI. **Adjournment**

Beute offered a motion with support from Pentland to adjourn the meeting at 5:01pm, motion approved 4-0.

Minutes submitted by: Shantel Pentland, Administrative Assistant



PHOTO EXAMPLE OF PLAYGROUND
NOT TO SCALE



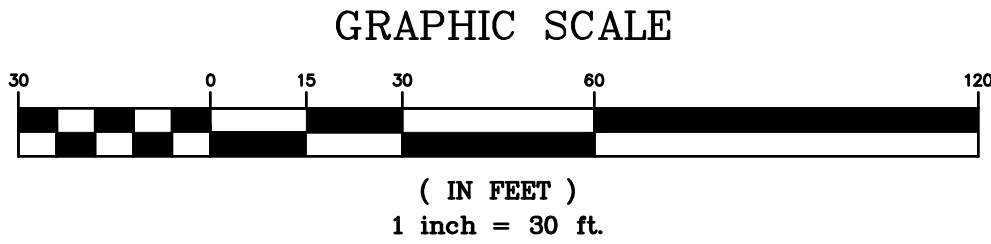
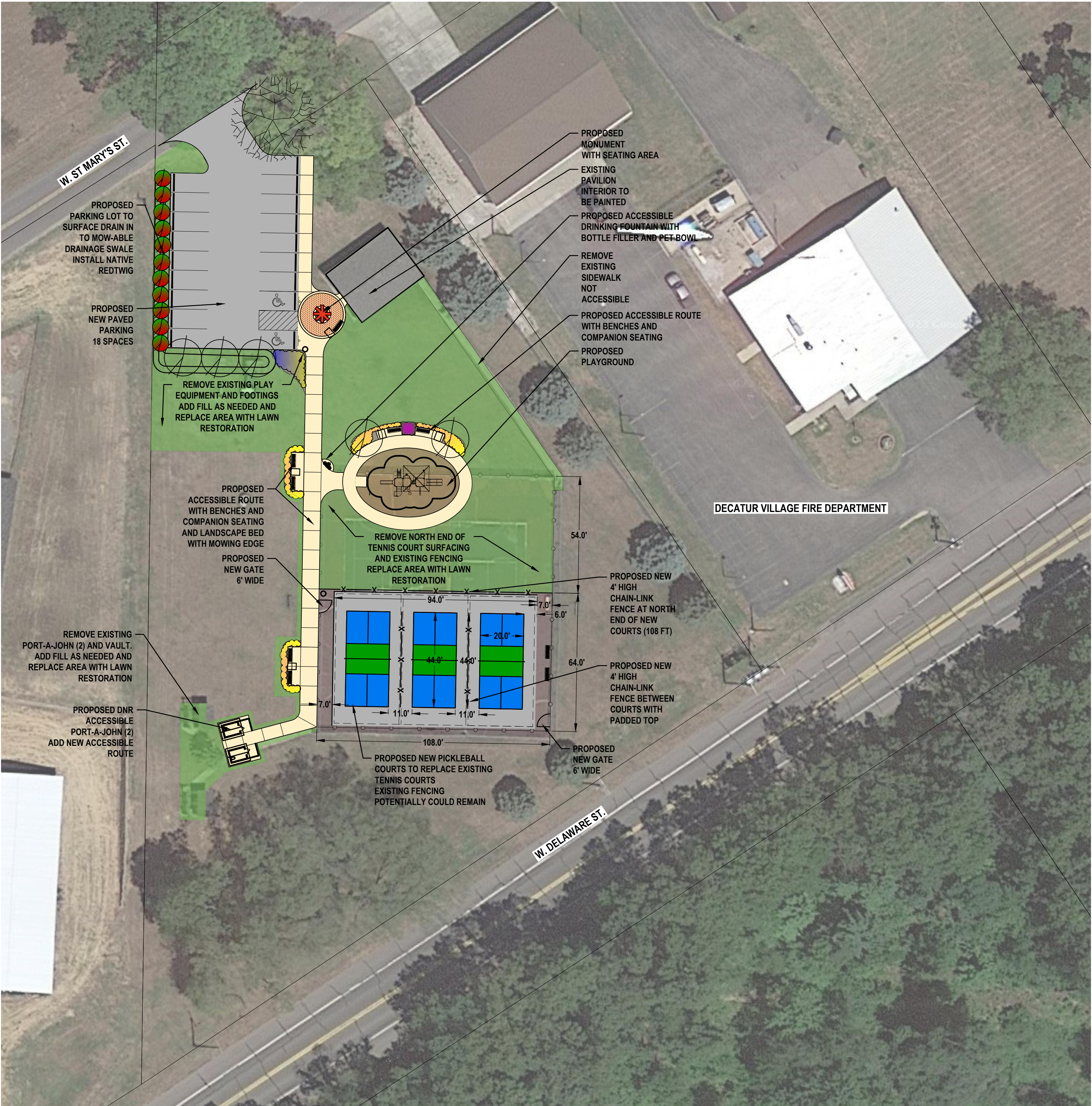
PHOTO EXAMPLE OF PICKLEBALL
NOT TO SCALE



PHOTO EXAMPLE OF MONUMENT BOULDER
NOT TO SCALE



PHOTO EXAMPLE OF DRINKING FOUNTAIN
NOT TO SCALE



NO.	REVISION DESCRIPTION	BY:	DATE:
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Abonmarche
35 West Main Street
Benton Harbor, MI 49023
T 269.927.2295
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abonmarche.com

Engineering - Architecture - Land Surveying

FIREMAN'S PARK IMPROVEMENTS
VILLAGE OF DECATUR
DECATUR, MI

SCHEMATIC OVERALL PLAN

SHEET TITLE:

DRAWN BY:

DESIGNED BY:

KB

PM REVIEW:

QA/QC REVIEW:

DATE:

AUG 2023

SEAL:

SIGNATURE:

DATE:

SCALE:

HORZ: 1"=30'-0"

VERT:

ACI JOB #

P23-0796

SHEET NO.

2 of 2



MISSOULA CONCRETE construction

GSA Contract #47QSWA18D0041

For construction project: Benton Harbor, MI

We offer the following: (1) Aspen Double Vault Toilet

L.S. \$61,670.00

Price includes:

Aspen double vault toilet building & (2) 1,000-gal vault(s), no screen, right/left hand floorplan, unisex signage, interior "no trash" signage, barnwood-look walls & simulated cedar shake roof, standard color options, door frame, door, lockset, door vent, (2) polycarbonate windows, cleanout hatch & cover, HDPE riser, ADA grab bars, waste basket, (1) stainless steel toilet paper holder, trc vent screen & vent stack, delivery, and placement at jobsite.

Adds:

Lead time: 150 days

Open Market Items:

Price does not include:

Excavation, backfill, and any unlisted site work including demolition, project clean-up, and taxes.

This quote is valid if materials ordered prior to: 09/04/2022 Sales: Garrett Wilson (406) 549-9682

A payment of 50% contract price is due with signed contract to approve order be put into production. Remaining 50% is due when order is delivered.

If payment will be made with a credit card an additional 3% cost will be incurred based on contract amount.

Prices includes delivery, the following terms apply delivery is F.O.B. truck, as near as possible to jobsite under own power. Job site must be accessible over and/or under all bridges and road surfaces. Contractor to unload at his own expense unless erection is included above.

Owner and/or customer are liable for any additional costs incurred due to inadequate site conditions or site location including access to site.

Vault Disposal \$1800 per.

Owner and/or customer are to have at least one person on site during delivery and are to help coordinate and physically assist in the placement of unit(s).

Excavator and/or owner are solely responsible for the conditions of the jobsite upon arrival of Missoula Concrete Construction.

Missoula Concrete Construction will not be held liable for site & road conditions seen nor unseen. If delivery can not be met at actual site location because of unsafe conditions unit will be dropped at designated location by customer.

If pickers are sent for an FOB job, owner and/or customer are liable for return of said pickers, and if not returned within two weeks' time this will result in additional charge of \$350.

If the excavation scope of work is to be done by the owner and/or customer, and the site is not prepared, site conditions will not allow use of crane access including fill, rock, trees, powerlines, or any other obstacle, or has not met our excavation specifications at the time of delivery, the customer will be charged \$250.00/hr plus any additional charges incurred by crane until the mobilization and placement of unit(s) can begin.

n/a Hours unloading time included. Additional time charged at \$85.00 per hour/truck. Missoula Concrete Construction is not responsible for contractor charges or delays stemming from state GVW divisions.

Returns or back charges will NOT be allowed without providing notice of deficiency prior to correction of deficiency. MCC shall be permitted first opportunity to correct deficiencies.

Any changes are purchaser's responsibility. Specials are not returnable. **TERMS: NET – 30 Day**



P.O. Box 16086 | Missoula, MT 59808

P 406.549.9682 F 406.549.6404

www.missoulaconcrete.com

ACCEPTANCE

Subject to being awarded the Contract for the Project described above and to the "Terms and Conditions", We order the described material at the unit price quoted

By _____

Title _____ Date _____

By  _____

Title Adam Bauer / Sr. Project Manager at Missoula Concrete

Engineer's Opinion of Probable Construction Cost

Project: **Village of Decatur: Fireman's Park**
Project No: **P23-0796**
Description: **Fireman's Park and Pickle Ball Improvements**
Stage: **Feasibility**
Date: **8/8/2023**
Prepared By: **GJC**

Miscellaneous					
Line	Item	Measured Quantity	Unit	Unit Cost	Item Cost
1	Mobilization, Max 10%	1.0	LSUM	\$ 41,000.00	\$ 41,000.00
2	SESC Permit and Measures	1.0	LSUM	\$ 3,000.00	\$ 3,000.00
Subtotal: Miscellaneous					\$ 44,000.00

Removals					
Line	Item	Quantity	Unit	Unit Cost	Item Cost
3	Boulder/Grill Relocation/Installation	1.0	LSUM	\$ 500.00	\$ 500.00
4	Site Grading	1.0	LSUM	\$ 18,000.00	\$ 18,000.00
5	Sidewalk, Rem	50.0	Syd	\$ 25.00	\$ 1,250.00
6	Water Spigot Removal	2.0	Ea	\$ 250.00	\$ 500.00
7	Playground Removal	1.0	LSUM	\$ 3,000.00	\$ 3,000.00
8	Port-a-John Removal	2.0	Ea	\$ 5,000.00	\$ 10,000.00
9	Tennis Court/Fence Removal (Sport Court Const. Estimate)	1.0	LSUM	\$ 26,000.00	\$ 26,000.00
Subtotal: Removals					\$ 59,250.00

Proposed Improvements					
Line	Item	Quantity	Unit	Unit Cost	Item Cost
Parking/Pavillion Area					
10	Subbase, CIP (12 Inch)	215.0	Cyd	\$ 25.00	\$ 5,375.00
11	Aggregate Base, 8 Inch	720.0	Syd	\$ 18.00	\$ 12,960.00
12	HMA, 13A (2 Inch)	80.0	Ton	\$ 125.00	\$ 10,000.00
13	HMA, 36A (2 Inch)	80.0	Ton	\$ 125.00	\$ 10,000.00
14	Pavement Marking/Signage	1.0	LSUM	\$ 2,000.00	\$ 2,000.00
15	Concrete Parking Blocks, 8 Feet	18.0	Ea	\$ 250.00	\$ 4,500.00
16	Sidewalk, Conc, 4 inch	545.0	Sft	\$ 7.50	\$ 4,087.50
17	Sidewalk, Brick Pavers	280.0	Sft	\$ 30.00	\$ 8,400.00
18	Mounument	1.0	ALLOW	\$ 5,000.00	\$ 5,000.00
19	Site Ammentities (Bench/Trash/Recycle)	1.0	ALLOW	\$ 8,000.00	\$ 8,000.00
20	Pavillion Repainting	1.0	LSUM	\$ 3,000.00	\$ 3,000.00
21	Tree	3.0	Ea	\$ 800.00	\$ 2,400.00
22	Shrubs	11.0	Ea	\$ 100.00	\$ 1,100.00
23	General Plantings	50.0	Ea	\$ 35.00	\$ 1,750.00
24	Aluminium Edging	170.0	Ft	\$ 6.50	\$ 1,105.00
Play Ground Area and Sidewalk to Port-A-John					
25	Sidewalk, Conc, 4 inch	3315.0	Sft	\$ 7.50	\$ 24,862.50
26	New Playground	1.0	LSUM	\$ 65,000.00	\$ 65,000.00
27	DNR Vault Toilet	2.0	Ea	\$ 20,000.00	\$ 40,000.00
28	Site Ammentities (4 Benches/Trash Cans)	1.0	ALLOW	\$ 20,000.00	\$ 20,000.00
29	Water Service, Long	1.0	ALLOW	\$ 8,000.00	\$ 8,000.00
30	Water Fountain (Most Dependable)	1.0	ALLOW	\$ 10,000.00	\$ 10,000.00
31	Embankment, CIP	75.0	Cyd	\$ 20.00	\$ 1,500.00
32	Tree	5.0	Ea	\$ 800.00	\$ 4,000.00
33	General Plantings	150.0	Ea	\$ 35.00	\$ 5,250.00
Pickleball Court					
34	Pickleball Court Surface Improvements/Fencing/Gates (Sport Court Const. Estimate)	1.0	LSUM	\$ 65,000.00	\$ 65,000.00
35	4' High Chain Link Fence with Padded Top	125.0	Ft	\$ 55.00	\$ 6,875.00
36	Site Ammentities (2 Benches/Trash cans)	1.0	LSUM	\$ 12,000.00	\$ 12,000.00
37	Slope Restoration, Non-Freeway, Type B, Modified	1950.0	Syd	\$ 8.50	\$ 16,575.00
38	Signage and Wayfinding	1.0	LSUM	\$ 10,000.00	\$ 10,000.00
Subtotal: Proposed Improvements					\$ 368,740.00

Summary					
Construction Subtotal:					\$ 471,990.00

Engineer's Opinion of Probable Construction Cost

Project: **Village of Decatur: Fireman's Park**
Project No: **P23-0796**
Description: **Fireman's Park and Pickle Ball Improvements**
Stage: **Feasibility**
Date: **8/8/2023**
Prepared By: **GJC**

Construction Contingency/Engineering/Construction Admin:	30%	\$ 141,597.00
Construction Total:		\$ 613,587.00
Anticipated Inflation: Anticipated Construction 2025	6%	\$ 36,815.22
Project Total: Village of Decatur: Fireman's Park - Fireman's Park and Pickle Ball Improvements		\$ 650,402.22

1. This opinion of probable construction cost is intended for information only and shall not be interpreted as a guarantee regarding actual construction pricing. It is based upon measured/estimated quantities, reasonable assumptions, recent bid costs on similar projects, and judgement regarding project intent and condition.

Notes:

1. Assumed fill for playground removal and Port-a-John Rem
2. Prices from MERL/contractor estimates/manufacture
3. Drinking fountain (Most Dependable) to be connected to existing water service that was previously capped. Allowance accounts for new water service to remain conservative.
4. Courts to be downsized and renovated into pickle ball courts
5. Geotechnical investigation or survey has not been performed. Drainage for impervious areas is anticipated to consist of sheet flow to adjacent vegetated swales.
6. Measured areas were increased by 5% or 10% in quantity calculations as there is no survey.