



REGULAR MEETING SYNOPSIS

January 4, 2021

- Council approved Consent Agenda consisting of Agenda as presented, Minutes as amended from the December 7th Regular Meeting, and Bills totaling \$137,638.13. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Village Manager Newton gave a presentation on Draft Budget for Fiscal Year 2022. A Public Hearing and vote on the FY 22 Budget to be held at February Regular Meeting.
- Council declined to change the method of assessing Readiness-To-Serve Fees for Water and Sewer. Ayes: Verran and Benson. Nays: Gunther, Jackson, Mead, Pelfrey, and Elwaer.
- Tentative Council Appointments were detailed with Charlene Jackson joining the Safety Committee, Janice Benson joining the Loan Committee, and Jessica Pelfrey becoming the Parks and Recreation Liason.
- Draft of Council Rules of Proceedings for 2021-2022 was reviewed. Final version to be approved at February Regular Meeting.

Kimberly Babcock
Village Clerk

Ali Elwaer
Village President



REGULAR MEETING SYNOPSIS

February 1, 2021

- Council approved Consent Agenda consisting of Agenda as amended to add Rental Inspections under New Business, Minutes from the January 4th Regular Meeting, and Bills totaling \$188,474.61. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council held a Public Hearing on the proposed the FY 22 Budget.
- Council approved 2021-2022 Council Appointments as presented. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council approved the 2021-2022 Rules of Proceedings as presented. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council approved the FY 22 Budget. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council approved the 2021-2022 Council Meeting Schedule as presented. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council approved Mutual Police Aid Agreement and permission for Chief VanDerWoude to sign on behalf of the Village. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council approved FY 21 Budget Amendments as presented. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.

Kimberly Babcock
Village Clerk

Ali Elwaer
Village President



REGULAR MEETING SYNOPSIS

March 1, 2021

- Council approved Consent Agenda consisting of Agenda, Minutes from the February 1st Regular Meeting, and Bills totaling \$136,838.83. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council authorized preliminary approval of Midwest Fest 2021 to be held on August 21st provided that all applicable MDHHS rules, regulations, and recommendations are followed. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council authorized the donation of 100 W Bronson to the VBISD for the construction of a new home through the Construction Trades Program. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council approve the CMF Overlay amendment as presented. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.
- Council approved Final FY 21 Budget Amendments as proposed. Ayes: Gunther, Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer.

Kimberly Babcock
Village Clerk

Ali Elwaer
Village President



REGULAR MEETING SYNOPSIS

April 5, 2021

- Council approved Consent Agenda consisting of Agenda, Minutes from the March 1st Regular Meeting, and Bills totaling \$122,466.30. Ayes: Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer. Absent: Gunther
- Council approved the Parental Leave Policy as presented. Ayes: Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer. Absent: Gunther
- Council approved the quote from BS&A for the Timesheets and Miscellaneous Receivables software as presented. Council approve the CMF Overlay amendment as presented. Ayes: Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer. Absent: Gunther
- Council approved the annual 4th of July parade, annual 4th of July Fireworks Show and VFW events contingent upon meeting all requirements as outlined by MDHHS. Ayes: Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer. Absent: Gunther
- Council approved the conditional Marihuana Retailer application for 100 Sherwood Street. Ayes: Jackson, Pelfrey, Benson, Verran, Mead, and Elwaer. Absent: Gunther
- Council approved the municipal investment in Market Van Buren as presented. Ayes: Benson, Pelfrey, Verran and Elwaer. Nays: Jackson and Mead. Absent: Gunther

Kimberly Babcock
Village Clerk

Ali Elwaer
Village President



REGULAR MEETING SYNOPSIS

May 3, 2021

- Council approved Consent Agenda consisting of Agenda, Minutes from the April 5th Regular Meeting, and Bills totaling \$108,420.69. Ayes: Benson, Gunther, Jackon, Mead, Pelfrey, Verran, and Elwaer.
- Council adopted Ordinance #2021-001: Golf Carts as presented. Ayes: Benson, Gunther, Jackon, Mead, Pelfrey, Verran, and Elwaer.
- Council authorized the Village Clerk & Treasurer to collect delinquent Village taxes through February 28th. Ayes: Benson, Gunther, Jackon, Mead, Pelfrey, Verran, and Elwaer.
- Council approved the quote for the Skid-Steer Loader from Michigan CAT as presented. Ayes: Benson, Gunther, Jackon, Mead, Pelfrey, Verran, and Elwaer.
- Council authorized Village Manager Newton to obtain a quote for the preparation of an Industrial Park Development Plan. Ayes: Benson, Gunther, Jackon, Mead, Pelfrey, Verran, and Elwaer.
- Council approved a Special Meeting scheduled for May 26th at 7:00pm to discuss the Community Development Block Grant Program, Category B Transportation Grant, and all other business brought forth before the Council. Ayes: Benson, Gunther, Jackon, Mead, Pelfrey, Verran, and Elwaer.

Kimberly Babcock
Village Clerk & Treasurer

Ali Elwaer
Village President



REGULAR MEETING SYNOPSIS

June 7, 2021

- Council approved the consent Agenda consisting of Agenda with the additions of MRTMA application and Executive Search as presented, Minutes from the May 3rd Regular Meeting, Minutes from the May 26th Special Meeting and Bills totaling \$117,555.59
- Council approved the Village Manager's Letter of Resignation and transition plan as presented. Ayes: Jackson, Gunther, Pelfrey, Mead and Elwaer. Absent: Verran and Benson.
- Council approved the bid from Republic Services and authorize a contract to be entered to provide for Waste Removal Service beginning September 1, 2021, and running through August 31, 2025. Ayes: Gunther, Jackson, Pelfrey and Elwaer. Nays: Mead Absent: Verran and Benson.
- Council approved Resolution 2021-006: 4th of July Parade Road Closure as presented. Ayes: Jackson, Mead, Gunther, Pelfrey and Elwaer. Absent: Verran and Benson
- Council approved the creation of a DPW Team Leader position as presented. Ayes: Jackson, Mead, Gunther, Pelfrey and Elwaer. Absent: Verran and Benson.
- Council authorized the MLCC Application for Midwest Festival 2021 as presented. Ayes: Jackson, Mead, Gunther, Pelfrey and Elwaer. Absent: Verran and Benson
- Council approved the quote from Ferguson as presented. Ayes: Jackson, Mead, Gunther, Pelfrey and Elwaer. Absent: Verran and Benson
- Council approved the MRTMA Facility Application for 413 W. Delaware as presented. Ayes: Mead, Gunther, Pelfrey, Jackson and Elwaer. Absent: Verran and Benson
- Council approved to obtain the services of Frank Walsh to execute and search for a new village manager. Ayes: Mead, Gunther, Pelfrey, Jackson and Elwaer. Absent: Verran and Benson.

Kimberly Babcock
Village Clerk & Treasurer

Ali Elwaer
Village President



REGULAR MEETING SYNOPSIS

July 12, 2021

- Council approved the Consent Agenda consisting of Agenda with the additions to the agenda as presented, Minutes from the June 7th Regular Meeting, Minutes from the June 30th Special Meeting and Bills in the amount of \$132,820.45 Ayes: Gunther, Jackson, Mead, Pelfrey, Elwaer, Verran and Benson
- Council approved the capacity increase for Midwest Festival to 500 and Resolution 2021-008 as presented. Ayes: Gunther, Jackson, Pelfrey, Elwaer, Mead, Verran and Benson.
- Council approved the recycling contract with a pledge of \$500. Ayes: Gunther, Jackson, Pelfrey, Elwaer, Mead, Verran and Benson.

Kimberly Babcock
Village Clerk & Treasurer

Ali Elwaer
Village President



REGULAR MEETING SYNOPSIS

August 2, 2021

- Council approved consent agenda as presented, Minutes from the July 12th Regular meeting, July 19th Special meeting, July 28th Special meeting and with the addition of item g: minutes from the closed session at the July 19th meeting as amended and Bills in the amount of \$160,103.39. . Ayes: Jackson, Mead, Verran, Benson, Gunther, Pelfrey and Elwaer.
- Council approved Resolution 2021-009: Opt-Out of PA 152 as presented. Ayes: Jackson, Mead, Verran, Benson, Gunther, Pelfrey and Elwaer.
- Council approved the Republic Services Contract as amended. Ayes: Jackson, Mead, Verran, Benson, Gunther, Pelfrey and Elwaer.
- Council approved Resolution: Waste Removal Rates: 2021-010 as presented. Ayes: Jackson, Mead, Verran, Benson, Gunther, Pelfrey and Elwaer.
- Council approved the DPW Truck quote from Seelye of Paw Paw as presented. Ayes: Jackson, Mead, Verran, Benson, Gunther, Pelfrey and Elwaer.
- Council approved extending the Village Manager two year contract to Christopher Tapper. Ayes: Jackson, Mead, Verran, Benson, Gunther, Pelfrey and Elwaer.

Kimberly Babcock
Village Clerk & Treasurer

Ali Elwaer
Village President

Village of Decatur
Village Council Regular Meeting Minutes

Monday, November 1, 2021, at 7:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. President Elwear called the meeting to order at 7:00 P.M.

II. Roll Call

Clerk/Treasurer, Duncan provided roll call; Trustee Verran (excused), Mead Jr, President Pro Tem Jackson, Benson, President Elwaer, Gunther, and Pelfrey in attendance. Also in attendance Village Manager, Christopher Tapper, Chief of Police Thomas VanDerWoude and Forman, Jimmy Ebeling

III. Public Comments

Donald Hanson, Van Buren County Commissioner, provided a report to the Council of activities throughout the County.

Patricia Muscovalley, 409 S. Williams, was in attendance to provide an update on YMCA project to council.

IV. Approval of Agenda, Meeting Minutes, Accounts Payable

Trustee Gunther made a motion with support from Trustee Mead Jr. to approve the agenda for November 1, 2021, along with approval of meeting minutes from October 4, 2021, and accounts payable in the amount of \$177,201.46 motion carried 6-0.

V. Communications to the Council – Presentation & Guest

Carl Druskovich, Chairperson, Decatur-Hamilton Fire Department & Quick Response was in attendance to discuss the purchase of the new Fire Truck.

President Pro Tem Jackson made amotion with support from Trustee Mead Jr., to approve the purchase of the new Fire Truck, Roll Call Vote, Mead Jr, President Pro Tem Jackson, Benson, Gunther, Pelfrey, President Elwear, voting yes, motion carried 6-0.

VI Unfinished Business

Trustee Gunther made a motion to with the support of Trustee Benson to approval of Ad hoc Committee Member-Review of Ordinance 2019-03 Rental Ordinance, motion carried 6-0.

VI. New Business – Adoption of Ordinance 2021-001

Trustee Benson made a motion with the support of President Pro-Tem Jackson to adopt Ordinance 2021-001, amending Sections of Ordinance 2019-04 Marihuana Facilities, Roll Call Vote, Mead Jr, President Pro Tem Jackson, Benson, Gunther, Pelfrey, President Elwear, voting yes, motion carried 6-0.

VII. New Business- Adoption of Ordinance 2021-002

Trustee Gunther made a motion with the support of Trustee Mead Jr. to adopt Ordinance 2021-002, amending Planning Commission Composition, Roll Call Vote, Mead Jr, President Pro Tem Jackson, Benson, Gunther, Pelfrey, President Elwear, voting yes, motion carried 6-0.

VIII. Department Reports

Manager Tapper, Chief Police, Thomas VanDerWoude and Forman, Jimmy Ebeling all provided Department Report to the Council. Tapper noted each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.

IX. Council Comments & Additional Public Comments

Mickey Bittner was in attendance and provide a brief update on the Prairie Ronde and George St. Road projects.

President Pro-Tem Jackson made positive comments about the Police Department.

Made note of the DDA meeting for next week.

X. Adjournment

Trustee Gunther made a motion with support from President Pro-Tem Jackson to adjourn the meeting at 7:34 P.M. Minutes submitted by: Christopher Tapper, Village Manager

Village of Decatur
Village Council Regular Meeting Minutes

Monday, December 6, 2021, at 7:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. President Elwear called the meeting to order at 7:00 P.M.

II. Roll Call

Clerk/Treasurer, Duncan provided roll call; Trustee Benson (excused), Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran, and President Elwaer in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan and Chief of Police Thomas VanDerWoude.

III. Public Comments

- a. Patricia Muscovalley, 409 S. Williams, Dortha Palsey, and Thomas Stull, 209 E. St. Mary's, were in attendance to thank Manager Tapper on how well he has represented our community in such a short period of time.

IV. Approval of Agenda, Meeting Minutes, Accounts Payable

- a. Trustee Verran made a motion with support from Trustee Mead Jr. to approve the agenda for December 6, 2021, along with approval of meeting minutes from November 1, 2021, and accounts payable in the amount of \$189,523.30, motion carried 6-0.

V. Communications to the Council – Presentation & Guest

Mike Chambers, Director, National League of Cities Service Line Warranty Program was in attendance to discuss their programs regarding warranty programs for water & sewer lines. Homeowners are commonly under the misconception the municipality is responsible for the maintenance of the water and sewer line on their property or repairs are covered by their homeowner's policy. The NLC service line warranty program will provide such coverage to residents in the Village of Decatur. NLC currently services over 4.5 million customers nationwide.

VI Unfinished Business

- a. Manager Tapper presented updates from Ad hoc Committee Members – Review of Ordinance 2019-03 Rental Ordinance and the USDA – Water System Improvements.

VI. New Business – Approve Marking Agreement – NLC Service Line Warranty Program

- a. President Pro Tem Jackson made a motion with the support of Trustee Gunther to approve NLC Service Line Warranty Program Marketing Agreement. Roll Call Vote; Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran, and President Elwaer, all voting yes, motion carried 6-0.

VII. New Business- Adopt Resolution 2021-012 Meeting Schedule for Calendar year2022

- a. Trustee Verran made a motion along with the support of Trustee Pelfrey to adopt the Resolution 2021-012 Meeting Schedule for Calendar year 2022. Roll Call Vote, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran, and President Elwaer, voting yes, motion carried 6-0.

VIII. New Business- Approve the recommendation of the Village President for appointments for DDA & PC

- a. Trustee Gunther made a motion along with the support of Trustee Mead Jr. to approve the recommendations of the Village President for appointments for DDA & PC. Roll call Vote, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran, and President Elwaer, voting yes, motion carried 6-0.

IX. Department Reports

Manager Tapper and Chief of Police, Thomas VanDerWoude provided Department Reports to the Council. Chief VanDerWoude made note of a Christmas Toy Give Away taking place on December 15, 2021, from 6-8. Manager Tapper noted the Fire Department Report was also included in the Council packet for review. Manager Tapper also noted a Special Events Application needed to be addressed. It was also the consensus of the Council to approve the recommendations from the Village Attorney included in the Village Manager report. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.

X. Council Comments & Additional Public Comments

- a. Mickey Bittner was in attendance and provide a brief update on the Prairie Ronde and George St. Road projects.
- b. President Pro-Tem Jackson and President Elwaer made positive comments about the Police Department, Decatur Public Works, and Village Hall staff.

XI. Adjournment

- a. Trustee Mead Jr. made a motion with support from Trustee Verran to adjourn the meeting at 8:04 P.M. Minutes submitted by: Megan Duncan, Village Clerk/Treasurer