

# VILLAGE OF DECATUR COUNCIL REGULAR MEETING AGENDA

Monday  
March 7, 2022



VILLAGE OF DECATUR  
REGULAR COUNCIL MEETING  
Monday, March 7, 2022 – 7:00PM  
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

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7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

**Note: Please be courteous and turn cell phones off during the meeting.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL (Excused Absences if Any)**

**4. PUBLIC COMMENT**

**5. APPROVAL OF CONCENT AGENDA ITEMS**

5A.1 - Approval of the Regular Council Meeting Agenda for March 7, 2022.

5A.2 - Approval of the Regular Meeting Minutes from February 7, 2022.

5A.3 - Approval of Accounts Payable and Payroll for week ending February 28, 2022.

**6. COMMUNICATIONS TO THE COUNCIL – PRESENTATIONS & GUEST**

6A – Kellie Lindsey, Account Management, SAFEbuilt

**7. PUBLIC HEARING**

**8. UNFINISHED BUSINESS**

8A – Updates USDA – Water System Improvements, Wastewater System Improvements.

**9. NEW BUSINESS**

9A.1 – Request to approve contract amendments SAFEbuilt.

9A.2 – Request to approve recommendations from Village President for appointments to DDA

9A.3 – Request to approve engagement of Everbridge Nixle

**10. DEPARTMENT REPORTS**

10A.1 – Department of Public Works Report

10A.2 – Police Department Report

10A.3 – Fire Department Report

10A-4 – Village Manager Report

**11. PUBLIC COMMENTS – SECOND OPPORTINUTY**

**12. COUNCIL COMMENTS**

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### **13. ADJOURNMENT**

#### **PLEASE NOTE**

##### **AUDIENCE PARTICIPATION:**

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the President.
  2. Verbal report provided by staff.
  3. President asks councilmembers if they have any questions for staff to clarify the staff report.
  4. Motion is made by a council member and seconded by another council member.
  5. President then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
  6. President calls for a vote on the item after discussion has occurred.
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***Village of Decatur***  
***Village Council Regular Meeting Minutes***

Monday, February 7, 2022, at 7:00 P.M  
Village Hall, 114 N. Phelps Street  
Decatur, MI 49045

I. President Pro Tem Jackson called the meeting to order at 7:00 P.M.

II. **Roll Call**

Clerk/Treasurer, Duncan provided roll call; Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran,(excused) and President Elwaer (excused) in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, Chief of Police Thomas VanDerWoude, and Decatur Public Works Foreman James Ebeling.

III. **Public Comments**

- a. Chief of Police Thomas VanDerWoude presented to the public the new part time Patrol Officer Richard Gibbs Jr.
- b. Donald Hanson, Van Buren County Commissioner, discussed the availability of ARPA funds for broadband within Van Buren County. He also described his 54 years as an elected official and his plan to not file for another term.

IV. **Approval of Agenda, Meeting Minutes, Accounts Payable**

- a. Trustee Gunther made a motion with support from Trustee Mead Jr. to approve the agenda for February 7, 2022, along with approval of meeting minutes from January 3, 2022, and accounts payable in the amount of \$163,097.09, motion carried 5-0.

V. **Communications to the Council – Presentation & Guest**

- a. Zach Morris, EDFP, Executive Director for Market Van Buren presented Market Van Buren and their principle responsibilities for economic and community development throughout Van Buren County.

## **VI. Public Hearing**

a. President Tem Jackson requested to hold a Public Hearing on Resolution 2022-02 Fiscal Year Budget 2023, Annual Appropriation Bill March 1, 2022- February 29, 2023, and subsequently adopt Resolution 2022-02.

Trustee Pelfrey made a motion, with the support of Trustee Gunther approving the request to hold a public meeting, Roll Call Vote: Trustee Benson, Trustee Gunther, Trustee Mead Jr, Trustee Pelfrey, and President Pro Tem Jackson, all voting yes, motion carried 5-0. Time entering public hearing 7:29. P.M.

Manager Tapper took questions from Council and answer appropriately. Let the record show no public comment was offered. A general discussion ensued regarding the appropriation bill.

Trustee Gunther made a motion with support from Trustee Mead Jr. to come out of Public Hearing, all voting yes, motion carried 5/0. End of Public Hearing, 7:39 P.M.

## **VII. Unfinished Business**

- a. Manager Tapper presented updates on the USDA – Water System Improvements and Wastewater System Improvements.

## **VIII. New Business – Request to adopt Resolution 2022-01 Fiscal Year Budget 2022 Amendments**

- a. Trustee Benson made a motion with the support of Trustee Gunther to adopt Resolution 2022-01 Fiscal Year Budget 2022 Amendments. Roll Call Vote: Trustee Benson, Trustee Gunther, Trustee Mead Jr, Trustee Pelfrey, and President Pro Tem Jackson, all voting yes, motion carried 5-0.

## **IX. New Business – Request to adopt Resolution 2022-03 MDOT Contract STL80000 (Prairie Ronde).**

- a. Trustee Gunther made a motion with the support of Trustee Pelfrey to adopt Resolution 2022-03 MDOT STL80000 (Prairie Ronde). Roll Call Vote: Roll Call Vote: Trustee Benson, Trustee Gunther, Trustee Mead Jr, Trustee Pelfrey, and President Pro Tem Jackson, all voting yes, motion carried 5-0.

## **X. New Business – Approve the recommendation for DHFDA for capital expenditure from West Shore Fire.**

- a. Trustee Pelfrey made a motion with the support of Trustee Mead Jr. approving the recommendation for DHFDA for capital expenditure from West Shore Fire. Motion carried 5-0.

**XI. New Business – Adopt amendments to Ordinance 2019-003 Rental Ordinance.**

- a. Trustee Gunther made a motion with the support of Trustee Mead, Jr. to adopt amendments to Ordinance 2019-003 Rental Ordinance. Motion carried 5-0.

**XII. Department Reports**

Manager Tapper, Chief of Police, Thomas VanDerWoude, and Decatur Public Works Foreman James Ebeling provided Department Reports to the Council. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.

**XIII. Council Comments & Additional Public Comments**

- a. President Pro Tem Jackson thanked each department for the hard work they are doing for the Village and its residents. Manager Tapper requested to add Upjohn to March 7<sup>th</sup>, 2022 agenda for their generous donations to the Police Department.

**XIV. Closed Session – Request to enter into Closed Session, in accordance with the Open Meetings Act, section 15.268 Closed Session: permissible purposes, article (h) to consider material exempt from discussion or disclosure by state or federal statute.**

- a. Trustee Pelfrey made a motion with the support of Trustee Benson to enter Closed Session, in accordance with the Open Meeting Act, section 15.268, Roll Call Vote: Trustee Benson, Trustee Gunther, Trustee Mead Jr, Trustee Pelfrey, and President Pro Tem Jackson, all voting yes, motion carried 5-0. Time entered Closed Session, 7:59 P.M.
- b. Trustee Gunther made a motion with the support of Trustee Mead Jr. to end Closed Session, Roll Call Vote: Trustee Benson, Trustee Gunther, Trustee Mead Jr, Trustee Pelfrey, and President Pro Tem Jackson, all voting yes, motion carried 5-0. Time Closed Session ended, 8:35 P.M.

**XV. Adjournment**

- a. Trustee Gunther made a motion with the support from Mead Jr. to adjourn the meeting at 8:36 P.M. Minutes submitted by Megan Duncan, Village Clerk/Treasurer.



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Megan Duncan, Clerk/Treasurer  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: March 1, 2022  
  
SUBJECT: Approval of Accounts Payable and Payroll

### Action Requested:

It is requested that Village Council approve accounts payable and payroll for the period ending February 28, 2022, in the amount of \$201,075.19.

### Background:

Attached is the Disbursement Report highlighting the accounts payable and payroll activities for the period of February 1, 2022, through February 28, 2022.

It should be noted this month of the following items;

NRPC – Amtrak, this is a lease agreement between the Village and Amtracks

Pay outs of accrual paid time off banks.

Dickinson Wright PLLC, this is the Village Labor Attorney service.

MDOT, this was a final pay out of the S. George Street project completed.

### Attachment(s):

Disbursement Report

Check Run Date	Check Number	Vendor Name	Amount Paid	Description
2/1/2022	GEN 930 E	VERIZON WIRELESS	929.91	CELL PHONE SERVICES
2/1/2022	GEN 929 E	UNUM	815.07	SHORT/LONG TERM, LIFE, AND AD&D INSURANCE
2/1/2022	GEN 29066	NRPC-AMTRAK	3,956.00	Lease Agreement (GEORGE ST)
2/1/2022	GEN 29066	NRPC-AMTRAK	3,956.00	Lease Agreement (WILLIAMS ST)
02/07/2022	29012	BENSON, JANICE	108.50	PAYROLL
02/07/2022	29013	ELWAER, ALI M	167.00	PAYROLL
02/07/2022	29014	GUNTHER, KIM M	108.50	PAYROLL
02/07/2022	29015	MEAD JR, ROBERT H	108.50	PAYROLL
02/07/2022	29016	PELFREY, JESSICA L	108.50	PAYROLL
02/07/2022	29017	VERRAN, MICHAEL D	108.50	PAYROLL
02/07/2022	29018	AFLAC ,	89.29	PAYROLL
02/07/2022	29019	BLUE CARE NETWORK,	9,705.65	PAYROLL
02/07/2022	29020	DELTA DENTAL,	470.39	PAYROLL
02/07/2022	29022	MISDU,	54.48	PAYROLL
02/07/2022	EFT861	INTERNAL REVENUE SERVICE,	6,086.77	PAYROLL
02/07/2022	EFT862	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	2,763.83	PAYROLL
02/07/2022	EFT863	STATE OF MICHIGAN,	946.62	PAYROLL
02/08/2022	29011	MYERS, GORDY J	1,569.66	PAYROLL
02/08/2022	DD73	TAPPER, CHRISTOPHER C	2,500.00	PAYROLL
02/08/2022	DD74	DUNCAN, MEGAN M	1,630.36	PAYROLL
02/08/2022	DD75	DAHLQUIST, THOMAS L	2,440.72	PAYROLL
02/08/2022	DD76	GIBBS JR, RICHARD S	242.64	PAYROLL
02/08/2022	DD77	RIGG, THEODORE A	2,793.63	PAYROLL
02/08/2022	DD78	STRICKLIN, TAYLOR C	2,032.08	PAYROLL
02/08/2022	DD79	TAYLOR, WYATT E	391.87	PAYROLL
02/08/2022	DD80	VANDERWOUDE, THOMAS C	2,529.60	PAYROLL
02/08/2022	DD81	BRIDGES, DEBRA J	259.20	PAYROLL
02/08/2022	DD82	MANN, ELESIA F	410.40	PAYROLL
02/08/2022	DD83	BOITNOTT, PATRICK A	1,382.88	PAYROLL
02/08/2022	DD84	DRISCOLL, DAVID J	1,655.34	PAYROLL
02/08/2022	DD85	EBELING, JAMES S	3,431.50	PAYROLL
02/08/2022	DD86	SHROYER, TIMOTHY J	1,807.66	PAYROLL
02/08/2022	DD87	AVERY, EVELYN M	1,400.00	PAYROLL
2/10/2022	GEN 928 E	INVOICE CLOUD	161.45	PAPERLESS INVOICES FOR CUSTOMERS
2/11/2022	GEN 926 E	COMCAST CABLE	92.49	PHONE LINE DPW
2/11/2022	GEN 29034	MEGAN DUNCAN	30.00	REGISTER OF DEEDS
2/11/2022	GEN 925 E	AMERICAN ELECTRIC POWER	1,771.28	ELECTRIC SERVICES
2/11/2022	GEN 29024	DECATUR DO IT CENTER	13.99	SUPPLIES DP
2/11/2022	GEN 29038	REPUBLIC SERVICES	745.76	GARBAGE SERVICES
2/11/2022	GEN 29030	GORDY MYERS	150.00	REIMBURSEMENT FOR BOOTS
2/11/2022	GEN 29035	DALE MOEN	25.00	WINDOW CLEANING VH
2/11/2022	GEN 2932	HYDROCORP, INC	342.50	CROSS CONNECTION PROGRAM



Check Run Date	Check Number	Vendor Name	Amount Paid	Description
2/11/2022	GEN 29025	DECATUR LUMBER COMPANY	502.43	SUPPLIES FOR DPW
2/11/2022	GEN 29038	REPUBLIC SERVICES	10,036.00	GARBAGE SERVICES
2/11/2022	GEN 29028	DECATUR REPUBLICAN	333.00	NEWSPAPER ARTICLES
2/11/2022	GEN 29040	STEENSMA LAWN & POWER EQUIPMENT	175.78	REPLACEMENT PARTS FOR SALT SPREADER
2/11/2022	GEN 29040	STEENSMA LAWN & POWER EQUIPMENT	239.27	REPLACEMENT PARTS FOR SALT SPREADER
2/11/2022	GEN 29040	STEENSMA LAWN & POWER EQUIPMENT	933.39	REPLACEMENT PARTS FOR SALT SPREADER
2/11/2022	GEN 29041	WOLF KUBODA	23.90	REPLACEMENT PARTS/REPAIR SNOW BLOWER
2/11/2022	GEN 29041	WOLF KUBODA	18.41	REPLACEMENT PARTS/REPAIR SNOW BLOWER
2/11/2022	GEN 29041	WOLF KUBODA	82.76	REPLACEMENT PARTS/REPAIR SNOW BLOWER
2/11/2022	GEN 29033	MATTHEW NEWTON	56.45	REIMBURSEMENT FOR MERS LOAN WITHHOLDING
2/11/2022	GEN 29026	DECATUR ONE STOP	669.99	GASOLINE FOR PD
2/11/2022	GEN 29039	SIEGFRIED, CRANDALL	3,360.00	PROCESSING OF 1099/W2S AND BANK RECONCILIATION
2/11/2022	GEN 29029	GABRDIGE & COMPANY, PLC	1,000.00	CHART OF ACCOUNTS - STATE OF MICHIGAN
2/11/2022	GEN 29036	QUADIENT LEASING USA, INC	486.47	POSTAGE MACHINE LEASE
2/11/2022	GEN 29023	BLOOMINGDALE COMMUNICATIONS	1,143.50	PHONES AND INTERNET FOR VH, DPW, PD
2/11/2022	GEN 29037	RC AUTOMOTIVE SUPPLY	233.02	SUPPLIES/MAINTENANCE FOR DPW
2/11/2022	GEN 29027	DECATUR PLBM. & HEATING	1,081.20	REPLACEMENT BLOWER/FAN AT DPW
2/11/2022	GEN 29031	HONOR CREDIT UNION	1,761.35	CREDIT CARD CHARGES
2/17/2022	GEN 927 E	CONSUMERS ENERGY	2,205.78	HEATING SERVICES
2/17/2022	GEN 29071	SURDY, VICTOR JOSEPH & CHRISTY ANN	228.56	VILLAGE TAX OVERPAYMENT
2/18/2022	GEN 925 E	AMERICAN ELECTRIC POWER	2,520.42	ELECTRIC SERVICES
2/18/2022	GEN 926 E	COMCAST CABLE	219.53	INTERNET AND FAX SERVICES
02/21/2022	29043	AFLAC ,	89.29	PAYROLL
02/21/2022	29044	BLUE CARE NETWORK,	1,086.62	PAYROLL
02/21/2022	2945	DELTA DENTAL,	52.28	PAYROLL
02/21/2022	29047	MISDU,	54.48	PAYROLL
02/21/2022	29048	FOPLC,	111.00	PAYROLL
02/21/2022	EFT864	INTERNAL REVENUE SERVICE,	5,671.34	PAYROLL
02/21/2022	EFT865	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	4,099.53	PAYROLL
02/21/2022	EFT866	STATE OF MICHIGAN,	860.62	PAYROLL
2/22/2022	GEN 29054	HARRELL, MICHAEL	76.06	UTILITY BILLING REFUND
02/22/2022	29042	MYERS, GORDY J	1,285.61	PAYROLL
02/22/2022	DD88	TAPPER, CHRISTOPHER C	2,500.00	PAYROLL
02/22/2022	DD89	DUNCAN, MEGAN M	1,560.00	PAYROLL
02/22/2022	DD90	DAHLQUIST, THOMAS L	2,839.40	PAYROLL
02/22/2022	DD91	GIBBS JR, RICHARD S	566.16	PAYROLL
02/22/2022	DD92	RIGG, THEODORE A	2,855.56	PAYROLL
02/22/2022	DD93	STRICKLIN, TAYLOR C	1,839.56	PAYROLL
02/22/2022	DD94	TAYLOR, WYATT E	286.85	PAYROLL
02/22/2022	DD95	VANDERWOUDE, THOMAS C	2,529.60	PAYROLL
02/22/2022	DD96	BRIDGES, DEBRA J	345.60	PAYROLL
02/22/2022	DD97	MANN, ELESIA F	345.60	PAYROLL

Check Run Date	Check Number	Vendor Name	Amount Paid	Description
02/22/2022	DD98	BOITNOTT, PATRICK A	1,254.00	PAYROLL
02/22/2022	DD99	DRISCOLL, DAVID J	1,488.49	PAYROLL
02/22/2022	DD100	EBELING, JAMES S	2,696.25	PAYROLL
02/22/2022	DD101	SHROYER, TIMOTHY J	1,427.88	PAYROLL
02/22/2022	DD102	AVERY, EVELYN M	1,400.00	PAYROLL
02/23/2022	29049	DAHLQUIST, THOMAS L	3,486.78	PAYROLL - PAYOUT OF ACCURAL BANKS
02/23/2022	29050	RIGG, THEODORE A	4,820.25	PAYROLL - PAYOUT OF ACCURAL BANKS
02/23/2022	29051	VANDERWOUDE, THOMAS C	2,893.23	PAYROLL - PAYOUT OF ACCURAL BANKS
02/23/2022	29052	AVERY, EVELYN M	5,496.40	PAYROLL - PAYOUT OF ACCURAL BANKS
02/23/2022	EFT867	INTERNAL REVENUE SERVICE,	5,204.06	PAYROLL
02/23/2022	EFT868	STATE OF MICHIGAN,	709.61	PAYROLL
2/24/2022	GEN 29053	FUTUREVESTMENTS, LLC	50.00	UTILITY BILLING REFUND
2/25/2022	GEN 29075	VB CO. CHIEFS OF POLICE	45.00	ASSOCIATION DUES FOR 2022
2/25/2022	GEN 29074	VAN BUREN COUNTY	80.04	MODEM AIRCARD/PD CELL SERVICES
2/25/2022	GEN 29068	RIGG, TED	58.00	REIMBUREMENT FOR POSTAGE
2/25/2022	GEN 29072	TEXTMYGOV	83.33	PRO RATED INVOICE/FINAL PAYMENT
2/25/2022	GEN 29058	DICKINSON WRIGHT PLLC	3,846.50	POLICE DEPARTMENT ATTORNEY SERVICES
2/25/2022	GEN 29070	SAFEBUILT LLC	1,875.00	BUILDING PERMITS/INSPECTS
2/25/2022	GEN 29076	WIGHTMAN & ASSOCIATES	125.00	PRAIRIE RONDE IMPROVEMENTS
2/25/2022	GEN 29076	WIGHTMAN & ASSOCIATES	57.50	WATER RELIABILITY STUDY
2/25/2022	GEN 29076	WIGHTMAN & ASSOCIATES	6,100.00	S. GEORGE ST IMPROVEMENTS
2/25/2022	GEN 29060	KSS ENTERPRISES	150.55	CLEANING SUPPLIES
2/25/2022	GEN 29067	QUADIENT LEASING USA, INC	200.00	LOADING POSTAGE TO POSTAGE MACHINE
2/25/2022	GEN 29073	THE CURCIO LAW FIRM	805.00	ATTORNEY SERVICES
2/25/2022	GEN 29076	WIGHTMAN & ASSOCIATES	5,917.50	WATER RELIABILITY STUDY
2/25/2022	GEN 29076	WIGHTMAN & ASSOCIATES	280.94	WATER RELIABILITY STUDY
2/25/2022	GEN 29062	MARKET VAN BUREN	1,249.25	ECONOMICAL DEVELOPMENT SERVICES
2/25/2022	GEN 29061	MAMC	650.00	MAMC CONFERENCE FOR MEGAN DUNCAN
2/25/2022	GEN 29063	MI DEPT OF TRANSPORTATION	13,235.70	RESURFACING OF WILLIAMS ST TO DELAWARE
2/25/2022	GEN 29076	WIGHTMAN & ASSOCIATES	6,500.00	S. GEORGE ST IMPROVEMENTS
2/25/2022	GEN 29064	MICHIGAN CAT	279.43	REPLACEMENT LEFT LIGHT ON 910 CAT DPW
2/25/2022	GEN 29059	FERGUSON WATERWORKS #3386	108.00	METER PIT PLUGS FOR DPW
2/25/2022	GEN 29056	CHRIS TAPPER	7,500.00	TUITION REIMBURSEMENT (PER VILLAGE MANAGER CONTRACT)
2/25/2022	GEN 29057	DETROIT SALT COMPANY	3,269.59	ROCK SALT FOR ROADS
2/25/2022	GEN 29065	MICHIGAN RURAL WATER ASSN	195.00	WASTEWATER COLLECTION CONFERENCE FOE J. EBELING
2/25/2022	GEN 29055	AXON ENTERPRISES, INC	694.33	RIGHT HAND HOLSTER, SMARTCARTRIDGE AND TRAINING
2/25/2022	GEN 29069	ROYAL PUBLISHING	95.00	2022 DIVISION 3 BOYS BASKETBALL ADS
2/28/2022	GEN 29077	POSTMASTER	87.69	POSTAGE FOR UTILITY BILLING
			201,075.19	



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: March 7, 2022  
  
SUBJECT: Presentation & Guest – Kellie Lindsey, SAFEbuilt

### Action Requested:

It is requested the Village Council received a presentation from Kelly Lindsey, SAFEbuilt

### Background:

Staff and SAFEbuilt scheduled this presentation to review the current status of progress with the Building Department.

### Attachments:

None



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: March 7, 2022

SUBJECT: Professional Services Agreement – Amendments Safebuilt

### Action Requested:

It is requested the Village Council approve the professional services agreement amendments between the Village of Decatur and Safebuilt and authorize the Village Manager to execute the agreement.

### Background:

Safebuilt is the current approved Building, Permitting and Rental Inspection, professional services for the Village. Staff has requested amendments to the agreement to include the current Council approved fee schedule along with the additional staff support to include services with Code Enforcement Services and additional Zoning Administration.

### Attachments:

Professional Services agreement – amendments, SAFEbuilt

**AMENDMENT TWO**  
**PROFESSIONAL SERVICES AGREEMENT**  
**BETWEEN VILLAGE OF DECATUR, MICHIGAN**  
**AND SAFEbuilt MICHIGAN, LLC**

**This Amendment is entered into to amend the Professional Services Agreement** previously entered into on August 06, 2019, by and between Village of Decatur, Michigan, (Municipality) and SAFEbuilt Michigan, LLC, a wholly owned subsidiary of SAFEbuilt, LLC, (Consultant). Municipality and Consultant shall be jointly referred to as the "Parties".

**Amendment Effective Date:** This Amendment shall be effective on the latest date fully executed by both Parties.

**RECITALS AND REPRESENTATIONS**

Parties entered into a Professional Services Agreement (Agreement), by which both Parties established the terms and conditions for service delivery on August 06, 2019; and

On May 21, 2021, Parties instituted Amendment One to the Agreement to add a conflict-of-interest provision to the Agreement; and

Parties hereto now desire to amend the Agreement as set forth herein; and

**NOW, THEREFORE**

Agreement is hereby amended as set forth below:

1. Agreement, Exhibit A, 3. Time of Performance is amended to include the following:
  - ✓ Zoning Administration Services will be performed forty (40) hours per week, Monday through Friday
  - ✓ Zoning Technician will be available by email and cell phone between the hours of 8:00 a.m. and 4:00 p.m. (closed for one hour at noon)
  - ✓ Zoning Technician will work remotely from Consultants Athens office location
2. Agreement, Exhibit A, 4. Fee Schedule shall be replaced with and read in its entirety as follows:
  4. FEE SCHEDULE
    - ✓ Municipality will promptly notify Consultant of any revisions or amendments to Municipal Fee Schedule
    - ✓ Municipality will periodically review its Municipal Fee Schedule and valuation tables and make adjustment to reflect increases in the cost incurred by Consultant in providing Services
    - ✓ Beginning January 01, 2021 and annually thereafter, the hourly rates listed shall be increased based upon the annual increase in the Department of Labor, Bureau of Labor Statistics or successor thereof, Consumer Price Index (United States City Average, All Items (CPI-U), Not Seasonally adjusted, All Urban Consumers, referred to herein as the "CPI") for the Municipality or, if not reported for the Municipality the CPI for cities of a similar size within the applicable region from the previous calendar year, such increase, however, not to exceed 4% per annum. The increase will become effective upon publication of the applicable CPI data. If the index decreases, the rates listed shall remain unchanged.

- ✓ Consultant fees for Services provided pursuant to this Agreement will be as follows:

<b>Service Fee Schedule:</b>	
Inspection Services (permits issued after service start date)	100% of Municipal Permit Fee as established by ordinance or resolution
Inspection Services (permits issued prior to service start date)	\$70.00 per inspection
Plan Review Services - excludes engineer review fees	100% of Municipal Plan Check Fee as established by ordinance or resolution
Structural Engineering Plan Review	\$150.00 per hour – one (1) hour minimum
Rental Inspection Services	100% of Municipal Fee as established by ordinance or resolution
Building Official Services	Included in percentage of fees
Code Enforcement Services	\$82.00 per hour – one (1) hour minimum
Zoning Permit Application Fee	Municipality retains 100% of fee
Zoning Administration	\$500.00 per month – flat rate retainer
After Hours/Emergency Inspection Services	\$100.00 per hour – two (2) hour minimum
Meeting Attendance Fee	\$83.00 per hour – one (1) hour minimum
Non-Permitted Activity (by request only)	\$75.00 per hour – one (1) hour minimum
Hourly time tracked will start when Consultant checks in at Municipality or first inspection site.	

**All other provisions of the original Agreement shall remain in effect, to the extent not modified by Amendment.**

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

\_\_\_\_\_  
Avner Alkhas, Chief Financial Officer  
SAFEbuilt Michigan, LLC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature  
Village of Decatur, Michigan

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name & Title  
Village of Decatur, Michigan



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: March 7, 2022  
  
SUBJECT: DDA Appointments

### Action Requested:

It is requested the Village Council approve the recommendation of the Village President and approve the appointment of Elissa Zimmer and Matt Cooper to the DDA Board

### Background:

The following recommendation is a request of the Village President. Currently the DDA Board structure is set for (9) nine board members. Through the expiring term of Fred Reeder along with the alternative member of the Village President. The following community members have shown interest with being apart of the DDA Board.

Elissa Zimmer, Districtwide Programing Coordinator, Van Buren District Library  
Matt Cooper, Attorney, VA Disability Law Center

### Attachments:

Email - confirmations



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: March 7, 2022  
  
SUBJECT: Professional Services Agreement – Everbridge Nixle

### Action Requested:

It is requested the Village Council approve the professional services agreement between the Village of Decatur and Everbridge Nixle and authorize the Village Manager to execute the agreement.

### Background:

Staff continues efforts to make additional positive changes with the communication with the community. One of the keys to a successful relationship between the residents and the Village of Decatur is providing prompt communication.

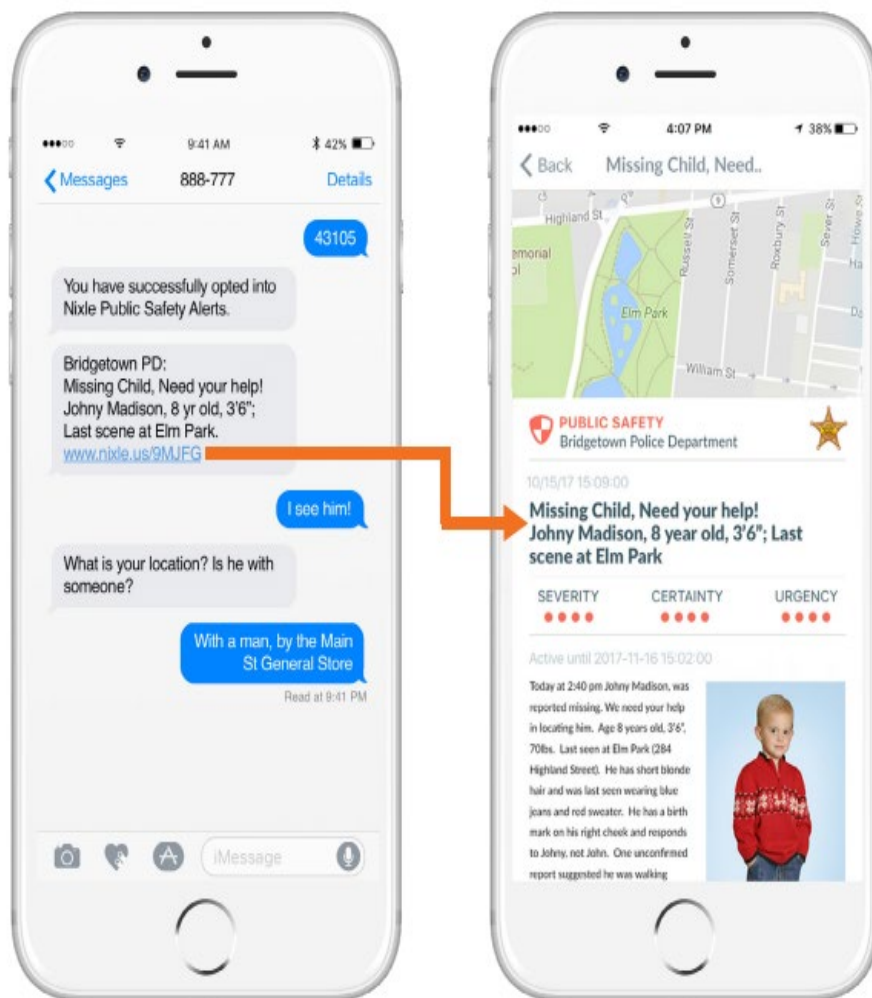
Everbridge Nixle offers multiple communication paths, including voice, SMS, email and social media. The opportunity with Nixle is that anyone can sign up for an account, so residents, parents, friends and neighbors can stay abreast of what is happening. The number of customers who use the Nixle communication tool continues to grow each day. Over 8000 agencies across the US use Nixle as a proactive tool to communicate directly with residents.

The following professional agreement outlines a three-year contract. The annual contract amount is \$2,600.00. This expenditure is covered in the FY 2023 fiscal year.





Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045



Attachments:

Professional Services agreement – Everbridge Nixle



## One Software Platform for Community Engagement + Emergency Management Together



ACTIVE  
SHOOTER



MISSING  
PERSON



HAZMAT



COMMUNITY  
EVENTS



SEVERE  
WEATHER



BOIL  
WATER



TRAFFIC  
INCIDENT

SEND



TEXT



EMAIL



VOICE



MOBILE  
APP



IPAWS



EVERBRIDGE  
NETWORK



WEBPAGE



FACEBOOK



TWITTER



GOOGLE  
ALERTS

*“ To engage the public wherever they are when it matters most - that’s what Nixle does for us. ”*

CHARLIE BECK  
LOS ANGELES POLICE CHIEF

Everbridge Nixle has **600** employees dedicated to  
**HELP YOU INFORM AND PROTECT YOUR RESIDENTS**

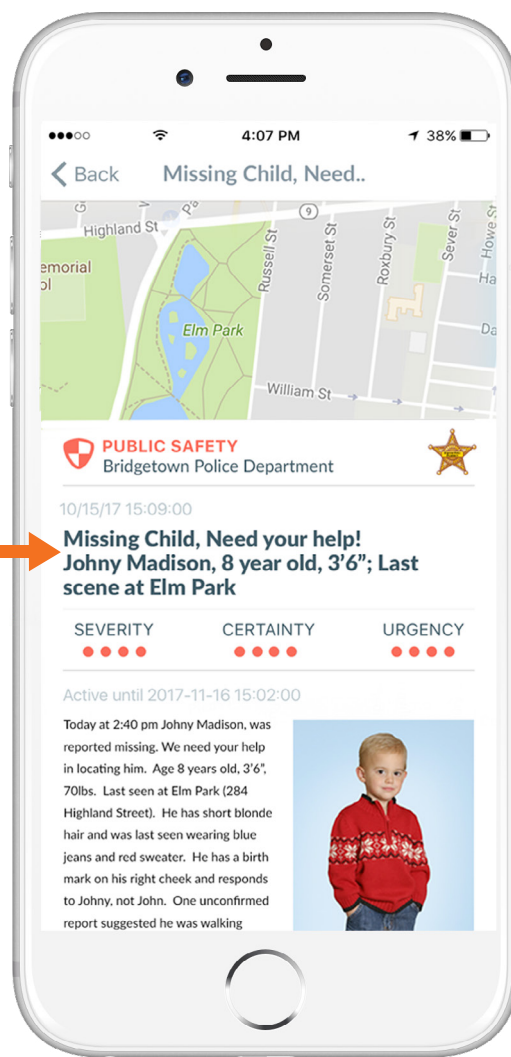
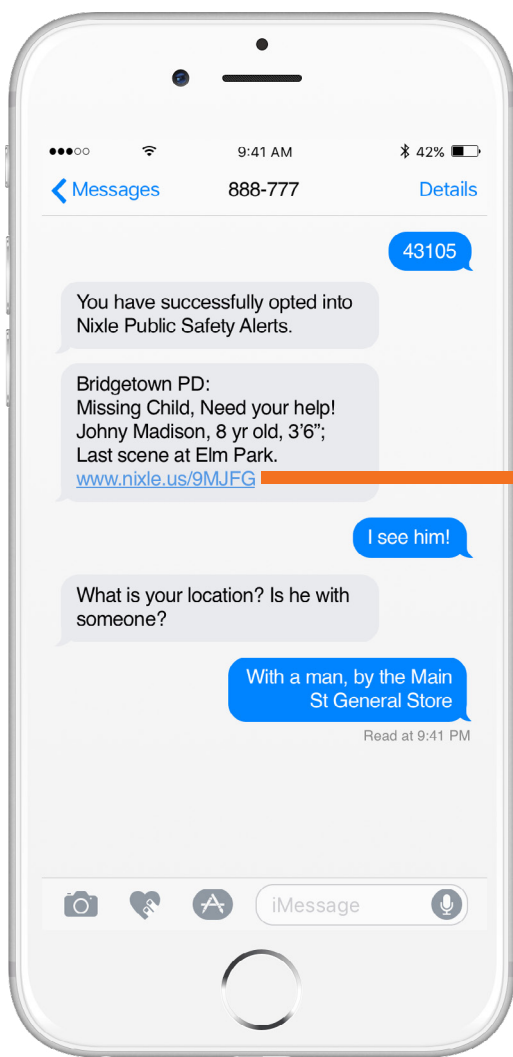


VISIT [WWW.NIXLE.COM](http://WWW.NIXLE.COM)  
CALL +1-877-649-5362

# GOOGLE+NIXLE+YOU

Nixle is the **first and only** commercial public safety service to partner with Google, **increasing your reach by millions**

- + Unlimited text, email & Web Messaging
- + Unlimited voice minutes
- + Facebook, Twitter & YouTube posting
- + IPAWS Publication
- + Integrated Tipping Platform
- + National Weather Service (NWS) alerts
- + Agency Smart Phone App
- + FOIA Reporting
- + Website Integration
- + Easy text message opt-in
- + Keywords for targeted Messaging
- + GIS targeting of households and neighborhoods





## Quotation

**Prepared for:**

Christopher Tapper  
Decatur Michigan Police Department  
114 N. Phelps St.  
Decatur MI 49045  
United States  
Ph: (269) 423-6114  
Fax:  
Email: ctapper@decaturmi.us

**Quote #:** Q-92616  
**Date:** 2/22/2022  
**Expires On:** 3/24/2022  
**Confidential**

**Salesperson:** Jarrod Swain  
**Phone:**  
**Email:** jarrod.swain@everbridge.com

**Contract Summary Information:**

Contract Period: 36 Months

Note: \*\*Quantity on this quote represents the population count

**Contact Summary:**

Household Count:	739
Employee Count:	

## Year 1

QTY	DESCRIPTION	PRICE
1,262	Nixle Engage	USD 2,600.00
Year 1 TOTAL:		USD 2,600.00

## Year 2

QTY	DESCRIPTION	PRICE
1,262	Nixle Engage	USD 2,600.00
Year 2 TOTAL:		USD 2,600.00

## Year 3

QTY	DESCRIPTION	PRICE
1,262	Nixle Engage	USD 2,600.00
Year 3 TOTAL:		USD 2,600.00

**Pricing Summary:**

Year One Fees:	USD 2,600.00
One-time Implementation and Setup Fees:	USD 208.00
Professional Services:	USD 0.00
<b>Total Year One Fees Due:</b>	<b>USD 2,808.00</b>

**Ongoing Fees:**

Year Two Fees:	USD 2,600.00
Year Three Fees:	USD 2,600.00

**Messaging Credits Summary:**

	<b>Initial Credits Allowance</b>	<b>Additional Credits Purchased</b>	<b>Total Credits</b>
Year 1	500,000	0	500,000
Year 2	500,000	0	500,000
Year 3	500,000	0	500,000

## CLIENT REGISTRATION FORM

**\*Required information**

**\*Client Name:**

**Account Number: (Internal use only)**

**\*Requestor/Approver of Services:**

Contact Name:

Email Address:

Phone Number:

Other Number:

**\*Billing Address:**

Contact Name:

Address:

City:

State/Province/Region:

Postal/Zip Code:

Country:

**\*Shipping/Primary Service Location Address:**

Contact Name:

Address:

City:

State/Province/Region:

Postal/Zip Code:

Country:

**\*Accounts Payable Department:**

Contact Name:

Email Address:

Phone Number:

Fax Number:

Address: same as Billing Address

same as Shipping Address

City:

State/Province/Region:

Postal/Zip Code:

Country:

**\*Purchasing Department:**

Contact Name:

Email Address:

Phone Number:

Fax Number:

Address: same as Billing Address

same as Shipping Address

City:

State/Province/Region:

Postal/Zip Code:

Country:

**\*Invoice Submission Email Address(s):**

**\*Do you require a Purchase Order to process payment?**

Yes

No

If Yes, please send Purchase Order to Final.Documents@everbridge.com

(For U.S. Clients only)

**\*Is your organization exempt from paying Sales and Use Tax?**

Yes

No

If your organization is exempt or is utilizing Direct Pay, please attach a copy of your Exemption or Direct Pay Certificate to this form

\*If either of the certificates is not attached to this form, sales tax will be added where applicable.

**Please provide any special instructions for submitting and processing invoices for payment:**

**Please list and attach any required forms and/or web links for invoice processing:**

e.g., Wire/EFT/ACH forms, Vendor forms, W9 forms, Registration links

**Please return the form via Email to [Final.Documents@everbridge.com](mailto:Final.Documents@everbridge.com) or Fax to 818-484-2299**

1. This Quote and the Service(s) provided are subject to the Everbridge, Inc. –Nixle Master Service Agreement (“Service Agreement”), current as of the date of Client’s signature below. Please visit <https://docs.everbridge.com/cdn/legal/Nixle-Master-Services-Agreement-Hyperlink-v9.pdf> to review the Service Agreement in its entirety. By signing this Quote you represent that you read, understand and agree to the terms of the Service Agreement, and are authorized on behalf of the Client to execute the Quote and bind Client to the Service Agreement.
2. Messaging Credits listed above can be used for Notifications and expire at the end of each year. Consumption of Messaging Credits in excess of these amounts in any year will incur additional charges.
3. Subject to sales taxes where applicable.
4. Except for currency designation, the supplemental notes below, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override the language of the Service Agreement.

**Authorized by Everbridge:**

**Signature:**

**Date:**

---

**Name (Print):**

**Title:**

---

---

**To accept this quote, sign, date and return:**

**Signature:**

**Date:**

---

**Name (Print):**

**Title:**

---

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155 North Lake Avenue, Suite 900  
Pasadena, CA 91101 USA  
Tel: +1-818-230-9700  
Fax: +1-818-230-9505

THANK YOU FOR YOUR BUSINESS!

# Everbridge Nixle – Engage

Everbridge Nixle Engage is a complete communication solution delivering maximum community impact. Agencies can engage their communities through all channels for ultimate engagement. This solution is only available in specific countries.

## Usage

- + Unlimited email messages
- + Unlimited Web messages
- + Unlimited Facebook & Twitter notifications
- + SMS notifications are subject to the Everbridge Credit Based Usage Policy.

*For details, please refer to the **Messaging Credits System Inclusion**.*

## Core Platform Access

- + One (1) account with one (1) Everbridge Nixle Wire group
- + Unlimited administrators to initiate messages, manage groups and manage users
- + Unlimited users with either private or public group permissions
- + Unlimited administrator and user access to smart phone publishing application, Engage Bridge
- + Ability to access multiple accounts (alternative to Group Level Permissions)
- + Includes 5 keywords

## Key Features

- + **Message Types:**
  - Alerts Messages
  - Advisories Messages
  - Community Messages
  - National Weather Service (NWS) automatic rebroadcast via email and SMS
- + **Publishing Groups**
  - Access to Nixle Wire Group
  - Unlimited Public Group Creation
  - Unlimited Private Group Creation
  - Unlimited usage of CSV Import tool

*System Inclusion Sheet may be updated by Everbridge with at least thirty (30) days' prior written notice to Client via the Everbridge Client Portal. For a full product description, along with best practices and product details please see the Everbridge User Guide and Everbridge University.*



**+ Location Targeting / Geo Targeting**

- Point & Radius
- City/Town Name or Zip Code

**+ Messaging Formatting**

- Multiple email attachments of PDF, DOC and image file formats (10 MB maximum)
- Scheduled Messaging
- HTML email editor
- Messaging and Email templates
- Spanish translation

**+ Standard Publishing Channels**

- Email
- SMS (with hyper link to Message Widget and Agency RSS feed)
- Push message to Everbridge Mobile App

**+ Website Publishing Channels**

- Agency website via Nixle Message Widget
- Registration widget for website integration
- RSS feed

**+ Integration Publishing Channels**

- IPAWS Publishing - EAS
- IPAWS Publishing - WEA
- Google Public Alerts
- Social Media (Facebook & Twitter)

**+ Reporting**

- Registration reporting
- Social media reporting
- SMS, Email

**+ Tipping**

- Anonymous tip communication tool
- Export tip data
- Tipping embed buttons

## Set-up, Implementation & Support

- + Provision customer account including system & user set-up
- + Up to 3 hours of a dedicated implementation specialist during a standard implementation
- + 24x7x365 access to the online Nixle Support Portal
- + 24x7x365 technical support via Email & Phone
- + Dedicated Account Manager

For a full product description, along with best practices and product details please see the Everbridge User Guide and Everbridge University.  
March 2021



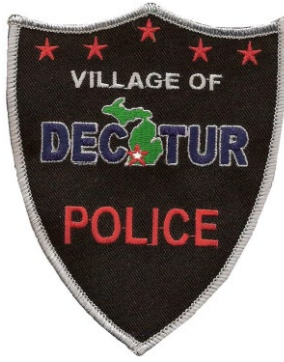
Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## **MEMORANDUM – WEEKLY REPORT**

TO: Village Council  
FROM: Jimmy Ebeling, DPW  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: March 1, 2022  
  
SUBJECT: February 2022 Monthly Report from DPW

### **February 2022 – Jobs completed**

Read Water Meters for billing  
Marked Miss Digs  
Data-logged meter for high water usage (chart of usage- Mach)  
Plowed Snow  
Snow removal from town and parking lots  
Serviced equipment  
Salt Delivery  
Worked on old salt spreader  
Picked up brush  
Cleaned storm sewers  
Checked sanitary sewers  
Taught Alex to read water meters with auto reader  
Turned water meter on – off – on again (Vasquez)  
Read final usage on meter (West/Kohl/Harrell)  
Jimmy attended Wastewater Collection Conference



Thomas VanDerWoude, Chief of Police  
114 N. Phelps St.  
Decatur, MI 49045  
Phone: (269) 423-2171  
Fax: (269) 423-7814  
Email: [vanderwoudet@decaturmi.org](mailto:vanderwoudet@decaturmi.org)

To: Village Manager Chris Tapper  
Fr: Chief Tom VanDerWoude  
Date: March 1, 2022  
Ref: Monthly Report for the Month of February 2022

**Meetings / Events / Information:**

- Treatment Court Policy Meeting
- Council Meeting
- Meeting with Local Chief's
- LEIN Audit Completed
- Patrol Car to Tapper Ford
- Chief's Association Meeting, I was elected to another two-year term as Chairperson.
- "Go-Live" with our new Body Camera's
- Fire Board Meeting

Please see the below activity occurring in our community over the past month.

**Arrests: February 1, 2022 to February 28, 2022**

- 2-04-22, Male, Assault
- 2-7-22, Male, Domestic Violence
- 2-22-22, Male, Domestic Violence

**Calls for Service / Reports Taken: February 1, 2022 to February 28, 2022**

- Salvage
- Salvage
- Traffic Policing
- General Assist – Domestic
- Larceny
- Runaway
- Aggravated Domestic Assault
- Alarm
- Motorist Assist
- FOIA Request
- Check Area, Possible OWI Driver

- Parking Violation
- Salvage
- Alarm
- Assault
- Assist Paw Paw PD, VBCS, MSP – Personal Injury Accident
- Assist MSP
- Blight
- Assist Medical
- Juvenile Complaint
- Domestic Violence
- PBT Calibrations
- Violation of Conditional Bond
- Assist Medical
- Salvage
- Salvage
- Salvage
- Assist Medical
- Parking Violation
- Assist MSP
- Domestic Violence
- Larceny
- Assist to Fire Department
- Assist Medical
- Runaway
- Alarm
- Assist Medical
- Salvage
- Parking Violation
- Assist Medical
- Suspicious Situation
- Salvage
- Salvage
- Civil Complaint
- Suspicious Situation
- General Assist to MSP
- FOIA Request
- Alarm
- Odor Investigation
- Parking Violation
- Health and Safety
- Assist Medical
- Traffic Crash
- Welfare Check
- Traffic Crash
- Traffic Crash

- Parking Complaint
- Alarm
- Assist MSP and Pokagon, Armed Robbery
- Alarm
- Background Check
- Blight
- Larceny
- Salvage
- Salvage
- General Assist, Wild Animal
- Domestic
- Assist Medical
- Salvage
- Suicidal Subject
- Check on Disturbance
- Suspicious Situation
- Death Investigation
- Alarm
- Suspicious Situation
- PBT Calibrations
- Blight

Thank you! Please stay safe!

Chief Tom VanDerWoude



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: March 7, 2022  
  
SUBJECT: Decatur-Hamilton Fire & QR Report – February 2022

### Action Requested:

It is requested the Village Council receive a report from the February 2022, Decatur-Hamilton Fire & QR Departments.

### Background:

Fire Department agenda topics include; Chief's report, Secretary's report, Training report, Truck Captain's report, Building report. The Quick Response Department agenda topics include; Team Leader's report, QR vehicle discussion, QR staffing, Cascade O2 Systems.

The QR Department is exploring opportunities for a new QR vehicle along with the possibility of hiring three (3) full time employees. The discussion from the DHFQR Board also included reviewing the Special Assessment Millage. The Board believes that an increase in the assessment might be needed.

### Attachments:

Fire Department – agenda 2/28/2022  
QR Department – agenda 2/28/2022

# **DECATUR-HAMILTON FIRE BOARD**

## **REGULAR MEETING**

*Monday, February 28, 2022*

---

- 1. Call to Order, Pledge of Allegiance, and Roll Call**
- 2. Public Comment**
- 3. Additions/Deletions to the Agenda**
- 4. Approval of Agenda**
- 5. Approval of Minutes from the January 31, 2022 Fire Board Regular Meeting**
- 6. Approval of Bills in a total of \$9,608.08**
- 7. Treasurer's Report**
- 8. Officer Reports**
  - a. Chief's Report
  - b. Secretary's Report
  - c. Training Report
  - d. Truck Captain's Report
  - e. Building Report
- 9. DHFD Auxiliary Report**
- 10. Personnel**
- 11. Unfinished Business**
  - a. Ongoing By-Law Revisions
- 12. New Business**
  - a. Return of Turnout Gear and Books, N. Gaikis
- 13. Public Comment**
- 14. Adjournment**



# DECATUR-HAMILTON FIRE BOARD

## MEETING MINUTES

*Monday, January 31, 2021*

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1. The meeting was called to order at 6:30 PM by Chairman Druskovich. Roll call was taken with Druskovich, Gateley, Kusmack K, Kusmack M, and Newton present. Newell was absent, Flowers was absent-excused.
2. Public Comment was given.
3. Newton moved, Kusmack K seconded, CARRIED, to approve Agenda as amended to include item a) Department FOIA Policy under New Business. All were in favor.
4. Kusmack K moved, Kusmack M seconded, CARRIED, to approve the December 27, 2021 Regular Meeting Minutes as presented. All were in favor.
5. Kusmack K, Kusmack M seconded, CARRIED, to approve bills as presented in a total of \$10,982.38 as presented. All were in favor.
6. Newton gave the Treasurer's Report noting \$69,048.42 in the General Fund, \$38,560.25 in the Capital Expense Fund, \$1,233.98 in the Donations Fund, and \$698.21 in the Restitutions Fund for a total fund balance of \$109,745.86 across all funds. Newton noted that Supplies; Utilities; Pagers-Radios; Travel, Training, and Misc.; and Fire Prevention were overbudget at this time. However, he noted that there were several other accounts with lower than budgeted expenditures and budget adjustments will be completed in March/April to determine if any items will need approval at the 2022 Annual Meeting.
  - a. Kusmack K moved, Kusmack M seconded, CARRIED, to approve Treasurer's Report as presented. All were in favor.
7. Officer Reports
  - a. Chief's Report
    - i. Chief Gerhold noted that they finished construction meeting for new truck. Some minor changes were made but will not exceed the \$35,000.00 that was already built-in for contingencies.
    - ii. Gerhold and Bush reviewed Know Box system that is being implemented. There is no cost to the department. System involves a secure box that can be placed at businesses or residences interested in participating to allow keys to doors to be placed inside. This permits fire personnel to access the box in case of emergency to gain entry to building.
  - b. Secretary-add 2 calls: 1 in the Village and 1 standby for Wayne Township.
  - c. Training Report-Fit testing completed. Working to schedule Ice Rescue Training for February.
  - d. Truck Captain's Report-Nothing to add.
  - e. Building Report-Waiting to hear back to schedule electric work for QR/EMS.
  - f. Newton moved, Kusmack M seconded, CARRIED, to accept Officer Reports as presented. All were in favor.
8. Auxiliary Report
  - a. Still working on planning of fundraisers.
9. Personnel-Nothing to add.
10. Unfinished business
  - a. By-Law Update-Nothing to add.
11. New Business
  - a. FOIA Policy for Department

- i. Kusmack K moved, Kusmack M seconded, CARRIED, to approve FOIA Policy for Department as presented. All were in favor.

12. Public Comment was given.

13. Newton moved, Kusmack M seconded, CARRIED, to adjourn the meeting at 6:54 PM.

# Decatur-Hamilton Fire Department

## Check Disbursement Report

February 2, 2022 to March 1, 2022

Date	Check #	Name	Description	Debit	Credit
02/08/2022	EFT	Consumers	Natural Gas		\$ 323.96
02/09/2022	EFT	Village of Decatur	Water/Sewer		\$ 59.17
02/09/2022	EFT	COMCAST	Phone/Internet		\$ 206.63
02/10/2022	102R	Witmer	Supplies	\$ 208.77	
02/10/2022	EFT	AEP	Electric		\$ 251.51
02/11/2022	EFT	Wells Fargo	Printer		\$ 50.70
02/14/2022	11054	Summit	Supplies		\$ 407.25
02/15/2022	EFTPS	Internal Revenue Service	Payroll		\$ 301.82
02/16/2022			Int Inc	\$ 3.81	
02/22/2022	11055	Amy M Williams	Secretary Pay		\$ 841.26
02/22/2022			Tax Proceeds	\$43,796.94	
02/22/2022	11056	Reeder Accounting	Accounting Services		\$ 560.00
02/22/2022	11057	Decatur Plumbing & Heating	Building Repairs		\$ 176.26
02/22/2022	11058	Bauckham, Sparks, Thall, Seeber & Kaufman	Attorney Fees		\$ 84.00
02/22/2022	11059	North Breathing Air	Supplies		\$ 520.00
02/22/2022	11060	C-Comm	Supplies Pagers- Radios		\$ 25.00
02/22/2022	11061	Decatur Hardware	Supplies		\$ 57.23
02/22/2022	11062	Best Way Disposal	Trash Service		\$ 90.47
02/22/2022	11063	Decatur One Stop	Fuel & Oil		\$ 9.95
02/22/2022	11064	Summit	Supplies		\$ 360.50
02/22/2022	11065	Haas Systems	Building Repairs		\$ 375.99
02/22/2022	11068	Dalmation Fire Equipment	Supplies Turnout Gear		\$ 394.80
02/22/2022	11069	Dinges Fire Company	Supplies		\$3,611.58
02/22/2022	11070	DECATUR HAMILTON FIRE DEPARTMENT	Supplies Pagers- Radios		\$ 250.00
03/01/2022	11066	DECATUR HAMILTON FIRE DEPARTMENT	Contracted Serv		\$ 500.00
03/01/2022	11067	Matthew Newton	Treasurer		\$ 150.00
TOTAL:				\$44,009.52	\$9,608.08

# HAMILTON & DECATUR FIRE

## Balance Sheet

As of March 1, 2022

	Mar 1, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
HAMILTON FIRE	130,307.79
Savings 14986	38,560.25
Savings - Donation Fund 17883	1,233.98
Savings - Restitutions	698.21
Honor Savings #142386	205.00
Total Checking/Savings	171,005.23
Other Current Assets	
Prepaid insurance	15,142.46
Accts Receivable - Other	570.00
Total Other Current Assets	15,712.46
Total Current Assets	186,717.69
Fixed Assets	
Equipment	835,864.40
Fixed assets	11,681.00
Total Fixed Assets	847,545.40
<b>TOTAL ASSETS</b>	<b>1,034,263.09</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
First State Bank Loan	300,000.00
Accts payable	1,464.00
24000 - Payroll Liabilities	277.52
Total Other Current Liabilities	301,741.52
Total Current Liabilities	301,741.52
Long Term Liabilities	
Deferred Revenue	104,500.00
Total Long Term Liabilities	104,500.00
Total Liabilities	406,241.52
Equity	
3900 - Retained Earnings	398,051.78
3000 - Open Bal Equity	265,167.50
Net Income	-35,197.71
Total Equity	628,021.57
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,034,263.09</b>

# HAMILTON DECATUR FIRE

## Annual Budget vs Fiscal Year To Date

July 01, 2021 through March 01, 2022

	07/01/2022 - 03/01/2022	Annual Budget	\$ Over Budget
<b>Income</b>			
<b>Tax Rev</b>			
Hamilton	66,519.69	110,000.00	-43,480.31
Decatur Twp	26,164.92	160,000.00	-133,835.08
<b>Total Tax Rev</b>	92,684.61	270,000.00	-177,315.39
Int Inc	8,142.72	1,000.00	7,142.72
Building Lease	8,000.00	23,000.00	-15,000.00
Misc Inc	600.00	1,500.00	-900.00
Insurance Payout	547.00	0.00	547.00
<b>Total Income</b>	109,974.33	295,500.00	-185,525.67
<b>Expense</b>			
<b>Repairs</b>			
Vehicles	27,781.75	35,000.00	-7,218.25
Bldg	7,513.94	15,000.00	-7,486.06
Equip	1,101.25	5,000.00	-3,898.75
Kitchen	142.00	0.00	142.00
Other	0.00	1,000.00	-1,000.00
Radio	0.00	1,000.00	-1,000.00
<b>Total Repairs</b>	36,538.94	57,000.00	-20,461.06
Supplies Turnout Gear	28,030.05	80,000.00	-51,969.95
Supplies	20,799.77	15,000.00	5,799.77
66000 · Payroll Expenses	11,301.27	15,000.00	-3,698.73
Salaries	9,825.00	32,000.00	-22,175.00
Util	9,505.78	7,500.00	2,005.78
Supplies Pagers- Radios	8,178.79	7,500.00	678.79
Prof Fee	4,726.50	6,000.00	-1,273.50
Contracted Serv	4,500.00	7,500.00	-3,000.00
Trav, Train, Misc	2,645.96	3,500.00	-854.04
Insur	2,378.00	25,000.00	-22,622.00
Fuel & Oil	2,356.57	3,000.00	-643.43
Travel Fire Prevention	2,147.83	2,000.00	147.83
Supplies Hoses	2,061.32	8,000.00	-5,938.68
Capital outlay/Reserve	176.26	30,000.00	-29,823.74
Audit	0.00	6,500.00	-6,500.00
<b>Total Expense</b>	145,172.04	305,500.00	-160,327.96
<b>Net Income</b>	<b>-35,197.71</b>	<b>-10,000.00</b>	<b>-25,197.71</b>

**HAMILTON & DECATUR FIRE**  
**Profit & Loss**  
February 2 through March 1, 2022

---

	Feb 2 - Mar 1, 22
<b>Income</b>	
Tax Rev	
Hamilton	29,166.44
Decatur Twp	11,534.25
	<hr/>
Total Tax Rev	40,700.69
Building Lease	1,000.00
Int Inc	3.81
	<hr/>
Total Income	41,704.50
<b>Expense</b>	
Supplies	4,747.79
66000 · Payroll Expenses	1,056.05
Util	931.74
Prof Fee	644.00
Contracted Serv	500.00
Supplies Turnout Gear	394.80
Repairs	
Bldg	375.99
	<hr/>
Total Repairs	375.99
Supplies Pagers- Radios	275.00
Capital outlay/Reserve	176.26
Salaries	150.00
Fuel & Oil	9.95
Trav,Train,Misc	-2,096.25
	<hr/>
Total Expense	7,165.33
Net Income	<hr/> <b>34,539.17</b> <hr/>

## Secretary Report for February 2022

12 calls for month

<b>Village</b>	1-Fire Alarm 1-Smoke Investigation 1-PI Accident
<b>Decatur Twp</b>	1-Vehicle Fire 1-Fire Alarm 3-PI Accidents 1-Electrical Hazard 2-Vehicle Accident (no injuries)
<b>Hamilton Twp</b>	1-Fire Alarm

Reported as of February 20, 2022

Submitted by Secretary,

Amy M. Williams

# **DECATUR-HAMILTON FIRE DEPARTMENT AGENDA**

**For  
February 7th, 2022**

- 1. Meeting Called to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Treasure Report**
- 5. Motion to Pay Bills**
- 6. Additions/Deletions to Agenda**
- 7. Old Business**
  - A. Road Sign Locks
- 8. New Business**
  - A. NIMS classes
  - B. TIMS
- 9. Training**
- 10. Committee Reports**
  - A. Kitchen
  - B. Sick
  - C. Fire Prevention/Jamboree
  - D. Awards
  - E. Investigating
  - F. SOG/ByLaws
  - G. Uniform
  - H. Truck
  - I. Auxiliary
- 11. Comments from Membership**
- 12. Motion for Adjournment**

## **Upcoming Events**

**2/7 Business Meeting @1830hrs**  
**2/8 Auxiliary Meeting @1930hrs**  
**2/9 Jamboree Meeting @1800hrs**  
**2/12 Cadet/Probie Training 1800hrs w/ Ken & Jacob**  
**McBride Gender Reveal @1300hrs**  
**2/13 Day Training 0800hrs**  
**2/14 Night Training @1900hrs**  
**2/20 Truck/Building Maintenance 0900hrs**  
**ALL TRUCK REPORTS DUE BY TODAY**  
**2/28 Fireboard Meeting 1800hrs**

**\*Note-These events are subject to change so please check the board in the meeting room.\***



# Register Report - Jan 2022

1/1/2022 through 1/31/2022

2/5/2022

Page 1

Date	Account	Description	Memo	Category	Amount
<b>BALANCE 12/31/2021</b>					<b>570.51</b>
1/3/2022	Checking	Fire Board	December	Other Inc, Bus	500.00
1/26/2022	Checking	Decatur Athletic Boosters	paying for bowling team	Donation	-100.00
1/31/2022	Checking	Interest Earned		Interest Inc	0.05
1/31/2022	Checking	Village Market	January acct at store	Groceries	-211.69
<b>1/1/2022 - 1/31/2022</b>					<b>188.36</b>
<b>BALANCE 1/31/2022</b>					<b>758.87</b>

# Register Report - Dec 2021

12/1/2021 through 12/31/2021

2/5/2022

Page 1

Date	Account	Description	Memo	Category	Amount
<b>BALANCE 11/30/2021</b>					<b>5,290.10</b>
12/31/2021	Checking	Fire Prevention	Connie McIntyre donation for burn pile	Donation	200.00
<b>12/1/2021 - 12/31/2021</b>					<b>200.00</b>
<b>BALANCE 12/31/2021</b>					<b>5,490.10</b>

# Register Report - Jan 2022

1/1/2022 through 1/31/2022

2/5/2022

Page 1

Date	Account	Description	Memo	Amount
<b>BALANCE 12/31/2021</b>				<b>1,739.49</b>
1/3/2022	Auxiliary	Madaras Graphics	Board hoodies & shirts	-200.00
1/6/2022	Auxiliary	Village Market	groceries at store	-54.28
1/13/2022	Auxiliary	Cricut	stuff for cricut	-17.26
<b>1/1/2022 - 1/31/2022</b>				<b>-271.54</b>
<b>BALANCE 1/31/2022</b>				<b>1,467.95</b>

Cash on hand no change \$263.08 as of 1-31-22.

# Non Incident Event

Decatur-Hamilton Fire Dept

Reference# 1093

## General Information

Start Date/Time 02/07/2022 18:25:00

End Date/Time 02/07/2022 19:36:00

Length in Hours 1.18

Location Firehall

Event Type Meeting,

Description Business Meeting

## Comments

## Personnel Attendance

ID#	Last Name, First	Length (Hours)	Attendance Type	Point Value
00000045	Anderson, James	1.18		0.00
00000001	Arnold, Bill	1.18		0.00
00000029	Bush, Mike	1.18		0.00
00000027	Bush, Tom	1.18		0.00
00000052	Carlsen, Gaige	1.18		0.00
00000034	Cullen, Zachary	1.18		0.00
00000008	Duncan, Harry	1.18		0.00
00000009	Duncan, Scott	1.18		0.00
00000035	Dunkerley, Kenneth	1.18		0.00
00000049	Flow ers, Rilyn	1.18		0.00
00000012	Gerhold, Joseph	1.18		0.00
00000054	Harris, Jesse	1.18		0.00
00000038	Haun, Chloe	1.18		0.00
00000024	Haun, Randall	1.18		0.00
00000039	Holmes, Shaw n	1.18		0.00
00000013	Jackson, Erin	1.18		0.00
00000015	Pullen Sr., Paul	1.18		0.00
00000016	Shugars, Ron	1.18		0.00
00000044	Williams, Marissa	1.18		0.00
		<b>Total Manpower</b>	<b>22.42</b>	
		<b>Total Attended</b>	<b>19</b>	

## Personnel Involved

ID#	Last Name, First	Type
-----	------------------	------

## Class, Evolutions, Topics

Training Type or Category	Description	Start	End	Length
				0.00

# Non Incident Event

Decatur-Hamilton Fire Dept

Reference# 1094

## General Information

Start Date/Time 02/07/2022 16:30:00

End Date/Time 02/07/2022 17:30:00

Length in Hours 1.00

Location Firehall

Event Type Training,

Description Officer Continuing Ed

## Comments

## Personnel Attendance

ID#	Last Name, First	Length (Hours)	Attendance Type	Point Value
00000027	Bush, Tom	1.00		0.00
00000012	Gerhold, Joseph	1.00		0.00
00000024	Haun, Randall	1.00		0.00
Total Manpower			3.00	
Total Attended			3	

## Personnel Involved

ID#	Last Name, First	Type
-----	------------------	------

## Class, Evolutions, Topics

Training Type or Category	Description	Start	End	Length
				0.00

**Non Incident Event**

Decatur-Hamilton Fire Dept

Reference# 1095

**General Information**

Start Date/Time 02/12/2022 18:00:00

End Date/Time 02/12/2022 19:30:00

Length in Hours 1.50

Location Firehall

Event Type Training,

Description Probie/Cadet Training

**Comments****Personnel Attendance**

ID#	Last Name, First	Length (Hours)	Attendance Type	Point Value
00000045	Anderson, James	1.50		0.00
00000035	Dunkerley, Kenneth	1.50		0.00
00000048	Flowers, Nolyn	1.50		0.00
00000046	Flowers, Nychole	1.50		0.00
00000049	Flowers, Rilyn	1.50		0.00
00000037	Gerhold, Jacob	1.50		0.00
00000038	Haun, Chloe	1.50		0.00
00000040	Shindeldecker, Tyler	1.50		0.00
00000044	Williams, Marissa	1.50		0.00
00000047	Williams, Randy	1.50		0.00
		Total Manpower	15.00	
		Total Attended	10	

**Personnel Involved**

ID#	Last Name, First	Type
-----	------------------	------

**Class, Evolutions, Topics**

Training Type or Category	Description	Start	End	Length
				0.00

**Non Incident Event**

Decatur-Hamilton Fire Dept

Reference# 1096

**General Information**

Start Date/Time 02/13/2022 08:00:00

End Date/Time 02/13/2022 11:00:00

Length in Hours 3.00

Location Firehall

Event Type Training,

Description Ice Rescue

**Comments****Personnel Attendance**

ID#	Last Name, First	Length (Hours)	Attendance Type	Point Value
00000027	Bush, Tom	3.00		0.00
00000008	Duncan, Harry	3.00		0.00
00000035	Dunkerley, Kenneth	3.00		0.00
00000055	Emmons, Jason	3.00		0.00
00000048	Flowers, Nolyn	3.00		0.00
00000046	Flowers, Nychole	3.00		0.00
00000049	Flowers, Rilyn	3.00		0.00
00000037	Gerhold, Jacob	3.00		0.00
00000012	Gerhold, Joseph	3.00		0.00
00000038	Haun, Chloe	3.00		0.00
00000039	Holmes, Shawn	3.00		0.00
00000023	Krall, Dustin	3.00		0.00
00000053	McBride, Shane	3.00		0.00
00000015	Pullen Sr., Paul	3.00		0.00
00000040	Shindeldecker, Tyler	3.00		0.00
		<b>Total Manpower</b>	<b>45.00</b>	
		<b>Total Attended</b>	<b>15</b>	

**Personnel Involved**

ID#	Last Name, First	Type
-----	------------------	------

**Class, Evolutions, Topics**

Training Type or Category	Description	Start	End	Length
				0.00

# Non Incident Event

Decatur-Hamilton Fire Dept

Reference# 1097

## General Information

Start Date/Time 02/14/2022 19:00:00

End Date/Time 02/14/2022 21:00:00

Length in Hours 2.00

Location Firehall

Event Type Training,

Description Ice Rescue

## Comments

## Personnel Attendance

ID#	Last Name, First	Length (Hours)	Attendance Type	Point Value
00000045	Anderson, James	2.00		0.00
00000034	Cullen, Zachary	2.00		0.00
00000035	Dunkerley, Kenneth	2.00		0.00
00000037	Gerhold, Jacob	2.00		0.00
00000012	Gerhold, Joseph	2.00		0.00
00000038	Haun, Chloe	2.00		0.00
00000024	Haun, Randall	2.00		0.00
00000044	Williams, Marissa	2.00		0.00
		Total Manpower	16.00	
		Total Attended	8	

## Personnel Involved

ID#	Last Name, First	Type
-----	------------------	------

## Class, Evolutions, Topics

Training Type or Category	Description	Start	End	Length
				0.00

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1420  
Mileage 4198.1  
Engine Hours 373.2  
Pump Hours \_\_\_\_\_  
Fuel Level Full

Number of runs since last report 5

Lights Check List: Head Lights X Tail Lights X Side Marker X Seat Belts X  
Cab lights Exterior X Cab lights Interior X  
Radio Check Good Emergency Lights: TOP X SIDE X FRONT X REAR X  
Horn Good Siren Good  
Tires and pressure: LEFT FRONT X RIGHT FRONT X LEFT REAR X RIGHT REAR X  
Tire Wear: Normal X Even X Uneven \_\_\_\_\_ Side Walls \_\_\_\_\_  
Pump Check List: Drains Left Side OP Drains Right Side OP  
Run Pump: Set relief valve at 100PSI Good Transfer valve check Good  
Water Level Lights Good  
Engine Oil Level Good Radiator Fluid Level Good  
Hose Beds Good Cross Lays Good Speed Lays Good  
Hydrant fittings All There  
Air Packs X Alarm Batteries X Jaws X Spare Bottles: X  
Fluid Levels in generator: Gas Low Oil \_\_\_\_\_  
Portable Lights OP  
Spare Electric Cables Good  
Electric meter covers should be two on each engine and several on rescue 2  
Emergency Flares \_\_\_\_\_ Portable Radios Good Run Sheets Good Maps Good  
Condition of Truck: Clean Exterior OK Clean Interior OK

Complaints \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Needs \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Truck Captain  
Building Chief Signature m Busl

Date 2-17-22

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1421  
Mileage 31029.8  
Engine Hours 2495.4  
Pump Hours 660.7  
Fuel Level Full

Number of runs since last report 0

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒  
Cab lights Exterior ☒ Cab lights Interior ☒  
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒  
Horn ☒ Siren ☒  
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒  
Tire Wear: Normal ☒ Even ☐ Uneven ☐ Side Walls ☐  
Pump Check List: Drains Left Side ☒ Drains Right Side ☒  
Run Pump: Set relief valve at 100PSI ☒ Transfer valve check ☒  
Water Level Lights ☒ Top light out  
Engine Oil Level ☒ Radiator Fluid Level ☒  
Hose Beds ☒ Cross Lays ☒ Speed Lays ☒  
Hydrant fittings ☒  
Air Packs ☒ Alarm Batteries ☒ Jaws none Spare Bottles: ☒  
Fluid Levels in generator: Gas ☒ Oil ☒  
Portable Lights ☒  
Spare Electric Cables ☒  
Electric meter covers should be two on each engine and several on rescue 4  
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒  
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints \_\_\_\_\_

Needs \_\_\_\_\_

Truck Captain

Building Chief Signature

Jacal Gerhold

Date 2-20-22



Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1422  
Mileage 13723.9  
Engine Hours 1063.7  
Pump Hours 208.5  
Fuel Level 3/4

Number of runs since last report 0

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒  
Cab lights Exterior ☒ Cab lights Interior ☒  
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒  
Horn ☒ Siren ☒  
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒  
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒  
Pump Check List: Drains Left Side ☒ Drains Right Side ☒  
Run Pump: Set relief valve at 100PSI ☒ Transfer valve check ☒  
Water Level Lights ☒  
Engine Oil Level ☒ Radiator Fluid Level ☒  
Hose Beds ☒ Cross Lays ☒ Speed Lays ☒  
Hydrant fittings ☒  
Air Packs ☒ Alarm Batteries ☒ Jaws N/A Spare Bottles: ☒  
Fluid Levels in generator: Gas ☒ Oil ☒  
Portable Lights ☒  
Spare Electric Cables ☒  
Electric meter covers should be two on each engine and several on rescue ☒  
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒  
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints \_\_\_\_\_

Needs \_\_\_\_\_

Truck Captain

Building Chief Signature

D. W. Kull

Date 2-20-22

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1430  
Mileage 11440  
Engine Hours 1075  
Pump Hours \_\_\_\_\_  
Fuel Level L11

Number of runs since last report 1

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒  
Cab lights Exterior ☒ Cab lights Interior ☒  
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒  
Horn ☒ Siren ☒  
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒  
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒  
Pump Check List: Drains Left Side ☒ Drains Right Side ☒  
Run Pump: Set relief valve at 100PSI ☒ Transfer valve check ☒  
Water Level Lights ☒  
Engine Oil Level ☒ Radiator Fluid Level ☒  
Hose Beds ☒ Cross Lays ☒ Speed Lays ☒  
Hydrant fittings ☒  
Air Packs ☒ Alarm Batteries ☒ Jaws ☒ Spare Bottles: ☒  
Fluid Levels in generator: Gas ☒ Oil ☒  
Portable Lights ☒  
Spare Electric Cables ☒  
Electric meter covers should be two on each engine and several on rescue ☒  
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒  
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Needs \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Truck Captain \_\_\_\_\_  
Building Chief Signature 

Date 7-20-22

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1464

Mileage 11552

Engine Hours 1120.0

Pump Hours 126.7

Fuel Level FULL

Number of runs since last report 0

Lights Check List: Head Lights ✓ Tail Lights ✓ Side Marker ✓ Seat Belts ✓  
Cab lights Exterior ✓ Cab lights Interior ✓  
Radio Check ✓ Emergency Lights: TOP ✓ SIDE ✓ FRONT ✓ REAR ✓  
Horn ✓ Siren ✓  
Tires and pressure: LEFT FRONT ✓ RIGHT FRONT ✓ LEFT REAR ✓ RIGHT REAR ✓  
Tire Wear: Normal ✓ Even ✓ Uneven ✓ Side Walls ✓  
Pump Check List: Drains Left Side ✓ Drains Right Side ✓  
Run Pump: Set relief valve at 100PSI ✓ Transfer valve check ✓  
Water Level Lights ✓  
Engine Oil Level ✓ Radiator Fluid Level ✓  
Hose Beds ✓ Cross Lays ✓ Speed Lays ✓  
Hydrant fittings ✓  
Air Packs ✓ Alarm Batteries ✓ Jaws ✓ Spare Bottles: ✓  
Fluid Levels in generator: Gas ✓ Oil ✓  
Portable Lights ✓  
Spare Electric Cables ✓  
Electric meter covers should be two on each engine and several on rescue ✓  
Emergency Flares ✓ Portable Radios ✓ Run Sheets ✓ Maps ✓  
Condition of Truck: Clean Exterior ✓ Clean Interior ✓

Complaints \_\_\_\_\_

Needs \_\_\_\_\_

Truck Captain Signature  

Date 2/20/22

Check list for Trucks "X" for ok note if other wise, reports to be completed by **ON OR BEFORE**  
**3<sup>RD</sup> MONDAY OF EACH MONTH** unless requested due another date.

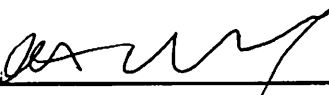
Truck number 1465  
Mileage 2325  
Engine Hours 254  
Pump Hours ~  
Fuel Level Full

Number of runs since last report 0

Lights Check List: Head Lights ✓ Tail Lights ✓ Side Marker ✓ Seat Belts ✓  
Cab lights Exterior ✓ Cab lights Interior ✓  
Radio Check ✓ Emergency Lights: TOP ✓ SIDE ✓ FRONT ✓ REAR ✓  
Horn ✓ Siren ✓  
Tires and pressure: LEFT FRONT ✓ RIGHT FRONT ✓ LEFT REAR ✓ RIGHT REAR ✓  
Tire Wear: Normal ✓ Even ✓ Uneven ~ Side Walls ~  
Pump Check List: Drains Left Side ~ Drains Right Side ~  
Run Pump: Set relief valve at 100PSI ~ Transfer valve check ✓  
Water Level Lights ✓  
Engine Oil Level ✓ Radiator Fluid Level ✓  
Hose Beds ~ Cross Lays ~ Speed Lays ~  
Hydrant fittings ~  
Air Packs ✓ Alarm Batteries ~ Jaws ~ Spare Bottles: ~  
Fluid Levels in generator: Gas ~ Oil ~  
Portable Lights ~  
Spare Electric Cables ~  
Electric meter covers should be two on each engine and several on rescue ~  
Emergency Flares ~ Portable Radios ~ Run Sheets ✓ Maps ✓  
Condition of Truck: Clean Exterior ✓ Clean Interior ✓

Complaints \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Needs \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Truck Captain Signature 

Date 2/20/22

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1471  
Mileage 7895.3  
Engine Hours 1163.0  
Pump Hours N/A  
Fuel Level Full

Number of runs since last report 15

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒

Cab lights Exterior ☒ Cab lights Interior ☒

Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒

Horn ☒ Siren ☒

Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒

Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒

Pump Check List: Drains Left Side N/A Drains Right Side N/A

Run Pump: Set relief valve at 100PSI N/A Transfer valve check N/A

Water Level Lights N/A

Engine Oil Level ☒ Radiator Fluid Level ☒

Hose Beds N/A Cross Lays N/A Speed Lays N/A

Hydrant fittings N/A

Air Packs ☒ Alarm Batteries ☒ Jaws ☒ Spare Bottles: ☒

Fluid Levels in generator: Gas N/A Oil ☒

Portable Lights ☒

Spare Electric Cables ☒

Electric meter covers should be two on each engine and several on rescue ☒

Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒

Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints \_\_\_\_\_

\_\_\_\_\_

Needs \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Truck Captain

Building Chief Signature

Dusti Kull

Date

2-20-22

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1472  
Mileage 530.2  
Engine Hours NA  
Pump Hours NA  
Fuel Level Full

Number of runs since last report 0

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒  
Cab lights Exterior NA Cab lights Interior NA  
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒  
Horn ☒ Siren ☒  
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒  
Tire Wear: Normal ☒ Even ☐ Uneven ☐ Side Walls ☐  
Pump Check List: Drains Left Side NA Drains Right Side NA  
Run Pump: Set relief valve at 100PSI NA Transfer valve check NA  
Water Level Lights NA  
Engine Oil Level ☒ Radiator Fluid Level ☒  
Hose Beds NA Cross Lays NA Speed Lays NA  
Hydrant fittings NA  
Air Packs NA Alarm Batteries NA Jaws NA Spare Bottles: NA  
Fluid Levels in generator: Gas ☒ Oil ☒  
Portable Lights NA  
Spare Electric Cables NA  
Electric meter covers should be two on each engine and several on rescue NA  
Emergency Flares NA Portable Radios NA Run Sheets ☒ Maps ☒  
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints None

Needs None

Truck Captain

Building Chief Signature

Joseph Garbald

Date 2-20-22

# **DECATUR-HAMILTON QUICK RESPONSE BOARD**

## **REGULAR MEETING**

*Monday, February 28, 2022*

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- 1. Call to Order, Pledge of Allegiance, and Roll Call**
- 2. Public Comment**
- 3. Additions/Deletions to the Agenda**
- 4. Approval of Agenda**
- 5. Approval of Minutes from the January 31, 2021 QR Board Regular Meeting**
- 6. Approval of Bills in a Total of \$12,372.34**
- 7. Treasurer's Report**
- 8. Officer Reports**
  - a. Team Leader's Report
- 9. Personnel**
- 10. Unfinished Business**
  - a. QR Vehicle
  - b. QR Staffing
- 11. New Business**
- 12. Public Comment**
- 13. Adjournment**

# DECATUR-HAMILTON QUICK RESPONSE BOARD

## MEETING MINUTES

*Monday, January 31, 2022*

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1. The meeting was called to order at 6:00 PM by Chairman Druskovich. Roll call was taken with Druskovich, Gateley, Kusmack K, Kusmack M, and Newton present. Newell was absent, Flowers was absent-excused.
2. No public comment was given.
3. Kusmack K moved, Newton seconded, CARRIED, to approve Agenda as amended to include d) Credit Cards under Unfinished Business and a) Building Repairs under New Business . All were in favor.
4. Kusmack K moved, Kusmack M seconded, CARRIED, to approve December 27, 2021 Regular Meeting Minutes as presented. All were in favor.
5. Kusmack K moved, Kusmack M seconded, CARRIED, to approve bills in a total of \$2,149.38 as presented. All were in favor.
6. Newton gave the Treasurer's report indicating fund balance of \$121,260.34 in the General Fund, \$442.86 in the Member's Savings Fund, and \$113,150.67 in the Capital Expenditure Fund for a total fund balance of \$234,853.87. Newton noted that there were not budget exceptions at this time.
  - a. Kusmack M moved, Kusmack K seconded, CARRIED, to accept Treasurer's Report as presented. All were in favor.
7. Team Leader Report
  - a. Team Leader Burns stated that they were waiting on dispatch numbers and he would provide an update on respond numbers next month.
  - b. Burns reported 681 total calls for CY 2021. The Village had 371 calls, Decatur Township had 196, and Hamilton Township had 114.
  - c. There is interest in EMT class from the FD. The class would be \$1,000.00 and run from March 1<sup>st</sup> to June 9<sup>th</sup>, meeting on T/R from 6:00 PM to 10:00 PM.
  - d. Newton moved, Flowers seconded, CARRIED, to approve Team Leader Report as presented. All were in favor.
8. Personnel
  - a. Nothing to add.
9. Unfinished Business
  - a. QR Vehicle-Still exploring options. Planning have some options for moving forward in April or May.
  - b. QR Staffing-Reviewed several options for staffing. Reviewed proposal for 24 hour staffing. Rough costs at \$15.00/hour would equal approximately \$270,000.00 per year. Also, reviewed several PRN options. Discussions on path forward and millage to support changes will continue.
  - c. Cascade O2 System
    - i. Newton moved, Kusmack M seconded, CARRIED, to approve quote fro West Shore Fire for O2 System contingent upon any necessary approval from municipalities. All were in favor.
  - d. Credit Card-Credit card not available through FSB. Will explore options to open account for use at Honor CU.
10. New Business
  - a. Building Repairs-In the crew area there is a couch that caused damage to wall and tile over time. Looking at costs to repair the damages.
11. Public Comment was given.



12. Newton moved, Kusmack M seconded, CARRIED, to adjourn the meeting at 6:28 PM.

# Decatur-Hamilton Quick Response

## Check Disbursement Report

February 2, 2022 to March 1, 2022

Date	Check #	Name	Description	Debit	Credit
02/09/2022	EFT	Consumers	Natural Gas		\$ 159.60
02/09/2022	EFT	Village Of Decatur	Water/Sewer		\$ 61.25
02/09/2022	EFT	Comcast	Phone/Internet		\$ 346.80
02/10/2022	5446	Witmer Public Safety Group, Inc	Supplies		\$ 208.77
02/11/2022	5447	West Shore Fire Inc	Capital - Equipment		\$ 9,995.92
02/16/2022			Interest Income	\$ 5.45	
02/22/2022	5448	Reeder Accounting	Accounting Service		\$ 150.00
02/22/2022			-SPLIT-	\$ 18,825.42	
03/01/2022	5449	Christina Benson	Asst. Team Leader		\$ 150.00
03/01/2022	5450	DH Fire Board	Building Rental		\$ 1,000.00
03/01/2022	5451	Terry Burns	Team Leader		\$ 300.00
<b>TOTAL:</b>				<b>\$ 18,830.87</b>	<b>\$ 12,372.34</b>

**Decatur-Hamilton Quick Response**  
**Balance Sheet**  
As of March 1, 2022

	<u>Mar 1, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Cash - Checking 34599	134,432.91
Cash - Savings - Vehicle 16696	113,150.67
Cash - Savings - Member 15771	442.86
Total Checking/Savings	248,026.44
Other Current Assets	
Prepaid Insurance	1,458.52
Accts Receivable - Other	600.00
Total Other Current Assets	2,058.52
Total Current Assets	250,084.96
Other Assets	
Prepaid Building Rent	104,500.00
Total Other Assets	104,500.00
<b>TOTAL ASSETS</b>	<b><u>354,584.96</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
Current Liabilities	
Other Current Liabilities	
Accounts payable - year end acc	3,344.00
Total Other Current Liabilities	3,344.00
Total Current Liabilities	3,344.00
Total Liabilities	3,344.00
<b>Equity</b>	
Retained Earnings	269,992.66
Opening Bal Equity	55,242.52
Net Income	26,005.78
Total Equity	351,240.96
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>354,584.96</u></b>

**Decatur-Hamilton Quick Response**  
**Actual Budget vs Fiscal Year To Date**  
July 01, 2021 through March 01, 2022

	<b>07/01/2022 - 03/01/2022</b>	<b>Annual Budget</b>	<b>\$ Over Budget</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Tax Revenue - Decatur Township	25,573.24	38,000.00	-12,426.76
Misc. Inc	16,780.00	5,500.00	11,280.00
Tax Revenue - Hamilton Township	16,628.81	28,000.00	-11,371.19
Interest Income	37.71	75.00	-37.29
Funds Equity	0.00	0.00	0.00
CD Interest	0.00	0.00	0.00
<b>Total Income</b>	<b>59,019.76</b>	<b>71,575.00</b>	<b>-12,555.24</b>
<b>Expense</b>			
Capital - Equipment	9,995.92	0.00	9,995.92
Building Rental	9,000.00	23,000.00	-14,000.00
Salaries	7,710.00	12,000.00	-4,290.00
Insurance	5,466.00	5,800.00	-334.00
Utilities	2,234.65	10,500.00	-8,265.35
Contracted Services	1,200.00	1,800.00	-600.00
Building Repairs	498.64	1,500.00	-1,001.36
Equipment & Supplys	208.77	5,500.00	-5,291.23
Vehicle & Equip. Repairs	40.00	4,000.00	-3,960.00
Fuel & Oil	0.00	750.00	-750.00
Audit	0.00	4,000.00	-4,000.00
Training	-3,340.00	2,500.00	-5,840.00
<b>Total Expense</b>	<b>33,013.98</b>	<b>71,350.00</b>	<b>-38,336.02</b>
<b>Net Ordinary Income</b>	<b>26,005.78</b>	<b>225.00</b>	<b>25,780.78</b>
<b>Net Income</b>	<b>26,005.78</b>	<b>225.00</b>	<b>25,780.78</b>

**Decatur-Hamilton Quick Response**  
**Profit & Loss**  
February 2 through March 1, 2022

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	Feb 2 - Mar 1, 22
Ordinary Income/Expense	
Income	
Tax Revenue - Decatur Township	11,534.25
Tax Revenue - Hamilton Township	7,291.17
Interest Income	5.45
	<hr/>
Total Income	18,830.87
Expense	
Capital - Equipment	9,995.92
Building Rental	1,000.00
Utilities	567.65
Salaries	450.00
Equipment & Supplys	208.77
Contracted Services	150.00
	<hr/>
Total Expense	12,372.34
	<hr/>
Net Ordinary Income	6,458.53
	<hr/>
Net Income	<b>6,458.53</b>
	<hr/> <hr/>



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM – MONTHLY REPORT

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: March 7, 2022  
  
SUBJECT: Monthly Report February 2022

### Updates – February:

The following information below is reporting the current cash position for the Village of Decatur.

03/03/2022 11:37 AM		CASH SUMMARY BY FUND			Page: 1/1
User: C.TAPPER		FROM 03/01/2021 TO 02/28/2022			
DB: Decatur		FUND: ALL FUNDS			
		CASH AND INVESTMENT ACCOUNTS			
Fund	Description	Beginning Balance 03/01/2021	Total Debits	Total Credits	Ending Balance 02/28/2022
101	GENERAL FUND	591,741.16	1,231,448.72	1,246,791.44	576,398.44
202	MAJOR ROADS	596,319.27	175,392.76	106,815.39	664,896.64
203	LOCAL ROADS	118,597.75	227,606.58	172,500.40	173,703.93
206	FIRE INSURANCE PROCEEDS	438.39	0.30	0.06	438.63
213	SALVAGE VEHICLE INSPECTIONS	27,239.70	14,963.53	20,224.66	21,978.57
230	STREETS	179,987.34	171,561.63	125,668.15	225,880.82
244	BUSINESS LOANS	63,877.91	7,146.60	221.77	70,802.74
245	HOME REHAB LOANS	113,365.88	1,609.53	222.92	114,752.49
248	DDA	40,280.68	19,282.36	10,686.59	48,876.45
265	DRUG FORFEITURE	1,381.85	0.87	0.17	1,382.55
282	APRA FUND	0.00	91,028.12	0.00	91,028.12
590	SEWER FUND	788,677.63	231,591.81	209,227.90	811,041.54
591	WATER FUND	610,878.98	328,020.44	282,529.11	656,370.31
596	GARBAGE COLLECTION	9,293.36	115,290.19	124,117.97	465.58
661	MOTOR POOL	383,943.93	147,543.12	210,501.75	320,985.30
TOTAL - ALL FUNDS		3,526,023.83	2,762,486.56	2,509,508.28	3,779,002.11

Bloomington Communications has completed the phone/internet transfer. Everything is now place for after hours, non-emergency and emergency communications.

2022 Decatur Community Cleanup Date has been scheduled for Saturday, April 30, 2022. This was my first opportunity to work with Emily Hickmott, Recycling Coordinator, Van Buren County Conservation District in regard to Decatur Community Cleanup date. I look forward to the continued positive relationship.

Mandy Reed, PHR, Manager, Human Resources with the Michigan Municipal League was in communication with staff this past week to continue to gather information on the upcoming Classification & Compensation Study. We are scheduled for complete review in March.

At the request of the Village President, I have been working on an amendment to the Personal Policy. This amendment would address the use of Comp Time Banks for employees. While I encourage any amendment to our Personal Policy, I believe this opportunity would be fit time to have complete review of the Village of Decatur Personal Policy. The current policy is dated 2/12/2016. I believe time has come to have a review done of the policy.

Included with this report you will read of the progress of the Building Department – Safebuilt. The report reflects permits including Rental Inspections within the Village of Decatur. While the report reflects applications, permits issued and the number of inspections, this process is still a work in progress for staff. I wanted to include this information in my manager's report. Please stay tuned as more applications are submitted and the summary continues to show how working with Safebuilt will be a positive reflection of the professional service will enhance community development throughout the Village of Decatur.

# VILLAGE OF DECATUR



## Spring 2022 ROAD PROJECTS

M-51 Resurfacing through the Village Limits

(Est. April 11, 2022 – May 12, 2022)

Praire Ronde Street Reconstruction

(Est. April 25, 2022 – Sept 23, 2022)

S. George Street Reconstruction

(Est. April 25, 2022 – Sept 23, 2022)

Mason, Maple, South, Champion Street, Resurfacing

(Est. April 25, 2022 – Sept 23, 2022)



## SPRING 2022 ROAD PROJECTS

M-51 Resurfacing - through the Village Limits

Praire Ronde Street Reconstruction

S. George Street Reconstruction

Mason, Maple, South, Champion Street, Resurfacing



**VILLAGE OF DECATUR**

114 N Phelps Street, Decatur, MI 49045

269-423-6114 | [ctapper@decaturmi.us](mailto:ctapper@decaturmi.us) | [www.decaturmi.org](http://www.decaturmi.org)





Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## USDA – Water & Wastewater System Improvements - UPDATE

At the February 7, 2022, Village Council meeting. The Village Council approved Water and Wastewater rates. Much discussion has taken place over the past several years with how the Village of Decatur will secure funding needed to complete the critical infrastructure improvements of the Water & Wastewater System. These improvements are of the highest priority to the Village of Decatur. The Village Council is acting fiscally responsible to ensure these infrastructure projects can be completed.

The Village Council is committed to securing funding for these infrastructure projects. One of the conditions to securing funding through the USDA is to be able to provide the repayment schedule of the municipal financing provided by the USDA. Another condition of securing this funding is to continue to provide routine maintenance, repairs, distribution, collections and administration of the Water & Wastewater Systems. The Village of Decatur currently does not have existing debt.

The Village Council during these discussions and presentations also reviewed Water & Wastewater rates from surrounding communities;

Community	Village of Lawrence	Village of Marcellus	Village of Lawton	Village of Paw Paw	Village of Mattawan	Village of Schoolcraft	City of Harford	Average
Population	973	1149	1900	3385	1972	1555	2599	1933
Water (RTS)	\$20.85	\$27.66	\$17.60	\$18.21	\$14.60	\$35.13	\$21.23	\$22.18
Water per 1000/gallon	\$5.98	\$6.67	\$4.05	\$3.38	\$4.03	\$5.22	\$2.45	\$4.54
Sewer (RTS)	\$14.91	\$35.84	\$38.00	\$10.12	\$14.60	TBA	\$15.09	\$21.43
Water per 1000/gallon	\$5.53	\$3.03	\$5.00	\$3.64	TBA	TBA	\$2.23	\$4.68

The conclusion of this discussion and review, the Village Council proceeded to adopt the following rate schedule below. These new rates will take effect beginning April 1, 2022.



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

VILLAGE OF DECATUR – FISCAL YEAR 2023 ANNUAL APPROPRIATION BILL

**2022 VILLAGE OF DECATUR WATER RATES**

**WATER BASE (WB) (READINESS TO SERVE FEE)**

All Single-Family Residential, Commercial, and Industrial users connected to the Public Water System shall pay a monthly Readiness to Serve Charge per Unit, billed in arrears, based on the size of the public water meter which serves the premises. Rate factors will be based upon the following table:

METER SIZE	RATE FACTOR	READINESS TO SERVE CHARGE
5/8"	1	\$19.21
3/4"	1	\$19.21
1"	1.78	\$34.19
1 1/4"	2.78	\$53.40
1 1/2"	4	\$76.85
2"	7.11	\$136.59
3"	16	\$307.38
4"	28.44	\$546.36
6"	64	\$1229.52
8"	113.78	\$2,185.85
10"	177.78	\$3,415.37
12"	256	\$4,918.08

All Multi-Family Residential users providing service to more than one Dwelling Unit from one public water meter connected to the Public Water System shall pay a monthly Readiness to Serve Charge, billed in arrears, based on a 1.00 Rate Factor per Dwelling Unit.

**\*\*NOTE: AS LONG AS CONNECTION TO PUBLIC WATER SYSTEM EXISTS, A READINESS TO SERVE CHARGE SHALL NOT BE WAIVED OR OTHERWISE DISCONTINUED. \*\***

**COMMODITY CHARGE (WU) (WATER USAGE)**

Users connected to the Public Water System shall pay a monthly Commodity Charge, billed in arrears, based on the water usage during the immediately preceding month at a rate of \$2.91 per 1,000 gallons of water. The application fee for all new "tap in" connections is \$1,500.00

**PENALTY FEE**

All payments made after the 20<sup>th</sup> of each month (or the following business day if the 20<sup>th</sup> falls on a weekend or holiday) will be assessed a penalty of the sum of 5%.

**WATER DEPOSIT**

Before the water may be turned on for any premises located within the Village of Decatur Corporate Limits the owner shall deposit with the Utility Billing Clerk a "guaranteed deposit" of \$50.00 for all those using meters under two (2) inches and the sum of \$100.00 for those using meters over two (2) inches. Where notice is given that a tenant is responsible for water charges, no water service shall be rendered to such premises until a cash deposit of \$80.00 shall have been made. For owners of premises located outside the Village of Decatur Corporate Limits, the "guaranteed deposit" shall be the sum of \$80.00 unless notice is given that a tenant is responsible for water charges as hereinbefore set forth, then no water service shall be rendered to such premises until a cash deposit of \$300.00 shall have been made.

**TURN-ON FEE**

When water service is discontinued due to nonpayment, the water shall not be turned on again until all delinquent charges have been paid, including the guaranteed deposit provided in paragraph C of Section III and, in addition, a turn-on fee of \$75.00 has been paid to the Village Water & Sewer Office.



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

VILLAGE OF DECATUR – FISCAL YEAR 2023 ANNUAL APPROPRIATION BILL

**2022 VILLAGE OF DECATUR SEWER RATES**

**SEWER BASE (SB) (READINESS TO SERVE FEE)**

All Single-Family Residential, Commercial, and Industrial users connected to the Public Water System shall pay a monthly Readiness to Serve Charge per Unit, billed in arrears, based on the size of the public water meter which serves the premises. Rate factors will be based upon the following table:

METER SIZE	RATE FACTOR	READINESS TO SERVE CHARGE
5/8"	1	\$17.21
3/4"	1	\$17.21
1"	1.78	\$30.64
1 1/4"	2.78	\$47.86
1 1/2"	4	\$68.85
2"	7.11	\$122.39
3"	16	\$275.42
4"	28.44	\$489.56
6"	64	\$1,101.68
8"	113.78	\$1,958.58
10"	177.78	\$3,060.26
12"	256	\$4,406.72

All Multi-Family Residential users providing service to more than one Dwelling Unit from one public water meter connected to the Public Water System shall pay a monthly Readiness to Serve Charge, billed in arrears, based on a 1.00 Rate Factor per Dwelling Unit.

**\*\*NOTE: AS LONG AS CONNECTION TO PUBLIC WATER SYSTEM EXISTS, A READINESS TO SERVE CHARGE SHALL NOT BE WAIVED OR OTHERWISE DISCONTINUED. \*\***

**COMMODITY CHARGE (SU) (SEWER USAGE)**

Users connected to the Public Water System shall pay a monthly Commodity Charge, billed in arrears, based on the water usage during the immediately preceding month at a rate of \$1.79 per 1,000 gallons of water. The application fee for all new "tap in" connections is \$1,500.00

The above-referenced Commodity Charge shall take into account metered water that does not enter the system (e.g. Lawn and garden irrigation water, cooling water, unpolluted air-conditioned water, etc.) if such metered water is separately metered by a deduct meter or irrigation meter in a manner acceptable to the Village. Accordingly, the Commodity Charge for such a user shall be based upon the "net" metered water usage determined by subtracting the volume of water metered by the deduct or irrigation meter from the volume of water metered by the public water meter.

**USER CHARGE**

All Single-Family Residential, Commercial, and Industrial users not connected to the Public Water System and whose water is not metered by a water meter shall pay a monthly User Charge, billed in arrears, of \$21.49.

All Multi-Family Residential users providing service to more than one dwelling unit not connected to the Public Water System shall pay a monthly User Charge, billed in arrears, of \$21.49 per dwelling unit.

**PENALTY FEE**

All payments made after the 20<sup>th</sup> of each month (or the following business day if the 20<sup>th</sup> falls on a weekend or holiday) will be assessed a penalty of the sum of 5%.

**SEWER DEPOSIT**

Where written notice is given that a tenant is responsible for charges and service, no further service shall be rendered until a "guaranteed deposit" in the amount of \$150.00 is provided.

Where a user utilizes a deduct meter provided by the Village a meter deposit of \$25.00 shall be paid prior to receiving said deduct meter. The deposit shall be held by the Village as guaranty of return of the meter. Such meter deposit shall be refunded to the depositor when the deduct meter is returned to the Village.

# Permits by Permit Type Summary

## Decatur Village

02/01/2022 - 02/28/2022

<b>Commercial Alteration</b>	Applications	Permits Issued	# of Plan Reviews	# of Inspections	Valuation	Total Fees Paid
Interior Remodel/Alteration -	0	1	0	0	\$0.00	\$0.00
Roof - Commercial	0	0	0	2	\$0.00	\$0.00
Subtotals:	0	1	0	2	\$0.00	\$0.00

<b>Commercial Miscellaneous</b>	Applications	Permits Issued	# of Plan Reviews	# of Inspections	Valuation	Total Fees Paid
Plumbing - Commercial	0	0	0	1	\$0.00	\$75.00
Subtotals:	0	0	0	1	\$0.00	\$75.00

<b>Other</b>	Applications	Permits Issued	# of Plan Reviews	# of Inspections	Valuation	Total Fees Paid
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Ordinance Violation/Property	1	1	0	4	\$0.00	\$492.00
Rental Inspections	1	0	0	7	\$0.00	\$0.00
Subtotals:	2	1	0	11	\$0.00	\$492.00

<b>Residential Alteration</b>	Applications	Permits Issued	# of Plan Reviews	# of Inspections	Valuation	Total Fees Paid
Roof - Metal - Residential	1	0	0	0	\$0.00	\$0.00
Subtotals:	1	0	0	0	\$0.00	\$0.00

<b>Residential Miscellaneous</b>	Applications	Permits Issued	# of Plan Reviews	# of Inspections	Valuation	Total Fees Paid
Electrical - Residential	0	1	1	0	\$0.00	\$160.00
Mechanical - Residential	2	2	5	0	\$0.00	\$410.00
Window Replacement - Residential	1	1	1	0	\$0.00	\$200.00
Subtotals:	3	4	7	0	\$0.00	\$770.00

Totals:	6	6	7	14	\$0.00	\$1,337.00
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03/04/2022 08:01 AM

User: C.TAPPER

DB: Decatur

## REVENUE AND EXPENDITURE REPORT

Page: 1/24

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 100.00

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		02/28/2022	02/28/2022	MONTH 02/28/2022	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	REAL ESTATE TAXES	364,000.00	368,579.68	4,458.85	(4,579.68)	101.26
101-000-410.000	PERSONAL PROPERTY TAX	143,000.00	142,265.75	0.00	734.25	99.49
101-000-445.000	REAL ESTATE TAX INTEREST	3,500.00	3,694.19	275.82	(194.19)	105.55
101-000-447.000	ADMIN. FEE TREASURER	6,250.00	6,123.28	62.18	126.72	97.97
101-000-470.000	LIQUOR LICENSE	2,050.00	2,020.70	13.75	29.30	98.57
101-000-476.000	BUILDING PERMIT FEES	2,506.00	2,296.00	500.00	210.00	91.62
101-000-478.000	RENTAL INSPECTION FEE	9,000.00	8,000.00	0.00	1,000.00	88.89
101-000-480.000	MARIHUANA LICENSE FEES	25,000.00	25,000.00	0.00	0.00	100.00
101-000-481.000	ZONING LICENSES & PERMITS	200.00	200.00	0.00	0.00	100.00
101-000-488.000	SELLING PERMITS	75.00	75.00	0.00	0.00	100.00
101-000-490.000	FENCE PERMITS	115.00	125.00	10.00	(10.00)	108.70
101-000-565.000	METRO ACT	9,600.00	9,622.83	0.00	(22.83)	100.24
101-000-570.000	POLICE TRAINING-STATE	600.00	624.80	0.00	(24.80)	104.13
101-000-574.000	STATE REVENUE SHARING	225,000.00	234,258.00	40,052.00	(9,258.00)	104.11
101-000-606.000	PARKING FEES/FINES	114.00	285.30	171.20	(171.30)	250.26
101-000-606.100	COST OF PROSECUTION	100.00	100.00	0.00	0.00	100.00
101-000-607.000	POLICE REPORTS	200.00	260.68	32.10	(60.68)	130.34
101-000-664.100	INTEREST CHECKING	170.00	195.22	13.84	(25.22)	114.84
101-000-664.200	INTEREST EARNED	780.00	751.06	0.00	28.94	96.29
101-000-669.000	CABLE TV FEES	13,500.00	17,491.72	4,279.85	(3,991.72)	129.57
101-000-671.000	OTHER REVENUE	30,000.00	29,593.88	6,810.00	406.12	98.65
101-000-679.248	ADMIN TRANSFER DDA	2,500.00	2,500.00	0.00	0.00	100.00
101-000-679.610	ADMIN TRANSFER-MOTOR POOL	7,660.00	7,660.00	0.00	0.00	100.00
101-000-680.000	CROSSING GUARDS-SCHOOL	6,080.00	6,080.40	0.00	(0.40)	100.01
Total Dept 000		852,000.00	867,803.49	56,679.59	(15,803.49)	101.85
TOTAL REVENUES		852,000.00	867,803.49	56,679.59	(15,803.49)	101.85
Expenditures						
Dept 101 - VILLAGE COUNCIL						
101-101-703.000	COUNCIL SALARY	9,900.00	9,816.00	818.00	84.00	99.15
101-101-715.000	FICA/MEDICARE	760.00	750.91	62.58	9.09	98.80
101-101-717.000	WORKMAN'S COMP.	400.00	320.99	0.00	79.01	80.25
101-101-807.000	AUDIT	2,200.00	2,121.73	0.00	78.27	96.44
101-101-822.000	CONTRACTUAL SERVICES	2,000.00	1,195.00	0.00	805.00	59.75
101-101-901.000	PRINTING/PUBLISHING	100.00	57.75	0.00	42.25	57.75
101-101-936.000	TECH SERVICES	1,800.00	1,392.72	0.00	407.28	77.37
101-101-958.000	DUES/MEMBERSHIPS	2,200.00	2,100.00	0.00	100.00	95.45
101-101-959.000	MISCELLANEOUS	5,000.00	5,350.68	0.00	(350.68)	107.01
Total Dept 101 - VILLAGE COUNCIL		24,360.00	23,105.78	880.58	1,254.22	94.85
Dept 137 - MUNICIPAL ATTORNEY						
101-137-826.000	ATTORNEY FEES	8,000.00	7,467.50	0.00	532.50	93.34
101-137-827.000	LABOR ATTORNEY EXPENSES	0.00	3,846.50	0.00	(3,846.50)	100.00
Total Dept 137 - MUNICIPAL ATTORNEY		8,000.00	11,314.00	0.00	(3,314.00)	141.43
Dept 172 - VILLAGE MANAGER						
101-172-703.000	SALARY-MANAGER	25,000.00	32,409.04	9,500.00	(7,409.04)	129.64

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		2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
101-172-703.020	HOLIDAY PAY	2,275.00	1,502.40	0.00		772.60	66.04	
101-172-703.030	VACATION PAY	3,400.00	3,323.72	0.00		76.28	97.76	
101-172-703.040	SICK/PERSONAL	1,800.00	1,722.05	0.00		77.95	95.67	
101-172-715.000	FICA/MEDICARE	3,900.00	3,936.45	147.95		(36.45)	100.93	
101-172-716.000	UNEMPLOYMENT COMPENSATION	10.00	6.36	0.00		3.64	63.60	
101-172-717.000	WORKMAN'S COMPENSATION	400.00	372.67	0.00		27.33	93.17	
101-172-718.000	PENSION	3,000.00	2,719.07	120.00		280.93	90.64	
101-172-719.000	HEALTH INSURANCE	5,300.00	5,260.72	0.00		39.28	99.26	
101-172-719.500	DISABILITY INSURANCE	780.00	858.09	85.21		(78.09)	110.01	
101-172-720.000	LIFE INSURANCE	200.00	120.95	9.50		79.05	60.48	
101-172-722.000	VISION REIMBURSEMENT	940.00	932.38	0.00		7.62	99.19	
101-172-728.000	SUPPLIES	600.00	579.87	0.00		20.13	96.65	
101-172-730.000	POSTAGE	20.00	32.69	17.54		(12.69)	163.45	
101-172-853.000	TELEPHONE	1,500.00	1,385.43	114.35		114.57	92.36	
101-172-853.020	CELL PHONE	661.00	1,384.95	0.00		(723.95)	209.52	
101-172-864.000	CONFERENCES/WORKSHOPS	2,800.00	2,817.71	0.00		(17.71)	100.63	
101-172-901.000	PRINTING	600.00	500.23	0.00		99.77	83.37	
101-172-936.000	TECH SERVICES	3,300.00	3,217.33	0.00		82.67	97.49	
101-172-958.000	DUES/MEMBERSHIPS	700.00	714.95	0.00		(14.95)	102.14	
101-172-959.000	MISCELLANEOUS	50.00	42.53	0.00		7.47	85.06	
Total Dept 172 - VILLAGE MANAGER		57,236.00	63,839.59	9,994.55		(6,603.59)	111.54	
Dept 215 - VILLAGE CLERK								
101-215-703.000	SALARY-ADMIN. CLERK	11,400.00	11,290.95	935.99		109.05	99.04	
101-215-703.020	HOLIDAY PAY	1,650.00	909.20	0.00		740.80	55.10	
101-215-703.030	VACATION PAY	1,800.00	1,704.30	0.00		95.70	94.68	
101-215-703.040	SICK/PERSONAL	1,500.00	1,039.90	0.00		460.10	69.33	
101-215-715.000	FICA/MEDICARE	3,000.00	2,594.30	69.47		405.70	86.48	
101-215-716.000	UNEMPLOYMENT COMPENSATION	20.00	13.20	0.00		6.80	66.00	
101-215-717.000	WORKERS COMP. FUND.	400.00	329.60	0.00		70.40	82.40	
101-215-718.000	PENSION-ADMIN. CLERK	2,900.00	1,823.82	226.30		1,076.18	62.89	
101-215-719.000	HEALTH INSURANCE	3,100.00	3,085.16	379.68		14.84	99.52	
101-215-719.500	DISABILITY INSURANCE	600.00	652.95	67.76		(52.95)	108.83	
101-215-720.000	LIFE INSURANCE	200.00	120.95	9.50		79.05	60.48	
101-215-722.000	VISION REIMBURSEMENT	250.00	250.00	0.00		0.00	100.00	
101-215-728.000	SUPPLIES	2,000.00	1,807.33	0.00		192.67	90.37	
101-215-730.000	POSTAGE	500.00	437.87	37.54		62.13	87.57	
101-215-830.000	BANK SERVICE CHGS	300.00	240.00	20.00		60.00	80.00	
101-215-853.000	TELEPHONE	1,500.00	1,265.76	114.35		234.24	84.38	
101-215-853.020	CELL PHONE	30.00	37.53	12.51		(7.53)	125.10	
101-215-864.000	CONFERENCES/WORKSHOPS	1,300.00	1,902.56	695.36		(602.56)	146.35	
101-215-901.000	PRINTING	2,000.00	2,169.50	0.00		(169.50)	108.48	
101-215-936.000	TECH SERVICES	6,500.00	5,964.02	0.00		535.98	91.75	
101-215-958.000	DUES/MEMBERSHIPS	450.00	402.56	0.00		47.44	89.46	
101-215-959.000	MISCELLANEOUS	1,000.00	951.43	0.00		48.57	95.14	
Total Dept 215 - VILLAGE CLERK		42,400.00	38,992.89	2,568.46		3,407.11	91.96	
Dept 253 - VILLAGE TREASURER								
101-253-703.000	SALARY-TREASURER	4,500.00	3,763.74	312.03		736.26	83.64	
101-253-715.000	FICA/MEDICARE	100.00	119.31	23.15		(19.31)	119.31	
101-253-717.000	WORKMAN'S COMP.	70.00	281.15	0.00		(211.15)	401.64	
101-253-718.000	PENSION	50.00	94.15	75.43		(44.15)	188.30	



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		2021-22		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED	BUDGET	NORMAL	(ABNORMAL)	MONTH 02/28/2022	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	% BDGT USED
Fund 101 - GENERAL FUND										
Expenditures										
101-253-719.000	HEALTH INSURANCE		500.00		369.04		121.65		130.96	73.81
101-253-728.000	SUPPLIES		200.00		130.11		0.00		69.89	65.06
101-253-730.000	POSTAGE		600.00		690.34		80.00		(90.34)	115.06
101-253-807.000	AUDIT		3,000.00		2,805.97		0.00		194.03	93.53
101-253-853.020	CELL PHONE		50.00		94.65		69.67		(44.65)	189.30
101-253-901.000	PRINTING		100.00		87.48		0.00		12.52	87.48
101-253-936.000	TECH SERVICES		3,500.00		2,316.37		0.00		1,183.63	66.18
Total Dept 253 - VILLAGE TREASURER			12,670.00		10,752.31		681.93		1,917.69	84.86
Dept 265 - VILLAGE HALL										
101-265-776.000	SUPPLIES		900.00		1,000.16		75.28		(100.16)	111.13
101-265-822.000	CONTRACTUAL SERVICES		5,000.00		4,804.70		0.00		195.30	96.09
101-265-921.000	ELECTRIC		6,000.00		5,768.80		0.00		231.20	96.15
101-265-923.000	HEAT		2,500.00		2,999.51		0.00		(499.51)	119.98
101-265-931.000	REPAIRS & MAINTENANCE		4,000.00		2,789.68		0.00		1,210.32	69.74
101-265-959.000	MISCELLANEOUS		250.00		215.58		0.00		34.42	86.23
Total Dept 265 - VILLAGE HALL			18,650.00		17,578.43		75.28		1,071.57	94.25
Dept 301 - POLICE DEPARTMENT										
101-301-703.000	POLICE SALARY		245,000.00		260,979.00		28,366.50		(15,979.00)	106.52
101-301-703.010	OVERTIME PAY		39,389.00		41,065.25		2,113.51		(1,676.25)	104.26
101-301-703.020	HOLIDAY PAY		4,500.00		4,064.43		0.00		435.57	90.32
101-301-703.030	VACATION PAY		12,000.00		8,387.38		0.00		3,612.62	69.89
101-301-703.040	SICK/PERSONAL		8,000.00		7,143.39		0.00		856.61	89.29
101-301-703.050	PART TIME SALARIES		3,000.00		1,995.30		808.80		1,004.70	66.51
101-301-715.000	FICA/MEDICARE		24,000.00		25,784.13		2,471.85		(1,784.13)	107.43
101-301-716.000	UNEMPLOYMENT INSURANCE		50.00		34.10		0.00		15.90	68.20
101-301-717.000	WORKMAN'S COMP		7,000.00		6,789.87		0.00		210.13	97.00
101-301-718.000	PENSION		26,000.00		24,775.09		1,588.81		1,224.91	95.29
101-301-719.000	HEALTH INSURANCE		58,000.00		58,216.30		4,435.70		(216.30)	100.37
101-301-719.500	DISABILITY INSURANCE		3,500.00		3,346.47		299.60		153.53	95.61
101-301-720.000	LIFE INSURANCE		1,000.00		563.65		47.50		436.35	56.37
101-301-728.000	SUPPLIES		4,000.00		3,061.14		75.27		938.86	76.53
101-301-730.000	POSTAGE		500.00		466.48		95.54		33.52	93.30
101-301-756.000	MISCELLANEOUS		760.00		750.06		0.00		9.94	98.69
101-301-768.000	UNIFORMS/BOOTS/ETC		500.00		413.95		0.00		86.05	82.79
101-301-768.100	UNIFORM CLEANING		2,000.00		1,599.25		0.00		400.75	79.96
101-301-853.000	TELEPHONE		1,600.00		1,459.89		228.70		140.11	91.24
101-301-853.020	CELL PHONE		1,500.00		1,512.89		25.00		(12.89)	100.86
101-301-853.030	RADIOS		500.00		360.00		0.00		140.00	72.00
101-301-865.000	MILEAGE/TRAVEL EXP		400.00		628.38		211.12		(228.38)	157.10
101-301-901.000	PRINTING		150.00		112.75		0.00		37.25	75.17
101-301-936.000	TECH SERVICES		6,500.00		4,055.82		0.00		2,444.18	62.40
101-301-937.000	LEIN SERVICE		700.00		880.28		0.00		(180.28)	125.75
101-301-955.000	TRAINING FUNDS-STATE		500.00		318.69		0.00		181.31	63.74
101-301-956.000	TRAINING FUNDS-VILLAGE		1,500.00		1,434.00		0.00		66.00	95.60
101-301-958.000	DUES/MEMBERSHIPS		250.00		185.00		45.00		65.00	74.00
101-301-963.000	LIABILITY INSURANCE		600.00		568.99		0.00		31.01	94.83
101-301-965.000	EQUIPMENT PURCHASE		3,000.00		2,380.90		0.00		619.10	79.36
101-301-981.000	CAPITAL OUTLAY		14,000.00		0.00		0.00		14,000.00	0.00
101-301-999.610	PD EQUIP RENTAL TO MOTOR POOL		25,000.00		25,000.00		0.00		0.00	100.00

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		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		02/28/2022	02/28/2022	MONTH 02/28/2022	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 301 - POLICE DEPARTMENT		495,399.00	488,332.83	40,812.90	7,066.17	98.57
Dept 302 - CROSSING GUARDS						
101-302-703.050	SALARIES PART-TIME	11,600.00	11,361.60	1,360.80	238.40	97.94
101-302-715.000	FICA/MEDICARE	900.00	869.17	104.10	30.83	96.57
101-302-716.000	UNEMPLOYMENT COMPENSATION	5.00	3.19	0.00	1.81	63.80
101-302-717.000	WORKMAN'S COMP	60.00	273.33	0.00	(213.33)	455.55
101-302-959.000	MISCELLANEOUS	270.00	269.80	0.00	0.20	99.93
Total Dept 302 - CROSSING GUARDS		12,835.00	12,777.09	1,464.90	57.91	99.55
Dept 371 - BUILDING INSPECTOR						
101-371-802.000	CODE ENFORCE/CONTRACTUAL	4,000.00	3,803.00	0.00	197.00	95.08
101-371-822.000	BUILDING INSPECTOR FEES	6,500.00	7,174.00	0.00	(674.00)	110.37
Total Dept 371 - BUILDING INSPECTOR		10,500.00	10,977.00	0.00	(477.00)	104.54
Dept 441 - DPW						
101-441-703.000	SALARIES	42,000.00	40,066.35	3,052.40	1,933.65	95.40
101-441-703.010	OVERTIME PAY	2,000.00	1,851.93	93.06	148.07	92.60
101-441-715.000	FICA/MEDICARE	3,100.00	4,755.41	1,330.07	(1,655.41)	153.40
101-441-716.000	UNEMPLOYMENT INSURANCE	100.00	30.42	0.00	69.58	30.42
101-441-717.000	WORKMAN'S COMP	2,600.00	2,722.34	0.00	(122.34)	104.71
101-441-718.000	PENSION	3,000.00	3,487.84	1,029.56	(487.84)	116.26
101-441-719.000	HEALTH INSURANCE	2,000.00	2,341.25	941.56	(341.25)	117.06
101-441-776.000	SUPPLIES	5,500.00	6,398.21	0.00	(898.21)	116.33
101-441-801.000	PROFESSIONAL/CONTRACT SERVICES	800.00	728.58	0.00	71.42	91.07
101-441-836.000	CDL EXPENSES	1,500.00	1,245.36	0.00	254.64	83.02
101-441-853.000	TELEPHONE	1,400.00	1,299.68	170.52	100.32	92.83
101-441-921.000	ELECTRIC	3,300.00	2,319.62	0.00	980.38	70.29
101-441-923.000	HEAT	3,000.00	4,788.49	0.00	(1,788.49)	159.62
101-441-926.000	STREET LIGHTS	17,000.00	18,699.42	0.00	(1,699.42)	110.00
101-441-931.000	BUILDING REPAIRS & MAINT.	3,900.00	4,267.06	372.88	(367.06)	109.41
101-441-934.000	CONTRACTUAL SERVICES	2,000.00	1,737.00	0.00	263.00	86.85
101-441-943.000	PW EQUIPMENT RENTALGENERAL FUN	13,000.00	10,834.91	242.33	2,165.09	83.35
101-441-959.000	MISCELLANEOUS	400.00	376.43	0.00	23.57	94.11
101-441-963.000	MULTI-PERIL INSURANCE	600.00	568.99	0.00	31.01	94.83
101-441-965.000	EQUIPMENT PURCHASE	500.00	490.22	0.00	9.78	98.04
Total Dept 441 - DPW		107,700.00	109,009.51	7,232.38	(1,309.51)	101.22
Dept 751 - PARKS AND RECREATION						
101-751-703.000	SALARIES-LEISURE SERVICES	21,700.00	21,595.85	453.83	104.15	99.52
101-751-703.010	OVERTIME	400.00	321.84	0.00	78.16	80.46
101-751-717.000	WORKMAN'S COMP.	500.00	598.78	0.00	(98.78)	119.76
101-751-719.000	HEALTH INSURANCE	300.00	392.87	111.66	(92.87)	130.96
101-751-756.000	SUPPLIES & MAINTENANCE	5,200.00	5,215.71	0.00	(15.71)	100.30
101-751-901.000	PRINTING/PUBLISHING	500.00	740.75	0.00	(240.75)	148.15
101-751-921.000	ELECTRIC	1,000.00	816.66	0.00	183.34	81.67
101-751-931.000	CONTRACTUAL	3,500.00	3,720.00	372.88	(220.00)	106.29
101-751-943.000	EQUIP.RENTAL TRANSFER	12,000.00	11,709.23	138.45	290.77	97.58
101-751-963.000	MULTI-PERIL INSURANCE	1,050.00	1,009.29	0.00	40.71	96.12

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-751-985.000	COMMUNITY PROJECTS	16,100.00	16,087.93	0.00	12.07	99.93
Total Dept 751 - PARKS AND RECREATION		62,250.00	62,208.91	1,076.82	41.09	99.93
TOTAL EXPENDITURES		852,000.00	848,888.34	64,787.80	3,111.66	99.63
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		852,000.00	867,803.49	56,679.59	(15,803.49)	101.85
TOTAL EXPENDITURES		852,000.00	848,888.34	64,787.80	3,111.66	99.63
NET OF REVENUES & EXPENDITURES		0.00	18,915.15	(8,108.21)	(18,915.15)	100.00

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2022 NORMAL (ABNORMAL)	MONTH 02/28/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR ROADS						
Revenues						
Dept 000						
202-000-546.000	STATE OF MICHIGAN	170,000.00	174,076.57	18,058.78	(4,076.57)	102.40
202-000-664.100	INTEREST ON INVESTMENT	1,300.00	1,308.23	14.94	(8.23)	100.63
Total Dept 000		171,300.00	175,384.80	18,073.72	(4,084.80)	102.38
TOTAL REVENUES		171,300.00	175,384.80	18,073.72	(4,084.80)	102.38
Expenditures						
Dept 463 - MAINTENANCE						
202-463-703.000	SALARIES-MAINTENANCE	5,000.00	3,770.70	0.00	1,229.30	75.41
202-463-703.010	OVERTIME PAY	100.00	40.50	0.00	59.50	40.50
202-463-717.000	WORKMAN'S COMP.	1,500.00	1,244.81	0.00	255.19	82.99
202-463-719.000	HEALTH INSURANCE	200.00	163.69	0.00	36.31	81.85
202-463-782.000	MATERIALS	0.00	1,634.79	1,634.79	(1,634.79)	100.00
202-463-812.000	ENGINEERING	30,000.00	40,289.53	6,500.00	(10,289.53)	134.30
202-463-943.000	EQUIPMENT RENTAL	7,000.00	5,581.45	0.00	1,418.55	79.74
202-463-963.000	LIABILITY	850.00	780.60	0.00	69.40	91.84
202-463-981.000	CAPITAL OUTLAY	0.00	13,235.70	0.00	(13,235.70)	100.00
Total Dept 463 - MAINTENANCE		44,650.00	66,741.77	8,134.79	(22,091.77)	149.48
Dept 474 - TRAFFIC						
202-474-940.000	LEASE/RENTAL	0.00	7,912.00	3,956.00	(7,912.00)	100.00
Total Dept 474 - TRAFFIC		0.00	7,912.00	3,956.00	(7,912.00)	100.00
Dept 479 - ICE/SNOW						
202-479-703.000	SALARIES-SNOW & ICE REMOVAL	3,000.00	5,250.45	3,475.85	(2,250.45)	175.02
202-479-703.010	OVERTIME PAY	500.00	1,030.15	695.71	(530.15)	206.03
202-479-719.000	HEALTH INSURANCE	500.00	1,104.08	704.44	(604.08)	220.82
202-479-782.000	MATERIALS	5,000.00	4,100.43	0.00	899.57	82.01
202-479-943.000	EQUIPMENT RENTAL	1,500.00	6,081.22	4,388.28	(4,581.22)	405.41
Total Dept 479 - ICE/SNOW		10,500.00	17,566.33	9,264.28	(7,066.33)	167.30
Dept 483 - ADMINISTRATION						
202-483-703.172	MANAGER SALARY	6,000.00	6,227.27	500.02	(227.27)	103.79
202-483-703.215	CLERK SALARY	3,500.00	2,822.76	234.00	677.24	80.65
202-483-715.000	SOCIAL SECURITY	500.00	350.61	54.36	149.39	70.12
202-483-718.000	PENSION	300.00	238.98	86.57	61.02	79.66
202-483-719.000	HEALTH INSURANCE	500.00	418.84	84.47	81.16	83.77
202-483-807.000	AUDIT	2,500.00	3,313.38	0.00	(813.38)	132.54
Total Dept 483 - ADMINISTRATION		13,300.00	13,371.84	959.42	(71.84)	100.54
TOTAL EXPENDITURES		68,450.00	105,591.94	22,314.49	(37,141.94)	154.26

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REVENUE AND EXPENDITURE REPORT  
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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	02/28/2022	MONTH	02/28/2022	BALANCE		
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)		USED
<hr/>								
Fund 202 - MAJOR ROADS								
Fund 202 - MAJOR ROADS:								
TOTAL REVENUES		171,300.00	175,384.80		18,073.72	(4,084.80)		102.38
TOTAL EXPENDITURES		68,450.00	105,591.94		22,314.49	(37,141.94)		154.26
NET OF REVENUES & EXPENDITURES		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
		102,850.00	69,792.86		(4,240.77)	33,057.14		67.86

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2022	MONTH 02/28/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL ROADS						
Revenues						
Dept 000						
203-000-403.500	COUNTY ROAD MILLAGE	29,000.00	25,242.48	0.00	3,757.52	87.04
203-000-546.000	STATE OF MICHIGAN	70,000.00	75,830.75	7,934.47	(5,830.75)	108.33
203-000-664.100	INTEREST ON INVESTMENT	400.00	390.02	2.98	9.98	97.51
203-000-679.230	TRANSFER FROM STREETS	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 000		224,400.00	226,463.25	7,937.45	(2,063.25)	100.92
TOTAL REVENUES		224,400.00	226,463.25	7,937.45	(2,063.25)	100.92
Expenditures						
Dept 463 - MAINTENANCE						
203-463-703.000	SALARIES-MAINTENANCE	40,000.00	37,554.28	246.21	2,445.72	93.89
203-463-703.010	OVERTIME PAY	200.00	72.81	0.00	127.19	36.41
203-463-717.000	WORKMAN'S COMP.	1,500.00	1,244.79	0.00	255.21	82.99
203-463-719.000	HEALTH INSURANCE	3,000.00	2,075.58	47.36	924.42	69.19
203-463-782.000	MATERIALS	4,000.00	5,219.24	1,634.80	(1,219.24)	130.48
203-463-812.000	ENGINEERING	20,000.00	21,394.13	0.00	(1,394.13)	106.97
203-463-822.000	CONTRACTUAL	20,000.00	17,600.00	0.00	2,400.00	88.00
203-463-943.000	EQUIPMENT RENTAL	65,000.00	59,069.21	243.63	5,930.79	90.88
203-463-963.000	LIABILITY	800.00	780.59	0.00	19.41	97.57
Total Dept 463 - MAINTENANCE		154,500.00	145,010.63	2,172.00	9,489.37	93.86
Dept 474 - TRAFFIC						
203-474-921.000	ELECTRIC	1,500.00	1,384.00	0.00	116.00	92.27
203-474-940.000	LEASE/RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
203-474-943.000	TRAFFIC SERVICE EQUIP RENTAL	700.00	681.21	0.00	18.79	97.32
Total Dept 474 - TRAFFIC		3,200.00	2,065.21	0.00	1,134.79	64.54
Dept 479 - ICE/SNOW						
203-479-703.000	SALARIES-SNOW & ICE REMOVAL	3,000.00	3,557.32	2,015.70	(557.32)	118.58
203-479-703.010	OVERTIME PAY	1,000.00	1,296.02	943.65	(296.02)	129.60
203-479-719.000	HEALTH INSURANCE	400.00	846.52	538.85	(446.52)	211.63
203-479-943.000	EQUIPMENT RENTAL	2,500.00	3,327.86	1,814.70	(827.86)	133.11
Total Dept 479 - ICE/SNOW		6,900.00	9,027.72	5,312.90	(2,127.72)	130.84
Dept 483 - ADMINISTRATION						
203-483-703.172	MANAGER SALARY	6,000.00	6,227.26	500.01	(227.26)	103.79
203-483-703.215	CLERK SALARY	3,500.00	2,822.75	234.02	677.25	80.65
203-483-715.000	SOCIAL SECURITY	400.00	350.58	54.36	49.42	87.65
203-483-718.000	PENSION	250.00	238.99	86.57	11.01	95.60
203-483-719.000	HEALTH INSURANCE	450.00	418.84	84.47	31.16	93.08
203-483-807.000	AUDIT	3,500.00	3,313.38	0.00	186.62	94.67
Total Dept 483 - ADMINISTRATION		14,100.00	13,371.80	959.43	728.20	94.84
TOTAL EXPENDITURES		178,700.00	169,475.36	8,444.33	9,224.64	94.84

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	02/28/2022	MONTH	02/28/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL ROADS							
Fund 203 - LOCAL ROADS:							
TOTAL REVENUES		224,400.00	226,463.25	7,937.45		(2,063.25)	100.92
TOTAL EXPENDITURES		178,700.00	169,475.36	8,444.33		9,224.64	94.84
NET OF REVENUES & EXPENDITURES		45,700.00	56,987.89	(506.88)		(11,287.89)	124.70

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	02/28/2022	MONTH	02/28/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE INSURANCE PROCEEDS							
Revenues							
Dept 000							
206-000-664.200	INTEREST ON SAVINGS	0.20	0.24		0.00	(0.04)	120.00
Total Dept 000		0.20	0.24		0.00	(0.04)	120.00
TOTAL REVENUES		0.20	0.24		0.00	(0.04)	120.00
Fund 206 - FIRE INSURANCE PROCEEDS:							
TOTAL REVENUES		0.20	0.24		0.00	(0.04)	120.00
TOTAL EXPENDITURES		0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.20	0.24		0.00	(0.04)	120.00



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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 213 - SALVAGE VEHICLE INSPECTIONS						
Revenues						
Dept 000						
213-000-610.000	VEHICLE INSPECTION FEE	14,500.00	14,950.00	1,200.00	(450.00)	103.10
213-000-664.100	INTEREST INCOME	15.00	12.86	0.92	2.14	85.73
Total Dept 000		14,515.00	14,962.86	1,200.92	(447.86)	103.09
TOTAL REVENUES		14,515.00	14,962.86	1,200.92	(447.86)	103.09
Expenditures						
Dept 301 - POLICE DEPARTMENT						
213-301-703.011	VEHICLE INSPECTION	18,500.00	18,249.16	1,023.00	250.84	98.64
213-301-719.000	HEALTH INSURANCE	300.00	367.60	76.54	(67.60)	122.53
213-301-865.500	VEH INSP MILEAGE/EXPENSES	2,000.00	1,607.23	0.00	392.77	80.36
Total Dept 301 - POLICE DEPARTMENT		20,800.00	20,223.99	1,099.54	576.01	97.23
TOTAL EXPENDITURES		20,800.00	20,223.99	1,099.54	576.01	97.23
Fund 213 - SALVAGE VEHICLE INSPECTIONS:						
TOTAL REVENUES		14,515.00	14,962.86	1,200.92	(447.86)	103.09
TOTAL EXPENDITURES		20,800.00	20,223.99	1,099.54	576.01	97.23
NET OF REVENUES & EXPENDITURES		(6,285.00)	(5,261.13)	101.38	(1,023.87)	83.71

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - STREETS						
Revenues						
Dept 000						
230-000-403.000	STREETS-PROPERTY TAXES	145,000.00	145,881.31	1,783.43	(881.31)	100.61
230-000-410.000	PERSONAL PROPERTY TAX	24,000.00	23,427.54	0.00	572.46	97.61
230-000-445.000	REAL ESTATE TAX INTEREST	1,400.00	1,477.59	110.34	(77.59)	105.54
230-000-664.100	INTEREST INCOME	200.00	127.23	9.42	72.77	63.62
Total Dept 000		170,600.00	170,913.67	1,903.19	(313.67)	100.18
TOTAL REVENUES		170,600.00	170,913.67	1,903.19	(313.67)	100.18
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
230-728-999.030	TRANSFER TO LOCAL ROADS	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		125,000.00	125,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	100.00
Fund 230 - STREETS:						
TOTAL REVENUES		170,600.00	170,913.67	1,903.19	(313.67)	100.18
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		45,600.00	45,913.67	1,903.19	(313.67)	100.69

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 244 - BUSINESS LOANS						
Revenues						
Dept 000						
244-000-664.100	INTEREST INCOME	35.00	35.04	2.95	(0.04)	100.11
244-000-665.000	INTEREST INCOME-LOANS	1,000.00	0.00	0.00	1,000.00	0.00
244-000-671.000	OTHER REVENUE	10.00	10.00	0.00	0.00	100.00
244-000-685.000	PRINCIPAL ON LOANS	7,000.00	7,100.00	1,030.00	(100.00)	101.43
Total Dept 000		8,045.00	7,145.04	1,032.95	899.96	88.81
TOTAL REVENUES		8,045.00	7,145.04	1,032.95	899.96	88.81
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
244-728-807.000	AUDIT	300.00	220.21	0.00	79.79	73.40
Total Dept 728 - ECONOMIC DEVELOPMENT		300.00	220.21	0.00	79.79	73.40
TOTAL EXPENDITURES		300.00	220.21	0.00	79.79	73.40
Fund 244 - BUSINESS LOANS:						
TOTAL REVENUES		8,045.00	7,145.04	1,032.95	899.96	88.81
TOTAL EXPENDITURES		300.00	220.21	0.00	79.79	73.40
NET OF REVENUES & EXPENDITURES		7,745.00	6,924.83	1,032.95	820.17	89.41

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 245 - HOME REHAB LOANS						
Revenues						
Dept 000						
245-000-664.100	INTEREST INCOME	51.00	59.78	4.79	(8.78)	117.22
245-000-665.000	INTEREST INCOME-LOANS	360.00	0.00	0.00	360.00	0.00
245-000-685.000	PRINCIPAL ON LOANS	2,000.00	1,547.04	128.92	452.96	77.35
Total Dept 000		2,411.00	1,606.82	133.71	804.18	66.65
TOTAL REVENUES		2,411.00	1,606.82	133.71	804.18	66.65
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
245-728-807.000	AUDIT	300.00	220.21	0.00	79.79	73.40
Total Dept 728 - ECONOMIC DEVELOPMENT		300.00	220.21	0.00	79.79	73.40
TOTAL EXPENDITURES		300.00	220.21	0.00	79.79	73.40
Fund 245 - HOME REHAB LOANS:						
TOTAL REVENUES		2,411.00	1,606.82	133.71	804.18	66.65
TOTAL EXPENDITURES		300.00	220.21	0.00	79.79	73.40
NET OF REVENUES & EXPENDITURES		2,111.00	1,386.61	133.71	724.39	65.68

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DDA						
Revenues						
Dept 000						
248-000-404.000	PROPERTY TAXES	10,600.00	10,543.63	0.00	56.37	99.47
248-000-410.000	PERSONAL PROPERTY TAX	3,400.00	3,380.67	0.00	19.33	99.43
248-000-445.000	REAL ESTATE TAX INTEREST	150.00	122.70	0.00	27.30	81.80
248-000-664.100	INTEREST INCOME	30.00	24.77	2.04	5.23	82.57
248-000-671.000	OTHER REVENUE	4,900.00	4,887.59	0.00	12.41	99.75
Total Dept 000		19,080.00	18,959.36	2.04	120.64	99.37
TOTAL REVENUES		19,080.00	18,959.36	2.04	120.64	99.37
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-756.000	DDA-SUPPLIES	1,000.00	359.34	0.00	640.66	35.93
248-728-801.000	CONSULTING FEES	370.00	365.00	0.00	5.00	98.65
248-728-959.000	MISCELLANEOUS	2,500.00	2,100.00	(250.00)	400.00	84.00
248-728-985.000	COMMUNITY SERVICE PROJECTS	4,000.00	5,039.25	95.00	(1,039.25)	125.98
248-728-999.010	GEN FUND ADMIN TRANSFER	2,500.00	2,500.00	0.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		10,370.00	10,363.59	(155.00)	6.41	99.94
TOTAL EXPENDITURES		10,370.00	10,363.59	(155.00)	6.41	99.94
Fund 248 - DDA:						
TOTAL REVENUES		19,080.00	18,959.36	2.04	120.64	99.37
TOTAL EXPENDITURES		10,370.00	10,363.59	(155.00)	6.41	99.94
NET OF REVENUES & EXPENDITURES		8,710.00	8,595.77	157.04	114.23	98.69

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	02/28/2022 NORMAL (ABNORMAL)	MONTH 02/28/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 265 - DRUG FORFEITURE								
Revenues								
Dept 000								
265-000-664.200	INTEREST-SAVINGS	0.75	0.70	0.00		0.05		93.33
Total Dept 000		0.75	0.70	0.00		0.05		93.33
TOTAL REVENUES		0.75	0.70	0.00		0.05		93.33
Fund 265 - DRUG FORFEITURE:								
TOTAL REVENUES		0.75	0.70	0.00		0.05		93.33
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00		0.00
NET OF REVENUES & EXPENDITURES		0.75	0.70	0.00		0.05		93.33

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 282 - APRA FUND						
Revenues						
Dept 000						
282-000-528.000	OTHER FEDERAL GRANTS	90,643.00	91,007.87	364.87	(364.87)	100.40
282-000-664.100	INTEREST INCOME	15.00	20.25	3.80	(5.25)	135.00
Total Dept 000		90,658.00	91,028.12	368.67	(370.12)	100.41
TOTAL REVENUES		90,658.00	91,028.12	368.67	(370.12)	100.41
Fund 282 - APRA FUND:						
TOTAL REVENUES		90,658.00	91,028.12	368.67	(370.12)	100.41
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		90,658.00	91,028.12	368.67	(370.12)	100.41

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		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2022	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-628.000	SEWER SERVICE CHARGES	227,000.00	228,748.06	18,379.19	(1,748.06)	100.77
590-000-629.000	PENALTIES	1,650.00	1,824.00	175.00	(174.00)	110.55
590-000-664.000	INTEREST ON CD'S	1,200.00	1,147.23	0.00	52.77	95.60
590-000-664.100	INTEREST ON CHECKING	45.00	30.33	(1.39)	14.67	67.40
590-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	209.17	19.99	(9.17)	104.59
Total Dept 000		230,095.00	231,958.79	18,572.79	(1,863.79)	100.81
TOTAL REVENUES		230,095.00	231,958.79	18,572.79	(1,863.79)	100.81
Expenditures						
Dept 483 - ADMINISTRATION						
590-483-703.172	MANAGER SALARY	11,000.00	10,897.90	874.99	102.10	99.07
590-483-703.215	CLERK SALARY	7,500.00	7,527.34	623.98	(27.34)	100.36
590-483-715.000	FICA/MEDICARE	650.00	695.61	111.02	(45.61)	107.02
590-483-718.000	PENSION	400.00	482.97	203.37	(82.97)	120.74
590-483-719.000	HEALTH INSURANCE	1,000.00	967.88	225.26	32.12	96.79
590-483-807.000	AUDIT	650.00	419.88	0.00	230.12	64.60
Total Dept 483 - ADMINISTRATION		21,200.00	20,991.58	2,038.62	208.42	99.02
Dept 548 - SEWER LINE MAINTENANCE						
590-548-768.000	UNIFORMS/BOOTS/ETC	150.00	225.00	0.00	(75.00)	150.00
590-548-812.000	ENGINEERING	20,000.00	18,994.47	0.00	1,005.53	94.97
590-548-820.000	MISS DIG	1,000.00	863.14	0.00	136.86	86.31
590-548-821.000	LAB TESTING	3,000.00	2,835.00	0.00	165.00	94.50
590-548-822.000	CONTRACTUAL SERVICES	120.00	118.27	0.00	1.73	98.56
590-548-853.020	CELL PHONE	500.00	488.27	0.00	11.73	97.65
590-548-864.000	CONFERENCES/WORKSHOPS	750.00	945.00	195.00	(195.00)	126.00
590-548-934.000	MAINTENANCE	16,000.00	15,531.26	0.00	468.74	97.07
590-548-943.000	EQUIPMENT RENTAL	600.00	(1,703.92)	(2,140.00)	2,303.92	(283.99)
590-548-963.000	LIABILITY INSURANCE	2,800.00	2,749.22	0.00	50.78	98.19
Total Dept 548 - SEWER LINE MAINTENANCE		44,920.00	41,045.71	(1,945.00)	3,874.29	91.38
Dept 549 - MAINTENANCE-LIFT STATIONS						
590-549-703.000	SALARIES-MAINTENANCE	31,500.00	31,335.01	2,662.20	164.99	99.48
590-549-703.010	OVERTIME PAY	2,500.00	2,054.52	222.75	445.48	82.18
590-549-703.020	HOLIDAY PAY	2,000.00	1,877.79	0.00	122.21	93.89
590-549-703.030	VACATION PAY	3,500.00	3,052.06	0.00	447.94	87.20
590-549-703.040	SICK/PERSONAL PAY	3,800.00	3,387.49	0.00	412.51	89.14
590-549-715.000	FICA	7,000.00	6,116.23	0.00	883.77	87.37
590-549-716.000	UNEMPLOYMENT	2.00	1.30	0.00	0.70	65.00
590-549-717.000	WORKMAN'S COMP	300.00	519.10	0.00	(219.10)	173.03
590-549-718.000	PENSION	5,000.00	4,334.34	0.00	665.66	86.69
590-549-719.000	HEALTH INSURANCE	17,000.00	16,867.54	417.57	132.46	99.22
590-549-719.500	DISABILITY INSURANCE	1,500.00	1,270.76	120.78	229.24	84.72
590-549-720.000	LIFE INSURANCE	300.00	287.58	23.75	12.42	95.86
590-549-756.000	OPERATING SUPPLIES	150.00	218.55	54.00	(68.55)	145.70
590-549-807.000	AUDIT	1,000.00	544.12	0.00	455.88	54.41
590-549-822.000	CONTRACTUAL SERVICES	1,000.00	694.80	0.00	305.20	69.48



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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
590-549-853.000	TELEPHONE	0.00	114.35	114.35	(114.35)	100.00
590-549-853.020	CELL PHONE	500.00	437.67	37.52	62.33	87.53
590-549-921.000	ELECTRIC	4,500.00	3,748.79	0.00	751.21	83.31
590-549-931.010	COUNTY DRAIN MAINTENANCE	600.00	565.99	0.00	34.01	94.33
590-549-943.000	EQUIPMENT RENTAL	15,000.00	12,377.61	703.35	2,622.39	82.52
590-549-963.000	LIABILITY INSURANCE	3,350.00	3,300.14	0.00	49.86	98.51
Total Dept 549 - MAINTENANCE-LIFT STATIONS		100,502.00	93,105.74	4,356.27	7,396.26	92.64
Dept 550 - COLLECTION						
590-550-703.000	SALARIES	19,500.00	22,629.87	4,148.13	(3,129.87)	116.05
590-550-703.020	HOLIDAY PAY	450.00	379.60	0.00	70.40	84.36
590-550-703.030	VACATION PAY	550.00	431.24	0.00	118.76	78.41
590-550-703.040	SICK/PERSONAL PAY	1,200.00	1,115.95	0.00	84.05	93.00
590-550-715.000	FICA/MEDICARE	2,000.00	1,944.72	314.12	55.28	97.24
590-550-716.000	UNEMPLOYMENT COMPENSATION	5.00	1.76	0.00	3.24	35.20
590-550-717.000	WORKMAN'S COMP.	300.00	281.15	0.00	18.85	93.72
590-550-718.000	PENSION	1,050.00	1,033.28	84.00	16.72	98.41
590-550-719.000	HEALTH INSURANCE	5,000.00	4,852.44	228.27	147.56	97.05
590-550-719.500	DISABILITY INSURANCE	250.00	243.58	32.79	6.42	97.43
590-550-720.000	LIFE INSURANCE	60.00	50.44	3.09	9.56	84.07
590-550-728.000	OFFICE SUPPLIES	2,500.00	2,214.03	0.00	285.97	88.56
590-550-730.000	POSTAGE	1,600.00	1,337.81	57.54	262.19	83.61
590-550-807.000	AUDIT	2,000.00	1,311.38	0.00	688.62	65.57
590-550-808.000	PAYMENT PROCESSING FEES	2,300.00	2,040.11	0.00	259.89	88.70
590-550-853.000	TELEPHONE	1,200.00	832.10	114.35	367.90	69.34
590-550-864.000	CONFERENCES/WORKSHOPS	300.00	300.00	0.00	0.00	100.00
590-550-901.000	PRINTING	200.00	224.00	0.00	(24.00)	112.00
590-550-934.000	SERVICE CONTRACTS	2,500.00	3,697.81	0.00	(1,197.81)	147.91
590-550-936.000	TECH SERVICES	4,100.00	4,108.82	41.67	(8.82)	100.22
590-550-964.000	NSF CHECK CHARGES	3.00	2.50	0.00	0.50	83.33
Total Dept 550 - COLLECTION		47,068.00	49,032.59	5,023.96	(1,964.59)	104.17
TOTAL EXPENDITURES		213,690.00	204,175.62	9,473.85	9,514.38	95.55
Fund 590 - SEWER FUND:						
TOTAL REVENUES		230,095.00	231,958.79	18,572.79	(1,863.79)	100.81
TOTAL EXPENDITURES		213,690.00	204,175.62	9,473.85	9,514.38	95.55
NET OF REVENUES & EXPENDITURES		16,405.00	27,783.17	9,098.94	(11,378.17)	169.36

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		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		02/28/2022	02/28/2022	MONTH 02/28/2022	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-608.000	NSF CHECK FEE	100.00	60.00	0.00	40.00	60.00
591-000-629.000	PENALTIES	3,100.00	3,722.00	356.00	(622.00)	120.06
591-000-642.000	WATER TURN ONS	300.00	320.00	20.00	(20.00)	106.67
591-000-643.000	METERED SALES	308,000.00	309,462.35	24,399.29	(1,462.35)	100.47
591-000-664.000	INTEREST ON CD'S-RECEIVING	800.00	751.06	0.00	48.94	93.88
591-000-664.100	INTEREST-WATER OPERATING	0.00	(14.97)	(6.33)	14.97	100.00
591-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	225.35	22.67	(25.35)	112.68
591-000-694.000	CASH OVER AND SHORT	0.00	(0.05)	0.00	0.05	100.00
Total Dept 000		312,500.00	314,525.74	24,791.63	(2,025.74)	100.65
TOTAL REVENUES		312,500.00	314,525.74	24,791.63	(2,025.74)	100.65
Expenditures						
Dept 483 - ADMINISTRATION						
591-483-703.172	MANAGER SALARY	11,200.00	10,897.84	875.00	302.16	97.30
591-483-703.215	CLERK SALARY	9,000.00	7,527.27	623.99	1,472.73	83.64
591-483-715.000	FICA/MEDICARE	650.00	695.58	111.02	(45.58)	107.01
591-483-718.000	PENSION	350.00	482.96	203.37	(132.96)	137.99
591-483-719.000	HEALTH INSURANCE	950.00	967.87	225.26	(17.87)	101.88
Total Dept 483 - ADMINISTRATION		22,150.00	20,571.52	2,038.64	1,578.48	92.87
Dept 550 - COLLECTION						
591-550-703.000	SALARIES-CLERICAL	15,500.00	18,167.31	4,148.27	(2,667.31)	117.21
591-550-703.020	HOLIDAY PAY	300.00	255.44	0.00	44.56	85.15
591-550-703.030	VACATION PAY	500.00	431.14	0.00	68.86	86.23
591-550-703.040	SICK/PERSONAL	1,200.00	1,115.45	0.00	84.55	92.95
591-550-715.000	FICA/MEDICARE	1,500.00	1,593.92	314.13	(93.92)	106.26
591-550-716.000	UNEMPLOYMENT COMPENSATION	10.00	1.77	0.00	8.23	17.70
591-550-717.000	WORKMAN'S COMP	100.00	281.15	0.00	(181.15)	281.15
591-550-718.000	PENSION	1,100.00	1,033.28	84.00	66.72	93.93
591-550-719.000	HEALTH INSURANCE	5,500.00	4,852.54	228.29	647.46	88.23
591-550-719.500	DISABILITY INSURANCE	350.00	243.58	32.79	106.42	69.59
591-550-720.000	LIFE INSURANCE	50.00	50.44	3.09	(0.44)	100.88
591-550-728.000	OFFICE SUPPLIES	2,500.00	1,968.55	0.00	531.45	78.74
591-550-730.000	POSTAGE	1,500.00	1,337.80	57.53	162.20	89.19
591-550-807.000	AUDIT	1,200.00	1,311.38	0.00	(111.38)	109.28
591-550-808.000	PAYMENT PROCESSING FEES	350.00	390.10	0.00	(40.10)	111.46
591-550-853.000	TELEPHONE	1,200.00	832.12	114.35	367.88	69.34
591-550-864.000	CONFERENCES/WORKSHOPS	300.00	300.00	0.00	0.00	100.00
591-550-901.000	PRINTING	350.00	444.00	0.00	(94.00)	126.86
591-550-931.000	MAINT-SERVICES	6,000.00	5,296.69	0.00	703.31	88.28
591-550-934.000	SERVICE CONTRACTS	1,000.00	941.38	0.00	58.62	94.14
591-550-936.000	TECH SERVICES	4,500.00	3,679.14	0.00	820.86	81.76
591-550-959.000	MISCELLANEOUS	300.00	659.48	0.00	(359.48)	219.83
591-550-964.000	NSF CHECK CHARGES	5.00	2.50	0.00	2.50	50.00
Total Dept 550 - COLLECTION		45,315.00	45,189.16	4,982.45	125.84	99.72
Dept 551 - UTILITY						

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		AMENDED BUDGET	02/28/2022 NORMAL (ABNORMAL)	MONTH 02/28/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
591-551-921.000	POWER PUMPING-ELECTRIC	12,000.00	9,014.62	0.00	2,985.38	75.12
Total Dept 551 - UTILITY		12,000.00	9,014.62	0.00	2,985.38	75.12
Dept 552 - DISTRIBUTION						
591-552-703.000	SALARIES-DISTRIBUTION	40,000.00	35,523.60	3,051.91	4,476.40	88.81
591-552-703.010	OVERTIME PAY	4,000.00	4,074.45	486.00	(74.45)	101.86
591-552-703.020	HOLIDAY PAY	2,000.00	1,877.09	0.00	122.91	93.85
591-552-703.030	VACATION PAY	3,500.00	3,051.70	0.00	448.30	87.19
591-552-703.040	SICK/PERSONAL PAY	4,500.00	3,386.28	0.00	1,113.72	75.25
591-552-715.000	FICA/MEDICARE	7,500.00	6,115.45	0.00	1,384.55	81.54
591-552-716.000	UNEMPLOYMENT INSURANCE	10.00	1.31	0.00	8.69	13.10
591-552-717.000	WORKMAN'S COMP	1,500.00	1,237.27	0.00	262.73	82.48
591-552-718.000	PENSION	7,000.00	4,334.14	0.00	2,665.86	61.92
591-552-719.000	HEALTH INSURANCE	18,000.00	17,099.90	629.79	900.10	95.00
591-552-719.500	DISABILITY INSURANCE	1,500.00	1,017.32	55.96	482.68	67.82
591-552-720.000	LIFE INSURANCE	350.00	287.58	23.75	62.42	82.17
591-552-768.000	UNIFORMS/BOOTS/ETC	200.00	225.00	0.00	(25.00)	112.50
591-552-776.000	SUPPLIES & MAINTENANCE	9,000.00	10,479.70	54.00	(1,479.70)	116.44
591-552-807.000	AUDIT	2,000.00	939.67	0.00	1,060.33	46.98
591-552-812.000	ENGINEERING	15,000.00	25,250.40	0.00	(10,250.40)	168.34
591-552-821.000	WATER TESTING	7,000.00	6,532.28	0.00	467.72	93.32
591-552-822.000	CONTRACTUAL SERVICES	6,000.00	7,480.03	0.00	(1,480.03)	124.67
591-552-853.020	CELL PHONE	1,350.00	1,339.92	176.83	10.08	99.25
591-552-864.000	CONF/WORKSHOPS	1,600.00	1,544.08	0.00	55.92	96.51
591-552-936.000	TECH SERVICES	2,000.00	1,539.16	41.66	460.84	76.96
591-552-943.000	EQUIPMENT RENTAL-WATER FUND	11,000.00	11,898.00	645.36	(898.00)	108.16
591-552-958.000	DUES/MEMBERSHIPS	2,000.00	1,240.00	0.00	760.00	62.00
591-552-959.000	MISCELLANEOUS	750.00	750.00	0.00	0.00	100.00
591-552-963.000	LIABILITY INSURANCE	2,600.00	2,596.07	0.00	3.93	99.85
Total Dept 552 - DISTRIBUTION		150,360.00	149,820.40	5,165.26	539.60	99.64
Dept 553 - WELLS/TOWER						
591-553-934.000	REPAIR WELLS	3,100.00	3,042.81	0.00	57.19	98.16
591-553-963.000	LIABILITY INSURNACE	3,200.00	3,119.33	0.00	80.67	97.48
591-553-981.000	CAPITAL OUTLAY	30,000.00	29,164.27	0.00	835.73	97.21
Total Dept 553 - WELLS/TOWER		36,300.00	35,326.41	0.00	973.59	97.32
TOTAL EXPENDITURES		266,125.00	259,922.11	12,186.35	6,202.89	97.67
Fund 591 - WATER FUND:						
TOTAL REVENUES		312,500.00	314,525.74	24,791.63	(2,025.74)	100.65
TOTAL EXPENDITURES		266,125.00	259,922.11	12,186.35	6,202.89	97.67
NET OF REVENUES & EXPENDITURES		46,375.00	54,603.63	12,605.28	(8,228.63)	117.74

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Fund 596 - GARBAGE COLLECTION						
Revenues						
Dept 000						
596-000-628.000	TRASH SERVICE CHARGES	117,000.00	116,922.88	10,091.24	77.12	99.93
596-000-629.000	PENALTIES	350.00	397.27	36.05	(47.27)	113.51
596-000-664.100	INTEREST INCOME	0.00	(34.29)	(5.18)	34.29	100.00
596-000-664.120	INTEREST ON CHECKING-RECEIVING	30.00	34.73	4.68	(4.73)	115.77
Total Dept 000		117,380.00	117,320.59	10,126.79	59.41	99.95
TOTAL REVENUES		117,380.00	117,320.59	10,126.79	59.41	99.95
Expenditures						
Dept 528 - RUBBISH COLLECTION/DISPOSAL						
596-528-919.000	WASTE AND RUBBISH DISPOSAL	125,000.00	114,747.71	0.00	10,252.29	91.80
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		125,000.00	114,747.71	0.00	10,252.29	91.80
TOTAL EXPENDITURES		125,000.00	114,747.71	0.00	10,252.29	91.80
Fund 596 - GARBAGE COLLECTION:						
TOTAL REVENUES		117,380.00	117,320.59	10,126.79	59.41	99.95
TOTAL EXPENDITURES		125,000.00	114,747.71	0.00	10,252.29	91.80
NET OF REVENUES & EXPENDITURES		(7,620.00)	2,572.88	10,126.79	(10,192.88)	33.76

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		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2022	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 661 - MOTOR POOL						
Revenues						
Dept 000						
661-000-664.100	INTEREST INCOME	601.05	522.72	8.89	78.33	86.97
661-000-668.100	RENTAL EQUIPMENT-POLICE	25,000.00	25,000.00	0.00	0.00	100.00
661-000-668.200	RENTAL EQUIPMENT PARKS	12,000.00	11,709.23	138.45	290.77	97.58
661-000-668.300	RENTAL EQUIPMENT-LOCAL	65,000.00	59,765.35	243.63	5,234.65	91.95
661-000-668.310	EQUIP RENTAL L/R ICE/SNOW	2,500.00	3,312.93	1,814.70	(812.93)	132.52
661-000-668.400	RENTAL EQUIPMENT-MAJOR	6,500.00	5,581.45	0.00	918.55	85.87
661-000-668.410	EQUIP RENTAL M/R ICE/SNOW	2,500.00	6,081.22	4,388.28	(3,581.22)	243.25
661-000-668.500	RENTAL EQUIPMENT-WATER	12,500.00	11,898.00	645.36	602.00	95.18
661-000-668.600	RENTAL EQUIPMENT-SEWER LINE	9,500.00	8,797.52	0.00	702.48	92.61
661-000-668.605	LS MAINT. EQUIP RENTAL	4,200.00	4,016.17	703.35	183.83	95.62
661-000-668.700	RENTAL EQIPMENT-PUBLIC WORKS	11,500.00	10,834.91	242.33	665.09	94.22
Total Dept 000		151,801.05	147,519.50	8,184.99	4,281.55	97.18
TOTAL REVENUES		151,801.05	147,519.50	8,184.99	4,281.55	97.18
Expenditures						
Dept 301 - POLICE DEPARTMENT						
661-301-870.000	GAS	9,500.00	8,673.17	0.00	826.83	91.30
661-301-872.000	TIRES	1,000.00	976.04	0.00	23.96	97.60
661-301-930.000	REPAIRS	1,500.00	1,007.60	0.00	492.40	67.17
661-301-963.000	MULTI-PERIL INSURANCE	6,000.00	5,971.72	0.00	28.28	99.53
661-301-970.000	EQUIPMENT PURCHASED	200.00	850.82	694.33	(650.82)	425.41
Total Dept 301 - POLICE DEPARTMENT		18,200.00	17,479.35	694.33	720.65	96.04
Dept 441 - DPW						
661-441-807.000	AUDIT	1,000.00	683.69	0.00	316.31	68.37
661-441-870.000	GAS	16,000.00	14,718.85	0.00	1,281.15	91.99
661-441-930.000	REPAIRS & MAINTENANCE	13,500.00	15,081.38	1,295.58	(1,581.38)	111.71
661-441-963.000	MULTI-PERIL INSURANCE	7,000.00	6,696.06	0.00	303.94	95.66
661-441-981.000	CAPITAL OUTLAY	145,000.00	142,013.15	0.00	2,986.85	97.94
Total Dept 441 - DPW		182,500.00	179,193.13	1,295.58	3,306.87	98.19
Dept 483 - ADMINISTRATION						
661-483-703.172	MANAGER SALARY	3,100.00	3,113.74	249.98	(13.74)	100.44
661-483-703.215	CLERK SALARY	2,000.00	1,881.93	155.99	118.07	94.10
661-483-715.000	FICA/MEDICARE	250.00	190.26	30.07	59.74	76.10
661-483-718.000	PENSION	100.00	131.27	52.72	(31.27)	131.27
661-483-719.000	HEALTH INSURANCE	350.00	252.15	56.32	97.85	72.04
661-483-999.010	GEN FUND ADMIN TRANSFER	7,660.00	7,660.00	0.00	0.00	100.00
Total Dept 483 - ADMINISTRATION		13,460.00	13,229.35	545.08	230.65	98.29
TOTAL EXPENDITURES		214,160.00	209,901.83	2,534.99	4,258.17	98.01

Fund 661 - MOTOR POOL:

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - MOTOR POOL						
TOTAL REVENUES		151,801.05	147,519.50	8,184.99	4,281.55	97.18
TOTAL EXPENDITURES		214,160.00	209,901.83	2,534.99	4,258.17	98.01
NET OF REVENUES & EXPENDITURES		(62,358.95)	(62,382.33)	5,650.00	23.38	100.04
TOTAL REVENUES - ALL FUNDS		2,364,786.00	2,385,592.97	149,008.44	(20,806.97)	100.88
TOTAL EXPENDITURES - ALL FUNDS		2,074,895.00	2,068,730.91	120,686.35	6,164.09	99.70
NET OF REVENUES & EXPENDITURES		289,891.00	316,862.06	28,322.09	(26,971.06)	109.30