

# VILLAGE OF DECATUR COUNCIL REGULAR MEETING AGENDA

Monday  
November 1,  
2021



VILLAGE OF DECATUR  
REGULAR COUNCIL MEETING  
Monday, November 1, 2021 – 7:00PM  
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

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7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

**Note: Please be courteous and turn cell phones off during the meeting.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL (Excused Absences if Any)**

**4. PUBLIC COMMENT**

**5. APPROVAL OF CONCENT AGENDA ITEMS**

5A.1 - Approval of the Regular Council Meeting Agenda for November 1, 2021.

5A.2 - Approval of the Regular Meeting Minutes from October 4, 2021.

5A.3 - Approval of Accounts Payable and Payroll for week ending October 31, 2021.

**6. COMMUNICATIONS TO THE COUNCIL – PRESENTATIONS & GUEST**

6A - Carl Druskovich, Chairperson, Decatur-Hamilton Fire Department & Quick Response

**7. UNFINISHED BUSINESS**

7A – Approval of Ad hoc Committee Members – Review of Ordinance 2019-03 Rental Ordinance

**8. NEW BUSINESS**

8A.1 – Adopt Ordinance 2021-001 Amending Sections of Ordinance 2019-04 Marihuana Facilities.

8A.2 – Adopt Ordinance 2021-002 Amending Planning Commission Composition

**9. DEPARTMENT REPORTS**

9A.1 – Department of Public Works Report

9A.2 – Police Department Report

9A-3 – Village Manager Report

**10. PUBLIC COMMENTS – SECOND OPPORTUNITY**

**11. COUNCIL COMMENTS**

**12. ADJOURNMENT**

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## **PLEASE NOTE**

### **AUDIENCE PARTICIPATION:**

In addition to addressing the Council during public hearings and under "Public Comment," members of the audience may address the Council, please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the President.
  2. Verbal report provided by staff.
  3. President asks councilmembers if they have any questions for staff to clarify the staff report.
  4. Motion is made by a council member and seconded by another council member.
  5. President then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
  6. President calls for a vote on the item after discussion has occurred.
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***Village of Decatur***  
***Village Council Regular Meeting Minutes***

Monday, October 4, 2021, at 7:00 P.M  
Village Hall, 114 N. Phelps Street  
Decatur, MI 49045

**I.** President Elwear called the meeting to order at 7:00 P.M.

**II. Roll Call**

Village Manager, Tapper provided roll call; Trustee Verran, Mead Jr, President Pro Tem Jackson, Benson, President Elwaer, Gunther (excused), and Pelfrey in attendance. Also in attendance Village Manager, Christopher Tapper, Chief of Police Thomas VanDerWoude and Forman, Jimmy Ebeling

**III. Public Comments**

Donald Hanson, Van Buren County Commissioner, provided a report to the Council of activities throughout the County.

**IV. Approval of Agenda, Meeting Minutes, Accounts Payable**

President Pro Tem Jackson made a motion with support from Trustee Mead Jr. to approve the agenda for October 4, 2021, along with approval of meeting minutes from September 13, 2021, and accounts payable in the amount of \$111,923.66 motion carried 6-0.

**V. Communications to the Council – Presentation & Guest**

Matt Holland, Gabridge & Company was in attendance to present the FY 2021 audit report. The following highlights were noted the Village exceeded it liabilities at the close of the fiscal year, the Village's net position increased from the previous year, the Village's fund balances increased from prior year. A general discussion ensued regarding the presentation of the audit.

President Pro Tem Jackson made amotion with support from Trustee Verran, to approve Fiscal Year 2021 audit submitted by Gabridge & Company, motion carried 6-0.

**VI. Unfinished Business**

Trustee Verran made motion with the support of Trustee Pelfrey to approve the recommendation of the President to create an ad hoc committee, to review Ordinance 2019-03 Rental Ordinance and allow the Village Manager to oversee the Committee, Trustee Verran noting the recommendations of the structure of the committee will consist of three (3) Village Council members and two (2) members of the community of the Village of Decatur, preferability landlords of the Village of Decatur, motion carried 6-0.

**VII. New Business - Professional Services – Steensma Lawn & Power Equipment**

Trustee Verran made a motion with support from Trustee Mead Jr. to approve the professional services quote from Steensma Lawn & Power Equipment as recommended by the Department of Public Works at a cost not to exceed \$7,594.80, motion carried 6-0.

**VIII. New Business – Professional Services agreement – J.C. & Sons, Inc**

President Pro Tem Jackson made a motion with support from Trustee Benson to approve the bid submitted by J. C & Sons, Inc at a cost not to exceed \$11,400.00 for the tree removal and clean up services. Manager Tapper noted that an amendment was received for the bids due to include sites already approved by the prior Village Manager. Manager Tapper noted the amendment to include the additional sites was still under bid of the secondary bid received from other vendors, motion carried 5-0, Pelfrey abstaining.

**IX. New Business – Professional Services agreement – Harvey Consulting, LLC**

Trustee Veran made a motion with support from Trustee Pelfrey to approve the professional services agreement from Rebecca Harvey, Harvey Consulting, LLC to provide Planning Services to the Village of Decatur, motion carried 6-0.

**X. New Business – Adoption of Resolution 2021-012**

Trustee Verran made a motion with support from Trustee Mead Jr to adopt Resolution 2021-012 intent to apply for STBG & MDOT funding through the Rural Task Force Program, for N. Phelps Street. Roll Call vote: Verran, President Pro Tem Jackson, Benson, Pelfrey, and President Elwear voting yes, motion carried 6-0.

**XI. New Business – Approval of Special Land Use Request – 400 E. Sherwood Street**

President Pro Tem Jackson made a motion with support from Trustee Pelfrey to approve the recommendation from the Planning Commission and approve the Special Land Use Application for 400 E. Sherwood Street, Class C Adult Use Marijuana Facilities applications. Int was noted the Council requested the Village Manager to review Ordinance 2019-001 & 2019-02 along with the Village Attorney to explore amendment to the Ordinance to determine the options of setting “caps” on the number of facilities allowed in the Village. Roll Call vote: Verran, President Pro Tem Jackson, Pelfrey, and President Elwear voting yes, Benson no, motion carried 5-1.

**XII. New Business – Professional Services agreement – Revize Websites**

Trustee Pelfrey made motion with support from Trustee Benson to approve the professional services agreement between the Village of Decatur and Revize Government Website services supporting option one (1) at a cost not to exceed \$5,500.00, motion carried 6-0

**XIII. New Business – Approval Trick or Treat times, Village of Decatur**

President Pro Tem Jackson made a motion with support from Trustee Benson to approve the annual Halloween, Trick or Treat time in the Village of Decatur, for Sunday, October 31, 2021, from 5:30 pm – 7:00 pm, motion carried 6-0.

**XIV. New Business – Approval of amendments to the Parental Leave Policy**

Trustee Verran made a motion with support from Mead Jr. to approve the amendments to the Parental Leave Policy of the Village of Decatur, effective dated 10/4/2021, motion carried 6-0.

**XV. New Business – Approval of Megan Duncan appointment as Clerk/Treasurer**

President Pro Tem Jackson made a motion with support from Mead Jr to approve the recommendation of the Village President and appoint Megan Duncan as Village Clerk/Treasurer, authorizing the Clerk/Treasurer to be an authorized signature of accounts throughout the Village of Decatur, along with Financial Institutions, motion carried 6-0.

**XVI. New Business – Adoption of Resolution 2021-013 Street Administrator**

President Pro Tem Jackson made a motion with support from Mead Jr to adopt Resolution 2031-013 appointment of Village Manager, Christopher Tapper as Street Administrator, motion carried 6-0.

**XVII. Department Reports**

Manager Tapper, Chief Police, Thomas VanDerWoude and Forman, Jimmy Ebeling all provided Department Report to the Council. Tapper noted each department report was provided in the agenda packet. A general discussion ensued regarding the department reports. It was noted the Village Attorney report would be included in the Village Manager report moving forward.

**XVIII. Council Comments & Additional Public Comments**

Let the record show no additional public comments was received and no additional comments was offered by the Village Council.

**XIX. Adjournment**

Trustee Verran made a motion with support from Mead Jr. to adjourn the meeting at 7:45 P.M.  
Minutes submitted by: Christopher Tapper, Village Manager



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: November 1, 2021  
  
SUBJECT: Approval of Accounts Payable and Payroll

### Action Requested:

It is requested that Village Council approve accounts payable and payroll for the period ending October 31, 2021, in the amount of \$177,201.46

### Background:

Attached is the Disbursement Report highlighting the accounts payable and payroll activities for the period of October 1, 2021, through October 31, 2021

### Attachment(s):

Disbursement Report



10/29/2021	CHECK REGISTER FOR VILLAGE OF DECATUR			
CHECK DATE FROM 10/01/2021 - 10/31/2021				
Check Date	Check	Vendor Name	Amount	Description
10/05/2021	28723	MYERS, GORDY J	1,340.61	PAYROLL
10/05/2021	STUB4136	AVERY, EVELYN M	1,277.60	PAYROLL
10/05/2021	STUB4137	DAHLQUIST, THOMAS L	2,547.84	PAYROLL
10/05/2021	STUB4138	EBELING, JAMES S	2,824.75	PAYROLL
10/05/2021	STUB4139	MANN, ELESIA F	388.80	PAYROLL
10/05/2021	STUB4140	BRIDGES, DEBRA J	421.20	PAYROLL
10/05/2021	STUB4141	RIGG, THEODORE A	2,334.21	PAYROLL
10/05/2021	STUB4142	SHROYER, TIMOTHY J	1,426.60	PAYROLL
10/05/2021	STUB4143	MANN, JESSEKA L	54.00	PAYROLL
10/05/2021	STUB4144	VANDERWOUDE, THOMAS C	2,554.60	PAYROLL
10/05/2021	STUB4145	TAYLOR, WYATT E	2,091.20	PAYROLL
10/05/2021	STUB4146	STRICKLIN, TAYLOR C	1,871.65	PAYROLL
10/05/2021	STUB4147	DRISCOLL, DAVID J	1,559.02	PAYROLL
10/05/2021	STUB4148	BOITNOTT, PATRICK A	1,309.00	PAYROLL
10/05/2021	STUB4149	DUNCAN, MEGAN M	868.00	PAYROLL
10/05/2021	STUB4150	TAPPER, CHRISTOPHER C	2,525.00	PAYROLL
10/05/2021	28729	ELWAER, ALI M	167.00	PAYROLL
10/05/2021	28730	MEAD JR, ROBERT H	108.50	PAYROLL
10/05/2021	28731	GUNTHER, KIM M	108.50	PAYROLL
10/05/2021	28732	VERRAN, MICHAEL D	108.50	PAYROLL
10/05/2021	28733	BENSON, JANICE	108.50	PAYROLL
10/05/2021	28734	PELFREY, JESSICA L	108.50	PAYROLL
10/05/2021	STUB4151	JACKSON, CHARLENE K	108.50	PAYROLL
10/05/2021	STUB4152	VANDERWOUDE, THOMAS C	7,114.50	PAYROLL (Sale back of un-used vacation time)
10/05/2021	28724	AFLAC ,	89.29	PAYROLL
10/05/2021	28725	BLUE CARE NETWORK,	8,394.60	PAYROLL
10/05/2021	28726	DELTA DENTAL,	370.10	PAYROLL
10/05/2021	28727	HONOR CREDIT UNION,	DD	PAYROLL
10/05/2021	28728	MISDU,	54.48	PAYROLL
10/05/2021	28735	HONOR CREDIT UNION,	DD	PAYROLL
10/05/2021	EFT828	INTERNAL REVENUE SERVICE,	5,866.76	PAYROLL
10/05/2021	EFT829	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	2,608.16	PAYROLL
10/05/2021	EFT830	STATE OF MICHIGAN,	870.17	PAYROLL

10/29/2021				CHECK REGISTER FOR VILLAGE OF DECATUR	
				CHECK DATE FROM 10/01/2021 - 10/31/2021	
Check Date	Check	Vendor Name	Amount	Description	
10/05/2021	EFT831	INTERNAL REVENUE SERVICE,	2,839.86	PAYROLL	
10/05/2021	EFT832	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	569.16	PAYROLL	
10/05/2021	EFT833	STATE OF MICHIGAN,	342.53	PAYROLL	
10/06/2021	28736	DAVES CONCRETE PRODUCTS	780.00	CONCRETE FOR SIDEWALKS	
10/06/2021	28737	DECATUR DO IT CENTER	64.94	INVOICES FOR PD AND DPW SUPPLIES	
10/06/2021	28738	HAAS SYSTEMS	96.00	QUARTERLY SECURITY SYSTEM	
10/06/2021	28739	INTERNAL REVENUE SERVICE	5,877.23	FEDERAL TAXES	
10/06/2021	28740	KROGEL'S AUTO SERVICE	58.50	SERVICED CHEVY PICKUP	
10/06/2021	28741	MICHIGAN MUNICIPAL TREASURERS ASSOC	75.00	TREASURER MEMBERSHIP RENEWAL	
10/06/2021	28742	MIDWAY ELECTRIC INC.	125.00	REPLACEMENT OF FUSE WELL #2	
10/06/2021	28743	MIKE NORTHRUP	892.50	REPLACEMENT PARTS FOR LEAF VAC	
10/06/2021	28744	DALE MOEN	44.00	WINDOW CLEANING AT VILLAGE HALL	
10/06/2021	28745	PARAGON LABORATORIES	1,822.00	WATER TESTING	
10/06/2021	28746	PAW PAW LABORATORY	125.00	WATER TESTING	
10/06/2021	28747	PLEUNE SERVICE CO INC	464.66	FIXED A/C AT VH IN AUGUST	
10/06/2021	28748	PREFERRED PRINTING	53.00	NAME PLATES FOR C TAPPER	
10/06/2021	28749	RC AUTOMOTIVE SUPPLY	77.48	SUPPLIES FOR DPW	
10/06/2021	28750	REPUBLIC SERVICES	733.69	GARBAGE SERVICE	
10/06/2021	28751	SOUTHWEST MICHIGAN SURVEY	985.00	SURVEY FOR 117 N. PHELPS	
10/06/2021	28752	TRACE ANALYTICAL LABORATORIES INC	1,207.00	PFAS TESTING	
10/06/2021	28753	WASTE MANAGEMENT	9,204.90	FINAL PAYMENT FOR GARBAGE SERVICE	
10/06/2021	880(E)	COMCAST CABLE	92.54	PHONE SERVICE AT DPW	
10/06/2021	881(E)	CONSUMERS ENERGY	88.76	HEATING	
10/06/2021	882(E)	UNUM	783.26	LIFE, SHORT/LONG TERM, DISABILITY INS	
10/06/2021	883(E)	VERIZON WIRELESS	205.43	CELL PHONES	
10/06/2021	885(E)	ZOOM VIDEO COMMUNICATIONS	439.26	AUG/SEPT PHONE SERVICE	
10/12/2021	28754	DECATUR DO IT CENTER	6.59	SUPPLIES FOR PD	
10/12/2021	28755	DECATUR LUMBER COMPANY	327.17	SUPPLIES FOR DPW	
10/12/2021	28756	EJ USA, INC	2,537.59	FIRE HYDRANT	
10/12/2021	28757	FAWLEY DOOR	407.00	GARAGE DOORS FOR PD	
10/12/2021	28758	HYDROCORP, INC	342.50	CROSS CONNECTION CONTROL PROGRAM	
10/12/2021	28759	INTERNAL REVENUE SERVICE	254.76	FEES FOR LATE IRS PAYMENT	
10/12/2021	28760	JERRY'S TIRE	300.00	TIRES FOR PATROL CAR	
10/12/2021	28761	KROGEL'S AUTO SERVICE	102.10	SERVICES FOR PAROL CARS	

10/29/2021				CHECK REGISTER FOR VILLAGE OF DECATUR
CHECK DATE FROM 10/01/2021 - 10/31/2021				
Check Date	Check	Vendor Name	Amount	Description
10/12/2021	28762	KSS ENTERPRISES	150.91	CLEANING SUUPLIES FOR VILLAGE HALL
10/12/2021	28763	MEGAN DUNCAN	25.00	NOTARY FEES
10/12/2021	28764	MICHIGAN MUNICIPAL TREASURERS ASSOC	15.00	WEBINAR TRAINING FOR MEGAN
10/12/2021	28765	PARAGON LABORATORIES	496.00	WATER TESTING
10/12/2021	28766	RATHCO SAFETY SUPPLY	200.00	RENTAL OF CONES FOR MIDWEST FEST
10/12/2021	28767	THE CURCIO LAW FIRM	840.00	ATTORNEY FEES
10/12/2021	28768	THE SAFETY COMPANY LLC DBA MTECH	1,520.50	REPAIRS ON 2015 LEAF MACHINE
10/12/2021	886(E)	INVOICE CLOUD	140.05	INVOICE FOR SERVICES
10/12/2021	887(E)	PIXELVINE CREATIVE	65.00	WEBSITE MAINTENANCE
10/13/2021	28769	DECATUR ONE STOP	840.00	GAS FOR PD
10/13/2021	28770	LEXIS NEXIS CLAIMS SOLUTIONS INC	286.20	YEARLY MAINTENANCE FEE
10/13/2021	28771	SIEGFRIED, CRANDALL	2,730.00	CPA SERVICES
10/15/2021	28772	KSS ENTERPRISES	160.14	CLEANING SUSPLIES FOR VILLAGE HALL
10/15/2021	28773	REPUBLIC SERVICES	10,029.50	GARBAGE SERVICE
10/15/2021	28774	SAFEBUILT LLC	3,620.00	INVOICE FOR PERMITS
10/15/2021	888(E)	ADOBE INC	432.23	YEARLY MAINTENANCE FEE
10/15/2021	889(E)	CLOUDFLARE	10.11	DOMAIN FOR WEBSITE
10/15/2021	890(E)	COMCAST CABLE	218.20	INTERNET FOR VILLAGE HALL
10/15/2021	891(E)	DELUXE BUSINESS	68.80	DEPOSIT TICKETS FOR GEN FUND
10/15/2021	892(E)	INVOICE CLOUD	158.50	AUGUST SERVICE FEES
10/15/2021	893(E)	PIXELVINE CREATIVE	65.00	WEBSITE MAINTENANCE
10/15/2021	894(E)	DELUXE BUSINESS	72.67	V
10/18/2021	28776	AFLAC ,	89.29	PAYROLL
10/18/2021	28777	BLUE CARE NETWORK,	8,394.60	PAYROLL
10/18/2021	28778	DELTA DENTAL,	370.10	PAYROLL
10/18/2021	28779	HONOR CREDIT UNION,	DD	PAYROLL
10/18/2021	28780	MISDU,	54.48	PAYROLL
10/18/2021	28781	FOPLC,	140.00	PAYROLL
10/18/2021	EFT834	INTERNAL REVENUE SERVICE,	5,755.33	PAYROLL
10/18/2021	EFT835	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	2,458.94	PAYROLL
10/18/2021	EFT836	STATE OF MICHIGAN,	842.92	PAYROLL
10/19/2021	28775	MYERS, GORDY J	1,285.61	PAYROLL
10/19/2021	STUB4153	AVERY, EVELYN M	1,400.00	PAYROLL
10/19/2021	STUB4154	DAHLQUIST, THOMAS L	2,450.80	PAYROLL

10/29/2021 CHECK REGISTER FOR VILLAGE OF DECATUR				
CHECK DATE FROM 10/01/2021 - 10/31/2021				
Check Date	Check	Vendor Name	Amount	Description
10/19/2021	STUB4155	EBELING, JAMES S	2,271.00	PAYROLL
10/19/2021	STUB4156	MANN, ELES A F	216.00	PAYROLL
10/19/2021	STUB4157	BRIDGES, DEBRA J	216.00	PAYROLL
10/19/2021	STUB4158	RIGG, THEODORE A	1,986.40	PAYROLL
10/19/2021	STUB4159	SHROYER, TIMOTHY J	1,484.16	PAYROLL
10/19/2021	STUB4160	VANDERWOUDE, THOMAS C	2,529.60	PAYROLL
10/19/2021	STUB4161	TAYLOR, WYATT E	1,954.80	PAYROLL
10/19/2021	STUB4162	STRICKLIN, TAYLOR C	1,903.74	PAYROLL
10/19/2021	STUB4163	DRISCOLL, DAVID J	1,392.18	PAYROLL
10/19/2021	STUB4164	BOITNOTT, PATRICK A	1,224.00	PAYROLL
10/19/2021	STUB4165	DUNCAN, MEGAN M	1,560.00	PAYROLL
10/19/2021	STUB4166	TAPPER, CHRISTOPHER C	2,525.00	PAYROLL
10/20/2021	28783	DECATUR REPUBLICAN	72.00	SEPT ADVERTISING
10/20/2021	28784	HONOR CU	1,836.43	AUG/SEPT CREDIT CARD
10/20/2021	28785	VOID	0.00	V
10/20/2021	28786	MICHIGAN RURAL WATER ASSOCIATION	390.00	TRAINING FOR DPW
10/20/2021	28787	PARRETT COMPANY	270.72	PRINTING SERVICES
10/20/2021	28788	THE CLOTHES BASKET	331.25	UNIFORM CLEANING FOR PD
10/20/2021	895(E)	AMERICAN ELECTRIC POWER	2,279.02	ELECTRIC FOR OCTOBER
10/20/2021	896(E)	COMCAST CABLE	218.20	INTERNET FOR VILLAGE HALL
10/20/2021	897(E)	CONSUMERS ENERGY	88.79	HEATING
10/20/2021	898(E)	VERIZON WIRELESS	770.18	CELL PHONES
10/21/2021	STUB4167	MANN, ELES A F	226.80	PAYROLL
10/21/2021	STUB4168	BRIDGES, DEBRA J	226.80	PAYROLL
10/21/2021	28782	HONOR CREDIT UNION,	DD	PAYROLL
10/21/2021	EFT837	INTERNAL REVENUE SERVICE,	69.38	PAYROLL
10/21/2021	EFT838	STATE OF MICHIGAN,	19.28	PAYROLL
10/28/2021	28789	DETROIT SALT COMPANY	6,394.56	ROAD SALT
10/28/2021	28790	J.C. AND SONS INC.	12,400.00	TREE SERVICE
10/28/2021	28791	JERRY'S TIRE	584.04	TIRES FOR PATROL CAR
10/28/2021	28792	KROGEL'S AUTO SERVICE	92.00	SERVICE FOR TIRE
10/28/2021	28793	MICHIGAN MUNICIPAL EXECUTIVES	145.00	MEMBERSHIP RENEWAL FOR C TAPPER
10/28/2021	28794	MICHIGAN MUNICIPAL LEAGUE	87.48	ADVERTISING FOR TREASURER POSITION
10/28/2021	28795	RATHCO SAFETY SUPPLY	137.50	SIGNS FOR PARKS

10/29/2021				CHECK REGISTER FOR VILLAGE OF DECATUR	
				CHECK DATE FROM 10/01/2021 - 10/31/2021	
Check Date	Check	Vendor Name	Amount	Description	
10/28/2021	28796	SIRCHIE FINGER PRINT LAB INC	163.22	SUPPLIES FOR PD	
10/28/2021	28797	VAN BUREN CO SHERIFF DEPT	80.02	PD PHONE	
10/28/2021	899(E)	AMERICAN ELECTRIC POWER	1,700.48	STREET LIGHTS	
10/28/2021	900(E)	PIXELVINE CREATIVE	65.00	WEBSITE MAINTENANCE	
			177,201.46		



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: November 1, 2021  
  
SUBJECT: Decatur – Hamilton Fire Board, Chairperson, Carl Druskovich

### Action Requested:

It is requested that Village Council receive a presentation from Carl Druskovich, Chairperson, Decatur-Hamilton Fire Board and sequentially approve the bid received from Payette Sales & Service, Inc for a KME Pumper Fire Truck for a cost not to exceed \$835,688.00

### Background:

At the meeting of Monday, October 25, 2021, the Decatur-Hamilton Fire Board approved the bid for a new KME Pumper Fire Truck. The bids were sent out to vendors in the month of September 2021. This truck is being requested for purchase this year due to the department's capital improvement/replace plan. This new truck will be replacing a 21-year truck. According to the National Fire Protection Association (NFPA) in general terms the life expectancy for consideration normal life use of a first line apparatus is 10 to 15 years. It should also be noted according to GASB accounting standards vehicles are depreciated using the straight-line method over the 15-to-20-year period.

While the department has made several administrative changes over the past year regarding the service and maintenance of equipment, steps have been taken, by the Fire Board to ensure the Decatur Community has the necessary fire safety equipment needed for the Decatur – Hamilton Fire Department.

According to the joint agreement between the three municipalities (Village of Dectur, Decatur Township and Hamilton Township) all equipment purchases of this scope need to be approved specifically through each governmental unit.



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

Reviewing other communities who have purchased similar equipment from the vendor approved by the Fire Board include the following:

- I. Lapeer Fire Department, MI
- II. Edwardsburg Fire Department, MI
- III. Northville Township Fire Department, MI
- IV. Macomb Township, MI
- V. Rosendale FD, NY
- VI. Ogemaw Fire Department, MI
- VII. River Rouge FD, MI

The Fire Board does have the adequate cash flow for this type of expenditure. The question regarding cost of purchase and how this will affect the Village of Decatur? Village of Decatur residents already pay a millage rate of 2.00 to the Decatur-Hamilton Fire Department for these types of operations. A home with an assessed value of \$32,500 equals \$44.92.

*Tax Bill Breakdown for 2020 Winter*

Taxing Authority	Millage Rate	Amount	Amount Paid
DECATUR TWP OPER	0.886000	\$19.90	\$19.90
DECATUR TWP ROAD	2.000000	\$44.92	\$44.92
SENIOR SERVICES	0.250000	\$5.61	\$5.61
NEW SENIOR SERV	0.250000	\$5.61	\$5.61
DECATUR FIRE	1.500000	\$33.69	\$33.69
DECATUR FIRE PRO	0.500000	\$11.23	\$11.23
DECATUR FIRE QR	0.500000	\$11.23	\$11.23
VB CO ROADS	0.976900	\$21.94	\$21.94
VB CO AMBULANCE	0.937000	\$21.04	\$21.04
VB CO PUB SAFETY	0.533200	\$11.97	\$11.97
VB CO TRANSIT	0.247100	\$5.55	\$5.55
CONSERVATION DST	0.099600	\$2.23	\$2.23
VETERANS RELIEF	0.100000	\$2.24	\$2.24
VB DIST LIBRARY	1.083100	\$24.33	\$24.33
VBISD OPER	0.140700	\$3.16	\$3.16
VBISD SPEC ED	4.217700	\$94.74	\$94.74
VBISD VOC ED	2.488500	\$55.90	\$55.90
DECATUR SCH DEBT	7.430000	\$166.90	\$166.90
DECATUR SCH OPER	18.000000	\$0.00	\$0.00
Admin Fees		\$5.42	\$5.42
Interest Fees		\$0.00	\$0.00
	42.139800	\$547.61	\$547.61



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

Attachment(s):

Sales agreement – for Fire Apparatus



# PAYETTE SALES & SERVICE, INC.

## AGREEMENT OF SALE FOR FIRE APPARATUS

THIS AGREEMENT is made between PAYETTE SALES & SERVICE, INC. ("PSS"), of 27250 Kitty Hawk Suite B, Grosse Ile, Michigan 48138 ("Company") and:

Decatur-Hamilton Fire Department, of  
*Legal Name of Buyer*

420 W. Delaware Street      Decatur,      Van Buren,      Michigan, 49045  
*Address*      *City*      *County*      *State Zip*

269-423-2601  
*"Buyer" Phone Number*

### **BUYER INFORMATION (check one):**

Municipal Corporation (X)      Non-Profit Corporation

Business Corporation      Sole Proprietorship

Other (specify): \_\_\_\_\_

State of Incorporation: Michigan      Date of Incorporation: \_\_\_\_\_

**1. ACCEPTANCE:** Company agrees to sell and Buyer agrees to purchase the fire apparatus ("Apparatus") described in the Specifications incorporated as Exhibit A of this contract, as may be amended in writing, and the equipment listed herein, all in accordance with the terms and conditions set forth herein.

**2. DELIVERY SCHEDULE:** The Apparatus shall be ready for delivery F.O.B. Decatur, MI. at approximately 290-450 days after receipt of Contract subject to extension due to changes made by Buyer or in accordance with Sections 5 or 12 below.

**3. PRICE:** Buyer shall pay to Company as the Purchase Price for the Apparatus the sum of Eight Hundred Thirty Five Thousand Six Hundred Eighty Eight U.S. Dollars  
**(\$835,688.00)**

This purchase price includes the following taxes:

None

Any applicable taxes not specifically noted above will be paid by the Buyer directly, or will be added to the Purchase Price and paid by Company.

If Buyer claims exemption from any tax, Buyer agrees to promptly furnish the applicable exemption certificate(s) and to indemnify and save Company harmless from any such tax, interest or penalty, which may at any time be assessed against Company as a result of this transaction.

**4. TERMS OF PAYMENT:** Terms of payment shall be:

- (A) Due upon signing..... \$835,688.00  
Due upon completion/receipt of chassis... N/A  
Due upon delivery..... N/A

(B) Check applicable method of payment for remaining balance due:

Cash/cash equivalent at time of delivery

Installment Sales Contract - Financing\*

Lease-Purchase Agreement - Financing\*

\* Lender/Leasing Company: N/A

**5. CONTINGENCIES:** Company will not be liable for any delay, failure to make delivery, or other default due to strikes or labor unrest, war, riot, federal, state or local government action, fire, flood or other disaster or acts of God, accidents, breakdown of machinery, lack of or inability to obtain materials, parts or supplies, or any other causes or circumstances beyond the reasonable control of Company which prevent or hinder Company's manufacture and/or delivery of the Apparatus.

**6. WARRANTY:** Company provides a limited warranty on new Apparatus of its own manufacture in accordance with the warranty terms set forth in the Specifications.

***EXCEPT TO THE EXTENT PROHIBITED BY LAW, COMPANY MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE FACE HEREOF.***

SEE SEPARATE WARRANTY STATEMENT(S) FOR COMPLETE INFORMATION.

**7. DISCLAIMER OF CONSEQUENTIAL DAMAGES:** COMPANY EXPRESSLY DISCLAIMS ANY LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES WHICH MAY BE SUSTAINED BY BUYER, INCLUDING BUT NOT LIMITED TO THOSE ARISING FROM THE USE, INABILITY TO USE, MAINTENANCE OR REPAIR OF THE APPARATUS, WHETHER UNDER THEORIES OF BREACH OF EXPRESS OR IMPLIED WARRANTY, NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE.

**8. CANCELLATION:** This contract is not subject to cancellation by Buyer, unless for material breach by Company, except upon payment to Company of reasonable cancellation charges, which shall take into account expenses already incurred and commitments made by Company and Company's anticipated profit.



**9. ENTIRE AGREEMENT; AMENDMENTS:** This contract, including its appendices, embodies the entire understanding between the parties relating to the subject matter contained herein and merges all prior discussions and agreements between them. No agent or representative of Company has authority to make any representations, statements, warranties or agreements not herein expressed. All modifications or amendments of this contract, including the appendices, and Change Orders, must be in writing signed by an authorized representative of each of the parties hereto.

**10. SEVERABILITY:** If any provision hereof shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision, and this contract shall be construed as if the invalid, illegal or unenforceable provision had never been contained in it, unless to do so clearly negates the overall intent or purpose of the parties in entering into this contract.

**11. CHANGES IN COMMERCIAL SPECIFICATIONS:** Specifications for all commercial components of the Apparatus, manufactured by companies other than KME, are subject to change without notice. Specifications for such components will be as available at the time of manufacture of the Apparatus. Company shall not be liable for any specification deviations from the original contract specifications on such components made by their original manufacturer.

**12. CHANGES IN REGULATIONS/INDUSTRY STANDARDS:** The Purchase Price is subject to adjustment for changes to the Apparatus necessitated by changes in applicable government regulations (such as FMVSS or emissions regulations), industry standards (such as NFPA standards), replacement of discontinued models or components from vendors, or freight charges. Buyer is responsible for any cost increases due to such changes beyond Company's control.

**EXPLANATION OF CONTRACT AMOUNT**

**BASE BID PRICE: \$870,688.00**

**OPTIONS:**

- 1. 100 % pre-payment discount with Contract (\$35,000.00). \$835,688.00 Due with signed contract.**

**FINAL CONTRACT PRICE WITH OPTIONS: \$835,688.00**

IN WITNESS WHEREOF, Buyer and Company have caused this Agreement to be executed by their duly authorized representatives this \_\_\_\_\_ day of October 2021.

Decatur-Hamilton Fire Department  
(Buyer's Legal Name)

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Title: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Sales Representative: Christopher J. Payette

Organization Name: Payette Sales and Service, Inc.

By: \_\_\_\_\_  
Signature

Title: President

## **FEDERAL EXCISE TAX EXEMPTION CERTIFICATE**

(For use by United States, Territories, District of Columbia, or Political subdivisions.)

Date: October 22, 2021

The undersigned hereby certifies that he is:

Fire Chief of Decatur, Michigan  
(Title of Officer) (United States, States, Territory, District of Columbia or Political Subdivision)

and that he is authorized to execute this certificate and that the article or articles specified in the accompanying order or on the reverse side hereof are purchased from Payette Sales and Service, Inc., for the exclusive use of

Decatur, Michigan  
(United States, States, Territory, District of Columbia, or political subdivision.)

It is understood that the exemption from tax in the case of sales or articles under this exemption certificate to the United States, States, etc. is limited to the sale of articles purchased for their exclusive use; and it is agreed that, if articles purchased tax free under exemption certificates are used otherwise, or are sold to employees or others, such fact must be reported to the Federal Tax Office of the article or articles covered by this certificate. It is also understood that the fraudulent use of this certificate to secure exemption will subject the undersigned and all guilty parties to a fine of not more than \$10,000.00 or to imprisonment for not more than five years, or both, together with costs or prosecution.

Decatur-Hamilton Fire Department  
(Name of Organization)

By \_\_\_\_\_ (Signature)



## **SALES OR USE TAX EXEMPTION CERTIFICATE**

Name of Buyer: Decatur-Hamilton Fire Department

Address: 420 W. Delaware Street, Decatur, MI. 49045  
City State Zip

The above named business, holder of the following State permit number

Number: 38-2561-883 State: Michigan

respectively certifies that all tangible property purchased from Kovatch Mobile Equipment Corporation, Nesquehoning, Pennsylvania is exempt from Sales of Use Tax for reasons(s) checked below:

Resale as tangible personal property **Governmental Unit or Instrumentality (X)**

Non or Charitable Unit

Other (Explain Fully) N/A

**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Federal Excise Tax and State Sales Tax will be added if the above form is not completed and signed.



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: November 1, 2021

SUBJECT: Appointment of Ad hoc Committee membership – Review of Ordinance  
2019-03 Rental Ordinance

### Action Requested:

It is requested that Village Council approve the recommendation of the Village President to appoint members to the Ad hoc Committee to Review Ordinance 2019-03 Rental Ordinance.

### Background:

At the October 4, 2021, Village Council meeting, the Council approved the creation of the Ad hoc Committee to Review Ordinance 2019-03 Rental Ordinance. Staff has received inquiries to be appointed to this committee. The following recommendation of members to be appointed are as follows:

- President Pro Tem, Charlene Jackson
- Trustee Jessica Pelfrey
- Trustee Mike Verran
- Dortha Pasley
- Westran Marko
- Christopher Tapper, Village Manager – support staff
- Joe Kline, SAFEbuilt – support staff

With the approval of the appointment of the five committee members, it is staff's recommendation to set the committees first meeting for week of November 8.

### Attachment(s):

None





Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: November 1, 2021

SUBJECT: Ordinance 2021-001 Amend Sections 10-148 and 10-149 of the Village of Decatur Ordinance 2019-004.

### Action Requested:

It is requested that Village Council adopt Ordinance No 2021-001 Amend Section 10-148 and 10-149 of the Village of Decatur Ordinance 2019-004.

### Background:

At the October 4, 2021, Village Council meeting. The Council requested the Manager to review the current Ordinance 2019-004 regarding the ability to cap the number of facilities and establishments in the Village of Decatur. Currently the Village has conditionally approved (6) six facilities and establishment throughout the Village.

Staff reviewed the amendments with Village Attorney. The following amendments were offered.

### **Sec. 10-148. Number of authorized marihuana facilities.**

- (a) The number of state operating licenses for medical marihuana facilities in the village shall be capped at the number of such licenses currently in existence as of the effective date of Ordinance No. 2021-001, plus the number of licenses that may be granted once all applications that have been conditionally authorized as of that date have been fully processed.
- (b) To implement subsection (a) above, the village shall no longer accept applications for the initial authorization of medical marihuana facilities or state operating licenses for such facilities but shall continue to process pending applications that were conditionally approved prior to the effective date of Ordinance No. 2021-001. Existing state operating licenses may be transferred pursuant to section 10-149 below.

### **Sec. 10-149. General regulations regarding authorized medical marihuana facilities.**

- (a) An authorized medical marihuana facility shall only be operated within the village by the holder of a state operating license issued pursuant to PA 281 of 2016, as may be amended, and the rules promulgated thereunder. The facility shall only be operated as long as the state operating license remains in effect.



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

- (b) Prior to operating an authorized medical marihuana facility within the village pursuant to a state operating license, the facility must comply with all applicable zoning regulations. The facility shall only be operated as long as it remains in compliance with all applicable zoning ordinance regulations.
- (c) Prior to operating an authorized medical marihuana facility within the village pursuant to a state operating license, the facility must comply with all village construction and building ordinances, all other village ordinances specifically regulating medical marihuana facilities, and generally applicable village police power ordinances. The facility shall only be operated as long as it remains in compliance with all such ordinances now in force or which hereinafter may be established or amended.
- (d) An authorized medical marihuana facility shall consent to inspection of the facility by village officials, including village law enforcement officers, upon reasonable notice, to verify compliance with this article.
- (e) An existing marihuana facility may be moved to a new location in the village, subject to applicable zoning regulations and approval by LARA. Further, a license for an existing facility may be transferred to a new licensee that intends to continue operating at the same location, subject to approval by LARA. No further village approvals are required for the relocations and license transfers described in this subsection.
- (f) If at any time an authorized medical marihuana facility violates this article the village council may request that the state revoke or refrain from renewing the facility's state operating license. Once such state operating license is revoked or fails to be renewed the clerk shall cancel the village authorization and the authorization shall be available to the next applicant in consecutive time and date stamped order as provided for in section 10-148(b).
- (g) It is hereby expressly declared that nothing in this article be held or construed to give or grant to any authorized medical marihuana facility a vested right, license, privilege or permit to continued authorization from the village for operations within the village.
- (h) The village expressly reserves the right to amend or repeal this article in any way including, but not limited to, complete elimination of or reduction in the type and/or number of authorized medical marihuana facilities authorized to operate within the village.

Attachment(s):

Ordinance 2021-001

**VILLAGE OF DECATUR  
VAN BUREN COUNTY, MICHIGAN**

**ORDINANCE NO. 2021-001**

**AN ORDINANCE TO AMEND SECTIONS 10-148 AND 10-149 OF THE  
VILLAGE CODE AND SECTIONS 4 AND 11 OF ORDINANCE NUMBER 2019-  
004 TO LIMIT THE NUMBER OF MARIHUANA FACILITIES AND  
ESTABLISHMENTS TO THE NUMBER CURRENTLY IN EXISTENCE OR  
PENDING APPROVAL; AND TO ALLOW LICENSE TRANSFERS TO THE  
FULL EXTENT PERMITTED BY STATE LAW**

The Village of Decatur Ordains:

Section 1. Village Code Amendments. Sections 10-148 and 10-149 of the Code of Ordinances, Village of Decatur, Michigan, are amended to read as follows:

**Sec. 10-148. Number of authorized marihuana facilities.**

- (a) The number of state operating licenses for medical marihuana facilities in the village shall be capped at the number of such licenses currently in existence as of the effective date of Ordinance No. 2021-001, plus the number of licenses that may be granted once all applications that have been conditionally authorized as of that date have been fully processed.
- (b) To implement subsection (a) above, the village shall no longer accept applications for the initial authorization of medical marihuana facilities or state operating licenses for such facilities but shall continue to process pending applications that were conditionally approved prior to the effective date of Ordinance No. 2021-001. Existing state operating licenses may be transferred pursuant to section 10-149 below.

**Sec. 10-149. General regulations regarding authorized medical marihuana facilities.**

- (a) An authorized medical marihuana facility shall only be operated within the village by the holder of a state operating license issued pursuant to PA 281 of 2016, as may be amended, and the rules promulgated thereunder. The facility shall only be operated as long as the state operating license remains in effect.
- (b) Prior to operating an authorized medical marihuana facility within the village pursuant to a state operating license, the facility must comply with all applicable zoning regulations. The facility shall only be operated as long as it remains in compliance with all applicable zoning ordinance regulations.
- (c) Prior to operating an authorized medical marihuana facility within the village pursuant to a state operating license, the facility must comply with all village construction and building ordinances, all other village ordinances specifically regulating medical marihuana facilities, and generally applicable village police power ordinances. The facility shall only be operated as long as it remains in compliance with all such ordinances now in force or which hereinafter may be established or amended.
- (d) An authorized medical marihuana facility shall consent to inspection of the facility by village officials, including village law enforcement officers, upon reasonable notice, to verify compliance with this article.
- (e) An existing marihuana facility may be moved to a new location in the village, subject to applicable zoning regulations and approval by LARA. Further, a license for an existing facility may be transferred to a new licensee that intends to continue operating at the same location, subject to approval by LARA. No further village approvals are required for the relocations and license transfers described in this subsection.

- (f) If at any time an authorized medical marihuana facility violates this article the village council may request that the state revoke or refrain from renewing the facility's state operating license. Once such state operating license is revoked or fails to be renewed the clerk shall cancel the village authorization and the authorization shall be available to the next applicant in consecutive time and date stamped order as provided for in section 10-148(b).
- (g) It is hereby expressly declared that nothing in this article be held or construed to give or grant to any authorized medical marihuana facility a vested right, license, privilege or permit to continued authorization from the village for operations within the village.
- (h) The village expressly reserves the right to amend or repeal this article in any way including, but not limited to, complete elimination of or reduction in the type and/or number of authorized medical marihuana facilities authorized to operate within the village.

Section 2. Amendments to Ordinance No. 2019-004. Sections 4 and 11 of Village Ordinance No. 2019-004, are amended to read as follows:

**Sec. 4. Number of authorized marihuana establishments.**

1. The number of state operating licenses for marihuana establishments in the village shall be capped at the number of such licenses currently in existence as of the effective date of Ordinance No. 2021-001, plus the number of licenses that may be granted once all applications that have been conditionally authorized as of that date have been fully processed.
2. To implement subsection 1 above, the village shall no longer accept applications for the initial authorization of marihuana establishments or village licenses or state operating licenses for such establishments but shall continue to process pending applications that were conditionally approved prior to the effective date of Ordinance No. 2021-001. Further, the village shall continue to accept and process license renewal applications pursuant to Section 7(3) below. Existing licenses may be transferred pursuant to section 11 below.

**Sec. 11. Licenses generally.**

1. To the extent permissible, all information submitted in conjunction with an application for a license or license renewal required by this Ordinance is confidential and exempt from disclosure under the Michigan Freedom of Information Act, 1976 PA 442, MCL 15.231 *et seq.*
2. An existing marihuana establishment may be moved to a new location in the village, subject to applicable zoning regulations and approval by LARA. Further, a license for an existing establishment may be transferred to a new licensee that intends to continue operating at the same location, subject to approval by LARA. No further village approvals are required for the relocations and license transfers described in this subsection.
3. Adopt rules for the transaction of its business and establish a schedule for the holding of regular public meetings. Provide for the calling of special meetings and the provision of notice to the public of such meetings. Keep a complete record of its resolutions, transactions, findings, and determinations, which shall be available to the village council and to the public upon request. Ensure compliance with the Open Meetings Act with regard to the conduct of its business.
4. Licensees shall report any other change in the information required by this Ordinance to the Village within ten (10) business days of the change. Failure to do so may result in suspension or revocation of the license.

Section 3. Effective Date. This ordinance shall become effective upon publication.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

### **CERTIFICATION**

As the duly appointed Clerk of the Village of Decatur, Van Buren County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Decatur Village Council at its meeting of \_\_\_\_\_, 2021.

\_\_\_\_\_  
, Village Clerk



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: November 1, 2021

SUBJECT: Adopt Ordinance 2021-02 Amending Planning Commission Composition

### Action Requested:

It is requested that Village Council adopt Ordinance No 2021-02 Amending Planning Commission Composition.

### Background:

At the October 18, 2021, Planning Commission meeting, staff along with the Village Planner reviewed sections 2-76 and 2-77 of the Village Code of Ordinances with regards to the appointment of Planning Commission officers. The current code appoints the Village Manager as a voting member of the Planning Commission. This membership/appointment does not comply with the Michigan Planning Enabling Act, Public Act 33 of 2008, as amended, MCL 125.3801.

Proposed Ordinance 2021-02 Amending Planning Commission Composition corrects this noncompliance and outlines, the Planning Commission shall consist of five members who reside in the Village of Decatur who shall represent insofar as possible different profession, occupations, geographical areas.

### Attachment(s):

Ordinance 2021-02

**VILLAGE OF DECATUR  
VAN BUREN COUNTY, MICHIGAN**

**ORDINANCE NO. 2021-02**

**AN ORDINANCE TO AMEND SECTIONS 2-76 AND 2-77 OF THE VILLAGE  
CODE TO PROVIDE FOR THE APPOINTMENT OF PLANNING  
COMMISSIONERS AND ELECTION OF PLANNING COMMISSION  
OFFICERS IN A MANNER CONSISTENT WITH THE MICHIGAN PLANNING  
ENABLING ACT**

The Village of Decatur Ordains:

Section 1. Amendment. Sections 2-76 and 2-77 of the Code of Ordinances, Village of Decatur, Michigan, is amended to read as follows:

**Sec. 2-76. Members and Appointment.**

The planning commission shall consist of five members who reside in the village and who shall represent insofar as possible different professions, occupations, geographical areas, and constituencies, and who shall be appointed by the village president, subject to the approval by majority vote of the village council. One member of the village council shall be an *ex officio* member of the planning commission, and such member's term on the planning commission shall run until the end of his or her current term on the village council. The term of each other appointed member of the planning commission shall be three years. Terms of office will begin at 12:00 midnight on January 1 of each year and end at 11:59 pm of December 31. Members may, after a public hearing, be removed by the village council for misfeasance, malfeasance, or nonfeasance in office. Vacancies occurring otherwise than through the expiration of a term shall be filled for the unexpired term by appointment by the village president and approval by the village council. Members of the planning commission shall receive no compensation for their service.

**Sec. 2-77. Organization and Meetings.**

The planning commission shall, from its appointed members, elect a chair, vice-chair, and secretary for one-year terms at the first meeting held in January each year. There is no limit on the number of successive terms for which a chairman or vice-chairman may serve. Three members shall constitute a quorum for the transaction of business and the affirmative vote of three members shall be required to validate any action by the planning commission. The planning commission shall:

- (1) Adopt rules for the transaction of its business and establish a schedule for the holding of regular public meetings.
- (2) Provide for the calling of special meetings and the provision of notice to the public of such meetings.
- (3) Keep a complete record of its resolutions, transactions, findings, and determinations, which shall be available to the village council and to the public upon request.
- (4) Ensure compliance with the Open Meetings Act with regard to the conduct of its business.

Section 2. Vacancy Created by Amendment. The vacancy on the planning commission created by this ordinance amendment shall be filled with a member appointed for a partial term expiring at 11:59 pm on December 31, 2023.

Section 3. Updating of Statutory Reference. The references in Sections 2-79 and 2-82 and to "Public Act No. 285 of 1931, as amended," shall be updated to read "the Michigan Planning Enabling Act, Public Act 33 of 2008, as amended, MCL 125.3801."

Section 4. Effective Date. This ordinance shall become effective either 20 days after adoption or upon publication, whichever occurs later.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

#### **CERTIFICATION**

As the duly appointed Clerk of the Village of Decatur, Van Buren County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Decatur Village Council at its meeting of \_\_\_\_\_, 2021.

\_\_\_\_\_  
, Village Clerk





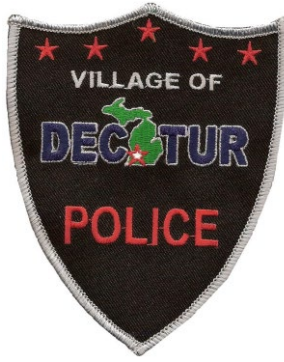
Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## **MEMORANDUM – MONTHLY REPORT**

TO: Village Council  
FROM: Jimmy Ebeling, DPW  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: November 1, 2021  
  
SUBJECT: October 2021 Monthly Report from DPW

### **October 2021 – Jobs completed**

Read Water Meters for billing  
Marked Miss Digs (445 Kinney Rd.) (214 Paw Paw) (Marked Miss Digg entire block of George to Prairie Ronde)  
Sewer pond discharged; samples collected & reports done  
Took Monthly water tests to Paw Paw  
Mowed Parks  
Cleaned and Sanitized Park Bathrooms – finished installing toilets in bathrooms at Red Woolfe Park  
Mowed Lagoons & Road Shoulders  
Jetted sewer line at 306 Edgar Bergen complained slow  
Flushed Fire Hydrants wk of Oct. 18-21  
Read meter to close account at 313 E. St. Mary's  
Everyone took training on new Neptune 360 water meter reading program  
Checked out hole near sidewalk at 301 W. Delaware (tree stumps filled hole)  
Cut trees  
Installed new Hydrant on corner of Delaware & Phelps  
Prepped sidewalks  
Had leaf vac repaired  
Salt delivered to barn for winter  
Salt spreader to Lawton  
Cleaned up after storm  
Put top dirt in yard  
Did equipment maintenance  
Cleaned shop  
Picked up Cold Patch  
Flushed dead end Hydrants  
Jetted sewers  
Picked up brush/grass  
Vac leaves



Thomas VanDerWoude, Chief of Police  
114 N. Phelps St.  
Decatur, MI 49045  
Phone: (269) 423-2171  
Fax: (269) 423-7814  
Email: [vanderwoudet@decaturmi.org](mailto:vanderwoudet@decaturmi.org)

To: Village Manager Chris Tapper  
Fr: Chief Tom VanDerWoude  
Date: October 26, 2021  
Ref: Monthly Report for the Month of October 2021

**Meetings / Events / Information:**

- Treatment Court Policy Meeting
- Council Meeting
- Meeting with Local Chief's
- Midwest Festival Closeout Meeting
- Fire Safety Jamboree
- "Davis Dash" Event at Elementary School
- Meeting / Interview with Part Time Police Officer Applicant
- Meeting with Judge McKay

**Training:**

- Firearms Qualification, VanDerWoude

Please see the below activity occurring in our community over the past month.

**Arrests: September 28, 2021 to October 26, 2021**

- 9-29-21, Male, Assault and Battery
- 10-3-21, Female, Trespass
- 10-4-21, Male, Criminal Bench Warrant
- 10-7-21, Male, Warrants, Resist and Obstruct Police, PPO Violation
- 10-8-21, Male, Criminal Bench Warrant, DWLS
- 10-8-21, Male, Conditional Bond Violation
- 10-13-21, Male, OWI Arrest
- 10-13-21, Male, Furnish Alcohol to Minor Warrant
- 10-13-21, Male, Assault and Battery Warrant
- 10-20-21, Male, Felonious Assault, 2 Counts
- 10-23-21, Male, Conditional Bond Violation

**Calls for Service / Reports Taken: September 28, 2021 to October 26, 2021**

- General Assist
- Suicidal Person
- PBT Calibrations
- Prowler
- Absconder
- Blight
- Cruelty to Animals
- MDOP
- Assist Medical
- Hazardous Condition
- Juvenile Complaint, MIP, Accosting a Minor for Immoral Purposes
- Check Open Door
- Assist another agency
- Mental Breakdown
- Police Officer Stand-by
- Illegal Burning Complaint
- Trespass
- Domestic
- Dog at Large
- Criminal Bench Warrant
- MDOP
- Stolen Vehicle Complaint – Recovered
- Trespass
- Larceny – Civil Matter
- Barking Dog – Citation for Unlicensed Dog
- Found Property
- Trespass
- Assault
- Salvage
- Assault
- Suicidal Person
- Alarm
- Salvage
- Salvage
- Warrants, Resist and Obstruct Police, PPO Violation
- Counterfeit Money
- Assault
- Threats – Harassment
- Assist VBCS
- MDOP
- Drove While License Suspended
- Assault
- PPO Violation
- Community Event

- Warrant Arrest
- Drove While License Suspended
- Alarm
- Barking Dog
- Hazard
- Drove While License Revoked
- Resist and Obstruct Police
- Assist Medical
- Blight
- Salvage
- Suspicious Situation
- Blight
- Hazard – Tree
- Hazard – Tree
- General Assist
- Hazard – Tree
- Hazard – Tree
- Found Property
- Hazard
- Counterfeit Money
- Property Damage Motor Vehicle Accident
- Assist Medical
- Threats – Harassment
- OWI Arrest
- Domestic Assault
- Background Investigation
- Blight
- Assist Medical
- Police Officer Stand-by
- Dog at Large
- Check on Open Door
- Found Property
- Found Property
- Found Property
- PBT Calibrations
- Drove While License Suspended
- Found Property
- Dog at Large
- Assist Medical
- Domestic
- Stalking Complaint
- Suspicious Situation
- Domestic
- Trespass
- Child Pornography

- Stalking
- Private Property Accident
- Assist Medical
- Salvage
- Salvage
- Loose Dog
- Domestic, Assist to MSP
- MDOP
- Found Property
- Dog at Large
- Trespass
- Welfare Check
- FOIA Request
- Domestic Assault, Assist to MSP
- Illegal Entry – Civil
- General Assist
- VIN Inspection
- Found Property
- Check on Rabid Animal
- Juvenile Complaint
- 911 Hang-up
- Civil Dispute
- Salvage
- Salvage
- Assault
- Alarm
- General Assist
- Felonious Assault
- Trespass
- Assist Medical
- Trespass – Stalking
- Community Event
- Narcotics Complaint
- Trespass
- VIN Inspection
- Suspicious Situation
- Violation of Conditional Bond Arrest
- Juvenile Complaint
- Death Investigation
- General Assist
- Liquor Inspection
- MDOP
- Found Property
- Check Suspicious Vehicle
- Assault – Disorderly, Assist VBCS

- Illegal Burn Complaint
- General Assist
- Larceny of Gasoline
- Attempt Warrant Arrest, Assist to VBCS
- Suspicious Situation
- General Assist

Thank you! Please stay safe!

Chief Tom VanDerWoude



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## **MEMORANDUM – MONTHLY REPORT**

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: November 1, 2021  
  
SUBJECT: Monthly Report October 2021

### Updates – October:

A public open house was scheduled for November 2, 2021, between 4-6 at Village Hall. This open house will be to provide information to residents regarding the Prairie Ronde Street improvement project – South George to Harrison Street & South George Street from the Village limits to Prairie Ronde Street. I have also reached out the Decatur Township regarding these projects. My goal is to communicate to as many residents in the community regarding these projects.

I have started the review process of the fiscal year budget 2022 along with meeting with Department Heads to prepare for the fiscal year budget 2023. Additional information will be provided once review and discussions are completed with staff.

Please review your budget reports from prior Council packets. I encourage Council comments and discussion during this process. I will be scheduling meetings with the Budget Committee as we continue moving forward in the budget process. I met with Department Heads to discuss department budgets for FY 2023. Both Chief and Jimmy are gathering additional information for their respective departments. Some items included: water tapping machine (Water Department), cleaning of inside water tower (Water Department), facility assessments at DPW and Village Hall, local road maintenance projects, zero turn lawn mower replacement, sidewalk repair & replacement equipment, recycling service for complied yard waste at the Village collection site.

A review of the Village's internet & phone services was completed by Bloomingdale Communications. Upon the review of the current services via Comcast & Zoom, staff is recommending the change to proceed with Bloomingdale Communication as the Village of Decatur, internet & phone services carrier. This change is based upon, faster mbps connections, newer equipment, corrections to the afterhours call center/services directory, local provider of services and corrections to separate portals for each department.

Working with Village Attorney to complete the following Real Estate Conveyance Agreements.

- 1) VBISD and VOD regarding 100 W. Bronson Street. This project was a Council approved action for the transaction of property for, construction of a new residential home. Back story, prior staff did not schedule the agreed upon survey request and environmental review of the property. As of today's date, survey should be completed in the new few weeks, environmental review is early stages of completion.
- 2) Kody Hilling and the DDA regarding parcel 80-43-040-23-20 (West Delaware Street). This project was a DDA approved action for the transaction of property in June 2021. Back story, the building was damage prior to the transaction taking place, prior staff did not submit the insurance inquiry to the correct responsible party and did not receive a masonry bid for the repairs. As of today's date, insurance check has been received, masonry contractor is schedule to repair building within the next few weeks.
- 3) Roger Kemp and the DDA regarding 33 feet of parcel 80-43-040-221-10 (N Phelps Street). This project was a DDA approved action for the transaction of property back in May 2021. Back story, the survey for this project was on hold due to a backlog of survey requests during COVID-19 shut down. As of today's date, the survey is completed and will be submitted to VBC Land Services for final completion.
- 4) Raymond Brandt and VOD regarding 312 School Street. This project to sell the property has not progressed in the direction of the Council's original intent. I am requesting the Council to remove the property from the sale listing and allow staff to do some additional research to determine an improved use of the property.



CASH SUMMARY BY FUND  
 FROM 03/01/2021 TO 10/31/2021  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 03/01/2021	Total Debits	Total Credits	Ending Balance 10/31/2021
101	GENERAL FUND	591,741.16	926,148.42	792,546.38	725,343.20
202	MAJOR ROADS	596,319.27	113,461.03	26,431.12	683,349.18
203	LOCAL ROADS	118,597.75	75,503.70	110,363.17	83,738.28
206	FIRE INSURANCE PROCEEDS	438.39	0.24	0.06	438.57
213	SALVAGE VEHICLE INSPECTIONS	27,239.70	9,858.65	13,780.76	23,317.59
230	STREETS	179,987.34	166,964.41	491.56	346,460.19
244	BUSINESS LOANS	63,877.91	3,801.21	221.77	67,457.35
245	HOME REHAB LOANS	113,365.88	1,068.30	222.92	114,211.26
248	DDA	40,280.68	18,921.08	3,768.00	55,433.76
265	DRUG FORFEITURE	1,381.85	0.69	0.17	1,382.37
282	APRA FUND	0.00	90,643.00	0.00	90,643.00
590	SEWER FUND	788,677.63	154,443.27	141,428.14	801,692.76
591	WATER FUND	610,878.98	223,265.51	180,665.61	653,478.88
596	GARBAGE COLLECTION	9,293.36	75,388.54	83,605.92	1,075.98
661	MOTOR POOL	383,943.93	77,126.44	171,120.59	289,949.78
	TOTAL - ALL FUNDS	3,526,023.83	1,936,594.49	1,524,646.17	3,937,972.15

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## REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 67.12

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	REAL ESTATE TAXES	336,000.00	358,154.25	2,020.63	(22,154.25)	106.59
101-000-410.000	PERSONAL PROPERTY TAX	100,000.00	142,265.75	0.00	(42,265.75)	142.27
101-000-411.000	DELINQUENT TAX	30,000.00	0.00	0.00	30,000.00	0.00
101-000-412.000	DELINQUENT ADMIN FEE	500.00	0.00	0.00	500.00	0.00
101-000-445.000	REAL ESTATE TAX INTEREST	4,000.00	3,204.91	42.86	795.09	80.12
101-000-447.000	ADMIN. FEE TREASURER	6,250.00	5,984.07	28.60	265.93	95.75
101-000-470.000	LIQUOR LICENSE	2,050.00	1,298.00	0.00	752.00	63.32
101-000-476.000	BUILDING PERMIT FEES	0.00	(2,723.00)	1,310.00	2,723.00	100.00
101-000-478.000	RENTAL INSPECTION FEE	0.00	5,000.00	1,250.00	(5,000.00)	100.00
101-000-480.000	MARIHUANA LICENSE FEES	25,000.00	20,000.00	0.00	5,000.00	80.00
101-000-481.000	ZONING LICENSES & PERMITS	500.00	200.00	200.00	300.00	40.00
101-000-488.000	SELLING PERMITS	175.00	0.00	0.00	175.00	0.00
101-000-490.000	FENCE PERMITS	150.00	95.00	0.00	55.00	63.33
101-000-565.000	METRO ACT	7,800.00	9,622.83	810.09	(1,822.83)	123.37
101-000-570.000	POLICE TRAINING-STATE	1,000.00	624.80	347.10	375.20	62.48
101-000-574.000	STATE REVENUE SHARING	204,000.00	112,494.50	5.50	91,505.50	55.14
101-000-606.000	PARKING FEES/FINES	1,500.00	(2,136.95)	0.00	3,636.95	(142.46)
101-000-606.100	COST OF PROSECUTION	0.00	100.00	0.00	(100.00)	100.00
101-000-606.200	PBT TESTS	50.00	0.00	0.00	50.00	0.00
101-000-607.000	POLICE REPORTS	300.00	193.58	5.00	106.42	64.53
101-000-664.100	INTEREST CHECKING	600.00	103.54	0.00	496.46	17.26
101-000-664.200	INTEREST EARNED	1,500.00	751.06	0.00	748.94	50.07
101-000-668.000	COMM. TOWER LEASE	1,200.00	0.00	0.00	1,200.00	0.00
101-000-669.000	CABLE TV FEES	10,000.00	8,825.88	0.00	1,174.12	88.26
101-000-671.000	OTHER REVENUE	35,000.00	13,437.43	1,821.00	21,562.57	38.39
101-000-679.248	TRANSFER FROM DDA	2,500.00	0.00	0.00	2,500.00	0.00
101-000-679.610	SALARY TRANSFER-MOTOR POOL	7,660.00	0.00	0.00	7,660.00	0.00
101-000-680.000	CROSSING GUARDS-SCHOOL	8,500.00	0.00	0.00	8,500.00	0.00
Total Dept 000		786,235.00	677,495.65	7,840.78	108,739.35	86.17
TOTAL REVENUES		786,235.00	677,495.65	7,840.78	108,739.35	86.17
Expenditures						
Dept 101 - VILLAGE COUNCIL						
101-101-703.000	COUNCIL SALARY	9,900.00	6,544.00	818.00	3,356.00	66.10
101-101-715.000	FICA/MEDICARE	760.00	500.61	62.58	259.39	65.87
101-101-717.000	WORKMAN'S COMP.	100.00	99.06	0.00	0.94	99.06
101-101-728.000	COUNCIL SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-101-807.000	AUDIT	2,500.00	2,121.73	0.00	378.27	84.87
101-101-822.000	CONTRACTUAL SERVICES	500.00	1,195.00	0.00	(695.00)	239.00
101-101-826.000	ATTORNEY FEES	0.00	396.00	0.00	(396.00)	100.00
101-101-901.000	PRINTING/PUBLISHING	500.00	57.75	0.00	442.25	11.55
101-101-936.000	TECH SERVICES	1,800.00	1,392.72	0.00	407.28	77.37
101-101-958.000	DUES/MEMBERSHIPS	1,500.00	1,500.00	0.00	0.00	100.00
101-101-959.000	MISCELLANEOUS	400.00	4,202.51	0.00	(3,802.51)	1,050.63
Total Dept 101 - VILLAGE COUNCIL		18,460.00	18,009.38	880.58	450.62	97.56
Dept 137 - MUNICIPAL ATTORNEY						
101-137-826.000	ATTORNEY FEES	6,000.00	3,474.00	840.00	2,526.00	57.90
101-137-826.100	ATTORNEY EXPENSES	150.00	0.00	0.00	150.00	0.00

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AVAILABLE	
BALANCE	% BDGT
NORMAL (ABNORMAL)	USED

Dept 253 - VILLAGE TREASURER

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## REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 67.12

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2021	MONTH 10/31/2021	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-253-703.000	SALARY-TREASURER	4,500.00	2,359.73	155.99	2,140.27	52.44
101-253-715.000	FICA/MEDICARE	375.00	11.93	11.93	363.07	3.18
101-253-717.000	WORKMAN'S COMP.	60.00	59.22	0.00	0.78	98.70
101-253-728.000	SUPPLIES	150.00	68.80	0.00	81.20	45.87
101-253-730.000	POSTAGE	600.00	0.00	0.00	600.00	0.00
101-253-807.000	AUDIT	1,000.00	1,827.97	0.00	(827.97)	182.80
101-253-901.000	PRINTING	100.00	87.48	87.48	12.52	87.48
101-253-936.000	TECH SERVICES	1,000.00	2,316.37	0.00	(1,316.37)	231.64
101-253-959.000	MISCELLANEOUS	50.00	0.00	0.00	50.00	0.00
Total Dept 253 - VILLAGE TREASURER		7,835.00	6,731.50	255.40	1,103.50	85.92
Dept 265 - VILLAGE HALL						
101-265-776.000	SUPPLIES	4,000.00	719.55	150.91	3,280.45	17.99
101-265-822.000	CONTRACTUAL SERVICES	2,000.00	1,886.70	0.00	113.30	94.34
101-265-921.000	ELECTRIC	6,000.00	4,129.91	0.00	1,870.09	68.83
101-265-923.000	HEAT	2,500.00	946.43	30.00	1,553.57	37.86
101-265-931.000	REPAIRS & MAINTENANCE	4,000.00	4,459.73	0.00	(459.73)	111.49
101-265-959.000	MISCELLANEOUS	150.00	92.67	0.00	57.33	61.78
Total Dept 265 - VILLAGE HALL		18,650.00	12,234.99	180.91	6,415.01	65.60
Dept 301 - POLICE DEPARTMENT						
101-301-703.000	POLICE SALARY	238,000.00	158,872.77	19,781.51	79,127.23	66.75
101-301-703.010	OVERTIME PAY	25,000.00	25,864.79	1,763.69	(864.79)	103.46
101-301-703.020	HOLIDAY PAY	8,700.00	4,064.43	0.00	4,635.57	46.72
101-301-703.030	VACATION PAY	12,000.00	8,387.38	7,114.50	3,612.62	69.89
101-301-703.040	SICK/PERSONAL	6,000.00	6,961.55	256.68	(961.55)	116.03
101-301-703.050	PART TIME SALARIES	6,000.00	486.50	0.00	5,513.50	8.11
101-301-715.000	FICA/MEDICARE	21,500.00	16,225.08	2,212.10	5,274.92	75.47
101-301-716.000	UNEMPLOYMENT INSURANCE	150.00	31.33	0.00	118.67	20.89
101-301-717.000	WORKMAN'S COMP	6,500.00	6,567.94	0.00	(67.94)	101.05
101-301-718.000	PENSION	20,000.00	16,790.27	2,347.15	3,209.73	83.95
101-301-719.000	HEALTH INSURANCE	48,000.00	40,747.14	9,054.92	7,252.86	84.89
101-301-719.500	DISABILITY INSURANCE	2,700.00	2,000.25	0.00	699.75	74.08
101-301-720.000	LIFE INSURANCE	1,200.00	332.50	0.00	867.50	27.71
101-301-722.000	VISION REIMBURSEMENT	750.00	0.00	0.00	750.00	0.00
101-301-728.000	SUPPLIES	4,000.00	1,768.36	0.00	2,231.64	44.21
101-301-730.000	POSTAGE	150.00	312.09	0.00	(162.09)	208.06
101-301-756.000	MISCELLANEOUS	750.00	750.06	0.00	(0.06)	100.01
101-301-768.000	UNIFORMS/BOOTS/ETC	1,500.00	45.00	0.00	1,455.00	3.00
101-301-768.100	UNIFORM CLEANING	1,000.00	1,238.75	0.00	(238.75)	123.88
101-301-853.000	TELEPHONE	1,600.00	783.06	0.00	816.94	48.94
101-301-853.020	CELL PHONE	1,500.00	1,098.43	50.00	401.57	73.23
101-301-853.030	RADIOS	762.00	360.00	0.00	402.00	47.24
101-301-865.000	MILEAGE/TRAVEL EXP	400.00	0.00	0.00	400.00	0.00
101-301-901.000	PRINTING	200.00	83.75	0.00	116.25	41.88
101-301-936.000	TECH SERVICES	6,500.00	3,737.42	178.46	2,762.58	57.50
101-301-937.000	LEIN SERVICE	250.00	560.18	0.00	(310.18)	224.07
101-301-955.000	TRAINING FUNDS-STATE	1,200.00	197.20	0.00	1,002.80	16.43
101-301-956.000	TRAINING FUNDS-VILLAGE	4,000.00	1,434.00	0.00	2,566.00	35.85
101-301-958.000	DUES/MEMBERSHIPS	250.00	115.00	0.00	135.00	46.00
101-301-963.000	LIABILITY INSURANCE	600.00	568.99	0.00	31.01	94.83
101-301-965.000	EQUIPMENT PURCHASE	6,000.00	2,363.99	163.22	3,636.01	39.40

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## REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 67.12

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2021	MONTH 10/31/2021	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-301-981.000	CAPITAL OUTLAY	14,000.00	0.00	0.00	14,000.00	0.00
101-301-999.610	TRANSFER TO MOTOR POOL	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 301 - POLICE DEPARTMENT		466,162.00	302,748.21	42,922.23	163,413.79	64.94
Dept 302 - CROSSING GUARDS						
101-302-703.050	SALARIES PART-TIME	7,500.00	5,356.80	1,749.60	2,143.20	71.42
101-302-715.000	FICA/MEDICARE	600.00	409.78	133.83	190.22	68.30
101-302-716.000	UNEMPLOYMENT COMPENSATION	10.00	3.19	0.00	6.81	31.90
101-302-717.000	WORKMAN'S COMP	300.00	51.40	0.00	248.60	17.13
101-302-959.000	MISCELLANEOUS	0.00	269.80	0.00	(269.80)	100.00
Total Dept 302 - CROSSING GUARDS		8,410.00	6,090.97	1,883.43	2,319.03	72.43
Dept 371 - BUILDING INSPECTOR						
101-371-802.000	CODE ENFORCE/CONTRACTUAL	1,000.00	1,675.00	0.00	(675.00)	167.50
Total Dept 371 - BUILDING INSPECTOR		1,000.00	1,675.00	0.00	(675.00)	167.50
Dept 441 - DPW						
101-441-703.000	SALARIES	39,000.00	24,494.36	2,136.57	14,505.64	62.81
101-441-703.010	OVERTIME PAY	1,500.00	1,457.28	52.56	42.72	97.15
101-441-715.000	FICA/MEDICARE	0.00	101.55	0.00	(101.55)	100.00
101-441-716.000	UNEMPLOYMENT INSURANCE	115.00	26.72	0.00	88.28	23.23
101-441-717.000	WORKMAN'S COMP	850.00	2,500.41	0.00	(1,650.41)	294.17
101-441-718.000	PENSION	0.00	73.44	0.00	(73.44)	100.00
101-441-719.000	HEALTH INSURANCE	0.00	281.52	0.00	(281.52)	100.00
101-441-776.000	SUPPLIES	3,000.00	4,328.70	0.00	(1,328.70)	144.29
101-441-801.000	PROFESSIONAL/CONTRACT SERVICES	0.00	728.58	0.00	(728.58)	100.00
101-441-836.000	CDL EXPENSES	600.00	845.36	0.00	(245.36)	140.89
101-441-853.000	TELEPHONE	1,400.00	668.40	0.00	731.60	47.74
101-441-921.000	ELECTRIC	3,300.00	1,293.43	0.00	2,006.57	39.19
101-441-923.000	HEAT	3,000.00	1,097.38	58.79	1,902.62	36.58
101-441-926.000	STREET LIGHTS	14,000.00	11,792.16	0.00	2,207.84	84.23
101-441-931.000	BUILDING REPAIRS & MAINT.	2,500.00	2,563.24	0.00	(63.24)	102.53
101-441-934.000	CONTRACTUAL SERVICES	8,000.00	626.00	96.00	7,374.00	7.83
101-441-943.000	PW EQUIPMENT RENTALGENERAL FUN	13,000.00	8,699.23	218.32	4,300.77	66.92
101-441-959.000	MISCELLANEOUS	250.00	376.43	0.00	(126.43)	150.57
101-441-963.000	MULTI-PERIL INSURANCE	570.00	568.99	0.00	1.01	99.82
101-441-965.000	EQUIPMENT PURCHASE	0.00	490.22	0.00	(490.22)	100.00
101-441-981.000	CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 441 - DPW		96,085.00	63,013.40	2,562.24	33,071.60	65.58
Dept 751 - PARKS AND RECREATION						
101-751-703.000	SALARIES-LEISURE SERVICES	17,500.00	18,126.93	2,207.06	(626.93)	103.58
101-751-703.010	OVERTIME	300.00	321.84	0.00	(21.84)	107.28
101-751-717.000	WORKMAN'S COMP.	500.00	376.85	0.00	123.15	75.37
101-751-756.000	SUPPLIES & MAINTENANCE	10,000.00	3,849.75	137.50	6,150.25	38.50
101-751-901.000	PRINTING/PUBLISHING	100.00	442.75	0.00	(342.75)	442.75
101-751-921.000	ELECTRIC	1,000.00	425.15	0.00	574.85	42.52
101-751-930.000	REPAIRS	2,500.00	0.00	0.00	2,500.00	0.00

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## REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 10/31/2021

% Fiscal Year Completed: 67.12

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		AMENDED BUDGET	10/31/2021 (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
101-751-931.000	CONTRACTUAL	0.00	2,227.20	0.00	(2,227.20)	100.00		
101-751-943.000	EQUIP.RENTAL TRANSFER	13,500.00	10,434.66	435.21	3,065.34	77.29		
101-751-963.000	MULTI-PERIL INSURANCE	1,050.00	1,009.29	0.00	40.71	96.12		
101-751-985.000	COMMUNITY PROJECTS	15,000.00	19,209.61	0.00	(4,209.61)	128.06		
Total Dept 751 - PARKS AND RECREATION		61,450.00	56,424.03	2,779.77	5,025.97	91.82		
TOTAL EXPENDITURES		781,986.00	534,654.13	55,472.96	247,331.87	68.37		
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		786,235.00	677,495.65	7,840.78	108,739.35	86.17		
TOTAL EXPENDITURES		781,986.00	534,654.13	55,472.96	247,331.87	68.37		
NET OF REVENUES & EXPENDITURES		4,249.00	142,841.52	(47,632.18)	(138,592.52)	3,361.77		

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR ROADS						
Revenues						
Dept 000						
202-000-546.000	STATE OF MICHIGAN	170,000.00	112,229.17	0.00	57,770.83	66.02
202-000-664.100	INTEREST ON INVESTMENT	2,500.00	1,223.90	0.00	1,276.10	48.96
Total Dept 000		172,500.00	113,453.07	0.00	59,046.93	65.77
TOTAL REVENUES		172,500.00	113,453.07	0.00	59,046.93	65.77
Expenditures						
Dept 290 - CONTINGENCY						
202-290-969.000	CONTINGENCY	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 290 - CONTINGENCY		10,000.00	0.00	0.00	10,000.00	0.00
Dept 463 - MAINTENANCE						
202-463-703.000	SALARIES-MAINTENANCE	14,500.00	2,855.13	425.03	11,644.87	19.69
202-463-703.010	OVERTIME PAY	250.00	20.25	0.00	229.75	8.10
202-463-715.000	SOCIAL SECURITY	1,000.00	0.00	0.00	1,000.00	0.00
202-463-717.000	WORKMAN'S COMP.	2,000.00	1,022.88	0.00	977.12	51.14
202-463-782.000	MATERIALS	1,000.00	3,499.65	3,197.28	(2,499.65)	349.97
202-463-812.000	ENGINEERING	30,000.00	5,116.03	0.00	24,883.97	17.05
202-463-864.000	CONFERENCES/WORKSHOPS	250.00	0.00	0.00	250.00	0.00
202-463-943.000	EQUIPMENT RENTAL	18,000.00	4,287.02	0.00	13,712.98	23.82
202-463-963.000	LIABILITY	850.00	780.60	0.00	69.40	91.84
202-463-981.000	CAPITAL OUTLAY	110,000.00	0.00	0.00	110,000.00	0.00
Total Dept 463 - MAINTENANCE		177,850.00	17,581.56	3,622.31	160,268.44	9.89
Dept 474 - TRAFFIC						
202-474-703.000	SALARIES-TRAFFIC SERVICES	500.00	0.00	0.00	500.00	0.00
202-474-715.000	SOCIAL SECURITY	25.00	0.00	0.00	25.00	0.00
202-474-822.000	CONTRACTUAL	2,000.00	0.00	0.00	2,000.00	0.00
202-474-940.000	LEASE/RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
202-474-943.000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
Total Dept 474 - TRAFFIC		3,725.00	0.00	0.00	3,725.00	0.00
Dept 479 - ICE/SNOW						
202-479-703.000	SALARIES-SNOW & ICE REMOVAL	5,500.00	415.33	0.00	5,084.67	7.55
202-479-703.010	OVERTIME PAY	2,000.00	0.00	0.00	2,000.00	0.00
202-479-715.000	SOCIAL SECURITY	600.00	0.00	0.00	600.00	0.00
202-479-782.000	MATERIALS	5,000.00	0.00	0.00	5,000.00	0.00
202-479-943.000	EQUIPMENT RENTAL	7,500.00	155.58	0.00	7,344.42	2.07
Total Dept 479 - ICE/SNOW		20,600.00	570.91	0.00	20,029.09	2.77
Dept 483 - ADMINISTRATION						
202-483-703.172	MANAGER SALARY	6,000.00	3,921.00	500.00	2,079.00	65.35
202-483-703.215	CLERK SALARY	3,500.00	1,769.75	117.00	1,730.25	50.56
202-483-715.000	SOCIAL SECURITY	950.00	87.75	48.35	862.25	9.24

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR ROADS						
Expenditures						
202-483-718.000	PENSION	0.00	30.00	15.00	(30.00)	100.00
202-483-807.000	AUDIT	3,500.00	1,357.38	0.00	2,142.62	38.78
Total Dept 483 - ADMINISTRATION		13,950.00	7,165.88	680.35	6,784.12	51.37
TOTAL EXPENDITURES		226,125.00	25,318.35	4,302.66	200,806.65	11.20
Fund 202 - MAJOR ROADS:						
TOTAL REVENUES		172,500.00	113,453.07	0.00	59,046.93	65.77
TOTAL EXPENDITURES		226,125.00	25,318.35	4,302.66	200,806.65	11.20
NET OF REVENUES & EXPENDITURES		(53,625.00)	88,134.72	(4,302.66)	(141,759.72)	164.35



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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2021	MONTH 10/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL ROADS						
Revenues						
Dept 000						
203-000-403.500	COUNTY ROAD MILLAGE	29,000.00	25,242.48	0.00	3,757.52	87.04
203-000-546.000	STATE OF MICHIGAN	78,000.00	48,742.28	0.00	29,257.72	62.49
203-000-664.100	INTEREST ON INVESTMENT	800.00	376.37	0.00	423.63	47.05
203-000-676.000	REIMBURSEMENTS	500.00	0.00	0.00	500.00	0.00
203-000-679.230	TRANSFER FROM STREETS	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 000		233,300.00	74,361.13	0.00	158,938.87	31.87
TOTAL REVENUES		233,300.00	74,361.13	0.00	158,938.87	31.87
Expenditures						
Dept 290 - CONTINGENCY						
203-290-969.000	CONTINGENCY	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 290 - CONTINGENCY		9,000.00	0.00	0.00	9,000.00	0.00
Dept 463 - MAINTENANCE						
203-463-703.000	SALARIES-MAINTENANCE	29,000.00	25,876.23	3,155.11	3,123.77	89.23
203-463-703.010	OVERTIME PAY	600.00	46.53	0.00	553.47	7.76
203-463-717.000	WORKMAN'S COMP.	2,000.00	1,022.88	0.00	977.12	51.14
203-463-782.000	MATERIALS	2,000.00	3,584.44	3,197.28	(1,584.44)	179.22
203-463-812.000	ENGINEERING	10,000.00	10,096.77	0.00	(96.77)	100.97
203-463-822.000	CONTRACTUAL	10,000.00	17,600.00	12,400.00	(7,600.00)	176.00
203-463-864.000	CONFERENCES/WORKSHOPS	250.00	0.00	0.00	250.00	0.00
203-463-943.000	EQUIPMENT RENTAL	30,000.00	44,842.78	1,356.06	(14,842.78)	149.48
203-463-963.000	LIABILITY	800.00	780.59	0.00	19.41	97.57
203-463-981.000	CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 463 - MAINTENANCE		134,650.00	103,850.22	20,108.45	30,799.78	77.13
Dept 474 - TRAFFIC						
203-474-703.000	SALARIES-TRAFFIC SERVICES	500.00	0.00	0.00	500.00	0.00
203-474-715.000	SOCIAL SECURITY	25.00	0.00	0.00	25.00	0.00
203-474-921.000	ELECTRIC	1,500.00	1,191.05	0.00	308.95	79.40
203-474-940.000	LEASE/RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
203-474-943.000	TRAFFIC SERVICE EQUIP RENTAL	500.00	681.21	0.00	(181.21)	136.24
Total Dept 474 - TRAFFIC		3,525.00	1,872.26	0.00	1,652.74	53.11
Dept 479 - ICE/SNOW						
203-479-703.000	SALARIES-SNOW & ICE REMOVAL	6,000.00	96.91	0.00	5,903.09	1.62
203-479-703.010	OVERTIME PAY	1,500.00	0.00	0.00	1,500.00	0.00
203-479-715.000	SOCIAL SECURITY	500.00	0.00	0.00	500.00	0.00
203-479-782.000	MATERIALS	6,000.00	0.00	0.00	6,000.00	0.00
203-479-933.000	MAILBOX REPLACEMENT	250.00	0.00	0.00	250.00	0.00
203-479-943.000	EQUIPMENT RENTAL	8,000.00	267.88	0.00	7,732.12	3.35
Total Dept 479 - ICE/SNOW		22,250.00	364.79	0.00	21,885.21	1.64

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Fund 203 - LOCAL ROADS						
Expenditures						
Dept 483 - ADMINISTRATION						
203-483-703.172	MANAGER SALARY	6,000.00	3,921.02	499.99	2,078.98	65.35
203-483-703.215	CLERK SALARY	3,500.00	1,769.75	116.99	1,730.25	50.56
203-483-715.000	SOCIAL SECURITY	950.00	87.73	48.34	862.27	9.23
203-483-718.000	PENSION	0.00	30.00	15.00	(30.00)	100.00
203-483-807.000	AUDIT	3,500.00	1,357.38	0.00	2,142.62	38.78
Total Dept 483 - ADMINISTRATION		13,950.00	7,165.88	680.32	6,784.12	51.37
TOTAL EXPENDITURES		183,375.00	113,253.15	20,788.77	70,121.85	61.76
Fund 203 - LOCAL ROADS:						
TOTAL REVENUES		233,300.00	74,361.13	0.00	158,938.87	31.87
TOTAL EXPENDITURES		183,375.00	113,253.15	20,788.77	70,121.85	61.76
NET OF REVENUES & EXPENDITURES		49,925.00	(38,892.02)	(20,788.77)	88,817.02	77.90

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Fund 206 - FIRE INSURANCE PROCEEDS						
Revenues						
Dept 000						
206-000-664.200	INTEREST ON SAVINGS	0.00	0.18	0.00	(0.18)	100.00
Total Dept 000		0.00	0.18	0.00	(0.18)	100.00
TOTAL REVENUES		0.00	0.18	0.00	(0.18)	100.00
Fund 206 - FIRE INSURANCE PROCEEDS:						
TOTAL REVENUES		0.00	0.18	0.00	(0.18)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.18	0.00	(0.18)	100.00

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 213 - SALVAGE VEHICLE INSPECTIONS						
Revenues						
Dept 000						
213-000-610.000	VEHICLE INSPECTION FEE	20,000.00	9,850.00	800.00	10,150.00	49.25
213-000-664.100	INTEREST INCOME	10.00	7.98	0.00	2.02	79.80
Total Dept 000		20,010.00	9,857.98	800.00	10,152.02	49.27
TOTAL REVENUES		20,010.00	9,857.98	800.00	10,152.02	49.27
Expenditures						
Dept 301 - POLICE DEPARTMENT						
213-301-703.011	VEHICLE INSPECTION	15,000.00	12,355.42	0.00	2,644.58	82.37
213-301-715.000	FICA/MEDICARE	1,200.00	0.00	0.00	1,200.00	0.00
213-301-776.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
213-301-865.500	VEH INSP MILEAGE/EXPENSES	2,000.00	1,424.67	372.96	575.33	71.23
Total Dept 301 - POLICE DEPARTMENT		19,200.00	13,780.09	372.96	5,419.91	71.77
TOTAL EXPENDITURES		19,200.00	13,780.09	372.96	5,419.91	71.77
Fund 213 - SALVAGE VEHICLE INSPECTIONS:						
TOTAL REVENUES		20,010.00	9,857.98	800.00	10,152.02	49.27
TOTAL EXPENDITURES		19,200.00	13,780.09	372.96	5,419.91	71.77
NET OF REVENUES & EXPENDITURES		810.00	(3,922.11)	427.04	4,732.11	484.21

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - STREETS						
Revenues						
Dept 000						
230-000-403.000	STREETS-PROPERTY TAXES	135,000.00	141,711.44	808.21	(6,711.44)	104.97
230-000-410.000	PERSONAL PROPERTY TAX	42,000.00	23,427.54	0.00	18,572.46	55.78
230-000-445.000	REAL ESTATE TAX INTEREST	1,000.00	1,281.87	17.13	(281.87)	128.19
230-000-664.100	INTEREST INCOME	50.00	72.19	0.00	(22.19)	144.38
Total Dept 000		178,050.00	166,493.04	825.34	11,556.96	93.51
TOTAL REVENUES		178,050.00	166,493.04	825.34	11,556.96	93.51
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
230-728-999.030	TRANSFER TO LOCAL ROADS	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		125,000.00	0.00	0.00	125,000.00	0.00
TOTAL EXPENDITURES		125,000.00	0.00	0.00	125,000.00	0.00
Fund 230 - STREETS:						
TOTAL REVENUES		178,050.00	166,493.04	825.34	11,556.96	93.51
TOTAL EXPENDITURES		125,000.00	0.00	0.00	125,000.00	0.00
NET OF REVENUES & EXPENDITURES		53,050.00	166,493.04	825.34	(113,443.04)	313.84

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Fund 244 - BUSINESS LOANS						
Revenues						
Dept 000						
244-000-609.000	APPLICATION FEES	100.00	0.00	0.00	100.00	0.00
244-000-664.100	INTEREST INCOME	50.00	19.65	0.00	30.35	39.30
244-000-665.000	INTEREST INCOME-LOANS	1,864.00	0.00	0.00	1,864.00	0.00
244-000-671.000	OTHER REVENUE	15,000.00	0.00	0.00	15,000.00	0.00
244-000-685.000	PRINCIPAL ON LOANS	8,000.00	3,780.00	0.00	4,220.00	47.25
Total Dept 000		25,014.00	3,799.65	0.00	21,214.35	15.19
TOTAL REVENUES		25,014.00	3,799.65	0.00	21,214.35	15.19
Expenditures						
Dept 290 - CONTINGENCY						
244-290-969.000	CONTINGENCY	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 290 - CONTINGENCY		1,200.00	0.00	0.00	1,200.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT						
244-728-785.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
244-728-807.000	AUDIT	160.00	220.21	0.00	(60.21)	137.63
244-728-890.000	LOAN DRAW	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		21,160.00	220.21	0.00	20,939.79	1.04
TOTAL EXPENDITURES		22,360.00	220.21	0.00	22,139.79	0.98
Fund 244 - BUSINESS LOANS:						
TOTAL REVENUES		25,014.00	3,799.65	0.00	21,214.35	15.19
TOTAL EXPENDITURES		22,360.00	220.21	0.00	22,139.79	0.98
NET OF REVENUES & EXPENDITURES		2,654.00	3,579.44	0.00	(925.44)	134.87

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Fund 245 - HOME REHAB LOANS						
Revenues						
Dept 000						
245-000-609.000	APPLICATION FEES	100.00	0.00	0.00	100.00	0.00
245-000-664.100	INTEREST INCOME	50.00	34.23	0.00	15.77	68.46
245-000-665.000	INTEREST INCOME-LOANS	360.00	0.00	0.00	360.00	0.00
245-000-671.000	OTHER REVENUE	10,000.00	0.00	0.00	10,000.00	0.00
245-000-685.000	PRINCIPAL ON LOANS	1,850.00	1,031.36	128.92	818.64	55.75
Total Dept 000		12,360.00	1,065.59	128.92	11,294.41	8.62
TOTAL REVENUES		12,360.00	1,065.59	128.92	11,294.41	8.62
Expenditures						
Dept 290 - CONTINGENCY						
245-290-969.000	CONTINGENCY	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 290 - CONTINGENCY		1,200.00	0.00	0.00	1,200.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT						
245-728-785.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
245-728-807.000	AUDIT	160.00	220.21	0.00	(60.21)	137.63
245-728-890.000	LOAN DRAW	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		11,160.00	220.21	0.00	10,939.79	1.97
TOTAL EXPENDITURES		12,360.00	220.21	0.00	12,139.79	1.78
Fund 245 - HOME REHAB LOANS:						
TOTAL REVENUES		12,360.00	1,065.59	128.92	11,294.41	8.62
TOTAL EXPENDITURES		12,360.00	220.21	0.00	12,139.79	1.78
NET OF REVENUES & EXPENDITURES		0.00	845.38	128.92	(845.38)	100.00

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DDA						
Revenues						
Dept 000						
248-000-404.000	PROPERTY TAXES	10,000.00	10,449.20	0.00	(449.20)	104.49
248-000-410.000	PERSONAL PROPERTY TAX	3,000.00	3,380.67	0.00	(380.67)	112.69
248-000-445.000	REAL ESTATE TAX INTEREST	75.00	117.24	0.00	(42.24)	156.32
248-000-664.100	INTEREST INCOME	50.00	13.38	0.00	36.62	26.76
Total Dept 000		13,125.00	13,960.49	0.00	(835.49)	106.37
TOTAL REVENUES		13,125.00	13,960.49	0.00	(835.49)	106.37
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-756.000	DDA-SUPPLIES	875.00	0.00	0.00	875.00	0.00
248-728-959.000	MISCELLANEOUS	0.00	(2,350.00)	(2,350.00)	2,350.00	100.00
248-728-981.000	CAPITAL OUTLAY	0.00	(2,537.59)	(2,537.59)	2,537.59	100.00
248-728-985.000	COMMUNITY SERVICE PROJECTS	9,750.00	3,695.00	0.00	6,055.00	37.90
248-728-999.010	GEN. FUND SALARY TRANSFER	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		13,125.00	(1,192.59)	(4,887.59)	14,317.59	(9.09)
TOTAL EXPENDITURES		13,125.00	(1,192.59)	(4,887.59)	14,317.59	(9.09)
Fund 248 - DDA:						
TOTAL REVENUES		13,125.00	13,960.49	0.00	(835.49)	106.37
TOTAL EXPENDITURES		13,125.00	(1,192.59)	(4,887.59)	14,317.59	9.09
NET OF REVENUES & EXPENDITURES		0.00	15,153.08	4,887.59	(15,153.08)	100.00



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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 265 - DRUG FORFEITURE						
Revenues						
Dept 000						
265-000-664.200	INTEREST-SAVINGS	0.00	0.52	0.00	(0.52)	100.00
Total Dept 000		0.00	0.52	0.00	(0.52)	100.00
TOTAL REVENUES		0.00	0.52	0.00	(0.52)	100.00
Fund 265 - DRUG FORFEITURE:						
TOTAL REVENUES		0.00	0.52	0.00	(0.52)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.52	0.00	(0.52)	100.00

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 282 - APRA FUND						
Revenues						
Dept 000						
282-000-528.000	OTHER FEDERAL GRANTS	0.00	90,643.00	0.00	(90,643.00)	100.00
Total Dept 000		0.00	90,643.00	0.00	(90,643.00)	100.00
TOTAL REVENUES		0.00	90,643.00	0.00	(90,643.00)	100.00
Fund 282 - APRA FUND:						
TOTAL REVENUES		0.00	90,643.00	0.00	(90,643.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	90,643.00	0.00	(90,643.00)	100.00

## REVENUE AND EXPENDITURE REPORT

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		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2021	MONTH 10/31/2021	BALANCE	% BDGT	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED	
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-626.000	TAP IN FEES	1,000.00	0.00	0.00	1,000.00	0.00	
590-000-628.000	SEWER SERVICE CHARGES	265,000.00	135,910.14	0.00	129,089.86	51.29	
590-000-629.000	PENALTIES	2,300.00	1,214.00	148.00	1,086.00	52.78	
590-000-664.000	INTEREST ON CD'S	1,500.00	1,147.23	0.00	352.77	76.48	
590-000-664.100	INTEREST ON CHECKING	750.00	30.89	0.00	719.11	4.12	
590-000-664.120	INTEREST ON CHECKING-RECEIVING	275.00	108.93	0.00	166.07	39.61	
Total Dept 000		270,825.00	138,411.19	148.00	132,413.81	51.11	
TOTAL REVENUES		270,825.00	138,411.19	148.00	132,413.81	51.11	
Expenditures							
Dept 483 - ADMINISTRATION							
590-483-703.172	MANAGER SALARY	10,500.00	6,861.94	875.01	3,638.06	65.35	
590-483-703.215	CLERK SALARY	9,000.00	4,719.32	312.01	4,280.68	52.44	
590-483-715.000	FICA/MEDICARE	2,000.00	161.76	92.81	1,838.24	8.09	
590-483-718.000	PENSION	0.00	52.50	26.25	(52.50)	100.00	
590-483-807.000	AUDIT	650.00	419.88	0.00	230.12	64.60	
Total Dept 483 - ADMINISTRATION		22,150.00	12,215.40	1,306.08	9,934.60	55.15	
Dept 548 - SEWER LINE MAINTENANCE							
590-548-756.000	OPERATING SUPPLIES	1,250.00	0.00	0.00	1,250.00	0.00	
590-548-768.000	UNIFORMS/BOOTS/ETC	1,000.00	0.00	0.00	1,000.00	0.00	
590-548-812.000	ENGINEERING	1,000.00	9,669.47	0.00	(8,669.47)	966.95	
590-548-820.000	MISS DIG	500.00	0.00	0.00	500.00	0.00	
590-548-821.000	LAB TESTING	2,000.00	1,485.00	0.00	515.00	74.25	
590-548-822.000	CONTRACTUAL SERVICES	0.00	118.27	0.00	(118.27)	100.00	
590-548-853.020	CELL PHONE	850.00	242.46	0.00	607.54	28.52	
590-548-864.000	CONFERENCES/WORKSHOPS	750.00	0.00	0.00	750.00	0.00	
590-548-934.000	MAINTENANCE	10,000.00	14,381.26	0.00	(4,381.26)	143.81	
590-548-936.000	TECH SERVICES	3,500.00	0.00	0.00	3,500.00	0.00	
590-548-943.000	EQUIPMENT RENTAL	1,000.00	436.08	0.00	563.92	43.61	
590-548-958.000	DUES/MEMBERSHIPS	300.00	0.00	0.00	300.00	0.00	
590-548-963.000	LIABILITY INSURANCE	2,800.00	2,749.22	0.00	50.78	98.19	
590-548-981.000	CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00	
590-548-985.000	CAPITAL PROJECTS	47,000.00	0.00	0.00	47,000.00	0.00	
Total Dept 548 - SEWER LINE MAINTENANCE		76,950.00	29,081.76	0.00	47,868.24	37.79	
Dept 549 - MAINTENANCE-LIFT STATIONS							
590-549-703.000	SALARIES-MAINTENANCE	38,000.00	18,538.30	1,532.78	19,461.70	48.79	
590-549-703.010	OVERTIME PAY	2,500.00	1,032.75	121.50	1,467.25	41.31	
590-549-703.020	HOLIDAY PAY	3,500.00	1,685.00	70.10	1,815.00	48.14	
590-549-703.030	VACATION PAY	3,500.00	3,025.04	535.71	474.96	86.43	
590-549-703.040	SICK/PERSONAL PAY	4,500.00	3,286.84	973.07	1,213.16	73.04	
590-549-715.000	FICA	7,500.00	5,462.07	647.73	2,037.93	72.83	
590-549-716.000	UNEMPLOYMENT	0.00	1.30	0.00	(1.30)	100.00	
590-549-717.000	WORKMAN'S COMP	1,000.00	297.17	0.00	702.83	29.72	
590-549-718.000	PENSION	7,000.00	3,871.28	458.33	3,128.72	55.30	
590-549-719.000	HEALTH INSURANCE	15,000.00	13,767.60	2,896.29	1,232.40	91.78	

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		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
590-549-719.500	DISABILITY INSURANCE	1,500.00	748.51	0.00	751.49	49.90
590-549-720.000	LIFE INSURANCE	350.00	166.25	0.00	183.75	47.50
590-549-722.000	VISION REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
590-549-756.000	OPERATING SUPPLIES	150.00	164.55	0.00	(14.55)	109.70
590-549-807.000	AUDIT	600.00	544.12	0.00	55.88	90.69
590-549-822.000	CONTRACTUAL SERVICES	1,000.00	694.80	0.00	305.20	69.48
590-549-853.020	CELL PHONE	0.00	287.60	37.50	(287.60)	100.00
590-549-921.000	ELECTRIC	6,000.00	2,266.44	0.00	3,733.56	37.77
590-549-931.000	MAINTENANCE SERVICE	3,000.00	0.00	0.00	3,000.00	0.00
590-549-931.010	COUNTY DRAIN MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
590-549-943.000	EQUIPMENT RENTAL	11,000.00	9,624.92	174.16	1,375.08	87.50
590-549-963.000	LIABILITY INSURANCE	3,500.00	3,300.14	0.00	199.86	94.29
590-549-981.000	CAPITAL OUTLAY	183,000.00	0.00	0.00	183,000.00	0.00
Total Dept 549 - MAINTENANCE-LIFT STATIONS		294,100.00	68,764.68	7,447.17	225,335.32	23.38
Dept 550 - COLLECTION						
590-550-703.000	SALARIES	26,000.00	13,660.79	1,936.37	12,339.21	52.54
590-550-703.020	HOLIDAY PAY	650.00	379.60	63.90	270.40	58.40
590-550-703.030	VACATION PAY	1,500.00	431.24	0.00	1,068.76	28.75
590-550-703.040	SICK/PERSONAL PAY	1,200.00	1,037.18	206.55	162.82	86.43
590-550-715.000	FICA/MEDICARE	2,000.00	1,236.50	174.97	763.50	61.83
590-550-716.000	UNEMPLOYMENT COMPENSATION	15.00	1.30	0.00	13.70	8.67
590-550-717.000	WORKMAN'S COMP.	100.00	59.22	0.00	40.78	59.22
590-550-718.000	PENSION	1,050.00	655.28	80.33	394.72	62.41
590-550-719.000	HEALTH INSURANCE	3,000.00	3,596.67	799.26	(596.67)	119.89
590-550-719.500	DISABILITY INSURANCE	350.00	132.58	0.00	217.42	37.88
590-550-720.000	LIFE INSURANCE	60.00	21.63	0.00	38.37	36.05
590-550-722.000	VISION REIMBURSEMENT	125.00	0.00	0.00	125.00	0.00
590-550-728.000	OFFICE SUPPLIES	2,500.00	1,966.50	(36.34)	533.50	78.66
590-550-730.000	POSTAGE	1,600.00	842.20	0.00	757.80	52.64
590-550-807.000	AUDIT	1,000.00	811.38	0.00	188.62	81.14
590-550-808.000	PAYMENT PROCESSING FEES	1,500.00	214.62	0.00	1,285.38	14.31
590-550-853.000	TELEPHONE	1,200.00	456.32	0.00	743.68	38.03
590-550-864.000	CONFERENCES/WORKSHOPS	300.00	0.00	0.00	300.00	0.00
590-550-901.000	PRINTING	200.00	152.50	0.00	47.50	76.25
590-550-930.000	REPAIRS OFFICE EQUIPMENT	100.00	0.00	0.00	100.00	0.00
590-550-934.000	SERVICE CONTRACTS	1,000.00	1,113.59	46.13	(113.59)	111.36
590-550-936.000	TECH SERVICES	3,500.00	3,242.15	0.00	257.85	92.63
590-550-959.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
590-550-964.000	NSF CHECK CHARGES	0.00	2.50	0.00	(2.50)	100.00
Total Dept 550 - COLLECTION		49,050.00	30,013.75	3,271.17	19,036.25	61.19
TOTAL EXPENDITURES		442,250.00	140,075.59	12,024.42	302,174.41	31.67
Fund 590 - SEWER FUND:						
TOTAL REVENUES		270,825.00	138,411.19	148.00	132,413.81	51.11
TOTAL EXPENDITURES		442,250.00	140,075.59	12,024.42	302,174.41	31.67
NET OF REVENUES & EXPENDITURES		(171,425.00)	(1,664.40)	(11,876.42)	(169,760.60)	0.97

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-608.000	NSF CHECK FEE	200.00	60.00	0.00	140.00	30.00
591-000-629.000	PENALTIES	4,750.00	2,474.00	300.00	2,276.00	52.08
591-000-642.000	WATER TURN ONS	0.00	200.00	40.00	(200.00)	100.00
591-000-643.000	METERED SALES	325,000.00	186,513.31	(16.35)	138,486.69	57.39
591-000-645.000	WATER TAP FEES	1,000.00	0.00	0.00	1,000.00	0.00
591-000-664.000	INTEREST ON CD'S-RECEIVING	0.00	751.06	0.00	(751.06)	100.00
591-000-664.100	INTEREST-WATER OPERATING	2,000.00	9.05	0.00	1,990.95	0.45
591-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	113.11	0.00	86.89	56.56
591-000-694.000	CASH OVER AND SHORT	0.00	(0.05)	0.00	0.05	100.00
Total Dept 000		333,150.00	190,120.48	323.65	143,029.52	57.07
TOTAL REVENUES		333,150.00	190,120.48	323.65	143,029.52	57.07
Expenditures						
Dept 483 - ADMINISTRATION						
591-483-703.172	MANAGER SALARY	11,200.00	6,861.86	875.00	4,338.14	61.27
591-483-703.215	CLERK SALARY	9,000.00	4,719.31	311.99	4,280.69	52.44
591-483-715.000	FICA/MEDICARE	2,100.00	161.76	92.81	1,938.24	7.70
591-483-718.000	PENSION	0.00	52.50	26.25	(52.50)	100.00
Total Dept 483 - ADMINISTRATION		22,300.00	11,795.43	1,306.05	10,504.57	52.89
Dept 550 - COLLECTION						
591-550-703.000	SALARIES-CLERICAL	26,000.00	9,197.49	1,068.45	16,802.51	35.37
591-550-703.020	HOLIDAY PAY	650.00	255.44	63.86	394.56	39.30
591-550-703.030	VACATION PAY	1,500.00	431.14	0.00	1,068.86	28.74
591-550-703.040	SICK/PERSONAL	1,200.00	1,036.72	206.47	163.28	86.39
591-550-715.000	FICA/MEDICARE	2,000.00	885.63	108.57	1,114.37	44.28
591-550-716.000	UNEMPLOYMENT COMPENSATION	25.00	1.30	0.00	23.70	5.20
591-550-717.000	WORKMAN'S COMP	100.00	59.22	0.00	40.78	59.22
591-550-718.000	PENSION	1,050.00	655.28	80.33	394.72	62.41
591-550-719.000	HEALTH INSURANCE	3,000.00	3,596.67	799.26	(596.67)	119.89
591-550-719.500	DISABILITY INSURANCE	350.00	132.58	0.00	217.42	37.88
591-550-720.000	LIFE INSURANCE	60.00	21.63	0.00	38.37	36.05
591-550-722.000	VISION REIMBURSEMENT	125.00	0.00	0.00	125.00	0.00
591-550-728.000	OFFICE SUPPLIES	2,500.00	1,966.44	(36.33)	533.56	78.66
591-550-730.000	POSTAGE	2,000.00	842.20	0.00	1,157.80	42.11
591-550-807.000	AUDIT	1,200.00	811.38	0.00	388.62	67.62
591-550-808.000	PAYMENT PROCESSING FEES	1,500.00	214.61	0.00	1,285.39	14.31
591-550-853.000	TELEPHONE	1,200.00	456.35	0.00	743.65	38.03
591-550-864.000	CONFERENCES/WORKSHOPS	300.00	0.00	0.00	300.00	0.00
591-550-901.000	PRINTING	500.00	152.50	0.00	347.50	30.50
591-550-931.000	MAINT-SERVICES	0.00	5,296.69	0.00	(5,296.69)	100.00
591-550-934.000	SERVICE CONTRACTS	1,000.00	567.59	46.13	432.41	56.76
591-550-936.000	TECH SERVICES	3,500.00	2,854.14	0.00	645.86	81.55
591-550-959.000	MISCELLANEOUS	150.00	0.00	0.00	150.00	0.00
591-550-964.000	NSF CHECK CHARGES	120.00	2.50	0.00	117.50	2.08
591-550-965.000	EQUIPMENT PURCHASE	750.00	0.00	0.00	750.00	0.00
Total Dept 550 - COLLECTION		50,780.00	29,437.50	2,336.74	21,342.50	57.97

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
Dept 551 - UTILITY						
591-551-921.000	POWER PUMPING-ELECTRIC	12,000.00	5,198.77	0.00	6,801.23	43.32
Total Dept 551 - UTILITY		12,000.00	5,198.77	0.00	6,801.23	43.32
Dept 552 - DISTRIBUTION						
591-552-703.000	SALARIES-DISTRIBUTION	45,000.00	21,027.68	2,465.61	23,972.32	46.73
591-552-703.010	OVERTIME PAY	2,000.00	2,125.50	263.25	(125.50)	106.28
591-552-703.020	HOLIDAY PAY	3,500.00	1,684.36	70.06	1,815.64	48.12
591-552-703.030	VACATION PAY	3,500.00	3,024.72	535.59	475.28	86.42
591-552-703.040	SICK/PERSONAL PAY	4,500.00	3,285.69	972.93	1,214.31	73.02
591-552-715.000	FICA/MEDICARE	7,500.00	5,461.37	647.66	2,038.63	72.82
591-552-716.000	UNEMPLOYMENT INSURANCE	50.00	1.31	0.00	48.69	2.62
591-552-717.000	WORKMAN'S COMP	1,500.00	1,015.34	0.00	484.66	67.69
591-552-718.000	PENSION	7,000.00	3,871.09	458.30	3,128.91	55.30
591-552-719.000	HEALTH INSURANCE	15,000.00	13,767.31	2,896.25	1,232.69	91.78
591-552-719.500	DISABILITY INSURANCE	1,500.00	748.44	0.00	751.56	49.90
591-552-720.000	LIFE INSURANCE	350.00	166.25	0.00	183.75	47.50
591-552-722.000	VISION REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
591-552-768.000	UNIFORMS/BOOTS/ETC	1,000.00	0.00	0.00	1,000.00	0.00
591-552-776.000	SUPPLIES & MAINTENANCE	5,000.00	2,264.73	(2,287.59)	2,735.27	45.29
591-552-807.000	AUDIT	1,600.00	939.67	0.00	660.33	58.73
591-552-812.000	ENGINEERING	0.00	9,669.46	0.00	(9,669.46)	100.00
591-552-821.000	WATER TESTING	3,750.00	5,815.28	1,836.28	(2,065.28)	155.07
591-552-822.000	CONTRACTUAL SERVICES	5,000.00	3,290.90	0.00	1,709.10	65.82
591-552-853.020	CELL PHONE	1,800.00	729.86	62.50	1,070.14	40.55
591-552-864.000	CONF/WORKSHOPS	1,500.00	0.00	0.00	1,500.00	0.00
591-552-936.000	TECH SERVICES	3,500.00	398.00	0.00	3,102.00	11.37
591-552-943.000	EQUIPMENT RENTAL-WATER FUND	13,000.00	8,922.84	408.03	4,077.16	68.64
591-552-958.000	DUES/MEMBERSHIPS	800.00	1,240.00	390.00	(440.00)	155.00
591-552-959.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
591-552-963.000	LIABILITY INSURANCE	2,600.00	2,596.07	0.00	3.93	99.85
591-552-965.000	EQUIPMENT PURCHASE	3,000.00	0.00	0.00	3,000.00	0.00
591-552-981.000	CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00
591-552-985.000	CAPITAL PROJECTS	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 552 - DISTRIBUTION		145,550.00	92,045.87	8,718.87	53,504.13	63.24
Dept 553 - WELLS/TOWER						
591-553-703.000	SALARIES-WELLS & TOWER	500.00	0.00	0.00	500.00	0.00
591-553-715.000	FICA/MEDICARE	50.00	0.00	0.00	50.00	0.00
591-553-931.000	MAINT.-WATER SERVICES	1,500.00	24,664.27	0.00	(23,164.27)	1,644.28
591-553-934.000	REPAIR WELLS	0.00	3,042.81	0.00	(3,042.81)	100.00
591-553-959.000	MISCELLANEOUS	150.00	0.00	0.00	150.00	0.00
591-553-963.000	LIABILITY INSURNACE	3,250.00	3,119.33	0.00	130.67	95.98
591-553-981.000	CAPITAL OUTLAY	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 553 - WELLS/TOWER		20,450.00	30,826.41	0.00	(10,376.41)	150.74
TOTAL EXPENDITURES		251,080.00	169,303.98	12,361.66	81,776.02	67.43

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	10/31/2021	MONTH	10/31/2021	NORMAL	(ABNORMAL)	
			(ABNORMAL)	INCREASE	(DECREASE)			USED
Fund 591 - WATER FUND								
Fund 591 - WATER FUND:								
TOTAL REVENUES		333,150.00	190,120.48		323.65	143,029.52		57.07
TOTAL EXPENDITURES		251,080.00	169,303.98		12,361.66	81,776.02		67.43
NET OF REVENUES & EXPENDITURES		82,070.00	20,816.50		(12,038.01)	61,253.50		25.36

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## REVENUE AND EXPENDITURE REPORT

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 596 - GARBAGE COLLECTION						
Revenues						
Dept 000						
596-000-628.000	TRASH SERVICE CHARGES	108,000.00	66,470.78	(30.14)	41,529.22	61.55
596-000-629.000	PENALTIES	300.00	259.91	32.48	40.09	86.64
596-000-664.100	INTEREST INCOME	0.00	(11.11)	0.00	11.11	100.00
596-000-664.120	INTEREST ON CHECKING-RECEIVING	20.00	13.50	0.00	6.50	67.50
Total Dept 000		108,320.00	66,733.08	2.34	41,586.92	61.61
TOTAL REVENUES		108,320.00	66,733.08	2.34	41,586.92	61.61
Expenditures						
Dept 290 - CONTINGENCY						
596-290-969.000	CONTINGENCY	320.00	0.00	0.00	320.00	0.00
Total Dept 290 - CONTINGENCY		320.00	0.00	0.00	320.00	0.00
Dept 528 - RUBBISH COLLECTION/DISPOSAL						
596-528-919.000	WASTE AND RUBBISH DISPOSAL	108,000.00	74,343.08	0.00	33,656.92	68.84
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		108,000.00	74,343.08	0.00	33,656.92	68.84
TOTAL EXPENDITURES		108,320.00	74,343.08	0.00	33,976.92	68.63
Fund 596 - GARBAGE COLLECTION:						
TOTAL REVENUES		108,320.00	66,733.08	2.34	41,586.92	61.61
TOTAL EXPENDITURES		108,320.00	74,343.08	0.00	33,976.92	68.63
NET OF REVENUES & EXPENDITURES		0.00	(7,610.00)	2.34	7,610.00	100.00



## REVENUE AND EXPENDITURE REPORT

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		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2021	MONTH 10/31/2021	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 661 - MOTOR POOL						
Revenues						
Dept 000						
661-000-664.100	INTEREST INCOME	1,200.00	476.54	0.00	723.46	39.71
661-000-668.100	RENTAL EQUIPMENT-POLICE	25,000.00	0.00	0.00	25,000.00	0.00
661-000-668.200	RENTAL EQUIPMENT PARKS	13,500.00	20,654.54	2,591.78	(7,154.54)	153.00
661-000-668.300	RENTAL EQUIPMENT-LOCAL	30,000.00	39,624.66	0.00	(9,624.66)	132.08
661-000-668.305	EQUIP RENTAL TRAFFIC SERV LR	500.00	0.00	0.00	500.00	0.00
661-000-668.310	EQUIP RENTAL L/R ICE/SNOW	8,000.00	252.95	0.00	7,747.05	3.16
661-000-668.400	RENTAL EQUIPMENT-MAJOR	18,000.00	4,176.34	0.00	13,823.66	23.20
661-000-668.405	RENTAL EQUIP TRAFFIC SERV MR	500.00	0.00	0.00	500.00	0.00
661-000-668.410	EQUIP RENTAL M/R ICE/SNOW	8,000.00	155.58	0.00	7,844.42	1.94
661-000-668.500	RENTAL EQUIPMENT-WATER	13,000.00	7,143.34	0.00	5,856.66	54.95
661-000-668.600	RENTAL EQUIPMENT-SEWER LINE	10,000.00	8,797.52	0.00	1,202.48	87.98
661-000-668.605	LS MAINT. EQUIP RENTAL	8,500.00	0.00	0.00	8,500.00	0.00
661-000-668.700	RENTAL EQUIPMENT-PUBLIC WORKS	13,000.00	7,547.27	0.00	5,452.73	58.06
661-000-671.000	MISCELLANEOUS	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000		164,200.00	88,828.74	2,591.78	75,371.26	54.10
TOTAL REVENUES		164,200.00	88,828.74	2,591.78	75,371.26	54.10
Expenditures						
Dept 301 - POLICE DEPARTMENT						
661-301-870.000	GAS	6,500.00	5,717.21	840.00	782.79	87.96
661-301-872.000	TIRES	2,000.00	976.04	976.04	1,023.96	48.80
661-301-930.000	REPAIRS	3,000.00	509.60	102.10	2,490.40	16.99
661-301-963.000	MULTI-PERIL INSURANCE	6,000.00	5,971.72	0.00	28.28	99.53
661-301-970.000	EQUIPMENT PURCHASED	7,500.00	156.49	0.00	7,343.51	2.09
Total Dept 301 - POLICE DEPARTMENT		25,000.00	13,331.06	1,918.14	11,668.94	53.32
Dept 441 - DPW						
661-441-807.000	AUDIT	450.00	683.69	0.00	(233.69)	151.93
661-441-870.000	GAS	12,000.00	8,166.26	0.00	3,833.74	68.05
661-441-871.000	OIL	250.00	0.00	0.00	250.00	0.00
661-441-872.000	TIRES	2,000.00	0.00	0.00	2,000.00	0.00
661-441-930.000	REPAIRS & MAINTENANCE	8,500.00	7,365.36	77.48	1,134.64	86.65
661-441-963.000	MULTI-PERIL INSURANCE	6,750.00	6,696.06	0.00	53.94	99.20
661-441-981.000	CAPITAL OUTLAY	120,000.00	131,077.35	0.00	(11,077.35)	109.23
Total Dept 441 - DPW		149,950.00	153,988.72	77.48	(4,038.72)	102.69
Dept 483 - ADMINISTRATION						
661-483-703.172	MANAGER SALARY	3,100.00	1,960.62	250.01	1,139.38	63.25
661-483-703.215	CLERK SALARY	2,400.00	1,179.90	78.01	1,220.10	49.16
661-483-715.000	FICA/MEDICARE	600.00	45.37	25.67	554.63	7.56
661-483-718.000	PENSION	0.00	15.00	7.50	(15.00)	100.00
661-483-999.010	GEN. FUND SALARY TRANSFER	7,660.00	0.00	0.00	7,660.00	0.00
Total Dept 483 - ADMINISTRATION		13,760.00	3,200.89	361.19	10,559.11	23.26
TOTAL EXPENDITURES		188,710.00	170,520.67	2,356.81	18,189.33	90.36

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REVENUE AND EXPENDITURE REPORT  
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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - MOTOR POOL						
Fund 661 - MOTOR POOL:						
TOTAL REVENUES		164,200.00	88,828.74	2,591.78	75,371.26	54.10
TOTAL EXPENDITURES		188,710.00	170,520.67	2,356.81	18,189.33	90.36
NET OF REVENUES & EXPENDITURES		(24,510.00)	(81,691.93)	234.97	57,181.93	333.30
TOTAL REVENUES - ALL FUNDS		2,317,089.00	1,635,223.79	12,660.81	681,865.21	70.57
TOTAL EXPENDITURES - ALL FUNDS		2,373,891.00	1,240,496.87	102,792.65	1,133,394.13	52.26
NET OF REVENUES & EXPENDITURES		(56,802.00)	394,726.92	(90,131.84)	(451,528.92)	694.92