

# VILLAGE OF DECATUR COUNCIL REGULAR MEETING AGENDA

Monday,  
April 3, 2023



VILLAGE OF DECATUR  
REGULAR COUNCIL MEETING  
Monday, April 3, 2023 – 7:00PM  
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

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7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

**Note: Please be courteous and turn cell phones off during the meeting.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL (Excused Absences if Any)**

**4. PUBLIC COMMENT**

**5. APPROVAL OF CONSENT AGENDA ITEMS**

5A.1 - Approval of the Regular Council Meeting Agenda for March 6, 2023.

5A.2 - Approval of the Regular Meeting Minutes from March 6, 2023

5A.3 – Approval of Accounts Payable and Payroll for week ending March 31, 2023.

**6. COMMUNICATIONS TO THE COUNCIL – PRESENTATIONS & GUEST**

3A.1 – Police Department recognition, Officer Thomas Dahlquist.

**7. PUBLIC HEARING**

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

9A.1 – Request to approve purchase of a 2023 Ford Explorer Police Interceptor, Tapper Ford.

9A.2 – Request to approve purchase of a tow-behind leaf loader, from MTech Company.

9A.3 - Request to approve a reduced payment for Ken Morford's Home Improvement Loan.

9A.4 – Request to approve Special Meeting date of Monday, April 17, 2023.

9A.5 - Request to approve Pay Estimate 2 to Krohn Construction, for S. George Street reconstruction.

**10. DEPARTMENT REPORTS**

10A.1 – Department of Public Works Report

10A.2 – Police Department Report

10A.3 – Fire Department Report

10A.4 – Clerk & Treasurer Report

10A-5 – Village Manager Report

**11. PUBLIC COMMENTS – SECOND OPPORTUNITY**

## **12. COUNCIL COMMENTS**

## **13. ADJOURNMENT**

### **PLEASE NOTE**

#### **AUDIENCE PARTICIPATION:**

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the President.
2. Verbal report provided by staff.
3. President asks councilmembers if they have any questions for staff to clarify the staff report.
4. Motion is made by a council member and seconded by another council member.
5. President then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
6. President calls for a vote on the item after discussion has occurred.

***Village of Decatur***  
***Village Council Regular Meeting Minutes***

Monday March 6, 2023, at 7:00 P.M  
Village Hall, 114 N. Phelps Street  
Decatur, MI 49045

I. President Elwaer called the meeting to order at 7:00 P.M.

II. **Roll Call**

Clerk/Treasurer, Duncan provided roll call; Trustee Beute, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pachner, Trustee Pelfrey, and President Elwaer in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, Chief of Police Thomas VanDerWoude, and DPW Foreman James Ebeling (excused).

III. **Public Comments**

- a. Tina Leary, Van Buren Board of Commissioners, presented updates that have been occurring in Van Buren County.

IV. **Approval of Agenda, Meeting Minutes, Accounts Payable**

- a. Trustee Gunther made a motion with support from Trustee Mead Jr. to approve the agenda for March 6, 2023, along with approval of meeting minutes from February 6, 2023, and Special Council Meeting Minutes from February 27, 2023, and accounts payable ending February 28, 2023, in the amount of \$222,619.90, motion carried 7-0.

V. **Communications to the Council – Presentation & Guest**

- a. No presentations or guests.

VI. **Unfinished Business**

- a. No unfinished business.

VII. **New Business - Request to Approve the Van Buren District Library Street closure request.**

- a. Trustee Beute made a motion with support from Trustee Pachner to approve the Van Buren District Library Steet closure, motion carried 7-0.



- VIII. **New Business - Request to review the written request to Annex into the Village, 84558 Gregory Terrace.**
- a. General discuss was made by Council to review the request and the process of annexation.
- IX. **New Business – Request to approve proposal from J.C. and Sons, Inc for disassembling of debris pile at the Wastewater treatment site at a cost not to exceed \$15,600.00.**
- a. President Pro Tem Jackson made a motion with support from Trustee Pelfrey to approve proposal from J.C. and Sons, Inc for disassembling of debris pile at the Wastewater treatment site at a cost not to exceed \$15,600. Roll Call Vote, Trustee Beute, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer voting yes, Trustee Pachner voting no, motion carried 6-1.
- X. **New Business – Request to approve proposal from Siegfried Candall PC, to engage services for audit preparation for Fiscal Year 2023.**
- a. President Pro Tem Jackson made a motion with support from Trustee Gunther to approve the proposal from Siegfried Candall PC, to engage services for audit preparation for Fiscal Year 2023, motion carried 7-0.
- XI. **Department Reports**
- a. Clerk/Treasurer Duncan, Chief of Police, Thomas VanDerWoude, and DPW Forman, James Ebeling provided Department Reports to the Council. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.
- XII. **Public Comments**
- a. No public comment was given.
- XIII. **Council Comments & Additional Public Comments**
- a. President Elwaer thanked all departments for all their hard work.
- XIV. **Adjournment**
- a. Trustee Mead Jr. made a motion with the support of Trustee Pachner to adjourn the meeting at 7:56 P.M., motion carried 7-0. Minutes submitted by Megan Duncan, Village Clerk/Treasurer.



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Megan Duncan, Clerk/Treasurer  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: April 3, 2023  
  
SUBJECT: Accounts Payable – Payroll – March 2023

### Action Requested:

It is requested that the Village Council approve Accounts Payable and Payroll for period ending March 31, 2023, in the amount of \$318,889.31.

### Background:

Attached is the Accounts Payable and Payroll for the period ending March 31, 2023. It should be noted that the increase in payables for the month of March includes payment to Krohn Excavating for George Street Construction and the purchase of the 2023 Patrol Car.

### Attachments:

Accounts Payable and Payroll

| CHECK DATE | VENDOR NAME                             | CHECK#      | AMOUNT PAID | DESCRIPTION  |
|------------|---|-------------|-------------|--|
| 03/06/2023 | BLUE CARE NETWORK,                      | 29906       | 11,731.97   | PAYROLL  |
| 03/06/2023 | MISDU,                                  | 29908       | 54.48       | PAYROLL  |
| 03/06/2023 | BEUTE, HARVEY N                         | 29909       | 108.50      | PAYROLL  |
| 03/06/2023 | ELWAER, ALI M                           | 29910       | 167.00      | PAYROLL  |
| 03/06/2023 | GUNTHER, KIM M                          | 29911       | 108.50      | PAYROLL  |
| 03/06/2023 | MEAD JR, ROBERT H                       | 29912       | 108.50      | PAYROLL  |
| 03/06/2023 | PACHNER, CYNTHIA A                      | 29913       | 108.50      | PAYROLL  |
| 03/06/2023 | PELFREY, JESSICA L                      | 29914       | 108.50      | PAYROLL  |
| 03/06/2023 | INTERNAL REVENUE SERVICE,               | EFT974      | 6,742.87    | PAYROLL  |
| 03/06/2023 | MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM, | EFT975      | 3,944.01    | PAYROLL  |
| 03/06/2023 | STATE OF MICHIGAN,                      | EFT976      | 998.21      | PAYROLL  |
| 03/06/2023 | INTERNAL REVENUE SERVICE,               | EFT977      | 260.73      | PAYROLL  |
| 03/06/2023 | STATE OF MICHIGAN,                      | EFT978      | 44.76       | PAYROLL  |
| 03/07/2023 | MYERS, GORDY J                          | 29905       | 1,630.00    | PAYROLL  |
| 03/07/2023 | TAPPER, CHRISTOPHER C                   | DD468       | 3,076.80    | PAYROLL  |
| 03/07/2023 | DUNCAN, MEGAN M                         | DD469       | 1,648.84    | PAYROLL  |
| 03/07/2023 | BUSH, DOMINIC J                         | DD470       | 1,978.80    | PAYROLL  |
| 03/07/2023 | DAHLQUIST, THOMAS L                     | DD471       | 2,683.04    | PAYROLL  |
| 03/07/2023 | FRANK, ZACKERY A                        | DD472       | 2,412.78    | PAYROLL  |
| 03/07/2023 | RIGG, THEODORE A                        | DD473       | 2,979.40    | PAYROLL  |
| 03/07/2023 | VANDERWOUDE, THOMAS C                   | DD474       | 2,800.00    | PAYROLL  |
| 03/07/2023 | BRIDGES, DEBRA J                        | DD475       | 196.00      | PAYROLL  |
| 03/07/2023 | CLENDENIN, KAREN R                      | DD476       | 98.00       | PAYROLL  |
| 03/07/2023 | MANN, ELESIA F                          | DD477       | 112.00      | PAYROLL  |
| 03/07/2023 | MANN, JESSEKA L                         | DD478       | 70.00       | PAYROLL  |
| 03/07/2023 | BOITNOTT, PATRICK A                     | DD479       | 1,510.37    | PAYROLL  |
| 03/07/2023 | DRISCOLL, DAVID J                       | DD480       | 1,585.83    | PAYROLL  |
| 03/07/2023 | EBELING, JAMES S                        | DD481       | 3,489.75    | PAYROLL  |
| 03/07/2023 | SHROYER, TIMOTHY J                      | DD482       | 1,880.75    | PAYROLL  |
| 03/07/2023 | PENTLAND, SHANTEL M                     | DD483       | 1,329.00    | PAYROLL  |
| 03/10/2023 | VERIZON WIRELESS                        | GEN 1011(E) | 268.62      | CELL PHONE SERVICES                                      |
| 03/10/2023 | CONSUMERS ENERGY                        | GEN 1007(E) | 1,915.53    | HEATING SERVICES   |
| 03/10/2023 | INVOICE CLOUD                           | GEN 1010(E) | 180.95      | PAYMENT PRESENTMENT FOR PAPERLESS CUSTOMERS              |
| 03/10/2023 | AMERICAN ELECTRIC POWER                 | GEN 1006(E) | 3,803.64    | ELECTRICAL SERVICES                                      |
| 03/10/2023 | DELTA DENTAL                            | GEN 1008(E) | 630.15      | DENTAL PREMIUMS FOR EMPLOYEES (Mar)                      |
| 03/10/2023 | MIDWAY ELECTRIC INC.                    | GEN 29926   | 1,533.38    | NEW OUTDOOR LIGHTING FOR DPW BUILDING                    |
| 03/10/2023 | THE CURCIO LAW FIRM                     | GEN 29939   | 245.00      | PROFESSIONAL ATTORNEY SERVICES                           |
| 03/10/2023 | REPUBLIC SERVICES                       | GEN 29933   | 943.12      | GARBAGE SERVICES   |
| 03/10/2023 | MML-LIABILITY & PROPERTY POOL           | GEN 29927   | 30,767.00   | POOL RENEWAL PREMIUM 3/8/2023-3/8/2024                   |
| 03/10/2023 | VAN BUREN COUNTY PROSECUTORS OFFICE     | GEN 29940   | 967.67      | VILLAGE COST TO EXTRADITE PRISONER                       |
| 03/10/2023 | LAW OFFICE OF CRYSTAL MORGAN, PLLC      | GEN 29921   | 658.00      | PROFESSIONAL ATTORNEY SERVICES FOR BLIGHT                |
| 03/10/2023 | TAPPER FORD                             | GEN 29938   | 1,866.09    | OIL CHANGE AND BRAKE REPLACEMENT 2017 PATROL CAR         |
| 03/10/2023 | SIEGFRIED, CRANDALL                     | GEN 29937   | 1,015.00    | PROFESSIONAL SERVICES FOR QUESTIONS AND BANK RECS        |
| 03/10/2023 | HYDROCORP, INC                          | GEN 29920   | 342.50      | CROSS CONNECTION CONTROL PROGRAM                         |
| 03/10/2023 | REPUBLIC SERVICES                       | GEN 29933   | 10,504.32   | GARBAGE SERVICES   |
| 03/10/2023 | DALE MOEN                               | GEN 29928   | 27.00       | WINDOW CLEANING AT VILLAGE HALL                          |
| 03/10/2023 | ARCHIVE SOCIAL                          | GEN 29916   | 2,241.00    | SOCIAL MEDIA ARCHIVING RENEWAL                           |
| 03/10/2023 | DECATUR LUMBER COMPANY                  | GEN 29918   | 557.42      | SUPPLIES FOR DPW, PARKS, AND SEWER                       |
| 03/10/2023 | HONOR CREDIT UNION                      | GEN 29919   | 651.27      | CREDIT CARD CHARGES                                      |
| 03/10/2023 | STATE OF MICHIGAN                       | GEN 29923   | 25.00       | LEAD AND COPPER RULE FILL WEBINARS FOR P BOITNOTT        |
| 03/10/2023 | WIGHTMAN & ASSOCIATES                   | GEN 29944   | 14,400.00   | USDA SEWER IMPROVEMENTS                                  |
| 03/10/2023 | WIGHTMAN & ASSOCIATES                   | GEN 29944   | 17,558.00   | USDA SEWER IMPROVEMENTS                                  |
| 03/10/2023 | WIGHTMAN & ASSOCIATES                   | GEN 29944   | 8,600.00    | USDA DRINKING WATER IMPROVEMENTS                         |
| 03/10/2023 | WIGHTMAN & ASSOCIATES                   | GEN 29944   | 5,151.00    | USDA DRINKING WATER IMPROVEMENTS                         |
| 03/10/2023 | WIGHTMAN & ASSOCIATES                   | GEN 29944   | 562.50      | GEORGE STREET IMPROVEMENTS                               |
| 03/10/2023 | WIGHTMAN & ASSOCIATES                   | GEN 29944   | 3,970.00    | NON-USDA ROAD IMPROVEMENTS                               |
| 03/10/2023 | WIGHTMAN & ASSOCIATES                   | GEN 29944   | 3,100.00    | NON-USDA ROAD IMPROVEMENTS                               |
| 03/10/2023 | PYROTECNICO FIREWORKS, INC              | GEN 29931   | 10,000.00   | DEPOSIT FOR FIREWORKS FOR 4TH OF JULY                    |
| 03/10/2023 | BRONSON HEALTHCARE GROUP                | GEN 29917   | 500.00      | DEDUCTIBLE FPR P BOITNOTT SLEEP STUDY FOR CDL            |
| 03/10/2023 | QUADIENT LEASING USA, INC               | GEN 29932   | 786.41      | MAILING OF UTILITY BILLS AND SURVEY INSERT               |
| 03/10/2023 | SAFEBUILT LLC                           | GEN 29935   | 2,531.28    | BUILDING PERMITS AND RENTAL INSPECTIONS                  |
| 03/10/2023 | NATIONAL HOSPITALITY INSTITUTE          | GEN 29929   | 250.00      | MICHIGAN LIQUOR LAW ENFORCEMENT TRAINING OFFICER BUSH    |
| 03/10/2023 | SCHOOLS EDUCATORS POLICE LIASON         | GEN 29936   | 450.00      | 2023 SEPLA CONFERENCE FOR SRO TRAINING OFFICER FRANK     |
| 03/10/2023 | VC3 INC                                 | GEN 29941   | 428.00      | SERVICE AGREEMENT CONTRACT RENEWAL FEB 2023              |
| 03/10/2023 | VC3 INC                                 | GEN 29941   | 4,708.00    | SERVICE AGREEMENT CONTRACT RENEWAL FEB 2023- JAN 2024    |
| 03/13/2023 | UNITED STATES TREASURY                  | GEN 29950   | 284.74      | DELINQUENT PAYMENT ON FEDERAL TAX PAYMENT                |
| 03/13/2023 | THOMAS, DARRELL                         | GEN 29946   | 64.04       | UB REFUND  |
| 03/13/2023 | PREFERRED PRINTING                      | GEN 29948   | 27.45       | NAME PLATE FOR HARVEY BEUTE                              |
| 03/13/2023 | UNUM                                    | GEN 1012(E) | 1,030.61    | SHORT, LONG, AD&D, LIFE INSURANCE PREMIUMS FOR EMPLOYEES |
| 03/13/2023 | BLOOMINGDALE COMMUNICATIONS             | GEN 29947   | 614.86      | VOIP AND INTERNET AT VILLAGE HALL AND DPW                |
| 03/13/2023 | TAPPER FORD                             | GEN 29949   | 44,169.00   | PURCHASE OF 2023 FORD EXPLORER PATROL CAR FOR PD         |

|            |                                   |             |            |  |
|------------|-----------------------------------|-------------|------------|--|
| 03/17/2023 | VC3 INC                           | GEN 29954   | 3,403.20   | OFFICE 365 G3 GCC LICENSES FOR EMPLOYEES               |
| 03/17/2023 | MADARAS GRAPHICS LLC              | GEN 29951   | 602.00     | VILLAGE OF DECATUR HOODIES FOR DPW EMPLOYEES           |
| 03/17/2023 | PARRETT COMPANY                   | GEN 29953   | 235.97     | COPY AND PRINTING SERVICES                             |
| 03/17/2023 | MCKENNA                           | GEN 29952   | 878.75     | PREP AND ATTENDANCE AT THE PUBLIC EVENTS/ DDA/TIF PLAN |
| 03/28/2023 | ROOP GURLEEN PATROLEUM            | GEN 29966   | 1,512.93   | GASOLINE FOR PATROL CARS JAN & FEB                     |
| 03/28/2023 | VAN BUREN COUNTY CENTRAL DISPATCH | GEN 29968   | 87.98      | PATROL CAR AIRCARD MODEMS                              |
| 03/28/2023 | KROGEL'S AUTO SERVICE             | GEN 29963   | 144.00     | MOUNT AND BALANCE OF 4 NEW TIRES FOR 2020 PATROL CAR   |
| 03/28/2023 | PLEUNE SERVICE CO INC             | GEN 29965   | 590.00     | MAINTENANCE AND REPLACEMENT AIR FILTERS FOR FURNACES   |
| 03/28/2023 | ROSE PEST SOLUTIONS               | GEN 29967   | 125.00     | PEST CONTROL PER CONTRACT                              |
| 03/28/2023 | DETROIT SALT COMPANY              | GEN 29962   | 3,169.19   | ROCK SALT FOR LOCAL AND MAJOR ROADS                    |
| 03/28/2023 | WIGHTMAN & ASSOCIATES             | GEN 29969   | 5,320.00   | GEORGE STREET IMPROVEMENTS                             |
| 03/28/2023 | DAVID DRISCOLL                    | GEN 29961   | 150.00     | REIMBURSEMENT FOR WORK BOOTS                           |
| 03/28/2023 | MEGAN DUNCAN                      | GEN 29964   | 212.50     | MILEAGE REIMBURSEMENT FOR MAMC INSTITUTE YEAR 2        |
| 03/28/2023 | DELTA DENTAL                      | GEN 1013(E) | 630.15     | DENTAL PREMIUMS FOR EMPLOYEES (Feb)                    |
| 03/29/2023 | KROHN EXCAVATING LLC              | GEN 29970   | 69,531.20  | CONSTRUCTION PAY ESTIMATE REPORT THRU MARCH (GEORGE)   |
|            |                                   | TOTAL:      | 318,889.31 |  |



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Megan Duncan, Clerk/Treasurer  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: April 3, 2023

SUBJECT: Approve purchase of a 2023 Ford Explorer Police Interceptor, from Tapper Ford for a price not to exceed \$44,169.00

### Action Requested:

It is requested that Village Council approve the purchase of a 2023 Ford Explorer Police Interceptor, from Tapper Ford for a price not to exceed \$44,169.00.

### Background:

The Police Department is in request of a new interceptor police vehicle. Chief of Police, VanDerWoude has been working with State of Michigan MiDeals to locate a new 2023 Ford Explorer. Chief VanDerWoude was able to locate such vehicle through Tapper Ford in Paw Paw. Staff recommended with the purchase, the trade in of the 2016 Ford Explorer to assist with the disposal of the use equipment. The disposal of the 2016 Ford Explorer was used to reduce the total overall expenditure.

With the approval of the FY 2024 annual appropriation budget, this new vehicle was outlined. The 2023-2024 proposed capital improvement projects, pg. 29

### Attachment(s):

Tapper Ford, LLC

**Tapper Ford, LLC**

816 S Kalamazoo PO box 34 - PAW PAW, MI 49079-0034

Phone: 269-657-3134

Purchase Date: 03/08/23  
Salesperson: Josh Wright**Cash Disclosure**Phone: 269-657-3134  
Fax: 269-657-6415**Buyer:**VILLAGE OF DECATUR  
114 North Phelps Street  
Decatur, MI 49045  
Work: 269-423-2171  
Bus. Email: vanderwoudet@decaturmi.org**Co-Buyer:****Purchased Vehicle**

| <u>Stock #</u> | <u>Vehicle</u>       | <u>Color</u> | <u>Miles</u> | <u>VIN</u>        |
|----------------|----------------------|--------------|--------------|-------------------|
| F5558          | 2023 FORD EXPLORER P | GREY         | 6            | 1FM5K8AB1PGA18115 |

**Trade Vehicle**

| <u>Stock #</u> | <u>Vehicle</u>                       | <u>Miles</u> | <u>VIN</u>        | <u>Allowance</u> | <u>Payoff</u> |
|----------------|--------------------------------------|--------------|-------------------|------------------|---------------|
| F5558A         | 2016 Ford Utility Police Interceptor | 88,000       | 1FM5K8AR1GGA28463 | \$ 4,500.00      | \$ 0.00       |

**Purchases & Fees**

|                      |                         |                    |
|----------------------|-------------------------|--------------------|
| <b>Selling Price</b> | Selling Price           | \$48,394.00        |
| <b>Fees</b>          | Documentation           | \$260.00           |
|                      | Certificate of Title    | \$15.00            |
| <b>Taxes</b>         | Tax 1                   | \$0.00             |
|                      | <b>Total Cash Price</b> | <b>\$48,669.00</b> |

**Monies Received**

|                     |                          |                    |
|---------------------|--------------------------|--------------------|
| <b>Trades</b>       | Total Trade Allowance    | \$4,500.00         |
|                     | Total Trade Payoff       | \$0.00             |
|                     | <b>Total Trade Net</b>   | <b>\$4,500.00</b>  |
| <b>Down Payment</b> | Cash Deposit             | \$0.00             |
|                     | Cash Down Payment        | \$0.00             |
|                     | Deferred Cash            | \$0.00             |
|                     | <b>Total Credits</b>     | <b>\$4,500.00</b>  |
|                     | <b>Total Cash Price</b>  | <b>\$48,669.00</b> |
|                     | <b>Total Credits (-)</b> | <b>\$4,500.00</b>  |
|                     | <b>Balance Due</b>       | <b>\$44,169.00</b> |

661-301-981.000

MD

Signature: \_\_\_\_\_



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Megan Duncan, Clerk/Treasurer  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: April 3, 2023

SUBJECT: Approve purchase of a tow-behind leaf loader, from MTech Company at a cost not to exceed \$63,087.99

### Action Requested:

It is requested that Village Council approve the purchase a tow-behind leaf loader, from MTech Company at a cost not to exceed \$63,087.99.

### Background:

Historically the Department of Public Works uses Leaf Vac Equipment routine for residents within the Village. The current Leaf Vac has exceeded its life expectancy and needs constant repair. Purchasing the Xtreme Vac would certainly minimize the cost of repairs and the disruption with the daily leaf and brush pick up for its residents.

With the approval of the FY 2024 annual appropriation budget, this replacement of equipment was outlined. The 2023-2024 proposed capital improvement projects, pg. 29

### Attachment(s):

Xtreme Vac Purchase order





**LCT - Tow-Behind  
Debris & Leaf Loaders  
Electronic Build Sheet (EBS)**

Effective 3/29/23

Print Date 3/29/23

PO Number

Dealer Name MTech Company

Dealer Address 7401 First Place, Cleveland, OH 44146

Dealer Contact Name Scott Silberzahn

Dealer Contact Phone (616) 460-7601

Customer Name Decatur, MI

Customer Address 114 Eli St. Decatur, MI 49045

Customer Contact Name Jimmy Ebeling

Customer Contact Phone 269-487-8475










**Tow-Behind Leaf Loader Standard Features - XTREME Options that Maximize Safety, Efficiency, Functionality & Performance**

- LCT450/600: Kubota WSG3800 3.8L Gas Engine - 87HP
- LCT6000: 139 HP John Deere Diesel
- LCT650: 74HP John Deere Diesel
- Electronic engine controls with engine safety shut down systems
- Boxed perforated radiator screen
- 44 gallon polyethylene fuel tank
- 13" clutch assembly with 2.25" dia PTO shaft
- Suction impeller with (6) 3/8" thick T-1 steel blades

- 16" x 144" Rubber suction hose with steel nozzle
- 90 degree inlet elbow for curbside pickup (LCT450/650)
- 1/4" thick trailer deck with channel members on ends
- HD height adjustable pintle eye with three pins
- Parking jack with 5" swivel castor wheel
- Electric brakes with break-away actuator
- LCT450/600: Single 6K Torflex axle
- LCT650: Tandem 4.5K Torflex axles

| Qty | Whole Good - Choose One                                  | PN            | Price         |
|-----|--|---------------|---------------|
| 1   | LCT600: Standard (Curb) Side Pickup                      | LCT60019      | \$ 55,902.43  |
|     | LCT600: Driver's (Street) side pickup                    | LCT60019LH    | \$ 58,058.11  |
|     | LCT6000: Standard w/ John Deere Diesel 4 cyl. 139HP FT 4 | LCT600019     | \$ 97,090.24  |
|     | LCT6000: Driver's (Street) side pickup                   | LCT600019LH   | \$ 100,381.52 |
|     | LCT650: Standard - DIESEL OPTION ONLY                    | LCT65019      | \$ 64,130.85  |
|     | LCT450: Standard   | LCT45019      | \$ 57,138.20  |
| Qty | Engine - Choose One                                      | PN            | Price         |
| 1   | Kubota WSG3800 3.8L Gasoline 87hp@2600rpm (Single Axis)  | K87P          | \$ -          |
|     | John Deere Diesel, 74HP Final Tier 4 (Single Axis)       | JD74P         | \$ 12,891.60  |
|     | LCT650: John Deere Diesel, 74HP Final Tier 4             | JD74P650      | \$ 12,891.60  |
| Qty | Engine and Blower Options                                | PN            | Price         |
|     | Fluid Drive coupler in lieu of standard clutch           | UU2248XPTOKIT | \$ 6,718.60   |
| 1   | Poly Bonded Liners (450/650)                             | 1863XZ        | \$ 2,082.57   |
|     | Poly Bonded Liners (600)                                 | 1245XZ        | \$ 1,968.97   |
|     | Engine Block Heater, 115V (John Deere Diesel Only)       | RE42138       | \$ 179.92     |
| 1   | Engine remote oil drain                                  | 14OPT         | \$ 482.08     |



| Qty | Miscellaneous Options  | PN           | Price        |
|-----|--|--------------|--------------|
|     | 2 Axis Boom 600/6000   | 41OPT        | \$ 15,854.11 |
|     | 3 Axis Boom 600/6000                                        | 5OPT         | \$ 17,657.16 |
|     | Hydraulic front parking jack in lieu of manual jack         | 16OPT        | \$ 2,384.13  |
|     | Urethane suction hose in lieu of rubber Deduction  | LCSDH16120UC | \$ (208.00)  |
| 1   | Remote electric throttle for engine (Standard on 2/3 Axis)  | 19OPT        | \$ 1,020.91  |
|     | Driver's (street) side pickup (450,650 ONLY)   | 27OPT        | \$ -         |
|     | Curb Nozzle LCT600   | 42OPT        | \$ 6,867.19  |
|     | Hydraulic agitator for Curb Nozzle (Only w/curb nozzle option)   | 6OPT         | \$ 10,280.79 |
|     | Self Cleaning Radiator Screen (Diesel Only)  | 1241XZ       | \$ 3,118.89  |
|     | 45 deg intake hose flange  | LCT61660445L | \$ 297.29    |
|     | Wireless pendant boom controls (2 or 3 axis boom only)      | 22OPT        | \$ 3,855.45  |
|     |  | 1914XZ       | \$ 519.89    |
|     | 28" CCW SHRED-MASTER™ Fan (450/650/700/800 Only)   | 1915XZ       | \$ 519.89    |
|     | 30" CW SHRED-MASTER™ Fan (600 Only)                         | 1912XZ       | \$ 594.08    |
|     | 30" CCW SHRED-MASTER™ Fan (450/650/700/800 Only)            | 1522XZ       | \$ 594.08    |
|     | 38" CW SHRED-MASTER™ Fan (6,000 Only)                       | 1917XZ       | \$ 599.89    |
|     | 30" CW Fan (600 Only)  | 1146XZ       | \$ 504.95    |
|     | 30" CCW Fan (450/650/700/800 Only)   | 1145XZ       | \$ 267.29    |
|     | Remote Electric Clutch For Engine (Standard on 2/3 Axis)   | 29OPT        | \$ 1,115.12  |
| Qty | Paint Options  | PN           | Price        |
|     | Paint, Special: White enamel replaced by color   | PPG600       | \$ 743.48    |
|     | Special Paint Color:   |              |              |
|     | Special Paint Code:  |              |              |
| Qty | Freight Options - Choose One   |              | Price        |

LTL and Full Truck Rates are subject to truck availability. Step Deck rates are quoted based on dealer having an unloading dock.

If ODB arranges for unloading on behalf of the dealer, dealer will be billed for additional unloading expense.

|   |  |           |             |
|---|--|-----------|-------------|
| 1 | ODB Supplied (\$5/mile): Richmond, VA to Gaylord, MI | 720 Miles | \$ 3,600.00 |
|   | Supplied by Dealer                                   |           | \$ -        |

Ship to Name: Village of Decatur

Ship to Address: 114 Eli St. Decatur, MI 49045

Ship to Phone: 269-487-8475

Shipping Terms - Choose One: ☒ ExWorks: Richmond, VA ☐ FOB: Richmond, VA

| Qty | Additional Items/Special Option Requests | PN | Price |
|-----|--|----|-------|
|     |  |    |       |
|     |  |    |       |
|     |  |    |       |
|     |  |    |       |
|     |  |    |       |
|     |  |    |       |
|     |  |    |       |

| Terms                               |                              |
|-------------------------------------|------------------------------|
| <input type="checkbox"/>            | Net 10                       |
| <input checked="" type="checkbox"/> | Net 30                       |
| <input type="checkbox"/>            | Irrevocable Letter of Credit |
| <input type="checkbox"/>            | Other:                       |

|                  | Price               |
|------------------|---------------------|
| Subtotal Unit    | \$ 59,487.99        |
| Freight          | \$ 3,600.00         |
| Additional Items | \$                  |
| <b>Total</b>     | <b>\$ 63,087.99</b> |

**Please submit POs to: [scott@mtechcompany.com](mailto:scott@mtechcompany.com)**

\_\_\_\_\_  
ODB RSM Approval Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ODB Sales and Marketing Director Approval Signature

\_\_\_\_\_  
Date

I understand this document is a binding purchase order and is a contract for the purchase of goods. This purchase order can not be amended except in writing by both parties. This agreement

\_\_\_\_\_  
Authorized Customer Representative Submitting Purchase Order

\_\_\_\_\_  
Date

Make note of the following: All prices are subject to change without notice. All pricing is quoted and to be paid in U.S. funds. Payment required before release of MSO. Warranties on chassis and auxiliary engine (if required) are provided by their manufacturer and are not covered by ODB. Dealers are responsible for reviewing, and verifying, all quotes prior to submission in regards to the customers' bid requirements. Write-in options are subject to final approval concerning both structure and price by ODB management. This Electronic Build sheet (EBS) is a communication tool between ODB and its Dealers. This EBS is proprietary to ODB and may not be modified or used for any other purpose without the written consent of ODB. Dealer Net pricing should not be

Quote Accepted By:

Date:

Village of Decatur, MI



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Megan Duncan, Clerk/Treasurer  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: April 3, 2023

SUBJECT: Request to approve a reduced payment for Ken Morford's Home Improvement loan.

### Action Requested:

It is requested that Village Council approve the reduced payment of \$50.00 per month for Ken Morford's Home Improvement loan he has with the Village of Decatur.

### Background:

Mr. Ken Morford has a loan agreement with the Village of Decatur it was sign in April of 2019, in the amount of \$7,000.00, payments for 60 months. Mr. Morford's monthly payment is \$128.92, and Mr. Morford has been current with his payments. Mr. Morford submitted a written letter with a request to lower his monthly payment to \$50.00 per month until his finances are stable.

### Attachment(s):

Letter submitted by Mr. Ken Morford

March 15, 2023

To Whom this may concern:

I respectfully request that my monthly payment to the village of Decatur be reduced to 50.00 per month. I do apologize for the inconvenience and will renew a higher payment at least by the summer. I have experienced some illness this past year including having COVID and the Shingles (even though I had received vaccinations for both). Following this, my employment has changed and this has shifted my budget. I deeply appreciate all the village has done for me in procuring this loan for home improvement, and I will do my utmost to ensure it is repaid in full. Thank you.

Sincerely,  
Kenneth Morford



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Megan Duncan, Clerk/Treasurer  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: April 3, 2023

SUBJECT: Request approval of Special Meeting, Monday, April 17, 2023

### Action Requested:

It is requested that Village Council approve of Special Meeting, Monday, April 17, 2023

### Background:

It is requested that Village Council approve of Special Meeting, Monday, April 17, 2023

### Attachment(s):

N/A



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY:  
DATE: April 3, 2023  
  
SUBJECT: Request to approve Pay Estimate 2, Krohn Construction, for S. George Street reconstruction in the amount of \$62,578.08

### Action Requested:

It is requested that Village Council approve Pay Estimate 2, Krohn Construction, for S. George Street reconstruction in the amount of \$62,578.08

### Background:

Paul Harvey, PE with Wightman is the Village of Decatur, engineer of record for the S. George Street reconstruction. The following pay request to Krohn Construction for work in progress. It should be noted that, only one contractor bid for this reconstruction project.

With the approval of the FY 2024 annual appropriation budget, this new vehicle was outlined. The 2023-2024 proposed capital improvement projects, pg. 29

### Attachment(s):

Pay Estimate 2



## Construction Pay Estimate Report

Village of Decatur

3/28/2023 2:04 PM

FieldManager 5.3c

**Contract: .212274, Crush and shape with 4 HMA resurfacing. Trenching and wide**

| Estimate Date                                    | Estimate No. | Entered By       | Estimate Type | Electronic File Created                          | All Contract Work Completed | Construction Started Date |
|--|--------------|------------------|---------------|--|-----------------------------|---------------------------|
| 03/28/2023                                       | 2            | Patrick T Schwyn | Semi-Monthly  | No   |                             |                           |
| <b>Prime Contractor</b><br>Krohn Excavating, LLC |              |                  |               | <b>Managing Office</b><br>Wightman Benton Harbor |                             |                           |

### Item Usage Summary

| Item Description                              | Item Code | Prop. Line | Project | Category | Project Line No. | Item Type | Mod. No. | Quantity | Dollar Amount |
|---|-----------|------------|---------|----------|------------------|-----------|----------|----------|---------------|
| _ Compact Ductile Iron Fittings               | 8507030   | 0310       | 212274  | 0002     | 0310             | 00        | 000      | 170.000  | \$1,700.00    |
| _ Hydrant, Valve and Box, 6 inch              | 8237050   | 0290       | 212274  | 0002     | 0290             | 00        | 000      | 1.000    | \$5,700.00    |
| _ Water Main, DI, 6 inch, Tr Det F, Modifi ed | 8237001   | 0265       | 212274  | 0002     | 0265             | 00        | 000      | 7.000    | \$378.00      |
| _ Water Main, DI, 8 inch, Tr Det F, Modifi ed | 8237001   | 0270       | 212274  | 0002     | 0270             | 00        | 000      | 411.000  | \$27,126.00   |
| _ Water Main, DI, 8 inch, Tr Det G, Modifi ed | 8237001   | 0275       | 212274  | 0002     | 0275             | 00        | 000      | 24.000   | \$1,584.00    |
| Barr,TypeIII,HighInten,DbISided,Lt            | 8120012   | 0185       | 212274  | 0001     | 0185             | 00        | 000      | 8.000    | \$704.00      |
| Channelizing Device, 42 in, Fluor, Oper       | 8120036   | 0200       | 212274  | 0001     | 0200             | 00        | 000      | 100.000  | \$110.00      |
| Gate Valve and Box, 8 inch                    | 8230052   | 0250       | 212274  | 0002     | 0250             | 00        | 000      | 1.000    | \$1,600.00    |
| Minor Traf Devices                            | 8120170   | 0205       | 212274  | 0001     | 0205             | 00        | 000      | 0.500    | \$6,000.00    |
| Mobilization, Max \$50,000                    | 1100001   | 0005       | 212274  | 0001     | 0005             | 00        | 000      | 0.600    | \$18,600.00   |
| Sign, Type B, Temp, Prismatic, Furn           | 8120350   | 0210       | 212274  | 0001     | 0210             | 00        | 000      | 289.500  | \$955.35      |
| Sign, Type B, Temp, Prismatic, Oper           | 8120351   | 0215       | 212274  | 0001     | 0215             | 00        | 000      | 289.500  | \$318.45      |
| Sign, Type B,Temp,Prismatic,Spec, Furn        | 8120352   | 0220       | 212274  | 0001     | 0220             | 00        | 000      | 69.000   | \$379.50      |
| Sign, Type B,Temp,Prismatic,Spec, Oper        | 8120353   | 0225       | 212274  | 0001     | 0225             | 00        | 000      | 69.000   | \$75.90       |
| Traf Regulator Control                        | 8120370   | 0230       | 212274  | 0001     | 0230             | 00        | 000      | 0.500    | \$2,500.00    |
| Tree, Rem, 19 inch to 36 inch                 | 2020002   | 0010       | 212274  | 0001     | 0010             | 00        | 000      | 1.000    | \$1,800.00    |

**Total Estimated Item Payment: \$69,531.20**

### Time Charges

| Site                             | Site Description                | Site Method     | Days Charged | Liq. Damages |
|----------------------------------|---------------------------------|-----------------|--------------|--------------|
| 00                               | SITE NUMBERS SHOULD BE CODED 00 | Completion Date |              | \$0          |
| <b>Total Liquidated Damages:</b> |                                 |                 |              | <b>\$0</b>   |

Contract ID: .212274

Estimate: 2

Page 1 of 2

## Construction Pay Estimate Report

Village of Decatur

3/28/2023 2:04 PM

FieldManager 5.3c

### Pre-Voucher Summary

| Project  | Voucher No. | Item Payment | Stockpile Adjustment | Dollar Amount |
|--|-------------|--------------|----------------------|---------------|
| 212274, Crush and shape with 4 HMA resurfacing. Trenching and wide | 0002        | \$69,531.20  | \$0.00               | \$69,531.20   |
| Voucher Total:   |             |              |                      | \$69,531.20   |

### Summary

|                                 |                    |                                  |                    |
|---------------------------------|--------------------|----------------------------------|--------------------|
| Current Voucher Total:          | \$69,531.20        | Earnings to date:                | \$74,181.20        |
| -Current Retainage:             | \$6,953.12         | - Retainage to date:             | \$7,418.12         |
| -Current Liquidated Damages:    | \$0.00             | - Liquidated Damages to date:    | \$0.00             |
| -Current Adjustments:           | \$0.00             | - Adjustments to date:           | \$0.00             |
| <b>Total Estimated Payment:</b> | <b>\$62,578.08</b> | Net Earnings to date:            | \$66,763.08        |
|                                 |                    | - Payments to date:              | \$4,185.00         |
|                                 |                    | <b>Net Earnings this period:</b> | <b>\$62,578.08</b> |

### Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document. I also certify the prime contractor is meeting all requirements for minority percentages and the payrolls are current.

Paul Harvey

Paul Harvey  
Mar 29 2023 8:04 AM

Paul Harvey, P.E. (Project Engineer) and/or

(Date)

3/29/2023

Christopher Tapper (Village Manager)

(Date)

3/29/23

Krohn Excavating, LLC

(Date)





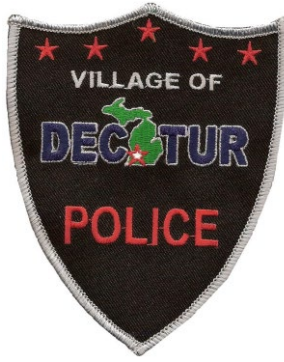
Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## **MEMORANDUM – MONTHLY REPORT**

TO: Village Council  
FROM: Jimmy Ebeling, DPW  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: March 31, 2023  
  
SUBJECT: March 2023 Monthly Report from DPW

### **March 2023 – Jobs completed**

- Marked 24 Miss Digs
- Completed 2 Work Orders
- Completed 3 Final Reads
- Completed 1 Turn-On
- Read water meters for billing
- Snow and ice removal throughout Village limits
- Worked on road shoulders
- Worked on Annual Water Reports
- Lagoon maintenance
- Did water samples for Monthly Analysis Report – took to Paw Paw Lab – sent results to Egle
- Equipment/vehicle/salt spreader maintenance
- Tree trimming
- Cleaned up dump at 45<sup>th</sup> St.
- Edged sidewalks
- Clean up dump area at 300 W. Beers St. in preparation for Dump Day
- Cold patched pot holes throughout Village
- Storm sewer maintenance and clean-out
- Checked sewer mains



Thomas VanDerWoude, Chief of Police  
114 N. Phelps St.  
Decatur, MI 49045  
Phone: (269) 423-2171  
Fax: (269) 423-7814  
Email: [vanderwoudet@decaturmi.org](mailto:vanderwoudet@decaturmi.org)

To: Village Manager Chris Tapper  
Fr: Chief Tom VanDerWoude  
Date: March 28, 2023  
Ref: Monthly Report for the Month of March 2023

**Meetings / Events / Information:**

- Council Meeting
- Meeting with Attorney Morgan and VM Tapper
- Funeral Detail (Van Buren County Road Commission Employee)
- Interview with Police Officer Applicant
- Meeting with potential Police Officer Applicant
- Dahlquist- Officer of the Year Recognition at VFW
- Chief's Association Meeting
- Talked with Police Officer potential Applicant
- Fire Board Meeting

**Training:**

- Officer Bush and Officer Frank, March 1<sup>st</sup> and 2<sup>nd</sup>: Advanced Search and Seizure and Advance Traffic Stops
- Officer Bush, March 7<sup>th</sup>: The Law Enforcement Response to Domestic Violence
- Officer Bush, March 21<sup>st</sup>: Active Shooter Training
- VanDerWoude, Sgt. Rigg, Dahlquist, Frank and Bush, March 22<sup>nd</sup>: TASER Training / Certification

Please see the below activity occurring in our community over the past month.

**Arrests: March 1, 2023, to March 28, 2023**

- 3-13-23, Female, OWI
- 3-17-23, Male, Warrants
- 3-22-23, Male, Warrants

**Calls for Service / Reports Taken: March 1, 2023, to March 28, 2023**

- General Assist to Paw Paw PD
- FOIA

- Suspicious Situation
- Larceny from Auto
- Dogs at Large
- Found Property
- Peace Officer
- Open Door on Business
- Salvage
- General Assist
- Traffic
- Alarm
- Salvage
- Salvage
- Salvage
- OWI / DWLS Assist
- Peace Officer
- Check Security of Business
- Alarm
- Trash Dumping Complaint
- Civil Dispute
- Suspicious Situation
- General Assist to VBCS
- Health and Safety
- Suspicious Situation
- Blight
- Blight
- Domestic Violence Assist to MSP
- Salvage
- Salvage
- General Assist to VBCS
- Suspicious Situation
- Suspicious – BOL
- Suspicious Situation
- Civil Dispute
- 911 Hangup
- Parking Violation
- Blight
- Traffic
- Traffic
- Road Hazard
- Traffic Policing
- General Assist to VBCS and MSP
- Welfare Check
- Funeral Detail
- OWI Arrest / Accident
- Salvage

- Illegal Burning
- Larceny from Yard
- Peace Officer
- General Assist to VBCS
- Civil Matter
- Parking Violation
- Traffic
- Mental Investigation
- Salvage
- Assist to Health Department / SafeBuilt
- Traffic
- Trespass
- Warrant Arrest
- Salvage
- Blight
- Blight
- Trespass
- Assist Medical
- Car Accident
- Blight
- Blight
- Dog at Large
- Assault
- Civil Dispute
- Civil Dispute
- Dogs at Large
- PI Accident
- Mental Investigation
- Suspicious Situation
- Assist Medical
- Car Accident
- Criminal Sexual Conduct – Unfounded
- MDOP
- Blight
- General Assist
- Drove While License Revoked
- Blight
- Fraud
- Assist Medical
- Suspicious Person
- PI Accident Salvage
- Dogs at Large

Thank you! Please stay safe!

Chief Tom VanDerWoude



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Megan Duncan, Clerk/Treasurer  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: April 3, 2023  
  
SUBJECT: Request to review Decatur-Hamilton Fire & QR Reports

### Action Requested:

It is requested that Village Council review Decatur-Hamilton Fire & QR Reports, For March 2023.

### Background:

The Decatur-Hamilton Fire & QR Departments met Monday, March 27, 2023. Notable items from the Fire Department include, treasurer's report, officers reports, discussion on building repairs needed, and the repair of the Tornado Siren.

Notable items from the Quick Response Department include, treasurer's report, officers reports, and the Treasurer stipend and salary

### Attachment(s):

Decatur-Hamilton Fire & QR Reports

# DECATUR-HAMILTON FIRE DEPARTMENT

Board Meeting

*March 27, 2023*

---

1. Call to Order/ Roll call
2. Public Comment
3. Additions/Deletions to Agenda
4. Approval of Agenda
5. Approval of Minutes of the Previous Meeting
6. Bills
7. Treasurer's Report
8. Officer Reports
  - a. Chief Report
  - b. Secretary Report
  - c. Training Report
  - d. Truck Captain Report
  - e. Building Report
9. Auxiliary Report
10. Personnel
11. Unfinished Business
  - a. Building Repair
  - b. Siren

- c. Audit

## 12. New Business

- a. Treasurer Stipend and Salary Payments

## 13. Public Comment

## 14. Adjournment



# DECATUR-HAMILTON FIRE BOARD

## MEETING MINUTES

*February 27, 2023*

---

1. Meeting called to order at 6:28PM by Druskovich. Newell excused.
2. Public Comment N/A
3. Additions/Deletions to Agenda – Added “Audit” under New Business “d”
4. Approval of Agenda Motion Gateley, Support Flowers. Carried to approve agenda as amended.
5. Approval of Minutes of Previous Meeting Approved
6. Bills. Motion Kusmack K., Support Gateley. Carried to approve bills as presented.
7. Treasurer’s Report. Motion Gateley Second
8. Officers Reports: Motion Support Carried to Approve.
  - a. Chief – Getting hot sticks for officers and trucks
  - b. Secretary – Add 3 calls (MA for Paw Paw, 1 electrical Decatur Twp, 1 vehicle fire)
  - c. Training – Ice safety was done CPR training March 12 and 13 6:30PM and/or Sunday at 9:00AM
  - d. Truck Captain –
  - e. Building – Grates for bay Kusmack K will talk to Alro
9. Auxiliary – Working on finding new fund raisers, potentially two new members.
10. Personnel
11. Unfinished Business
  - a. Building Repair – Talked with Hammel, sent estimate to Newells. Generator needs pictures for parts
  - b. Siren – Westshore and Ro Comm needs a panel
12. New Business
  - a. EFT Policy
  - b. Membership Policy
  - c. Capitalization
  - d. Audit – Hire Yeo and Yeo Motion Kusmack K, Support Kusmack M. Carried.
13. Public Comment – DHFD will have a strong presence at the funeral for the fallen Paw Paw Fire Fighter. Wayne is covering our area during that time.
14. Adjournment – Motion Flowers, Support Gateley. Carried to adjourn at 7:04PM

# HAMILTON DECATUR FIRE

## Check Detail

March 2, 2023 - April 1, 2023

Mar 2 - Apr 1, 23

| Date       | Num   | Name                             | Split                   | Debit            | Credit           |
|------------|-------|----------------------------------|-------------------------|------------------|------------------|
| 03/02/2023 | eft   | Consumers                        | Util                    |                  | 605.40           |
| 03/02/2023 | eft   | Village of Decatur               | Util                    |                  | 65.60            |
| 03/02/2023 | eft   | COMCAST                          | Util                    |                  | 213.49           |
| 03/04/2023 | 108R  | Matt Kusmack                     | Salaries                | 150.00           |                  |
| 03/13/2023 | eft   | Wells Fargo                      | Equipment               |                  | 50.70            |
| 03/13/2023 |       |                                  | Int Inc                 | 6.05             |                  |
| 03/15/2023 | eftps | Internal Revenue Service         | -SPLIT-                 |                  | 253.54           |
| 03/17/2023 |       |                                  | -SPLIT-                 | 50,906.49        |                  |
| 03/23/2023 | 11266 | Amy M Jimenez                    | -SPLIT-                 |                  | 1,189.06         |
| 03/23/2023 | eft   | AEP                              | Util                    |                  | 386.95           |
| 03/23/2023 | 11267 | D.L. Gallivan Office Solutions   | Equip                   |                  | 35.81            |
| 03/23/2023 | 11268 | Indusco Supply Company           | Supplies                |                  | 102.24           |
| 03/23/2023 | 11269 | Dinges Fire Company              | Supplies Turnout Gear   |                  | 1,036.30         |
| 03/23/2023 | 11270 | C-Comm                           | Supplies Pagers- Radios |                  | 20.00            |
| 03/23/2023 | 11271 | REEDER ACCOUNTING SERVICES       | Prof Fee                |                  | 325.00           |
| 03/23/2023 | 11272 | Best Way Disposal                | Util                    |                  | 96.67            |
| 03/23/2023 | 11273 | Decatur Hardware                 | Supplies                |                  | 27.19            |
| 03/23/2023 | 11274 | Newell Agency                    | Insur                   |                  | 1,149.00         |
| 03/23/2023 | 11275 | Clarion Events, Inc.             | Trav,Train,Misc         |                  | 3,420.00         |
| 03/23/2023 |       |                                  | Decatur Twp             | 33,057.54        |                  |
| 04/01/2023 | 11276 | DECATUR HAMILTON FIRE DEPARTMENT | Contracted Serv         |                  | 500.00           |
| 04/01/2023 | 11277 | HARRY DUNCAN                     | Salaries                |                  | 150.00           |
| 04/01/2023 | 11278 | Joe Gerhold                      | Salaries                |                  | 1,300.00         |
| 04/01/2023 | 11279 | Joe L Jerue                      | Salaries                |                  | 375.00           |
| 04/01/2023 | 11280 | Matt Kusmack                     | Salaries                |                  | 300.00           |
| 04/01/2023 | 11281 | Michael T Bush                   | Salaries                |                  | 750.00           |
| 04/01/2023 | 11282 | Randy Haun                       | Salaries                |                  | 250.00           |
|            |       |                                  |                         | <b>84,120.08</b> | <b>12,601.95</b> |

Mar 2 - Apr 1, 23

# HAMILTON & DECATUR FIRE

## Annual Budget vs. Fiscal Year To Date

July 1, 2022 through April 1, 2023

|                              | 07/01/2022 -<br>04/01/2023 | Annual<br>Budget  | \$ Over Budget     |
|------------------------------|----------------------------|-------------------|--------------------|
| <b>Income</b>                |                            |                   |                    |
| Tax Rev                      |                            |                   |                    |
| Decatur Twp                  | 159,259.51                 | 168,000.00        | -8,740.49          |
| Hamilton                     | 111,001.47                 | 108,000.00        | 3,001.47           |
| Total Tax Rev                | 270,260.98                 | 276,000.00        | -5,739.02          |
| Building Lease               | 9,000.00                   | 23,000.00         | -14,000.00         |
| Insurance Payout             | 6,319.00                   | 0.00              | 6,319.00           |
| Int Inc                      | 36.44                      | 350.00            | -313.56            |
| Misc Inc                     | 0.00                       | 11,500.00         | -11,500.00         |
| <b>Total Income</b>          | <b>285,616.42</b>          | <b>310,850.00</b> | <b>-25,233.58</b>  |
| <b>Expense</b>               |                            |                   |                    |
| Repairs                      |                            |                   |                    |
| Vehicles                     | 29,377.64                  | 25,000.00         | 4,377.64           |
| Equip                        | 12,589.33                  | 5,000.00          | 7,589.33           |
| Bldg                         | 9,285.43                   | 12,000.00         | -2,714.57          |
| Other                        | 220.00                     | 1,000.00          | -780.00            |
| Radio                        | 0.00                       | 1,000.00          | -1,000.00          |
| Total Repairs                | 51,472.40                  | 44,000.00         | 7,472.40           |
| Supplies Turnout Gear        | 43,006.31                  | 40,000.00         | 3,006.31           |
| Trav,Train,Misc              | 14,318.59                  | 3,000.00          | 11,318.59          |
| Salaries                     | 13,250.00                  | 19,000.00         | -5,750.00          |
| Supplies                     | 13,125.54                  | 15,000.00         | -1,874.46          |
| 66000 - Payroll Expenses     | 11,742.47                  | 0.00              | 11,742.47          |
| Prof Fee                     | 11,357.21                  | 6,000.00          | 5,357.21           |
| Audit                        | 7,690.00                   | 6,000.00          | 1,690.00           |
| Util                         | 7,276.20                   | 8,000.00          | -723.80            |
| Contracted Serv              | 5,750.00                   | 6,000.00          | -250.00            |
| Insur                        | 4,270.76                   | 21,500.00         | -17,229.24         |
| Supplies Pagers- Radios      | 3,862.87                   | 4,500.00          | -637.13            |
| Supplies Hoses               | 3,427.04                   | 6,500.00          | -3,072.96          |
| Fuel & Oil                   | 2,796.20                   | 3,000.00          | -203.80            |
| Travel Fire Prevention       | 2,357.00                   | 2,000.00          | 357.00             |
| Capital outlay/Reserve       | 548.68                     | 14,500.00         | -13,951.32         |
| Loan Payment- Truck Purchase | 0.00                       | 153,353.94        | -153,353.94        |
| Supplies Uniforms            | 0.00                       | 1,500.00          | -1,500.00          |
| <b>Total Expense</b>         | <b>196,251.27</b>          | <b>353,853.94</b> | <b>-157,602.67</b> |
| <b>Net Income</b>            | <b>89,365.15</b>           | <b>-43,003.94</b> | <b>132,369.09</b>  |

**HAMILTON & DECATUR FIRE**  
**Balance Sheet**  
As of April 1, 2023

---

|                                       | Apr 1, 23           |
|---------------------------------------|---------------------|
| <b>ASSETS</b>                         |                     |
| Current Assets                        |                     |
| Checking/Savings                      |                     |
| HAMILTON FIRE                         | 229,096.75          |
| Savings - Donation Fund 17883         | 1,235.36            |
| Savings - Restitutions                | 699.20              |
| Savings 14986                         | 640.04              |
| Total Checking/Savings                | 231,671.35          |
| Other Current Assets                  |                     |
| Prepaid insurance                     | 15,142.46           |
| Accts Receivable - Other              | 570.00              |
| Total Other Current Assets            | 15,712.46           |
| Total Current Assets                  | 247,383.81          |
| Fixed Assets                          |                     |
| Equipment                             | 836,523.50          |
| Fixed assets                          | 11,681.00           |
| Total Fixed Assets                    | 848,204.50          |
| <b>TOTAL ASSETS</b>                   | <b>1,095,588.31</b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                     |
| Liabilities                           |                     |
| Current Liabilities                   |                     |
| Other Current Liabilities             |                     |
| First State Bank Loan                 | 149,930.31          |
| Accts payable                         | 1,464.00            |
| 24000 - Payroll Liabilities           | 413.52              |
| Total Other Current Liabilities       | 151,807.83          |
| Total Current Liabilities             | 151,807.83          |
| Long Term Liabilities                 |                     |
| Deferred Revenue                      | 104,500.00          |
| Total Long Term Liabilities           | 104,500.00          |
| Total Liabilities                     | 256,307.83          |
| Equity                                |                     |
| 3900 - Retained Earnings              | 480,747.83          |
| 3000 - Open Bal Equity                | 269,167.50          |
| Net Income                            | 89,365.15           |
| Total Equity                          | 839,280.48          |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>1,095,588.31</b> |

# HAMILTON & DECATUR FIRE

## Profit & Loss

March 2 through April 1, 2023

|                                | Mar 2 - Apr 1, 23 |
|--------------------------------|-------------------|
| <b>Income</b>                  |                   |
| <b>Tax Rev</b>                 |                   |
| Decatur Twp                    | 50,054.35         |
| Hamilton                       | 32,909.68         |
|                                |                   |
| <b>Total Tax Rev</b>           | 82,964.03         |
|                                |                   |
| <b>Building Lease</b>          | 1,000.00          |
| <b>Int Inc</b>                 | 6.05              |
|                                |                   |
| <b>Total Income</b>            | 83,970.08         |
| <b>Expense</b>                 |                   |
| Trav,Train,Misc                | 3,420.00          |
| Salaries                       | 2,975.00          |
| 66000 · Payroll Expenses       | 1,492.03          |
| Util                           | 1,368.11          |
| Insur                          | 1,149.00          |
| Supplies Turnout Gear          | 1,036.30          |
| Contracted Serv                | 500.00            |
| Prof Fee                       | 325.00            |
| Supplies                       | 129.43            |
| Repairs                        |                   |
| Equip                          | 35.81             |
|                                |                   |
| <b>Total Repairs</b>           | 35.81             |
|                                |                   |
| <b>Supplies Pagers- Radios</b> | 20.00             |
|                                |                   |
| <b>Total Expense</b>           | 12,450.68         |
|                                |                   |
| <b>Net Income</b>              | <b>71,519.40</b>  |

# TRAINING SHEET

EVENT: Live Burn/Tantr Shuttle DATE: 3-12-23

Start time 08:00 End Time 10:00

1. ☐ JACK CONKLIN
2. ☐ DALE AVERY
3. ☐ ERIN JACKSON
4. ☐ HARRY DUNCAN
5. ☐ RON SHUGARS
6. ☐ TOBY JACKSON
7. ☐ RICH SECONDI
8. ☐ SCOTT TURK
9. ☒ JOE GERHOLD
10. ☐ SCOTT DUNCAN
11. ☐ BILL ARNOLD
12. ☐ PAUL PULLEN SR.
13. ☐ JANIS GAIKIS
14. ☐ DAVE DRAGOMIR
- \*\*CHAD JAHR LIFETIME MEMBER\*\*
15. ☐ DUSTIN KRALL
16. ☐ JOE JERUE
17. ☐ RANDY HAUN
18. ☒ TOM BUSH
19. ☐ MIKE BUSH
20. ☐ CHRIS SCHAAP
21. ☐ DEVIN KROGEL
22. ☐ KENNETH DUNKERLY
23. ☐ ZACHARY CULLEN
24. ☐ WYATT TAYLOR
25. ☒ JACOB GERHOLD
26. ☐ CHLOE HAUN
27. ☒ TYLER SHINDELDECKER
28. ☒ SHAWN HOLMES
29. ☐ HEATH SEELYE
30. ☐ JAMES ANDERSON
31. ☐ MARISSA WILLIAMS
32. ☐ AUSTIN MEAD
33. ☐ SCOTTY BISHOP
34. ☐ NYCHOLE FLOWERS
35. ☐ RANDY WILLIAMS
36. ☐ NOLYN FLOWERS
37. ☐ RILYN FLOWERS
38. ☐ ZAVIER BISHOP
39. ☐ JOSSALYN BISHOP
40. ☐ GAIGE CARLSEN
41. ☐ SHANE MCBRIDE
42. ☐ JESSE HARRIS
43. ☐ JASON EMMONS

☒ Doug Wilson

Shawn Drove  
Tantr 3hrs

# TRAINING SHEET

EVENT: CPR Training DATE: 03-13-2023

Start time 6:30pm End Time 8:30

1. ☐ JACK CONKLIN
2. ☐ DALE AVERY
3. ☒ ERIN JACKSON - medical
4. ☒ HARRY DUNCAN
5. ☒ RON SHUGARS
6. ☐ TOBY JACKSON
7. ☐ RICH SECONDI
8. ☐ SCOTT TURK
9. ☒ JOE GERHOLD
10. ☒ SCOTT DUNCAN
11. ☒ BILL ARNOLD
12. ☐ PAUL PULLEN SR.
13. ☐ JANIS GAIKIS
14. ☒ DAVE DRAGOMIR
- \*\*CHAD JAHR LIFETIME MEMBER\*\*
15. ☐ DUSTIN KRALL
16. ☐ JOE JERUE
17. ☐ RANDY HAUN
18. ☐ TOM BUSH
19. ☐ MIKE BUSH
20. ☐ CHRIS SCHAAP
21. ☐ DEVIN KROGEL
22. ☒ KENNETH DUNKERLY
23. ☒ ZACHARY CULLEN
24. ☐ WYATT TAYLOR
25. ☒ JACOB GERHOLD
26. ☒ CHLOE HAUN
27. ☒ TYLER SHINDELDECKER
28. ☒ SHAWN HOLMES
29. ☐ HEATH SEELYE
30. ☐ JAMES ANDERSON
31. ☐ MARISSA WILLIAMS
32. ☐ AUSTIN MEAD
33. ☒ SCOTTY BISHOP
34. ☒ NYCHOLE FLOWERS
35. ☐ RANDY WILLIAMS
36. ☒ NOLYN FLOWERS
37. ☒ RILYN FLOWERS
38. ☐ ZAVIER BISHOP
39. ☐ JOSSALYN BISHOP
40. ☐ GAIGE CARLSEN
41. ☒ SHANE MCBRIDE
42. ☐ JESSE HARRIS
43. ☐ JASON EMMONS
44. ☒ Doug Wilson
45. ☒ Kraig Haun

(ART)

## Auxiliary

- ☒ Jamie Haun
- ☒ Brooke McBride
- ☒ Amy Jimenez
- ☒ Victor Jimenez
- ☒ Irene Bishop
- ☐ Jordyn Brooks
- ☒ Autumn Holmes
- ☒ Mark Flowers
- ☐ Alexis Ryman

# Training ROLL CALL SHEET

EVENT: CPR Training DATE: 03-19-2023  
9:00am - 4:00am

- |  |                                    |
|--|------------------------------------|
| 1. <input checked="" type="checkbox"/> ERIN JACKSON    |                                    |
| 2. <input type="checkbox"/> TOBY JACKSON               | <input type="checkbox"/> PRESENT   |
| 3. <input type="checkbox"/> RICH SECONDI               |                                    |
| 4. <input type="checkbox"/> SCOTT TURK                 | <input type="checkbox"/> EXCUSED   |
| 5. <input type="checkbox"/> JOE GERHOLD                |                                    |
| 6. <input type="checkbox"/> SCOTT DUNCAN               | <input type="checkbox"/> UNEXCUSED |
| 7. <input type="checkbox"/> BILL ARNOLD                |                                    |
| 8. <input type="checkbox"/> PAUL PULLEN SR.            |                                    |
| 9. <input type="checkbox"/> JANIS GAIKIS               |                                    |
| 10. <input type="checkbox"/> DAVE DRAGOMIR             |                                    |
| **CHAD JAHR LIFETIME MEMBER**                          |                                    |
| 11. <input checked="" type="checkbox"/> DUSTIN KRALL   |                                    |
| 12. <input type="checkbox"/> JOE JERUE                 |                                    |
| 13. <input type="checkbox"/> RANDY HAUN                |                                    |
| 14. <input type="checkbox"/> TOM BUSH                  |                                    |
| 15. <input type="checkbox"/> MIKE BUSH                 |                                    |
| 16. <input type="checkbox"/> CHRIS SCHAAP              |                                    |
| 17. <input type="checkbox"/> DEVIN KROGEL              |                                    |
| 18. <input type="checkbox"/> KENNETH DUNKERLEY         |                                    |
| 19. <input type="checkbox"/> ZACHARY CULLEN            |                                    |
| 20. <input type="checkbox"/> WYATT TAYLOR              |                                    |
| 21. <input type="checkbox"/> JACOB GERHOLD             |                                    |
| 22. <input type="checkbox"/> CHLOE HAUN                |                                    |
| 23. <input type="checkbox"/> TYLER SHINDELDECKER       |                                    |
| 24. <input type="checkbox"/> SHAWN HOLMES              |                                    |
| 25. <input type="checkbox"/> HEATH SEELYE              |                                    |
| 26. <input checked="" type="checkbox"/> JAMES ANDERSON |                                    |
| 27. <input type="checkbox"/> MARISSA WILLIAMS          |                                    |
| 28. <input checked="" type="checkbox"/> AUSTIN MEAD    |                                    |
| 29. <input type="checkbox"/> SCOTTY BISHOP             |                                    |
| 30. <input type="checkbox"/> NYCHOLE FLOWERS           |                                    |
| 31. <input type="checkbox"/> NOLYN FLOWERS             |                                    |
| 32. <input type="checkbox"/> RILYN FLOWERS             |                                    |
| 33. <input type="checkbox"/> ZAVIER BISHOP             |                                    |
| 34. <input type="checkbox"/> JOSSALYN BISHOP           |                                    |
| 35. <input type="checkbox"/> GAIGE CARLSEN             |                                    |
| 36. <input type="checkbox"/> SHANE MCBRIDE             |                                    |
| 37. <input type="checkbox"/> JESSE HARRIS              |                                    |
| 38. <input type="checkbox"/> JASON EMMONS              |                                    |
| 39. <input type="checkbox"/> DOMINIC BUSH              |                                    |
| 40. <input type="checkbox"/> DOUG WILSON               |                                    |
| 41. <input type="checkbox"/> DEVIN HOLMES              |                                    |
| 42. <input type="checkbox"/> KRAIG HAUN JR.            |                                    |
| 43. <input type="checkbox"/> MARK FLOWERS II           |                                    |
| 44. <input type="checkbox"/>                           |                                    |
| 45. <input type="checkbox"/>                           |                                    |

## LIFETIME MEMBERS:

- ☐ ART HAYES
- ☐ JACK CONKLIN
- ☐ DALE AVERY
- ☐ HARRY DUNCAN
- ☐ RON SHUGARS

## Auxiliary

- ✓ Samie Haun
- ✓ Jordyn Brooks



DECATUR-HAMILTON FIRE DEPARTMENT

BUILDING AND GROUNDS REPORT

| BUILDING A          |            |                    |  |
|---------------------|------------|--------------------|--|
| AREA                | ACCEPTABLE | NEEDS<br>ATTENTION | COMMENTS   |
| MEETING ROOM        |            | XX                 | Repairs are ongoing from water damage and possible structural damage from the kitchen exchange unit. |
| MEETING FLOORS      |            | XX                 | Coming up on time to strip and wax all station flooring.   |
| OFFICE              | XX         |                    |  |
| OFFICE FLOORS       | XX         |                    |  |
| BATHROOMS           | XX         |                    |  |
| KITCHEN             | XX         |                    | Waiting to hear back from service company for a full kitchen service on all appliances.              |
| ENGINE ROOM         | XX         |                    |  |
| ENGINE FLOORS       |            | XX                 | Floor needs to be re-lined   |
| SERVICE DOORS       | XX         |                    |  |
| OVERHEAD DOORS      | XX         |                    |  |
| APPROACH            | XX         |                    |  |
| WINDOWS             | XX         |                    |  |
| EQUIPMENT           | XX         |                    |  |
| STORAGE ROOMS       | XX         |                    |  |
| FLAG LIGHT          | XX         |                    |  |
| REAR BUILDING LIGHT | XX         |                    |  |

| BUILDING B    |            |                    |   |
|---------------|------------|--------------------|---|
| AREA          | ACCEPTABLE | NEEDS<br>ATTENTION | COMMENTS  |
| MEETING ROOM  | XX         |                    |   |
| DAY USE ROOM  | XX         |                    |   |
| BEDROOMS      | XX         |                    |   |
| KITCHEN       | XX         |                    |   |
| BATHROOMS     | XX         |                    |   |
| FLOORS        |            | XX                 | Could use cleaning and rewaxing   |
| ENGINE ROOM   | XX         |                    |   |
| ENGINE FLOORS |            | XX                 | Drain grates need to be replaced. Working on finding someplace to get drain grates. Not a standard size apparently. |

|                |    |  |  |
|----------------|----|--|--|
| STORAGE ROOMS  | XX |  |  |
| APPROACH       | XX |  |  |
| SERVICE DOORS  | XX |  |  |
| Overhead doors | XX |  |  |
| Windows        | XX |  |  |
| equipment      | XX |  |  |
| Cord Reels     | XX |  |  |

| GROUNDS/MAINTENANCE/LANDSCAPING |            |   |
|---------------------------------|------------|---|
| AREA                            | ACCEPTABLE | COMMENTS  |
| YARD GENERAL                    | XX         |   |
| YARD FENCE                      |            | Post was hit by VBEMS employee causing damage to corner post.   |
| TRIMMING                        | XX         |   |
| WEED CONTROL                    | XX         |   |
| ROCKS                           | XX         |   |
| DRIVEWAY                        |            | Cracks need to be sealed and repaired, trip and fall hazard, along edge of driveway on west side of property need some top soil to bring yard up to level of driveway, trip fall hazard, driveway markings need to be redone, consider re planning parking to angle parking |
| SIDEWALK                        | XX         |   |
| FLAG POLE                       | XX         | Changes are ongoing to improve monument and flagpole  |
| MONUMENT                        | XX         | Changes are ongoing to improve monument and flagpole  |

|                   |                 |                  |
|-------------------|-----------------|------------------|
| Captain Signature | Joe Jerue Capt. | Date: 03/19/2023 |
|-------------------|-----------------|------------------|

## Secretary Report for March 2023

2 calls for month

**Village** 1-Fire Alarm

**Decatur Twp** 1-Structure Fire

**Hamilton Twp** No Calls

Reported as of March 20, 2023

Submitted by Secretary,

Amy M. Jimenez

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1420  
Mileage 5262.5  
Engine Hours 493.3  
Pump Hours 91.42  
Fuel Level Full

Number of runs since last report 41

Lights Check List: Head Lights X Tail Lights X Side Marker X Seat Belts X  
Cab lights Exterior X Cab lights Interior X  
Radio Check X Emergency Lights: TOP X SIDE X FRONT X REAR X  
Horn X Siren X  
Tires and pressure: LEFT FRONT X RIGHT FRONT X LEFT REAR X RIGHT REAR X  
Tire Wear: Normal X Even    Uneven    Side Walls     
Pump Check List: Drains Left Side X Drains Right Side X  
Run Pump: Set relief valve at 100PSI X Transfer valve check WORKED  
Water Level Lights Full  
Engine Oil Level X Radiator Fluid Level X  
Hose Beds X Cross Lays X Speed Lays X  
Hydrant fittings X  
Air Packs TESTED Alarm Batteries TESTED Jaws Hydro 4 Batter Spare Bottles: 11  
Fluid Levels in generator: Gas X Oil X  
Portable Lights 6 Portable lights TESTED  
Spare Electric Cables X  
Electric meter covers should be two on each engine and several on rescue 4 ELECTRIC METER  
Emergency Flares 4 Portable Radios 3 Run Sheets 7 Maps 5  
Condition of Truck: Clean Exterior X Clean Interior X

Complaints 8 of the Spare Bottles Due for Hydro

Needs   

Truck Captain

Building Chief Signature

m Bush

Date

3/14/83

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1421  
Mileage 31788  
Engine Hours 2572.8  
Pump Hours 670.9  
Fuel Level 3/4

Number of runs since last report 2 1+ funeral

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒  
Cab lights Exterior 1 out Cab lights Interior ☒  
Radio Check ☒ Emergency Lights: TOP 1 out SIDE ☒ FRONT ☒ REAR ☒  
Horn ☒ Siren ☒  
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒  
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒  
Pump Check List: Drains Left Side ☒ Drains Right Side ☒  
Run Pump: Set relief valve at 100PSI ☒ Transfer valve check ☒  
Water Level Lights fuel out  
Engine Oil Level ☒ Radiator Fluid Level ☒  
Hose Beds ☒ Cross Lays ☒ Speed Lays ☒  
Hydrant fittings ☒  
Air Packs ☒ Alarm Batteries ☒ Jaws NA Spare Bottles: ☒  
Fluid Levels in generator: Gas ☒ Oil ☒  
Portable Lights ☒  
Spare Electric Cables ☒  
Electric meter covers should be two on each engine and several on rescue  
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒  
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints \_\_\_\_\_

Needs \_\_\_\_\_

Truck Captain

Building Chief Signature Bill

Date 3-17-23

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1471  
Mileage 8562.3  
Engine Hours 1250.0  
Pump Hours N/A  
Fuel Level Full

Number of runs since last report 1

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒  
Cab lights Exterior ☒ Cab lights Interior ☒  
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒  
Horn ☒ Siren ☒  
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒  
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒  
Pump Check List: Drains Left Side N/A Drains Right Side N/A  
Run Pump: Set relief valve at 100PSI N/A Transfer valve check N/A  
Water Level Lights N/A  
Engine Oil Level ☒ Radiator Fluid Level ☒  
Hose Beds N/A Cross Lays N/A Speed Lays N/A  
Hydrant fittings N/A  
Air Packs ☒ Alarm Batteries ☒ Jaws ☒ Spare Bottles: ☒  
Fluid Levels in generator: Gas N/A Oil ☒  
Portable Lights ☒  
Spare Electric Cables ☒  
Electric meter covers should be two on each engine and several on rescue ☒  
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒  
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints \_\_\_\_\_

Needs \_\_\_\_\_

Truck Captain

Building Chief Signature

Date 3-18-23

Dwight Hall  
Macassar Wilkin

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1430  
Mileage 11625.8  
Engine Hours 1113  
Pump Hours NA  
Fuel Level Full

Number of runs since last report 1

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒  
Cab lights Exterior ☒ Cab lights Interior ☒  
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒  
Horn ☒ Siren ☒  
Tires and pressure: LEFT FRONT 100 RIGHT FRONT 100 LEFT REAR 100 RIGHT REAR 100  
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒  
Pump Check List: Drains Left Side ☒ Drains Right Side NA  
Run Pump: Set relief valve at 100PSI NA Transfer valve check NA  
Water Level Lights ☒  
Engine Oil Level ☒ Radiator Fluid Level ☒  
Hose Beds NA Cross Lays NA Speed Lays NA  
Hydrant fittings ☒  
Air Packs NA Alarm Batteries NA Jaws NA Spare Bottles: NA  
Fluid Levels in generator: Gas ☒ Oil ☒  
Portable Lights NA  
Spare Electric Cables NA  
Electric meter covers should be two on each engine and several on rescue NA  
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒  
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints Portable Pump runs Rough  
Right Rear Inner Ouel unable to check PSI due to air  
valve stem extension missing.

Needs \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Truck Captain

Building Chief Signature

Shane McBride

Date

3-6-23

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1404  
Mileage 12132  
Engine Hours 1185.9  
Pump Hours 129.9  
Fuel Level Full

Number of runs since last report 2

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒  
Cab lights Exterior ☒ Cab lights Interior ☒  
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒  
Horn ☒ Siren ☒

Tires and pressure: LEFT FRONT 70 RIGHT FRONT 70 LEFT REAR 70 RIGHT REAR 70

Tire Wear: Normal ☒ Even ☐ Uneven ☐ Side Walls ☐

Pump Check List: Drains Left Side ☐ Drains Right Side ☐

Run Pump: Set relief valve at 100PSI ☐ Transfer valve check ☐

Water Level Lights empty correctly

Engine Oil Level Full Radiator Fluid Level Full

Hose Beds ☒ Cross Lays ☒ Speed Lays ☐

Hydrant fittings ☒

Air Packs N/A Alarm Batteries N/A Jaws N/A Spare Bottles: N/A

Fluid Levels in generator: Gas Full Oil Full

Portable Lights N/A

Spare Electric Cables N/A

Electric meter covers should be two on each engine and several on rescue N/A

Emergency Flares ☒ Portable Radios N/A Run Sheets ☒ Maps ☒

Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints NO Flairs

Needs Flairs

Truck Captain

Building Chief Signature [Signature]

Date 03-17-23



Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 14165  
Mileage 2504  
Engine Hours 275  
Pump Hours —  
Fuel Level 3/4

Number of runs since last report 1

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒  
Cab lights Exterior ☒ Cab lights Interior ☒  
Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒  
Horn ☒ Siren ☒  
Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒  
Tire Wear: Normal ☒ Even ☒ Uneven ☒ Side Walls ☒  
Pump Check List: Drains Left Side ☒ Drains Right Side ☒  
Run Pump: Set relief valve at 100PSI ☒ Transfer valve check ☒  
Water Level Lights ☒  
Engine Oil Level ☒ Radiator Fluid Level ☒  
Hose Beds ☒ Cross Lays ☒ Speed Lays ☒  
Hydrant fittings ☒  
Air Packs ☒ Alarm Batteries ☒ Jaws ☒ Spare Bottles: ☒  
Fluid Levels in generator: Gas ☒ Oil ☒  
Portable Lights ☒  
Spare Electric Cables ☒  
Electric meter covers should be two on each engine and several on rescue ☒  
Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒  
Condition of Truck: Clean Exterior ☒ Clean Interior ☒

Complaints N/A

Needs N/A

Truck Captain  
Building Chief Signature

Date 3/17/23

Kenneth Dunkerley

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE  
3<sup>RD</sup> MONDAY OF EACH MONTH unless requested due another date.

Truck number 1472  
Mileage 768.5  
Engine Hours 101.8  
Pump Hours N/A  
Fuel Level Full

Number of runs since last report 0

Lights Check List: Head Lights / Tail Lights / Side Marker / Seat Belts /  
Cab lights Exterior / Cab lights Interior /  
Radio Check / Emergency Lights: TOP / SIDE / FRONT / REAR /  
Horn / Siren /  
Tires and pressure: LEFT FRONT / RIGHT FRONT / LEFT REAR / RIGHT REAR /  
Tire Wear: Normal ⊗ Even / Uneven / Side Walls / \* Right side front tire  
Pump Check List: Drains Left Side / Drains Right Side /  
Run Pump: Set relief valve at 100PSI / Transfer valve check /  
Water Level Lights /  
Engine Oil Level / Radiator Fluid Level /  
Hose Beds / Cross Lays N/A Speed Lays N/A  
Hydrant fittings N/A  
Air Packs N/A Alarm Batteries N/A Jaws N/A Spare Bottles: N/A  
Fluid Levels in generator: Gas N/A Oil N/A  
Portable Lights N/A  
Spare Electric Cables N/A  
Electric meter covers should be two on each engine and several on rescue N/A  
Emergency Flares / Portable Radios / Run Sheets / Maps /  
Condition of Truck: Clean Exterior / Clean Interior /

Complaints \_\_\_\_\_

Needs \* TIRES

Truck Captain

Building Chief Signature

Austin Jacob Mead

Date 3/11/2023

# DECATUR-HAMILTON QUICK RESPONSE

Board Meeting

*March 27, 2023*

---

1. Call to Order/ Roll call
2. Public Comment
3. Additions/Deletions to Agenda
4. Approval of Agenda
5. Approval of Minutes of the Previous Meeting
6. Bills
7. Treasurer's Report
8. Team Leader Report
9. Personnel
10. Unfinished Business
11. New Business
  - a. Treasurer stipend and salary
12. Public Comment
13. Adjournment

# DECATUR-HAMILTON QUICK RESPONSE BOARD

## MEETING MINUTES

*Monday February 27 2023*

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1. The meeting was called to order at 6:00 PM by Druskovich. Newell excused, Polomcak arrived at 6:06 PM.
2. Public Comment Observed moment of silence for fallen Paw Paw Fire Fighter.
3. Additions/Deletions to the Agenda N/A
4. Kusmack K moved, Flowers support, Carried to approve agenda.
5. Kusmack K moved Gateley support, Carried to approve minutes as amended.
6. Kusmack M. reported on the bills with a total of \$105,359,952 and income of \$23,389.94. Flowers Moved, Gateley Support, Carried to approve bills as presented.
7. Kusmack M. gave the Treasurer's report indicating fund balances as follows:
  - a. Checking - \$37,541.70
  - b. Savings - \$113,278.16
  - c. Mercantile - \$5000
  - d. Member Savings – \$443.40
  - e. Do not have \$46,468.46 in the Mercantile account as shown on the balance sheet.
8. Team Leader's Report
  - a. 57 calls, 17 responses for a 29% rate. Recommended the higher end computer for the future QR vehicles, will last longer and was suggested by others. Went over salaries and options for full time QR member. Kusmack M Moved, Gateley Support, Carried to approve Team Leader's Report.
9. Personnel N/A
10. Unfinished Business
11. New Business
  - a. Raise Credit Card Limit – Overstepped authority to raise the limit without board approval. Asking to raise the limit of either card by \$2,500 (\$5,000 total) for 30 days. Flowers Moved, Gateley Support, Carried to approve raising limit as needed.
  - b. EFT policy – Needed for audit Gateley Moved Kusmack K Support. Carried to approve the policy
  - c. Capitalization Policy – Essentially big ticket purchase policy. Gateley moved, Flowers Support, Carried to approve.
12. No public comment was given.
13. Meeting adjourned at 6:19PM. Kusmack K. Moved, Newell Support. Carried to adjourn.

# Decatur-Hamilton Quick Response

## Check Detail

March 2, 2023 - April 1, 2023

|                             | <u>Date</u> | <u>Num</u> | <u>Name</u>                 | <u>Memo</u>                   | <u>Debit</u>            | <u>Credit</u>          |
|-----------------------------|-------------|------------|-----------------------------|-------------------------------|-------------------------|------------------------|
| Cash - Checking 34599       |             |            |                             |                               |                         |                        |
|                             | 03/02/2023  | eft        | Consumers                   |                               |                         | 281.93                 |
|                             | 03/02/2023  | eft        | Village Of Decatur          | Account Number 1106           |                         | 72.76                  |
|                             | 03/07/2023  | eft        | Comcast                     | Account # 8529 11 329 0019906 |                         | 384.60                 |
|                             | 03/13/2023  |            |                             | Interest                      | 2.98                    |                        |
|                             | 03/17/2023  |            |                             | Deposit                       | 37,429.24               |                        |
|                             | 03/23/2023  |            |                             | Deposit                       | 24,792.46               |                        |
|                             | 03/23/2023  | 5553       | C-Comm of Kazoo             | INV 21241                     |                         | 100.00                 |
|                             | 03/23/2023  | 5554       | REEDER ACCOUNTING SERVICES  | INV #29132                    |                         | 175.00                 |
|                             | 03/23/2023  | 5555       | EMP                         | INV# 2530451;2535239;2539272  |                         | 421.06                 |
|                             | 03/23/2023  | 5556       | VISA                        | Account number *2849          |                         | 3,445.75               |
|                             | 03/23/2023  | eft        | AEP- Indiana Michigan Power | Acct# 041-837-336-0-1         |                         | 172.04                 |
|                             | 04/01/2023  | 5557       | Christina Benson            |                               |                         | 150.00                 |
|                             | 04/01/2023  | 5558       | DH Fire Board               |                               |                         | 1,000.00               |
|                             | 04/01/2023  | 5559       | Matt Kusmack                |                               |                         | 150.00                 |
|                             | 04/01/2023  | 5560       | Terry Burns                 |                               |                         | 300.00                 |
| Total Cash - Checking 34599 |             |            |                             |                               | <u>62,224.68</u>        | <u>6,653.14</u>        |
| <b>TOTAL</b>                |             |            |                             |                               | <b><u>62,224.68</u></b> | <b><u>6,653.14</u></b> |

**Decatur-Hamilton Quick Response**  
**Balance Sheet**  
As of April 1, 2023

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|  | Apr 1, 23         |
|--|-------------------|
| <b>ASSETS</b>                          |                   |
| <b>Current Assets</b>                  |                   |
| Checking/Savings                       |                   |
| Cash - Checking 34599                  | 132,386.98        |
| Cash - Savings - Vehicle 16696         | 113,278.16        |
| Merchantile Bank                       | 4,995.70          |
| Cash - Savings - Member 15771          | 443.40            |
| <b>Total Checking/Savings</b>          | <b>251,104.24</b> |
| <b>Other Current Assets</b>            |                   |
| Prepaid Insurance                      | 1,458.52          |
| Accts Receivable - Other               | 600.00            |
| <b>Total Other Current Assets</b>      | <b>2,058.52</b>   |
| <b>Total Current Assets</b>            | <b>253,162.76</b> |
| <b>Other Assets</b>                    |                   |
| Prepaid Building Rent                  | 104,500.00        |
| <b>Total Other Assets</b>              | <b>104,500.00</b> |
| <b>TOTAL ASSETS</b>                    | <b>357,662.76</b> |
| <b>LIABILITIES &amp; EQUITY</b>        |                   |
| <b>Liabilities</b>                     |                   |
| <b>Current Liabilities</b>             |                   |
| Other Current Liabilities              |                   |
| Accounts payable - year end acc        | 3,344.00          |
| <b>Total Other Current Liabilities</b> | <b>3,344.00</b>   |
| <b>Total Current Liabilities</b>       | <b>3,344.00</b>   |
| <b>Total Liabilities</b>               | <b>3,344.00</b>   |
| <b>Equity</b>                          |                   |
| Retained Earnings                      | 304,757.59        |
| Opening Bal Equity                     | 55,242.52         |
| Net Income                             | -5,681.35         |
| <b>Total Equity</b>                    | <b>354,318.76</b> |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>  | <b>357,662.76</b> |

**Decatur-Hamilton Quick Response**  
**Annual Budget vs. Fiscal Year To Date**  
 July 1, 2022 through April 1, 2023

|                                 | <b>07/01/2022 -<br/>04/01/2023</b> | <b>Annual<br/>Budget</b> | <b>\$ Over Budget</b> |
|---------------------------------|------------------------------------|--------------------------|-----------------------|
| <b>Ordinary Income/Expense</b>  |                                    |                          |                       |
| <b>Income</b>                   |                                    |                          |                       |
| Tax Revenue - Decatur Township  | 121,884.27                         | 40,000.00                | 81,884.27             |
| Tax Revenue - Hamilton Township | 79,444.59                          | 32,000.00                | 47,444.59             |
| Misc. Inc                       | 3,180.00                           | 10,000.00                | -6,820.00             |
| Interest Income                 | 74.33                              | 125.00                   | -50.67                |
| <b>Total Income</b>             | <b>204,583.19</b>                  | <b>82,125.00</b>         | <b>122,458.19</b>     |
| <b>Gross Profit</b>             | <b>204,583.19</b>                  | <b>82,125.00</b>         | <b>122,458.19</b>     |
| <b>Expense</b>                  |                                    |                          |                       |
| Capital - Equipment             | 96,978.00                          | 194,000.00               | -97,022.00            |
| Vehicle & Equip. Repairs        | 57,114.13                          | 2,000.00                 | 55,114.13             |
| Equipment & Supplys             | 11,380.67                          | 12,000.00                | -619.33               |
| Building Rental                 | 10,000.00                          | 23,000.00                | -13,000.00            |
| Utilities                       | 8,430.41                           | 10,250.00                | -1,819.59             |
| Salaries                        | 7,920.00                           | 12,000.00                | -4,080.00             |
| Insurance                       | 6,348.38                           | 5,800.00                 | 548.38                |
| Audit                           | 5,520.00                           | 4,200.00                 | 1,320.00              |
| Building Repairs                | 3,993.00                           | 1,500.00                 | 2,493.00              |
| Contracted Services             | 2,573.95                           | 1,800.00                 | 773.95                |
| Bank Service Fee                | 6.00                               | 0.00                     | 6.00                  |
| Training                        | 0.00                               | 2,500.00                 | -2,500.00             |
| Fuel & Oil                      | 0.00                               | 750.00                   | -750.00               |
| <b>Total Expense</b>            | <b>210,264.54</b>                  | <b>269,800.00</b>        | <b>-59,535.46</b>     |
| <b>Net Ordinary Income</b>      | <b>-5,681.35</b>                   | <b>-187,675.00</b>       | <b>181,993.65</b>     |
| <b>Net Income</b>               | <b>-5,681.35</b>                   | <b>-187,675.00</b>       | <b>181,993.65</b>     |

**Decatur-Hamilton Quick Response**  
**Profit & Loss**

March 2 through April 1, 2023

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|                                 | Mar 2 - Apr 1, 23 |
|---------------------------------|-------------------|
| Ordinary Income/Expense         |                   |
| Income                          |                   |
| Tax Revenue - Decatur Township  | 37,539.82         |
| Tax Revenue - Hamilton Township | 24,681.88         |
| Interest Income                 | 2.98              |
|                                 | <hr/>             |
| Total Income                    | 62,224.68         |
|                                 | <hr/>             |
| Gross Profit                    | 62,224.68         |
| Expense                         |                   |
| Equipment & Supplys             | 3,966.81          |
| Building Rental                 | 1,000.00          |
| Utilities                       | 911.33            |
| Salaries                        | 600.00            |
| Contracted Services             | 175.00            |
|                                 | <hr/>             |
| Total Expense                   | 6,653.14          |
|                                 | <hr/>             |
| Net Ordinary Income             | 55,571.54         |
|                                 | <hr/>             |
| Net Income                      | <b>55,571.54</b>  |
|                                 | <hr/> <hr/>       |





Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

## MEMORANDUM

TO: Village Council  
FROM: Megan Duncan, Clerk/Treasurer  
REVIEWED BY: Christopher Tapper, Village Manager  
DATE: April 3, 2023

SUBJECT: Financial Statement – March 2023

### Action Requested:

It is requested that the Village Council review Revenue & Expense along with the Cash Balance Report for the period ending March 31, 2023.

### Background:

Attached is the Revenue & Expense Report along with the Cash Balance report.

### March updates:

- Processed payments, opening, and closing Utility accounts. Applying penalties, shut off notices, and creating the Utility bills.
- Attended Council meeting and prepared meeting minutes.
- Attended DDA meeting.
- Attended Planning Commission meeting and prepared meeting minutes.
- Worked with Manager Tapper in General Ledger for educational purposes.
- Added Approved Budget Amendments into General Ledger.
- Processed building permit payments, and revenue deposits in cash receipting.
- Worked with Van Buren County Treasurer to do the final settlement for tax year 2022.
- Collected data in Tax in preparation for Tax collection 2023.
- Processed Miscellaneous Receivables and Account Payables for Village Hall, DPW, and PD.
- Processed payroll and remittance checks.
- Attended the treasurer-to-treasurer monthly zoom meeting.
- Budgeting for Fiscal Sustainability webinar.
- Started MSU extension Citizen Planner training.



Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

- Attended Year 2 of the Michigan Association of Municipal Clerks Institute. Educational sessions taken at institute:
  - ✓ Challenges and Solutions for Michigan Clerks
  - ✓ Understanding the Legislative Process
  - ✓ Proposal 22-2 (Elections)
  - ✓ Village Clerk to Clerk Session
  - ✓ Effective Communications
  - ✓ Professionalism in the Clerk's Office
  - ✓ Cyber Security
  - ✓ Media Training for Clerks
  - ✓ Budgeting Basics
  - ✓ Managing Generational Differences Part I
  - ✓ Just Throw Strikes Presentation
  - ✓ Managing Generational Differences Part II
- Financial Update Session Webinar
- Interviewed two candidates for the Deputy Clerk/Treasurer position.
- Put together April's Agenda Packet for Council

Attachment(s):

Cash Balances

Revenue & Expense Report

## REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                           | DESCRIPTION                         | 2023-24    |        | YTD BALANCE       | ACTIVITY FOR        | AVAILABLE         |  | % BDGT<br>USED |
|-------------------------------------|-------------------------------------|------------|--------|-------------------|---------------------|-------------------|--|----------------|
|                                     |                                     | AMENDED    | BUDGET | 03/31/2023        | MONTH 03/31/2023    | BALANCE           |  |                |
|                                     |                                     |            |        | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) |  |                |
| Fund 101 - GENERAL FUND             |                                     |            |        |                   |                     |                   |  |                |
| Revenues                            |                                     |            |        |                   |                     |                   |  |                |
| Dept 000                            |                                     |            |        |                   |                     |                   |  |                |
| 101-000-402.000                     | REAL ESTATE TAXES                   | 368,000.00 |        | 0.00              | 0.00                | 368,000.00        |  | 0.00           |
| 101-000-410.000                     | PERSONAL PROPERTY TAX               | 62,000.00  |        | 0.00              | 0.00                | 62,000.00         |  | 0.00           |
| 101-000-411.000                     | DELINQUENT TAX                      | 20,000.00  |        | 0.00              | 0.00                | 20,000.00         |  | 0.00           |
| 101-000-411.001                     | DELINQUENT ADMIN FEE                | 100.00     |        | 0.00              | 0.00                | 100.00            |  | 0.00           |
| 101-000-432.000                     | PILOT                               | 6,800.00   |        | 0.00              | 0.00                | 6,800.00          |  | 0.00           |
| 101-000-439.000                     | STATE OF MI MARIJUANA PAYMENTS      | 112,900.00 |        | 0.00              | 0.00                | 112,900.00        |  | 0.00           |
| 101-000-445.000                     | REAL ESTATE TAX INTEREST            | 200.00     |        | 0.00              | 0.00                | 200.00            |  | 0.00           |
| 101-000-447.000                     | ADMIN. FEE TREASURER                | 6,000.00   |        | 0.00              | 0.00                | 6,000.00          |  | 0.00           |
| 101-000-477.000                     | CABLE TV FEES                       | 15,000.00  |        | 0.00              | 0.00                | 15,000.00         |  | 0.00           |
| 101-000-478.000                     | LIQUOR LICENSE                      | 2,000.00   |        | 0.00              | 0.00                | 2,000.00          |  | 0.00           |
| 101-000-491.000                     | BUILDING PERMIT FEES                | 15,000.00  |        | 1,361.00          | 1,361.00            | 13,639.00         |  | 9.07           |
| 101-000-492.000                     | RENTAL INSPECTION FEE               | 3,000.00   |        | 25.00             | 25.00               | 2,975.00          |  | 0.83           |
| 101-000-494.000                     | MARIHUANA LICENSE FEES              | 40,000.00  |        | 0.00              | 0.00                | 40,000.00         |  | 0.00           |
| 101-000-495.000                     | ZONING LICENSES & PERMITS           | 1,000.00   |        | 0.00              | 0.00                | 1,000.00          |  | 0.00           |
| 101-000-496.000                     | SELLING PERMITS                     | 100.00     |        | 0.00              | 0.00                | 100.00            |  | 0.00           |
| 101-000-497.000                     | FENCE PERMITS                       | 100.00     |        | 0.00              | 0.00                | 100.00            |  | 0.00           |
| 101-000-543.000                     | POLICE TRAINING-STATE               | 600.00     |        | 0.00              | 0.00                | 600.00            |  | 0.00           |
| 101-000-573.001                     | METRO ACT                           | 11,500.00  |        | 0.00              | 0.00                | 11,500.00         |  | 0.00           |
| 101-000-574.000                     | STATE REVENUE SHARING               | 220,000.00 |        | 0.00              | 0.00                | 220,000.00        |  | 0.00           |
| 101-000-606.000                     | PARKING FEES/FINES                  | 800.00     |        | 350.00            | 350.00              | 450.00            |  | 43.75          |
| 101-000-607.000                     | POLICE REPORTS                      | 200.00     |        | 10.00             | 10.00               | 190.00            |  | 5.00           |
| 101-000-647.000                     | CROSSING GUARDS-SCHOOL              | 13,000.00  |        | 0.00              | 0.00                | 13,000.00         |  | 0.00           |
| 101-000-664.100                     | INTEREST CHECKING                   | 200.00     |        | 0.00              | 0.00                | 200.00            |  | 0.00           |
| 101-000-664.200                     | INTEREST EARNED                     | 1,500.00   |        | 0.00              | 0.00                | 1,500.00          |  | 0.00           |
| 101-000-668.000                     | COMM. TOWER LEASE                   | 1,200.00   |        | 0.00              | 0.00                | 1,200.00          |  | 0.00           |
| 101-000-669.610                     | ADMIN TRANSFER-MOTOR POOL           | 8,000.00   |        | 0.00              | 0.00                | 8,000.00          |  | 0.00           |
| 101-000-675.000                     | OTHER REVENUE                       | 9,000.00   |        | 119.84            | 119.84              | 8,880.16          |  | 1.33           |
| 101-000-699.248                     | ADMIN TRANSFER DDA                  | 2,500.00   |        | 0.00              | 0.00                | 2,500.00          |  | 0.00           |
| 101-000-699.596                     | ADMIN TRANSFER GARBAGE COLLECTION   | 6,500.00   |        | 0.00              | 0.00                | 6,500.00          |  | 0.00           |
| Total Dept 000                      |                                     | 927,200.00 |        | 1,865.84          | 1,865.84            | 925,334.16        |  | 0.20           |
| TOTAL REVENUES                      |                                     | 927,200.00 |        | 1,865.84          | 1,865.84            | 925,334.16        |  | 0.20           |
| Expenditures                        |                                     |            |        |                   |                     |                   |  |                |
| Dept 101 - VILLAGE COUNCIL          |                                     |            |        |                   |                     |                   |  |                |
| 101-101-703.000                     | COUNCIL SALARY                      | 9,900.00   |        | 818.00            | 818.00              | 9,082.00          |  | 8.26           |
| 101-101-715.000                     | FICA/MEDICARE                       | 760.00     |        | 62.57             | 62.57               | 697.43            |  | 8.23           |
| 101-101-717.000                     | WORKMAN'S COMP.                     | 50.00      |        | 0.00              | 0.00                | 50.00             |  | 0.00           |
| 101-101-807.000                     | AUDIT                               | 3,000.00   |        | 0.00              | 0.00                | 3,000.00          |  | 0.00           |
| 101-101-822.000                     | CONTRACTUAL SERVICES                | 3,000.00   |        | 0.00              | 0.00                | 3,000.00          |  | 0.00           |
| 101-101-901.000                     | PRINTING/PUBLISHING                 | 1,000.00   |        | 0.00              | 0.00                | 1,000.00          |  | 0.00           |
| 101-101-936.000                     | TECH SERVICES                       | 1,500.00   |        | 560.25            | 560.25              | 939.75            |  | 37.35          |
| 101-101-958.001                     | DUES/MEMBERSHIPS                    | 1,600.00   |        | 1,572.00          | 1,572.00            | 28.00             |  | 98.25          |
| Total Dept 101 - VILLAGE COUNCIL    |                                     | 20,810.00  |        | 3,012.82          | 3,012.82            | 17,797.18         |  | 14.48          |
| Dept 137 - MUNICIPAL ATTORNEY       |                                     |            |        |                   |                     |                   |  |                |
| 101-137-828.000                     | ORDINANCE ENFORCECMET ATTORNEY FEES | 4,000.00   |        | 0.00              | 0.00                | 4,000.00          |  | 0.00           |
| Total Dept 137 - MUNICIPAL ATTORNEY |                                     | 4,000.00   |        | 0.00              | 0.00                | 4,000.00          |  | 0.00           |

03/31/2023 10:45 AM

User: MEGAN

DB: Decatur

## REVENUE AND EXPENDITURE REPORT

Page: 2/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                          | DESCRIPTION               | 2023-24<br>AMENDED BUDGET | YTD BALANCE<br>03/31/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 03/31/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|------------------------------------|---------------------------|---------------------------|--|---|---|----------------|
| Fund 101 - GENERAL FUND            |                           |                           |  |   |   |                |
| Expenditures                       |                           |                           |  |   |   |                |
| Dept 172 - VILLAGE MANAGER         |                           |                           |  |   |   |                |
| 101-172-703.000                    | SALARY-MANAGER            | 34,000.00                 | 2,461.41                                       | 2,461.41  | 31,538.59                                 | 7.24           |
| 101-172-715.000                    | FICA/MEDICARE             | 2,500.00                  | 188.29   | 188.29  | 2,311.71                                  | 7.53           |
| 101-172-716.000                    | UNEMPLOYMENT COMPENSATION | 20.00                     | 0.00   | 0.00  | 20.00                                     | 0.00           |
| 101-172-717.000                    | WORKMAN'S COMPENSATION    | 100.00                    | 0.00   | 0.00  | 100.00                                    | 0.00           |
| 101-172-718.000                    | PENSION                   | 1,800.00                  | 147.68   | 147.68  | 1,652.32                                  | 8.20           |
| 101-172-719.500                    | DISABILITY INSURANCE      | 1,880.00                  | 78.00  | 78.00   | 1,802.00                                  | 4.15           |
| 101-172-720.000                    | LIFE INSURANCE            | 250.00                    | 10.20  | 10.20   | 239.80                                    | 4.08           |
| 101-172-721.000                    | TUITION REIMBURSEMENT     | 7,500.00                  | 0.00   | 0.00  | 7,500.00                                  | 0.00           |
| 101-172-728.000                    | SUPPLIES                  | 200.00                    | 0.00   | 0.00  | 200.00                                    | 0.00           |
| 101-172-853.000                    | TELEPHONE                 | 1,500.00                  | 61.49  | 61.49   | 1,438.51                                  | 4.10           |
| 101-172-853.020                    | CELL PHONE                | 650.00                    | 0.00   | 0.00  | 650.00                                    | 0.00           |
| 101-172-864.000                    | CONFERENCES/WORKSHOPS     | 3,000.00                  | 0.00   | 0.00  | 3,000.00                                  | 0.00           |
| 101-172-936.000                    | TECH SERVICES             | 2,000.00                  | 722.51   | 722.51  | 1,277.49                                  | 36.13          |
| 101-172-958.001                    | DUES/MEMBERSHIPS          | 950.00                    | 0.00   | 0.00  | 950.00                                    | 0.00           |
| Total Dept 172 - VILLAGE MANAGER   |                           | 56,350.00                 | 3,669.58                                       | 3,669.58  | 52,680.42                                 | 6.51           |
| Dept 215 - VILLAGE CLERK           |                           |                           |  |   |   |                |
| 101-215-703.000                    | SALARY-ADMIN. CLERK       | 12,800.00                 | 997.14   | 997.14  | 11,802.86                                 | 7.79           |
| 101-215-715.000                    | FICA/MEDICARE             | 1,050.00                  | 76.27  | 76.27   | 973.73                                    | 7.26           |
| 101-215-716.000                    | UNEMPLOYMENT COMPENSATION | 15.00                     | 0.00   | 0.00  | 15.00                                     | 0.00           |
| 101-215-717.000                    | WORKERS COMP. FUND.       | 120.00                    | 0.00   | 0.00  | 120.00                                    | 0.00           |
| 101-215-718.000                    | PENSION-ADMIN. CLERK      | 780.00                    | 59.83  | 59.83   | 720.17                                    | 7.67           |
| 101-215-719.000                    | HEALTH INSURANCE          | 5,000.00                  | 425.97   | 425.97  | 4,574.03                                  | 8.52           |
| 101-215-719.500                    | DISABILITY INSURANCE      | 600.00                    | 51.92  | 51.92   | 548.08                                    | 8.65           |
| 101-215-720.000                    | LIFE INSURANCE            | 130.00                    | 10.20  | 10.20   | 119.80                                    | 7.85           |
| 101-215-728.000                    | SUPPLIES                  | 200.00                    | 0.00   | 0.00  | 200.00                                    | 0.00           |
| 101-215-730.000                    | POSTAGE                   | 500.00                    | 0.00   | 0.00  | 500.00                                    | 0.00           |
| 101-215-830.000                    | BANK SERVICE CHGS         | 200.00                    | 20.00  | 20.00   | 180.00                                    | 10.00          |
| 101-215-853.000                    | TELEPHONE                 | 720.00                    | 61.49  | 61.49   | 658.51                                    | 8.54           |
| 101-215-853.020                    | CELL PHONE                | 340.00                    | 12.50  | 12.50   | 327.50                                    | 3.68           |
| 101-215-864.000                    | CONFERENCES/WORKSHOPS     | 3,000.00                  | 212.50   | 212.50  | 2,787.50                                  | 7.08           |
| 101-215-901.000                    | PRINTING                  | 80.00                     | 0.00   | 0.00  | 80.00                                     | 0.00           |
| 101-215-936.000                    | TECH SERVICES             | 5,000.00                  | 162.22   | 162.22  | 4,837.78                                  | 3.24           |
| Total Dept 215 - VILLAGE CLERK     |                           | 30,535.00                 | 2,090.04                                       | 2,090.04  | 28,444.96                                 | 6.84           |
| Dept 253 - VILLAGE TREASURER       |                           |                           |  |   |   |                |
| 101-253-703.000                    | SALARY-TREASURER          | 4,500.00                  | 332.39   | 332.39  | 4,167.61                                  | 7.39           |
| 101-253-715.000                    | FICA/MEDICARE             | 340.00                    | 25.43  | 25.43   | 314.57                                    | 7.48           |
| 101-253-717.000                    | WORKMAN'S COMP.           | 60.00                     | 0.00   | 0.00  | 60.00                                     | 0.00           |
| 101-253-718.000                    | PENSION                   | 270.00                    | 19.94  | 19.94   | 250.06                                    | 7.39           |
| 101-253-719.000                    | HEALTH INSURANCE          | 2,000.00                  | 149.62   | 149.62  | 1,850.38                                  | 7.48           |
| 101-253-728.000                    | SUPPLIES                  | 300.00                    | 0.00   | 0.00  | 300.00                                    | 0.00           |
| 101-253-730.000                    | POSTAGE                   | 2,500.00                  | 0.00   | 0.00  | 2,500.00                                  | 0.00           |
| 101-253-807.000                    | AUDIT                     | 6,000.00                  | 0.00   | 0.00  | 6,000.00                                  | 0.00           |
| 101-253-853.020                    | CELL PHONE                | 500.00                    | 43.24  | 43.24   | 456.76                                    | 8.65           |
| 101-253-864.000                    | CONFERENCES/WORKSHOPS     | 2,800.00                  | 0.00   | 0.00  | 2,800.00                                  | 0.00           |
| 101-253-936.000                    | TECH SERVICES             | 900.00                    | 162.22   | 162.22  | 737.78                                    | 18.02          |
| Total Dept 253 - VILLAGE TREASURER |                           | 20,170.00                 | 732.84   | 732.84  | 19,437.16                                 | 3.63           |

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## REVENUE AND EXPENDITURE REPORT

Page: 3/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                           | DESCRIPTION                   | 2023-24<br>AMENDED BUDGET | YTD BALANCE<br>03/31/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 03/31/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|-------------------------------------|-------------------------------|---------------------------|--|---|---|----------------|
| Fund 101 - GENERAL FUND             |                               |                           |  |   |   |                |
| Expenditures                        |                               |                           |  |   |   |                |
| Dept 265 - VILLAGE HALL             |                               |                           |  |   |   |                |
| 101-265-776.000                     | SUPPLIES                      | 1,600.00                  | 0.00   | 0.00  | 1,600.00                                  | 0.00           |
| 101-265-822.000                     | CONTRACTUAL SERVICES          | 1,500.00                  | 27.00  | 27.00   | 1,473.00                                  | 1.80           |
| 101-265-921.000                     | ELECTRIC                      | 5,500.00                  | 0.00   | 0.00  | 5,500.00                                  | 0.00           |
| 101-265-923.000                     | HEAT                          | 2,500.00                  | 0.00   | 0.00  | 2,500.00                                  | 0.00           |
| 101-265-931.000                     | REPAIRS & MAINTENANCE         | 1,000.00                  | 590.00   | 590.00  | 410.00                                    | 59.00          |
| 101-265-936.000                     | TECH SERVICES                 | 200.00                    | 31.25  | 31.25   | 168.75                                    | 15.63          |
| Total Dept 265 - VILLAGE HALL       |                               | 12,300.00                 | 648.25   | 648.25  | 11,651.75                                 | 5.27           |
| Dept 266 - MUNICIPAL ATTORNEY       |                               |                           |  |   |   |                |
| 101-266-826.000                     | ATTORNEY FEES                 | 8,500.00                  | 0.00   | 0.00  | 8,500.00                                  | 0.00           |
| 101-266-826.100                     | ATTORNEY EXPENSES             | 900.00                    | 0.00   | 0.00  | 900.00                                    | 0.00           |
| Total Dept 266 - MUNICIPAL ATTORNEY |                               | 9,400.00                  | 0.00   | 0.00  | 9,400.00                                  | 0.00           |
| Dept 301 - POLICE DEPARTMENT        |                               |                           |  |   |   |                |
| 101-301-703.000                     | POLICE SALARY                 | 300,000.00                | 22,994.32                                      | 22,994.32   | 277,005.68                                | 7.66           |
| 101-301-703.010                     | OVERTIME PAY                  | 10,000.00                 | 1,415.55                                       | 1,415.55  | 8,584.45                                  | 14.16          |
| 101-301-703.050                     | PART TIME SALARIES            | 1,000.00                  | 0.00   | 0.00  | 1,000.00                                  | 0.00           |
| 101-301-715.000                     | FICA/MEDICARE                 | 26,000.00                 | 1,968.54                                       | 1,968.54  | 24,031.46                                 | 7.57           |
| 101-301-716.000                     | UNEMPLOYMENT INSURANCE        | 50.00                     | 0.00   | 0.00  | 50.00                                     | 0.00           |
| 101-301-717.000                     | WORKMAN'S COMP                | 8,500.00                  | 0.00   | 0.00  | 8,500.00                                  | 0.00           |
| 101-301-718.000                     | PENSION                       | 38,000.00                 | 2,598.35                                       | 2,598.35  | 35,401.65                                 | 6.84           |
| 101-301-719.000                     | HEALTH INSURANCE              | 54,000.00                 | 4,921.49                                       | 4,921.49  | 49,078.51                                 | 9.11           |
| 101-301-719.500                     | DISABILITY INSURANCE          | 3,500.00                  | 301.52   | 301.52  | 3,198.48                                  | 8.61           |
| 101-301-720.000                     | LIFE INSURANCE                | 1,500.00                  | 102.00   | 102.00  | 1,398.00                                  | 6.80           |
| 101-301-728.000                     | SUPPLIES                      | 1,700.00                  | 0.00   | 0.00  | 1,700.00                                  | 0.00           |
| 101-301-730.000                     | POSTAGE                       | 500.00                    | 0.00   | 0.00  | 500.00                                    | 0.00           |
| 101-301-768.000                     | UNIFORMS/BOOTS/ETC            | 3,000.00                  | 0.00   | 0.00  | 3,000.00                                  | 0.00           |
| 101-301-768.100                     | UNIFORM CLEANING              | 1,000.00                  | 0.00   | 0.00  | 1,000.00                                  | 0.00           |
| 101-301-853.000                     | TELEPHONE                     | 1,500.00                  | 122.97   | 122.97  | 1,377.03                                  | 8.20           |
| 101-301-853.020                     | CELL PHONE                    | 1,500.00                  | 25.00  | 25.00   | 1,475.00                                  | 1.67           |
| 101-301-865.000                     | MILEAGE/TRAVEL EXP            | 2,000.00                  | 1,193.92                                       | 1,193.92  | 806.08                                    | 59.70          |
| 101-301-901.000                     | PRINTING                      | 40.00                     | 0.00   | 0.00  | 40.00                                     | 0.00           |
| 101-301-936.000                     | TECH SERVICES                 | 4,500.00                  | 193.47   | 193.47  | 4,306.53                                  | 4.30           |
| 101-301-955.000                     | TRAINING FUNDS-STATE          | 1,200.00                  | 700.00   | 700.00  | 500.00                                    | 58.33          |
| 101-301-958.001                     | DUES/MEMBERSHIPS              | 100.00                    | 0.00   | 0.00  | 100.00                                    | 0.00           |
| 101-301-959.000                     | LEIN SERVICE                  | 1,000.00                  | 0.00   | 0.00  | 1,000.00                                  | 0.00           |
| 101-301-965.000                     | EQUIPMENT PURCHASE            | 3,000.00                  | 0.00   | 0.00  | 3,000.00                                  | 0.00           |
| 101-301-981.000                     | CAPITAL OUTLAY                | 8,000.00                  | 0.00   | 0.00  | 8,000.00                                  | 0.00           |
| 101-301-995.610                     | PD EQUIP RENTAL TO MOTOR POOL | 10,000.00                 | 0.00   | 0.00  | 10,000.00                                 | 0.00           |
| Total Dept 301 - POLICE DEPARTMENT  |                               | 481,590.00                | 36,537.13                                      | 36,537.13   | 445,052.87                                | 7.59           |
| Dept 302 - CROSSING GUARDS          |                               |                           |  |   |   |                |
| 101-302-703.050                     | SALARIES PART-TIME            | 10,500.00                 | 1,036.00                                       | 1,036.00  | 9,464.00                                  | 9.87           |
| 101-302-715.000                     | FICA/MEDICARE                 | 800.00                    | 79.25  | 79.25   | 720.75                                    | 9.91           |
| 101-302-717.000                     | WORKMAN'S COMP                | 300.00                    | 0.00   | 0.00  | 300.00                                    | 0.00           |
| Total Dept 302 - CROSSING GUARDS    |                               | 11,600.00                 | 1,115.25                                       | 1,115.25  | 10,484.75                                 | 9.61           |

03/31/2023 10:45 AM

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## REVENUE AND EXPENDITURE REPORT

Page: 4/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                             | DESCRIPTION                    | 2023-24<br>AMENDED BUDGET | YTD BALANCE<br>03/31/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 03/31/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|---------------------------------------|--------------------------------|---------------------------|--|---|---|----------------|
| Fund 101 - GENERAL FUND               |                                |                           |  |   |   |                |
| Expenditures                          |                                |                           |  |   |   |                |
| Dept 371 - BUILDING INSPECTOR         |                                |                           |  |   |   |                |
| 101-371-822.000                       | BUILDING INSPECTOR FEES        | 20,000.00                 | 0.00   | 0.00  | 20,000.00                                 | 0.00           |
| 101-371-823.000                       | RENTAL INSPECTION FEE          | 4,500.00                  | 0.00   | 0.00  | 4,500.00                                  | 0.00           |
| Total Dept 371 - BUILDING INSPECTOR   |                                | 24,500.00                 | 0.00   | 0.00  | 24,500.00                                 | 0.00           |
| Dept 441 - DPW                        |                                |                           |  |   |   |                |
| 101-441-703.000                       | SALARIES                       | 41,000.00                 | 4,689.18                                       | 4,689.18  | 36,310.82                                 | 11.44          |
| 101-441-703.010                       | OVERTIME PAY                   | 2,500.00                  | 151.50   | 151.50  | 2,348.50                                  | 6.06           |
| 101-441-715.000                       | FICA/MEDICARE                  | 16,000.00                 | 1,511.65                                       | 1,511.65  | 14,488.35                                 | 9.45           |
| 101-441-716.000                       | UNEMPLOYMENT INSURANCE         | 60.00                     | 0.00   | 0.00  | 60.00                                     | 0.00           |
| 101-441-717.000                       | WORKMAN'S COMP                 | 3,000.00                  | 0.00   | 0.00  | 3,000.00                                  | 0.00           |
| 101-441-718.000                       | PENSION                        | 12,000.00                 | 1,171.21                                       | 1,171.21  | 10,828.79                                 | 9.76           |
| 101-441-719.000                       | HEALTH INSURANCE               | 6,000.00                  | 1,268.96                                       | 1,268.96  | 4,731.04                                  | 21.15          |
| 101-441-776.000                       | SUPPLIES                       | 4,000.00                  | 0.00   | 0.00  | 4,000.00                                  | 0.00           |
| 101-441-801.000                       | PROFESSIONAL/CONTRACT SERVICES | 2,000.00                  | 162.22   | 162.22  | 1,837.78                                  | 8.11           |
| 101-441-853.000                       | TELEPHONE                      | 1,000.00                  | 92.23  | 92.23   | 907.77                                    | 9.22           |
| 101-441-860.000                       | CDL EXPENSES                   | 1,500.00                  | 0.00   | 0.00  | 1,500.00                                  | 0.00           |
| 101-441-921.000                       | ELECTRIC                       | 3,000.00                  | 0.00   | 0.00  | 3,000.00                                  | 0.00           |
| 101-441-923.000                       | HEAT                           | 3,000.00                  | 0.00   | 0.00  | 3,000.00                                  | 0.00           |
| 101-441-926.000                       | STREET LIGHTS                  | 16,000.00                 | 0.00   | 0.00  | 16,000.00                                 | 0.00           |
| 101-441-931.000                       | BUILDING REPAIRS & MAINT.      | 4,800.00                  | 0.00   | 0.00  | 4,800.00                                  | 0.00           |
| 101-441-934.000                       | CONTRACTUAL SERVICES           | 2,000.00                  | 471.56   | 471.56  | 1,528.44                                  | 23.58          |
| 101-441-943.000                       | PW EQUIPMENT RENTALGENERAL FUN | 10,000.00                 | 2,193.81                                       | 2,193.81  | 7,806.19                                  | 21.94          |
| Total Dept 441 - DPW                  |                                | 127,860.00                | 11,712.32                                      | 11,712.32   | 116,147.68                                | 9.16           |
| Dept 721 - PLANNING COMMISSION        |                                |                           |  |   |   |                |
| 101-721-826.000                       | VILLAGE PLANNER FEES           | 3,000.00                  | 0.00   | 0.00  | 3,000.00                                  | 0.00           |
| 101-721-901.000                       | PRINTING/PUBLISHING            | 100.00                    | 0.00   | 0.00  | 100.00                                    | 0.00           |
| 101-721-936.000                       | TECH SERVICES                  | 100.00                    | 0.00   | 0.00  | 100.00                                    | 0.00           |
| 101-721-958.000                       | DUES/MEMBERSHIPS/EDU           | 100.00                    | 0.00   | 0.00  | 100.00                                    | 0.00           |
| Total Dept 721 - PLANNING COMMISSION  |                                | 3,300.00                  | 0.00   | 0.00  | 3,300.00                                  | 0.00           |
| Dept 751 - PARKS AND RECREATION       |                                |                           |  |   |   |                |
| 101-751-703.000                       | SALARIES-LEISURE SERVICES      | 22,000.00                 | 672.30   | 672.30  | 21,327.70                                 | 3.06           |
| 101-751-703.010                       | OVERTIME                       | 500.00                    | 0.00   | 0.00  | 500.00                                    | 0.00           |
| 101-751-717.000                       | WORKMAN'S COMP.                | 400.00                    | 0.00   | 0.00  | 400.00                                    | 0.00           |
| 101-751-719.000                       | HEALTH INSURANCE               | 5,000.00                  | 394.25   | 394.25  | 4,605.75                                  | 7.89           |
| 101-751-756.000                       | SUPPLIES & MAINTENANCE         | 10,000.00                 | 0.00   | 0.00  | 10,000.00                                 | 0.00           |
| 101-751-921.000                       | ELECTRIC                       | 600.00                    | 0.00   | 0.00  | 600.00                                    | 0.00           |
| 101-751-930.000                       | REPAIRS                        | 1,000.00                  | 0.00   | 0.00  | 1,000.00                                  | 0.00           |
| 101-751-931.000                       | CONTRACTUAL                    | 4,500.00                  | 471.56   | 471.56  | 4,028.44                                  | 10.48          |
| 101-751-943.000                       | EQUIP.RENTAL TRANSFER          | 13,600.00                 | 599.69   | 599.69  | 13,000.31                                 | 4.41           |
| 101-751-985.000                       | COMMUNITY PROJECTS             | 60,685.00                 | 0.00   | 0.00  | 60,685.00                                 | 0.00           |
| Total Dept 751 - PARKS AND RECREATION |                                | 118,285.00                | 2,137.80                                       | 2,137.80  | 116,147.20                                | 1.81           |
| TOTAL EXPENDITURES                    |                                | 920,700.00                | 61,656.03                                      | 61,656.03   | 859,043.97                                | 6.70           |

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REVENUE AND EXPENDITURE REPORT  
PERIOD ENDING 03/31/2023  
% Fiscal Year Completed: 8.47

| GL NUMBER                      | DESCRIPTION | 2023-24        | YTD BALANCE       | ACTIVITY FOR |            | AVAILABLE         | % BDGT |
|--------------------------------|-------------|----------------|-------------------|--------------|------------|-------------------|--------|
|                                |             | AMENDED BUDGET | 03/31/2023        | MONTH        | 03/31/2023 | BALANCE           |        |
|                                |             |                | NORMAL (ABNORMAL) | INCREASE     | (DECREASE) | NORMAL (ABNORMAL) | USED   |
| Fund 101 - GENERAL FUND        |             |                |                   |              |            |                   |        |
| Fund 101 - GENERAL FUND:       |             |                |                   |              |            |                   |        |
| TOTAL REVENUES                 |             | 927,200.00     | 1,865.84          | 1,865.84     |            | 925,334.16        | 0.20   |
| TOTAL EXPENDITURES             |             | 920,700.00     | 61,656.03         | 61,656.03    |            | 859,043.97        | 6.70   |
| NET OF REVENUES & EXPENDITURES |             | 6,500.00       | (59,790.19)       | (59,790.19)  |            | 66,290.19         | 919.85 |

03/31/2023 10:45 AM

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## REVENUE AND EXPENDITURE REPORT

Page: 6/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                       | DESCRIPTION                 | 2023-24        | YTD BALANCE | ACTIVITY FOR     |                     | AVAILABLE         |         | % BDGT<br>USED |
|---------------------------------|-----------------------------|----------------|-------------|------------------|---------------------|-------------------|---------|----------------|
|                                 |                             | AMENDED BUDGET | 03/31/2023  | MONTH 03/31/2023 | INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE |                |
| Fund 202 - MAJOR ROADS          |                             |                |             |                  |                     |                   |         |                |
| Revenues                        |                             |                |             |                  |                     |                   |         |                |
| Dept 000                        |                             |                |             |                  |                     |                   |         |                |
| 202-000-546.000                 | STATE OF MICHIGAN           | 200,000.00     | 15,436.39   | 15,436.39        |                     | 184,563.61        | 7.72    |                |
| 202-000-664.100                 | INTEREST ON INVESTMENT      | 160.00         | 0.00        | 0.00             |                     | 160.00            | 0.00    |                |
| Total Dept 000                  |                             | 200,160.00     | 15,436.39   | 15,436.39        |                     | 184,723.61        | 7.71    |                |
| TOTAL REVENUES                  |                             | 200,160.00     | 15,436.39   | 15,436.39        |                     | 184,723.61        | 7.71    |                |
| Expenditures                    |                             |                |             |                  |                     |                   |         |                |
| Dept 463 - MAINTENANCE          |                             |                |             |                  |                     |                   |         |                |
| 202-463-703.000                 | SALARIES-MAINTENANCE        | 6,000.00       | 564.15      | 564.15           |                     | 5,435.85          | 9.40    |                |
| 202-463-703.010                 | OVERTIME PAY                | 180.00         | 0.00        | 0.00             |                     | 180.00            | 0.00    |                |
| 202-463-717.000                 | WORKMAN'S COMP.             | 3,700.00       | 0.00        | 0.00             |                     | 3,700.00          | 0.00    |                |
| 202-463-719.000                 | HEALTH INSURANCE            | 1,500.00       | 137.32      | 137.32           |                     | 1,362.68          | 9.15    |                |
| 202-463-782.000                 | MATERIALS                   | 4,500.00       | 1,584.60    | 1,584.60         |                     | 2,915.40          | 35.21   |                |
| 202-463-812.000                 | ENGINEERING                 | 65,000.00      | 5,320.00    | 5,320.00         |                     | 59,680.00         | 8.18    |                |
| 202-463-943.000                 | EQUIPMENT RENTAL            | 8,500.00       | 604.00      | 604.00           |                     | 7,896.00          | 7.11    |                |
| 202-463-981.000                 | CAPITAL OUTLAY              | 170,000.00     | 69,531.20   | 69,531.20        |                     | 100,468.80        | 40.90   |                |
| Total Dept 463 - MAINTENANCE    |                             | 259,380.00     | 77,741.27   | 77,741.27        |                     | 181,638.73        | 29.97   |                |
| Dept 474 - TRAFFIC              |                             |                |             |                  |                     |                   |         |                |
| 202-474-940.000                 | LEASE/RENTAL                | 7,900.00       | 0.00        | 0.00             |                     | 7,900.00          | 0.00    |                |
| Total Dept 474 - TRAFFIC        |                             | 7,900.00       | 0.00        | 0.00             |                     | 7,900.00          | 0.00    |                |
| Dept 479 - ICE/SNOW             |                             |                |             |                  |                     |                   |         |                |
| 202-479-703.000                 | SALARIES-SNOW & ICE REMOVAL | 1,000.00       | 386.50      | 386.50           |                     | 613.50            | 38.65   |                |
| 202-479-703.010                 | OVERTIME PAY                | 2,000.00       | 1,113.30    | 1,113.30         |                     | 886.70            | 55.67   |                |
| 202-479-719.000                 | HEALTH INSURANCE            | 300.00         | 242.40      | 242.40           |                     | 57.60             | 80.80   |                |
| 202-479-782.000                 | MATERIALS                   | 5,000.00       | 0.00        | 0.00             |                     | 5,000.00          | 0.00    |                |
| 202-479-943.000                 | EQUIPMENT RENTAL            | 2,500.00       | 996.38      | 996.38           |                     | 1,503.62          | 39.86   |                |
| Total Dept 479 - ICE/SNOW       |                             | 10,800.00      | 2,738.58    | 2,738.58         |                     | 8,061.42          | 25.36   |                |
| Dept 483 - ADMINISTRATION       |                             |                |             |                  |                     |                   |         |                |
| 202-483-703.172                 | MANAGER SALARY              | 8,500.00       | 615.39      | 615.39           |                     | 7,884.61          | 7.24    |                |
| 202-483-703.215                 | CLERK SALARY                | 3,500.00       | 249.29      | 249.29           |                     | 3,250.71          | 7.12    |                |
| 202-483-715.000                 | SOCIAL SECURITY             | 800.00         | 66.16       | 66.16            |                     | 733.84            | 8.27    |                |
| 202-483-718.000                 | PENSION                     | 500.00         | 51.88       | 51.88            |                     | 448.12            | 10.38   |                |
| 202-483-719.000                 | HEALTH INSURANCE            | 1,000.00       | 103.49      | 103.49           |                     | 896.51            | 10.35   |                |
| 202-483-807.000                 | AUDIT                       | 4,000.00       | 162.22      | 162.22           |                     | 3,837.78          | 4.06    |                |
| Total Dept 483 - ADMINISTRATION |                             | 18,300.00      | 1,248.43    | 1,248.43         |                     | 17,051.57         | 6.82    |                |
| TOTAL EXPENDITURES              |                             | 296,380.00     | 81,728.28   | 81,728.28        |                     | 214,651.72        | 27.58   |                |

Fund 202 - MAJOR ROADS:



03/31/2023 10:45 AM  
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REVENUE AND EXPENDITURE REPORT  
PERIOD ENDING 03/31/2023  
% Fiscal Year Completed: 8.47

|                                |             | 2023-24        | YTD BALANCE | ACTIVITY FOR     |             | AVAILABLE  |             |            |             |
|--------------------------------|-------------|----------------|-------------|------------------|-------------|------------|-------------|------------|-------------|
| GL NUMBER                      | DESCRIPTION | AMENDED BUDGET | 03/31/2023  | MONTH 03/31/2023 | INCREASE    | (DECREASE) | NORMAL      | (ABNORMAL) | % BDGT USED |
| Fund 202 - MAJOR ROADS         |             |                |             |                  |             |            |             |            |             |
| TOTAL REVENUES                 |             | 200,160.00     | 15,436.39   |                  | 15,436.39   |            | 184,723.61  |            | 7.71        |
| TOTAL EXPENDITURES             |             | 296,380.00     | 81,728.28   |                  | 81,728.28   |            | 214,651.72  |            | 27.58       |
| NET OF REVENUES & EXPENDITURES |             | (96,220.00)    | (66,291.89) |                  | (66,291.89) |            | (29,928.11) |            | 68.90       |

03/31/2023 10:45 AM

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## REVENUE AND EXPENDITURE REPORT

Page: 8/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

|  |                             | 2023-24        | YTD BALANCE       | ACTIVITY FOR        | AVAILABLE         |        |  |
|--|-----------------------------|----------------|-------------------|---------------------|-------------------|--------|--|
| GL NUMBER                              | DESCRIPTION                 | AMENDED BUDGET | 03/31/2023        | MONTH 03/31/2023    | BALANCE           | % BDGT |  |
|  |                             |                | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | USED   |  |
| Fund 203 - LOCAL ROADS                 |                             |                |                   |                     |                   |        |  |
| Revenues                               |                             |                |                   |                     |                   |        |  |
| Dept 000                               |                             |                |                   |                     |                   |        |  |
| 203-000-546.000                        | STATE OF MICHIGAN           | 74,000.00      | 6,782.24          | 6,782.24            | 67,217.76         | 9.17   |  |
| 203-000-547.000                        | STATE OF MICHIGAN - SIB     | 529,000.00     | 0.00              | 0.00                | 529,000.00        | 0.00   |  |
| 203-000-581.000                        | COUNTY ROAD MILLAGE         | 27,000.00      | 0.00              | 0.00                | 27,000.00         | 0.00   |  |
| 203-000-664.100                        | INTEREST ON INVESTMENT      | 60.00          | 0.00              | 0.00                | 60.00             | 0.00   |  |
| 203-000-699.230                        | TRANSFER FROM STREETS       | 200,000.00     | 0.00              | 0.00                | 200,000.00        | 0.00   |  |
| Total Dept 000                         |                             | 830,060.00     | 6,782.24          | 6,782.24            | 823,277.76        | 0.82   |  |
| TOTAL REVENUES                         |                             | 830,060.00     | 6,782.24          | 6,782.24            | 823,277.76        | 0.82   |  |
| Expenditures                           |                             |                |                   |                     |                   |        |  |
| Dept 463 - MAINTENANCE                 |                             |                |                   |                     |                   |        |  |
| 203-463-703.000                        | SALARIES-MAINTENANCE        | 37,000.00      | 2,834.63          | 2,834.63            | 34,165.37         | 7.66   |  |
| 203-463-703.010                        | OVERTIME PAY                | 960.00         | 0.00              | 0.00                | 960.00            | 0.00   |  |
| 203-463-717.000                        | WORKMAN'S COMP.             | 3,700.00       | 0.00              | 0.00                | 3,700.00          | 0.00   |  |
| 203-463-719.000                        | HEALTH INSURANCE            | 9,500.00       | 1,587.10          | 1,587.10            | 7,912.90          | 16.71  |  |
| 203-463-782.000                        | MATERIALS                   | 5,000.00       | 1,584.59          | 1,584.59            | 3,415.41          | 31.69  |  |
| 203-463-812.000                        | ENGINEERING                 | 10,000.00      | 0.00              | 0.00                | 10,000.00         | 0.00   |  |
| 203-463-822.000                        | CONTRACTUAL                 | 10,000.00      | 0.00              | 0.00                | 10,000.00         | 0.00   |  |
| 203-463-943.000                        | EQUIPMENT RENTAL            | 58,000.00      | 2,772.64          | 2,772.64            | 55,227.36         | 4.78   |  |
| 203-463-981.000                        | CAPITAL OUTLAY              | 170,000.00     | 0.00              | 0.00                | 170,000.00        | 0.00   |  |
| Total Dept 463 - MAINTENANCE           |                             | 304,160.00     | 8,778.96          | 8,778.96            | 295,381.04        | 2.89   |  |
| Dept 474 - TRAFFIC                     |                             |                |                   |                     |                   |        |  |
| 203-474-921.000                        | ELECTRIC                    | 400.00         | 0.00              | 0.00                | 400.00            | 0.00   |  |
| Total Dept 474 - TRAFFIC               |                             | 400.00         | 0.00              | 0.00                | 400.00            | 0.00   |  |
| Dept 479 - ICE/SNOW                    |                             |                |                   |                     |                   |        |  |
| 203-479-703.000                        | SALARIES-SNOW & ICE REMOVAL | 0.00           | 424.20            | 424.20              | (424.20)          | 100.00 |  |
| 203-479-703.010                        | OVERTIME PAY                | 0.00           | 245.93            | 245.93              | (245.93)          | 100.00 |  |
| 203-479-719.000                        | HEALTH INSURANCE            | 0.00           | 190.71            | 190.71              | (190.71)          | 100.00 |  |
| 203-479-943.000                        | EQUIPMENT RENTAL            | 1,000.00       | 378.43            | 378.43              | 621.57            | 37.84  |  |
| Total Dept 479 - ICE/SNOW              |                             | 1,000.00       | 1,239.27          | 1,239.27            | (239.27)          | 123.93 |  |
| Dept 482 - ADMINISTRATION - USDA       |                             |                |                   |                     |                   |        |  |
| 203-482-971.000                        | MDOT SIB LOAN               | 62,808.74      | 0.00              | 0.00                | 62,808.74         | 0.00   |  |
| Total Dept 482 - ADMINISTRATION - USDA |                             | 62,808.74      | 0.00              | 0.00                | 62,808.74         | 0.00   |  |
| Dept 483 - ADMINISTRATION              |                             |                |                   |                     |                   |        |  |
| 203-483-703.172                        | MANAGER SALARY              | 8,000.00       | 615.37            | 615.37              | 7,384.63          | 7.69   |  |
| 203-483-703.215                        | CLERK SALARY                | 4,000.00       | 249.27            | 249.27              | 3,750.73          | 6.23   |  |
| 203-483-715.000                        | SOCIAL SECURITY             | 800.00         | 66.15             | 66.15               | 733.85            | 8.27   |  |
| 203-483-718.000                        | PENSION                     | 500.00         | 51.88             | 51.88               | 448.12            | 10.38  |  |
| 203-483-719.000                        | HEALTH INSURANCE            | 900.00         | 103.49            | 103.49              | 796.51            | 11.50  |  |
| 203-483-807.000                        | AUDIT                       | 5,000.00       | 162.22            | 162.22              | 4,837.78          | 3.24   |  |

REVENUE AND EXPENDITURE REPORT  
PERIOD ENDING 03/31/2023  
% Fiscal Year Completed: 8.47

| GL NUMBER                       | DESCRIPTION | 2023-24        | YTD BALANCE                     | ACTIVITY FOR |                          | AVAILABLE  |            | % BDGT USED |
|---------------------------------|-------------|----------------|---------------------------------|--------------|--------------------------|------------|------------|-------------|
|                                 |             | AMENDED BUDGET | 03/31/2023<br>NORMAL (ABNORMAL) | MONTH        | 03/31/2023<br>(DECREASE) | NORMAL     | (ABNORMAL) |             |
| Fund 203 - LOCAL ROADS          |             |                |                                 |              |                          |            |            |             |
| Expenditures                    |             |                |                                 |              |                          |            |            |             |
| Total Dept 483 - ADMINISTRATION |             | 19,200.00      | 1,248.38                        | 1,248.38     |                          | 17,951.62  |            | 6.50        |
| TOTAL EXPENDITURES              |             | 387,568.74     | 11,266.61                       | 11,266.61    |                          | 376,302.13 |            | 2.91        |
|                                 |             |                |                                 |              |                          |            |            |             |
| Fund 203 - LOCAL ROADS:         |             |                |                                 |              |                          |            |            |             |
| TOTAL REVENUES                  |             | 830,060.00     | 6,782.24                        | 6,782.24     |                          | 823,277.76 |            | 0.82        |
| TOTAL EXPENDITURES              |             | 387,568.74     | 11,266.61                       | 11,266.61    |                          | 376,302.13 |            | 2.91        |
| NET OF REVENUES & EXPENDITURES  |             | 442,491.26     | (4,484.37)                      | (4,484.37)   |                          | 446,975.63 |            | 1.01        |

03/31/2023 10:45 AM

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## REVENUE AND EXPENDITURE REPORT

Page: 10/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                             | DESCRIPTION              | 2023-24<br>AMENDED BUDGET | YTD BALANCE<br>03/31/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 03/31/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|---------------------------------------|--------------------------|---------------------------|--|---|---|----------------|
| Fund 204 - MUNICIPAL STREET FUND      |                          |                           |  |   |   |                |
| Revenues                              |                          |                           |  |   |   |                |
| Dept 000                              |                          |                           |  |   |   |                |
| 204-000-403.000                       | STREETS-PROPERTY TAXES   | 130,000.00                | 0.00   | 0.00  | 130,000.00                                | 0.00           |
| 204-000-410.000                       | PERSONAL PROPERTY TAX    | 25,000.00                 | 0.00   | 0.00  | 25,000.00                                 | 0.00           |
| 204-000-411.000                       | DELINQUENT TAX           | 13,000.00                 | 0.00   | 0.00  | 13,000.00                                 | 0.00           |
| 204-000-445.000                       | REAL ESTATE TAX INTEREST | 100.00                    | 0.00   | 0.00  | 100.00                                    | 0.00           |
| 204-000-664.100                       | INTEREST INCOME          | 100.00                    | 0.00   | 0.00  | 100.00                                    | 0.00           |
| Total Dept 000                        |                          | 168,200.00                | 0.00   | 0.00  | 168,200.00                                | 0.00           |
| TOTAL REVENUES                        |                          | 168,200.00                | 0.00   | 0.00  | 168,200.00                                | 0.00           |
| Expenditures                          |                          |                           |  |   |   |                |
| Dept 728 - ECONOMIC DEVELOPMENT       |                          |                           |  |   |   |                |
| 204-728-995.030                       | TRANSFER TO LOCAL ROADS  | 200,000.00                | 0.00   | 0.00  | 200,000.00                                | 0.00           |
| Total Dept 728 - ECONOMIC DEVELOPMENT |                          | 200,000.00                | 0.00   | 0.00  | 200,000.00                                | 0.00           |
| TOTAL EXPENDITURES                    |                          | 200,000.00                | 0.00   | 0.00  | 200,000.00                                | 0.00           |
| Fund 204 - MUNICIPAL STREET FUND:     |                          |                           |  |   |   |                |
| TOTAL REVENUES                        |                          | 168,200.00                | 0.00   | 0.00  | 168,200.00                                | 0.00           |
| TOTAL EXPENDITURES                    |                          | 200,000.00                | 0.00   | 0.00  | 200,000.00                                | 0.00           |
| NET OF REVENUES & EXPENDITURES        |                          | (31,800.00)               | 0.00   | 0.00  | (31,800.00)                               | 0.00           |

03/31/2023 10:45 AM

User: MEGAN

DB: Decatur

## REVENUE AND EXPENDITURE REPORT

Page: 11/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                               | DESCRIPTION            | 2023-24<br>AMENDED BUDGET | YTD BALANCE<br>03/31/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 03/31/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|---|------------------------|---------------------------|--|---|---|----------------|
| Fund 213 - SALVAGE VEHICLE INSPECTIONS  |                        |                           |  |   |   |                |
| Revenues                                |                        |                           |  |   |   |                |
| Dept 000                                |                        |                           |  |   |   |                |
| 213-000-610.000                         | VEHICLE INSPECTION FEE | 15,000.00                 | 1,000.00                                       | 1,000.00  | 14,000.00                                 | 6.67           |
| 213-000-664.100                         | INTEREST INCOME        | 10.00                     | 0.00   | 0.00  | 10.00                                     | 0.00           |
| Total Dept 000                          |                        | 15,010.00                 | 1,000.00                                       | 1,000.00  | 14,010.00                                 | 6.66           |
| TOTAL REVENUES                          |                        | 15,010.00                 | 1,000.00                                       | 1,000.00  | 14,010.00                                 | 6.66           |
| Expenditures                            |                        |                           |  |   |   |                |
| Dept 301 - POLICE DEPARTMENT            |                        |                           |  |   |   |                |
| 213-301-703.011                         | VEHICLE INSPECTION     | 15,000.00                 | 1,322.42                                       | 1,322.42  | 13,677.58                                 | 8.82           |
| 213-301-715.000                         | FICA/MEDICARE          | 10.00                     | 0.00   | 0.00  | 10.00                                     | 0.00           |
| 213-301-719.000                         | HEALTH INSURANCE       | 0.00                      | 67.70  | 67.70   | (67.70)                                   | 100.00         |
| Total Dept 301 - POLICE DEPARTMENT      |                        | 15,010.00                 | 1,390.12                                       | 1,390.12  | 13,619.88                                 | 9.26           |
| TOTAL EXPENDITURES                      |                        | 15,010.00                 | 1,390.12                                       | 1,390.12  | 13,619.88                                 | 9.26           |
| Fund 213 - SALVAGE VEHICLE INSPECTIONS: |                        |                           |  |   |   |                |
| TOTAL REVENUES                          |                        | 15,010.00                 | 1,000.00                                       | 1,000.00  | 14,010.00                                 | 6.66           |
| TOTAL EXPENDITURES                      |                        | 15,010.00                 | 1,390.12                                       | 1,390.12  | 13,619.88                                 | 9.26           |
| NET OF REVENUES & EXPENDITURES          |                        | 0.00                      | (390.12)                                       | (390.12)  | 390.12                                    | 100.00         |

03/31/2023 10:45 AM

User: MEGAN

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REVENUE AND EXPENDITURE REPORT

Page: 12/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                             | DESCRIPTION          | 2023-24        | YTD BALANCE       | ACTIVITY FOR        |                   | AVAILABLE | % BDGT<br>USED |
|---------------------------------------|----------------------|----------------|-------------------|---------------------|-------------------|-----------|----------------|
|                                       |                      | AMENDED BUDGET | 03/31/2023        | MONTH 03/31/2023    | BALANCE           |           |                |
|                                       |                      |                | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) |           |                |
| Fund 244 - BUSINESS LOANS             |                      |                |                   |                     |                   |           |                |
| Revenues                              |                      |                |                   |                     |                   |           |                |
| Dept 000                              |                      |                |                   |                     |                   |           |                |
| 244-000-664.100                       | INTEREST INCOME      | 40.00          | 0.00              | 0.00                | 40.00             | 0.00      |                |
| 244-000-685.000                       | PRINCIPAL ON MORFORD | 5,000.00       | 0.00              | 0.00                | 5,000.00          | 0.00      |                |
| Total Dept 000                        |                      | 5,040.00       | 0.00              | 0.00                | 5,040.00          | 0.00      |                |
| TOTAL REVENUES                        |                      | 5,040.00       | 0.00              | 0.00                | 5,040.00          | 0.00      |                |
| Expenditures                          |                      |                |                   |                     |                   |           |                |
| Dept 728 - ECONOMIC DEVELOPMENT       |                      |                |                   |                     |                   |           |                |
| 244-728-807.000                       | AUDIT                | 400.00         | 0.00              | 0.00                | 400.00            | 0.00      |                |
| Total Dept 728 - ECONOMIC DEVELOPMENT |                      | 400.00         | 0.00              | 0.00                | 400.00            | 0.00      |                |
| TOTAL EXPENDITURES                    |                      | 400.00         | 0.00              | 0.00                | 400.00            | 0.00      |                |
| Fund 244 - BUSINESS LOANS:            |                      |                |                   |                     |                   |           |                |
| TOTAL REVENUES                        |                      | 5,040.00       | 0.00              | 0.00                | 5,040.00          | 0.00      |                |
| TOTAL EXPENDITURES                    |                      | 400.00         | 0.00              | 0.00                | 400.00            | 0.00      |                |
| NET OF REVENUES & EXPENDITURES        |                      | 4,640.00       | 0.00              | 0.00                | 4,640.00          | 0.00      |                |

03/31/2023 10:45 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 13/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                             | DESCRIPTION          | 2023-24        | YTD BALANCE                     | ACTIVITY FOR                            | AVAILABLE                    | % BDGT<br>USED |
|---------------------------------------|----------------------|----------------|---------------------------------|---|------------------------------|----------------|
|                                       |                      | AMENDED BUDGET | 03/31/2023<br>NORMAL (ABNORMAL) | MONTH 03/31/2023<br>INCREASE (DECREASE) | BALANCE<br>NORMAL (ABNORMAL) |                |
| Fund 245 - HOME REHAB LOANS           |                      |                |                                 |   |                              |                |
| Revenues                              |                      |                |                                 |   |                              |                |
| Dept 000                              |                      |                |                                 |   |                              |                |
| 245-000-664.100                       | INTEREST INCOME      | 50.00          | 0.00                            | 0.00                                    | 50.00                        | 0.00           |
| 245-000-685.000                       | PRINCIPAL ON MORFORD | 1,500.00       | 0.00                            | 0.00                                    | 1,500.00                     | 0.00           |
| 245-000-686.000                       | PRINCIPAL ON KNISS   | 1,500.00       | 0.00                            | 0.00                                    | 1,500.00                     | 0.00           |
| Total Dept 000                        |                      | 3,050.00       | 0.00                            | 0.00                                    | 3,050.00                     | 0.00           |
| TOTAL REVENUES                        |                      | 3,050.00       | 0.00                            | 0.00                                    | 3,050.00                     | 0.00           |
| Expenditures                          |                      |                |                                 |   |                              |                |
| Dept 728 - ECONOMIC DEVELOPMENT       |                      |                |                                 |   |                              |                |
| 245-728-807.000                       | AUDIT                | 400.00         | 0.00                            | 0.00                                    | 400.00                       | 0.00           |
| Total Dept 728 - ECONOMIC DEVELOPMENT |                      | 400.00         | 0.00                            | 0.00                                    | 400.00                       | 0.00           |
| TOTAL EXPENDITURES                    |                      | 400.00         | 0.00                            | 0.00                                    | 400.00                       | 0.00           |
| Fund 245 - HOME REHAB LOANS:          |                      |                |                                 |   |                              |                |
| TOTAL REVENUES                        |                      | 3,050.00       | 0.00                            | 0.00                                    | 3,050.00                     | 0.00           |
| TOTAL EXPENDITURES                    |                      | 400.00         | 0.00                            | 0.00                                    | 400.00                       | 0.00           |
| NET OF REVENUES & EXPENDITURES        |                      | 2,650.00       | 0.00                            | 0.00                                    | 2,650.00                     | 0.00           |

03/31/2023 10:45 AM

User: MEGAN

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## REVENUE AND EXPENDITURE REPORT

Page: 14/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                             | DESCRIPTION                | 2023-24<br>AMENDED BUDGET | YTD BALANCE<br>03/31/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 03/31/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|---------------------------------------|----------------------------|---------------------------|--|---|---|----------------|
| Fund 248 - DDA                        |                            |                           |  |   |   |                |
| Revenues                              |                            |                           |  |   |   |                |
| Dept 000                              |                            |                           |  |   |   |                |
| 248-000-404.000                       | PROPERTY TAXES             | 11,000.00                 | 0.00   | 0.00  | 11,000.00                                 | 0.00           |
| 248-000-410.000                       | PERSONAL PROPERTY TAX      | 3,500.00                  | 0.00   | 0.00  | 3,500.00                                  | 0.00           |
| 248-000-411.000                       | DELINQUENT TAX             | 90.00                     | 0.00   | 0.00  | 90.00                                     | 0.00           |
| 248-000-445.000                       | REAL ESTATE TAX INTEREST   | 16.00                     | 0.00   | 0.00  | 16.00                                     | 0.00           |
| 248-000-675.000                       | OTHER REVENUE              | 8,000.00                  | 0.00   | 0.00  | 8,000.00                                  | 0.00           |
| 248-000-676.000                       | VENDOR REVENUE             | 0.00                      | 150.00   | 150.00  | (150.00)                                  | 100.00         |
| Total Dept 000                        |                            | 22,606.00                 | 150.00   | 150.00  | 22,456.00                                 | 0.66           |
| TOTAL REVENUES                        |                            | 22,606.00                 | 150.00   | 150.00  | 22,456.00                                 | 0.66           |
| Expenditures                          |                            |                           |  |   |   |                |
| Dept 728 - ECONOMIC DEVELOPMENT       |                            |                           |  |   |   |                |
| 248-728-756.000                       | DDA-SUPPLIES               | 1,000.00                  | 0.00   | 0.00  | 1,000.00                                  | 0.00           |
| 248-728-801.000                       | CONSULTING FEES            | 2,000.00                  | 0.00   | 0.00  | 2,000.00                                  | 0.00           |
| 248-728-901.000                       | PRINTING/PUBLISHING        | 900.00                    | 0.00   | 0.00  | 900.00                                    | 0.00           |
| 248-728-958.000                       | MISCELLANEOUS              | 200.00                    | 162.22   | 162.22  | 37.78                                     | 81.11          |
| 248-728-981.000                       | CAPITAL OUTLAY             | 9,250.00                  | 0.00   | 0.00  | 9,250.00                                  | 0.00           |
| 248-728-985.000                       | COMMUNITY SERVICE PROJECTS | 20,000.00                 | 10,000.00                                      | 10,000.00   | 10,000.00                                 | 50.00          |
| 248-728-986.000                       | DOWNTOWN FLOWERS           | 4,300.00                  | 0.00   | 0.00  | 4,300.00                                  | 0.00           |
| 248-728-995.010                       | GEN FUND ADMIN TRANSFER    | 2,500.00                  | 0.00   | 0.00  | 2,500.00                                  | 0.00           |
| Total Dept 728 - ECONOMIC DEVELOPMENT |                            | 40,150.00                 | 10,162.22                                      | 10,162.22   | 29,987.78                                 | 25.31          |
| TOTAL EXPENDITURES                    |                            | 40,150.00                 | 10,162.22                                      | 10,162.22   | 29,987.78                                 | 25.31          |
| Fund 248 - DDA:                       |                            |                           |  |   |   |                |
| TOTAL REVENUES                        |                            | 22,606.00                 | 150.00   | 150.00  | 22,456.00                                 | 0.66           |
| TOTAL EXPENDITURES                    |                            | 40,150.00                 | 10,162.22                                      | 10,162.22   | 29,987.78                                 | 25.31          |
| NET OF REVENUES & EXPENDITURES        |                            | (17,544.00)               | (10,012.22)                                    | (10,012.22)   | (7,531.78)                                | 57.07          |



| GL NUMBER                      | DESCRIPTION     | 2023-24        | YTD BALANCE       | ACTIVITY FOR |            | AVAILABLE         | % BDGT |
|--------------------------------|-----------------|----------------|-------------------|--------------|------------|-------------------|--------|
|                                |                 | AMENDED BUDGET | 03/31/2023        | MONTH        | 03/31/2023 | BALANCE           |        |
|                                |                 |                | NORMAL (ABNORMAL) | INCREASE     | (DECREASE) | NORMAL (ABNORMAL) | USED   |
| Fund 282 - APRA FUND           |                 |                |                   |              |            |                   |        |
| Revenues                       |                 |                |                   |              |            |                   |        |
| Dept 000                       |                 |                |                   |              |            |                   |        |
| 282-000-664.100                | INTEREST INCOME | 60.00          | 0.00              |              | 0.00       | 60.00             | 0.00   |
| Total Dept 000                 |                 | 60.00          | 0.00              |              | 0.00       | 60.00             | 0.00   |
| TOTAL REVENUES                 |                 | 60.00          | 0.00              |              | 0.00       | 60.00             | 0.00   |
| Fund 282 - APRA FUND:          |                 |                |                   |              |            |                   |        |
| TOTAL REVENUES                 |                 | 60.00          | 0.00              |              | 0.00       | 60.00             | 0.00   |
| TOTAL EXPENDITURES             |                 | 0.00           | 0.00              |              | 0.00       | 0.00              | 0.00   |
| NET OF REVENUES & EXPENDITURES |                 | 60.00          | 0.00              |              | 0.00       | 60.00             | 0.00   |

03/31/2023 10:45 AM

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## REVENUE AND EXPENDITURE REPORT

Page: 16/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                               | DESCRIPTION                      | 2023-24        | YTD BALANCE | ACTIVITY FOR        | AVAILABLE         | % BDGT<br>USED |
|---|----------------------------------|----------------|-------------|---------------------|-------------------|----------------|
|   |                                  | AMENDED BUDGET | 03/31/2023  | MONTH 03/31/2023    | BALANCE           |                |
|   |                                  | NORMAL         | (ABNORMAL)  | INCREASE (DECREASE) | NORMAL (ABNORMAL) |                |
| Fund 590 - SEWER FUND                   |                                  |                |             |                     |                   |                |
| Revenues                                |                                  |                |             |                     |                   |                |
| Dept 000                                |                                  |                |             |                     |                   |                |
| 590-000-626.000                         | TAP IN FEES                      | 1,000.00       | 0.00        | 0.00                | 1,000.00          | 0.00           |
| 590-000-628.000                         | SEWER SERVICE CHARGES            | 306,000.00     | 21,078.07   | 21,078.07           | 284,921.93        | 6.89           |
| 590-000-629.000                         | PENALTIES                        | 3,000.00       | 256.65      | 256.65              | 2,743.35          | 8.56           |
| 590-000-664.000                         | INTEREST ON CD'S                 | 1,500.00       | 0.00        | 0.00                | 1,500.00          | 0.00           |
| 590-000-664.120                         | INTEREST ON CHECKING-RECEIVING   | 200.00         | 0.00        | 0.00                | 200.00            | 0.00           |
| Total Dept 000                          |                                  | 311,700.00     | 21,334.72   | 21,334.72           | 290,365.28        | 6.84           |
| TOTAL REVENUES                          |                                  | 311,700.00     | 21,334.72   | 21,334.72           | 290,365.28        | 6.84           |
| Expenditures                            |                                  |                |             |                     |                   |                |
| Dept 482 - ADMINISTRATION - USDA        |                                  |                |             |                     |                   |                |
| 590-482-960.000                         | USDA - BONDS \$13,130.00         | 13,130.00      | 0.00        | 0.00                | 13,130.00         | 0.00           |
| 590-482-961.000                         | USDA - RRI RESERVE - \$11,667.00 | 11,667.00      | 0.00        | 0.00                | 11,667.00         | 0.00           |
| 590-482-962.000                         | USDA - ENGINEERING               | 60,000.00      | 0.00        | 0.00                | 60,000.00         | 0.00           |
| Total Dept 482 - ADMINISTRATION - USDA  |                                  | 84,797.00      | 0.00        | 0.00                | 84,797.00         | 0.00           |
| Dept 483 - ADMINISTRATION               |                                  |                |             |                     |                   |                |
| 590-483-703.172                         | MANAGER SALARY                   | 15,000.00      | 1,076.87    | 1,076.87            | 13,923.13         | 7.18           |
| 590-483-703.215                         | CLERK SALARY                     | 8,400.00       | 664.78      | 664.78              | 7,735.22          | 7.91           |
| 590-483-715.000                         | FICA/MEDICARE                    | 1,600.00       | 133.24      | 133.24              | 1,466.76          | 8.33           |
| 590-483-718.000                         | PENSION                          | 1,300.00       | 104.51      | 104.51              | 1,195.49          | 8.04           |
| 590-483-719.000                         | HEALTH INSURANCE                 | 2,500.00       | 277.42      | 277.42              | 2,222.58          | 11.10          |
| 590-483-807.000                         | AUDIT                            | 1,500.00       | 0.00        | 0.00                | 1,500.00          | 0.00           |
| Total Dept 483 - ADMINISTRATION         |                                  | 30,300.00      | 2,256.82    | 2,256.82            | 28,043.18         | 7.45           |
| Dept 548 - SEWER LINE MAINTENANCE       |                                  |                |             |                     |                   |                |
| 590-548-768.000                         | UNIFORMS/BOOTS/ETC               | 1,000.00       | 75.00       | 75.00               | 925.00            | 7.50           |
| 590-548-820.000                         | MISS DIG                         | 800.00         | 0.00        | 0.00                | 800.00            | 0.00           |
| 590-548-822.000                         | CONTRACTUAL SERVICES             | 1,200.00       | 0.00        | 0.00                | 1,200.00          | 0.00           |
| 590-548-853.020                         | CELL PHONE                       | 500.00         | 0.00        | 0.00                | 500.00            | 0.00           |
| 590-548-864.000                         | CONFERENCES/WORKSHOPS            | 1,000.00       | 0.00        | 0.00                | 1,000.00          | 0.00           |
| 590-548-874.000                         | LAB TESTING                      | 1,700.00       | 0.00        | 0.00                | 1,700.00          | 0.00           |
| 590-548-934.000                         | MAINTENANCE                      | 8,000.00       | 0.00        | 0.00                | 8,000.00          | 0.00           |
| 590-548-936.000                         | TECH SERVICES                    | 200.00         | 162.22      | 162.22              | 37.78             | 81.11          |
| 590-548-963.000                         | LIABILITY INSURANCE              | 4,700.00       | 4,615.05    | 4,615.05            | 84.95             | 98.19          |
| Total Dept 548 - SEWER LINE MAINTENANCE |                                  | 19,100.00      | 4,852.27    | 4,852.27            | 14,247.73         | 25.40          |
| Dept 549 - MAINTENANCE-LIFT STATIONS    |                                  |                |             |                     |                   |                |
| 590-549-703.000                         | SALARIES-MAINTENANCE             | 40,000.00      | 4,097.31    | 4,097.31            | 35,902.69         | 10.24          |
| 590-549-703.010                         | OVERTIME PAY                     | 3,000.00       | 416.25      | 416.25              | 2,583.75          | 13.88          |
| 590-549-717.000                         | WORKMAN'S COMP                   | 300.00         | 0.00        | 0.00                | 300.00            | 0.00           |
| 590-549-719.000                         | HEALTH INSURANCE                 | 5,000.00       | 776.81      | 776.81              | 4,223.19          | 15.54          |
| 590-549-719.500                         | DISABILITY INSURANCE             | 400.00         | 98.79       | 98.79               | 301.21            | 24.70          |
| 590-549-720.000                         | LIFE INSURANCE                   | 500.00         | 20.40       | 20.40               | 479.60            | 4.08           |
| 590-549-807.000                         | AUDIT                            | 1,200.00       | 0.00        | 0.00                | 1,200.00          | 0.00           |
| 590-549-822.000                         | CONTRACTUAL SERVICES             | 700.00         | 0.00        | 0.00                | 700.00            | 0.00           |

03/31/2023 10:45 AM

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## REVENUE AND EXPENDITURE REPORT

Page: 17/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                                  | DESCRIPTION               | 2023-24        | YTD BALANCE                     | ACTIVITY FOR                            | AVAILABLE                    | % BDGT |  |  |
|--|---------------------------|----------------|---------------------------------|---|------------------------------|--------|--|--|
|  |                           | AMENDED BUDGET | 03/31/2023<br>NORMAL (ABNORMAL) | MONTH 03/31/2023<br>INCREASE (DECREASE) | BALANCE<br>NORMAL (ABNORMAL) |        |  |  |
| Fund 590 - SEWER FUND                      |                           |                |                                 |   |                              |        |  |  |
| Expenditures                               |                           |                |                                 |   |                              |        |  |  |
| 590-549-853.000                            | TELEPHONE                 | 600.00         | 61.49                           | 61.49                                   | 538.51                       | 10.25  |  |  |
| 590-549-853.020                            | CELL PHONE                | 400.00         | 37.53                           | 37.53                                   | 362.47                       | 9.38   |  |  |
| 590-549-921.000                            | ELECTRIC                  | 3,000.00       | 0.00                            | 0.00                                    | 3,000.00                     | 0.00   |  |  |
| 590-549-931.000                            | MAINTENANCE SERVICE       | 2,600.00       | 0.00                            | 0.00                                    | 2,600.00                     | 0.00   |  |  |
| 590-549-931.010                            | COUNTY DRAIN MAINTENANCE  | 570.00         | 0.00                            | 0.00                                    | 570.00                       | 0.00   |  |  |
| 590-549-943.000                            | EQUIPMENT RENTAL          | 13,000.00      | 1,148.15                        | 1,148.15                                | 11,851.85                    | 8.83   |  |  |
| 590-549-963.000                            | LIABILITY INSURANCE       | 4,800.00       | 4,615.05                        | 4,615.05                                | 184.95                       | 96.15  |  |  |
| Total Dept 549 - MAINTENANCE-LIFT STATIONS |                           | 76,070.00      | 11,271.78                       | 11,271.78                               | 64,798.22                    | 14.82  |  |  |
| Dept 550 - COLLECTION                      |                           |                |                                 |   |                              |        |  |  |
| 590-550-703.000                            | SALARIES                  | 35,000.00      | 1,263.73                        | 1,263.73                                | 33,736.27                    | 3.61   |  |  |
| 590-550-703.010                            | OVERTIME PAY              | 0.00           | 68.02                           | 68.02                                   | (68.02)                      | 100.00 |  |  |
| 590-550-715.000                            | FICA/MEDICARE             | 3,000.00       | 100.92                          | 100.92                                  | 2,899.08                     | 3.36   |  |  |
| 590-550-716.000                            | UNEMPLOYMENT COMPENSATION | 10.00          | 0.00                            | 0.00                                    | 10.00                        | 0.00   |  |  |
| 590-550-717.000                            | WORKMAN'S COMP.           | 400.00         | 0.00                            | 0.00                                    | 400.00                       | 0.00   |  |  |
| 590-550-718.000                            | PENSION                   | 1,000.00       | 79.16                           | 79.16                                   | 920.84                       | 7.92   |  |  |
| 590-550-719.000                            | HEALTH INSURANCE          | 10,000.00      | 0.00                            | 0.00                                    | 10,000.00                    | 0.00   |  |  |
| 590-550-719.500                            | DISABILITY INSURANCE      | 400.00         | 98.79                           | 98.79                                   | 301.21                       | 24.70  |  |  |
| 590-550-720.000                            | LIFE INSURANCE            | 500.00         | 20.40                           | 20.40                                   | 479.60                       | 4.08   |  |  |
| 590-550-728.000                            | OFFICE SUPPLIES           | 600.00         | 0.00                            | 0.00                                    | 600.00                       | 0.00   |  |  |
| 590-550-730.000                            | POSTAGE                   | 1,700.00       | 0.00                            | 0.00                                    | 1,700.00                     | 0.00   |  |  |
| 590-550-807.000                            | AUDIT                     | 2,000.00       | 0.00                            | 0.00                                    | 2,000.00                     | 0.00   |  |  |
| 590-550-808.000                            | PAYMENT PROCESSING FEES   | 2,000.00       | 0.00                            | 0.00                                    | 2,000.00                     | 0.00   |  |  |
| 590-550-853.000                            | TELEPHONE                 | 800.00         | 61.49                           | 61.49                                   | 738.51                       | 7.69   |  |  |
| 590-550-901.000                            | PRINTING                  | 200.00         | 0.00                            | 0.00                                    | 200.00                       | 0.00   |  |  |
| 590-550-934.000                            | SERVICE CONTRACTS         | 4,000.00       | 0.00                            | 0.00                                    | 4,000.00                     | 0.00   |  |  |
| 590-550-936.000                            | TECH SERVICES             | 6,000.00       | 3,673.76                        | 3,673.76                                | 2,326.24                     | 61.23  |  |  |
| 590-550-968.000                            | DEPRECIATION              | 58,000.00      | 0.00                            | 0.00                                    | 58,000.00                    | 0.00   |  |  |
| Total Dept 550 - COLLECTION                |                           | 125,610.00     | 5,366.27                        | 5,366.27                                | 120,243.73                   | 4.27   |  |  |
| TOTAL EXPENDITURES                         |                           | 335,877.00     | 23,747.14                       | 23,747.14                               | 312,129.86                   | 7.07   |  |  |
| Fund 590 - SEWER FUND:                     |                           |                |                                 |   |                              |        |  |  |
| TOTAL REVENUES                             |                           | 311,700.00     | 21,334.72                       | 21,334.72                               | 290,365.28                   | 6.84   |  |  |
| TOTAL EXPENDITURES                         |                           | 335,877.00     | 23,747.14                       | 23,747.14                               | 312,129.86                   | 7.07   |  |  |
| NET OF REVENUES & EXPENDITURES             |                           | (24,177.00)    | (2,412.42)                      | (2,412.42)                              | (21,764.58)                  | 9.98   |  |  |

## REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                              | DESCRIPTION                    | 2023-24        | YTD BALANCE       | ACTIVITY FOR |            | AVAILABLE         | % BDGT USED |
|--|--------------------------------|----------------|-------------------|--------------|------------|-------------------|-------------|
|  |                                | AMENDED BUDGET | 03/31/2023        | MONTH        | 03/31/2023 | BALANCE           |             |
|  |                                |                | NORMAL (ABNORMAL) | INCREASE     | (DECREASE) | NORMAL (ABNORMAL) |             |
| Fund 591 - WATER FUND                  |                                |                |                   |              |            |                   |             |
| Revenues                               |                                |                |                   |              |            |                   |             |
| Dept 000                               |                                |                |                   |              |            |                   |             |
| 591-000-608.000                        | NSF CHECK FEE                  | 50.00          | 50.00             |              | 50.00      | 0.00              | 100.00      |
| 591-000-629.000                        | PENALTIES                      | 3,500.00       | 323.06            |              | 323.06     | 3,176.94          | 9.23        |
| 591-000-642.000                        | WATER TURN ONS                 | 2,600.00       | 0.00              |              | 0.00       | 2,600.00          | 0.00        |
| 591-000-643.000                        | METERED SALES                  | 414,575.00     | 28,098.62         |              | 28,098.62  | 386,476.38        | 6.78        |
| 591-000-645.000                        | WATER TAP FEES                 | 1,000.00       | 0.00              |              | 0.00       | 1,000.00          | 0.00        |
| 591-000-664.000                        | INTEREST ON CD'S-RECEIVING     | 100.00         | 0.00              |              | 0.00       | 100.00            | 0.00        |
| 591-000-664.100                        | INTEREST-WATER OPERATING       | 100.00         | 0.00              |              | 0.00       | 100.00            | 0.00        |
| 591-000-664.120                        | INTEREST ON CHECKING-RECEIVING | 100.00         | 0.00              |              | 0.00       | 100.00            | 0.00        |
| Total Dept 000                         |                                | 422,025.00     | 28,471.68         |              | 28,471.68  | 393,553.32        | 6.75        |
| TOTAL REVENUES                         |                                | 422,025.00     | 28,471.68         |              | 28,471.68  | 393,553.32        | 6.75        |
| Expenditures                           |                                |                |                   |              |            |                   |             |
| Dept 482 - ADMINISTRATION - USDA       |                                |                |                   |              |            |                   |             |
| 591-482-960.000                        | USDA - BONDS \$8,240.00        | 8,240.00       | 0.00              |              | 0.00       | 8,240.00          | 0.00        |
| 591-482-961.000                        | USDA - RRI RESERVE \$16,000.00 | 16,000.00      | 0.00              |              | 0.00       | 16,000.00         | 0.00        |
| 591-482-962.000                        | USDA - ENGINEERING             | 30,000.00      | 0.00              |              | 0.00       | 30,000.00         | 0.00        |
| Total Dept 482 - ADMINISTRATION - USDA |                                | 54,240.00      | 0.00              |              | 0.00       | 54,240.00         | 0.00        |
| Dept 483 - ADMINISTRATION              |                                |                |                   |              |            |                   |             |
| 591-483-703.172                        | MANAGER SALARY                 | 15,000.00      | 1,076.90          |              | 1,076.90   | 13,923.10         | 7.18        |
| 591-483-703.215                        | CLERK SALARY                   | 8,400.00       | 664.77            |              | 664.77     | 7,735.23          | 7.91        |
| 591-483-715.000                        | FICA/MEDICARE                  | 1,500.00       | 133.24            |              | 133.24     | 1,366.76          | 8.88        |
| 591-483-718.000                        | PENSION                        | 1,500.00       | 104.50            |              | 104.50     | 1,395.50          | 6.97        |
| 591-483-719.000                        | HEALTH INSURANCE               | 3,000.00       | 277.40            |              | 277.40     | 2,722.60          | 9.25        |
| Total Dept 483 - ADMINISTRATION        |                                | 29,400.00      | 2,256.81          |              | 2,256.81   | 27,143.19         | 7.68        |
| Dept 550 - COLLECTION                  |                                |                |                   |              |            |                   |             |
| 591-550-703.000                        | SALARIES-CLERICAL              | 35,600.00      | 1,263.77          |              | 1,263.77   | 34,336.23         | 3.55        |
| 591-550-703.010                        | OVERTIME PAY                   | 0.00           | 67.98             |              | 67.98      | (67.98)           | 100.00      |
| 591-550-715.000                        | FICA/MEDICARE                  | 1,600.00       | 100.93            |              | 100.93     | 1,499.07          | 6.31        |
| 591-550-716.000                        | UNEMPLOYMENT COMPENSATION      | 10.00          | 0.00              |              | 0.00       | 10.00             | 0.00        |
| 591-550-717.000                        | WORKMAN'S COMP                 | 100.00         | 0.00              |              | 0.00       | 100.00            | 0.00        |
| 591-550-718.000                        | PENSION                        | 2,000.00       | 79.15             |              | 79.15      | 1,920.85          | 3.96        |
| 591-550-719.000                        | HEALTH INSURANCE               | 5,900.00       | 0.00              |              | 0.00       | 5,900.00          | 0.00        |
| 591-550-719.500                        | DISABILITY INSURANCE           | 500.00         | 98.79             |              | 98.79      | 401.21            | 19.76       |
| 591-550-720.000                        | LIFE INSURANCE                 | 500.00         | 20.40             |              | 20.40      | 479.60            | 4.08        |
| 591-550-728.000                        | OFFICE SUPPLIES                | 600.00         | 0.00              |              | 0.00       | 600.00            | 0.00        |
| 591-550-730.000                        | POSTAGE                        | 1,500.00       | 0.00              |              | 0.00       | 1,500.00          | 0.00        |
| 591-550-807.000                        | AUDIT                          | 800.00         | 0.00              |              | 0.00       | 800.00            | 0.00        |
| 591-550-808.000                        | PAYMENT PROCESSING FEES        | 2,000.00       | 0.00              |              | 0.00       | 2,000.00          | 0.00        |
| 591-550-853.000                        | TELEPHONE                      | 1,000.00       | 61.49             |              | 61.49      | 938.51            | 6.15        |
| 591-550-901.000                        | PRINTING                       | 700.00         | 0.00              |              | 0.00       | 700.00            | 0.00        |
| 591-550-931.000                        | MAINT-SERVICES                 | 1,500.00       | 0.00              |              | 0.00       | 1,500.00          | 0.00        |
| 591-550-934.000                        | SERVICE CONTRACTS              | 1,800.00       | 0.00              |              | 0.00       | 1,800.00          | 0.00        |
| 591-550-936.000                        | TECH SERVICES                  | 5,000.00       | 3,113.51          |              | 3,113.51   | 1,886.49          | 62.27       |
| 591-550-968.000                        | DEPRECIATION                   | 54,000.00      | 0.00              |              | 0.00       | 54,000.00         | 0.00        |

03/31/2023 10:45 AM

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## REVENUE AND EXPENDITURE REPORT

Page: 19/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                      | DESCRIPTION                 | 2023-24        | YTD BALANCE | ACTIVITY FOR     | AVAILABLE  | % BDGT<br>USED |            |
|--------------------------------|-----------------------------|----------------|-------------|------------------|------------|----------------|------------|
|                                |                             | AMENDED BUDGET | 03/31/2023  | MONTH 03/31/2023 | BALANCE    |                |            |
|                                |                             | NORMAL         | (ABNORMAL)  | INCREASE         | (DECREASE) | NORMAL         | (ABNORMAL) |
| Fund 591 - WATER FUND          |                             |                |             |                  |            |                |            |
| Expenditures                   |                             |                |             |                  |            |                |            |
| Total Dept 550 - COLLECTION    |                             | 115,110.00     | 4,806.02    |                  | 4,806.02   | 110,303.98     | 4.18       |
| Dept 551 - UTILITY             |                             |                |             |                  |            |                |            |
| 591-551-921.000                | POWER PUMPING-ELECTRIC      | 10,000.00      | 0.00        |                  | 0.00       | 10,000.00      | 0.00       |
| Total Dept 551 - UTILITY       |                             | 10,000.00      | 0.00        |                  | 0.00       | 10,000.00      | 0.00       |
| Dept 552 - DISTRIBUTION        |                             |                |             |                  |            |                |            |
| 591-552-703.000                | SALARIES-DISTRIBUTION       | 50,000.00      | 3,327.10    |                  | 3,327.10   | 46,672.90      | 6.65       |
| 591-552-703.010                | OVERTIME PAY                | 6,000.00       | 837.75      |                  | 837.75     | 5,162.25       | 13.96      |
| 591-552-717.000                | WORKMAN'S COMP              | 1,300.00       | 0.00        |                  | 0.00       | 1,300.00       | 0.00       |
| 591-552-719.000                | HEALTH INSURANCE            | 7,000.00       | 569.20      |                  | 569.20     | 6,430.80       | 8.13       |
| 591-552-719.500                | DISABILITY INSURANCE        | 1,000.00       | 76.61       |                  | 76.61      | 923.39         | 7.66       |
| 591-552-720.000                | LIFE INSURANCE              | 500.00         | 42.59       |                  | 42.59      | 457.41         | 8.52       |
| 591-552-768.000                | UNIFORMS/BOOTS/ETC          | 100.00         | 75.00       |                  | 75.00      | 25.00          | 75.00      |
| 591-552-776.000                | SUPPLIES & MAINTENANCE      | 10,000.00      | 0.00        |                  | 0.00       | 10,000.00      | 0.00       |
| 591-552-807.000                | AUDIT                       | 1,000.00       | 0.00        |                  | 0.00       | 1,000.00       | 0.00       |
| 591-552-822.000                | CONTRACTUAL SERVICES        | 6,000.00       | 0.00        |                  | 0.00       | 6,000.00       | 0.00       |
| 591-552-853.020                | CELL PHONE                  | 1,700.00       | 123.94      |                  | 123.94     | 1,576.06       | 7.29       |
| 591-552-864.000                | CONF/WORKSHOPS              | 500.00         | 25.00       |                  | 25.00      | 475.00         | 5.00       |
| 591-552-874.000                | WATER TESTING               | 5,000.00       | 0.00        |                  | 0.00       | 5,000.00       | 0.00       |
| 591-552-936.000                | TECH SERVICES               | 1,500.00       | 722.47      |                  | 722.47     | 777.53         | 48.16      |
| 591-552-943.000                | EQUIPMENT RENTAL-WATER FUND | 15,000.00      | 649.74      |                  | 649.74     | 14,350.26      | 4.33       |
| 591-552-958.001                | DUES/MEMBERSHIPS            | 1,000.00       | 0.00        |                  | 0.00       | 1,000.00       | 0.00       |
| 591-552-963.000                | LIABILITY INSURANCE         | 5,000.00       | 4,615.05    |                  | 4,615.05   | 384.95         | 92.30      |
| Total Dept 552 - DISTRIBUTION  |                             | 112,600.00     | 11,064.45   |                  | 11,064.45  | 101,535.55     | 9.83       |
| Dept 553 - WELLS/TOWER         |                             |                |             |                  |            |                |            |
| 591-553-963.000                | LIABILITY INSURNACE         | 4,700.00       | 4,615.05    |                  | 4,615.05   | 84.95          | 98.19      |
| 591-553-968.000                | DEPRECIATION                | 54,000.00      | 0.00        |                  | 0.00       | 54,000.00      | 0.00       |
| Total Dept 553 - WELLS/TOWER   |                             | 58,700.00      | 4,615.05    |                  | 4,615.05   | 54,084.95      | 7.86       |
| TOTAL EXPENDITURES             |                             | 380,050.00     | 22,742.33   |                  | 22,742.33  | 357,307.67     | 5.98       |
| Fund 591 - WATER FUND:         |                             |                |             |                  |            |                |            |
| TOTAL REVENUES                 |                             | 422,025.00     | 28,471.68   |                  | 28,471.68  | 393,553.32     | 6.75       |
| TOTAL EXPENDITURES             |                             | 380,050.00     | 22,742.33   |                  | 22,742.33  | 357,307.67     | 5.98       |
| NET OF REVENUES & EXPENDITURES |                             | 41,975.00      | 5,729.35    |                  | 5,729.35   | 36,245.65      | 13.65      |

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## REVENUE AND EXPENDITURE REPORT

Page: 20/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                                    | DESCRIPTION                    | 2023-24        | YTD BALANCE                     | ACTIVITY FOR                            | AVAILABLE                    | % BDGT<br>USED |  |  |
|--|--------------------------------|----------------|---------------------------------|---|------------------------------|----------------|--|--|
|  |                                | AMENDED BUDGET | 03/31/2023<br>NORMAL (ABNORMAL) | MONTH 03/31/2023<br>INCREASE (DECREASE) | BALANCE<br>NORMAL (ABNORMAL) |                |  |  |
| Fund 596 - GARBAGE COLLECTION                |                                |                |                                 |   |                              |                |  |  |
| Revenues                                     |                                |                |                                 |   |                              |                |  |  |
| Dept 000                                     |                                |                |                                 |   |                              |                |  |  |
| 596-000-628.000                              | TRASH SERVICE CHARGES          | 130,000.00     | 10,551.16                       | 10,551.16                               | 119,448.84                   | 8.12           |  |  |
| 596-000-629.000                              | PENALTIES                      | 500.00         | 42.94                           | 42.94                                   | 457.06                       | 8.59           |  |  |
| 596-000-664.120                              | INTEREST ON CHECKING-RECEIVING | 60.00          | 0.00                            | 0.00                                    | 60.00                        | 0.00           |  |  |
| Total Dept 000                               |                                | 130,560.00     | 10,594.10                       | 10,594.10                               | 119,965.90                   | 8.11           |  |  |
| TOTAL REVENUES                               |                                | 130,560.00     | 10,594.10                       | 10,594.10                               | 119,965.90                   | 8.11           |  |  |
| Expenditures                                 |                                |                |                                 |   |                              |                |  |  |
| Dept 528 - RUBBISH COLLECTION/DISPOSAL       |                                |                |                                 |   |                              |                |  |  |
| 596-528-819.000                              | WASTE AND RUBBISH DISPOSAL     | 118,000.00     | 162.22                          | 162.22                                  | 117,837.78                   | 0.14           |  |  |
| 596-528-995.596                              | ADMIN TRANSFER TO GF           | 6,500.00       | 0.00                            | 0.00                                    | 6,500.00                     | 0.00           |  |  |
| Total Dept 528 - RUBBISH COLLECTION/DISPOSAL |                                | 124,500.00     | 162.22                          | 162.22                                  | 124,337.78                   | 0.13           |  |  |
| TOTAL EXPENDITURES                           |                                | 124,500.00     | 162.22                          | 162.22                                  | 124,337.78                   | 0.13           |  |  |
| Fund 596 - GARBAGE COLLECTION:               |                                |                |                                 |   |                              |                |  |  |
| TOTAL REVENUES                               |                                | 130,560.00     | 10,594.10                       | 10,594.10                               | 119,965.90                   | 8.11           |  |  |
| TOTAL EXPENDITURES                           |                                | 124,500.00     | 162.22                          | 162.22                                  | 124,337.78                   | 0.13           |  |  |
| NET OF REVENUES & EXPENDITURES               |                                | 6,060.00       | 10,431.88                       | 10,431.88                               | (4,371.88)                   | 172.14         |  |  |

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## REVENUE AND EXPENDITURE REPORT

Page: 21/22

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 8.47

| GL NUMBER                          | DESCRIPTION                  | 2023-24<br>AMENDED BUDGET | YTD BALANCE                     | ACTIVITY FOR                            | AVAILABLE                    | % BDGT<br>USED |
|------------------------------------|------------------------------|---------------------------|---------------------------------|---|------------------------------|----------------|
|                                    |                              |                           | 03/31/2023<br>NORMAL (ABNORMAL) | MONTH 03/31/2023<br>INCREASE (DECREASE) | BALANCE<br>NORMAL (ABNORMAL) |                |
| Fund 661 - MOTOR POOL              |                              |                           |                                 |   |                              |                |
| Revenues                           |                              |                           |                                 |   |                              |                |
| Dept 000                           |                              |                           |                                 |   |                              |                |
| 661-000-664.100                    | INTEREST INCOME              | 100.00                    | 0.00                            | 0.00                                    | 100.00                       | 0.00           |
| 661-000-668.100                    | RENTAL EQUIPMENT-POLICE      | 10,000.00                 | 0.00                            | 0.00                                    | 10,000.00                    | 0.00           |
| 661-000-668.200                    | RENTAL EQUIPMENT PARKS       | 14,000.00                 | 599.69                          | 599.69                                  | 13,400.31                    | 4.28           |
| 661-000-668.300                    | RENTAL EQUIPMENT-LOCAL       | 60,000.00                 | 2,772.64                        | 2,772.64                                | 57,227.36                    | 4.62           |
| 661-000-668.310                    | EQUIP RENTAL L/R ICE/SNOW    | 1,000.00                  | 378.43                          | 378.43                                  | 621.57                       | 37.84          |
| 661-000-668.400                    | RENTAL EQUIPMENT-MAJOR       | 10,000.00                 | 604.00                          | 604.00                                  | 9,396.00                     | 6.04           |
| 661-000-668.410                    | EQUIP RENTAL M/R ICE/SNOW    | 6,000.00                  | 996.38                          | 996.38                                  | 5,003.62                     | 16.61          |
| 661-000-668.500                    | RENTAL EQUIPMENT-WATER       | 16,000.00                 | 649.74                          | 649.74                                  | 15,350.26                    | 4.06           |
| 661-000-668.600                    | RENTAL EQUIPMENT-SEWER LINE  | 1,000.00                  | 0.00                            | 0.00                                    | 1,000.00                     | 0.00           |
| 661-000-668.605                    | LS MAINT. EQUIP RENTAL       | 13,000.00                 | 1,148.15                        | 1,148.15                                | 11,851.85                    | 8.83           |
| 661-000-668.700                    | RENTAL EQIPMENT-PUBLIC WORKS | 12,000.00                 | 2,193.81                        | 2,193.81                                | 9,806.19                     | 18.28          |
| 661-000-673.000                    | SALE OF FIXED ASSETS         | 5,000.00                  | 0.00                            | 0.00                                    | 5,000.00                     | 0.00           |
| 661-000-675.000                    | MISCELLANEOUS                | 5,000.00                  | 0.00                            | 0.00                                    | 5,000.00                     | 0.00           |
| Total Dept 000                     |                              | 153,100.00                | 9,342.84                        | 9,342.84                                | 143,757.16                   | 6.10           |
| TOTAL REVENUES                     |                              | 153,100.00                | 9,342.84                        | 9,342.84                                | 143,757.16                   | 6.10           |
| Expenditures                       |                              |                           |                                 |   |                              |                |
| Dept 301 - POLICE DEPARTMENT       |                              |                           |                                 |   |                              |                |
| 661-301-870.000                    | GAS                          | 10,000.00                 | 0.00                            | 0.00                                    | 10,000.00                    | 0.00           |
| 661-301-872.000                    | TIRES                        | 2,000.00                  | 144.00                          | 144.00                                  | 1,856.00                     | 7.20           |
| 661-301-930.000                    | REPAIRS                      | 3,000.00                  | 0.00                            | 0.00                                    | 3,000.00                     | 0.00           |
| 661-301-963.000                    | MULTI-PERIL INSURANCE        | 8,000.00                  | 6,153.40                        | 6,153.40                                | 1,846.60                     | 76.92          |
| 661-301-981.000                    | CAPITAL OUTLAY               | 54,000.00                 | 44,169.00                       | 44,169.00                               | 9,831.00                     | 81.79          |
| Total Dept 301 - POLICE DEPARTMENT |                              | 77,000.00                 | 50,466.40                       | 50,466.40                               | 26,533.60                    | 65.54          |
| Dept 441 - DPW                     |                              |                           |                                 |   |                              |                |
| 661-441-807.000                    | AUDIT                        | 1,000.00                  | 162.22                          | 162.22                                  | 837.78                       | 16.22          |
| 661-441-870.000                    | GAS                          | 25,000.00                 | 0.00                            | 0.00                                    | 25,000.00                    | 0.00           |
| 661-441-872.000                    | TIRES                        | 2,500.00                  | 0.00                            | 0.00                                    | 2,500.00                     | 0.00           |
| 661-441-963.000                    | MULTI-PERIL INSURANCE        | 8,000.00                  | 6,153.40                        | 6,153.40                                | 1,846.60                     | 76.92          |
| 661-441-968.000                    | DEPRECIATION                 | 67,000.00                 | 0.00                            | 0.00                                    | 67,000.00                    | 0.00           |
| 661-441-970.000                    | EQUIPMENT PURCHASED          | 10,000.00                 | 0.00                            | 0.00                                    | 10,000.00                    | 0.00           |
| Total Dept 441 - DPW               |                              | 113,500.00                | 6,315.62                        | 6,315.62                                | 107,184.38                   | 5.56           |
| Dept 483 - ADMINISTRATION          |                              |                           |                                 |   |                              |                |
| 661-483-703.172                    | MANAGER SALARY               | 4,000.00                  | 307.66                          | 307.66                                  | 3,692.34                     | 7.69           |
| 661-483-703.215                    | CLERK SALARY                 | 2,100.00                  | 166.20                          | 166.20                                  | 1,933.80                     | 7.91           |
| 661-483-715.000                    | FICA/MEDICARE                | 400.00                    | 36.25                           | 36.25                                   | 363.75                       | 9.06           |
| 661-483-718.000                    | PENSION                      | 300.00                    | 28.43                           | 28.43                                   | 271.57                       | 9.48           |
| 661-483-719.000                    | HEALTH INSURANCE             | 700.00                    | 69.36                           | 69.36                                   | 630.64                       | 9.91           |
| 661-483-995.010                    | GEN FUND ADMIN TRANSFER      | 8,000.00                  | 0.00                            | 0.00                                    | 8,000.00                     | 0.00           |
| Total Dept 483 - ADMINISTRATION    |                              | 15,500.00                 | 607.90                          | 607.90                                  | 14,892.10                    | 3.92           |
| TOTAL EXPENDITURES                 |                              | 206,000.00                | 57,389.92                       | 57,389.92                               | 148,610.08                   | 27.86          |

REVENUE AND EXPENDITURE REPORT  
PERIOD ENDING 03/31/2023  
% Fiscal Year Completed: 8.47

| GL NUMBER                      | DESCRIPTION | 2023-24        | YTD BALANCE                     | ACTIVITY FOR |                                   | AVAILABLE |                       | % BDGT<br>USED |
|--------------------------------|-------------|----------------|---------------------------------|--------------|-----------------------------------|-----------|-----------------------|----------------|
|                                |             | AMENDED BUDGET | 03/31/2023<br>NORMAL (ABNORMAL) | MONTH        | 03/31/2023<br>INCREASE (DECREASE) | NORMAL    | (ABNORMAL)<br>BALANCE |                |
| Fund 661 - MOTOR POOL          |             |                |                                 |              |                                   |           |                       |                |
|                                |             |                |                                 |              |                                   |           |                       |                |
| Fund 661 - MOTOR POOL:         |             |                |                                 |              |                                   |           |                       |                |
| TOTAL REVENUES                 |             | 153,100.00     | 9,342.84                        |              | 9,342.84                          |           | 143,757.16            | 6.10           |
| TOTAL EXPENDITURES             |             | 206,000.00     | 57,389.92                       |              | 57,389.92                         |           | 148,610.08            | 27.86          |
| NET OF REVENUES & EXPENDITURES |             | (52,900.00)    | (48,047.08)                     |              | (48,047.08)                       |           | (4,852.92)            | 90.83          |
|                                |             |                |                                 |              |                                   |           |                       |                |
| TOTAL REVENUES - ALL FUNDS     |             | 3,188,771.00   | 94,977.81                       |              | 94,977.81                         |           | 3,093,793.19          | 2.98           |
| TOTAL EXPENDITURES - ALL FUNDS |             | 2,907,035.74   | 270,244.87                      |              | 270,244.87                        |           | 2,636,790.87          | 9.30           |
| NET OF REVENUES & EXPENDITURES |             | 281,735.26     | (175,267.06)                    |              | (175,267.06)                      |           | 457,002.32            | 62.21          |





Village of Decatur  
114 N Phelps Street  
Decatur, MI 49045

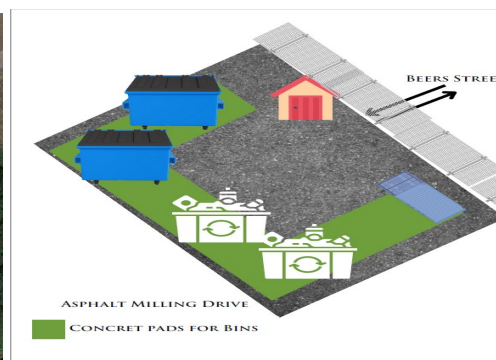
## MEMORANDUM – MONTHLY REPORT

TO: Village Council  
FROM: Christopher Tapper, Village Manager  
REVIEWED BY: N/A  
DATE: April 3, 2023  
SUBJECT: Monthly Report March 2023

### Updates – March 2022:

#### 2023 Decatur Community Cleanup Date.

Attached to this report is an update from the Van Buren Conservation District. The date for this year's event is scheduled for Saturday, April 29, 2023. Staff has been working with the Conservation District to apply for a state infrastructure grant for site improvements to the Beers Street, Dump Site location. Within the possible improvements paid through this grant would include, new fencing, electric service, concrete pads. This potential project was created with the intension of the prospect of offering year-round drop off recycling, hazardous waste, large bulk items. Staff continues to receive inquiries throughout the year for additional options for large bulk items along with hazardous waste. Staff believes this additional resource for the residents will also continue to improve efforts with code enforcement. Overall if the optional improvements can be accomplished, the Village has the potential of eliminating annual community cleanup day.



## **UPDATE REGARDING PC – DDA – PARKS & RECREATION COMMITTEES**

Planning Commission meeting minutes and agenda updates – [here](#)

Downtown Development Authority meeting minutes and agenda updates – [here](#)

Parks & Recreation meeting minutes and agenda updates - [here](#)

## **UPDATE REGARDING DPW – EQUIPMENT & OPERATIONS**

The 2005 GMC C7500 truck is out of service. Staff has requested an evaluation of the vehicle due to safety concerns. The vehicle does not engage into reverse. HS Fleet Services LLC has performed an examination of the equipment to determine, the torque converter clutch is not working appropriately. Part failure inside the transmission for reverse and possible torque converter. Approximately cost for the transmission replacement is \$6,500.00. Staff is currently reviewing options to determine the best path forward. Jimmy and I are looking into full replacement of the truck. One option was also determining trade in value of the truck. Quotations are being requested and gathered to determine best options for the Department.

The department (sewer & storm water) jetter is out of service. Staff has requested an evaluation of the equipment be performed. Doheny Company Inc is the preferred vendor for these types of evaluations. This equipment is outdated and needs to be address. Staff is currently reviewing options to determine the best path forward. One option Jimmy and I have been reviewing is the possibility of full replacement of all the miscellaneous pieces of equipment and moved to a combination single engine sewer cleaner with positive displacement vacuum system, mounted on a heavy-duty truck chassis. Attached to this report is an equipment brochure of the equipment. Staff would like to have additional discussion regarding replacement and move towards a new vector impact heavy-duty truck.

As part of the approval of the FY24 Budget, staff has received quotations for new equipment for leaf vacuum. MTech Company, ODB is the vendor in which the Department of Public Works, purchases parts, material and equipment for debris and leaf loaders.

## **UPDATE REGARDING S. GEORGE STREET**

Krohn Construction began the reconstruction of S. George Street last week. Prior to the start of construction, there was an event that took place during the delivery of materials (water main & water lines). The materials were damage during the transportation. Village staff (Jimmy and I) met with the engineers and Wightman to discuss options for the Village to coordinate corrections. It was the opinion of Jimmy and I that the materials needed to be replaced and not used for this project. This will delay the schedule of the project. The position of the Village was this was acceptable because materials were damage. At this time Wightman will coordinating with Krohn to proceed with the best path forward with the new materials. More information to follow as it becomes available.

Krohn Construction, therefor has return all of the materials from the first delivery and has commenced reconstruction of the street along with the water and wastewater infrastructure. Staff would like to thank Krohn Construction for listening to the concerns of staff.

### **UPDATE REGARDING ECONOMIC DEVELOPMENT PROJECT**

Staff continues to receive inquiries from Decatur & Hamilton Township residents about the possibility of expansion of Village services. Some of those inquiries include water & sewer infrastructure, trash service, brush, leaf and lawn waste services, public safety, streets, elections, cemetery services. Staff met with Decatur Township, Supervisor, Kevin Kusmack regarding the expansion of Village services. This was wonderful first step meeting. Mr. Kusmack will be discussion the opportunity with the Township Board to provide potential direction.

### **UPDATE REGARDING ANNEXATION**

Staff continues to receive letter of support for the possibility of annexation into the Village limits. The opinion of residents who are inquiring of annexation, the most common answer to “why” they are interested in annexation, was wanting additional services such as water, sewer, trash, Police Department services, brush, leaf and yard waste pick up. As staff continues to receive letters of support, specifically identifying the Lake Dr peninsula. A total of 27 parcels are identified as annexation potential, of the 27 properties staff has received 16 properties that are wanting and support annexation. This would leave 8 unsure and 3 no. The overwhelming support of the likelihood of supporting annexation is positive.

### **UPDATE REGARDING CODE ENFORCEMENT**

One of the priorities of the Village Council is to address blight throughout the Village. The Police Department handles many complaints regarding blight. Staff continues working with Safebuilt to address unsafe/dangerous building structures. It should be noted, in 2021 the Police Department handle 182 blight complaints, in 2022 the PD handle 102 blight complaints. While the numbers seem to reflect a decline, staff would like to note the department staffing levels in 2022 decline. As the PD continues to regain full staff status. There is still work to be done with ordinance enforcement. PD along with DPW, and Village Staff continue to work together with ordinance enforcement complaints, to reach compliance.

### **ADDITIONAL ATTACHMENTS**

- **Community Dump Day - Flyer**
- **Beers Street – Site improvements**
- **Community Events Calendar 2023**
- **Van Buren County BOC – March 2023**
- **Van Buren Conservation District – March 2023**
- **Brochure – Vector Truck**

# COMMUNITY

## DUMP DAY

*This free event  
is ONLY available  
to residents of:  
Village of Decatur  
Decatur Township  
Hamilton Township*



### You May Bring

- Bulk Items/White Goods
- Electronics

### You May NOT Bring

- Building Materials
- Hazardous Materials

### Pre-Registration is **REQUIRED** for

- Passenger Tires
- Semi Tires

### Questions?

Village of Decatur  
269.423.6114  
[www.decaturnmi.org](http://www.decaturnmi.org)

Van Buren County  
Conservation District  
269.633.9314  
[www.vanburencd.org](http://www.vanburencd.org)

*Please bring a photo ID with you to  
the collection site to verify residency*

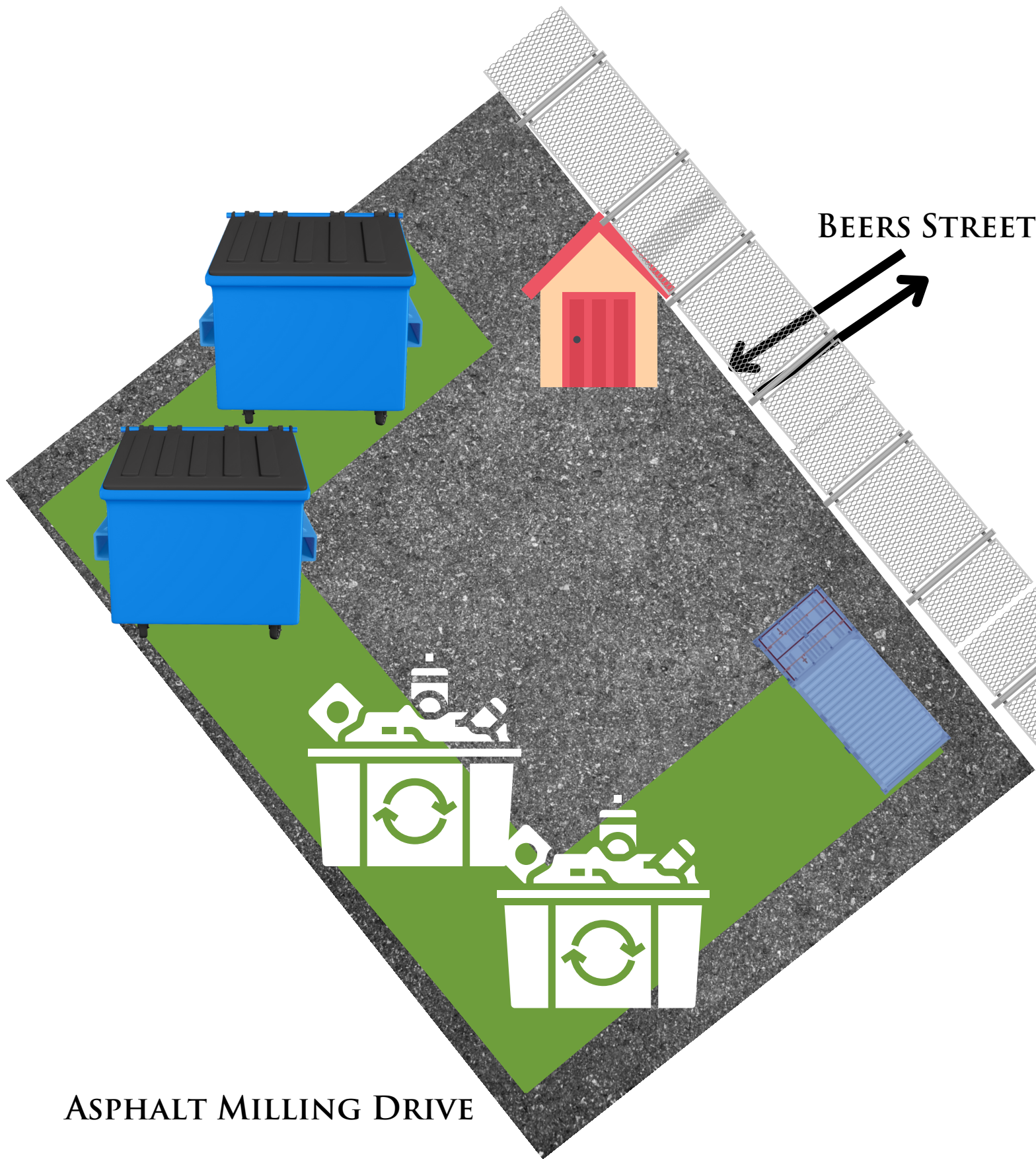
**Saturday  
April 29  
2023**

**8am-3pm**

300 W. Beers St.  
Decatur, MI  
49045







ASPHALT MILLING DRIVE

CONCRET PADS FOR BINS



# UPCOMING

## 2023

# Events



Sponsored by  
Village of Decatur DDA

**8**  
**APR**

### EGG HUNT

CO-SPONSORS: NHS,  
WEBSTER MEMORIAL LIBRARY  
EGG HUNT AGES 0-10,  
CRAFT, STORY TIME  
10AM -11AM  
RAIDER ROMP

**26**  
**MAY**

### NIGHT MARKET

FARMER'S MARKET,  
VENDORS, FOOD TRUCKS  
5PM -8PM  
DDA PARK

**3**  
**JULY**

### FIREWORKS & FOOD TRUCKS EXTRAVAGANZA

6+ FOOD TRUCKS FROM  
7PM-11PM  
FIREWORKS AT DUSK  
RAIDER ATHLETIC COMPLEX

**28**  
**JULY**

### NIGHT MARKET

FARMER'S MARKET,  
VENDORS, FOOD TRUCKS  
5PM -8PM  
DDA PARK

**5**  
**AUG**

### DECATUR DAY

FAMILY STYLE  
ENTERTAINMENT, CAR SHOW,  
GAMES, LIVE MUSIC,  
VENDORS, FOOD TRUCKS  
9AM-6PM ON PHELPS ST.

**4**  
**SEPT**

### LABOR DAY MARKET

VENDORS, FOOD TRUCKS  
9AM-4PM  
PARKING LOT NEXT TO  
SHORTSTOP

**31**  
**OCT**

### BOO BASH

CO-SPONSORS: WEBSTER MEMORIAL  
LIBRARY, LOCAL BUSINESSES

TRICK-OR-TREAT LOCAL  
BUSINESSES ON PHELPS ST.  
3:30PM-4:30PM

GAMES AT WEBSTER  
MEMORIAL LIBRARY 3:30-5:30

TRADITIONAL VILLAGE -WIDE  
TRICK-OR-TREATING  
5:30PM-7PM

**3**  
**DEC**

### CHRISTMAS IN THE VILLAGE

COOKIES & HOT COCOA IN THE  
DDA PARK 5:30PM-6:30PM

PARADE BEGINS AT 6PM

WEBSTER MEMORIAL LIBRARY  
FESTIVITIES 6:30PM-7:30PM

Food Truck Mondays & Tuesdays  
May 1- September 26

Follow the Village of Decatur  
on Facebook for Updates!

Farmer's Markets July 2- October 8  
Sundays 9am-1pm at DDA Park





## Van Buren Conservation District

### March 2023 Program Update

*Submitted by Emily Hickmott, Deputy Administrator*

The District hosted its third annual Backyard Symposium webinar series, covering topics like plant ID 101, soils 101, forestry management, and recreation in Van Buren County. Recordings are available here: [www.youtube.com/VanBurenCD](http://www.youtube.com/VanBurenCD). The Farming for the Future session recordings are also available on our YouTube channel. March is the start of our 'busy' season, and we gear up even more in April with our tree seedling sale on April 13, 14, and 15. Details can be found at [www.vanburencd.org/shop](http://www.vanburencd.org/shop) and pre-orders can be placed until April 7.

#### Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller, Colleen Forestieri, Carlie Southland*) – This month, staff members completed a tillage survey in the Pine and Mill Creek watersheds (in the Hartford/Watervliet area). To complete the survey, trained technicians drive through an area looking for conservation practices like cover crops and no-till on farm fields and take note of how much of the area is using these practices. This helps track tillage and cover crop trends over time, and will allow us to relate this to trends in soil health and water quality in our streams and rivers.
- **SWxSW Corner Cisma (Cooperative Invasive Species Management Area)** (*Abbie Bristol, Alex Florian*) – February was full of the back-stage work that allows the busy summer season to go smoothly. Throughout the month, we supported partners in their grant-writing, got to know our Strike Team applicants, and paid attention to major invasive species updates. We took advantage of Invasive Species Awareness Week to remind our audience of the major invasive species takeaways (Clean, Drain, Dry; Don't Move Firewood; Play, Clean, Go; etc.). Various reports from the 2022 season were wrapped up and new plans for this season are underway.
- **Michigan Agriculture Environmental Assurance Program (MAEAP)** (*Kyle Mead*) – February had the specialist visiting many farms (when weather allowed) in preparation for Re-Verifications and New Verifications. The specialist was able to make contact with a farmer that hadn't been re-verified for 9 years. The farm was under the same ownership but new management and the MAEAP Program had only collected the managers information which made reconnecting difficult. The MAEAP Specialist and the Conservation Technicians (Lucas and Gabe) have been working together extensively to get farmers involved in both MAEAP and USDA/NRCS programs and marrying the programs together to provide the best service possible. MAEAP Verifications (mostly Re-Verifications but some new) have been scheduled with the MAEAP Verifier in March and April.
- **National Association of Conservation Districts (NRCS) Technical Assistance** (*Lucas Hartman*) – Beginning farmers and producers make up a significant portion of this year's Farm bill program applicants. Reaching new and beginning landowners gives us an opportunity to address concerns early, and help provide input on sighting different projects to mitigate impact on natural resources.
- **Natural Resource Conservation Service Technical Assistance** (*Gabe Francisco*) – This year's Farming For the Future Conference was a thoroughly engaging event at the Van Buren Conference Center. There were three track focuses this year Grazing, Fruit, and Grain and I was fortunate enough to be able to host the Grazing tract and three amazing speakers!



## Van Buren Conservation District

### March 2023 Program Update

*Submitted by Emily Hickmott, Deputy Administrator*

- **Outreach** (*Jacob Diljak*) – February saw our third Backyard Symposium, the arrival of our 2022 Annual Report, and significant progress with a Food, Farm, & Fun Guide rough draft, influx of Tree Sale pre-orders. Grant opportunities are being explored with grant submissions and discoveries.
- **Resource Recovery Recycling** (*Kalli Marshall*) – February flew by as we are quickly approaching the busy season here at the district. Kalli and Emily partnered with Michigan Sustainable Business Forum to engage with the community at a Stakeholders Materials Management Engagement Forum on February 15. EGLE also released a Recycling Infrastructure Grant which we are pursuing with our community to improve recycling infrastructure at the transfer stations. We are hoping this opportunity can help us increase overall recycling access to improve our recycling rate in Van Buren County.