

VILLAGE OF DECATUR PARKS & RECREATION COMMITTEE MEETING

Monday
October 17,
2022



VILLAGE OF DECATUR
Parks & Recreation Committee Meeting
Monday, October 17, 2022 – 4:30PM
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

4:30 PM Parks & Recreation Committee Meeting (Action to be taken by PRC on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Excused Absences if Any)

4. PUBLIC COMMENT

5. APPROVAL OF CONSENT AGENDA ITEMS

5A.1 – Request approval of agenda for Monday, October 17, 2022

5A.2 – Request approval of meeting minutes for Monday,
September 19, 2022

6. COMMUNICATIONS TO THE COUNCIL – PRESENTATIONS & GUESTS

7. UNFINISHED BUSINESS

7A.1- Update regarding Splash Pad designs from Abonmarche

8. PUBLIC COMMENTS- SECOND OPPORTUNITY

9. PARKS & RECREATION COMMITTEE MEMBER COMMENTS

10. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the PRC during public hearings and under “Public Comment,” members of the audience may address the PRC. Please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
 2. Verbal report provided by staff.
 3. The Chairperson asks PRC members if they have any questions for staff to clarify the staff report.
 4. Motion is made by a PRC member and seconded by another PRC member.
 5. The Chair then calls on PRC members to discuss the motion if PRC members wish to discuss.
 6. Chair calls for a vote on the item after discussion has occurred.
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Village of Decatur
Parks & Recreation Committee Meeting Minutes
Monday, September 19, 2022, at 4:30 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. **Call to Order**

Jessica Pelfrey- Chairperson, called the meeting to order at 4:30 p.m.

II. **Pledge of Allegiance**

III. **Roll Call**

Jessica Pelfrey- Chairperson, Janice Benson, Charlene Jackson, Nicky Fassett, Kande Hawks, Shantel Pentland, Administrative Assistant, Megan Duncan- Clerk/Treasurer (excused), Christopher Tapper- Village Manager, Katie Vanderhulst- Business Development Specialist from Abonmarche, Angie Monroe- Vortex Sales

IV. **Public Comment**

None

V. **Approval of Consent Agenda Items**

5A.1 - Benson offered a motion to approve the consent agenda for September 19, 2022 with the changing of the time on the header, with support by Hawkes, carried unanimously 6-0.

5A.2 - Benson offered a motion to approve the regular meeting minutes for August 19, 2022 with the addition of Member Comments- Discussion regarding Christmas festivities within the Village, with support by Fassett, carried unanimously 6-0.

VI. **Presentations & Guest**

Katie Vanderhulst, Abonmarche was in attendance to present and discuss several plans suggested by the steering committee. Estimate one considering restrooms at Red Woolfe Park, to bring the facility up to ADA standards. Estimate two considers the capital improvement of construction of a Splash Pad at Red Woolfe Park.

A general discussion ensued regarding both projects. Committee members offered several suggestions regarding proposed improvements. Topics included: landscaping improvements, tree removal, walking paths. Questions also ensued about what grants are available and how/when do we begin applying for them. There was discussion about starting fundraising, and sharing the Splash Pad/Red Woolfe Park Project with our community.

Angie Monroe, Senior Sales Executive from Vortex gave a presentation on the process of creating a Splash Pad: construction, installation, maintenance, training, warranty. We discussed many of the construction materials, and ways we may be able to have materials donated to reduce the overall project cost.

VII. Unfinished Business – Splash Pad Designs

Vanderhulst updated the committee regarding site plan design with the Splash Pad Project. Vanderhulst discussed options provided by Vortex, a company who specializes in design and construction of Splash Pads. The committee reviewed timelines for Recreation Passport Grants. The deadline for projects for development of public recreation facilities is April 1, 2023. Additional grant opportunities include; Land and Water Conservation Fund, Natural Resources Trust Fund. Fundraising conversation ensued.

VIII. New Business

8A.1 – Motion by Jackson, with support from Hawkes, to adopt bylaws, motion carried unanimously 6-0.

8A.2 – Committee reviewed priorities list

8A.3 – Committee reviewed current FY '23 budget

IX. Members Comments

Village Manager Tapper asked the Committee to continue reviewing the 8A.2 priorities list so the discussion can be continued at the next meeting. A general discussion ensued regarding the priorities.

Hawkes mentioned a town that has excellent walking/biking trails available, North Liberty, IN.

There was a conversation on how and when we should begin fundraising efforts within the community. It was decided that we should start gathering community support as soon as possible, and reaching out to community leaders is an important part of sharing information about this project.

Pentland shared progress on the creation of the Village's Community Engagement Survey, and asked for committee input. Vanderhulst offered support from Abonmarche when the survey is ready to be constructed and distributed.

X. **Adjournment**

Jackson offered a motion with support from Benson to adjourn the meeting at 6:11pm., motion approved.

Minutes submitted by: Shantel Pentland, Administrative Assistant



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Parks & Recreation Committee
FROM: Megan Duncan, Clerk/Treasurer
DATE: October 17, 2022
REVIEWED BY: Christopher Tapper, Village Manager

SUBJECT: Update from Katie Vanderhulst, Abonmarche

Action Requested:

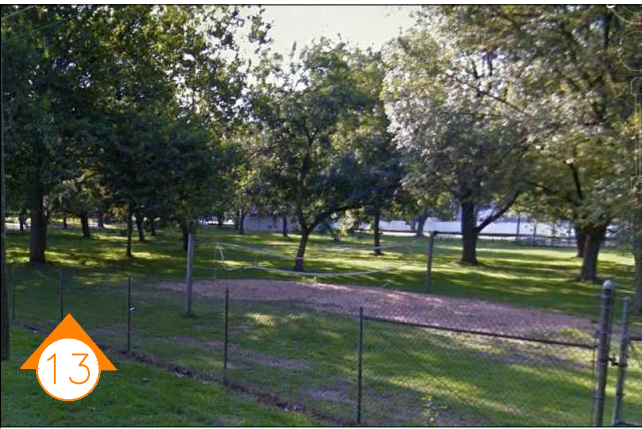
It is requested that the Parks & Recreation Committee receive an update from Katie Vanderhulst.

Background:

At the Committee meeting September 2022, the Committee received updates regarding Red Woolfe Park Splash Pad Project and designs provided by Vortex. Katie will provide a status report from the discussion at the prior meeting.

Attachments:

Red Woolfe Park



VIEW LOOKING SOUTHEAST AT VOLLEYBALL AREA



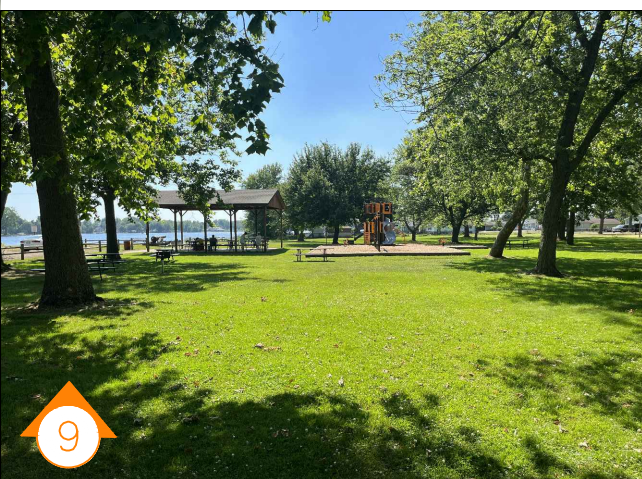
VIEW LOOKING NORTHWEST AT VOLLEYBALL AREA



VIEW LOOKING NORTHWEST AT OPEN SPACE



VIEW LOOKING SOUTHEAST AT PLAY EQUIPMENT



VIEW LOOKING WEST AT OPEN SPACE BEHIND BATHROOM



VIEW LOOKING NORTH AT BATHROOM



VIEW LOOKING EAST AT PICNIC AREA & BATHROOM



VIEW LOOKING SOUTHWEST AT CANON AND BEACH AREA



VIEW LOOKING NORTHWEST AT BEACH AREA



VIEW LOOKING EAST AT SHELTER AND PLAYGROUND



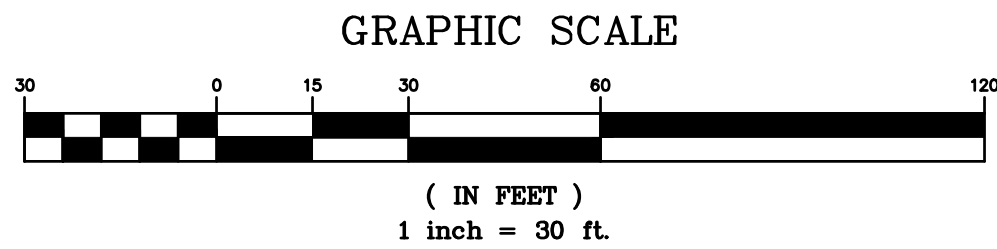
VIEW LOOKING SOUTHEAST AT GRAVEL PARKING AREA



VIEW LOOKING NORTHEAST AT OPEN SPACE AREA



VIEW LOOKING SOUTHWEST IN OPEN SPACE TOWARD BEACH



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RED WOOLFE PARK
VILLAGE OF DECATUR
45280 PINE STREET
DECATUR, MI 49045

PROJECT:

EXISTING CONDITIONS

SHEET TITLE:

DRAWN BY:

KB

DESIGNED BY:

KB

PM REVIEW:

QA/QC REVIEW:

DATE:

SEAL:

SIGNATURE:

DATE:

SCALE:

HORZ: 1"=30'

VERT:

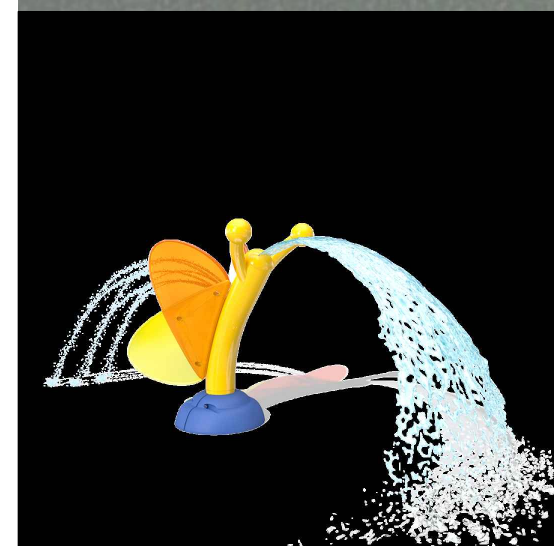
ACI JOB #

P22-0796

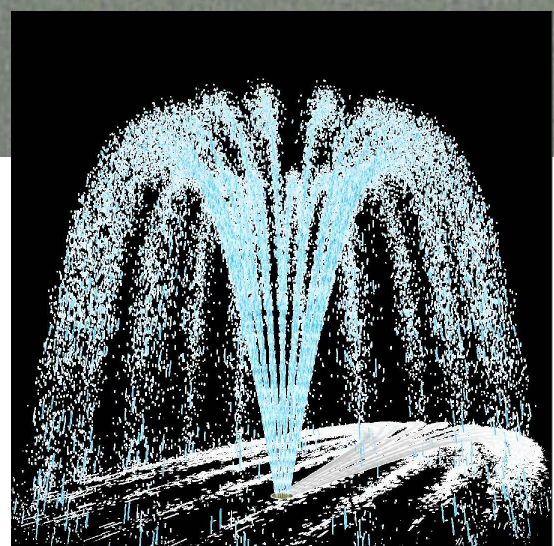
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1 of 2

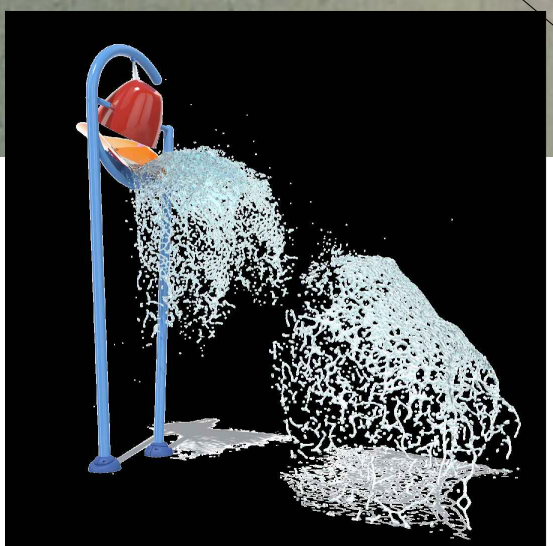
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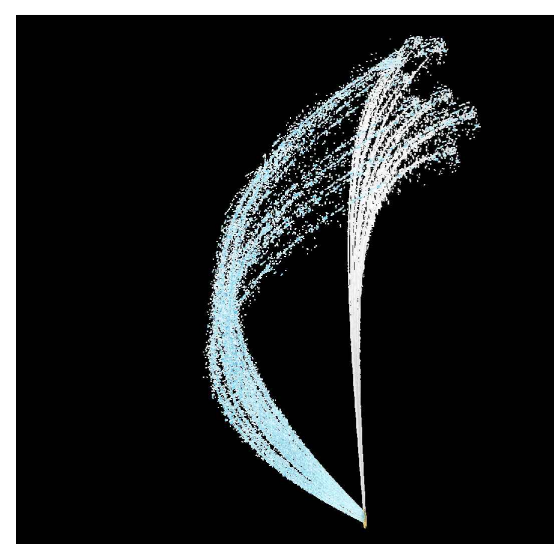
SPLASH PAD AMENITIES EXAMPLE - BUTTERFLY



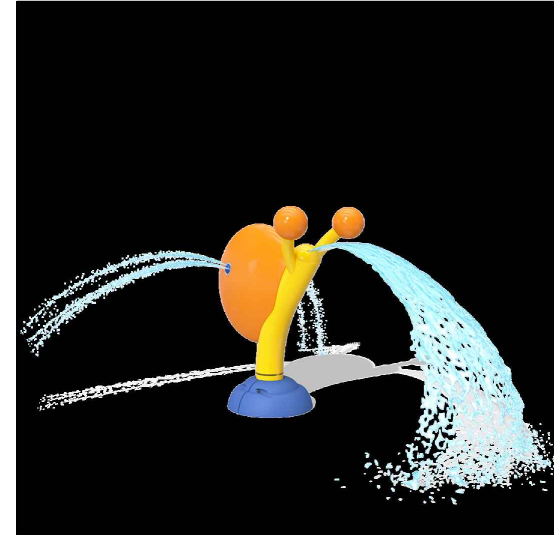
SPLASH PAD AMENITIES EXAMPLE - SEWINDER



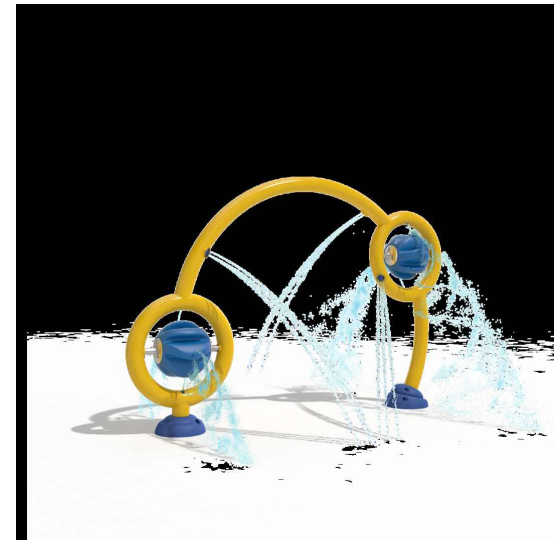
**SPLASH PAD AMENITIES EXAMPLE - TWINSPLASH WITH LOGOS
ADDED TO SPLASH BUCKET - VILLAGE LOGO ONE SIDE AND RAIDERS LOGO OTHER SIDE**



SPLASH PAD AMENITIES EXAMPLE - ROOSTER TAIL



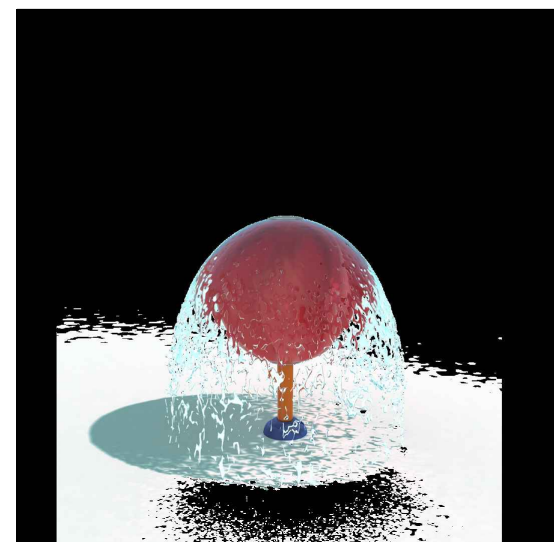
SPLASH PAD AMENITIES EXAMPLE - SNAIL



SPLASH PAD AMENITIES EXAMPLE - LUNA



SPLASH PAD AMENITIES EXAMPLE - LUNA CANNON



SPLASH PAD AMENITIES EXAMPLE - HELIO



ABONMARCHÉ

95 West Main Street
Benton Harbor, MI 49023
T 269.927.2295
F 269.927.1017
abonmarche.com

Benton Harbor	Lafayette
Fl. Wayne	Portage
Goshen	South Bend
Grand Haven	Valparaiso
Hobart	

Engineering • Architecture • Land Surveying

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**RED WOOLFE PARK
VILLAGE OF DECATUR
45280 PINE STREET
DECATUR, MI 49045**

PROJECT:

SCHEMATIC MASTER PLAN

SHEET TITLE:

DRAWN BY:
KB

DESIGNED BY

PM REVIEW:

QA/QC REVIEW:

DATE: _____

SEAL:

SIGNATURE

DATE: _____

SCALE

HORZ: 1"=30'

VE

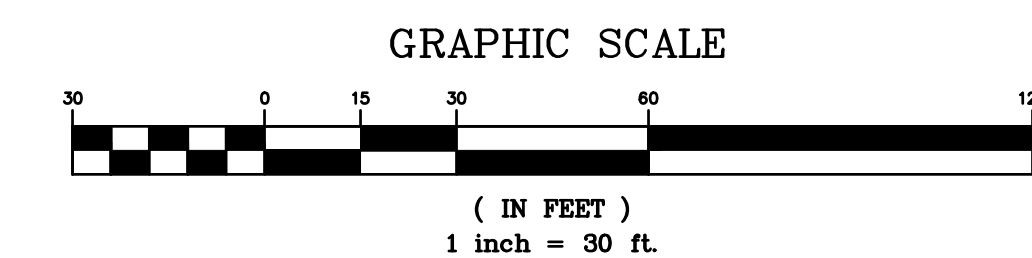
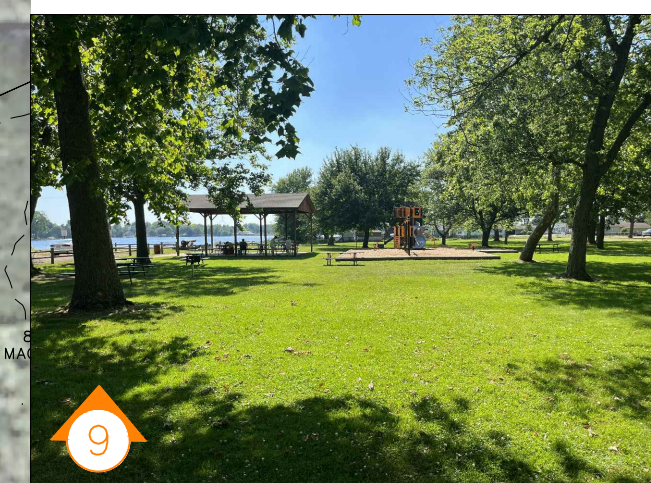
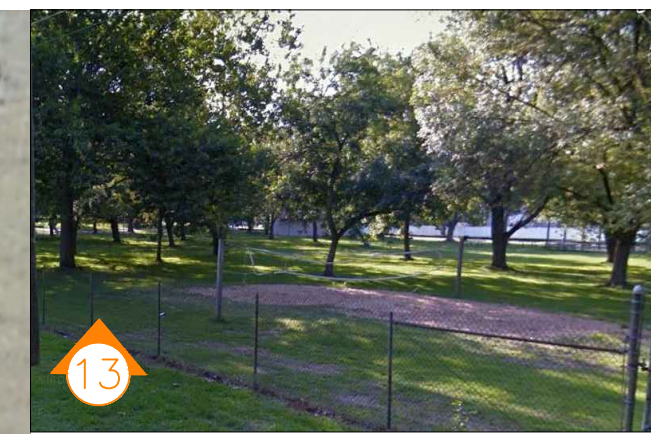
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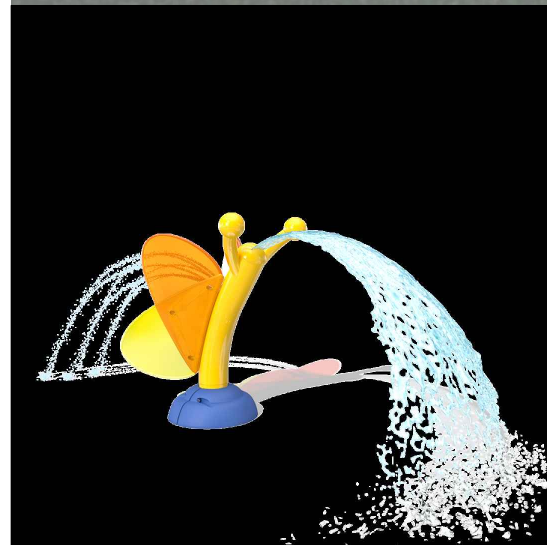
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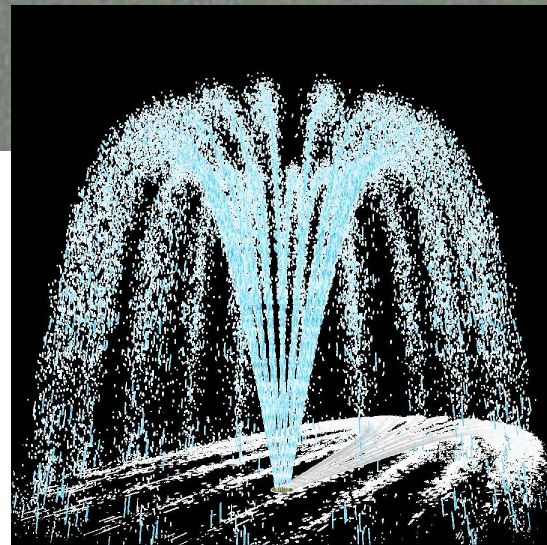
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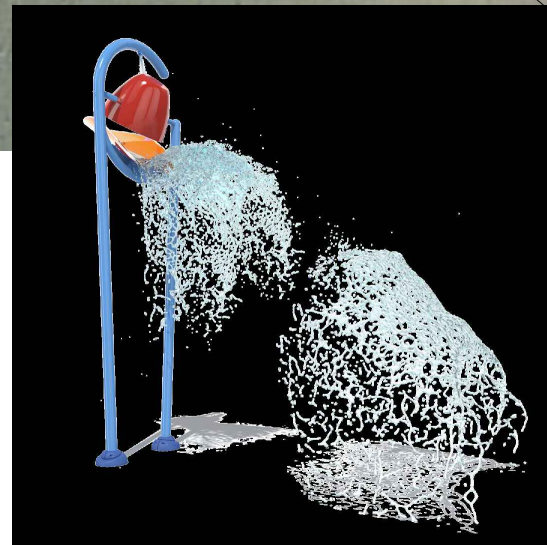
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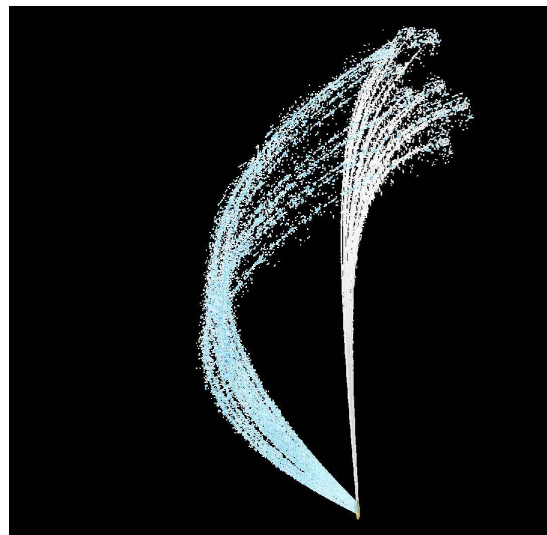
SPLASH PAD AMENITIES EXAMPLE - BUTTERFLY



SPLASH PAD AMENITIES EXAMPLE - SIDEWINDER



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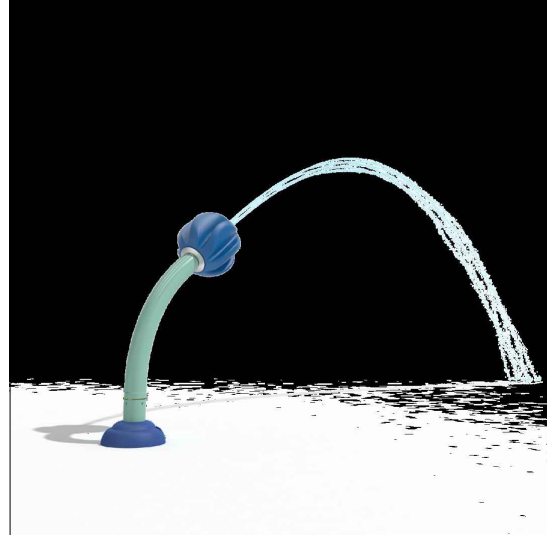
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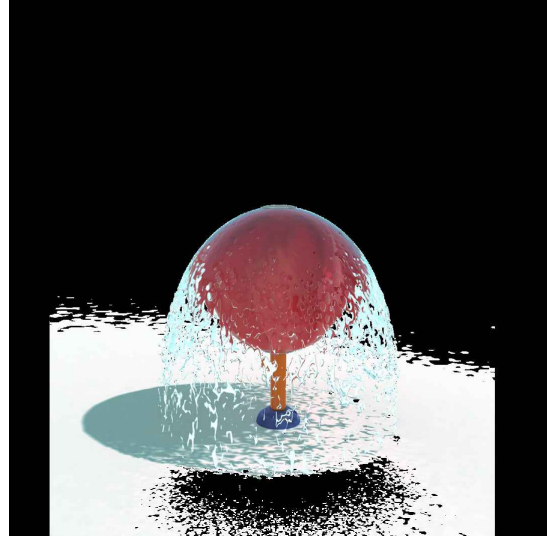
SPLASH PAD AMENITIES EXAMPLE - SNAIL



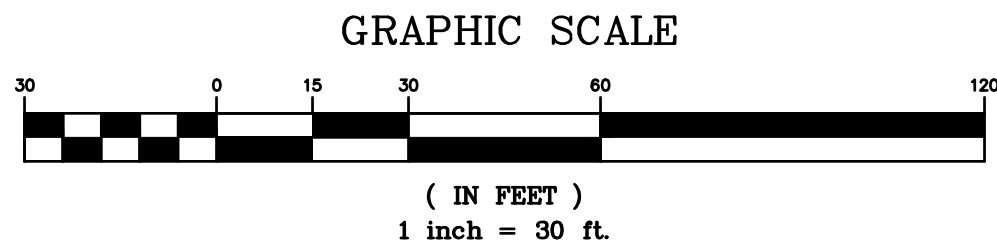
SPLASH PAD AMENITIES EXAMPLE - LUNA



SPLASH PAD AMENITIES EXAMPLE - LUNA CANNON



SPLASH PAD AMENITIES EXAMPLE - HELIO



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Abonmarche
Landscape Architecture
Benton Harbor, MI 49023
T 269.927.2295
abonmarche.com

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SHEET NO.

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