

Village of Decatur  
Parks & Recreation Committee Meeting Minutes  
Monday, September 19, 2022, at 4:30 P.M  
Village Hall, 114 N. Phelps Street  
Decatur, MI 49045

I. **Call to Order**

Jessica Pelfrey- Chairperson, called the meeting to order at 4:30 p.m.

II. **Pledge of Allegiance**

III. **Roll Call**

Jessica Pelfrey- Chairperson, Janice Benson, Charlene Jackson, Nicky Fassett, Kande Hawks, Shantel Pentland, Administrative Assistant, Megan Duncan- Clerk/Treasurer (excused), Christopher Tapper- Village Manager, Katie Vanderhulst- Business Development Specialist from Abonmarche, Angie Monroe- Vortex Sales

IV. **Public Comment**

None

V. **Approval of Consent Agenda Items**

5A.1 - Benson offered a motion to approve the consent agenda for September 19, 2022 with the changing of the time on the header, with support by Hawkes, carried unanimously 6-0.

5A.2 - Benson offered a motion to approve the regular meeting minutes for August 19, 2022 with the addition of Member Comments- Discussion regarding Christmas festivities within the Village, with support by Fassett, carried unanimously 6-0.

VI. **Presentations & Guest**

Katie Vanderhulst, Abonmarche was in attendance to present and discuss several plans suggested by the steering committee. Estimate one considering restrooms at Red Woolfe Park, to bring the facility up to ADA standards. Estimate two considers the capital improvement of construction of a Splash Pad at Red Woolfe Park.

A general discussion ensued regarding both projects. Committee members offered several suggestions regarding proposed improvements. Topics included: landscaping improvements, tree removal, walking paths. Questions also ensued about what grants are available and how/when do we begin applying for them. There was discussion about starting fundraising, and sharing the Splash Pad/Red Woolfe Park Project with our community.

Angie Monroe, Senior Sales Executive from Vortex gave a presentation on the process of creating a Splash Pad: construction, installation, maintenance, training, warranty. We discussed many of the construction materials, and ways we may be able to have materials donated to reduce the overall project cost.

#### VII. **Unfinished Business – Splash Pad Designs**

Vanderhulst updated the committee regarding site plan design with the Splash Pad Project. Vanderhulst discussed options provided by Vortex, a company who specializes in design and construction of Splash Pads. The committee reviewed timelines for Recreation Passport Grants. The deadline for projects for development of public recreation facilities is April 1, 2023. Additional grant opportunities include; Land and Water Conservation Fund, Natural Resources Trust Fund. Fundraising conversation ensued.

#### VIII. **New Business**

8A.1 – Motion by Jackson, with support from Hawkes, to adopt bylaws, motion carried unanimously 6-0.

8A.2 – Committee reviewed priorities list

8A.3 – Committee reviewed current FY '23 budget

#### IX. **Members Comments**

Village Manager Tapper asked the Committee to continue reviewing the 8A.2 priorities list so the discussion can be continued at the next meeting. A general discussion ensued regarding the priorities.

Hawkes mentioned a town that has excellent walking/biking trails available, North Liberty, IN.

There was a conversation on how and when we should begin fundraising efforts within the community. It was decided that we should start gathering community support as soon as possible, and reaching out to community leaders is an important part of sharing information about this project.

Pentland shared progress on the creation of the Village's Community Engagement Survey, and asked for committee input. Vanderhulst offered support from Abonmarche when the survey is ready to be constructed and distributed.

X. **Adjournment**

Jackson offered a motion with support from Benson to adjourn the meeting at 6:11pm., motion approved.

Minutes submitted by: Shantel Pentland, Administrative Assistant