

Village of Decatur
Downtown Development Authority

Wednesday, September 14, 2022, at 1:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. Call to Order

James Creagan called the meeting to order at 1:03 P.M.

II. Pledge of Allegiance

III. Roll Call

James Creagan (First State Bank), Jay Newell (Newell Insurance), Lee Moser (Moser Financial Group), David Moorman (Moorman Printing) excused, Roger Kemp (Decatur Automotive Supply), Elissa Zimmer (Webster Memorial Library), Mary Miller (Mousse Lodge), Jami Swihart (Honor Credit Union), Matt Cooper (Cooper Law) excused, Christopher Tapper (Village Manager), Rebecca Harvey, (Village Planner), Megan Duncan (Clerk/Treasurer), Shantel Pentland (Administrative Assistant).

IV. Public Comments

Pam, from Laura Wilson Law Office was in attendance to discuss additional stop signs at S Phelps, and Sherwood Street.

V. Approval of Agenda & Meeting Minutes

- a. Creagan offered a motion to approve the consent agenda for September 14, 2022, supported by Newell, including meeting minutes from August 10, 2022, carried unanimously 7-0.

VI. Presentation and Guest – McKenna & Associates – DDA Development Plan

- a. Representatives from McKenna & Associates were in attendance to initiate the kick off meeting; establishing working relationships, defining basic desires, identify preferred method of communication, review current DDA Development Plan and TIF plan, goals, and project status, assess available maps and data, define specific project objectives to guide the study and plan development.
- b. Additionally, Decatur Village is exploring the possibility of creating a Tax Increment Financing District. With such applicable taxing jurisdictions (County, Village, Library and others) will have the opportunity to opt-out of the DDA capturing millage for tax increment revenue.

VII. Unfinished Business - updates

- a. A general discussion ensued regarding the Food Truck events scheduled for Monday's and Tuesday's. Members voiced positive comments regarding the current schedule and holding additional events through the month of October. The general consensus of the DDA was overall positive and have noticed the comments from social media outlets. Discussion continued regarding public interest to continue the event and offering additional opportunities and choices.
- b. A general discussion ensued regarding the possibility of the DDA participation in the Van Buren District Library's Boo Bash. It was the consensus to approve staff to work with VBDL to help coordinate and assist with events.
- c. A general discussion ensued regarding DDA involvement with upcoming holiday activities. Discussion included; coordination of staff to create an Events calendar, collaboration between business groups.

VIII. DDA Member Comments

- a. None

IX. Adjournment

- a. Newell made a motion with support from Moser to adjourn the meeting at 1:55 P.M.
Minutes submitted by: Shantel Pentland, Administrative Assistant