

**Village of Decatur**  
**Downtown Development Authority**

Wednesday, August 10, 2022, at 1:00 P.M.  
Village Hall, 114 N. Phelps Street  
Decatur, MI 49045

**I. Call to Order**

Christopher Tapper (Village Manager) called the meeting to order at 1:00 P.M.

**II. Pledge of Allegiance**

**III. Roll Call**

James Creagan (First State Bank), Jay Newell (Newell Insurance), Lee Moser (Moser Financial Group), David Moorman (Moorman Printing) excused, Roger Kemp (Decatur Automotive Supply), Elissa Zimmer (Webster Memorial Library), Mary Miller (Mousse Lodge), Jami Swihart (Honor Credit Union) excused, Matt Cooper (Cooper Law) excused, Christopher Tapper (Village Manager), Megan Duncan (Clerk/Treasurer), Shantel Pentland (Administrative Assistant).

**IV. Public Comments**

Comments received regarding the efforts of the DDA to showcase businesses in Decatur.

**V. Approval of Agenda & Meeting Minutes**

- a. Creagan offered a motion to approve the consent agenda for August 10, 2022, support by Miller, motion including approval of Special Meeting Minutes for July 27, 2022, Regular Meeting Minutes July 13, 2022, carried unanimously 6-0.

**VI. Unfinished Business - updates**

- a. A general discussion ensued regarding the Food Truck events scheduled for Monday's and Tuesday's. Members voiced positive comments regarding the current schedule and holding additional events through the month of October. The general consensus of the DDA was overall positive and have noticed the comments from social media outlets. Discussion continued regarding public interest to continue the event and offering additional opportunities and choices.
- b. A general discussion ensued regarding the possibility of the DDA participation in the Van Buren District Library's Boo Bash. It was the consensus to approve staff to work with VBDL to help coordinate and assist with events.
- c. A general discussion ensued regarding DDA involvement with upcoming holiday activities. Discussion included; coordination of staff to create an Events calendar,

collaboration between business groups.

**VII. DDA Member Comments**

- a. Members inquired about the timeline for review of the approved proposal from McKenna & Associates for updating the DDA Plan. Staff report the timeline starts at the next meeting September 14, 2022

**VIII. Adjournment**

- a. Kemp made a motion with support from Miller to adjourn the meeting at 2:07 P.M.  
Minutes submitted by: Shantel Pentland, Administrative Assistant