

VILLAGE OF DECATUR COUNCIL REGULAR MEETING AGENDA

Monday
August 1,
2022



VILLAGE OF DECATUR
REGULAR COUNCIL MEETING
Monday, August 1, 2022 – 7:00PM
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Excused Absences if Any)

4. PUBLIC COMMENT

5. APPROVAL OF CONSENT AGENDA ITEMS

5A.1 - Approval of the Regular Council Meeting Agenda for August 1, 2022.

5A.2 - Approval of the Regular Meeting Minutes from July 5, 2022.

5A.3 – Approval of Accounts Payable and Payroll for week ending July 31, 2022.

6. COMMUNICATIONS TO THE COUNCIL – PRESENTATIONS & GUEST

7. PUBLIC HEARING

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9A.1 – Request to approve Village President appointments to Parks & Recreation Committee

9A.2 – Request to approve Village President appointments to Planning Commission

9A.3 – Request to adopt Resolution 2022-006 Traffic Control Orders

9A.4 – Request to approve intergovernmental agreement – Van Buren County Road Commission

9A.5 – Request to approve bid for Village Sidewalk improvements

9A.6 – Request to approve proposal from McKenna & Associates

10. DEPARTMENT REPORTS

10A.1 – Department of Public Works Report

10A.2 – Police Department Report

10A.3 – Fire Department Report

10A.4 – Clerk & Treasurer Report

10A-5 – Village Manager Report

11. PUBLIC COMMENTS – SECOND OPPORTINUTY

12. COUNCIL COMMENTS

13. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the President.
 2. Verbal report provided by staff.
 3. President asks councilmembers if they have any questions for staff to clarify the staff report.
 4. Motion is made by a council member and seconded by another council member.
 5. President then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
 6. President calls for a vote on the item after discussion has occurred.
-

Village of Decatur
Village Council Regular Meeting Minutes

Tuesday July 5, 2022, at 7:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. President Elwaer called the meeting to order at 7:00 P.M.

II. **Roll Call**

Clerk/Treasurer, Duncan provided roll call; Trustee Benson, Trustee Gunther (excused), President Pro Tem Jackson (excused), Trustee Mead Jr, Trustee Pelfrey, Trustee Verran , and President Elwaer in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, Chief of Police Thomas VanDerWoude, and Decatur Public Works Forman James Ebeling.

III. **Public Comments**

- a. Tom Stall expressed concerns with vehicle speeds within the Village.

IV. **Approval of Agenda, Meeting Minutes, Accounts Payable**

- a. Trustee Verran made a motion with support from Trustee Mead Jr. to approve the amended agenda for July 5, 2022, along with approval of meeting minutes from June 6, 2022, and accounts payable ending June 30,2022, in the amount of \$148,748.80, motion carried 5-0.

V. **Communications to the Council – Presentation & Guest**

- a. Marcia Cornell, Human Resources Consultant for MML, presented the Village's Classification & Compensation Study to council. The study included market survey's, job descriptions, and data from 14 local communities. The Classification & Compensation Study is for recruitment and retaining of highly qualifies and competent staff within an internally equitable and market competitive compensation system.

VI. **Unfinished Business**

- a. Manager Tapper presented updates on the USDA – Water System Improvements and Wastewater System Improvements.

VII. New Business – Request to approve proposal from Abonmarche Predesign Phase Development.

- a. Trustee Verran made a motion with the support from Trustee Benson to approve the proposal from Abonmarche Predesign Phase Development. Roll Call Vote: Trustee Benson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran, and President Elwaer, all voting yes, motion carried 5-0.

VIII. New Business – Request to Approve Classification & Compensation Study - MML

- a. Trustee Pelfrey made a motion with the support from Trustee Mead Jr, to approve the Classification & Compensation Study- MML, motion carried 5-0.

IX. New Business - Request to Adopt Ordinance 2022-002 Amendment Noxious Weeds

- a. Request was tabled for further discussion.

X New Business – Request to Approve Appointment of Parks & Recreation Committee

- a. Trustee Verran made a motion with the support from Trustee Benson to approve the appointment of Parks & Recreation Committee, motion carried 5-0.

XI Department Reports

- a. Manager Tapper and Chief of Police, Thomas VanDerWoude, provided Department Reports to the Council. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.
- b. Chief of Police VanDerWoude provided updates on Officer Frank and introduced the sponsorship to Dominic Pawlowski for the Police Academy.
- c. Manager Tapper provided updates on the Amendment to Parking Ordinance.
- d. Manager Tapper provided updates on Traffic Calming. Placing additional stop signs within the Village to help reduce the speed of traffic.

XII. Public Comments

- a. Kande Hawks expressed her concerns about the traffic speed on Phelps and believes the steps that are being taken will be beneficial.
- b. Tom Stull expressed his concerns with George Street, DDA park, and the maintenance of Village properties.

XIV Council Comments & Additional Public Comments

- a. Trustee Verran commented that George Street and Prairie Ronde should be discussed about traffic speeds as well.
- b. Trustee Mead Jr. shared his concern about the condition of township parking lot behind Decatur Township Hall.
- c. President Elwaer read the list of donations for the fireworks totaling \$7550.00, he expressed his gratitude to the community for their support. President Elwaer also made comment about council's continued efforts to control traffic speeds and blight.

XV Adjournment

- a. Trustee Verran made a motion with the support from Trustee Mead Jr. to adjourn the meeting at 8:16 P.M., motion carried 5-0. Minutes submitted by Megan Duncan, Village Clerk/Treasurer.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: August 1, 2022

SUBJECT: Accounts Payable – Payroll – July 2022

Action Requested:

It is requested that Village Council approve Accounts Payable and Payroll for period ending July 31, 2022, in the amount of \$193,557.76.

Background:

Attached is the Accounts Payable and Payroll for period ending July 31, 2022.

Attachments:

Accounts Payable and Payroll

Check Run Date	Vendor Name	Check #	Amount Paid	Description
6/30/2022	VERIZON WIRELESS	GEN 958(E)	268.74	CELL PHONE SERVICES
7/01/2022	UNUM	GEN 957(E)	727.94	SHORT/LONG/AD&D, LIFE INSURANCE PREMIUMS
07/05/2022	BENSON, JANICE	29370	108.50	PAYROLL
07/05/2022	ELWAER, ALI M	29371	167.00	PAYROLL
07/05/2022	GUNTHER, KIM M	29372	108.50	PAYROLL
07/05/2022	MEAD JR, ROBERT H	29373	108.50	PAYROLL
07/05/2022	PELFREY, JESSICA L	29374	108.50	PAYROLL
07/05/2022	VERRAN, MICHAEL D	29375	108.50	PAYROLL
07/06/2022	INTERNAL REVENUE SERVICE,	EFT903	260.75	PAYROLL
07/06/2022	STATE OF MICHIGAN,	EFT904	40.15	PAYROLL
07/08/2022	MICHIGAN MUNICIPAL LEAGUE	GEN 29386	72.75	MUNICIPAL UNEMPLOYMENT COMPENSATION GROUP
07/08/2022	PAW PAW LABORATORY	GEN 29388	730.00	DRINKING AND WASTEWATER TESTING
07/08/2022	THE CURCIO LAW FIRM	GEN 29392	210.00	PROFESSIONAL ATTORNEY SERVICES
07/08/2022	HARVEY J. BURNETT, JR., PHD, LP	GEN 29382	300.00	PSYCHOLOGY TESTING FOR D PAWLOWSKI
07/08/2022	VAN BUREN COUNTY CENTRAL DISPATCH	GEN 29393	160.04	VERIZON MODEM AIRCARD FOR PD
07/08/2022	REPUBLIC SERVICES	GEN 29389	831.71	GARBAGE SERVICES
07/08/2022	DICKINSON WRIGHT PLLC	GEN 29379	196.00	PROFESSIONAL ATTORNEY SERVICES
07/08/2022	HONOR CREDIT UNION	GEN 29383	1,312.50	CREDIT CARD CHARGES
07/08/2022	WIGHTMAN & ASSOCIATES	GEN 29394	500.00	WATER RELIABILITY STUDY
07/08/2022	WIGHTMAN & ASSOCIATES	GEN 29394	11,299.07	PRAIRIE RONDE IMPROVEMENTS
07/08/2022	HAAS SYSTEMS	GEN 29381	96.00	QUARTERLY ALARM SERVICES FOR DPW
07/08/2022	DECATUR PLBM. & HEATING	GEN 29377	153.12	PARTS AND SUPPLIES FOR SEWER LINE
07/08/2022	FLORY EXCAVATING & SEPTIC LLC	GEN 29380	3,146.50	SEWER LINE REPLACEMENT 116 W. ST MARYS
07/08/2022	DELTA DENTAL	GEN 29378	105.01	PAYMENT SHORTAGE FOR PREMIUMS
07/08/2022	SIEGFRIED, CRANDALL	GEN 29391	12,240.00	PROFESSIONAL SERVICES BANK RECS AND PRE AUDIT
07/08/2022	DECATUR DO IT CENTER	GEN 29376	39.97	SUPPLIES FOR PD AND DPW
07/08/2022	LAW OFFICE OF CRYSTAL MORGAN, PLLC	GEN 29385	624.00	PROFESSIONAL ATTORNEY SERVICES FOR BLIGHT
07/10/2022	INVOICE CLOUD	GEN 956(E)	163.00	INVOICE PRESENTMENT FOR PAPERLESS CUSTOMERS
07/11/2022	AFLAC ,	29398	89.29	PAYROLL
07/11/2022	BLUE CARE NETWORK,	29399	9,127.76	PAYROLL
07/11/2022	DELTA DENTAL,	29400	470.39	PAYROLL
07/11/2022	HONOR CREDIT UNION,	29401	19,127.96	PAYROLL
07/11/2022	INTERNAL REVENUE SERVICE,	EFT905	7,395.02	PAYROLL
07/11/2022	MISDU,	29402	54.48	PAYROLL
07/11/2022	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM	EFT906	3,392.46	PAYROLL
07/11/2022	STATE OF MICHIGAN,	EFT907	1,078.26	PAYROLL
07/11/2022	VANDERWOUDE, THOMAS C	29395	2,003.75	PAYROLL
07/12/2022	DECATUR LUMBER COMPANY	GEN 29406	387.37	SUPPLIES FOR DPW, WATER, SEWER, AND PARKS
07/12/2022	RC AUTOMOTIVE SUPPLY	GEN 29412	192.17	SUPPLIES FOR DPW
07/12/2022	NIGHT MAGIC DISPLAYS	GEN 29411	20,000.00	FIREWORKS DISPLAY 2022
07/12/2022	GABRDIGE & COMPANY, PLC	GEN 29409	3,300.00	PROGRESS BILLING FOR 2022 AUDIT SERVICES
07/12/2022	BLOOMINGDALE COMMUNICATIONS	GEN 29403	575.86	VOIP AND BUSINESS INTERNET SERVICES

Check Run Date	Vendor Name	Check #	Amount Paid	Description
07/12/2022	BRONSON HEALTHCARE GROUP	GEN 29404	170.00	MCOLES EXAM FOR D PAWLOWSKI
07/12/2022	HYDROCORP, INC	GEN 29410	342.50	CROSS CONNECTION PROGRAM
07/12/2022	DECATUR REPUBLICAN	GEN 29408	723.75	NEWSPAPER COMMUNICATIONS FROM VILLAGE HALL
07/12/2022	REPUBLIC SERVICES	GEN 29413	10,525.44	GARBAGE SERVICES
07/12/2022	SIEGFRIED, CRANDALL	GEN 29414	819.00	PROFESSIONAL SERVICES BANK RECS
07/12/2022	DECATUR ONE STOP	GEN 29407	770.37	GASOLINE FOR PD
07/12/2022	CHRIS TAPPER	GEN 29405	2,500.00	TUITION REIMBURSEMENT
07/12/2022	AVERY, EVELYN M	DD242	1,428.00	PAYROLL
07/12/2022	BOITNOTT, PATRICK A	DD238	1,415.27	PAYROLL
07/12/2022	DAHLQUIST, THOMAS L	DD234	3,153.90	PAYROLL
07/12/2022	DRISCOLL, DAVID J	DD239	1,709.50	PAYROLL
07/12/2022	DUNCAN, MEGAN M	DD233	1,616.20	PAYROLL
07/12/2022	EBELING, JAMES S	DD240	2,580.00	PAYROLL
07/12/2022	FRANK, ZACKERY A	DD235	2,866.04	PAYROLL
07/12/2022	MCLEESE, DAVID A	29396	124.38	PAYROLL
07/12/2022	MYERS, GORDY J	29397	1,643.50	PAYROLL
07/12/2022	PENTLAND, SHANTEL M	DD243	1,024.00	PAYROLL
07/12/2022	RIGG, THEODORE A	DD236	3,689.96	PAYROLL
07/12/2022	SHROYER, TIMOTHY J	DD241	1,910.00	PAYROLL
07/12/2022	TAPPER, CHRISTOPHER C	DD232	2,500.00	PAYROLL
07/12/2022	VANDERWOUDE, THOMAS C	DD237	2,800.00	PAYROLL
07/18/2022	AMERICAN ELECTRIC POWER	GEN 954(E)	2,030.28	ELECTRICAL SERVICES
07/19/2022	CONSUMERS ENERGY	GEN 955(E)	96.07	HEATING SERVICES
07/20/2022	MICHIGAN MUNICIPAL LEAGUE	GEN 29416	11.57	SHORTAGE ON MML UNEMPLOYMENT COMPENSATION
07/25/2022	AMERICAN ELECTRIC POWER	GEN 954(E)	1,688.93	ELECTRICAL SERVICES
07/25/2022	BLUE CARE NETWORK,	29418	1,017.12	PAYROLL
07/25/2022	DELTA DENTAL,	29419	460.94	PAYROLL
07/25/2022	MISDU,	29421	54.48	PAYROLL
07/25/2022	FOPLC,	29422	111.00	PAYROLL
07/25/2022	INTERNAL REVENUE SERVICE,	EFT908	5,921.03	PAYROLL
07/25/2022	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM	EFT909	2,990.34	PAYROLL
07/25/2022	STATE OF MICHIGAN,	EFT910	886.78	PAYROLL
07/25/2022	GREAT LAKES COATINGS	GEN 29426	472.00	WHITE TRAFFIC PAINT
07/25/2022	THOMAS DAHLQUIST	GEN 29423	19.99	REIMBURSEMENT FOR REPLACEMENT METAL CUTTERS
07/25/2022	DALE MOEN	GEN 29428	50.00	WINDOW CLEANING AT VILLAGE HALL
07/25/2022	THOMAS VANDERWOUDE	GEN 29433	6.00	REIMBURSEMENT FOR CAR WASH FOR PATROL CAR
07/25/2022	SAFEBUILT LLC	GEN 29432	1,569.00	BUILDING PERMITS
07/25/2022	RIGG, TED	GEN 29431	8.89	REIMBURSEMENT FOR LUNCH WHILE AT TRAINING
07/25/2022	NUTRIEN AG SOLUTIONS	GEN 29429	112.50	HERBICIDE FOR PARKS
07/25/2022	DICKINSON WRIGHT PLLC	GEN 29424	3,675.00	PROFESSIONAL ATTORNEY SERVICES
07/25/2022	PARRETT COMPANY	GEN 29430	295.99	COPY/PRINTER SERVICES FOR VILLAGE HALL AND PD
07/26/2022	MYERS, GORDY J	29417	1,470.00	PAYROLL

Check Run Date	Vendor Name	Check #	Amount Paid	Description
07/26/2022	TAPPER, CHRISTOPHER C	DD244	2,500.00	PAYROLL
07/26/2022	DUNCAN, MEGAN M	DD245	1,591.20	PAYROLL
07/26/2022	DAHLQUIST, THOMAS L	DD246	2,521.89	PAYROLL
07/26/2022	FRANK, ZACKERY A	DD247	2,148.16	PAYROLL
07/26/2022	RIGG, THEODORE A	DD248	2,557.76	PAYROLL
07/26/2022	VANDERWOUDE, THOMAS C	DD249	2,800.00	PAYROLL
07/26/2022	BOITNOTT, PATRICK A	DD250	1,400.01	PAYROLL
07/26/2022	DRISCOLL, DAVID J	DD251	1,440.00	PAYROLL
07/26/2022	EBELING, JAMES S	DD252	3,037.50	PAYROLL
07/26/2022	SHROYER, TIMOTHY J	DD253	1,600.00	PAYROLL
07/26/2022	AVERY, EVELYN M	DD254	1,428.00	PAYROLL
07/26/2022	PENTLAND, SHANTEL M	DD255	1,152.00	PAYROLL
07/26/2022	FERGUSON WATERWORKS #1934	GEN 29425	340.00	SUPPLY PARTS FOR WATER
07/26/2022	J.C. AND SONS INC.	GEN 29427	400.00	MOWING OF RETENTION PONDS
TOTAL			193,557.76	



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: August 1, 2022

SUBJECT: Request to approve recommendation Village President to appoint Parks & Recreation Committee

Action Requested:

It is requested that Village Council approve the recommendation of the Village President to appoint members to Parks & Recreation Committee

Background:

The Village of Decatur has adopted a Community Parks and Recreation Plan, January 30, 2020. This document is extremely helpful outlining the goals and objectives of the joint communities of Decatur Township, Hamilton Township and the Village of Decatur.

In addition to continue the efforts for improvements to the Village of Decatur, Parks & Recreation the Village Council took action at the July 5, 2022, to create such committee. Some of the items the committee will be addressing; implementation of Parks and Recreation Plan 2020, Improvements to current facilities, Sidewalks and Pathways, Splash Pad.

The following recommendations for committee appointments;

Jessica Pelfrey – Council term
Jancie Benson – Council term
Charlene Jackson – Council term
Nicky Fassett – Village resident – 2-year term
Kande Hawks – Village resident – 2-year term
Shantel Pentland – Staff
Christopher Tapper - Staff



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: August 1, 2022

SUBJECT: Request to approve recommendation Village President to reappoint Planning Commission members

Action Requested:

It is requested that Village Council approve the recommendation of the Village President to reappoint members Cindy Pachner and Janet Moelaart to the Planning Commission for a three-year term ending 2025

Background:

The Village Code of Ordinance, Division 3, sec. 2-76 outlines the members and their Appointments.

Cindy Pachner and Janet Moelaart are both current members of the Planning Commission. Both have expressed interest in continuing their appointments to the Planning Commission. It is the responsibility of the Village President to recommend appoints to the Council.

Attachments:



PLANNING COMMISSION 2022

Chairman C. Blaine Rex
111 Cedar ST
Phone: (269) 423-7733
cbrex3@hotmail.com

Term Expires: December 2023

Vice-Chairman Michael Verran
304 W Edgar Bergan BLVD
Phone: (269) 423-2750
mverran@decaturmi.us

Term Expires: Term of Office

Cindy Pachner
218 E St. Marys ST
Phone: (269) 423-7368
cindypachner@live.com

Term Expires: December 2025

Janet Moelaart
240 W Edgar Bergan
Phone: (269) 423-5141
Email: janet.moelaart@yahoo.com

Term Expires: December 2025

Patricia Muscovalley
409 S. Williams Street
Phone: (517) 372-0468
muscoval@att.net

Term Expires: December 2023

Christopher Tapper – Village Manager
114 N Phelps Street
Phone: (269) 655-4287
ctapper@decaturmi.us

Rebecca Havery – Village Planner
114 N Phelps Street
Phone: (269) 599-0531
rebeccahaveyaicp@gmail.com



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: August 1, 2022

SUBJECT: Adopt Resolution 2022-006 Traffic Control Order

Action Requested:

It is requested that Village Council adopt Resolution 2022-006 Traffic Control Orders

Background:

At the July 5, 2022, Village Council meeting, staff received direction for the Village Council to address several traffic control concerns.

Safety, livability, and quality of life are three characteristics the Village of Decatur continually strive to enhance for its citizens. Traffic conditions can notably affect this progression. Speeding vehicles, cut-through traffic, and associated noise and litter are detrimental to the attributes of an exceptional community. Some of the goals and objectives the Village Council would like to achieve with traffic calming included; reduce the speed of motor vehicle traffic in residential areas, reduce the volume of traffic traveling through residential area/local streets and shifting the volume to streets that are designed to carry the volume, reduce/eliminate unnecessary cut-through traffic to instead use streets designated as collector or arterial streets, and promote other modes of travel (such as walking, cycling, mass transit)

Attached to this memo is also an example of Traffic Calming Policy for the Council's review. Staff is continuing efforts to research additional examples for the Council if the Council believes additional measures need to be researched and addressed.

Attachments:

Resolution 2022-006
Example (Traffic Calming Policy)

VILLAGE OF DECATUR

COUNTY OF VAN BUREN

STATE OF MICHIGAN

RESOLUTION 2022-006: TRAFFIC CONTROL ORDER ESTABLISHING TRAFFIC CONTROL DEVICES ON LOCAL HIGHWAYS AND STREETS

WHEREAS, the Village of Decatur is dedicated to making residential, commercial, industrial neighborhood streets safer for all, safety, livability and quality of life are three characteristics that the Village of Decatur continually strives to enhance for its citizens and,

WHEREAS, the Village of Decatur is dedicated to the goals and objectives of traffic calming; improve the quality of life within neighborhoods, increase safety and convenience for pedestrians and bicyclists as long as such changes do not interfere with the safety operations of intended users of the roadway, create attractive features within neighborhoods, reduce negative effects of all crashes, reduce the number and severity of automobile collisions and,

WHEREAS, the Village of Decatur, Village staff members have examined many different calming techniques, staff recognizes that Decatur Village neighborhoods are all unique and require a variety of traffic calming techniques to address different traffic conditions, regardless of the type of traffic calming device sought a uniform procedure is set for requesting, evaluating, designing, authorizing, and constructing traffic control devices on Village streets, the Village DPW may also add pedestrians painted crosswalks and,

WHEREAS, the Village of Decatur, pursuant to PA 300 of 1949, Section 257, obedience to and effect of traffic laws, division 300-194-VI-Traffic Signs-Signals-and-Markings and,

WHEREAS, the Village of Decatur, will be installing, traffic controls signals, traffic control devices; placement and maintenance by local authorities and,

WHEREAS, the Village of Decatur, will be publishing this Resolution in the local newspaper (Decatur Republican) along with additional social media outlets to advise the general public of the Traffic Control Order and,

NOW THEREFORE BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF DECATUR, VAN BUREN COUNTY, MICHIGAN, THAT:

After reviewing the investigation results, the Village of Decatur has determined a reasonable need for traffic control devices under the existing conditions at the intersection or any other place or part of such highway hereafter described, and we hereby direct the local road authority to erect and maintain appropriate signs, to comply with the Michigan Manual of Uniform Traffic Control Devices, which giving notice the following;

Stop Sign placed on the street intersection north & south bound of North Phelps and Pine Street and,

Stop Sign placed on the street intersection north & south bound of North Phelps and Edgar Bergen Blvd

Stop Sign placed on the street intersection east bound of West Edgar Bergen Blvd and N East Street

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION OF RESOLUTION

I, Megan Duncan, Clerk of the Village of Decatur, Van Buren County, Michigan do hereby certify that the foregoing Resolution is a True and complete copy of the Resolution duly adopted by the Village Council of the Village of Decatur at a Regular Meeting held August 1, 2022.

Dated: August 1, 2022, By: _____, Village Clerk & Treasurer



Traffic Calming Policy

January 2018

City of Springfield – Public Works
Traffic Operations Division
840 Boonville Avenue,
Springfield, MO 65801

TABLE OF CONTENTS

Title Page

1. Table of Contents	2
2. Traffic Calming Overview	3
3. Background and History	3
4. Definitions.....	3
5. Goals and Objectives	4
6. Traffic Control Procedure	4
Submitting Service Requests	5
Preliminary Review	5
7. Traffic Calming Criteria	5
8. Evaluation of Traffic Conditions	6
9. Prioritization Criteria	9
10. Diversion Analysis.....	10
11. Public Meeting.....	10
12. Traffic Calming Vote.....	10
13. Funding	10
14. Device Construction.....	11
15. Device Maintenance and Replacement.....	11
16. Project Evaluation and Removal Process	11
17. Traffic Calming Devices.....	12
18. References.....	14
19. Appendix A.....	15
20. Appendix B	41

List of Tables

Table 1: Type 2 Traffic Calming Devices & Their Respective Design Criteria	8
Table 2: Prioritization Criteria	9

2. TRAFFIC CALMING OVERVIEW

Safety, livability, and quality of life are three characteristics that the City of Springfield continually strives to enhance for its citizens. Traffic conditions can notably affect this progression. Speeding vehicles, cut-through traffic, and associated noise and litter are detrimental to the attributes of an exceptional community. One measure of slowing vehicles is through the implementation of traffic calming features. This is a traffic engineering technique used to reduce vehicular speeds and volumes.

This *Traffic Calming Policy* was developed to guide City staff and inform residents about the process and procedures for implementing traffic calming on city streets. Citizen participation is an important component of all traffic calming projects. Experience in other cities has shown that traffic calming projects that are implemented without involving the community are frequently unsuccessful, often resulting in the future removal of traffic calming measures. The City's goal is to give the people who live and work in the project area the opportunity to become actively involved in the planning and decision-making process.

3. BACKGROUND & HISTORY

Throughout the past couple decades, there has been an increase in concern for the safety of *all* users of the City's transportation network. This concern includes motor vehicles, transit users, cyclists, pedestrians, and many other forms of transportation. Although the City's total crash history has generally decreased in the last twenty years, 2016 saw a 6.5% increase in total crashes. This policy was developed to help guide City staff and citizens to mitigate the rise in crashes on City streets.

4. DEFINITIONS

Traffic Calming – The combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior, and improve conditions for non-motorized street users

Traffic calming improvements typically incorporate any combination of the following features:

- Changes in horizontal and/or vertical alignment of the roadway
- Roadway or lane narrowing
- Changes of roadway surface texture or color
- Aesthetic improvements using landscape materials for enhanced streetscapes

Local Street – A street for low-volume, low speed, and short-length trips to and from abutting properties.

Collector Street – A street, which collects and distributes traffic to and from local and arterial streets. Intended for low to moderate volume, low speed, and short length trips while also providing access to abutting properties.

Secondary Arterial Street – A street which augments and feeds the principal arterial system and is intended for moderate volume and moderate speed traffic. Access to abutting property is partially controlled.

Primary Arterial Street – A street primarily intended to provide for high volume, moderate speed traffic between major activity centers. Access to abutting property is subordinate to major traffic movement and is subject to necessary control of entrances and exits.

Expressway – A limited-access highway with some grade crossings and signals at major intersections. Intended for high-volume, moderate to high speed traffic across the metropolitan area with minimal access to adjacent land.

Traffic Calming Devices – See Appendix A

5. GOALS & OBJECTIVES

The goals of traffic calming are to:

- Improve the quality of life within neighborhoods
- Increase safety and convenience for pedestrians and bicyclists, as long as such changes do not interfere with the safe operations of intended users of the roadways
- Create attractive features within neighborhoods
- Reduce negative effects of all crashes
- Reduce the number and severity of automobile collisions

Specific objectives of traffic calming include:

- Reduce the speed of motor vehicle traffic in residential areas
- Reduce the volume of traffic traveling through residential areas/local streets and shifting that volume to streets that are designed to carry the volume
- Reduce/eliminate unnecessary cut-through traffic to instead use streets designated as collector or arterial streets
- Promote other modes of travel (such as walking, cycling, mass transit)

6. TRAFFIC CONTROL PROCEDURE

City staff members have examined many different calming techniques. They recognize that Springfield's neighborhoods are all unique and require a variety of traffic calming techniques to address differing traffic conditions. Regardless of the type of traffic calming device sought, a

uniform procedure is set for requesting, evaluating, designing, authorizing, and constructing traffic control devices on City streets. That procedure is set forth below.

Submitting Requests and Complaints

Requests for traffic evaluation and traffic related complaints may be initiated by individual citizens, neighborhood associations, City government officials, or other groups. Requests for traffic evaluations or complaints of chronic speeding, cut-through traffic, parking, signage, or other traffic-related problems occurring on Springfield streets should be submitted in writing or online under the Traffic Operations Home Page to the City of Springfield: Public Works – Traffic Operations Division using the City’s form (see Appendix B). The City Traffic Engineer exercises discretion in resolving requests and complaints and forwards unresolved issues to a staff committee.

Preliminary Review

Working as an internal committee, City staff members will work with Traffic Advisory Board Committee members to review each request or complaint to determine the appropriate response. Some complaints may not rise to a level warranting remedial action. In such cases, the complaining party will be notified and advised that the issue may be resubmitted after a two-year period for further consideration unless other characteristics of the street warrant additional consideration. Significant traffic issues may be resolved through increased enforcement efforts, traffic control improvements, traffic calming improvements, or a combination thereof. The person or group making the original request or complaint will be notified in writing or via email of the action the City intends to take regarding the request. Requests for traffic calming improvements will proceed to the evaluation phase to determine if all qualifying criteria are met. Locations which clearly do not meet traffic calming criteria will be reviewed by staff for speed enforcement or other traffic engineering solutions.

7. TRAFFIC CALMING CRITERIA

Traffic calming criteria have been established by the Traffic Operations Division and may be occasionally revised to accommodate changes in the City Code, the Major Thoroughfare Plan, advancements in technology, etc.

Streets that (typically) do NOT qualify for traffic calming

Physical traffic calming improvements will not be considered for any street if any of the following conditions exist:

- If the street is identified as a “Secondary Arterial”, Primary Arterial”, or “Expressway” on the City of Springfield’s *Major Thoroughfare Plan*
- If the average traffic volume is greater than 5,000 vehicles/day (ADT)
- If the average traffic volume is less than 400 vehicles/day (ADT)

- If the average violation rate of the statutory or posted speed limit is less than or equal to 25%
- If the 85th percentile speed for the study segment is less than 7 MPH over the posted or statutory speed limit
- If a traffic calming service request has been denied within the last 24 months
- If the street is a primary emergency response route, transit route, or snow route

*Note: Any of the above defined conditions can be reevaluated by a reviewing group of staff members, and exceptions will be included in documentation.

8. EVALUATION OF TRAFFIC CONDITIONS

Traffic calming requests which pass preliminary review will proceed to the evaluation phase. If not already collected, relevant traffic data, including volume, speed, traffic crash history, and other relevant information is evaluated. When the data reveals that traffic calming criteria have been met, the appropriate type of traffic calming techniques are determined by the Traffic Operations Division of Public Works Department – with input from the Traffic Advisory Board if Type 2 devices are being considered. Traffic recommends a specific traffic calming device, and a staff committee reviews the findings. There are two levels of traffic calming devices:

Examples of Type 1 Devices

- Increased police presence
- Evaluation of traffic control signage/markings
- Installation of speed board/radar

*Notes:

- Stop signs will NOT be installed as traffic calming devices. National standards have been established to determine where stop signs may be placed. Refer to the *Manual on Uniform Traffic Control Devices*.
- By ordinance, the speed limit in Springfield is 25 MPH, unless otherwise posted. A lower speed limit of 20 MPH can be found in school zones, university campuses, and “downtown” areas. Speed limits higher than 25 MPH are determined through engineering studies that consider the design, character, and surrounding of the roadway.
- The City no longer installs “Children at Play” signs. Studies have found that these warning signs are not effective in reducing the number of speeding motorists.
- “No Parking” signs should only be installed when necessary – to lengthen a sight distance or address other safety concerns.

Examples of Type 2 Devices (If Type 1 Devices are ineffective, Type 2 Devices examined)

- Speed Table
- Pavement Treatment
- Semi-Diverter
- Mid-block Closure
- Forced Turn Channelization
- Traffic Circle/Roundabout
- Chicane
- Choker
- Raised Intersection
- Bike Lanes
- Narrowing of Travel Way

If the traffic calming criteria are not met, these locations may be reevaluated upon request two years following the date of the data collection upon which the most recent request or complaint was rejected for traffic calming.

The above Type 2 Devices are governed by the following design criteria (over):

Table 1: Typical Type 2 Traffic Calming Devices & Their Respective Design Criteria

Traffic Calming Device	Average Daily Traffic Volume (ADT) Maximum & Minimum	Street Width (Edge to Edge)	Street Grade or Intersecting Street Grades	Line of Sight (Minimum)	Adjacent On-Street Parking	Posted Speed Limit	Minimum 85th Percentile Speed
Speed Tables	400 - 3,000 vpd	25 ft	4%	360 ft	Removed	25 mph	35 mph
Pavement Treatments	400 - 3,000 vpd	20 ft	4%	360 ft	Removed	25 - 35 mph	35 - 45 mph
Semi-Diverter	400 - 1,500 vpd	25 ft	1%	360 ft	Removed	25 mph	35 mph
Mid-Block Closure	400 - 1,500 vpd	25 ft	(Note 2)	360 ft	Removed	25 mph	35 mph
Forced Turn Channelization	400 - 1,000 vpd	25 ft	(Note 1)	360 ft	Removed	25 - 35 mph	35 - 45 mph
Traffic Circle	400 - 3,000 vpd	(Note 1)	1%	360 ft	Removed	25 - 35 mph	35 - 45 mph
Chicanes	400 - 3,000 vpd	(Note 1)	4%	360 ft	Removed	25 - 35 mph	35 - 45 mph
Chokers	400 - 3,000 vpd	(Note 1)	4%	360 ft	Removed	25 - 35 mph	35 - 45 mph
Raised Intersections	400 - 3,000 vpd	(Note 1)	4%	360 ft	Removed	25 - 35 mph	35 - 45 mph

Note 1: Existing street conditions must be able to accommodate emergency vehicles

Note 2: Existing street conditions must be able to maintain drainage requirements

Note 3: The criteria in this table were developed by the City of Springfield - Public Works Department. The criteria are based on accepted traffic engineering practices and similar traffic calming applications in other parts of the country.

9. PRIORITIZATION CRITERIA

Once a traffic calming device has been determined, it's prioritization among all other proposed traffic calming projects will be ranked. The criteria for prioritization are as follows:

Table 2: Prioritization Criteria

Criteria	Points Allowed	Notes
Volume	2	For each 200 vehicles per day over 1,500
Neighborhood/Subdivision Plan	5	5 points for inclusion in a neighborhood/subdivision plan
Speeding	5	For each % over the 85th percentile above the speed limit
Schools	12	If the installation is within 1,200 feet of a school
School Crossing	16	If there is an official school crossing on the street
Sidewalks	20	No sidewalks on either side of the road
Sidewalks - One Side	9	Sidewalks on one side of the road
Bicycle Routes	7	No bicycle routes on the road
Midblock Crossings	12	If there is an activity within 500 feet that generates a high number of midblock crossings
Crashes	12	For each crash on the street over a three-year period
Total Points Possible	100	

*All traffic calming prioritization is subject to engineering judgement.

10. DIVERSION ANALYSIS

If significant traffic diversion is anticipated, the staff prepares a diversion analysis. Based upon the diversion analysis, if staff committee determines that the proposed traffic calming improvements are expected to create equal or greater traffic problems on another residential street the traffic calming device(s) will not be installed. In instances where significant diversion is not an issue, the proposed traffic calming design will be used as the basis for the traffic calming ballot.

11. PUBLIC MEETING

The City will host a public meeting to discuss the proposed traffic calming design for the area under study. Other residents and business owners in the areas adjacent to the study area may also be specifically invited. However, voting on the proposal is limited. When applicable, Public Works will attend scheduled neighborhood meetings.

12. TRAFFIC CALMING VOTE

A supermajority of affected property owners is required for traffic calming installation to proceed.

Ballots only go to property owners whose lots are contiguous to the street segment(s) upon which traffic calming devices are proposed to be installed and property owners whose lots lie on an intersecting street and who would have to pass over the traffic calming devices to access their property. Multiple family dwellings shall be counted on a per dwelling basis. In order to assess support for the installation of the proposed traffic calming improvements, a mailed or online ballot system may be utilized (see Appendix B).

Passage of a traffic calming initiative requires at least 70% of the returned traffic calming ballots be marked in support of the initiative. To be counted, mailed/emailed ballots must be returned within 14 days of the notification date.

13. FUNDING

The number of traffic calming projects installed each year depends on the availability of City resources. Projects will be evaluated and ranked based on the Prioritization Criteria. An internal Public Works committee will review the proposed projects with the Traffic Advisory Board to determine the most effective allocation of funds.

14. DEVICE CONSTRUCTION

When a traffic calming initiative passes, the construction phase begins. Traffic Operations staff in the Public Works Department will finalize the design approved by the eligible voters, and add the project to the list of existing traffic calming projects. Construction of traffic calming improvements will ordinarily be completed in the order they are approved, absent extenuating circumstances.

15. DEVICE MAINTENANCE AND REPLACEMENT

Traffic calming devices such as speed humps and traffic circles, like any other part of the road, require maintenance and eventual replacement. The City has been installing and maintaining traffic calming devices since **YEAR**. Time has shown that some traffic calming devices are easier and more cost-effective to install and maintain. Some types of traffic calming devices remain effective as a traffic calming tool while other types deteriorate, and generally, lose their intent as an effective traffic calming device.

The City has determined the **_____** to be the most durable, low cost, and low maintenance of the traffic calming devices installed since the beginning of the City's implementation of traffic calming devices. The **_____** last as long as the wearing surface of the street they are on and have been easily replaced when the streets are resurfaced. For this reason, the City of Springfield reserves the right to replace other types of traffic calming devices with a **_____** when that device has completed its useful life or needs to be removed as a part of another project or for utility maintenance.

Changing to a different type of traffic calming device shall require the following:

1. A written or electronic recommendation for a change in device type from the City Traffic Engineer to a staff committee reviewing the situation.
2. Written notice to affected residents living within, at most, 500 feet of the calming device in question. Staff will consider written responses from residents prior to making a final decision.
3. A recommended change from the staff committee and Traffic Advisory Board.

16. PROJECT EVALUATION AND REMOVAL PROCESS

One year after the traffic calming device has been installed, the Traffic Operations Division will complete an evaluation of the effects of the project. An abbreviated comment period will be solicited to residents in the project area by the use of a formal survey or through press release (see Appendix B). Traffic speed and volume data will be collected and any change in traffic volumes and speeds on the treated streets will be documented. In addition, traffic diversion and impact on nearby residential local streets will also be measured. If any unacceptable impacts are identified, corrective measures may be taken. In some cases, traffic

calming measures might be removed. If temporary traffic calming measures were used initially, the City reserves the right to install permanent measures at any time.

Traffic calming improvements may also be removed from a street segment through a successful neighborhood petition. To be successful, this process requires approval of at least 70% of property owners of lots whose owners were eligible to vote on the original traffic calming initiative. The removal process may not be started until the improvements have been in place for at least one year (365 day) period.

17. TRAFFIC CALMING DEVICE TOOL BOX

This section identifies and describes measures (in addition to what has already been discussed) that can be implemented to calm traffic. The measures identified in this section are not meant to exclude other measures that may be available, but rather provide a list of solutions that have been studied and identified as being effective in calming traffic.

Types of Traffic Calming Devices

The traffic calming devices identified here are divided into four categories: Non-physical, vertical, horizontal, and diversion.

The non-physical category are generally ideas that do not alter the physical path of travel. Non-physical measures also normally do not require significant construction or alteration of the roadway. These measures typically require low cost materials such as line striping or signing; however, some non-physical measures can be costly. These alternative measures should be considered and tried before implementing more complicated traffic calming measures. The following non-physical measures are included in this section:

1. Speed Enforcement
2. Radar Trailers
3. Lane Striping
4. Signage
5. Pavement Marking Legends
6. High Visibility Crosswalks
7. On-Street Parking
8. Raised Pavement Markers
9. Turn Prohibitions & Other Restrictions

Vertical traffic calming measures provide variations in pavement height and materials that typically cause discomfort to the occupants of vehicles operating in excess of the desired travel speed. These devices do not restrict traffic flow so they are not typically used to mitigate cut-through traffic issues; however, the inconvenience caused by these devices may cause some of the non-local traffic to avoid the area. **Most Vertical traffic calming measures are considered undesirable for primary emergency**

response routes, transit routes, and snow removal routes. The following Vertical traffic calming measures are included in this section:

- 10. Textured Pavements
- 11. Speed Humps
- 12. Speed Lumps
- 13. Speed Tables
- 14. Raised Crosswalks
- 15. Raised Intersections

Horizontal traffic calming measures use items such as raised islands and traffic circles to eliminate straight-line travel thus forcing most drivers to reduce their speeds. Horizontal measures can also be used to reduce pavement widths to discourage speeding or to restrict passage to a single lane, thereby significantly reducing the capacity of the roadway. The following Horizontal traffic calming measures are included in this section:

- 16. Traffic Circles
- 17. Roundabouts
- 18. Curb Extensions
- 19. Chicanes
- 20. Lateral Shifts
- 21. Neckdowns
- 22. Realigned Intersections
- 23. Bulbouts
- 24. Two-Lane Chokers
- 25. One-Lane Chokers
- 26. Center Island Narrowing
- 27. Medians

Diversion measures change the flow of traffic and limit or eliminate certain movements. Diversion measures should only be used as a final option when any of the previously mentioned measures have not yielded the desired results. Even in these cases, diversion measures should be implemented only with careful planning. Diversion measures should not be considered on primary emergency routes unless provisions can be made to maintain access for emergency vehicles. The following diversion measures are included in this section:

- 28. Street Closures
- 29. Diagonal Diverters
- 30. Semi-Diverters

18. RERFERNCES

- a. City of Springfield, MO, and Greene County. “Springfield - Greene County Comprehensive Transportation Plan - Vision 20/20.” *springfieldmo.gov*, City of Springfield, 11 June 2001, www.springfieldmo.gov/documentcenter/view/22165.
- b. National Association of City Transportation Officials. “Urban Street Design Guide.” *Text* 2013
- c. American Association of State Highway and Transportation Officials. “A Policy on Geometric Design of Highways and Streets” *Text* 2004
- d. United States Department of Transportation – Federal Highway Administration, American Traffic Safety Services Association, Institute of Transportation Engineers, American Association of State Highway and Transportation Officials. “Manual on Uniform Traffic Control Devices – For Streets and Highways” *Text* 2009

19. APPENDIX A

TRAFFIC CALMING DEVICE DESCRIPTIONS

1. Speed Enforcement



Description: Temporary targeted speed limit enforcement in areas where residents are concerned.

Advantages	Disadvantages
<ul style="list-style-type: none">• May be implemented immediately with little planning• No impact to emergency response times• Effective for reducing speeds in a short span• Secondary benefits include reduced crime and a higher sense of security	<ul style="list-style-type: none">• Expensive to maintain for an extended period of time• May only be effective for a short time• May only be effective for short distances

Cost: Varies

2. Radar Trailers



Description: A radar trailer can be placed adjacent to a roadway to measure and display a passing vehicles speed. Providing the posted speed limit on the device reminds drivers to slow down if they are traveling too fast.

Advantages	Disadvantages
<ul style="list-style-type: none">• In the long-term, less expensive than police enforcement• May be implemented immediately with little planning• No impact to emergency response times• Effective for reducing speeds in a short span	<ul style="list-style-type: none">• Only effective for one direction of travel at a time• May only be effective for a short time• May only be effective for short distances

Cost: Varies

3. Lane Striping



Description: Lane striping can be used to visually narrow travel lanes in a given area. By using highly visible stripes, vehicles are encouraged to slow down.

Advantages	Disadvantages
<ul style="list-style-type: none">• Inexpensive• May be implemented quickly with little planning• No impact to emergency response times	<ul style="list-style-type: none">• Increases maintenance costs

Cost: \$0.15 - \$1.00 per linear foot (paint)

\$1 - \$5 per linear foot (plastic)

4. Signage



Description: Placing appropriate warning and information signs and additional regulatory signs reminds motorists of the various roadway conditions and hazards of the area.

Advantages	Disadvantages
<ul style="list-style-type: none">• Inexpensive• No impact to emergency response times	<ul style="list-style-type: none">• Increases maintenance costs• Signs typically considered unsightly – most people do not want them in their yard

Cost: \$50 - \$100 per sign

5. Pavement Marking Legends



Description: The speed limit or other driver information can be painted onto the street to remind drivers of the speed limit or other area conditions that warrant special attention.

Advantages	Disadvantages
<ul style="list-style-type: none">• Inexpensive• May be implemented immediately with little planning• No impact to emergency response times	<ul style="list-style-type: none">• Increased maintenance costs• Has not been proven to reduce speeds

Cost: \$25 - \$50 per letter or number

\$100 - \$200 per symbol

6. High Visibility Crosswalk



Description: High intensity paint or plastic can be used in a dense pattern to clearly delineate a crosswalk. Should be accompanied by appropriate signage.

Advantages	Disadvantages
<ul style="list-style-type: none">• Inexpensive• No impact to emergency response times• Helps collect and distribute pedestrians at one point along the street• Increases visibility of pedestrian crossing area	<ul style="list-style-type: none">• Requires more maintenance than normal crosswalk• May provide pedestrian with false sense of security, especially when used at mid-block locations or uncontrolled approaches to an intersection

Cost: \$200 per crosswalk per lane

7. On-Street Parking



Description: Designates area along a street to store vehicles. May be used along one or both sides of the street. May also be a revenue generator through permit, meter, or other methods.

Advantages	Disadvantages
<ul style="list-style-type: none">• Provides more vehicle storage• Narrows street width to encourage slower vehicle traffic• Shortens pedestrian crossing distance• Encourages pedestrian activity in an area	<ul style="list-style-type: none">• May be ineffective if parking not adequately utilized• May reduce sight distance for both drivers and pedestrians• May increase certain types of vehicular crashes• May restrict bicycle movements• Traffic volumes may increase, especially in areas with high demand and low availability of off-street parking• May impede emergency response vehicles and solid waste collection

Cost: Dependent on frequency of spaces; enforcement costs, etc.

8. Raised Pavement Markers



Description: Raised pavement markers are plastic reflectors installed in the pavement that, when installed in series, alert the driver when they are deviating from the travel lane. They can be installed on the centerline and edgeline of a roadway or across a roadway to function as a rumble strip. They are often used on curves.

Advantages	Disadvantages
<ul style="list-style-type: none">• Inexpensive• May be implemented immediately with little planning• No impact to emergency response times• Secondary benefits include increased delineation and roadway safety	<ul style="list-style-type: none">• Noise• May be unintentionally removed during snow removal• Increased maintenance cost

Cost: \$2 - \$7 per marker

9. Turn Prohibitions and Other Restrictions



Description: Turn prohibition signs are posted to restrict movement through a given area and to limit travel in certain directions. Other restrictions, such as “No Trucks,” can also help reduce cut-through traffic. Speed limit reductions can be used in areas where existing speed limits are higher than desired; however, speed limit changes alone are generally not effective in significantly reducing travel speeds on local residential streets.

Advantages	Disadvantages
<ul style="list-style-type: none">• Inexpensive to install• No impact to emergency response times• May increase pedestrian safety• Transit and school buses can be exempted• Restriction can be “part time”	<ul style="list-style-type: none">• Deliberate violation could create a hazard• May divert problem onto another street• Requires enforcement• Requires approval of an enabling ordinance• Not effective for reducing speeds

Cost: \$100 - \$200 per sign + enforcement costs

Vertical Traffic Calming Measures

Vertical traffic calming measures provide variations in pavement height and materials to cause discomfort to vehicles operating in an unsafe manner. The following vertical traffic calming measures are included in this section:

10. Textured Pavements
11. Speed Lumps
12. Raised Crosswalks
13. Raised Intersections

10. Textured Pavement



Description: Textured pavements can alert motorists to special conditions through sound and/or vibration. Rumble strips are typical example of how textured pavement can produce a sound to warn a driver approaching a hazardous condition. Textured pavements combined with colored pavements to delineate a special area, such as a historic district. Brick pavers are a form of textured pavement.

Advantages	Disadvantages
<ul style="list-style-type: none">• May reduce vehicle speeds• May add aesthetic value• If used at an intersection, can calm two streets at once• Little or no impact to emergency response times	<ul style="list-style-type: none">• Textured materials are expensive• Increased noise• Difficult for physically challenged individuals to maneuver• Increased maintenance costs

Cost: Varies with material and area of installation

11. Speed Cushions/Kidneys



Description: Speed cushions/kidneys are a variation of speed humps that add two cut-outs for tires of larger vehicles. The cut-outs are designed so that wider vehicles, such as emergency vehicles, can fit through with little slowing but a standard vehicle must pass at least one side of its wheels over the cushion/kidney.

Advantages	Disadvantages
<ul style="list-style-type: none">• Effective in reducing speeds• Maintains rapid emergency response time• Inexpensive• Relatively easy for bicyclists to cross if installed correctly	<ul style="list-style-type: none">• Aesthetics• Private vehicles with large wheel bases can avoid the humps• Increased noise• Increased maintenance costs• Can be very uncomfortable to vehicle occupants with certain disabilities

Cost: \$1,800 - \$2,500

12. Raised Crosswalks



Description: Raised crosswalks are equivalent to speed tables with crosswalk markings. Should be accompanied by appropriate signage.

Advantages	Disadvantages
<ul style="list-style-type: none">• Smoother than humps for larger vehicles• Effective in reducing speeds• Increases visibility for pedestrians• Slows vehicular traffic at conflict point with pedestrians• Better than a simple crosswalk for visually impaired pedestrians• May also decrease cut-through traffic by increasing travel time	<ul style="list-style-type: none">• Aesthetics, if decorative surface material is not used• Decorative materials are expensive• Increased noise• Increased maintenance costs• Slows emergency vehicles and buses• Can be very uncomfortable to vehicle occupants with certain disabilities

Cost: \$1,800 - \$4,500 (depending on materials)

13. Raised Intersections



Description: Raised intersections are equivalent to speed tables, only they are applied over the entire intersection with ramps on all sides. They are normally at or near the same elevation as the sidewalk. Often include textured and/or colored pavements.

Advantages	Disadvantages
<ul style="list-style-type: none">• Smoother than humps for larger vehicles• Effective in reducing speeds• Increases visibility for pedestrians• Slows vehicular traffic at conflict point with pedestrians• May also decrease cut-through traffic by increasing travel time	<ul style="list-style-type: none">• Aesthetics, if decorative surface material is not used• Decorative materials are expensive• Increased noise• Increased maintenance costs• Slows emergency vehicles and buses• Can be very uncomfortable to vehicle occupants with certain disabilities

Cost: Varies by material used and intersection size

Horizontal Traffic Calming Measures

Horizontal traffic calming measures use items such as raised islands and traffic circles to eliminate straight-line travel that allows high speeds. These horizontal traffic control measures are included in this section:

- 14. Traffic Circles
- 15. Roundabouts
- 16. Curb Extensions/Bulbouts
- 17. Chicanes
- 18. Lateral Shifts
- 19. Neckdowns
- 20. Realigned Intersections
- 21. Two-Lane Chokers
- 22. One-Lane Chokers
- 23. Center Island Narrowing/Medians

14. Traffic Circles



Description: Provides circular, counter-clockwise operations at intersections by placing a raised island in the middle of the intersection. Vehicles on the ‘thru’ street must change their travel path to maneuver around the circle. Entry into the intersection is often controlled by Yield signs on all approaches.

Advantages	Disadvantages
<ul style="list-style-type: none">• May significantly reduce speeds on the ‘thru’ street• Reduces intersection collisions• Provides additional street aesthetics• May be used as a volume control device without limiting access	<ul style="list-style-type: none">• May require the removal of parking near intersection• May cause sight distance problems for vehicles• Depending on size and location, may have high installation costs• May impact emergency response times• May impede large vehicles

Cost: \$5,000 – \$10,000

15. Roundabouts



Description: Similar to traffic circles but larger and with “splitter” islands on each approach that flare entry into the circle. They are more typically used as a substitute for a traffic signal. Traffic on the approaches must yield to vehicles within the circle.

Advantages	Disadvantages
<ul style="list-style-type: none">• Reduces vehicle speeds• Eliminates typical left-turn conflicts• In the long run, more economical to maintain than a traffic signal• Adds to street aesthetics• Reduces crash severity at intersections	<ul style="list-style-type: none">• Often requires a large amount of right of way• May require additional lighting to lessen driver confusion at night• Not a typical traffic calming measure for local streets (used more for collectors and minor thoroughfares)• Initial costs are high

Cost: Single lane roundabout \$200,000-\$350,000 (Varies depending on Right-of-Way requirements)

16. Curb Extensions/Bulbouts

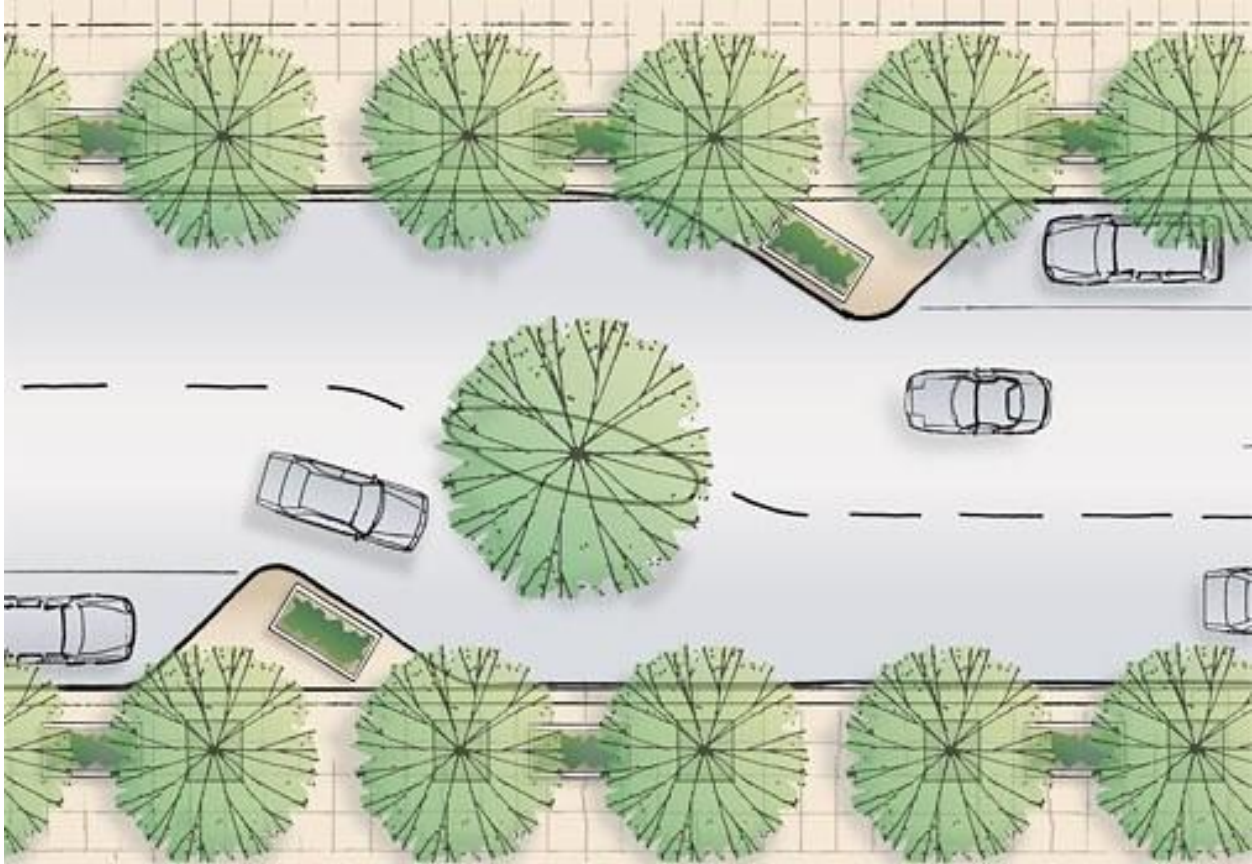


Description: Used to make pedestrian crossing movements shorter and easier. Used to narrow the roadway cross-section at particular points (intersection, mid-block, etc.) but still maintains separate lanes for opposing traffic flows. Often used in combination with a raised crosswalk.

Advantages	Disadvantages
<ul style="list-style-type: none">• Narrows street width to encourage slower vehicle traffic at specific points• Shortens pedestrian crossing distance and makes pedestrians more visible making the crossing safer and easier• Improves sight line between vehicles and pedestrians• May help accommodate pedestrians with disabilities• May facilitate more on-street parking spaces• Intended to reduce vehicle speeds	<ul style="list-style-type: none">• Conflicts with flow of bicycle lanes• Requires removal of some on-street parking• May affect turning movements (especially for larger trucks)

Cost: \$7,000-\$10,000/pair

17. Chicanes

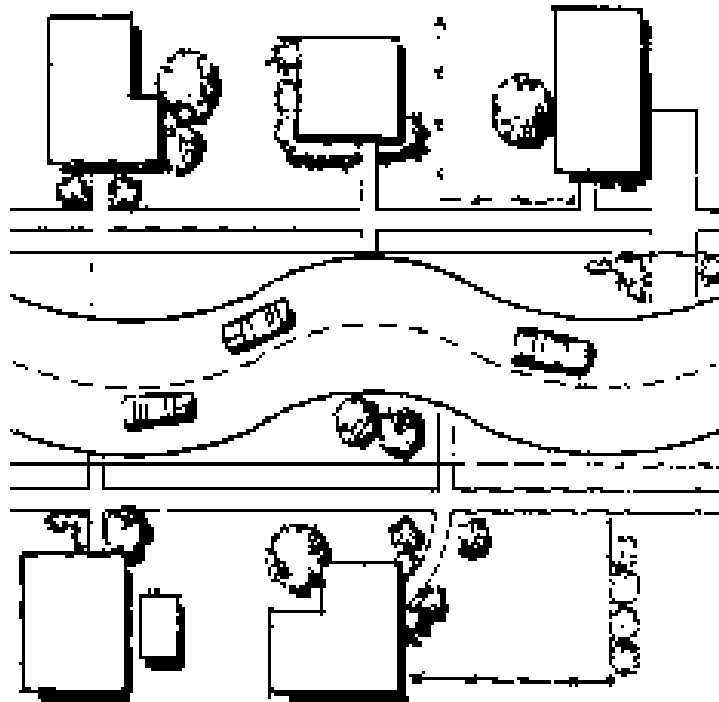


Description: Physical constriction built at the curbside of the roadway to create bends in a formerly straight road. Vehicles are forced to negotiate the narrowed street in a serpentine fashion. Retrofitting an existing street typically allows only one lane through the chicane so that opposing traffic must alternate passage through the constraints.

Advantages	Disadvantages
<ul style="list-style-type: none">• Typically results in lower speeds• One lane chicanes can significantly reduce cut-through traffic• Can be aesthetically pleasing	<ul style="list-style-type: none">• May lead to an increase in head-on collisions• Higher maintenance costs• Can severely impact emergency response times• Should not be used in areas with frequent driveways• Loss of on-street parking

Cost: \$4,000 - \$8,000 (depends on length of road affected)

18. Lateral Shifts/Two-Lane Chicanes



Description: A lateral shift is a curb extension which shifts the roadway horizontally. A second shift downstream may move the roadway back to the original alignment.

Advantages	Disadvantages
<ul style="list-style-type: none">• Is an effective tool for slowing traffic on high volume streets• Easy functionality for large vehicles	<ul style="list-style-type: none">• Less effective for reducing speeds than a one lane chicane• Proper design is crucial to avoid lane changing by vehicles• Loss of on street parking• May require additional right-of-way

Cost: Varies by length, width and shift distance

19. Neckdowns

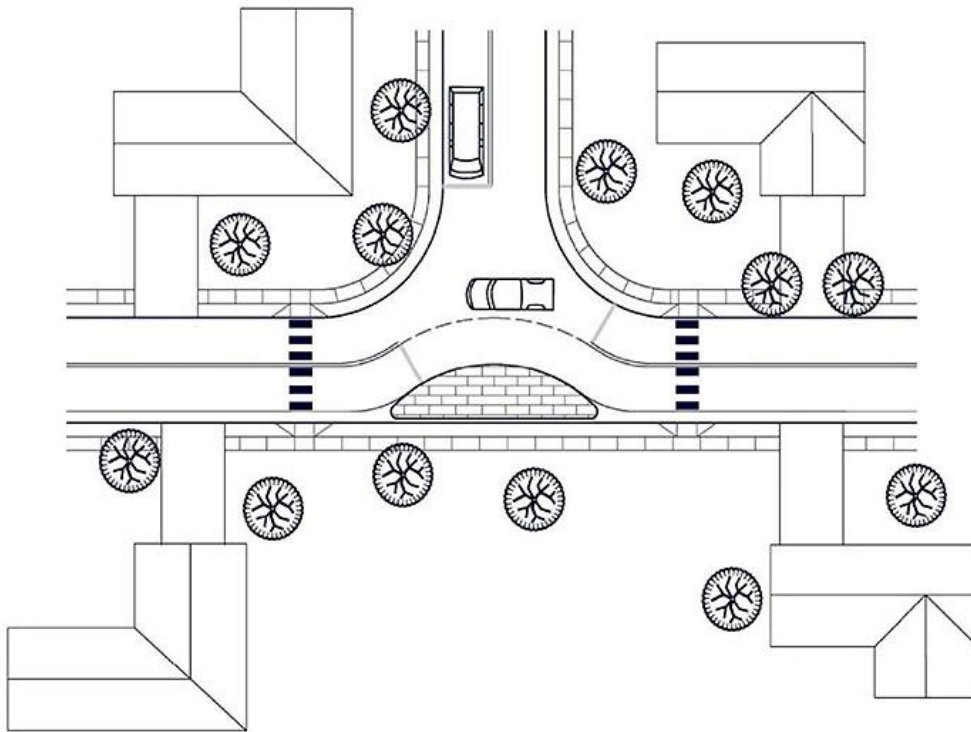


Description: Neckdowns like the one pictured above, are used to make streets more pedestrian-friendly by shortening the crossing distance and reduce speed by narrowing the travel lanes.

Advantages	Disadvantages
<ul style="list-style-type: none">• Increased pedestrian safety and range• Reduces speeds	<ul style="list-style-type: none">• May require bicyclists to merge with traffic• May slow emergency vehicles• Loss of on-street parking

Cost: \$4,000 - \$6,000

20. Realigned Intersections

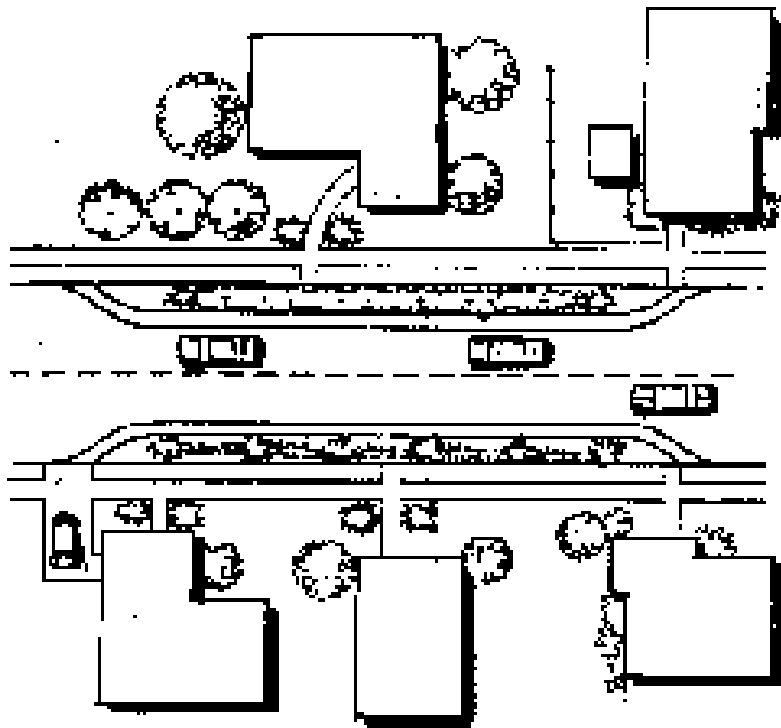


Description: Realigned intersections are changes in alignment that convert T-intersections with straight approaches into curving streets that meet at right angles. A former “straight-through” movement along the top of the T becomes a turning movement. This is one of the few traffic calming measures available for T-intersections.

Advantages	Disadvantages
<ul style="list-style-type: none">• Reduces speeds at T-intersections• Can reduce cut-through traffic by reassigning right of way at an intersection	<ul style="list-style-type: none">• Typically requires additional right-of-way on one corner• Construction can be costly• May have minor impacts on emergency response times

Cost: Varies with the magnitude of the project

21. Two-Lane Chokers



Description: Two-lane chokers are used at mid-block points to reduce the overall cross section of the street providing a natural slow down point.

Advantages	Disadvantages
<ul style="list-style-type: none"> • May reduce speeds • May reduce volumes • Positive aesthetic effect • Good functionality • Provides safer pedestrian crossings • May encourage more use of on-street parking • No impact to emergency response times 	<ul style="list-style-type: none"> • No vertical and little or no horizontal deflection • Loss of on-street parking • Bicyclists may have to merge with traffic

Cost: \$7,000 - \$10,000

22. One-Lane Chokers



Description: Curb extensions toward the center of the roadway that reduce the street from two lanes to one lane. This requires vehicles to come to a stop and yield to on coming traffic.

Advantages	Disadvantages
<ul style="list-style-type: none">• Reduces speeds and volumes• Positive aesthetic effect• Good functionality• Safer pedestrian crossings	<ul style="list-style-type: none">• Loss of on-street parking• Bicyclists may have to merge with traffic• Opposing vehicles trying to use same space• Can significantly delay emergency vehicles

Cost: \$5,000 - \$8,000

23. Center Island Narrowing/Medians



Description: Narrowing of the roadway with a raised center island, typically planted, between the travel lanes. They also provide a pedestrian refuge thereby allowing pedestrians to cross one travel lane at a time.

Advantages	Disadvantages
<ul style="list-style-type: none">• May reduce speeds and volumes• Positive aesthetic effect/area for street landscaping• Good functionality• Increases pedestrian safety by providing a refuge area• Prevents any passing maneuvers along roadway• Can be used to restrict movements at intersections	<ul style="list-style-type: none">• Loss of on-street parking• Can impact emergency response vehicles if lanes made too narrow• Should not be used in areas with frequent driveways• Can be costly• May limit access depending on length of median section• May reduce sight distance depending on roadway alignment, size of median

Cost: Varies depending on size and material

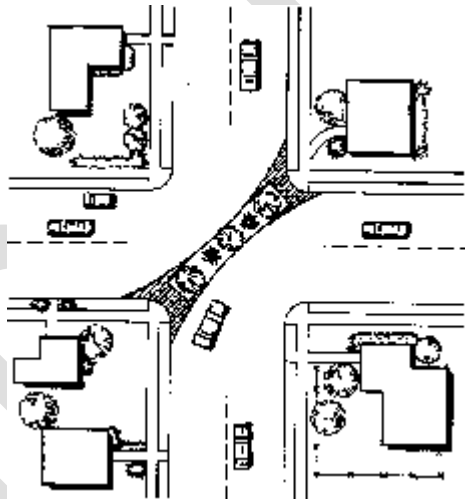
Diversion Traffic Calming Measures

Diversion measures change the flow of traffic and limit or eliminate certain movements. Diversion measures should only be used as a final option when any of the previously mentioned measures have not yielded the desired results. Even in these cases, Diversion measures should be implemented only with careful planning. Diversion measures should not be considered on primary emergency routes unless provisions can be made to maintain access for emergency vehicles. The following Diversion measures are included in this section:

24. Diagonal Diverters

25. Semi-diverters

24. Diagonal Diverters



Description: Diagonal diverters bisect an intersection diagonally, disconnecting the legs of the intersection and creating two separate roadways. This can be accomplished with a simple barrier such as guardrail or through pavement removal and landscaping. Pedestrian and bicycle access is typically maintained. Can be designed to allow emergency vehicles to ‘break-through’ the barrier.

Advantages	Disadvantages
<ul style="list-style-type: none">• Reduces speeds and volumes• Can be an aesthetic enhancement• Good Functionality• Increases pedestrian safety• Improves quality of life for neighborhood	<ul style="list-style-type: none">• Can create vehicular hazards• Can create poor visibility conditions• Can be expensive• Potentially severe impacts on emergency response times

Cost: Varies depending on size and materials

25. Semi-diverters



Description: A semi-diverter is a barrier, usually a landscaped island, on one side of a street at an intersection that permits traffic on the opposite direction to pass through; thereby creating a one-way street at the intersection but maintaining two-way traffic for the rest of the block.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Reduces volumes • Positive aesthetic effect • Good Functionality • Increases pedestrian safety • Improves quality of life for neighborhood • Limits cut-through traffic 	<ul style="list-style-type: none"> • Can create vehicular hazards • Restricts access at all times - not just during peak periods • Can create poor visibility conditions • Can be expensive • Does not control speed • May impact emergency response times

Cost: Varies with application size

20. APPENDIX B

Traffic Calming



CITY OF SPRINGFIELD TRAFFIC CALMING SERVICE REQUEST FORM

Please answer the following questions regarding traffic problems in your neighborhood. The results will be used to help assess the need for traffic calming devices in the desired location. Your participation is an integral part of this process. Please submit this form in writing or online to Public Works – Traffic.

Name: _____ Neighborhood: _____

1. Traffic issues, such as speeding, congestion, etc. are a significant problem within my neighborhood:

Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1	2	3	4	5

2. Speeding on residential streets within my neighborhood is a common occurrence:

Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1	2	3	4	5

3. The streets in my neighborhood are walkable, safe, and pedestrian friendly:

Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1	2	3	4	5

4. Traffic accidents occur frequently within my neighborhood:

Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1	2	3	4	5

5. Traffic calming techniques (such as speed humps, raised crosswalks, etc.) would be useful in solving traffic issues in my neighborhood:

Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1	2	3	4	5

6. Traffic Calming measures (such as speed humps, raised crosswalks, etc.) have already been implemented in my neighborhood:

YES NO

If yes, please list location(s):

7. Have you ever submitted a Traffic Calming Service Request Form in the past?

YES NO

If yes, when:

8. Please list any issues related to traffic (speeding, congestion, non-pedestrian friendly, etc.) that your neighborhood experiences on a regular basis and the locations that troubling spots exists:

a. Speeding: _____

b. Crashes: _____

c. Other: _____

If you have any questions or comments regarding this form, please contact **Derrick Estell** in Public Works – Traffic Operations:

Phone: (417) 864-1971

Email: destell@springfieldmo.gov

Thank you for your participation!

Traffic Calming



CITY OF SPRINGFIELD – RESIDENT SURVEY FOR TRAFFIC CALMING PROJECT

In **MONTH/YEAR**, the City of Springfield reconstructed **STREET/INTERSECTION** from **STREET** to **STREET**. Traffic calming measures were included in this project in response to residents' concerns about **CONCERN** and **CONCERN** in the area. This project included **ENHANCEMENT(S)**.

We would appreciate your feedback in evaluating this project. By completing this survey, you can help us improve the design and implementation of future projects in the city. Please return the survey **(ONLINE?) (EMAIL?) (MAIL?)** by **DATE**. If you have any questions or know anyone who should have received this survey, but did not, please contact Derrick Estell at (417) 864-1971 or destell@springfieldmo.gov.

Thank you for your time and feedback.

1. Do you own a motor vehicle?

YES NO

If YES, how many?

0 1 2 3 4+

2. Do you have a driveway or other private parking space for your motor vehicle?

YES NO

3. How do you use the street? (Circle all that apply.)

DRIVE WALK BIKE OTHER

4. What is your gender?

MALE FEMALE OTHER

5. Do you have children that live in your home?

YES NO

6. Do you rent or own your home?

RENT OWN

7. What street do you live on?

8. How long (years) have you lived on the above street?

<1 1-2 2-5 5-10 10-20 20+

9. On a scale of 1-10, 1 meaning highly dissatisfied and 10 meaning highly satisfied, what is your overall view of this project?

1 2 3 4 5 6 7 8 9 10

10. How do you think the project has affected the following traffic issues?

Traffic Speed: DEC. INC. NO CHANGE UNSURE

Traffic Volume: DEC. INC. NO CHANGE UNSURE

Traffic Noise Level: DEC. INC. NO CHANGE UNSURE

11. How do you think the project has affected the safety of the following?

Pedestrians: BETTER WORSE NO CHANGE UNSURE

Bicyclists: BETTER WORSE NO CHANGE UNSURE

Motorists: BETTER WORSE NO CHANGE UNSURE

Children: BETTER WORSE NO CHANGE UNSURE

12. How do you think the overall atmosphere/look of the street has changed?

BETTER WORSE NO CHANGE UNSURE

13. Do you think the City did a good job of involving the neighborhood in the planning stages of this project?

YES NO UNSURE

14. How well do you think the City handled the construction phase of this project?

BADLY OKAY WELL

15. What do you like most about the project? Why?

16. What do you like least about the project? Why?

If you have any questions or comments regarding this form, please contact Derrick Estell in Public Works – Traffic Operations:
Phone: (417) 864-1971 Email: destell@springfieldmo.gov



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: August 1, 2022

SUBJECT: Approve Intergovernmental agreement – Van Buren County Road
Commission, Paser Road Rating

Action Requested:

It is requested that Village Council approve the Intergovernmental agreement between the Village of Decatur and the Van Buren County Road Commission for a Paser Road Rating and authorize the Village Manager to execute the agreement on behalf of the Village Council.

Background:

The Village Council is dedicated to safe and reliable roadways throughout the Village of Decatur. One of the key parts of significant work which roads are in need of repair, replacement, Reconstruction is a current Paser Road Rating report.

The approx. cost for the VBCRC to perform such reporting will be \$830.00. This is certainly a cost saving to the Village having the VBCRC perform such reporting.

Attachments:

VBRC-Agreements

INTERGOVERNMENTAL AGREEMENT – HIGHWAY MAINTENANCE OR REPAIR

This Agreement is made and entered into on ____ day of _____, 2022 by and between the Board of County Road Commissioners of the County of Van Buren (hereinafter referred to as the Van Buren County Road Commission), and the Village of Decatur, collectively referred to as “the Parties.”

Recitals

1. Van Buren County Road Commission and the Village of Decatur are both “municipal corporations” within the meaning of MCL 124.1.
2. The Village of Decatur has jurisdiction over certain roads within the Village of Decatur, as provided by the laws of the State of Michigan.
3. The Village of Decatur has statutory responsibility pursuant to MCL 224.21 and MCL 691.1402 for the repair and maintenance of roads under its jurisdiction.
4. The Village of Decatur desires to make, perform maintenance, or repair to certain roads within its jurisdiction, as specified in Attachment 01.2022.
5. Van Buren County Road Commission seeks to enter into an Intergovernmental Agreement with the Village of Decatur for the performance of the specified maintenance or repair.
6. This Agreement is made pursuant to MCL 124.2, which permits any municipal corporation to contract with any other municipal corporation for the performance of any service which each would have the power to perform separately.

The Parties therefore agree as follows:

1. **Highway Maintenance or Repair.** Van Buren County Road Commission agrees to perform maintenance or repair work as described in Attachment 01.2022. The Parties agree that these services are to be provided pursuant to MCL 124.2, MCL 224.21 and MCL 691.1402 or their successor statutes. The Parties further agree that the performance of these activities constitute the exercise or discharge of a governmental function assigned by operation of law to the Parties.
2. **Consideration.** In exchange for highway maintenance or repair services performed by the Van Buren County Road Commission, the Village of Decatur agrees to compensate the Van Buren County Road Commission in the amount of as follows: At cost, to include all labor, equipment, fringe and overhead for maintenance upon all Act 51 certified roadways, and for handling all situations that should arise outside of the normal complaints and inquires at the discretion of the Van Buren County Road Commission.
3. **Acknowledgement.** The Parties acknowledge and represent that this Agreement is entered into freely and voluntarily, without duress, undue influence, or misrepresentation.
4. **Amendment.** This Agreement shall not be modified or amended in any manner, except by written agreement signed by each Party. There are no representations or agreements beyond those expressly set forth in this Agreement.
5. **Signatures.** This Agreement will bind each Party and its respective heirs, personal representatives, successors, and assigns.

6. **Indemnification.** The Village of Decatur (as indemnitor) agrees to protect, defend, indemnify, and hold Van Buren County Road Commission (as indemnitee), and its officials, officers, employees, and agents, free and harmless to the fullest extent permitted by law from and against any and all losses, penalties, damages, assessments, costs, charges, professional fees, and other expenses or liabilities of every kind and arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of the highway maintenance or repair activities. Indemnitor further agrees to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at indemnitor's sole expense and agrees to bear all other costs and expenses related thereto to the fullest extent permitted by law.
7. **Insurance.** The Village of Decatur shall be responsible for maintaining adequate liability and casualty insurance to provide for all obligations listed in Paragraph 6. Proof of such insurance naming Van Buren County Road Commission as an additional insured shall be provided prior to commencement of any maintenance or repair activities. It is understood and agreed, however, that each party shall maintain the workers disability compensation insurance and no-fault automobile insurance mandated by state law covering all of its own persons and equipment utilized in performing the maintenance or repair work.
8. **Mutual Waiver of Subrogation.** To the extent damages are covered by property or bodily injury insurance, the Parties waive all rights against each other, their officials, officers, employees and agents, for damages. The Parties shall require of any other third-party contractors, consultants, agents, and employees of any of them, similar waivers in favor of the Parties enumerated herein.
9. **Governmental Immunity.** All activities performed under this Agreement are governmental functions. No provision of this Agreement is intended to, or shall be construed to, waive or forfeit any governmental immunity enjoyed by the Parties, their officials, officers, employees and agents.
10. **Governing Law.** This Agreement will be governed by the laws of the State of Michigan and must not be construed against any party.
11. **Interpretation.** For purposes of interpretation of this Agreement, neither Van Buren County Road Commission, nor the Village of Decatur shall be deemed to have been the drafter of this Agreement.

VAN BUREN COUNTY ROAD COMMISSION

VILLAGE OF DECATUR

X

By: _____

Its: _____

Date: _____

X

By: _____

Its: _____

Date: _____

**VAN BUREN COUNTY ROAD COMMISSION
CITY/VILLAGE ROAD SPECIAL MAINTENANCE**

PROJECT #:
0077.0.03.0

To: The Board of County Road Commissioners

From: The Village of Decatur Board

Would you kindly program the following project, which will be paid for by the Village:

Road Name	All Act 51 Certified Roads
Type of Work	PASER Road Rating
Total Programmed Cost	At cost, approx. \$830.00

***This estimate is for planning purposes only. Work performed for Cities and Villages will be performed at actual cost including fringe and overhead expenses.**

Village/City Manager or Clerk

Date

Van Buren County Road Commission

Date



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: August 1, 2022

SUBJECT: Budget Amendment – Capital Improvements Sidewalks

Action Requested:

It is requested that Village Council approve the budget amendment, capital improvements for sidewalk construction, from Hahn Enterprises for \$4,680.00

Background:

At the February 2022 Village Council meeting, the Council approved its list of Capital Improvement expenditures. One of the items approved by Council was for Sidewalk Improvements at a budget amount of \$10,000.00.

This project assignment has gone back in forth over the years between the DPW and contracted services performing this work. The DPW has done a tremendous job of the years trying to keep up on the need for new sidewalks and replacement of damage sidewalks. Much work is still needed to be done. In this round of construction, staff has identified two sections of sidewalk in which the sections are incomplete. Sidewalk section from Champion Street to Maple Street and N John (from W St Marys') to Clark Street.

Staff looks forward to receiving comments from the Council along with the community about the importance of a walkable community. Staff has reached out to staff members from Decatur Public Schools also to receive feedback, regarding the future list of improvements with Sidewalks.

Attachments:

Hahn Enterprises

Hahn Enterprises
43084 CR 665
Paw Paw, MI 49079

Proposal

No.

Date: 7-26-22

Phone: 269-207-0758

.....

Proposal Submitted To:

Name: Village of Decatur

Street:

City:

State: MI

Zip: 49079

Work To Be Performed At:

Name:

Street:

City:

State: Michigan

Zip:

We hereby propose to furnish the materials and perform labor necessary for the completion of:

Excavate, form and pour approx. 195' of new 4' wide sidewalk on John street.

TOTAL \$4680.00

All material is guaranteed to be as specified and the above work to be performed in accordance with the specifications/drawings submitted for above work and completed in substantial workmanlike manner for the sum of: Dollars [\$4680.00] with payments to be made as follows: TBD

Any deviation from above specifications involving extra costs will be executed only upon oral or written orders.

Public Liability Insurance on above work to be provided by Hahn Enterprises.

Respectfully submitted by: Steve Hahn
Per: Chris Tapper

Note – This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A

DATE: August 1, 2022

SUBJECT: Approve proposal from McKenna & Associates

Action Requested:

It is requested that Village Council approve the recommendation from the DDA and approve the proposal from McKenna & Associates to create a Downtown Development Plan at a cost not to exceed \$18,000.00

Background:

The current Downtown Development Plan is outdated. [This plan was created in 1981](#) for the Village of Decatur, DDA. Over the past several months the DDA board along with staff have been working through best practices and policies to update this strategic plan. At the Wednesday, July 27, 2022 special DDA meeting. The DDA along with staff reviewed proposals submitted. The DDA Board approved the proposal submitted by McKenna & Associates.

This expenditure will require a budget amendment to the DDA budget. The DDA voted in favor of this expenditure and will be reflected in the DDA budget. This request is being brought to the Council for consideration in show of support for the activities the DDA is pursuing to update such an imperative plan.

Attachments:

McKenna & Associates – DDA proposal

McKenna Firm Profile



McKenna's office in Downtown Grand Rapids – in the Loraine Building near Veterans Park. Our work spaces reflect McKenna's commitment to our people, our communities, sustainable design and the rich technology heritage of the Midwest.

McKenna's team of talented planning, design and building professionals help municipal leaders develop and maintain communities for real life. From street festivals, neighborhood parks, and storefronts, to parking spots, coffee shops, and farmers' markets, we want your community to thrive. McKenna provides planning, zoning, building, landscape architecture, community and economic development, and urban design assistance to cities, villages, townships, counties, and regional agencies, as well as select private clients, based on skilled and effective public engagement. Our success can be measured by the built improvements to hundreds of McKenna client communities, and by our 43-year record of client satisfaction and on-time, on-budget delivery.

McKenna currently provides project services to more than 85 communities and private land investors in the Midwest. Anticipating and responding to change is a major distinction of McKenna's practice. Our innovation and depth of experience is a resource for public and private decision-makers; we are a corporation of 30-plus planners, building code experts, urban designers, and landscape architects formed under the laws of Michigan on May 2, 1978.

HEADQUARTERS

235 East Main Street
Suite 105
Northville, MI 48167
O 248.596.0920
F 248.596.0930
E info@mcka.com

DETROIT

1938 Franklin Street
Suite 203
Detroit, MI 48207
O 313.888.9882
F 248.596.0930
E info@mcka.com

GRAND RAPIDS

124 E. Fulton Street
6th Floor, Suite B
Grand Rapids, MI 49503
O 616.226.6375
F 248.596.0930
E info@mcka.com

KALAMAZOO

151 South Rose Street
Suite 920
Kalamazoo, MI 49007
O 269.382.4443
F 248.596.0930
E info@mcka.com



MCKA.COM

Proposed Scope of Services

The Downtown Decatur Development Authority (DDA) is charged with creating an environment in Downtown Decatur that is inviting and welcoming to residents, visitors, and the business community.

We have designed the following work plan for Decatur to achieve a well-articulated, informative, and dynamic plan that builds upon the community's existing assets and positions the Village for sustainable future downtown success.

The finished product will be a high-quality, comprehensive *Downtown Plan* founded on community input, supported by stakeholders, graphically attractive, and rooted in realistic implementation with a focus on tomorrow. The following tasks detail a description of the services and processes that we envision for Decatur's DDA Plan update:

TASK 1: PROJECT INITIATION AND ORGANIZATION

Kick-Off Meeting

McKenna will conduct an initial meeting with the DDA Board and leadership team, and any other designated Village representatives to receive input and direction on the work plan, and to finalize a structure for review and management of the plan process. At this first, internal meeting, McKenna will:

1. Establish a working relationship, answer questions and reach an understanding of expectations (defining basic client desires);
2. Make mutually agreed upon adjustments in the work plan;
3. Identify preferred method of communication (i.e. email, mail, phone, etc.);
4. Review current DDA Development and TIF plans, goals, and project status;
5. Review and discuss other plans, projects and documents related to the DDA, including the Development Area Resident's Council Plan;
6. Assess available maps and data; collect various documents; and
7. Define specific project objectives to guide the study and plan development moving forward.

During the kick-off meeting, we will also finalize public engagement strategies (roundtable discussions with stakeholders), public exhibits, press releases, online display of the Plan and other mechanisms for public input.

Additionally, Decatur is exploring the possibility of creating a Tax Increment Financing district. As such, applicable taxing jurisdictions (such as the County, Village, Library, and others) will have the opportunity to opt-out of the DDA capturing millage for tax increment revenue. We will assist Village Staff and the DDA to meet with applicable taxing jurisdictions to achieve written support (such as a resolution), for the Decatur DDA to collect these applicable millages that are subject to capture. Or, if there is not support from the taxing jurisdictions, we will report that to the DDA so Board members can determine next steps.

TASK 2: DEVELOPMENT AREA RESIDENTS COUNCIL (DACC)

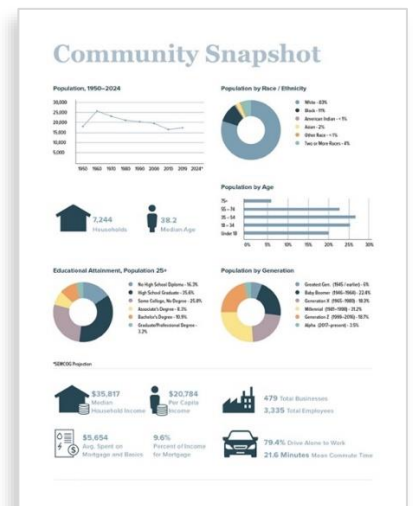
If there are more than 100 persons living within the DDA's Development Area, a Development Area Residents Council (DACC) must be appointed by the Village Commission not less than 90 days before the public hearing on any Development Plan. According to PA 57 of 2018, the DACC must be kept informed and consulted about the proposed Development and TIF Plans during the process of preparing those plans and must recommend to Village Commission before the Plans are adopted.

McKenna will work with Village staff to determine whether a DACC is needed for the proposed Development Area. If necessary, at the Village's request and for an additional fee, we will assist the Village to form and organize a DACC, a nine-member board of residents of the District.

TASK 3: DECATUR 2022 - IDENTIFY, QUANTIFY AND ANALYZE

McKenna will update the database of information on the DDA Development Area and TIF District, using data from the U.S. Census, ESRI, other available previous work, and collecting new data, to:

1. **Evaluate Existing Plans, Projects, and Conditions.** We will review relevant previous plans, studies and reports prepared for the DDA or the Village as a whole (e.g. TIF and Development Plans, Master Land Use Plan, Development Area Resident's Council Plan, etc.). We will also review what has been accomplished and what remains to be completed, as well as the established vision and direction for the district.
2. **Evaluate Downtown Conditions.** The McKenna team will tour the Downtown to document the existing conditions, assets, projects, and priorities. McKenna will observe and annotate the DDA's physical environment, a critical factor for envisioning District potentials. We will then map the land use pattern and quantify existing land uses in the DDA district, including:
 - a) retail
 - b) office
 - c) public/semi-public
 - d) residential
 - e) recreation
 - f) entertainment
 - g) institutional
 - h) other uses



Samples of existing conditions and community snapshot analysis.

3. **Develop an Economic, Population and Housing Profile.** McKenna will utilize recent Census information and data from other relevant sources to prepare a written profile of the DDA district and general trade area. This approach will further inform the planning process and target potential market opportunities that may not otherwise be uncovered. McKenna will utilize its expertise in market analysis and concentrate on the information that is most relevant to the Development and TIF Plan, identify opportunities, and focus on useful conclusions and insights. The profile will address factors such as:

- a) population
- b) households
- c) median age
- d) median income
- e) employment type
- f) unemployment rate
- g) educational attainment
- h) household occupancy and units in structure
- i) median value and rent
- j) businesses and employees by sector
- k) others

Based on the profile, McKenna will prepare a written and graphic-oriented general assessment of the retail trade potential and profile of the downtown.

4. **Opportunities and Constraints.** As part of the preparation for the project identification and prioritization process, the McKenna team will prepare a graphic analysis of the DDA District's opportunities and constraints.
5. **TIF District Boundaries.** McKenna will work alongside Village staff and the DDA to determine the best boundary in which to capture tax increment revenue. We understand Decatur has experienced a great deal of growth and development over recent years and the TIF should reflect this progress. We will analyze the TIF boundaries as established from the previous plan and work with applicable Village organizations to determine any necessary changes and/or adjustments.

Our analysis will be performed and presented through mapping, sketches, and photo reconnaissance. Land uses, physical features, aesthetics, legibility, circulation, and other features will be considered, along with known community needs and desires, plans and potentials.

TASK 4:

A THOROUGH, INCLUSIVE PUBLIC OUTREACH PROCESS

The McKenna process will engage stakeholders and encourage them to think about the future, create excitement, and put priority on the DDA's projects, thereby increasing the likelihood of implementation.

We know the Village values empowering its residents, and we share that philosophy. McKenna proposes a multi-pronged approach to engaging the business community, key stakeholders, residents, and visitors to downtown Decatur.

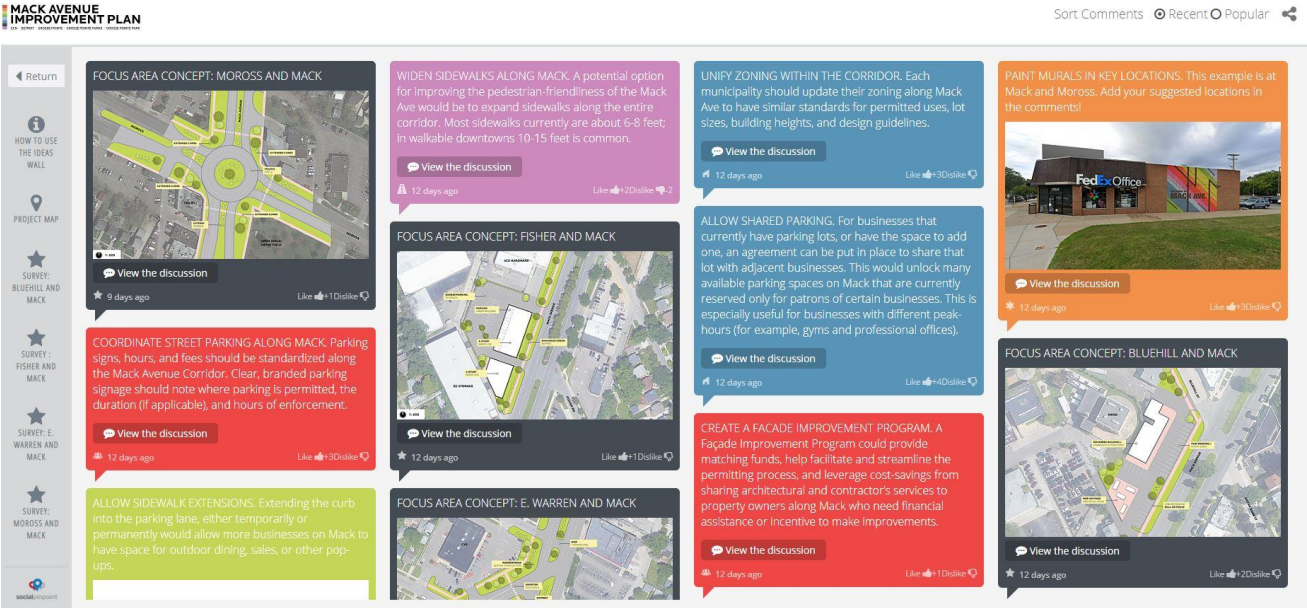
We propose public engagement as described below:

1. **Strategic Planning Workshop.** The McKenna team will facilitate a strategic planning workshop with the DDA and staff. The workshop will include a review of existing conditions, perceived opportunities and constraints, and the other input and ideas received to date. The group will confirm the goals and objectives for the Development Plan, prioritize the ideas, and interact to help create consensus on overall plans for the DDA. The objective is to establish and refine a project list. At the DDA's discretion, this meeting may be open to other participants, such as Village Commission and administration, Planning Commission, key stakeholders, and others deemed appropriate.
2. **Three (3) Roundtables** to reach key groups within the community, to be determined at project kick-off, recognizing the many stakeholders within Decatur. By inviting stakeholders into the decision-making process, the DDA plan becomes "their" plan, as much as it is the plan for the DDA.
3. An online, **Resident Survey** (hard copies available as well) with detailed questions focused on the future of downtown needs and aspirations.

In our experience, offering a variety of public engagement methods affords residents and stakeholders the opportunity to connect.

We believe our approach is cost effective but broad enough to engage many different types of users downtown Decatur. With all the various public engagement options, the *Downtown Decatur Development Authority Plan* will afford business owners, residents, and stakeholders a true opportunity to weigh in on topics that define their community.

A descriptive summary and analysis of public input comments, feedback and preferences will be conducted by McKenna and included as a chapter within the Plan.



Outreach materials

TIF Plan. McKenna will update the DDA's Tax Increment Financing Plan, including all the information required by Public Act 57 of 2018. These contents include:

- A detailed explanation of the tax increment financing procedure.
- Maximum amount of debt to be incurred, if any; the duration of the program; and estimates of yearly captured assessed valuation.
- A statement of the estimated impact of the tax increment financing on the assessed values of all taxing jurisdictions in which the Development Area is located.
- Plans for the expenditure of captured assessed value to be used by the DDA, including the types of public improvements to be made.
- A description of the planned use of any captured assessed value.
- Other information necessary to the Plan.

TASK 6: PUBLIC REVIEW / ADOPTION

Present Draft Plan for Review

McKenna will prepare for and present the draft Plan to the DDA at approximately half-way through the planning process for feedback and will incorporate any revisions as necessary.

Prepare and Submit Draft Plan for Adoption

We will prepare for and present the final Plan to the DDA and to the Village Commission at their respective public hearing and adoption meetings.

The final *Downtown Decatur Development Authority TIF and Development Plan* will be prepared as a bound, written report and will include text and high-quality graphics, maps, charts, and tables explaining the work. Imagine a user-friendly, readable document bolstered by engaging graphics and featuring a "quick guide to downtown Decatur".

In our experience, bringing such clarity to the strategic action plan offers a level of transparency all stakeholders — Village leaders, members of the business community and residents alike — deeply appreciate. This approach also results in greater ease of viewing on the website and during events.



*North Evans Corridor
Redevelopment Concept with
the Village and the DDA of
Downtown Tecumseh.*



Project Schedule and Fee

SCHEDULE

The following is a proposed six-month schedule allowing for planning activities, nine (9) meetings (including time for substantial input from the community and stakeholders), and the statutorily required analysis and adoption.

The final *Downtown Decatur Development Authority TIF and Development Plan* will be adopted within six months, unless mutually agreed upon adjustments to the schedule are made.

We are happy to adjust the schedule to meet your needs and are prepared to commence immediately upon authorization.

TASKS	Month					
	1	2	3	4	5	6
1. Project Initiation						
2. Development Area Resident's District Council						
3. Decatur 2022 - Identify, Quantify and Analyze						
4. Public Outreach						
5. Draft the Plan/DDA Review						
6. Public Review/Adoption						
MEETINGS (shown with an "x" for one meeting, unless otherwise noted with a meeting number)						
Working meetings with the DDA Board and Designees	x		x		x	
Strategic Planning Workshop		x				
Stakeholder Round Tables		x (3)				
Public Hearing with Village Commission					x	x

PROJECT FEE

McKenna will prepare Decatur's *Downtown Decatur Development Authority TIF and Development Plan* for a total not-to-exceed fee of \$18,500.

Significant revisions, expanded/new project tasks, or other additional changes to the proposed work plan not identified in this scope will be billed according to the following hourly fee schedule, with authorization from the DDA prior to completion of any additional services.

Invoicing will be monthly on a percent complete basis.



Communities for real life.

What we did:

PLANNING

Tax Increment Financing
Downtown Planning
Economic Development

DDA/TIF Plan

CITY OF BANGOR, MICHIGAN

Downtown Bangor has historic charm and a deep history with the railroad industry. But it is also faced with the challenges of many downtowns—aging buildings and infrastructure, landlord disinvestment, and the need for economic development and placemaking.

When it came time to update the Downtown Development Authority's Tax Increment Financing Plan, Bangor knew it needed to address these challenges head-on. McKenna created a plan that envisioned investments in infrastructure, particularly improvements for pedestrians, the streetscape, and the availability of downtown parking, and in unique placemaking ideas. The final result was a plan that wasn't just renewed, it was reimagined and re-invigorated.





Communities for real life.

What we did:

PLANNING

Downtown Planning
Community Development

DDA Development and Tax Increment Financing (TIF) Plan

CITY OF CHEBOYGAN, MICHIGAN

The City of Cheboygan has a quaint and traditional downtown, situated on the Cheboygan River, just on the shoreline of Lake Huron. Downtown Cheboygan has a rich history of premiere views, a multitude of outdoor recreation opportunities, and high quality of life. Cheboygan's vibrant downtown exemplifies diversity in historic architectural styles, growing small businesses, and dedicated residents to the future success of the City.

McKenna guided the City through the legal procedures of updating their Downtown Development Authority's Development Plan and Tax Increment Financing (TIF) Plan. The greatest challenge facing the DDA as identified throughout the public engagement and vision process was how to maximize usage of the Cheboygan Riverfront, while also supporting efforts for business attraction and retention. McKenna carefully guided the DDA through various efforts and strategies to increase Cheboygan's exposure as a prime location to do business as well as to live and recreate.

To continue to preserve Cheboygan's historic downtown and promote greater trust for development in the community, the Development Plan and Tax Increment Financing (TIF) Plan will guide the DDA with goals, objectives, and actionable projects – ensuring the success of the City of Cheboygan for years to come.





MCKENNA

Communities for real life.

What we did:

DESIGN

Placemaking and Public Spaces
Urban Design
Form-Based Coding

PLANNING

Master Planning
Economic Development
Neighborhood Planning

Redevelopment Plans

VILLAGE OF OXFORD, MICHIGAN

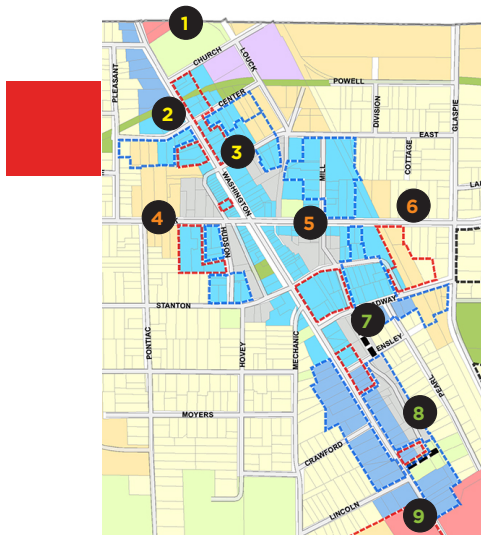
When the Village of Oxford did a five-year review of its Master Plan, it determined that the overall vision of the Plan still reflected the community's vision—but something was missing.

Approximately a dozen sites around the Village were underdeveloped, incompatible with their surroundings, or antiquated. Instead of a full Master Plan update, Oxford decided to dedicate its planning resources to those specific sites.

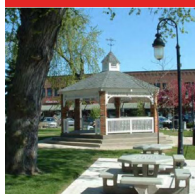
McKenna worked with the Village to develop urban design visions and roadmaps to redevelopment for the sites. The designs were developed through an intensive and iterative process including an online survey, three public open houses, and in-depth workshops with the Village's Master Plan Committee and Planning Commission.

One of the key factors in implementing the plans was reform of the Village's Form Based Code, with increased diversity of building types and more focus on the character of individual streets and districts.

The final designs, along with the path to implementation provided for each one, were used to attract developers and partner with the private sector to make the vision of the plan a reality.



NEAR EAST SIDE



40-80 NORTH WASHINGTON WASHINGTON - CENTER



60 EAST BURDICK HAMPTON BLOCK



60 SOUTH WASHINGTON OXFORD BANK





Communities for real life.

What we did:

DESIGN

Urban Design
Bike Systems Designs

PLANNING

Downtown Planning
Economic Development

Downtown Plan

CITY OF ST. JOHNS, MICHIGAN

Known as the gateway up north, the City of St. Johns is located in mid-Michigan about a thirty-minute drive north of Lansing. The City is relatively small in size, but is home to a well-preserved Historic Downtown Core. Downtown St. Johns is charming and unique in character and offers a variety of shopping, dining, and recreation experiences. At the South end of the Downtown Core are the Clinton County offices and Courthouse, and at the north end is a well-maintained Veterans War Memorial alongside the regional Fred Meijer Clinton-Ionia Shiawassee Trail.

St. Johns sought the assistance from McKenna to develop a Downtown Plan that outlined and specialized the Downtown Districts in ways of focusing on building form and potential future uses, while also maintaining the exceptional historic character of the Downtown Core and adjacent neighborhoods.

As a result, McKenna worked alongside the City of St. Johns staff to create a personalized Downtown Plan with recommendations for future land uses, beautification and placemaking, mobility and parking, and branding and marketing. These elements were designated to assist in helping to steer Downtown St. Johns into an enhanced and thriving future.



DDA, TIF, and Development Plan

CITY OF BUCHANAN, MICHIGAN

A traditional, small town in Southwest Michigan, the City of Buchanan realized the Downtown Development Authority that once served it well, needed re-fitting to meet current challenges.

In the early 1980s, with a central downtown and a thriving industrial park, Buchanan took advantage of its strong growth by forming a Downtown Development Authority (DDA) and establishing both a Development Plan and a Tax Increment Finance (TIF) plan to capture funds for public improvements, like sewers and beautification. But over time, as industry left Buchanan, the district's tax value plummeted to the point that it ceased to generate any revenue.

McKenna planners, working with the DDA, reviewed the Development and TIF plans and evaluated the DDA's mid- and long-term goals. After studying the DDA boundaries, McKenna recommended the DDA remove from the district a number of parcels that were undermining its value. As a result, projections for the DDA's future immediately turned positive. Soon the DDA was on track to capture nearly \$100,000 in additional revenue, funds that once again help contribute to the lasting identity of this classic Midwestern community.





Village of Decatur
114 N Phelps Street
Decatur, MI 49045

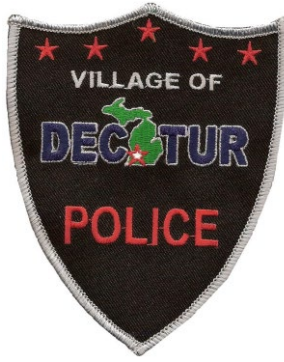
MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Jimmy Ebeling, DPW
REVIEWED BY: Christopher Tapper, Village Manager
DATE: August 1, 2022

SUBJECT: July 2022 Monthly Report from DPW

June 2022 – Jobs completed

Marked Miss Digs (Prairie Ronde, 308 Cedar St., 410 Harrison St., 107 W. Champion St., 420 W. Delaware St., 102 W. Bronson St.)
Repaired lid at 304 N. George St.
Checked water pressure (210 W. Delaware St., 205 W. Sherwood St.)
Meter inspection at 410 Harrison St.
Jetted main at 706 S. George St.
Read Water Meters for billing
Did water samples for Monthly Analysis Report – took to Paw Paw Lab – sent results to EGLE
Completed, and emailed, Lead & Copper Sampling Plan for EGLE
July 4th Parade prep and pickup
July 3rd Food Truck and Fireworks Extravaganza prep and pick up (barriers and garbage receptacles)
Food truck prep and pick up (tables and garbage receptacles)
Read meters for closing acct. – (405 & 407 Gregory Terrace)
Parks maintenance (Red Woolfe, Raider Romp, DDA, Fire Station)
Cleaned bathrooms at Red Woolfe Park
Watered flowers in pots on Phelps St. every morning
Sanitary sewer maintenance
Cleaned bathrooms at Raider Romp Pavilion every morning
Jetter maintenance and HS services
Mowed road shoulders
Cleaned up storm damage
Completed installation of new banners on light posts
Sprayed curbs/ sidewalks on Phelps for weeds
Trimmed brush/trees throughout Village
Painted lines throughout the Village
Ordered new water parts
Compiled “Tree List” for 2022
Assisted with Prairie Ronde Project



Thomas VanDerWoude, Chief of Police
114 N. Phelps St.
Decatur, MI 49045
Phone: (269) 423-2171
Fax: (269) 423-7814
Email: vanderwoudet@decaturmi.org

To: Village Manager Chris Tapper
Fr: Chief Tom VanDerWoude
Date: July 25, 2022
Ref: Monthly Report for the Month of July 2022

Meetings / Events / Information:

- Treatment Court Policy Meeting
- Council Meeting
- Meeting with Local Chief's
- Policed the Fireworks
- 4th of July Parade
- Meetings with Final Gravity ref. Midwest Festival
- July 30th: Midwest Festival is Scheduled

Training:

- July 7th: Firearms Training / Qualification, Sgt. Rigg and Officer Frank
- July 8th: Firearms Training / Qualification, Officer Dahlquist
- July 12th: Response to Active Violence / Active Shooter Training, Chief VanDerWoude, Sgt. Rigg, Officer Dahlquist, Officer Frank
- July 18th and 19th: Advanced Roadside Impaired Driving Enforcement Training, Officer Frank
- July 23rd: Rescue Task Force Training for Active Shooter, Officer Frank

Please see the below activity occurring in our community over the past month.

Arrests: June 29, 2022, to July 25, 2022

- 7-1-22, Male, Parole Violation
- 7-1-22, Male, Parole Violation
- 7-2-22, Male, Domestic Violence
- 7-2-22, Male, Assault and Battery Warrant
- 7-4-22, Male, OWI – High BAC
- 7-5-22, Female, Traffic Violation Warrant
- 7-6-22, Male, Breaking and Entering / Obstruct Police X Three Counts
- 7-20-22, Male, Felony Warrant, Misdemeanor Warrant

Calls for Service / Reports Taken: June 29, 2022 to July 25, 2022

- General Assist
- General Assist to VBCS, Alarm
- Salvage
- General Assist
- Obstruction
- Parole Violation
- FOIA
- Civil Matter
- Domestic Violence
- Assault and Battery Warrant, Create Disturbance
- Assist Medical
- General Assist
- Assist Medical
- Assist Paw Paw PD
- Public Relations Activity
- Traffic Violation
- Domestic Violence
- OWI Arrest, High BAC
- Loud Party, Assist VBCS
- Parade, Public Relations
- Domestic Violence, Assist VBCS
- Loud Music
- Assist Medical
- Hazard, Tree over Roadway
- General Assist
- Warrant Arrest
- General Assist
- Suspicious Situation
- Assist Medical
- Domestic
- B&E / Obstruct Police
- Check Welfare
- Trespass
- Background Check
- Salvage
- Civil Dispute
- Salvage
- Salvage
- Assist Medical
- Assist Medical
- Salvage

- Public Peace
- Reported Animal Abuse
- Car Accident, Assist Another Agency
- Suspicious Situation
- Suspicious Situation
- Peace Officer
- Civil Dispute
- Suicidal Person
- Parking Violation, Verbal Warning
- Blight
- Blight
- General Assist
- Found Property
- Blight
- No Insurance, Improper License Plate
- Assist Medical
- Assist Medical
- Suspicious Situation
- PBT Calibrations
- Assist Medical
- Assist Medical
- Attempt Warrant Pickup
- Parking Complaint, VW
- Soliciting Without a Permit
- Unlicensed Driver
- Felony and Misdemeanor Warrant Arrest
- Larceny
- Background Check
- Background Check
- Assist VBCS, attempt warrant pickup
- Assist VBCS, attempt warrant pickup
- Welfare Check
- Assist Medical
- No Insurance, Improper License Plate
- Blight
- Civil Dispute
- Salvage
- Civil Dispute
- Found Property
- Mental Investigation

Thank you! Please stay safe!

Chief Tom VanDerWoude



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: August 1, 2022

SUBJECT: Decatur-Hamilton Fire & QR Report – July 2022

Action Requested:

It is requested the Village Council receive a report from the July 2022, Decatur-Hamilton Fire & QR Departments.

Background:

Fire Department agenda topics include; Chief's report, Secretary's report, Training report, Truck Captain's report, Building report. The Quick Response Department agenda topics include; Team Leader's report, QR vehicle discussion, QR staffing, Cascade O2 Systems.

The QR Department and the Board will be proceeding with ballot language for the special assessment increase to the voters/residents within Hamilton Township and Decatur Township. The increase will be from 0.5 miles to 1.5 miles. This expected increase in revenue will provide additional staffing to help offset cost to the increasing demand of responses. The ballot language is expected to be presented on the November 2022 ballot. The below table reflects the amounts **Village of Decatur residents** pay towards the two departments.

Special Assessment	Millage Rate	Amount
Fire Protection	0.5	\$18,998.65
Fire Department	1.5	\$56,995.95
Quick Response	0.5	\$18,998.65
Current Millage Collection		\$94,993.25
Quick Response Proposed	1.5	\$56,995.95
Proposed Millage Increase		\$132,990.55



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

Attachments:

Fire Department – agenda 7/31/2022

QR Department – agenda 7/31/2022

DECATUR-HAMILTON FIRE BOARD

Regular Meeting

Monday, July 25, 2022

-
1. Call to Order, Pledge of Allegiance, and Roll Call
 2. Public Comment
 3. Additions/Deletions to the Agenda
 4. Approval of Agenda
 5. Approval of Minutes from the June 2022 Fire Board Regular Meeting
 6. Approval of Bills in a total of \$ _____
 7. Treasurer's Report
 8. Officer Reports
 - a. Chief's report
 - b. Secretary's report
 - c. Training report
 - d. Trucks captain's report
 - e. Building report
 9. DHFD Auxiliary Report
 10. Personnel
 11. Unfinished Business
 12. New Business
 13. Public Comment
 14. Adjournment

DECATUR-HAMILTON FIRE BOARD

MEETING MINUTES

Monday June 27, 2022

1. The meeting was called to order at 6:00 PM by Chairman Druskovich. Roll call was taken with Druskovich,, Gateley, Kusmack K, Kusmack M, Newell, and Newton present. Flowers absent-excused.
2. No public comment was given.
3. Kusmack K moved, Newell seconded, CARRIED, to approve Agenda as amended to include item b) Treasurer and c) Emergency Services under New Business. All were in favor.
4. Kusmack K moved, Gateley seconded, CARRIED, to approve the May 31, 2022 Regular Meeting Minutes as presented. All were in favor.
5. Kusmack K moved, Newell seconded, CARRIED, to approve bills as presented in a total of \$10,592.98 as presented. All were in favor.
6. Newton gave the Treasurer's Report noting a total of \$135,149.15 across all accounts and taxes will be showing soon. This year will be tight with budget with purchase of the new truck.
 - a. Kusmack M. moved, Kusmack K seconded, CARRIED, to approve Treasurer's Report as presented. All were in favor.
7. Officer Reports
 - a. Chief's Report
 - i. Two students were retaking exam July 17 and one retaking in August in Berrien County. The air conditioner was damaged in the storm and a bill from Decatur Plumbing for repair. The generator malfunctioned and dropped a phase. Noted that we were being charged for 1420 even though we sold it about 3 years ago. The side by side is not covered. Looking for a bill of sale for 1420.
 - b. Secretary-Nothing to add
 - c. Training Report-did not record
 - d. Truck Captain's Report-did not record
 - e. Building Report-getting a quote for composite grates, looking into driveway sealing and was looking to do fence.
 - f. Kusmack M moved, Gately seconded, CARRIED, to accept Officer Reports as presented. All were in favor.
8. Auxiliary Report
 - a. Quoted on sign for FD. Could get a single color used for about \$7700 used compared to \$30,000 for new full color.
 - b. Fundraiser. Midwest fest. Have a dunk tank and keep profits.
9. Personnel-Nothing to add.

10. Unfinished Business

11. New Business

- a. FY 23 Budget. KK moved, Gately seconded, CARRIED. All were in favor
- b. Treasurer. Newton stepping down and Kusmack M. moving into the position. Newton moved, Gately seconded, CARRIED all were in favor.
- c. Emergency Services. Those that “helped” charged us. Those that do help need to be licensed, insured for \$2M, on Road Commission roll and be dispatched from County.

12. No public comment was given.

Newton moved, Gateley seconded, CARRIED, to adjourn the meeting at 7:37 PM.

HAMILTON DECATUR FIRE
Check Detail
07/02/2022 - 08/01/2022

	Type	Date	Num	Name	Memo	Split	Debit	Credit
HAMILTON FIRE								
	Check	07/02/2022	eft	Dinges Fire Company		Supplies		5,489.90
	Check	07/02/2022	eft	Consumers	Account # 1000 3954 0628	Util		149.80
	Check	07/02/2022	eft	Village of Decatur		Util		69.14
	Check	07/02/2022	eft	Dinges Fire Company		-.SPLIT-		353.08
	Check	07/02/2022	eft	COMCAST	Account # 8529 11 329 0019815	Util		207.21
	Check	07/05/2022	eft	Haas Systems	INV 17228	Bldg		534.00
	Check	07/07/2022	eft	Dinges Fire Company		Supplies Hoses		557.85
	Check	07/11/2022	eft	AEP	Account # 041-938-379-0-5	Util		186.56
	Check	07/12/2022	eft	Wells Fargo		Equipment		50.70
	Liability Check	07/15/2022	eftps	Internal Revenue Service	38-2561883	-.SPLIT-		274.66
	Deposit	07/15/2022		Interest		Int Inc	3.72	
	Deposit	07/15/2022		Deposit		-.SPLIT-	11,651.92	
	Liability Check	07/20/2022	mta	Michigan Department of Treasury	38-2561883	24000 - Payroll Liabilities		156.06
	General Journal	07/20/2022	105R	Lawson Oil	Reverse of GJE 105 -- For CHK 11123 voided on 07/20/20.	Fuel & Oil	18.53	
	Check	07/20/2022		C-Comm	INV 20757; 20762	Supplies Pagers- Radios		954.99
	Check	07/20/2022		Liberty Mutual	ACCT# 4045389-0000	Insur		1,855.00
	Check	07/20/2022		REEDER ACCOUNTING SERVICES	Inv 27974	Prof Fee		300.00
	Check	07/20/2022		Decatur One Stop	INV # 087940	Fuel & Oil		18.53
	Check	07/20/2022		Best Way Disposal	Acct# L-203138	Util		93.29
	Check	07/20/2022		Decatur Hardware	acct# 1019	Supplies		20.50
	Check	07/20/2022		Decatur Republican	INV 229	Supplies		84.00
	Check	07/20/2022		North Breathing Air	INV 2127; 2135	Supplies		1,058.00
	Check	07/20/2022		Midway Electric Inc		Other		220.00
	Check	07/20/2022		Benton Harbor Dept of Public Safety		Trav,Train,Misc		1,000.00
	Check	07/20/2022		Van Buren County Training Committee	INV 2022VBCCFFTCBCFD	Trav,Train,Misc		805.28
	Paycheck	07/20/2022	11140	Amy M Williams		-.SPLIT-		966.97
	Check	08/01/2022		DECATUR HAMILTON FIRE DEPARTMENT		Contracted Serv		500.00
Total HAMILTON FIRE							11,674.17	15,905.52
TOTAL							11,674.17	15,905.52

HAMILTON & DECATUR FIRE
Balance Sheet
As of August 1, 2022

	Aug 1, 22
ASSETS	
Current Assets	
Checking/Savings	
HAMILTON FIRE	90,359.36
Savings 14986	38,624.61
Savings - Donation Fund 17883	1,234.90
Savings - Restitutions	698.93
Total Checking/Savings	130,917.80
Other Current Assets	
Prepaid insurance	15,142.46
Accts Receivable - Other	570.00
Total Other Current Assets	15,712.46
Total Current Assets	146,630.26
Fixed Assets	
Equipment	836,117.90
Fixed assets	11,681.00
Total Fixed Assets	847,798.90
TOTAL ASSETS	994,429.16
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
First State Bank Loan	146,640.65
Accts payable	1,464.00
24000 - Payroll Liabilities	263.48
Total Other Current Liabilities	148,368.13
Total Current Liabilities	148,368.13
Long Term Liabilities	
Deferred Revenue	104,500.00
Total Long Term Liabilities	104,500.00
Total Liabilities	252,868.13
Equity	
3900 - Retained Earnings	484,031.94
3000 - Open Bal Equity	265,167.50
Net Income	-7,638.41
Total Equity	741,561.03
TOTAL LIABILITIES & EQUITY	994,429.16

HAMILTON & DECATUR FIRE
Profit & Loss
July 2 through August 1, 2022

	Jul 2 - Aug 1, 22
Income	
Tax Rev	
Hamilton	7,610.28
Decatur Twp	3,041.64
Total Tax Rev	10,651.92
Building Lease	1,000.00
Int Inc	3.72
Total Income	11,655.64
Expense	
Supplies	6,652.40
Insur	1,855.00
Trav, Train, Misc	1,805.28
66000 - Payroll Expenses	1,230.45
Supplies Pagers- Radios	954.99
Supplies Hoses	817.44
Repairs	
Bldg	534.00
Other	220.00
Total Repairs	754.00
Util	706.00
Contracted Serv	500.00
Prof Fee	300.00
Supplies Turnout Gear	93.49
Fuel & Oil	0.00
Total Expense	15,669.05
Net Income	-4,013.41

DECATUR-HAMILTON QUICK RESPONSE BOARD

Regular Meeting

Monday July 25, 2022

1. Call to Order, Pledge of Allegiance, and Roll Call
2. Public Comment
3. Additions/Deletions to the Agenda
4. Approval of Agenda
5. Approval of Minutes from the June 2022 QR Board Regular Meeting
6. Approval of Bills in a Total of \$ _____
7. Treasurer's Report
8. Officer Reports
 - a. Team Leader's Report
 - b. Awards
9. Personnel
10. Unfinished Business
 - a. QR Vehicle
 - b. Credit Card
 - c. Cascade O2 System
11. New Business
12. Public Comment
13. Adjournment

DECATUR-HAMILTON QUICK RESPONSE BOARD

MEETING MINUTES

Monday June 27, 2022

1. The meeting was called to order at 6:00 PM by Chairman Druskovich. Roll call was taken with Druskovich,, Gateley, Kusmack K, Kusmack M, Newell. Flowers absent-excused. Newton 6:02PM
 2. No public comment was given.
 3. Newell moved, Kusmack K seconded, CARRIED, to approve Agenda as amended to include item b) Treasurer and under New Business. All were in favor.
 4. Kusmack M moved, Gateley seconded, CARRIED, to approve the May 31, 2022 Regular Meeting Minutes as presented. All were in favor.
 5. Newell moved, Gately seconded, CARRIED, to approve bills as presented in a total of \$2,612.01 as presented. All were in favor.
 6. Newton gave the Treasurer's Report noting a total of \$255,321.42 across all accounts.
 - a. Kusmack M. moved, Gately seconded, CARRIED, to approve Treasurer's Report as presented. All were in favor.
 7. Officer Reports
 - a. Team Leaderr's Report- Noted a responder was on vacation and the percentage of calls responded to was lower because of that. QR vehicle is having its steering looked at.
 8. Personnel-Nothing to add.
 9. Unfinished Business
 - a. QR Vehicle – Explorer will be the platform looking at 2
 - b. Credit Card – Being worked on
 - c. Cascade O2 system – Delivered last Friday, getting bottles
 10. New Business
 - a. FY 23 Budget. Newell Moved, Gately Seconded, Carried. All in favor.
 - b. Treasurer. Newton stepping down and Kusmack M. moving into the position. Newton moved, Kusmack K. seconded, CARRIED all were in favor.
 11. Public Comment
 - a. Kusmack Kevin said thank you. Kusmack Matt thanked them for the opportunity to be treasurer and will do his best
- Kusmack M moved, Newell seconded, CARRIED, to adjourn the meeting at 7:10 PM.

**Decatur-Hamilton Quick Response
Annual Budget vs Fiscal Year To Date
07/02/2022 - 08/01/2022**

	Type	Date	Num	Name	Memo	Split	Debit	Credit
Cash - Checking 34599								
	Check	07/09/2022	48	Consumers		Utilities	75.16	
	Check	07/09/2022	48	Village Of Decatur	Account Number 1106	Utilities	71.82	
	Check	07/09/2022	48	Heat Systems	INV 10615	Building Repairs	81.00	
	Check	07/07/2022	48	Comcast	Account # 8529 11 329 0019506	Utilities	346.96	
	Deposit	07/15/2022		Interest	Interest	Interest Income	5.69	
	Deposit	07/20/2022		Deposit	Deposit	-SPLIT-	9,806.04	
	Check	07/20/2022	5482	FEEDER ACCOUNTING SERVICES	INV #59221	Contracted Services		150.00
	Check	07/20/2022	5483	EMP	INV# 2458707; 2459545; 2461996	Equipment & Supplies		1,320.84
	Check	08/01/2022	5484	Christina Benson		Salaries		150.00
	Check	08/01/2022	5485	DH Fire Board		Building Rental		1,000.00
	Check	08/01/2022	5486	Terry Burns		Salaries		250.00
							<u>5,611.72</u>	<u>3,501.76</u>
							<u>5,611.72</u>	<u>3,501.76</u>
Total Cash - Checking 34599								
TOTAL								

Decatur-Hamilton Quick Response
Balance Sheet
As of August 1, 2022

	<u>Aug 1, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking 34599	147,952.65
Cash - Savings - Vehicle 16696	113,235.50
Cash - Savings - Member 15771	443.22
Total Checking/Savings	261,631.37
Other Current Assets	
Prepaid Insurance	1,458.52
Accts Receivable - Other	600.00
Total Other Current Assets	2,058.52
Total Current Assets	263,689.89
Other Assets	
Prepaid Building Rent	104,500.00
Total Other Assets	104,500.00
TOTAL ASSETS	<u>368,189.89</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts payable - year end acc	3,344.00
Total Other Current Liabilities	3,344.00
Total Current Liabilities	3,344.00
Total Liabilities	3,344.00
Equity	
Retained Earnings	304,743.42
Opening Bal Equity	55,242.52
Net Income	4,859.95
Total Equity	364,845.89
TOTAL LIABILITIES & EQUITY	<u>368,189.89</u>

Decatur-Hamilton Quick Response
Profit & Loss
July 2 through August 1, 2022

	Jul 2 - Aug 1, 22
Ordinary Income/Expense	
Income	
Tax Revenue - Decatur Township	4,723.67
Misc. Inc	3,180.00
Tax Revenue - Hamilton Township	1,902.37
Interest Income	5.69
Total Income	9,811.73
Expense	
Equipment & Supplies	1,326.84
Building Rental	1,000.00
Utilities	493.94
Salaries	450.00
Contracted Services	150.00
Building Repairs	81.00
Total Expense	3,501.78
Net Ordinary Income	6,309.95
Net Income	6,309.95



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: August 1, 2022

SUBJECT: Financial Statement – July 2022

Action Requested:

It is requested that Village Council review Revenue & Expense along with Cash Balance report for the period ending July 31, 2022.

Background:

Attached is the Revenue & Expense Report along with Cash Balance report.

Attachment(s):

Cash Balances

Revenue & Expense Report

07/28/2022 08:50 AM

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REVENUE AND EXPENDITURE REPORT

Page: 1/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	REAL ESTATE TAXES	360,000.00	52,038.44	52,038.44		307,961.56	14.46
101-000-410.000	PERSONAL PROPERTY TAX	98,000.00	1,495.56	1,495.56		96,504.44	1.53
101-000-411.000	DELINQUENT TAX	26,147.00	18,877.37	18,877.37		7,269.63	72.20
101-000-412.000	DELINQUENT ADMIN FEE	500.00	0.00	0.00		500.00	0.00
101-000-432.000	PILOT	0.00	6,800.00	0.00		(6,800.00)	100.00
101-000-439.000	STATE OF MI MARIJUANA PAYMENTS	0.00	112,906.88	0.00		(112,906.88)	100.00
101-000-445.000	REAL ESTATE TAX INTEREST	4,000.00	0.00	0.00		4,000.00	0.00
101-000-447.000	ADMIN. FEE TREASURER	6,250.00	756.45	756.45		5,493.55	12.10
101-000-470.000	LIQUOR LICENSE	2,050.00	41.25	0.00		2,008.75	2.01
101-000-476.000	BUILDING PERMIT FEES	3,000.00	6,853.00	1,480.00		(3,853.00)	228.43
101-000-478.000	RENTAL INSPECTION FEE	3,000.00	1,025.00	225.00		1,975.00	34.17
101-000-480.000	MARIHUANA LICENSE FEES	25,000.00	35,000.00	0.00		(10,000.00)	140.00
101-000-481.000	ZONING LICENSES & PERMITS	500.00	175.00	95.00		325.00	35.00
101-000-488.000	SELLING PERMITS	100.00	0.00	0.00		100.00	0.00
101-000-490.000	FENCE PERMITS	100.00	0.00	0.00		100.00	0.00
101-000-530.000	FEDERAL GRANT	0.00	0.00	0.00		0.00	0.00
101-000-565.000	METRO ACT	9,700.00	10,169.06	0.00		(469.06)	104.84
101-000-570.000	POLICE TRAINING-STATE	650.00	283.60	0.00		366.40	43.63
101-000-574.000	STATE REVENUE SHARING	204,000.00	72,004.00	0.00		131,996.00	35.30
101-000-606.000	PARKING FEES/FINES	800.00	(1,664.79)	2,037.81		2,464.79	(208.10)
101-000-606.200	PBT TESTS	0.00	0.00	0.00		0.00	0.00
101-000-607.000	POLICE REPORTS	200.00	50.00	5.00		150.00	25.00
101-000-664.100	INTEREST CHECKING	600.00	52.50	0.00		547.50	8.75
101-000-664.200	INTEREST EARNED	1,500.00	0.00	0.00		1,500.00	0.00
101-000-668.000	COMM. TOWER LEASE	1,200.00	0.00	0.00		1,200.00	0.00
101-000-669.000	CABLE TV FEES	14,000.00	4,608.21	0.00		9,391.79	32.92
101-000-671.000	OTHER REVENUE	20,000.00	12,162.13	275.65		7,837.87	60.81
101-000-679.248	ADMIN TRANSFER DDA	4,500.00	4,500.00	0.00		0.00	100.00
101-000-679.610	ADMIN TRANSFER-MOTOR POOL	7,660.00	5,000.00	0.00		2,660.00	65.27
101-000-680.000	CROSSING GUARDS-SCHOOL	9,000.00	12,762.05	12,762.05		(3,762.05)	141.80
Total Dept 000		802,457.00	355,895.71	90,048.33		446,561.29	44.35
TOTAL REVENUES		802,457.00	355,895.71	90,048.33		446,561.29	44.35
Expenditures							
Dept 101 - VILLAGE COUNCIL							
101-101-703.000	COUNCIL SALARY	9,900.00	4,090.00	818.00		5,810.00	41.31
101-101-715.000	FICA/MEDICARE	760.00	312.88	62.58		447.12	41.17
101-101-717.000	WORKMAN'S COMP.	100.00	100.00	0.00		0.00	100.00
101-101-728.000	COUNCIL SUPPLIES	500.00	0.00	0.00		500.00	0.00
101-101-807.000	AUDIT	2,500.00	3,226.00	0.00		(726.00)	129.04
101-101-822.000	CONTRACTUAL SERVICES	2,500.00	572.75	0.00		1,927.25	22.91
101-101-826.000	ATTORNEY FEES	0.00	0.00	0.00		0.00	0.00
101-101-901.000	PRINTING/PUBLISHING	500.00	225.00	0.00		275.00	45.00
101-101-936.000	TECH SERVICES	3,500.00	815.99	0.00		2,684.01	23.31
101-101-958.000	DUES/MEMBERSHIPS	2,000.00	1,521.00	0.00		479.00	76.05
101-101-959.000	MISCELLANEOUS	0.00	0.00	0.00		0.00	0.00
Total Dept 101 - VILLAGE COUNCIL		22,260.00	10,863.62	880.58		11,396.38	48.80
Dept 136 - PROSECUTING ATTY							
101-136-826.000	ATTORNEY FEES	0.00	0.00	0.00		0.00	0.00

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REVENUE AND EXPENDITURE REPORT

Page: 2/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

		2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED	BUDGET	NORMAL	(ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND									
Expenditures									
101-136-826.100	ATTORNEY EXPENSES		0.00		0.00		0.00		0.00
Total Dept 136 - PROSECUTING ATTY			0.00		0.00		0.00		0.00
Dept 137 - MUNICIPAL ATTORNEY									
101-137-826.000	ATTORNEY FEES	8,500.00			910.00		0.00	7,590.00	10.71
101-137-826.100	ATTORNEY EXPENSES	0.00			0.00		0.00	0.00	0.00
101-137-827.000	LABOR ATTORNEY EXPENSES	0.00			7,521.50		0.00	(7,521.50)	100.00
101-137-828.000	ORDINANCE ENFORECMET ATTORNEY FEES	0.00			1,799.50		0.00	(1,799.50)	100.00
Total Dept 137 - MUNICIPAL ATTORNEY		8,500.00			10,231.00		0.00	(1,731.00)	120.36
Dept 172 - VILLAGE MANAGER									
101-172-703.000	SALARY-MANAGER	24,000.00			11,100.01		2,000.02	12,899.99	46.25
101-172-703.020	HOLIDAY PAY	2,275.00			0.00		0.00	2,275.00	0.00
101-172-703.030	VACATION PAY	4,200.00			0.00		0.00	4,200.00	0.00
101-172-703.040	SICK/PERSONAL	3,000.00			0.00		0.00	3,000.00	0.00
101-172-715.000	FICA/MEDICARE	3,400.00			849.13		153.00	2,550.87	24.97
101-172-716.000	UNEMPLOYMENT COMPENSATION	20.00			15.71		8.43	4.29	78.55
101-172-717.000	WORKMAN'S COMPENSATION	175.00			175.00		0.00	0.00	100.00
101-172-718.000	PENSION	4,000.00			666.00		120.00	3,334.00	16.65
101-172-719.000	HEALTH INSURANCE	9,400.00			0.00		0.00	9,400.00	0.00
101-172-719.500	DISABILITY INSURANCE	700.00			361.25		72.25	338.75	51.61
101-172-720.000	LIFE INSURANCE	115.00			47.50		9.50	67.50	41.30
101-172-721.000	TUITION REIMBURSEMENT	7,500.00			6,000.00		2,500.00	1,500.00	80.00
101-172-722.000	VISION REIMBURSEMENT	0.00			0.00		0.00	0.00	0.00
101-172-728.000	SUPPLIES	2,000.00			47.50		0.00	1,952.50	2.38
101-172-730.000	POSTAGE	20.00			7.96		0.00	12.04	39.80
101-172-853.000	TELEPHONE	1,000.00			284.43		57.59	715.57	28.44
101-172-853.020	CELL PHONE	0.00			161.16		0.00	(161.16)	100.00
101-172-864.000	CONFERENCES/WORKSHOPS	1,250.00			343.29		0.00	906.71	27.46
101-172-901.000	PRINTING	100.00			0.00		0.00	100.00	0.00
101-172-936.000	TECH SERVICES	3,500.00			1,438.68		0.00	2,061.32	41.11
101-172-958.000	DUES/MEMBERSHIPS	500.00			520.00		0.00	(20.00)	104.00
101-172-959.000	MISCELLANEOUS	0.00			0.00		0.00	0.00	0.00
Total Dept 172 - VILLAGE MANAGER		67,155.00			22,017.62		4,920.79	45,137.38	32.79
Dept 215 - VILLAGE CLERK									
101-215-703.000	SALARY-ADMIN. CLERK	9,500.00			5,245.27		954.70	4,254.73	55.21
101-215-703.010	OVERTIME PAY	0.00			0.00		0.00	0.00	0.00
101-215-703.020	HOLIDAY PAY	0.00			0.00		0.00	0.00	0.00
101-215-703.030	VACATION PAY	0.00			0.00		0.00	0.00	0.00
101-215-703.040	SICK/PERSONAL	0.00			0.00		0.00	0.00	0.00
101-215-715.000	FICA/MEDICARE	1,250.00			401.24		73.03	848.76	32.10
101-215-716.000	UNEMPLOYMENT COMPENSATION	15.00			15.71		8.43	(0.71)	104.73
101-215-717.000	WORKERS COMP. FUND.	120.00			120.00		0.00	0.00	100.00
101-215-718.000	PENSION-ADMIN. CLERK	0.00			314.70		57.28	(314.70)	100.00
101-215-719.000	HEALTH INSURANCE	0.00			1,798.79		359.75	(1,798.79)	100.00
101-215-719.500	DISABILITY INSURANCE	350.00			235.80		47.16	114.20	67.37
101-215-720.000	LIFE INSURANCE	100.00			47.50		9.50	52.50	47.50
101-215-722.000	VISION REIMBURSEMENT	0.00			0.00		0.00	0.00	0.00
101-215-728.000	SUPPLIES	1,800.00			23.75		0.00	1,776.25	1.32

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REVENUE AND EXPENDITURE REPORT

Page: 3/37

PERIOD ENDING 07/31/2022

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		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-215-730.000	POSTAGE	100.00	157.19	56.54	(57.19)	157.19
101-215-830.000	BANK SERVICE CHGS	240.00	100.00	20.00	140.00	41.67
101-215-853.000	TELEPHONE	1,080.00	284.43	57.59	795.57	26.34
101-215-853.020	CELL PHONE	0.00	62.55	12.51	(62.55)	100.00
101-215-864.000	CONFERENCES/WORKSHOPS	1,000.00	3,633.83	0.00	(2,633.83)	363.38
101-215-901.000	PRINTING	1,500.00	0.00	0.00	1,500.00	0.00
101-215-936.000	TECH SERVICES	6,000.00	1,604.97	(10.11)	4,395.03	26.75
101-215-958.000	DUES/MEMBERSHIPS	100.00	0.00	0.00	100.00	0.00
101-215-959.000	MISCELLANEOUS	0.00	3,185.68	0.00	(3,185.68)	100.00
101-215-981.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - VILLAGE CLERK		23,155.00	17,231.41	1,646.38	5,923.59	74.42
Dept 253 - VILLAGE TREASURER						
101-253-703.000	SALARY-TREASURER	3,800.00	1,748.52	318.25	2,051.48	46.01
101-253-715.000	FICA/MEDICARE	280.00	133.83	24.36	146.17	47.80
101-253-717.000	WORKMAN'S COMP.	60.00	60.00	0.00	0.00	100.00
101-253-718.000	PENSION	0.00	104.93	19.10	(104.93)	100.00
101-253-719.000	HEALTH INSURANCE	0.00	630.21	126.03	(630.21)	100.00
101-253-728.000	SUPPLIES	150.00	137.05	0.00	12.95	91.37
101-253-730.000	POSTAGE	400.00	532.36	226.18	(132.36)	133.09
101-253-807.000	AUDIT	3,000.00	3,884.40	0.00	(884.40)	129.48
101-253-853.020	CELL PHONE	0.00	204.65	41.28	(204.65)	100.00
101-253-864.000	CONFERENCES/WORKSHOPS	0.00	1,219.36	0.00	(1,219.36)	100.00
101-253-901.000	PRINTING	0.00	0.00	0.00	0.00	0.00
101-253-936.000	TECH SERVICES	1,200.00	642.68	0.00	557.32	53.56
101-253-959.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Total Dept 253 - VILLAGE TREASURER		8,890.00	9,297.99	755.20	(407.99)	104.59
Dept 265 - VILLAGE HALL						
101-265-776.000	SUPPLIES	2,000.00	314.34	0.00	1,685.66	15.72
101-265-822.000	CONTRACTUAL SERVICES	540.00	2,815.00	0.00	(2,275.00)	521.30
101-265-921.000	ELECTRIC	6,000.00	1,245.94	0.00	4,754.06	20.77
101-265-923.000	HEAT	2,500.00	837.67	0.00	1,662.33	33.51
101-265-931.000	REPAIRS & MAINTENANCE	12,000.00	396.90	0.00	11,603.10	3.31
101-265-936.000	TECH SERVICES	0.00	73.75	0.00	(73.75)	100.00
101-265-959.000	MISCELLANEOUS	100.00	219.74	0.00	(119.74)	219.74
101-265-981.000	CAPITAL OUTLAY	0.00	2,633.33	0.00	(2,633.33)	100.00
Total Dept 265 - VILLAGE HALL		23,140.00	8,536.67	0.00	14,603.33	36.89
Dept 301 - POLICE DEPARTMENT						
101-301-703.000	POLICE SALARY	283,000.00	104,699.43	20,460.35	178,300.57	37.00
101-301-703.010	OVERTIME PAY	0.00	11,481.63	3,174.30	(11,481.63)	100.00
101-301-703.011	VEHICLE INSPECTION	0.00	0.00	0.00	0.00	0.00
101-301-703.020	HOLIDAY PAY	8,700.00	0.00	0.00	8,700.00	0.00
101-301-703.030	VACATION PAY	12,000.00	0.00	0.00	12,000.00	0.00
101-301-703.040	SICK/PERSONAL	7,000.00	0.00	0.00	7,000.00	0.00
101-301-703.050	PART TIME SALARIES	15,000.00	1,397.77	124.38	13,602.23	9.32
101-301-715.000	FICA/MEDICARE	22,000.00	9,855.16	1,877.72	12,144.84	44.80
101-301-716.000	UNEMPLOYMENT INSURANCE	100.00	47.13	25.30	52.87	47.13
101-301-717.000	WORKMAN'S COMP	7,000.00	7,000.00	0.00	0.00	100.00

07/28/2022 08:50 AM

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REVENUE AND EXPENDITURE REPORT

Page: 4/37

PERIOD ENDING 07/31/2022

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED		
		AMENDED BUDGET	NORMAL	07/31/2022	(ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE			
Fund 101 - GENERAL FUND												
Expenditures												
101-301-718.000	PENSION	22,000.00		11,373.58		2,253.78		10,626.42		51.70		
101-301-719.000	HEALTH INSURANCE	49,000.00		19,192.79		3,921.40		29,807.21		39.17		
101-301-719.500	DISABILITY INSURANCE	2,300.00		1,315.26		189.13		984.74		57.19		
101-301-720.000	LIFE INSURANCE	500.00		475.00		95.00		25.00		95.00		
101-301-722.000	VISION REIMBURSEMENT	750.00		0.00		0.00		750.00		0.00		
101-301-728.000	SUPPLIES	4,750.00		1,109.43		19.99		3,640.57		23.36		
101-301-730.000	POSTAGE	200.00		154.30		56.55		45.70		77.15		
101-301-756.000	MISCELLANEOUS	0.00		0.00		0.00		0.00		0.00		
101-301-768.000	UNIFORMS/BOOTS/ETC	3,000.00		1,159.56		8.89		1,840.44		38.65		
101-301-768.100	UNIFORM CLEANING	1,000.00		326.00		0.00		674.00		32.60		
101-301-853.000	TELEPHONE	1,600.00		568.81		115.17		1,031.19		35.55		
101-301-853.020	CELL PHONE	1,500.00		467.82		25.00		1,032.18		31.19		
101-301-853.030	RADIOS	762.00		0.00		0.00		762.00		0.00		
101-301-865.000	MILEAGE/TRAVEL EXP	0.00		1,284.10		95.36		(1,284.10)		100.00		
101-301-901.000	PRINTING	200.00		0.00		0.00		200.00		0.00		
101-301-936.000	TECH SERVICES	6,500.00		2,553.29		1,426.40		3,946.71		39.28		
101-301-937.000	LEIN SERVICE	500.00		400.12		0.00		99.88		80.02		
101-301-955.000	TRAINING FUNDS-STATE	1,200.00		99.26		0.00		1,100.74		8.27		
101-301-956.000	TRAINING FUNDS-VILLAGE	4,000.00		0.00		0.00		4,000.00		0.00		
101-301-958.000	DUES/MEMBERSHIPS	250.00		115.00		115.00		135.00		46.00		
101-301-963.000	LIABILITY INSURANCE	600.00		0.00		0.00		600.00		0.00		
101-301-965.000	EQUIPMENT PURCHASE	0.00		0.00		0.00		0.00		0.00		
101-301-981.000	CAPITAL OUTLAY	14,000.00		17,669.42		0.00		(3,669.42)		126.21		
101-301-999.610	PD EQUIP RENTAL TO MOTOR POOL	10,000.00		10,000.00		0.00		0.00		100.00		
Total Dept 301 - POLICE DEPARTMENT		479,412.00		202,744.86		33,983.72		276,667.14		42.29		
Dept 302 - CROSSING GUARDS												
101-302-703.050	SALARIES PART-TIME	7,500.00		6,145.20		0.00		1,354.80		81.94		
101-302-715.000	FICA/MEDICARE	600.00		470.10		0.00		129.90		78.35		
101-302-716.000	UNEMPLOYMENT COMPENSATION	10.00		0.00		0.00		10.00		0.00		
101-302-717.000	WORKMAN'S COMP	300.00		300.00		0.00		0.00		100.00		
101-302-756.000	OPERATING SUPPLIES	0.00		0.00		0.00		0.00		0.00		
101-302-959.000	MISCELLANEOUS	0.00		0.00		0.00		0.00		0.00		
Total Dept 302 - CROSSING GUARDS		8,410.00		6,915.30		0.00		1,494.70		82.23		
Dept 371 - BUILDING INSPECTOR												
101-371-802.000	CODE ENFORCE/CONTRACTUAL	2,000.00		0.00		0.00		2,000.00		0.00		
101-371-822.000	BUILDING INSPECTOR FEES	6,000.00		5,653.00		0.00		347.00		94.22		
101-371-823.000	RENTAL INSPECTION FEE	0.00		3,425.00		0.00		(3,425.00)		100.00		
Total Dept 371 - BUILDING INSPECTOR		8,000.00		9,078.00		0.00		(1,078.00)		113.48		
Dept 441 - DPW												
101-441-703.000	SALARIES	41,000.00		16,694.02		2,962.00		24,305.98		40.72		
101-441-703.010	OVERTIME PAY	1,500.00		1,345.51		279.76		154.49		89.70		
101-441-703.020	HOLIDAY PAY	0.00		0.00		0.00		0.00		0.00		
101-441-703.030	VACATION PAY	0.00		0.00		0.00		0.00		0.00		
101-441-703.040	SICK/PERSONAL	0.00		0.00		0.00		0.00		0.00		
101-441-715.000	FICA/MEDICARE	200.00		7,451.61		1,385.07		(7,251.61)		3,725.81		
101-441-716.000	UNEMPLOYMENT INSURANCE	100.00		62.83		33.73		37.17		62.83		
101-441-717.000	WORKMAN'S COMP	2,600.00		2,600.00		0.00		0.00		100.00		

07/28/2022 08:50 AM

User: MEGAN

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REVENUE AND EXPENDITURE REPORT

Page: 5/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE		
Fund 101 - GENERAL FUND									
Expenditures									
101-441-718.000	PENSION		100.00	5,767.01	1,071.95		(5,667.01)	5,767.01	
101-441-719.000	HEALTH INSURANCE		400.00	3,402.66	473.79		(3,002.66)	850.67	
101-441-776.000	SUPPLIES		4,500.00	585.04	0.00		3,914.96	13.00	
101-441-801.000	PROFESSIONAL/CONTRACT SERVICES		1,000.00	151.68	0.00		848.32	15.17	
101-441-836.000	CDL EXPENSES		1,000.00	890.00	0.00		110.00	89.00	
101-441-853.000	TELEPHONE		1,500.00	443.57	86.38		1,056.43	29.57	
101-441-921.000	ELECTRIC		3,000.00	587.02	0.00		2,412.98	19.57	
101-441-923.000	HEAT		3,000.00	1,055.19	0.00		1,944.81	35.17	
101-441-926.000	STREET LIGHTS		14,500.00	6,844.54	0.00		7,655.46	47.20	
101-441-931.000	BUILDING REPAIRS & MAINT.		3,000.00	2,020.89	415.86		979.11	67.36	
101-441-934.000	CONTRACTUAL SERVICES		10,000.00	3,633.98	96.00		6,366.02	36.34	
101-441-943.000	PW EQUIPMENT RENTALGENERAL FUN		13,000.00	5,524.07	1,112.36		7,475.93	42.49	
101-441-959.000	MISCELLANEOUS		0.00	0.00	0.00		0.00	0.00	
101-441-963.000	MULTI-PERIL INSURANCE		600.00	0.00	0.00		600.00	0.00	
101-441-965.000	EQUIPMENT PURCHASE		0.00	0.00	0.00		0.00	0.00	
101-441-981.000	CAPITAL OUTLAY		0.00	0.00	0.00		0.00	0.00	
Total Dept 441 - DPW			101,000.00	59,059.62	7,916.90		41,940.38	58.47	
Dept 721 - PLANNING COMMISSION									
101-721-703.000	SALARIES PLANNING COMMISSION		0.00	0.00	0.00		0.00	0.00	
101-721-715.000	FICA/MEDICARE		0.00	0.00	0.00		0.00	0.00	
101-721-717.000	WORKMAN'S COMP		0.00	0.00	0.00		0.00	0.00	
101-721-728.000	PLANNING COMMISSION SUPPLIES		0.00	0.00	0.00		0.00	0.00	
101-721-822.000	CONTRACTUAL SERVICES		0.00	0.00	0.00		0.00	0.00	
101-721-826.000	VILLAGE PLANNER FEES		0.00	243.75	0.00		(243.75)	100.00	
101-721-901.000	PRINTING/PUBLISHING		0.00	0.00	0.00		0.00	0.00	
101-721-936.000	TECH SERVICES		0.00	0.00	0.00		0.00	0.00	
101-721-958.000	DUES/MEMBERSHIPS/EDU		0.00	0.00	0.00		0.00	0.00	
101-721-959.000	MISCELLANEOUS		0.00	0.00	0.00		0.00	0.00	
Total Dept 721 - PLANNING COMMISSION			0.00	243.75	0.00		(243.75)	100.00	
Dept 751 - PARKS AND RECREATION									
101-751-703.000	SALARIES-LEISURE SERVICES		19,000.00	12,319.38	2,206.88		6,680.62	64.84	
101-751-703.010	OVERTIME		400.00	378.00	57.00		22.00	94.50	
101-751-703.020	HOLIDAY PAY		0.00	0.00	0.00		0.00	0.00	
101-751-703.050	SALARIES-LIFEGUARDS		0.00	0.00	0.00		0.00	0.00	
101-751-703.051	TEMPORARY SALARIES		0.00	0.00	0.00		0.00	0.00	
101-751-703.060	BONUS		0.00	0.00	0.00		0.00	0.00	
101-751-715.000	FICA/MEDICARE		0.00	0.00	0.00		0.00	0.00	
101-751-717.000	WORKMAN'S COMP.		400.00	0.00	0.00		400.00	0.00	
101-751-719.000	HEALTH INSURANCE		0.00	1,859.50	344.19		(1,859.50)	100.00	
101-751-756.000	SUPPLIES & MAINTENANCE		10,000.00	8,705.36	112.50		1,294.64	87.05	
101-751-812.000	ENGINEERING		0.00	0.00	0.00		0.00	0.00	
101-751-853.000	TELEPHONE		0.00	0.00	0.00		0.00	0.00	
101-751-880.000	RECREATION PROGRAMS		0.00	0.00	0.00		0.00	0.00	
101-751-901.000	PRINTING/PUBLISHING		400.00	0.00	0.00		400.00	0.00	
101-751-921.000	ELECTRIC		1,000.00	264.72	0.00		735.28	26.47	
101-751-923.000	HEAT		0.00	0.00	0.00		0.00	0.00	
101-751-930.000	REPAIRS		2,500.00	0.00	0.00		2,500.00	0.00	
101-751-931.000	CONTRACTUAL		4,185.00	2,301.67	415.85		1,883.33	55.00	
101-751-943.000	EQUIP.RENTAL TRANSFER		13,600.00	7,956.18	1,339.86		5,643.82	58.50	
101-751-958.010	LIFEGUARD CERTIFICATIONS		0.00	0.00	0.00		0.00	0.00	

07/28/2022 08:50 AM

User: MEGAN

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REVENUE AND EXPENDITURE REPORT

Page: 6/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-751-959.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-751-963.000	MULTI-PERIL INSURANCE	1,050.00	0.00	0.00	1,050.00	0.00
101-751-964.000	REFUNDS	0.00	0.00	0.00	0.00	0.00
101-751-965.000	EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
101-751-981.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-751-985.000	COMMUNITY PROJECTS	0.00	9,270.00	0.00	(9,270.00)	100.00
Total Dept 751 - PARKS AND RECREATION		52,535.00	43,054.81	4,476.28	9,480.19	81.95
Dept 999 - TRANSFERS						
101-999-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 999 - TRANSFERS		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		802,457.00	399,274.65	54,579.85	403,182.35	49.76
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		802,457.00	355,895.71	90,048.33	446,561.29	44.35
TOTAL EXPENDITURES		802,457.00	399,274.65	54,579.85	403,182.35	49.76
NET OF REVENUES & EXPENDITURES		0.00	(43,378.94)	35,468.48	43,378.94	100.00
BEG. FUND BALANCE		573,807.94	573,807.94			
NET OF REVENUES/EXPENDITURES - 2021-22			86,611.70		86,611.70	
END FUND BALANCE		573,807.94	617,040.70			

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 7/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2022 NORMAL (ABNORMAL)	MONTH 07/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR ROADS						
Revenues						
Dept 000						
202-000-501.010	GRANT	0.00	0.00	0.00	0.00	0.00
202-000-546.000	STATE OF MICHIGAN	175,000.00	221,846.88	159,858.66	(46,846.88)	126.77
202-000-546.020	GRANT	0.00	0.00	0.00	0.00	0.00
202-000-556.000	OTHER STATE GRANT	0.00	0.00	0.00	0.00	0.00
202-000-664.100	INTEREST ON INVESTMENT	2,500.00	65.20	0.00	2,434.80	2.61
202-000-676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
202-000-679.010	TRANSFER FROM GEN. FUND	0.00	0.00	0.00	0.00	0.00
202-000-679.030	TRANSFER FROM LOCAL ROADS	0.00	0.00	0.00	0.00	0.00
202-000-679.230	TRANSFER FROM STREETS	0.00	0.00	0.00	0.00	0.00
202-000-679.248	TRANSFER FROM DDA	0.00	0.00	0.00	0.00	0.00
202-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
202-000-679.900	TRANSFER FROM WASTEWATER	0.00	0.00	0.00	0.00	0.00
202-000-679.910	TRANSFERS-WATER OPER.	0.00	0.00	0.00	0.00	0.00
202-000-680.000	TRANSFER FROM LDFA	0.00	0.00	0.00	0.00	0.00
Total Dept 000		177,500.00	221,912.08	159,858.66	(44,412.08)	125.02
TOTAL REVENUES		177,500.00	221,912.08	159,858.66	(44,412.08)	125.02
Expenditures						
Dept 290 - CONTINGENCY						
202-290-969.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 290 - CONTINGENCY		0.00	0.00	0.00	0.00	0.00
Dept 451 - NEW CONSTRUCTION						
202-451-822.000	CONTRACTUAL-NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
202-451-943.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00
202-451-981.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 451 - NEW CONSTRUCTION		0.00	0.00	0.00	0.00	0.00
Dept 463 - MAINTENANCE						
202-463-703.000	SALARIES-MAINTENANCE	5,400.00	2,386.00	647.00	3,014.00	44.19
202-463-703.010	OVERTIME PAY	100.00	85.50	85.50	14.50	85.50
202-463-715.000	SOCIAL SECURITY	500.00	0.00	0.00	500.00	0.00
202-463-717.000	WORKMAN'S COMP.	1,100.00	3,620.00	0.00	(2,520.00)	329.09
202-463-719.000	HEALTH INSURANCE	0.00	590.85	324.09	(590.85)	100.00
202-463-782.000	MATERIALS	3,500.00	495.34	236.00	3,004.66	14.15
202-463-812.000	ENGINEERING	62,200.00	28,178.07	0.00	34,021.93	45.30
202-463-818.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
202-463-864.000	CONFERENCES/WORKSHOPS	0.00	0.00	0.00	0.00	0.00
202-463-943.000	EQUIPMENT RENTAL	9,850.00	3,326.21	953.50	6,523.79	33.77
202-463-963.000	LIABILITY	800.00	0.00	0.00	800.00	0.00
202-463-981.000	CAPITAL OUTLAY	169,000.00	0.00	0.00	169,000.00	0.00
Total Dept 463 - MAINTENANCE		252,450.00	38,681.97	2,246.09	213,768.03	15.32
Dept 474 - TRAFFIC						
202-474-703.000	SALARIES-TRAFFIC SERVICES	0.00	30.00	0.00	(30.00)	100.00

07/28/2022 08:50 AM

User: MEGAN

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REVENUE AND EXPENDITURE REPORT

Page: 8/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	07/31/2022	MONTH 07/31/2022	BALANCE	% BDGT	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED	
Fund 202 - MAJOR ROADS							
Expenditures							
202-474-703.010	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00	
202-474-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	
202-474-717.000	WORKMAN'S COMP.	0.00	0.00	0.00	0.00	0.00	
202-474-719.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	
202-474-782.000	MATERIALS	0.00	0.00	0.00	0.00	0.00	
202-474-822.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	
202-474-940.000	LEASE/RENTAL	0.00	0.00	0.00	0.00	0.00	
202-474-943.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	
202-474-965.000	EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00	
Total Dept 474 - TRAFFIC		0.00	30.00	0.00	(30.00)	100.00	
Dept 479 - ICE/SNOW							
202-479-703.000	SALARIES-SNOW & ICE REMOVAL	5,000.00	652.80	0.00	4,347.20	13.06	
202-479-703.010	OVERTIME PAY	1,500.00	141.28	0.00	1,358.72	9.42	
202-479-715.000	SOCIAL SECURITY	100.00	0.00	0.00	100.00	0.00	
202-479-719.000	HEALTH INSURANCE	0.00	236.00	0.00	(236.00)	100.00	
202-479-782.000	MATERIALS	5,700.00	0.00	0.00	5,700.00	0.00	
202-479-822.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	
202-479-940.000	BUILDING	0.00	0.00	0.00	0.00	0.00	
202-479-943.000	EQUIPMENT RENTAL	7,500.00	606.09	0.00	6,893.91	8.08	
Total Dept 479 - ICE/SNOW		19,800.00	1,636.17	0.00	18,163.83	8.26	
Dept 483 - ADMINISTRATION							
202-483-703.000	SALARIES-ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	
202-483-703.010	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00	
202-483-703.172	MANAGER SALARY	6,000.00	2,775.05	499.98	3,224.95	46.25	
202-483-703.215	CLERK SALARY	1,500.00	1,311.33	238.68	188.67	87.42	
202-483-715.000	SOCIAL SECURITY	360.00	312.66	56.52	47.34	86.85	
202-483-715.172	MANAGER FICA	0.00	0.00	0.00	0.00	0.00	
202-483-715.215	CLERK FICA	0.00	0.00	0.00	0.00	0.00	
202-483-718.000	PENSION	0.00	245.18	44.32	(245.18)	100.00	
202-483-718.172	MANAGER PENSION	0.00	0.00	0.00	0.00	0.00	
202-483-718.215	CLERK PENSION	0.00	0.00	0.00	0.00	0.00	
202-483-719.000	HEALTH INSURANCE	0.00	438.21	87.65	(438.21)	100.00	
202-483-719.172	MANAGER HEALTH INS	0.00	0.00	0.00	0.00	0.00	
202-483-719.215	CLERK HEALTH INS	0.00	0.00	0.00	0.00	0.00	
202-483-807.000	AUDIT	2,000.00	3,128.48	0.00	(1,128.48)	156.42	
202-483-963.000	MULTI-PERIL INSURANCE	0.00	0.00	0.00	0.00	0.00	
202-483-992.000	REPAYMENT OF FUNDS	0.00	0.00	0.00	0.00	0.00	
202-483-999.010	GEN. FUND SALARY TRANSFER	0.00	0.00	0.00	0.00	0.00	
202-483-999.030	TRANSFER TO LOCAL ROADS	0.00	0.00	0.00	0.00	0.00	
Total Dept 483 - ADMINISTRATION		9,860.00	8,210.91	927.15	1,649.09	83.27	
TOTAL EXPENDITURES		282,110.00	48,559.05	3,173.24	233,550.95	17.21	
Fund 202 - MAJOR ROADS:							
TOTAL REVENUES		177,500.00	221,912.08	159,858.66	(44,412.08)	125.02	
TOTAL EXPENDITURES		282,110.00	48,559.05	3,173.24	233,550.95	17.21	

07/28/2022 08:50 AM
User: MEGAN
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REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 07/31/2022
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	07/31/2022	MONTH 07/31/2022	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR ROADS							
	NET OF REVENUES & EXPENDITURES	(104,610.00)	173,353.03		156,685.42	(277,963.03)	165.71
	BEG. FUND BALANCE	610,722.05	610,722.05				
	NET OF REVENUES/EXPENDITURES - 2021-22		86,583.49			86,583.49	
	END FUND BALANCE	506,112.05	870,658.57				

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 10/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	07/31/2022	MONTH 07/31/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL ROADS						
Revenues						
Dept 000						
203-000-403.500	COUNTY ROAD MILLAGE	26,000.00	26,756.71	26,756.71	(756.71)	102.91
203-000-546.000	STATE OF MICHIGAN	77,000.00	33,184.29	5,950.14	43,815.71	43.10
203-000-547.000	ROAD GRANT	0.00	0.00	0.00	0.00	0.00
203-000-556.000	OTHER STATE GRANT	0.00	0.00	0.00	0.00	0.00
203-000-664.100	INTEREST ON INVESTMENT	800.00	26.15	0.00	773.85	3.27
203-000-671.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
203-000-676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
203-000-679.010	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
203-000-679.020	TRANSFER FROM MAJOR ROADS	0.00	0.00	0.00	0.00	0.00
203-000-679.230	TRANSFER FROM STREETS	125,000.00	125,000.00	0.00	0.00	100.00
203-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		228,800.00	184,967.15	32,706.85	43,832.85	80.84
TOTAL REVENUES		228,800.00	184,967.15	32,706.85	43,832.85	80.84
Expenditures						
Dept 290 - CONTINGENCY						
203-290-969.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 290 - CONTINGENCY		0.00	0.00	0.00	0.00	0.00
Dept 451 - NEW CONSTRUCTION						
203-451-822.000	CONTRACTUAL-NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
203-451-943.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00
Total Dept 451 - NEW CONSTRUCTION		0.00	0.00	0.00	0.00	0.00
Dept 463 - MAINTENANCE						
203-463-703.000	SALARIES-MAINTENANCE	29,000.00	16,954.79	3,227.63	12,045.21	58.46
203-463-703.010	OVERTIME PAY	400.00	538.50	168.00	(138.50)	134.63
203-463-715.000	SOCIAL SECURITY	100.00	0.00	0.00	100.00	0.00
203-463-717.000	WORKMAN'S COMP.	1,100.00	3,620.00	0.00	(2,520.00)	329.09
203-463-719.000	HEALTH INSURANCE	0.00	3,626.22	1,159.19	(3,626.22)	100.00
203-463-782.000	MATERIALS	3,700.00	495.33	236.00	3,204.67	13.39
203-463-812.000	ENGINEERING	10,000.00	13,063.07	0.00	(3,063.07)	130.63
203-463-822.000	CONTRACTUAL	10,000.00	206.38	206.38	9,793.62	2.06
203-463-864.000	CONFERENCES/WORKSHOPS	0.00	0.00	0.00	0.00	0.00
203-463-943.000	EQUIPMENT RENTAL	40,000.00	24,178.74	6,050.95	15,821.26	60.45
203-463-963.000	LIABILITY	900.00	0.00	0.00	900.00	0.00
203-463-981.000	CAPITAL OUTLAY	160,000.00	0.00	0.00	160,000.00	0.00
Total Dept 463 - MAINTENANCE		255,200.00	62,683.03	11,048.15	192,516.97	24.56
Dept 474 - TRAFFIC						
203-474-703.000	SALARIES-TRAFFIC SERVICES	0.00	0.00	0.00	0.00	0.00
203-474-703.010	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
203-474-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
203-474-717.000	WORKMAN'S COMP.	0.00	0.00	0.00	0.00	0.00
203-474-719.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 11/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVALIABLE	% BDGT USED
		AMENDED BUDGET	07/31/2022 NORMAL (ABNORMAL)	MONTH 07/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL ROADS						
Expenditures						
203-474-782.000	MATERIALS	0.00	0.00	0.00	0.00	0.00
203-474-822.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
203-474-921.000	ELECTRIC	1,500.00	143.85	0.00	1,356.15	9.59
203-474-940.000	LEASE/RENTAL	0.00	0.00	0.00	0.00	0.00
203-474-943.000	TRAFFIC SERVICE EQUIP RENTAL	500.00	0.00	0.00	500.00	0.00
203-474-965.000	EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC		2,000.00	143.85	0.00	1,856.15	7.19
Dept 479 - ICE/SNOW						
203-479-703.000	SALARIES-SNOW & ICE REMOVAL	6,000.00	342.01	0.00	5,657.99	5.70
203-479-703.010	OVERTIME PAY	0.00	141.25	0.00	(141.25)	100.00
203-479-715.000	SOCIAL SECURITY	50.00	0.00	0.00	50.00	0.00
203-479-719.000	HEALTH INSURANCE	0.00	125.10	0.00	(125.10)	100.00
203-479-782.000	MATERIALS	0.00	0.00	0.00	0.00	0.00
203-479-822.000	MAINT. SNOW & ICE CONTRACT	0.00	0.00	0.00	0.00	0.00
203-479-933.000	MAILBOX REPLACEMENT	0.00	0.00	0.00	0.00	0.00
203-479-940.000	BUILDING	0.00	0.00	0.00	0.00	0.00
203-479-943.000	EQUIPMENT RENTAL	6,000.00	141.73	0.00	5,858.27	2.36
Total Dept 479 - ICE/SNOW		12,050.00	750.09	0.00	11,299.91	6.22
Dept 483 - ADMINISTRATION						
203-483-703.000	SALARIES-ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
203-483-703.010	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
203-483-703.172	MANAGER SALARY	3,000.00	2,774.94	499.96	225.06	92.50
203-483-703.215	CLERK SALARY	1,500.00	1,311.31	238.68	188.69	87.42
203-483-715.000	SOCIAL SECURITY	360.00	312.56	56.50	47.44	86.82
203-483-715.172	MANAGER FICA	0.00	0.00	0.00	0.00	0.00
203-483-715.215	CLERK FICA	0.00	0.00	0.00	0.00	0.00
203-483-718.000	PENSION	0.00	245.18	44.32	(245.18)	100.00
203-483-718.172	MANAGER PENSION	0.00	0.00	0.00	0.00	0.00
203-483-718.215	CLERK PENSION	0.00	0.00	0.00	0.00	0.00
203-483-719.000	HEALTH INSURANCE	0.00	438.20	87.65	(438.20)	100.00
203-483-719.172	MANAGER HEALTH INS	0.00	0.00	0.00	0.00	0.00
203-483-719.215	CLERK HEALTH INS	0.00	0.00	0.00	0.00	0.00
203-483-807.000	AUDIT	2,000.00	3,128.48	0.00	(1,128.48)	156.42
203-483-959.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
203-483-963.000	MULTI-PERIL INSURANCE	0.00	0.00	0.00	0.00	0.00
203-483-999.010	GEN. FUND SALARY TRANSFER	0.00	0.00	0.00	0.00	0.00
203-483-999.020	TRANSFER TO MAJOR	0.00	0.00	0.00	0.00	0.00
Total Dept 483 - ADMINISTRATION		6,860.00	8,210.67	927.11	(1,350.67)	119.69
TOTAL EXPENDITURES		276,110.00	71,787.64	11,975.26	204,322.36	26.00
Fund 203 - LOCAL ROADS:						
TOTAL REVENUES		228,800.00	184,967.15	32,706.85	43,832.85	80.84
TOTAL EXPENDITURES		276,110.00	71,787.64	11,975.26	204,322.36	26.00
NET OF REVENUES & EXPENDITURES		(47,310.00)	113,179.51	20,731.59	(160,489.51)	239.23

07/28/2022 08:50 AM
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REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 07/31/2022
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	07/31/2022	MONTH	07/31/2022	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			USED
<hr/>								
Fund 203 - LOCAL ROADS								
BEG. FUND BALANCE		120,810.30	120,810.30					
NET OF REVENUES/EXPENDITURES - 2021-22			63,699.04				63,699.04	
END FUND BALANCE		73,500.30	297,688.85					

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 13/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE INSURANCE PROCEEDS						
Revenues						
Dept 000						
206-000-664.100	INTEREST INCOME	0.00	0.04	0.00	(0.04)	100.00
206-000-664.200	INTEREST ON SAVINGS	0.00	0.08	0.00	(0.08)	100.00
206-000-679.010	TRANSFER FROM GEN. FUND	0.00	0.00	0.00	0.00	0.00
206-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.12	0.00	(0.12)	100.00
TOTAL REVENUES		0.00	0.12	0.00	(0.12)	100.00
Expenditures						
Dept 990 - TRANSFERS						
206-990-999.010	GEN. FUND SALARY TRANSFER	0.00	0.00	0.00	0.00	0.00
Total Dept 990 - TRANSFERS		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 206 - FIRE INSURANCE PROCEEDS:						
TOTAL REVENUES		0.00	0.12	0.00	(0.12)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.12	0.00	(0.12)	100.00
BEG. FUND BALANCE		438.39	438.39			
NET OF REVENUES/EXPENDITURES - 2021-22			0.30		0.30	
END FUND BALANCE		438.39	438.81			

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 14/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 213 - SALVAGE VEHICLE INSPECTIONS						
Revenues						
Dept 000						
213-000-610.000	VEHICLE INSPECTION FEE	20,000.00	6,400.00	600.00	13,600.00	32.00
213-000-664.100	INTEREST INCOME	10.00	3.77	0.00	6.23	37.70
213-000-679.300	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		20,010.00	6,403.77	600.00	13,606.23	32.00
TOTAL REVENUES		20,010.00	6,403.77	600.00	13,606.23	32.00
Expenditures						
Dept 301 - POLICE DEPARTMENT						
213-301-703.011	VEHICLE INSPECTION	9,000.00	7,034.50	786.45	1,965.50	78.16
213-301-715.000	FICA/MEDICARE	1,200.00	0.00	0.00	1,200.00	0.00
213-301-719.000	HEALTH INSURANCE	0.00	457.24	53.13	(457.24)	100.00
213-301-776.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
213-301-865.500	VEH INSP MILEAGE/EXPENSES	1,800.00	0.00	0.00	1,800.00	0.00
213-301-959.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE DEPARTMENT		12,000.00	7,491.74	839.58	4,508.26	62.43
TOTAL EXPENDITURES		12,000.00	7,491.74	839.58	4,508.26	62.43
Fund 213 - SALVAGE VEHICLE INSPECTIONS:						
TOTAL REVENUES		20,010.00	6,403.77	600.00	13,606.23	32.00
TOTAL EXPENDITURES		12,000.00	7,491.74	839.58	4,508.26	62.43
NET OF REVENUES & EXPENDITURES		8,010.00	(1,087.97)	(239.58)	9,097.97	13.58
BEG. FUND BALANCE		27,063.72	27,063.72			
NET OF REVENUES/EXPENDITURES - 2021-22			(5,395.15)		(5,395.15)	
END FUND BALANCE		35,073.72	20,580.60			

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 15/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2022	MONTH 07/31/2022	BALANCE	
Fund 230 - STREETS						
Revenues						
Dept 000						
230-000-403.000	STREETS-PROPERTY TAXES	142,000.00	20,813.79	20,813.79	121,186.21	14.66
230-000-410.000	PERSONAL PROPERTY TAX	40,000.00	598.19	598.19	39,401.81	1.50
230-000-411.000	DELINQUENT TAX	0.00	13,116.69	13,116.69	(13,116.69)	100.00
230-000-445.000	REAL ESTATE TAX INTEREST	1,000.00	0.00	0.00	1,000.00	0.00
230-000-664.100	INTEREST INCOME	70.00	24.30	0.00	45.70	34.71
230-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		183,070.00	34,552.97	34,528.67	148,517.03	18.87
TOTAL REVENUES		183,070.00	34,552.97	34,528.67	148,517.03	18.87
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
230-728-959.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
230-728-964.000	REFUNDS	0.00	0.00	0.00	0.00	0.00
230-728-967.100	DUE TO BROWNFIELD AUTHORITY	0.00	0.00	0.00	0.00	0.00
230-728-999.010	GEN. FUND TRANSFER	0.00	0.00	0.00	0.00	0.00
230-728-999.020	TRANSFER TO MAJOR	0.00	0.00	0.00	0.00	0.00
230-728-999.030	TRANSFER TO LOCAL ROADS	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		125,000.00	125,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	100.00
Fund 230 - STREETS:						
TOTAL REVENUES		183,070.00	34,552.97	34,528.67	148,517.03	18.87
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		58,070.00	(90,447.03)	34,528.67	148,517.03	155.76
BEG. FUND BALANCE		179,987.34	179,987.34			
NET OF REVENUES/EXPENDITURES - 2021-22			61,033.87		61,033.87	
END FUND BALANCE		238,057.34	150,574.18			

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 16/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 244 - BUSINESS LOANS						
Revenues						
Dept 000						
244-000-609.000	APPLICATION FEES	0.00	0.00	0.00	0.00	0.00
244-000-664.100	INTEREST INCOME	40.00	12.73	0.00	27.27	31.83
244-000-665.000	INTEREST INCOME-LOANS	0.00	0.00	0.00	0.00	0.00
244-000-671.000	OTHER REVENUE	0.00	3,067.63	0.00	(3,067.63)	100.00
244-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
244-000-685.000	PRINCIPAL ON LOANS	5,000.00	3,550.00	630.00	1,450.00	71.00
Total Dept 000		5,040.00	6,630.36	630.00	(1,590.36)	131.55
TOTAL REVENUES		5,040.00	6,630.36	630.00	(1,590.36)	131.55
Expenditures						
Dept 290 - CONTINGENCY						
244-290-969.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 290 - CONTINGENCY		0.00	0.00	0.00	0.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT						
244-728-785.000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
244-728-807.000	AUDIT	200.00	266.00	0.00	(66.00)	133.00
244-728-890.000	LOAN DRAW	0.00	0.00	0.00	0.00	0.00
244-728-890.500	UNCOLLECTIBLE LOAN	0.00	0.00	0.00	0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		200.00	266.00	0.00	(66.00)	133.00
TOTAL EXPENDITURES		200.00	266.00	0.00	(66.00)	133.00
Fund 244 - BUSINESS LOANS:						
TOTAL REVENUES		5,040.00	6,630.36	630.00	(1,590.36)	131.55
TOTAL EXPENDITURES		200.00	266.00	0.00	(66.00)	133.00
NET OF REVENUES & EXPENDITURES		4,840.00	6,364.36	630.00	(1,524.36)	131.50
BEG. FUND BALANCE		134,568.80	134,568.80			
NET OF REVENUES/EXPENDITURES - 2021-22			6,924.83		6,924.83	
END FUND BALANCE		139,408.80	147,857.99			

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 17/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 245 - HOME REHAB LOANS						
Revenues						
Dept 000						
245-000-609.000	APPLICATION FEES	0.00	0.00	0.00	0.00	0.00
245-000-664.100	INTEREST INCOME	50.00	19.96	0.00	30.04	39.92
245-000-665.000	INTEREST INCOME-LOANS	0.00	0.00	0.00	0.00	0.00
245-000-671.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
245-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
245-000-685.000	PRINCIPAL ON LOANS	1,850.00	644.60	128.92	1,205.40	34.84
Total Dept 000		1,900.00	664.56	128.92	1,235.44	34.98
TOTAL REVENUES		1,900.00	664.56	128.92	1,235.44	34.98
Expenditures						
Dept 290 - CONTINGENCY						
245-290-969.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 290 - CONTINGENCY		0.00	0.00	0.00	0.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT						
245-728-785.000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
245-728-807.000	AUDIT	200.00	266.00	0.00	(66.00)	133.00
245-728-890.000	LOAN DRAW	0.00	0.00	0.00	0.00	0.00
245-728-959.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		200.00	266.00	0.00	(66.00)	133.00
TOTAL EXPENDITURES		200.00	266.00	0.00	(66.00)	133.00
Fund 245 - HOME REHAB LOANS:						
TOTAL REVENUES		1,900.00	664.56	128.92	1,235.44	34.98
TOTAL EXPENDITURES		200.00	266.00	0.00	(66.00)	133.00
NET OF REVENUES & EXPENDITURES		1,700.00	398.56	128.92	1,301.44	23.44
BEG. FUND BALANCE		113,365.88	113,365.88			
NET OF REVENUES/EXPENDITURES - 2021-22			1,386.61		1,386.61	
END FUND BALANCE		115,065.88	115,151.05			

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

		2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		%
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	BDGT USED
Fund 248 - DDA								
Revenues								
Dept 000								
248-000-404.000	PROPERTY TAXES	11,000.00	462.14	462.14		10,537.86	4.20	
248-000-410.000	PERSONAL PROPERTY TAX	3,500.00	0.00	0.00		3,500.00	0.00	
248-000-411.000	DELINQUENT TAX	0.00	82.31	82.31		(82.31)	100.00	
248-000-445.000	REAL ESTATE TAX INTEREST	120.00	0.00	0.00		120.00	0.00	
248-000-664.100	INTEREST INCOME	50.00	7.91	0.00		42.09	15.82	
248-000-671.000	OTHER REVENUE	13,000.00	7,550.00	500.00		5,450.00	58.08	
248-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00		0.00	0.00	
Total Dept 000		27,670.00	8,102.36	1,044.45		19,567.64	29.28	
TOTAL REVENUES		27,670.00	8,102.36	1,044.45		19,567.64	29.28	
Expenditures								
Dept 290 - CONTINGENCY								
248-290-969.000	CONTINGENCY	1,000.00	0.00	0.00		1,000.00	0.00	
Total Dept 290 - CONTINGENCY		1,000.00	0.00	0.00		1,000.00	0.00	
Dept 728 - ECONOMIC DEVELOPMENT								
248-728-756.000	DDA-SUPPLIES	1,000.00	0.00	0.00		1,000.00	0.00	
248-728-801.000	CONSULTING FEES	1,000.00	581.25	0.00		418.75	58.13	
248-728-901.000	PRINTING/PUBLISHING	0.00	150.00	0.00		(150.00)	100.00	
248-728-930.000	REPAIRS	0.00	70.00	0.00		(70.00)	100.00	
248-728-959.000	MISCELLANEOUS	170.00	151.68	0.00		18.32	89.22	
248-728-968.000	DEPRECIATION	0.00	0.00	0.00		0.00	0.00	
248-728-981.000	CAPITAL OUTLAY	0.00	980.00	0.00		(980.00)	100.00	
248-728-985.000	COMMUNITY SERVICE PROJECTS	20,000.00	20,000.00	20,000.00		0.00	100.00	
248-728-986.000	DOWNTOWN FLOWERS	0.00	4,274.52	0.00		(4,274.52)	100.00	
248-728-999.010	GEN FUND ADMIN TRANSFER	4,500.00	4,500.00	0.00		0.00	100.00	
248-728-999.020	TRANSFER TO MAJOR	0.00	0.00	0.00		0.00	0.00	
Total Dept 728 - ECONOMIC DEVELOPMENT		26,670.00	30,707.45	20,000.00		(4,037.45)	115.14	
TOTAL EXPENDITURES		27,670.00	30,707.45	20,000.00		(3,037.45)	110.98	
Fund 248 - DDA:								
TOTAL REVENUES		27,670.00	8,102.36	1,044.45		19,567.64	29.28	
TOTAL EXPENDITURES		27,670.00	30,707.45	20,000.00		(3,037.45)	110.98	
NET OF REVENUES & EXPENDITURES		0.00	(22,605.09)	(18,955.55)		22,605.09	100.00	
BEG. FUND BALANCE		105,877.01	105,877.01					
NET OF REVENUES/EXPENDITURES - 2021-22			6,864.91			6,864.91		
END FUND BALANCE		105,877.01	90,136.83					

07/28/2022 08:50 AM

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REVENUE AND EXPENDITURE REPORT

Page: 19/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 265 - DRUG FORFEITURE						
Revenues						
Dept 000						
265-000-664.100	INTEREST INCOME	0.00	0.12	0.00	(0.12)	100.00
265-000-664.200	INTEREST-SAVINGS	0.00	0.23	0.00	(0.23)	100.00
265-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.35	0.00	(0.35)	100.00
TOTAL REVENUES		0.00	0.35	0.00	(0.35)	100.00
Expenditures						
Dept 301 - POLICE DEPARTMENT						
265-301-959.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
265-301-964.000	REFUNDS	0.00	0.00	0.00	0.00	0.00
265-301-965.000	EQUIP PURCHASE U/1000	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE DEPARTMENT		0.00	0.00	0.00	0.00	0.00
Dept 999 - TRANSFERS						
265-999-956.000	EDUCATION/TRAINING	0.00	0.00	0.00	0.00	0.00
265-999-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 999 - TRANSFERS		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 265 - DRUG FORFEITURE:						
TOTAL REVENUES		0.00	0.35	0.00	(0.35)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.35	0.00	(0.35)	100.00
BEG. FUND BALANCE		1,381.85	1,381.85			
NET OF REVENUES/EXPENDITURES - 2021-22			0.87		0.87	
END FUND BALANCE		1,381.85	1,383.07			

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 20/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED		
		AMENDED BUDGET	07/31/2022 NORMAL (ABNORMAL)	MONTH 07/31/2022 INCREASE (DECREASE)		BALANCE NORMAL (ABNORMAL)			
Fund 282 - APRA FUND									
Revenues									
Dept 000									
282-000-528.000	OTHER FEDERAL GRANTS	91,000.00	91,005.79	0.00		(5.79)	100.01		
282-000-664.100	INTEREST INCOME	5.00	19.44	0.00		(14.44)	388.80		
Total Dept 000		91,005.00	91,025.23	0.00		(20.23)	100.02		
TOTAL REVENUES		91,005.00	91,025.23	0.00		(20.23)	100.02		
Fund 282 - APRA FUND:									
TOTAL REVENUES		91,005.00	91,025.23	0.00		(20.23)	100.02		
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00		
NET OF REVENUES & EXPENDITURES		91,005.00	91,025.23	0.00		(20.23)	100.02		
BEG. FUND BALANCE									
NET OF REVENUES/EXPENDITURES - 2021-22			20.25			20.25			
END FUND BALANCE		91,005.00	91,045.48						

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 21/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-413.000	DELINQUENT SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
590-000-501.000	GRANT PAYMENTS/FEDERAL	0.00	0.00	0.00	0.00	0.00
590-000-539.000	GRANT PAYMENTS/STATE	0.00	0.00	0.00	0.00	0.00
590-000-608.000	NSF CHECK FEE	0.00	0.00	0.00	0.00	0.00
590-000-626.000	TAP IN FEES	1,000.00	1,500.00	0.00	(500.00)	150.00
590-000-627.000	PERMIT FEES	0.00	0.00	0.00	0.00	0.00
590-000-628.000	SEWER SERVICE CHARGES	228,000.00	109,858.84	23,891.78	118,141.16	48.18
590-000-629.000	PENALTIES	1,500.00	1,136.58	410.27	363.42	75.77
590-000-664.000	INTEREST ON CD'S	1,500.00	0.00	0.00	1,500.00	0.00
590-000-664.100	INTEREST ON CHECKING	100.00	(15.09)	0.00	115.09	(15.09)
590-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	95.67	0.00	104.33	47.84
590-000-671.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
590-000-672.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
590-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
590-000-694.000	CASH OVER AND SHORT	0.00	0.00	0.00	0.00	0.00
590-000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		232,300.00	112,576.00	24,302.05	119,724.00	48.46
TOTAL REVENUES		232,300.00	112,576.00	24,302.05	119,724.00	48.46
Expenditures						
Dept 000						
590-000-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 290 - CONTINGENCY						
590-290-969.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 290 - CONTINGENCY		0.00	0.00	0.00	0.00	0.00
Dept 483 - ADMINISTRATION						
590-483-703.010	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
590-483-703.172	MANAGER SALARY	10,000.00	4,856.23	874.99	5,143.77	48.56
590-483-703.215	CLERK SALARY	7,000.00	3,496.88	636.48	3,503.12	49.96
590-483-715.000	FICA/MEDICARE	1,000.00	639.01	115.63	360.99	63.90
590-483-715.172	MANAGER FICA	0.00	0.00	0.00	0.00	0.00
590-483-715.215	CLERK FICA	0.00	0.00	0.00	0.00	0.00
590-483-718.000	PENSION	0.00	501.15	90.68	(501.15)	100.00
590-483-718.172	MANAGER PENSION	0.00	0.00	0.00	0.00	0.00
590-483-718.215	CLERK PENSION	0.00	0.00	0.00	0.00	0.00
590-483-719.000	HEALTH INSURANCE	0.00	1,168.47	233.69	(1,168.47)	100.00
590-483-719.172	MANAGER HEALTH INS	0.00	0.00	0.00	0.00	0.00
590-483-719.215	CLERK HEALTH INS	0.00	0.00	0.00	0.00	0.00
590-483-807.000	AUDIT	700.00	832.00	0.00	(132.00)	118.86
590-483-999.010	GEN. FUND SALARY TRANSFER	0.00	0.00	0.00	0.00	0.00
Total Dept 483 - ADMINISTRATION		18,700.00	11,493.74	1,951.47	7,206.26	61.46

07/28/2022 08:50 AM

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REVENUE AND EXPENDITURE REPORT

Page: 22/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL	07/31/2022	(ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	NORMAL	BALANCE
								(ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND									
Expenditures									
Dept 548 - SEWER LINE MAINTENANCE									
590-548-703.010	OVERTIME PAY	0.00		0.00		0.00		0.00	0.00
590-548-719.500	DISABILITY INSURANCE	0.00		0.00		0.00		0.00	0.00
590-548-756.000	OPERATING SUPPLIES	1,000.00		0.00		0.00		1,000.00	0.00
590-548-768.000	UNIFORMS/BOOTS/ETC	1,000.00		45.04		0.00		954.96	4.50
590-548-812.000	ENGINEERING	0.00		34.13		0.00		(34.13)	100.00
590-548-820.000	MISS DIG	800.00		0.00		0.00		800.00	0.00
590-548-821.000	LAB TESTING	2,000.00		1,555.00		0.00		445.00	77.75
590-548-822.000	CONTRACTUAL SERVICES	200.00		1,108.00		0.00		(908.00)	554.00
590-548-853.020	CELL PHONE	500.00		161.50		0.00		338.50	32.30
590-548-864.000	CONFERENCES/WORKSHOPS	750.00		95.00		0.00		655.00	12.67
590-548-934.000	MAINTENANCE	10,000.00		4,499.62		400.00		5,500.38	45.00
590-548-936.000	TECH SERVICES	3,500.00		151.68		0.00		3,348.32	4.33
590-548-943.000	EQUIPMENT RENTAL	1,000.00		0.00		0.00		1,000.00	0.00
590-548-958.000	DUES/MEMBERSHIPS	300.00		0.00		0.00		300.00	0.00
590-548-963.000	LIABILITY INSURANCE	2,900.00		4,511.55		0.00		(1,611.55)	155.57
590-548-965.000	EQUIPMENT PURCHASE	0.00		0.00		0.00		0.00	0.00
590-548-967.000	NEW PROJECTS	0.00		0.00		0.00		0.00	0.00
590-548-968.000	DEPRECIATION	0.00		0.00		0.00		0.00	0.00
590-548-981.000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00	0.00
590-548-985.000	CAPITAL PROJECTS	0.00		0.00		0.00		0.00	0.00
Total Dept 548 - SEWER LINE MAINTENANCE		23,950.00		12,161.52		400.00		11,788.48	50.78
Dept 549 - MAINTENANCE-LIFT STATIONS									
590-549-703.000	SALARIES-MAINTENANCE	40,000.00		20,542.50		2,950.74		19,457.50	51.36
590-549-703.010	OVERTIME PAY	2,000.00		1,149.75		259.50		850.25	57.49
590-549-703.020	HOLIDAY PAY	3,000.00		0.00		0.00		3,000.00	0.00
590-549-703.030	VACATION PAY	3,500.00		0.00		0.00		3,500.00	0.00
590-549-703.040	SICK/PERSONAL PAY	4,500.00		0.00		0.00		4,500.00	0.00
590-549-715.000	FICA	6,000.00		0.00		0.00		6,000.00	0.00
590-549-716.000	UNEMPLOYMENT	0.00		0.00		0.00		0.00	0.00
590-549-717.000	WORKMAN'S COMP	300.00		300.00		0.00		0.00	100.00
590-549-718.000	PENSION	7,000.00		0.00		0.00		7,000.00	0.00
590-549-719.000	HEALTH INSURANCE	19,200.00		2,375.68		237.26		16,824.32	12.37
590-549-719.500	DISABILITY INSURANCE	1,000.00		196.25		34.25		803.75	19.63
590-549-720.000	LIFE INSURANCE	350.00		210.50		42.10		139.50	60.14
590-549-722.000	VISION REIMBURSEMENT	500.00		145.00		0.00		355.00	29.00
590-549-756.000	OPERATING SUPPLIES	150.00		0.00		0.00		150.00	0.00
590-549-807.000	AUDIT	600.00		798.00		0.00		(198.00)	133.00
590-549-812.000	ENGINEERING	0.00		0.00		0.00		0.00	0.00
590-549-822.000	CONTRACTUAL SERVICES	1,000.00		0.00		0.00		1,000.00	0.00
590-549-853.000	TELEPHONE	0.00		284.43		57.59		(284.43)	100.00
590-549-853.020	CELL PHONE	300.00		187.55		37.52		112.45	62.52
590-549-921.000	ELECTRIC	6,000.00		1,068.61		0.00		4,931.39	17.81
590-549-923.000	HEAT	0.00		0.00		0.00		0.00	0.00
590-549-931.000	MAINTENANCE SERVICE	3,000.00		2,530.96		0.00		469.04	84.37
590-549-931.010	COUNTY DRAIN MAINTENANCE	1,000.00		0.00		0.00		1,000.00	0.00
590-549-934.000	MAINTENANCE EQUIPMENT	0.00		0.00		0.00		0.00	0.00
590-549-943.000	EQUIPMENT RENTAL	11,000.00		6,978.80		857.57		4,021.20	63.44
590-549-957.000	GAS/OIL NON HWY USE	0.00		0.00		0.00		0.00	0.00
590-549-959.000	MISCELLANEOUS	0.00		0.00		0.00		0.00	0.00
590-549-963.000	LIABILITY INSURANCE	3,500.00		4,511.55		0.00		(1,011.55)	128.90
590-549-968.000	DEPRECIATION	0.00		0.00		0.00		0.00	0.00
590-549-981.000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00	0.00

07/28/2022 08:50 AM

User: MEGAN

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REVENUE AND EXPENDITURE REPORT

Page: 23/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2022 NORMAL (ABNORMAL)	MONTH 07/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Expenditures						
590-549-995.000	INTEREST ON BONDS	0.00	0.00	0.00	0.00	0.00
Total Dept 549 - MAINTENANCE-LIFT STATIONS		113,900.00	41,279.58	4,476.53	72,620.42	36.24
Dept 550 - COLLECTION						
590-550-703.000	SALARIES	20,000.00	16,857.19	3,603.92	3,142.81	84.29
590-550-703.010	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
590-550-703.020	HOLIDAY PAY	500.00	0.00	0.00	500.00	0.00
590-550-703.030	VACATION PAY	500.00	0.00	0.00	500.00	0.00
590-550-703.040	SICK/PERSONAL PAY	1,200.00	0.00	0.00	1,200.00	0.00
590-550-703.060	BONUS	0.00	0.00	0.00	0.00	0.00
590-550-715.000	FICA/MEDICARE	2,000.00	1,289.54	275.69	710.46	64.48
590-550-716.000	UNEMPLOYMENT COMPENSATION	10.00	7.86	4.22	2.14	78.60
590-550-717.000	WORKMAN'S COMP.	100.00	300.00	0.00	(200.00)	300.00
590-550-718.000	PENSION	1,000.00	470.73	85.68	529.27	47.07
590-550-719.000	HEALTH INSURANCE	5,000.00	1,193.86	280.78	3,806.14	23.88
590-550-719.500	DISABILITY INSURANCE	200.00	196.24	34.25	3.76	98.12
590-550-720.000	LIFE INSURANCE	40.00	210.50	42.10	(170.50)	526.25
590-550-722.000	VISION REIMBURSEMENT	125.00	0.00	0.00	125.00	0.00
590-550-728.000	OFFICE SUPPLIES	3,000.00	363.22	0.00	2,636.78	12.11
590-550-730.000	POSTAGE	1,000.00	715.67	113.09	284.33	71.57
590-550-807.000	AUDIT	1,000.00	1,304.00	0.00	(304.00)	130.40
590-550-808.000	PAYMENT PROCESSING FEES	800.00	180.43	0.00	619.57	22.55
590-550-853.000	TELEPHONE	1,000.00	284.43	57.59	715.57	28.44
590-550-853.020	CELL PHONE	0.00	0.00	0.00	0.00	0.00
590-550-853.040	INTERNET SERVICE	0.00	0.00	0.00	0.00	0.00
590-550-864.000	CONFERENCES/WORKSHOPS	300.00	0.00	0.00	300.00	0.00
590-550-901.000	PRINTING	200.00	42.00	0.00	158.00	21.00
590-550-930.000	REPAIRS OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
590-550-931.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
590-550-934.000	SERVICE CONTRACTS	1,500.00	1,362.74	0.00	137.26	90.85
590-550-936.000	TECH SERVICES	3,500.00	4,714.08	0.00	(1,214.08)	134.69
590-550-958.000	DUES/MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
590-550-959.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
590-550-960.000	BONDS	0.00	0.00	0.00	0.00	0.00
590-550-964.000	NSF CHECK CHARGES	0.00	0.00	0.00	0.00	0.00
590-550-965.000	EQUIPMENT PURCHASE < 1000	0.00	0.00	0.00	0.00	0.00
590-550-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
590-550-981.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
590-550-999.010	SALARY TRANSFER	0.00	0.00	0.00	0.00	0.00
590-550-999.910	TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 550 - COLLECTION		42,975.00	29,492.49	4,497.32	13,482.51	68.63
TOTAL EXPENDITURES		199,525.00	94,427.33	11,325.32	105,097.67	47.33
Fund 590 - SEWER FUND:						
TOTAL REVENUES		232,300.00	112,576.00	24,302.05	119,724.00	48.46
TOTAL EXPENDITURES		199,525.00	94,427.33	11,325.32	105,097.67	47.33
NET OF REVENUES & EXPENDITURES		32,775.00	18,148.67	12,976.73	14,626.33	55.37
BEG. FUND BALANCE		2,091,181.42	2,091,181.42			

07/28/2022 08:50 AM
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REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 07/31/2022
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	NORMAL	07/31/2022 (ABNORMAL)	MONTH 07/31/2022 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
<hr/>									
Fund 590 - SEWER FUND									
NET OF REVENUES/EXPENDITURES - 2021-22				(30,990.49)			(30,990.49)		
END FUND BALANCE		2,123,956.42		2,078,339.60					

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 25/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2022	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-413.000	DELINQUENT SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
591-000-501.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
591-000-539.000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
591-000-608.000	NSF CHECK FEE	200.00	20.00	0.00	180.00	10.00
591-000-629.000	PENALTIES	3,000.00	1,426.87	361.22	1,573.13	47.56
591-000-642.000	WATER TURN ONS	500.00	585.00	0.00	(85.00)	117.00
591-000-643.000	METERED SALES	300,000.00	150,110.11	34,089.09	149,889.89	50.04
591-000-645.000	WATER TAP FEES	1,000.00	1,500.00	0.00	(500.00)	150.00
591-000-664.000	INTEREST ON CD'S-RECEIVING	1,000.00	0.00	0.00	1,000.00	0.00
591-000-664.100	INTEREST-WATER OPERATING	100.00	(36.65)	0.00	136.65	(36.65)
591-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	110.11	0.00	89.89	55.06
591-000-664.130	INTEREST-WATER BOND REDEMPT	0.00	0.00	0.00	0.00	0.00
591-000-664.140	INTEREST-WATER RESERVE	0.00	0.00	0.00	0.00	0.00
591-000-671.000	REIMBURSEMENTS SPECIAL SERVICES	0.00	0.00	0.00	0.00	0.00
591-000-672.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
591-000-679.003	TRANSFER FROM CD	0.00	0.00	0.00	0.00	0.00
591-000-679.010	TRANSFER FROM GEN. FUND	0.00	0.00	0.00	0.00	0.00
591-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
591-000-679.900	SALARY TRANSFER-SEWER FUND	0.00	0.00	0.00	0.00	0.00
591-000-694.000	CASH OVER AND SHORT	0.00	0.00	0.00	0.00	0.00
591-000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		306,000.00	153,715.44	34,450.31	152,284.56	50.23
TOTAL REVENUES		306,000.00	153,715.44	34,450.31	152,284.56	50.23
Expenditures						
Dept 290 - CONTINGENCY						
591-290-969.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 290 - CONTINGENCY		0.00	0.00	0.00	0.00	0.00
Dept 483 - ADMINISTRATION						
591-483-703.010	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
591-483-703.172	MANAGER SALARY	10,500.00	4,856.27	875.00	5,643.73	46.25
591-483-703.215	CLERK SALARY	7,600.00	3,496.96	636.47	4,103.04	46.01
591-483-715.000	FICA/MEDICARE	1,500.00	639.08	115.64	860.92	42.61
591-483-715.172	MANAGER FICA	0.00	0.00	0.00	0.00	0.00
591-483-715.215	CLERK FICA	0.00	0.00	0.00	0.00	0.00
591-483-718.000	PENSION	0.00	501.24	90.70	(501.24)	100.00
591-483-718.172	MANAGER PENSION	0.00	0.00	0.00	0.00	0.00
591-483-718.215	CLERK PENSION	0.00	0.00	0.00	0.00	0.00
591-483-719.000	HEALTH INSURANCE	0.00	1,168.48	233.70	(1,168.48)	100.00
591-483-719.172	MANAGER HEALTH INS	0.00	0.00	0.00	0.00	0.00
591-483-719.215	CLERK HEALTH INS	0.00	0.00	0.00	0.00	0.00
591-483-999.010	GEN. FUND SALARY TRANSFER	0.00	0.00	0.00	0.00	0.00
Total Dept 483 - ADMINISTRATION		19,600.00	10,662.03	1,951.51	8,937.97	54.40
Dept 550 - COLLECTION						
591-550-703.000	SALARIES-CLERICAL	26,000.00	7,846.01	1,428.08	18,153.99	30.18

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE		
Fund 591 - WATER FUND									
Expenditures									
591-550-703.010	OVERTIME PAY		0.00	0.00	0.00		0.00	0.00	
591-550-703.020	HOLIDAY PAY		500.00	0.00	0.00		500.00	0.00	
591-550-703.030	VACATION PAY		1,500.00	0.00	0.00		1,500.00	0.00	
591-550-703.040	SICK/PERSONAL		1,200.00	0.00	0.00		1,200.00	0.00	
591-550-703.060	BONUS		0.00	0.00	0.00		0.00	0.00	
591-550-715.000	FICA/MEDICARE		2,000.00	600.24	109.25		1,399.76	30.01	
591-550-716.000	UNEMPLOYMENT COMPENSATION		10.00	7.83	4.21		2.17	78.30	
591-550-717.000	WORKMAN'S COMP		60.00	60.00	0.00		0.00	100.00	
591-550-718.000	PENSION		1,000.00	470.74	85.68		529.26	47.07	
591-550-719.000	HEALTH INSURANCE		4,000.00	1,193.95	280.79		2,806.05	29.85	
591-550-719.500	DISABILITY INSURANCE		200.00	196.24	34.25		3.76	98.12	
591-550-720.000	LIFE INSURANCE		60.00	210.50	42.10		(150.50)	350.83	
591-550-722.000	VISION REIMBURSEMENT		125.00	145.00	0.00		(20.00)	116.00	
591-550-728.000	OFFICE SUPPLIES		2,500.00	360.20	0.00		2,139.80	14.41	
591-550-730.000	POSTAGE		2,000.00	715.67	113.09		1,284.33	35.78	
591-550-801.000	CONSULTANT FEES		0.00	0.00	0.00		0.00	0.00	
591-550-807.000	AUDIT		1,200.00	264.00	0.00		936.00	22.00	
591-550-808.000	PAYMENT PROCESSING FEES		500.00	180.43	0.00		319.57	36.09	
591-550-853.000	TELEPHONE		1,000.00	284.43	57.59		715.57	28.44	
591-550-853.020	CELL PHONE		0.00	0.00	0.00		0.00	0.00	
591-550-853.040	INTERNET SERVICE		0.00	0.00	0.00		0.00	0.00	
591-550-864.000	CONFERENCES/WORKSHOPS		300.00	0.00	0.00		300.00	0.00	
591-550-901.000	PRINTING		300.00	642.75	0.00		(342.75)	214.25	
591-550-921.000	ELECTRIC		0.00	0.00	0.00		0.00	0.00	
591-550-923.000	HEAT		0.00	0.00	0.00		0.00	0.00	
591-550-925.000	WATER & SEWER		0.00	0.00	0.00		0.00	0.00	
591-550-931.000	MAINT-SERVICES		0.00	1,486.85	0.00		(1,486.85)	100.00	
591-550-934.000	SERVICE CONTRACTS		1,000.00	597.96	0.00		402.04	59.80	
591-550-936.000	TECH SERVICES		3,500.00	3,455.68	0.00		44.32	98.73	
591-550-958.000	DUES/MEMBERSHIPS		0.00	0.00	0.00		0.00	0.00	
591-550-959.000	MISCELLANEOUS		0.00	0.00	0.00		0.00	0.00	
591-550-960.000	BONDS		0.00	0.00	0.00		0.00	0.00	
591-550-963.000	LIABILITY INSURANCE		0.00	0.00	0.00		0.00	0.00	
591-550-964.000	NSF CHECK CHARGES		10.00	0.00	0.00		10.00	0.00	
591-550-965.000	EQUIPMENT PURCHASE		0.00	161.87	0.00		(161.87)	100.00	
591-550-968.000	DEPRECIATION		0.00	0.00	0.00		0.00	0.00	
591-550-981.000	CAPITAL OUTLAY		0.00	0.00	0.00		0.00	0.00	
591-550-990.000	BOND PAYMENT-PRINCIPAL		0.00	0.00	0.00		0.00	0.00	
591-550-999.010	GEN. FUND SALARY TRANSFER		0.00	0.00	0.00		0.00	0.00	
591-550-999.020	TRANSFER TO MAJOR		0.00	0.00	0.00		0.00	0.00	
591-550-999.300	TRANSFER TO WATER BOND REDEMPTION		0.00	0.00	0.00		0.00	0.00	
Total Dept 550 - COLLECTION			48,965.00	18,880.35	2,155.04		30,084.65	38.56	
Dept 551 - UTILITY									
591-551-870.000	POWER PUMPING-GAS & OIL		0.00	0.00	0.00		0.00	0.00	
591-551-921.000	POWER PUMPING-ELECTRIC		12,000.00	2,771.10	0.00		9,228.90	23.09	
591-551-923.000	HEAT		0.00	0.00	0.00		0.00	0.00	
591-551-957.000	GAS AND OIL-NON TRANSPORTATION		0.00	0.00	0.00		0.00	0.00	
Total Dept 551 - UTILITY			12,000.00	2,771.10	0.00		9,228.90	23.09	
Dept 552 - DISTRIBUTION									
591-552-703.000	SALARIES-DISTRIBUTION		46,000.00	21,424.67	4,721.77		24,575.33	46.58	

07/28/2022 08:50 AM

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REVENUE AND EXPENDITURE REPORT

Page: 27/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2022	BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Expenditures						
591-552-703.010	OVERTIME PAY	2,500.00	2,605.50	540.00	(105.50)	104.22
591-552-703.020	HOLIDAY PAY	3,500.00	0.00	0.00	3,500.00	0.00
591-552-703.030	VACATION PAY	3,500.00	0.00	0.00	3,500.00	0.00
591-552-703.040	SICK/PERSONAL PAY	4,500.00	0.00	0.00	4,500.00	0.00
591-552-715.000	FICA/MEDICARE	7,500.00	0.00	0.00	7,500.00	0.00
591-552-716.000	UNEMPLOYMENT INSURANCE	10.00	0.00	0.00	10.00	0.00
591-552-717.000	WORKMAN'S COMP	1,200.00	1,200.00	0.00	0.00	100.00
591-552-718.000	PENSION	7,000.00	0.00	0.00	7,000.00	0.00
591-552-719.000	HEALTH INSURANCE	16,000.00	2,337.84	372.25	13,662.16	14.61
591-552-719.500	DISABILITY INSURANCE	1,000.00	196.24	34.25	803.76	19.62
591-552-720.000	LIFE INSURANCE	300.00	210.50	42.10	89.50	70.17
591-552-722.000	VISION REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
591-552-756.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
591-552-768.000	UNIFORMS/BOOTS/ETC	1,000.00	45.05	0.00	954.95	4.51
591-552-776.000	SUPPLIES & MAINTENANCE	5,000.00	860.52	340.00	4,139.48	17.21
591-552-807.000	AUDIT	1,600.00	264.00	0.00	1,336.00	16.50
591-552-812.000	ENGINEERING	50,000.00	6,094.12	0.00	43,905.88	12.19
591-552-820.000	MISS DIG	100.00	0.00	0.00	100.00	0.00
591-552-821.000	WATER TESTING	5,000.00	425.00	0.00	4,575.00	8.50
591-552-822.000	CONTRACTUAL SERVICES	5,000.00	2,082.80	0.00	2,917.20	41.66
591-552-853.000	PHONE EXPENSE TRANSFER TO GF	0.00	0.00	0.00	0.00	0.00
591-552-853.020	CELL PHONE	1,500.00	758.26	120.05	741.74	50.55
591-552-864.000	CONF/WORKSHOPS	1,000.00	459.70	0.00	540.30	45.97
591-552-870.000	GAS & OIL	0.00	0.00	0.00	0.00	0.00
591-552-936.000	TECH SERVICES	1,000.00	1,392.08	0.00	(392.08)	139.21
591-552-943.000	EQUIPMENT RENTAL-WATER FUND	13,000.00	6,235.74	1,391.35	6,764.26	47.97
591-552-958.000	DUES/MEMBERSHIPS	1,000.00	780.00	780.00	220.00	78.00
591-552-959.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
591-552-963.000	LIABILITY INSURANCE	2,700.00	4,511.55	0.00	(1,811.55)	167.09
591-552-965.000	EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
591-552-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
591-552-970.000	DISTRIBUTION EQUIPMENT	0.00	0.00	0.00	0.00	0.00
591-552-981.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
591-552-985.000	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
Total Dept 552 - DISTRIBUTION		181,410.00	51,883.57	8,341.77	129,526.43	28.60
Dept 553 - WELLS/TOWER						
591-553-703.000	SALARIES-WELLS & TOWER	500.00	0.00	0.00	500.00	0.00
591-553-703.010	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
591-553-715.000	FICA/MEDICARE	50.00	0.00	0.00	50.00	0.00
591-553-719.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
591-553-931.000	MAINT.-WATER SERVICES	0.00	0.00	0.00	0.00	0.00
591-553-934.000	REPAIR WELLS	0.00	0.00	0.00	0.00	0.00
591-553-959.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
591-553-963.000	LIABILITY INSURNACE	3,250.00	4,511.55	0.00	(1,261.55)	138.82
591-553-968.000	DEPRECIATION	54,000.00	0.00	0.00	54,000.00	0.00
591-553-981.000	CAPITAL OUTLAY	228,000.00	2,633.34	0.00	225,366.66	1.15
Total Dept 553 - WELLS/TOWER		285,800.00	7,144.89	0.00	278,655.11	2.50
Dept 990 - TRANSFERS						
591-990-999.010	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00

07/28/2022 08:50 AM

User: MEGAN

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REVENUE AND EXPENDITURE REPORT

Page: 28/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Expenditures						
Total Dept 990 - TRANSFERS		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		547,775.00	91,341.94	12,448.32	456,433.06	16.68
Fund 591 - WATER FUND:						
TOTAL REVENUES		306,000.00	153,715.44	34,450.31	152,284.56	50.23
TOTAL EXPENDITURES		547,775.00	91,341.94	12,448.32	456,433.06	16.68
NET OF REVENUES & EXPENDITURES		(241,775.00)	62,373.50	22,001.99	(304,148.50)	25.80
BEG. FUND BALANCE		1,386,999.32	1,386,999.32			
NET OF REVENUES/EXPENDITURES - 2021-22			16,337.68		16,337.68	
END FUND BALANCE		1,145,224.32	1,465,710.50			

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 29/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 596 - GARBAGE COLLECTION						
Revenues						
Dept 000						
596-000-628.000	TRASH SERVICE CHARGES	120,000.00	50,865.56	10,196.54	69,134.44	42.39
596-000-629.000	PENALTIES	300.00	182.20	44.64	117.80	60.73
596-000-664.100	INTEREST INCOME	0.00	(25.06)	0.00	25.06	100.00
596-000-664.120	INTEREST ON CHECKING-RECEIVING	20.00	24.76	0.00	(4.76)	123.80
596-000-671.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
596-000-672.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
596-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		120,320.00	51,047.46	10,241.18	69,272.54	42.43
TOTAL REVENUES		120,320.00	51,047.46	10,241.18	69,272.54	42.43
Expenditures						
Dept 290 - CONTINGENCY						
596-290-969.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 290 - CONTINGENCY		0.00	0.00	0.00	0.00	0.00
Dept 528 - RUBBISH COLLECTION/DISPOSAL						
596-528-919.000	WASTE AND RUBBISH DISPOSAL	120,000.00	32,126.85	0.00	87,873.15	26.77
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		120,000.00	32,126.85	0.00	87,873.15	26.77
TOTAL EXPENDITURES		120,000.00	32,126.85	0.00	87,873.15	26.77
Fund 596 - GARBAGE COLLECTION:						
TOTAL REVENUES		120,320.00	51,047.46	10,241.18	69,272.54	42.43
TOTAL EXPENDITURES		120,000.00	32,126.85	0.00	87,873.15	26.77
NET OF REVENUES & EXPENDITURES		320.00	18,920.61	10,241.18	(18,600.61)	5,912.69
BEG. FUND BALANCE		12,178.91	12,178.91			
NET OF REVENUES/EXPENDITURES - 2021-22			(7,547.18)		(7,547.18)	
END FUND BALANCE		12,498.91	23,552.34			

07/28/2022 08:50 AM

User: MEGAN

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REVENUE AND EXPENDITURE REPORT

Page: 30/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

		2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 661 - MOTOR POOL								
Revenues								
Dept 000								
661-000-501.000	GRANT PAYMENTS/FEDERAL	0.00	0.00	0.00		0.00	0.00	
661-000-660.000	SALE OF FIXED ASSETS	0.00	0.00	0.00		0.00	0.00	
661-000-664.100	INTEREST INCOME	1,200.00	37.60	0.00		1,162.40	3.13	
661-000-668.100	RENTAL EQUIPMENT-POLICE	25,000.00	10,000.00	0.00		15,000.00	40.00	
661-000-668.200	RENTAL EQUIPMENT PARKS	25,000.00	7,956.18	1,339.86		17,043.82	31.82	
661-000-668.300	RENTAL EQUIPMENT-LOCAL	40,000.00	24,178.74	6,050.95		15,821.26	60.45	
661-000-668.305	EQUIP RENTAL TRAFFIC SERV LR	0.00	0.00	0.00		0.00	0.00	
661-000-668.310	EQUIP RENTAL L/R ICE/SNOW	9,000.00	141.73	0.00		8,858.27	1.57	
661-000-668.400	RENTAL EQUIPMENT-MAJOR	10,000.00	3,326.21	953.50		6,673.79	33.26	
661-000-668.405	RENTAL EQUIP TRAFFIC SERV MR	0.00	0.00	0.00		0.00	0.00	
661-000-668.410	EQUIP RENTAL M/R ICE/SNOW	9,000.00	606.09	0.00		8,393.91	6.73	
661-000-668.500	RENTAL EQUIPMENT-WATER	14,000.00	6,235.74	1,391.35		7,764.26	44.54	
661-000-668.600	RENTAL EQUIPMENT-SEWER LINE	10,000.00	0.00	0.00		10,000.00	0.00	
661-000-668.605	LS MAINT. EQUIP RENTAL	0.00	6,978.80	857.57		(6,978.80)	100.00	
661-000-668.700	RENTAL EQIPMENT-PUBLIC WORKS	10,000.00	5,524.07	1,112.36		4,475.93	55.24	
661-000-671.000	MISCELLANEOUS	0.00	4,800.00	0.00		(4,800.00)	100.00	
661-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00		0.00	0.00	
661-000-679.040	TRANSFER FROM PARKS	0.00	0.00	0.00		0.00	0.00	
661-000-679.310	TRANSFER FROM POLICE DEPT	0.00	0.00	0.00		0.00	0.00	
661-000-679.390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00		0.00	0.00	
661-000-679.410	TRANSFER FROM DPW	0.00	0.00	0.00		0.00	0.00	
Total Dept 000		153,200.00	69,785.16	11,705.59		83,414.84	45.55	
TOTAL REVENUES		153,200.00	69,785.16	11,705.59		83,414.84	45.55	
Expenditures								
Dept 000								
661-000-999.040	TRANSFER TO PARKS	0.00	0.00	0.00		0.00	0.00	
661-000-999.310	TRANSFER TO POLICE DEPT.	0.00	0.00	0.00		0.00	0.00	
661-000-999.410	TRANSFER TO PUBLIC WORKS DEP	0.00	0.00	0.00		0.00	0.00	
Total Dept 000		0.00	0.00	0.00		0.00	0.00	
Dept 290 - CONTINGENCY								
661-290-969.000	CONTINGENCY	0.00	0.00	0.00		0.00	0.00	
Total Dept 290 - CONTINGENCY		0.00	0.00	0.00		0.00	0.00	
Dept 301 - POLICE DEPARTMENT								
661-301-870.000	GAS	10,000.00	3,443.94	0.00		6,556.06	34.44	
661-301-871.000	OIL	0.00	0.00	0.00		0.00	0.00	
661-301-872.000	TIRES	1,400.00	321.24	0.00		1,078.76	22.95	
661-301-930.000	REPAIRS	1,000.00	460.99	6.00		539.01	46.10	
661-301-962.000	INSURANCE	0.00	0.00	0.00		0.00	0.00	
661-301-963.000	MULTI-PERIL INSURANCE	6,000.00	6,015.40	0.00		(15.40)	100.26	
661-301-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00		0.00	0.00	
661-301-970.000	EQUIPMENT PURCHASED	0.00	0.00	0.00		0.00	0.00	
661-301-981.000	CAPITAL OUTLAY	0.00	0.00	0.00		0.00	0.00	
Total Dept 301 - POLICE DEPARTMENT		18,400.00	10,241.57	6.00		8,158.43	55.66	

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 31/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - MOTOR POOL						
Expenditures						
Dept 441 - DPW						
661-441-807.000	AUDIT	500.00	415.68	0.00	84.32	83.14
661-441-870.000	GAS	20,000.00	11,065.18	0.00	8,934.82	55.33
661-441-871.000	OIL	0.00	0.00	0.00	0.00	0.00
661-441-872.000	TIRES	2,000.00	0.00	0.00	2,000.00	0.00
661-441-930.000	REPAIRS & MAINTENANCE	8,500.00	3,600.81	0.00	4,899.19	42.36
661-441-962.000	INSURANCE	0.00	0.00	0.00	0.00	0.00
661-441-963.000	MULTI-PERIL INSURANCE	7,000.00	6,015.40	0.00	984.60	85.93
661-441-968.000	DEPRECIATION	67,000.00	0.00	0.00	67,000.00	0.00
661-441-970.000	EQUIPMENT PURCHASED	0.00	0.00	0.00	0.00	0.00
661-441-981.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
661-441-995.000	MOTOR POOL-INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - DPW		105,000.00	21,097.07	0.00	83,902.93	20.09
Dept 483 - ADMINISTRATION						
661-483-703.010	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
661-483-703.172	MANAGER SALARY	3,100.00	1,387.50	250.05	1,712.50	44.76
661-483-703.215	CLERK SALARY	1,900.00	874.23	159.14	1,025.77	46.01
661-483-715.000	FICA/MEDICARE	0.00	172.93	31.28	(172.93)	100.00
661-483-715.172	MANAGER FICA	0.00	0.00	0.00	0.00	0.00
661-483-715.215	CLERK FICA	0.00	0.00	0.00	0.00	0.00
661-483-718.000	PENSION	0.00	135.67	24.54	(135.67)	100.00
661-483-718.172	MANAGER PENSION	0.00	0.00	0.00	0.00	0.00
661-483-718.215	CLERK PENSION	0.00	0.00	0.00	0.00	0.00
661-483-719.000	HEALTH INSURANCE	0.00	292.09	58.42	(292.09)	100.00
661-483-719.172	MANAGER HEALTH INS	0.00	0.00	0.00	0.00	0.00
661-483-719.215	CLERK HEALTH INS	0.00	0.00	0.00	0.00	0.00
661-483-999.010	GEN FUND ADMIN TRANSFER	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 483 - ADMINISTRATION		10,000.00	7,862.42	523.43	2,137.58	78.62
TOTAL EXPENDITURES		133,400.00	39,201.06	529.43	94,198.94	29.39
Fund 661 - MOTOR POOL:						
TOTAL REVENUES		153,200.00	69,785.16	11,705.59	83,414.84	45.55
TOTAL EXPENDITURES		133,400.00	39,201.06	529.43	94,198.94	29.39
NET OF REVENUES & EXPENDITURES		19,800.00	30,584.10	11,176.16	(10,784.10)	154.47
BEG. FUND BALANCE		868,191.19	868,191.19			
NET OF REVENUES/EXPENDITURES - 2021-22			9,577.07		9,577.07	
END FUND BALANCE		887,991.19	908,352.36			

07/28/2022 08:50 AM

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REVENUE AND EXPENDITURE REPORT

Page: 32/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	07/31/2022 NORMAL (ABNORMAL)	MONTH	07/31/2022 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 900 - GENERAL CAPITAL ASSETS								
Expenditures								
Dept 101 - VILLAGE COUNCIL								
900-101-968.000	DEPRECIATION	0.00	0.00		0.00		0.00	0.00
Total Dept 101 - VILLAGE COUNCIL		0.00	0.00		0.00		0.00	0.00
Dept 215 - VILLAGE CLERK								
900-215-981.000	CAPITAL OUTLAY	0.00	0.00		0.00		0.00	0.00
Total Dept 215 - VILLAGE CLERK		0.00	0.00		0.00		0.00	0.00
Dept 253 - VILLAGE TREASURER								
900-253-981.000	CAPITAL OUTLAY	0.00	0.00		0.00		0.00	0.00
Total Dept 253 - VILLAGE TREASURER		0.00	0.00		0.00		0.00	0.00
Dept 301 - POLICE DEPARTMENT								
900-301-968.000	DEPRECIATION	0.00	0.00		0.00		0.00	0.00
900-301-981.000	CAPITAL OUTLAY	0.00	0.00		0.00		0.00	0.00
Total Dept 301 - POLICE DEPARTMENT		0.00	0.00		0.00		0.00	0.00
Dept 441 - DPW								
900-441-968.000	DEPRECIATION	0.00	0.00		0.00		0.00	0.00
Total Dept 441 - DPW		0.00	0.00		0.00		0.00	0.00
Dept 749 - COMMUNITY PROMOTION								
900-749-968.000	DEPRECIATION	0.00	0.00		0.00		0.00	0.00
Total Dept 749 - COMMUNITY PROMOTION		0.00	0.00		0.00		0.00	0.00
Dept 751 - PARKS AND RECREATION								
900-751-968.000	DEPRECIATION	0.00	0.00		0.00		0.00	0.00
900-751-981.000	CAPITAL OUTLAY	0.00	0.00		0.00		0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
Fund 900 - GENERAL CAPITAL ASSETS:								
TOTAL REVENUES		0.00	0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00		0.00	0.00
BEG. FUND BALANCE		864,313.14	864,313.14					
END FUND BALANCE		864,313.14	864,313.14					

07/28/2022 08:50 AM
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REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 07/31/2022
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	NORMAL	07/31/2022	(ABNORMAL)	MONTH 07/31/2022	INCREASE (DECREASE)	NORMAL	BALANCE	
								(ABNORMAL)		USED

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 34/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	07/31/2022	MONTH 07/31/2022	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	USED
Fund 901 - BUSINESS TYPE GASB 34 ADJUSTMENTS							
Expenditures							
Dept 549 - MAINTENANCE-LIFT STATIONS							
901-549-943.000	PW EQUIPMENT RENTALGENERAL FUN	0.00	0.00		0.00	0.00	0.00
Total Dept 549 - MAINTENANCE-LIFT STATIONS		0.00	0.00		0.00	0.00	0.00
Dept 552 - DISTRIBUTION							
901-552-943.000	PW EQUIPMENT RENTALGENERAL FUN	0.00	0.00		0.00	0.00	0.00
Total Dept 552 - DISTRIBUTION		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00		0.00	0.00	0.00
Fund 901 - BUSINESS TYPE GASB 34 ADJUSTMENTS:							
TOTAL REVENUES		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00	0.00	0.00
BEG. FUND BALANCE		39,764.12	39,764.12				
END FUND BALANCE		39,764.12	39,764.12				

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 902 - WATER FUND GASB 34 ADJUSTMENTS						
Expenditures						
Dept 552 - DISTRIBUTION						
902-552-943.000	PW EQUIPMENT RENTALGENERAL FUN	0.00	0.00	0.00	0.00	0.00
Total Dept 552 - DISTRIBUTION		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 902 - WATER FUND GASB 34 ADJUSTMENTS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						

07/28/2022 08:50 AM

User: MEGAN

DB: Decatur

REVENUE AND EXPENDITURE REPORT

Page: 36/37

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2022	MONTH 07/31/2022	BALANCE		
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 976 - GOVERNMENTAL FULL ACCRUAL							
Revenues							
Dept 000							
976-000-447.000	ADMIN. FEE TREASURER	0.00	0.00		0.00	0.00	0.00
976-000-574.000	STATE REVENUE SHARING	0.00	0.00		0.00	0.00	0.00
976-000-668.100	RENTAL EQUIPMENT-POLICE	0.00	0.00		0.00	0.00	0.00
976-000-673.000	SALE OF FIXED ASSETS	0.00	0.00		0.00	0.00	0.00
976-000-679.020	SALARY TRANSFER-MAJOR ROADS	0.00	0.00		0.00	0.00	0.00
976-000-679.230	TRANSFER FROM STREETS	0.00	0.00		0.00	0.00	0.00
976-000-679.300	TRANSFER-STREET TAXES	0.00	0.00		0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00
Expenditures							
Dept 101 - VILLAGE COUNCIL							
976-101-703.030	VACATION PAY	0.00	0.00		0.00	0.00	0.00
Total Dept 101 - VILLAGE COUNCIL		0.00	0.00	0.00		0.00	0.00
Dept 301 - POLICE DEPARTMENT							
976-301-943.000	PW EQUIPMENT RENTALGENERAL FUN	0.00	0.00		0.00	0.00	0.00
Total Dept 301 - POLICE DEPARTMENT		0.00	0.00	0.00		0.00	0.00
Dept 463 - MAINTENANCE							
976-463-943.000	PW EQUIPMENT RENTALGENERAL FUN	0.00	0.00		0.00	0.00	0.00
Total Dept 463 - MAINTENANCE		0.00	0.00	0.00		0.00	0.00
Dept 483 - ADMINISTRATION							
976-483-999.030	TRANSFER TO LOCAL ROADS	0.00	0.00		0.00	0.00	0.00
Total Dept 483 - ADMINISTRATION		0.00	0.00	0.00		0.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT							
976-728-999.010	TRANSFER TO GENERAL FUND	0.00	0.00		0.00	0.00	0.00
976-728-999.030	TRANSFER TO LOCAL ROADS	0.00	0.00		0.00	0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		0.00	0.00	0.00		0.00	0.00
Dept 751 - PARKS AND RECREATION							
976-751-943.000	PW EQUIPMENT RENTALGENERAL FUN	0.00	0.00		0.00	0.00	0.00
976-751-981.000	CAPITAL OUTLAY	0.00	0.00		0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00

07/28/2022 08:50 AM

User: MEGAN

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REVENUE AND EXPENDITURE REPORT

Page: 37/37

PERIOD ENDING 07/31/2022

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 976 - GOVERNMENTAL FULL ACCRUAL						
Fund 976 - GOVERNMENTAL FULL ACCRUAL:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		(8,694.88)	(8,694.88)			
END FUND BALANCE		(8,694.88)	(8,694.88)			
TOTAL REVENUES - ALL FUNDS		2,349,272.00	1,297,278.72	400,245.01	1,051,993.28	55.22
TOTAL EXPENDITURES - ALL FUNDS		2,526,447.00	940,449.71	114,871.00	1,585,997.29	37.22
NET OF REVENUES & EXPENDITURES		(177,175.00)	356,829.01	285,374.01	(534,004.01)	201.40
BEG. FUND BALANCE - ALL FUNDS		7,121,956.50	7,121,956.50			
END FUND BALANCE - ALL FUNDS		6,944,781.50	7,773,893.31			



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: August 1, 2022

SUBJECT: Monthly Report July 2022

Updates – July 2022:

2023 Decatur Community Cleanup Date.

Attached to this report is an update from the Van Buren Conservation District for June 2022. Staff continues to work with the VBCD on the schedule for Decatur in 2023. The date for next year's event is schedule for Saturday, April 29, 2023. I would like to submit a mini grant proposal for some additional improvements to the site of the event. The Van Buren Conservation District will fund \$5,000.00 for improvements to events and sites.

VILLAGE MANAGER – VBC Managers Group

Next meeting is scheduled for Friday, July 29, 2022. Meeting will be honest “here” in the Village of Decatur

UPDATE REGARDING PRAIRIE RONDE STREET PROJECT

Project continues to show progress.

UPDATE REGARDING COMMUNITY SURVEY QUESTIONS

Staff has put together the following proposal for a community survey. The temple of the survey is attached to this report. We are looking of comments, suggestions from the Council before the survey to disturbed.

UPDATE REGARDING 100 W BRONSON – VBISD

Project continues to show progress.

UPDATE TRAFFIC CALMING

Staff has continued to research ideas centered on “Traffic Calming.” While much conversation has taken place, upon further review staff will be gathering the appropriate Council action for our meeting August 1, 2022. The following proposals are being reviewed and discussed, with Resolution 2022-006.

UPDATE DOWNTOWN DEVELOPMENT AUTHORITY

The DDA has been working on updating their Development Plan. Proposals have been submitted. Four firms, McKenna, Williams & Works, Wightman and Abonmarche all submitted proposals for review. Additionally, the DDA has reviewed electrical upgrades at DDA park. It was determined by several electrical contactors the current amperes are sufficient for the current use of the park. The DDA is completely satisfied with the current schedule of Food Truck vendors and the schedule recommended by staff. Members are in agreement to continuance of bringing in the food trucks on Mondays and Tuesday during this trail period and believed the overwhelming amount of community support for the trail period. The DDA reviewed several examples from other surrounding communities of a DDA Grant Programs to incentivized businesses.