

VILLAGE OF DECATUR
PLANNING
COMMISSION
REGULAR MEETING
AGENDA

Thursday
June 15,
2023



1:00 PM Planning Commission Meeting (Action to be taken by the Commission on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (Excuse Absences, if Any)**

4. **PUBLIC COMMENT**

5. **APPROVAL OF AGENDA**

5A.1 - Approval of the Regular Meeting Agenda for June 15, 2023

6. **APPROVAL OF MINUTES**

6A.1 - Approval of the Minutes of the Regular Meeting of March 16, 2022

7. **UNFINISHED BUSINESS**

None

8. **NEW BUSINESS**

8A.1 – Roundtable Discussion

9. **PLANNING COMMISSION COMMENTS**

10. **ADJOURNMENT**

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Planning Commission during public hearings and under "Public Comment," members of the audience may address the Chairperson, please limit your comments to three minutes or less per item. Please step up to the podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
2. Verbal report provided by staff.
3. The Chairperson asks Commission members if they have any questions for staff to clarify the staff report.
4. Motion is made by a Commission member and seconded by another Commission member.
5. The chairperson calls on Commission members to discuss the motion if Commission members wish to discuss.
6. Chairperson calls for a vote on the item after discussion has occurred.

Village of Decatur
Planning Commission Regular Meeting Minutes
Thursday, March 16, 2022 at 1:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. **Call to Order**

Moelaart called the meeting to order at 1:00 PM

II. **Pledge of Allegiance**

III. **Roll Call**

Mike Verran, Janet Moelaart, Trustee Cindy Pachner, Chairman Blaine Rex (excused), Christopher Tapper (Village Manager), Megan Duncan (Village Clerk/Treasurer), Rebecca Harvey (Village Planner- McKenna), Shantel Pentland (Administrative Assistant)

IV. **Public Comment**

Tapper made public comment on the behalf of Rex wanting to stay as Chair for the Planning Commission.

V. **Approval of Agenda**

Verran offered a motion with support from Trustee Pachner to approve the agenda for March 16, 2023, as presented, motion passed 3-0.

VI. **Approval of Minutes**

Trustee Pachner offered a motion with support from Verran to approve the meeting minutes from December 15, 2022, as presented, motion passed 3-0.

VII. **Unfinished Business- Master Plan Update**

- a. Southwest Michigan Planning received the 2nd attempt for the review of the Master Plan. Marcie is reviewing the plan and will be in contact with the Village. First attempt was not received.

VIII. **New Business**

- a. Board Elections: Chair, Vice Chair, and Secretary.
 - Trustee Pachner offered a motion with support from Verran to have Rex remain as Chair, motion passed 3-0.
 - Trustee Pachner offered a motion with support from Verran to have Moelaart remain as Vice Chair, motion passed 3-0.
 - Verran offered a motion with support from Moelaart to elect Trustee Pachner as Secretary, motion passed 3-0.
- b. Trustee Pachner offered a motion with the support from Verran to Accept 2022 Planning Commission Annual Report, motion carried 3-0.
- c. Planning Commission discussed and prioritized the 2023 Work Plan:
 - Technical review of the Zoning Ordinance
 - Site Plan Review
 - Outdated Zoning Map
 - Master Plan Update

Verran offered a motion with support from Trustee Pachner to accept the 2023 Work Plan, motion carried 3-0

IX. **Planning Commission Comments**

- a. Tapper stated that the Planning Commission needs to have 5 members, currently at 4. Need to develop a recruitment plan to find new members.
- b. General discussion about the trash carts.

X. **Adjournment**

Moelaart offered a motion with support from Verran to adjourn the meeting at 2:02 p.m., motion passed 3-0.

Minutes submitted by: Megan Duncan Village Clerk/Treasurer