

Village of Decatur
Village Council Regular Meeting Minutes

Monday, June 6, 2022, at 7:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. President Elwaer called the meeting to order at 7:00 P.M.

II. **Roll Call**

Clerk/Treasurer, Duncan provided roll call; Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran (excused), and President Elwaer in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, Chief of Police Thomas VanDerWoude, and Decatur Public Works Forman James Ebeling.

III. **Public Comments**

- a. Matt Nilson, 2022 Michigan Candidate for the 39th District made public comments discussing challenges in the community and his plan of action.

IV. **Approval of Agenda, Meeting Minutes, Accounts Payable**

- a. Trustee Gunther made a motion with support from Trustee Mead Jr. to approve the amended agenda for June 6, 2022, along with approval of meeting minutes from May 2, 2022, and accounts payable in the amount of \$189,850.58, motion carried 6-0.

V. **Communications to the Council – Presentation & Guest**

- a. Chief of Police VanDerWoude introduce Decatur’s New Police Officer Zackery Frank. Clerk/Treasurer Duncan swore in Officer Frank in the presence of Family and Council.
- b. Evan LeDuc, Project Manager Architecture and Jason Ficklen, Architecture Designer, Abonmarche presented the Building Assessments of Village Hall, Police Department, and Public Works Facilities. A general discussion ensued regarding the presentation. It was the consensus of the Council to direct staff to proceed with additional information regarding the facilities study. Staff will report back to Council on the next phase and address timelines regarding the facilities study.

VI. Unfinished Business

- a. Manager Tapper presented updates on the USDA – Water System Improvements and Wastewater System Improvements.

VII. New Business – Request to Adopt 2022 Tax Rates L-4029 and Authorize the President and Clerk to execute.

- a. President Pro Tem Jackson made a motion with the support from Trustee Pelfrey to adopt 2022 Tax Request Rates L-4029, millage rates 11.4166 for general operations, 4.5664 for general streets, 1.8262 for the Downtown Development Authority, and authorize the President and Clerk to execute. Roll Call Vote: Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 6-0.

VIII. New Business – Request to Approve Special Events & Festival Application from Kevin Christensen, Midwest Fest.

- a. Trustee Gunther made a motion with the support from Trustee Mead Jr, to approve Special Events & Festival application from Kevin Christensen, Midwest Fest. The 100 block of N. Phelps Street closure from Friday, July 29th at 8:00 PM, through July 30th at 11:00 PM with the following conditions being met:
 - 1. Police Department approval, including Incident Action Plan.
 - 2. Department of Public Works approval.
 - 3. Fire & Quick Response Department approval.
 - 4. Van Buren County Health Department approval.
 - 5. Submittal of additional security services for the event
 - 6. Submittal of complete map outlining event fencing, entertainment stage, dumpster/trash container locations, portable toilet facilities, utility services requested, proof of insurance certification, disclosure of charitable non-profit organization.
 - 7. Applicant to be responsible for any additional cost associated and or incurred by the Village of Decatur employees time, wages, salaries, materials (including but not limited to cones, barricade fencing), equipment and any other overhead provided by the Village of Decatur for this purpose event.

Roll Call Vote: Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 6-0.

IX. New Business - Request to Adopt Resolution 2022-004 Property Taxes

- a. Trustee Benson made a motion with the support from President Pro Tem Jackson to approve adoption of 2022-004 Property Taxes. Roll Call Vote: Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 6-0.

X New Business – Request to Adopt Resolution 2022-005 Public Act 51

- a. Trustee Gunther made a motion with the support from President Pro Tem Jackson to adopt Resolution 2022-005 Public Act 51. Roll Call Vote: Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 6-0.

XI New Business – Request to Approve License Transfer/Initial Application for 107 W. Delaware Street

- a. President Pro Tem Jackson made a motion with the support from Trustee Gunther to approve license transfer/initial application for 107 W. Delaware. Currently operating as a microbusiness and holding a single license and transferring to an integrated retailer/grower with two separate licenses (one retail and one class B grower). Roll Call Vote: Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 6-0.

XII New Business – Request to Approve License Transfer Application for 413 W. Delaware Street

- a. President Pro Tem Jackson made a motion with the support from Trustee Mead Jr to approve license transfer application for 413 W. Delaware. Currently operating as a microbusiness wanting to transfer to a retailer (one operating license). Roll Call Vote: Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, and President Elwaer, all voting yes, motion carried 6-0.

XIII Department Reports

- a. Manager Tapper, Chief of Police, Thomas VanDerWoude, and DPW Foreman Ebeling provided Department Reports to the Council. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.
- b. Manager Tapper presented to the Chief of Police a letter special thanks from the Decatur Hamilton Quick Response Team.

- c. Manager Tapper thanked DPW Foreman Ebeling and the DPW crew for all their hard work on spring cleanup.
- d. Manager Tapper announces the Retirement date, July 8th, for Evelyn Avery and thanked her for her many years of dedication and hard work.

XIV Council Comments & Additional Public Comments

- a. Trustee Benson expressed concern about the speed of traffic on N. Phelps Street. Trustee Benson encouraged the idea of putting up a stop sign, making a three way stop at N. Phelps and Pine Streets.

XV Adjournment

- a. Trustee Mead Jr. made a motion with the support from Trustee Benson to adjourn the meeting at 8:18 P.M., motion carried 6-0. Minutes submitted by Megan Duncan, Village Clerk/Treasurer.