

VILLAGE OF DECATUR PARKS & RECREATION COMMITTEE MEETING AGENDA

Monday
April 15, 2024



VILLAGE OF DECATUR
PARKS & RECREATION COMMITTEE MEETING
Monday, April 15, 2024 – 4:30PM
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

4:30PM PARKS & RECREATION COMMITTEE MEETING (Action to be taken by PRC on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Excused Absences if Any)

4. PUBLIC COMMENT

5. APPROVAL OF CONSENT AGENDA ITEMS

5A.1 – Approval of the Regular Meeting Agenda for April 15, 2024

5A.2 – Approval of the Regular Meeting Minutes for March 18, 2024

6. COMMUNICATIONS – PRESENTATIONS & GUEST

6A.1 –Katie Vanderhulst, Abonmarche

7. UNFINISHED BUSINESS

7A.1 – Review and discuss the Joint 5-Year Community Parks & Recreation Plan

7A.2 – Review & approve a quote for a Porta John at Southside Skate Park

8. NEW BUSINESS

9. PUBLIC COMMENTS- SECOND OPPORTUNITY

10. PARKS & RECREATION COMMITTEE MEMBER COMMENTS

11. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the PRC during public hearings and under “Public Comment,” members of the audience may address the PRC- please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
 2. Verbal report provided by staff.
 3. Chairperson asks PRC members if they have any questions for staff to clarify the staff report.
 4. Motion is made by a PRC member and seconded by another PRC member.
 5. The chair then calls on PRC members to discuss the motion if PRC members wish to discuss it.
 6. The chair calls for a vote on the item after discussion has occurred.
-

Village of Decatur
Parks & Recreation Committee Meeting Minutes
Monday, March 18, 2024, at 4:30 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. **Call to Order**

Trustee Pelfrey called the meeting to order at 4:31pm

II. **Pledge of Allegiance**

III. **Roll Call**

Trustee Jessica Pelfrey- Chairperson, Trustee Janice Benson, Nicky Fassett, Trustee Harvey Beute, Shantel Pentland- Administrative Assistant, and Megan Duncan- Clerk/Treasurer (excused).

IV. **Public Comment**

None

V. **Approval of Consent Agenda Items**

5A.1 – Trustee Benson offered a motion to approve the consent agenda for March 18, 2024, with support from Trustee Beute, carried unanimously 5-0.

5A.2 – Trustee Benson offered a motion to approve the regular meeting minutes from February 19, 2024, with support from Trustee Beute, carried unanimously 5-0.

VI. **Communications- Presentations & Guest**

6A.1 – Katie Vanderhulst, Abonmarche, provided an update regarding the 2 grants being pursued by the Parks & Recreation Committee, a DNR Michigan Natural Resources Trust Fund grant for Red Woolfe Park and a DNR Recreation Passport grant for Fireman’s Park). Both grant applications will be submitted by the deadline of April 1, 2024, feedback will be released in October 2024, and awarded recipients will be notified in December 2024.

VII. **Unfinished Business**

7A.1 – The Red Woolfe Park Improvements Project and the MNRTF grant application were discussed.

7A.2 – The Fireman’s Park Improvements Project and the Recreation Passport grant application were discussed. The Committee will continue the discussion regarding bathroom updates, to be included in Phase 2 of the project.

7A.3 – Vanderhulst relayed information to the Committee that creating a dog park at the Edgar Bergen Building site was not feasible.

7A.4 – Pentland shared an update regarding signage. One quote has been received from KalBlue, at least one other quote is expected in the next week. Staff will gather all quotes and design options for the April 15, 2024, meeting.

VIII. **New Business**

8A.1 – The Committee accepted the resignation of Charlene Jackson.

IX. **Public Comment- Second Opportunity**

Ron Colvin introduced himself as a Village resident, DDA district commercial property owner, and owner of Pride Portable Toilet, Co. Mr. Colvin shared ideas on how to work together with other business owners, and he expressed interest in helping many boards/commissions/committees as a community partner.

X. **Members Comments**

Fassett inquired about age restrictions for board applications now that there is a vacancy on this board. Some members shared an interest in having younger, school-aged individuals as board liaisons to garner a different perspective for some of the current projects. Benson inquired about the Pavilion at Red Woolfe Park that was dedicated to Dortha Benson-Pasley, the pavilion dedication will not be altered with any future updates to the park. There was a general discussion about bringing a Porta John back to the Skate Park, all were in favor, staff will gather quotes for seasonal rental and maintenance of one unit.

XI. **Adjournment**

Pentland offered a motion with support from Fassett to adjourn the meeting at 5:20 P.M., motion approved 5-0.

Minutes submitted by: Megan Duncan, Village Clerk/Treasurer



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Parks and Recreation Committee
FROM: Shantel Pentland, Administrative Assistant
REVIEWED BY: Christopher Tapper, Village Manager
DATE: April 15, 2024

SUBJECT: Update of Joint Community Parks & Recreation Plan

Action Requested:

It is requested that the Parks and Recreation Committee review and discuss the process of updating the Joint Community Parks & Recreation Plan

Background:

The current Joint Community Parks & Recreation Plan 2020-2024 will be expiring in December and requires an update.

Attachment(s):

Joint Community Parks & Recreation Plan



Community Parks and Recreation Plan

Village of Decatur
Decatur Township
Hamilton Township

Adopted: January 30, 2020

This plan was developed by a joint planning committee with representatives from Decatur Village, Decatur Township, and Hamilton Township. The Southwest Michigan Planning Commission assisted the committee.

Village of Decatur Public Officials

Ali Elwaer	Village President
Charlene Jackson	Village President Pro-Temp
Robert Mead Jr.	Village Trustee
Kim Gunther	Village Trustee
Cindy Pachner	Village Trustee
Ken Hayes	Village Trustee
Mike Verran	Village Trustee
Matthew Newton	Village Manager
Kimberly Babcock	Village Clerk and Treasurer
Tom VanDerWoude	Village Police Chief
Jimmy Ebeling	DPW Forman

Decatur Township Public Officials

Kevin Kusmack	Township Supervisor
Janet Abshagen	Township Clerk
James W. Abshagen	Township Treasurer
Katelin Makay	Township Trustee
Tom Stull	Township Trustee
Tommy Simson	Township Zoning Administrator and Code Enforcement Officer
Shalice Northrop	Township Assessor

Hamilton Township Public Officials

Carl Druskovich	Township Supervisor
Tina Leary	Township Clerk
Sandra Hanson	Township Treasurer
Charles Goodrich	Township Trustee and Zoning Administrator
Hal Manning	Township Assessor

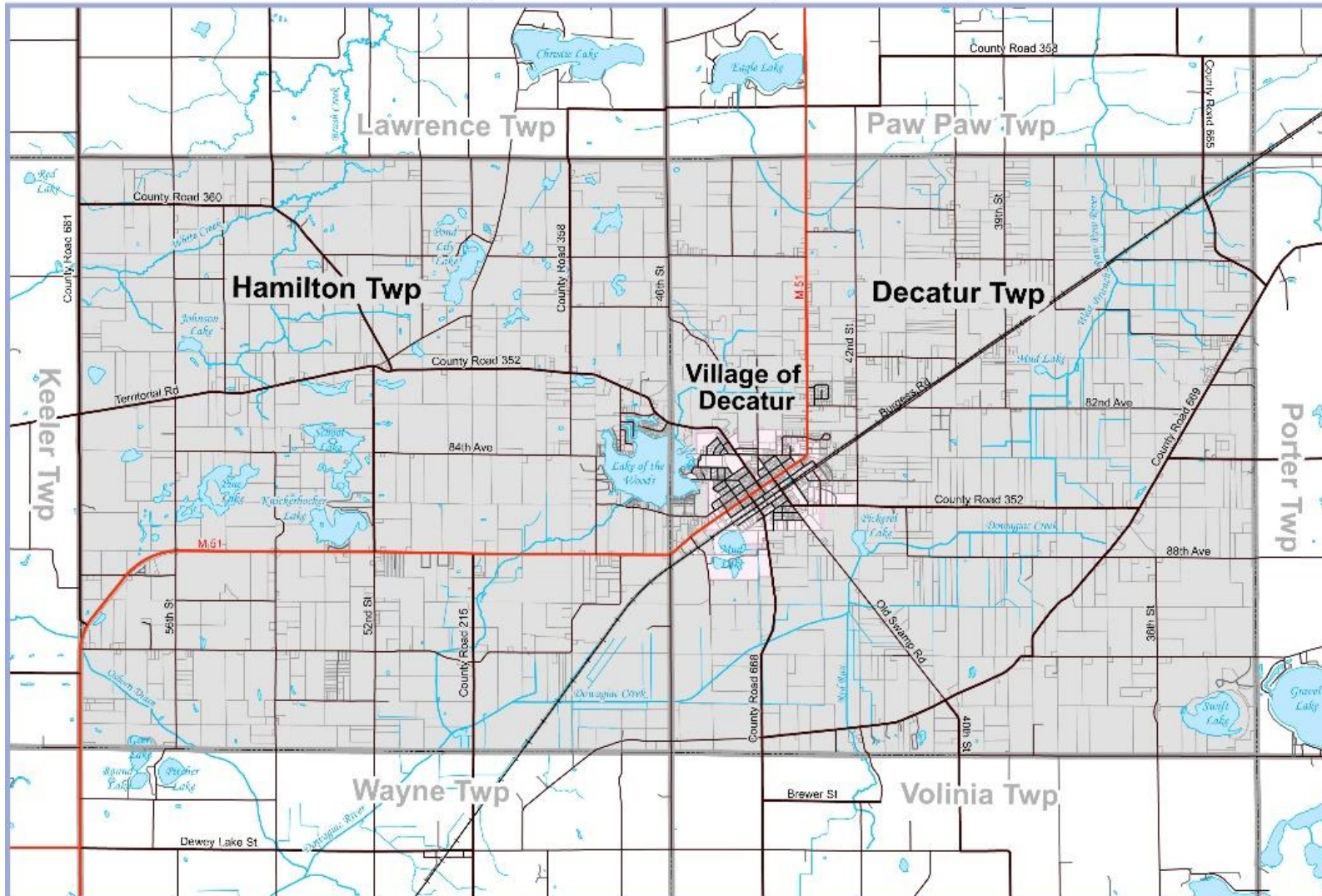
Joint Recreation Planning Committee

Matthew Newton, Kimberly Babcock, Ken Hayes, Tom Stull, Charles Goodrich, Sandra Hanson

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Hamilton Township, Decatur Township, & the Village of Decatur



Legend

- Township
- Parcel



Data Sources

Base Map: Michigan Center for Geographic Information
Parcel: Van Buren County

Prepared April 2009

Southwest Michigan Planning Commission

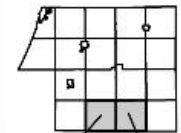
Tel: 269-925-1137

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Email: swmpc@swmpc.org

Website: www.swmpc.org

Van Buren County



Hamilton Township

Decatur Township



MICHIGAN

Van Buren County

Introduction

Parks and recreational resources provide a structure and aesthetic identity to communities. These resources increase property values, provide natural recreation, enhance animal and plant habitat, contribute to clean air and water, and help preserve and protect the historic character and identity of the area.

This plan will serve as a guide to the Village of Decatur, Decatur Township, and Hamilton Township for the development and maintenance of parks and recreational resources. The current status of parks and recreation and vision towards the future for the Decatur-Hamilton Area are outlined in this plan.

This plan takes into account the desires of the community for a multitude of recreational opportunities. It also focuses on the needs of the community in the development of goals and objectives. The final product of this plan is a set of strategic recommendations that will guide the community towards its goals.

Community Description

The Decatur-Hamilton Area is comprised of the Village of Decatur, Decatur Township, and Hamilton Township. This area is located in the southernmost portion of Van Buren County in Southwest Michigan and is approximately forty miles from Kalamazoo, Benton Harbor/St. Joseph, and South Bend, Indiana. Given the size and proximity of these three municipalities, the village and townships often work together on projects including a joint comprehensive plan and a shared fire authority.

Housing is primarily single or two family homes with renters making up around 25%. There is also a multi-unit apartment complex for seniors and two multi-unit subsidized and affordable apartment complexes. The area is home to Davis Elementary, Decatur Middle School, and Decatur Jr. Sr. High School. A significant portion of the Decatur-Hamilton Area is comprised of agricultural lands and open space. Businesses and restaurants are primarily located in the downtown area of the village.

Many visitors come to the Decatur-Hamilton Area during the summer to enjoy outdoor recreational opportunities such as boating, fishing, and swimming. Wintertime activities include ice-fishing and snowmobiling.

This joint recreation plan has been developed to serve as a guide to parks and recreational activities in the Decatur-Hamilton Area.

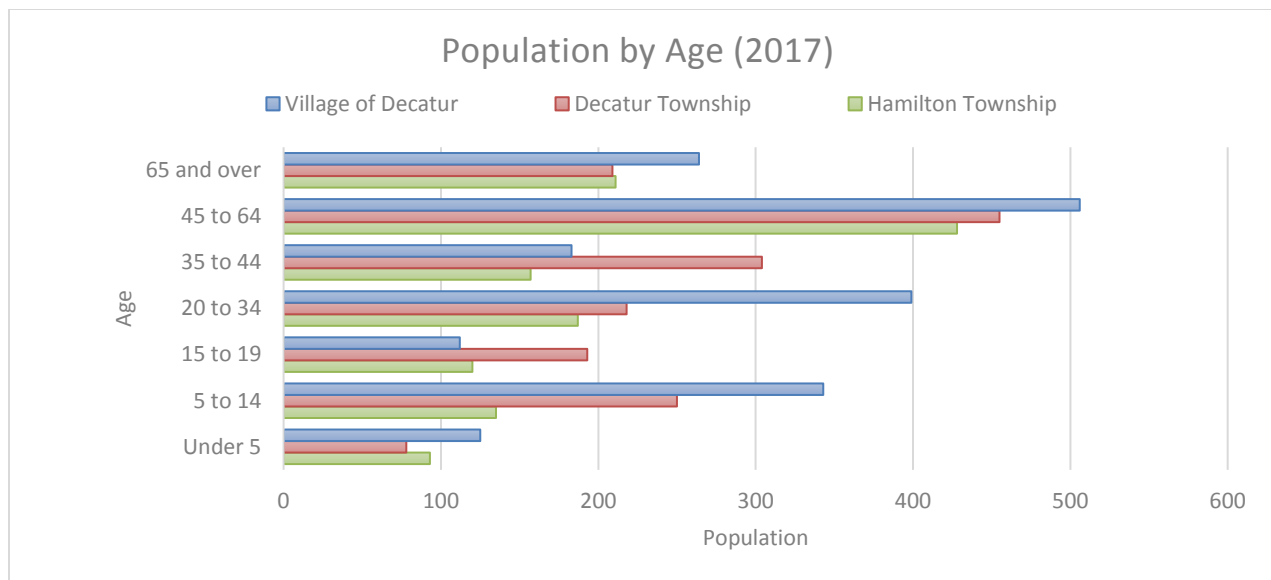
Community Demographics

The Decatur-Hamilton Area includes the Village of Decatur, Decatur Township, and Hamilton Township and is home to 4,970 residents (2017 Census estimate). Population has increased modestly since 1970 with the largest increase seen in the Village. Though more recently, population in both Decatur Township and Hamilton Township has decreased whereas population in the Village has remained rather consistent with only a small gain. Around 36% of households in the Decatur-Hamilton Area have children under the age of 18.

Poverty rates in both the Village and Township of Decatur are higher than the county and state rates at 24.1% and 32.7% respectively. Hamilton Township's poverty rate was 14.0%. Following national trends, the poverty rate is higher for children in each of the communities. These poverty rates demonstrate a need for accessible community parks and recreation facilities that are free or low cost to residents.

Year	Village of Decatur	Decatur Township	Hamilton Township	Van Buren County
1970	1,764	1,603	1,167	56,173
1980	1,915	1,684	1,586	66,814
1990	1,760	1,784	1,679	70,060
2000	1,838	2,078	1,797	76,263
2010	1,819	1,907	1,489	76,258
2017 (estimate)	1,932	1,707	1,331	75,190

Source: U.S. Census Bureau, 2013-2017 American Community Survey 5-Year Estimates



Source: U.S. Census Bureau, 2013-2017 American Community Survey 5-Year Estimates

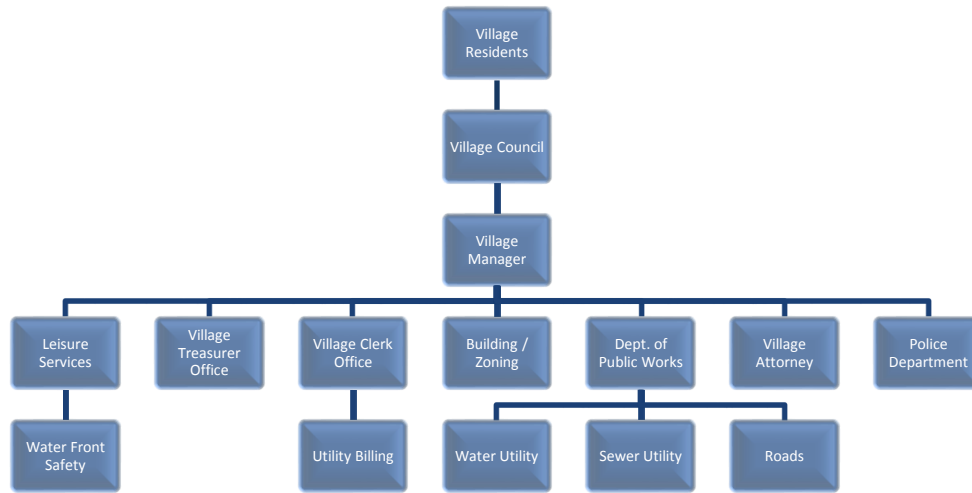
Population by age provides a good measure of needs for the community. For example, children under the age of 5 will require different playground equipment than those 15 to 19. Similar to national and state trends, the Decatur-Hamilton Area is experiencing an aging population. The Decatur-Hamilton Area provides a variety of facilities for different age groups including playground equipment (Raider Romp Park), skating and basketball (Southside Skate Park), and nature trails (Michigan Nature Association at Grange Hall).

Administrative Structure and Budgets

Village of Decatur

The Village of Decatur is a General Law Village governed by a village council of six trustees and a village president. The Village Council is the only elected body in the Village of Decatur and members are elected to four year terms. They are responsible for appointing positions, approving projects, establishing budgets, and serving on various committees. Positions that are appointed by the village council include: village manager, village treasurer, village clerk, police chief, and director of public works.

Village of Decatur Organizational Chart



Parks and Recreation in the Village of Decatur

The Village of Decatur operates a small Parks and Recreation Department with the Village Manager serving as its director. The Village's five parks are maintained by the Village Department of Public Works. The Village of Decatur Public Works staff is comprised of a director, foreman, two full-time technicians, and one part-time summer technician. The Village has a Parks and Recreation Committee that oversees the direction of park operations and capital improvements. The Parks & Recreation Department is funded by the General Fund. The budget can be quite variable from year to year depending on what other projects/departments utilizing General Fund dollars are being pursued.

DESCRIPTION	2018-19 BUDGET	2019-20 BUDGET	2020-21 PROJECTED BUDGET
SALARIES-LEISURE SERVICES	\$9,312.00	\$10,000.00	\$17,500.00
OVERTIME	\$250.00	\$250.00	\$300.00
SALARIES-LIFEGUARDS	\$12,800.00	\$12,000.00	
FICA/MEDICARE	\$1,673.00	\$2,200.00	\$1,500.00
WORKMAN'S COMP.	\$675.00	\$675.00	\$675.00
SUPPLIES & MAINTENANCE	\$7,000.00	\$7,000.00	\$7,500.00
PRINTING/PUBLISHING	\$100.00	\$100.00	\$100.00
ELECTRIC	\$750.00	\$825.00	\$825.00
REPAIRS	\$3,500.00	\$3,500.00	\$3,000.00
EQUIP.RENTAL TRANSFER	\$19,250.00	\$15,000.00	\$13,500.00
LIFEGUARD CERTIFICATIONS	\$600.00	\$400.00	
MISCELLANEOUS	\$50.00	\$50.00	\$50.00
MULTI-PERIL INSURANCE	\$1,000.00	\$1,000.00	\$1,050.00
CAPITAL OUTLAY	\$55,849.00	\$25,000.00	\$5,000.00
COMMUNITY PROJECTS	\$11,000.00	\$15,000.00	\$15,000.00
Total Expenses	\$(123,809.00)	\$(93,000.00)	\$(66,000.00)

Decatur Township

Decatur Township is a civil township of Van Buren County and includes the Village of Decatur. Decatur Township was organized in 1837. The Township Hall is located at 103 E Delaware St, Decatur, Michigan. Decatur Township does not own or operate any park or recreation facilities. Decatur Township does not have a parks and recreation budget.

Hamilton Township

Hamilton Township is a civil township of Van Buren County located east of Decatur Township and Village. Hamilton Township was also organized in 1837. The Hamilton Township Hall is located at 52333 Territorial Road West, Decatur, Michigan. Hamilton Township has a Grange Hall Committee that oversees the operation and improvements to the Grange Hall and Hamilton Township property. The committee is appointed by the Township Board. The Township's only budget for Parks is the utilities and seasonal portable restroom at Grange Hall.

Volunteerism and Partnerships

The Village of Decatur often utilizes volunteers in maintenance and beautification roles in Village Parks. Volunteer organizations, including the Optimist Club (and for 2015 Modern Woodman) often plant flowers in the pocket park in the Downtown District.

A nearby children's summer camp is also involved in projects assisting the Village in beautification of parks. Camp Lake of the Woods is a highly respected and sought after summer camp program. One of the programs that are offered is a community service program. These children will take on a project, such as painting park benches.

The Raider Romp Park was built in 2001. This park is a prime example of partnerships and community collaboration in the Hamilton - Decatur Area. Raider Romp Park is located on the grounds of the Veterans of Foreign Wars (VFW) Decatur Post. While the playground and restrooms are owned and maintained by the Village, the VFW owns a covered pavilion, grills, and picnic tables that are open to all who wish to use them. The park was also constructed using funds gathered through a collaborative fundraising campaign.

The Village also has a partnership with the Decatur Public Schools (DPS). The Schools own and maintain an outdoor track that is open to all who wish to use it. The Van Buren District Library (VBDL) also

runs many different recreational programs for children focusing on reading and learning. Also throughout the year the VBDL offers the opportunity for children to participate in different arts and crafts programs and educational presentations.

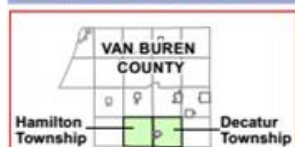
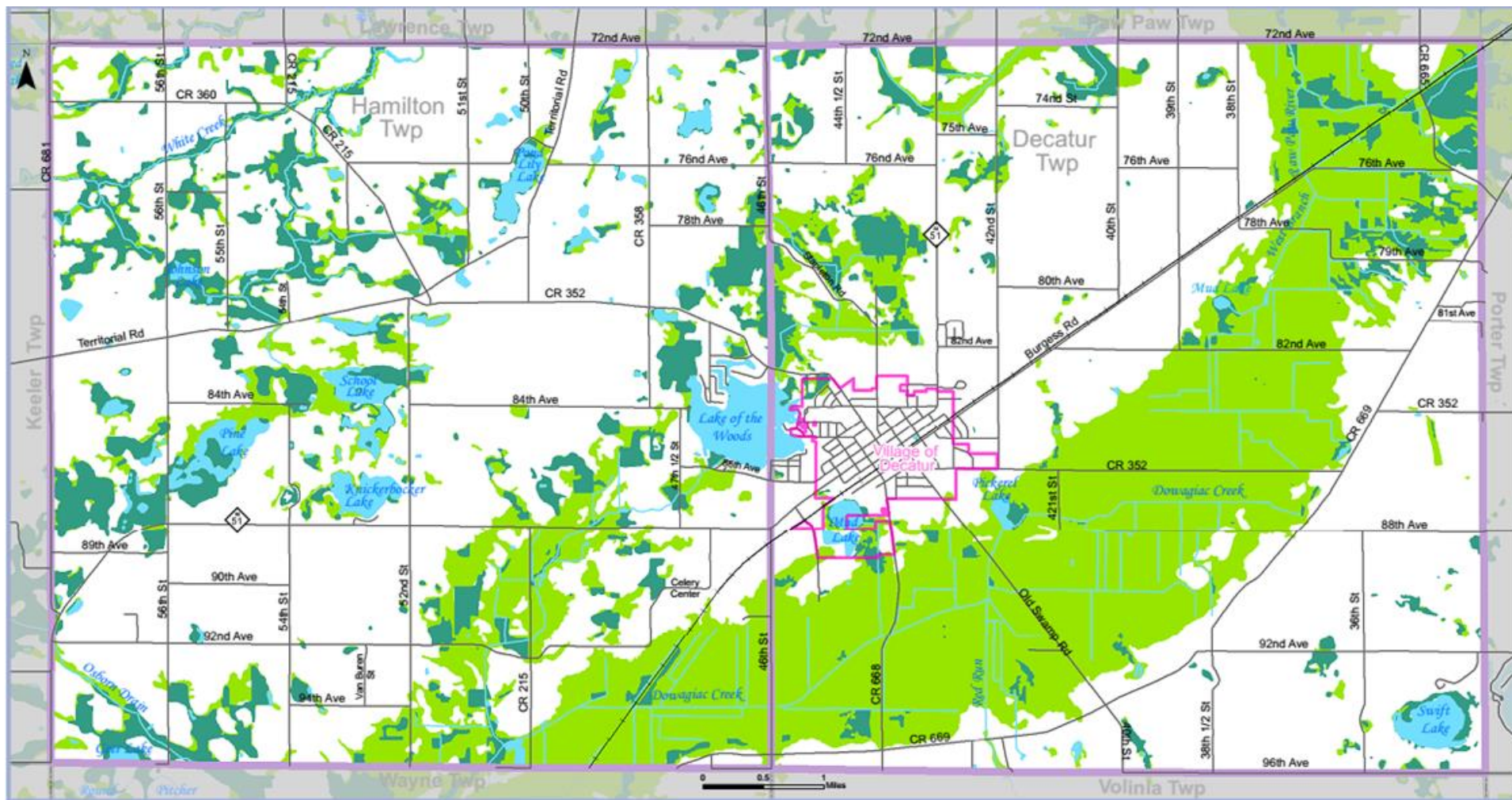
The Grange Hall committee holds 3 dances annually to raise funds for the Grange Hall. As mentioned previously the Township pays the utilities and for a seasonal portable restroom.

Natural Resource Inventory

Wetlands and floodplains are extremely valuable resources. Decatur and Hamilton Townships have wetlands that are scattered throughout the area. There is a significant area of wetlands in the townships that amount to over 200 acres. Concentrations of wetlands are located throughout the western portion of Hamilton Township, particularly south of Territorial Road. Concentrations in Decatur Township are located in the northwestern and extreme northeastern and southeastern portions of the township.

The Potential Conservation Areas map represents the last remaining remnants of the area's ecosystems and natural plant communities. The map ranks areas where the landscape is dominated by native vegetation that has various levels of potential for harboring high quality natural areas and unique natural features. In addition, these areas provide critical ecological services such as maintaining water quality and quantity, soil development and stabilization, habitat for pollinators of cropland, wildlife travel corridors, stopover sites for migratory birds, sources of genetic diversity and floodwater retention. Consequently, it is to a community's advantage that these sites be carefully integrated into the planning for future development. Striking a balance between development and natural resource conservation and preservation is critical if the Decatur-Hamilton area is to maintain its unique natural heritage.

Potential Conservation Areas (PCAs) are defined as places on the landscape dominated by native vegetation that have various levels of potential for harboring high quality natural areas and unique natural features. Scoring criteria to prioritize areas included: total size, size of core area, length of stream corridor, landscape connectivity, restorability of surrounding land, vegetation quality, and biological rarity score.



Legend

- Existing Wetland
- Lost Wetland*

*Lost wetlands were identified according to hydric soils and presettlement wetland data.

- Township
- Village
- Water

WETLANDS

Decatur & Hamilton Township Village of Decatur

Data Sources

Base Map: Michigan Center for Geographic Information Framework14v
Wetland: MDEQ, Land and Water Management Division, 2007

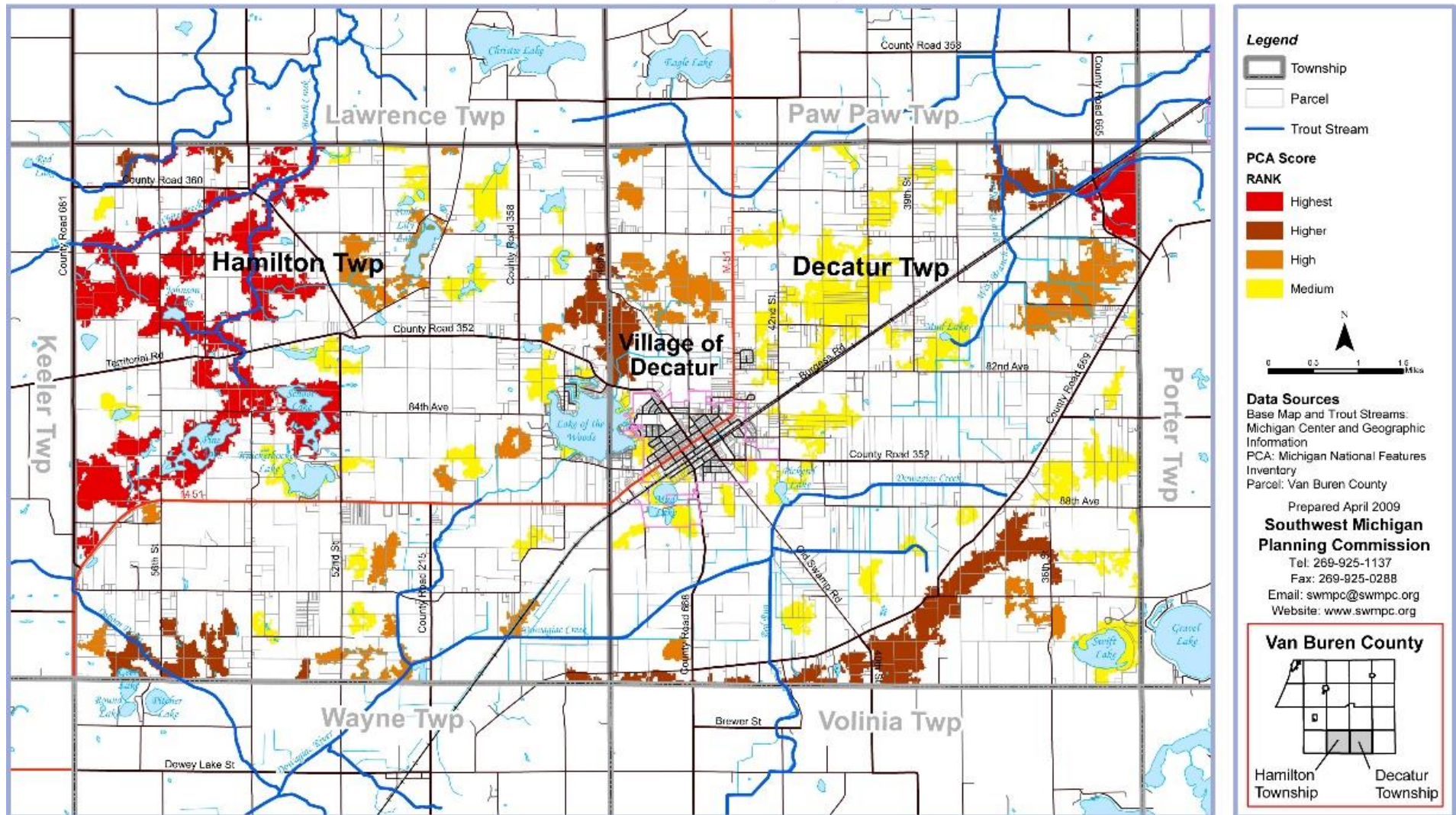
Southwest Michigan Planning Commission
www.swmpc.org

The use of this map is for general reference purposes. It is not a legal document.

December 02, 2015

1541FigWetland

Potential Conservation Area (PCA)



Recreation Inventory

A park inventory was conducted using a modified park checklist from the last Decatur Recreation Plan. This checklist noted key features and conditions at each park. Park descriptions were formed from previous plans and information from the Village of Decatur. The MDNR Guidelines require that a barrier free ranking be given to each facility for assessing its accessibility to persons with disabilities. The assessment considers the accessibility of both the facilities themselves as well as the access routes to them.

The following system, provided by the MDNR Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans (1/27/2006) was used:

- 1 = none of the facilities/park areas meet accessibility guidelines
- 2 = some of the facilities/park areas meet accessibility guidelines
- 3 = most of the facilities/park areas meet accessibility guidelines
- 4 = the entire park meets accessibility guidelines
- 5 = the entire park was developed/renovated using the principals of universal design

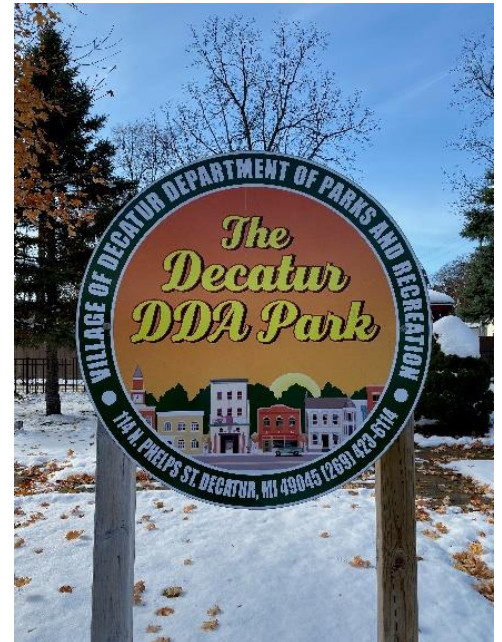
Village of Decatur Parks

DDA Park

The Downtown Development Authority (DDA) Park is located at the north edge of the downtown area on the corner of North Phelps and West St. Marys Streets across from Village Hall. It is a pocket park, equipped with park benches, gazebo, drinking fountain, and Little Free Library.

This park's location makes it popular with residents and those employed in the area. In the past, the park has been utilized as a location for the Decatur Farmers Market. Landscaping requires a great deal of care and regular maintenance and the benches are in need of new paint.

DDA Park provides easy accessibility with an ADA curb ramp on the corner leading to sidewalks into the park. Park benches, drinking fountain, and gazebo are all accessible from sidewalks. The height of Little Free Library may limit accessibility to those in wheelchairs.



DDA Park		
Amenity	Yes/No	Condition
Signage	Yes	Good
Parking	Yes	Good
Open Play Area	No	
Sport Facilities	No	
Playground Equipment	No	
Benches	Yes	Fair
Picnic Tables	No	
Picnic Shelter	No	
Grills	No	
Public Restrooms	No	
Trash Receptacles	Yes	Good
Accessibility Rating	3	



Raider Romp Park

Raider Romp is located at the corner of N Phelps Street and Veteran's Memorial Drive. The park is enclosed by a fence and features an expansive assortment of playground equipment designed for use by young children. The park also features many benches for parents or guardians to be able to sit, relax, and enjoy the sun as they supervise their children. In addition, the VFW owns a large pavilion with picnic tables and grills for use by visitors. Bathrooms are located on the west side of the parking area and there are two bike racks available for use.



Raider Romp offers an ADA parking space and sidewalks to the picnic shelter, restrooms, and play area. The play area is lined with woodchips and does not have sidewalks within the fenced area.

Raider Romp Park		
Amenity	Yes/No	Condition
Signage	Yes	Good
Parking	Yes	Good
Open Play Area	Yes	Good
Sport Facilities	No	
Playground Equipment	Yes	Good
Benches	Yes	Good
Picnic Tables*	Yes	Good
Picnic Shelter*	Yes	Good
Grills*	Yes	Good
Public Restrooms	Yes	Fair
Trash Receptacles	Yes	Good
Accessibility Rating	2	

*Owned by VFW



Southside Skate Park

Located on the corner of S. Williams and Beers Streets, the skate park is in the second stage of development. A fenced in area with cemented surface and skateboard ramps are in place. There is a picnic area with a shelter. A basketball court has been added to the facility and there are plans to add permanent restrooms. Park hours vary and are posted at the site.



The Southside Skate Park is currently not barrier free for accessibility. Without paved parking or a sidewalk network within the park, it would be difficult for someone with limited mobility to use.

Southside Skate Park		
Amenity	Yes/No	Condition
Signage	Yes	Fair/Good
Parking	Yes	Poor
Open Play Area	Yes	Good
Sport Facilities	Basketball, Skate Park	Good
Playground Equipment	No	
Benches	Yes	Poor
Picnic Tables	Yes	Good
Picnic Shelter	Yes	Good
Grills	No	
Public Restrooms	Porta Potty	Fair
Trash Receptacles	No	
Accessibility Rating	1	



Red Woolfe Park

Red Woolfe Park & Beach is owned and maintained by the Village of Decatur and is located on Lake of the Woods at the end of Pine Street. The Park is open from noon to 8:00 PM, Memorial Day through Labor Day and offers swings and playground equipment as well as a pavilion, picnic tables, stationery bar-b-que grills, a horseshoe pit, volleyball net, and swimming. New playground equipment was recently added to the park. The older playground equipment remains. The area is fenced in for safety. Public bathrooms and water are also available.



The Pavilion can be reserved up to a year in advance by calling the Village Hall. The pavilion is cemented, but has no electrical outlets. The gate is locked before and after hours and no admittance after hours is permitted.

Red Woolfe Park offers paved parking with sidewalks connecting to the beach area, pavilion, and restrooms. Currently there are no sidewalks connecting to the volleyball court, the playground equipment or to the water's edge.

Red Woolfe Park		
Amenity	Yes/No	Condition
Signage	Yes	Good
Parking	Yes	Good
Open Play Area	Yes	Good
Sport Facilities	Sand Volleyball	Poor
Playground Equipment	Yes	Good
Benches	Yes	Good
Picnic Tables	Yes	Good
Picnic Shelter	Yes	Fair
Grills	Yes	Fair
Public Restrooms	Yes	Poor
Trash Receptacles	Yes	Fair
Accessibility Rating	2	



Fire Station Park

Fire Station Park is located between M-51 (Delaware Street) at the West Village Limits, next to the Decatur-Hamilton Fire Station and St. Marys Street at the West Village Limits.



This park has a small pavilion, picnic tables, playground equipment, a two net tennis court (paved) and an outhouse type non-flush bathroom that is open to the public. The playground equipment at this park is rather old but has worn well. Benches are located near the playground equipment to offer a spot for people to sit while supervising children playing on the equipment. The tennis courts are in need of a reconstruction as they are over twenty-five years old.

Without paved parking or sidewalks connecting the parking area with the picnic shelter and other amenities, this park does not provide barrier free accessibility.

Fire Station Park		
Amenity	Yes/No	Condition
Signage	Yes	Good
Parking	Yes	Poor
Open Play Area	Yes	Good
Sport Facilities (tennis courts)	Yes	Poor
Playground Equipment	Yes	Fair
Benches	Yes	Good
Picnic Tables	Yes	Good
Picnic Shelter	Yes	Good
Grills	No	
Public Restrooms	Yes	Poor
Trash Receptacles	Yes	Good
Accessibility Rating	1	



Hamilton Township Parks

Grange Hall and Hamilton Township Property

The Grange Hall is located on County Road 215 at the intersection of 84th Avenue. The Hamilton Grange was started at a meeting in the Red School in 1874. The members built the hall in 1875. The Grange Hall became the social center of the area and was where the township meetings were held until 1999 when



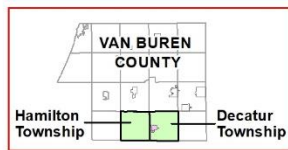
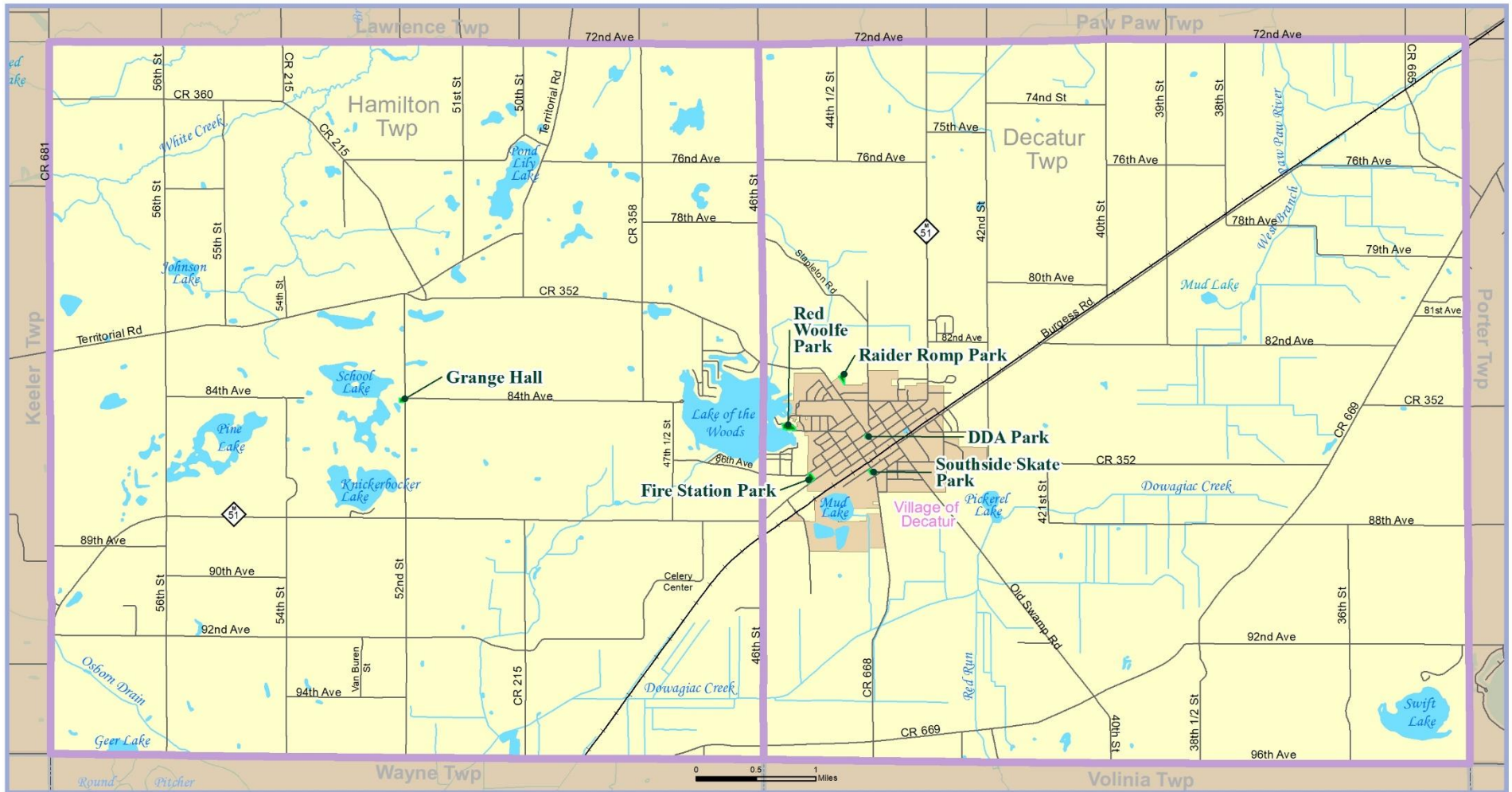
the new township hall was built. The grounds around the Grange Hall were the site of the Hamilton (Donnybrook) Fair. The Fair had up to 5000 visitors each season and was active until the County Fair was established in Hartford in 1913. The general purpose room has a capacity of 110 and three dances a year are hosted on the first Saturday evenings of April, October, and November. There is a seasonal portable restroom available outside the Grange Hall along with restrooms inside.

The Grange Hall offers a sidewalk ramp into the building but without paved accessible parking or a sidewalk leading to the ramp, accessibility is limited.

The Township also owns 80 acres across the street from Grange Hall. Twenty two acres are upland with the remaining acreage wetlands. A concept plan for this property can be found in Appendix C.

Grange Hall		
Amenity	Yes/No	Condition
Signage	Yes	Fair
Parking	Yes	Poor
Open Play Area	Yes	Good
Sport Facilities	No	
Playground Equipment	No	
Benches	No	
Picnic Tables	Yes	Good
Picnic Shelter	Yes	Good
Grills	No	
Public Restrooms (inside Hall & Porta Potty outside)	Yes	Good
Trash Receptacles	Yes	Good
Accessibility Rating	2	





Legend

- Park
- Water
- Township
- Village



PARKS

Decatur & Hamilton Township Village of Decatur

Data Sources

Base Map: Michigan Center for Geographic
Information Framework17v
Parks: SWMPC 2019

Southwest Michigan Planning Commission
www.swmpc.org

The use of this map is for general reference
purposes. It is not a legal document.

December 17, 2019 Fig01_DecHam_Parks

Other Public Parks and Recreational Opportunities

Baseball Diamonds and Football Fields

Baseball diamonds and football fields are located between Edgar Bergen Blvd. and Austin Blvd. in the back of the school complex. The fields are owned and maintained by the Decatur Public Schools with help in the summer from the youth program. Additional softball fields are located on W. M-51 just outside the Village limits. Softball for adults is available during the summer months. The Decatur Youth Group sponsors sports programs in baseball and rocket football for children ages 5 to 12.



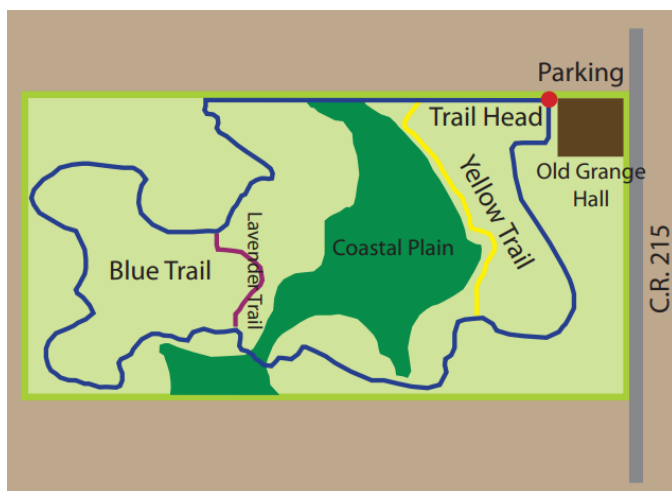
Michigan Department of Natural Resources (DNR) Lake of the Woods Boat Launch

The Michigan DNR provides a public boat launch at Lake of the Woods. It is located on the west side of the lake off of 84th Avenue in Hamilton Township and offers 15 parking spaces and restroom facilities. The ramp is hard surfaced and suitable for launching medium-sized watercraft.



Michigan Nature Association (MNA) Phillips Family Memorial Nature Sanctuary

The trailhead for the Sanctuary is located at the Grange Hall (Hamilton Township) on County Road 215 at the intersection of 84th Avenue. This 79 acres sanctuary is home to many rare and unusual plants and has approximately two miles of nature trails. It is only one of three MNA sanctuaries protecting coastal plain marshes. www.michigannature.org/



Van Buren Conservation District's Hayden Woods

Hayden Woods is located on 56th Street in Hamilton Township and is owned by Van Buren County Soil Conservation District. It is open to the public.

Private Facilities

Lake of the Woods & Greenwoods Camps

Lake of the Woods offers summer camp programs for both boys and girls. These programs are open to children age 6 to 15 and are offered in 2, 4, and 8 week lengths during the summer. They are located at 84600 47 ½ Street in Decatur. www.lwcgwc.com/

Timber Trails RV Park

Timber Trails is a rustic family campground on Lake of the Woods that offers 162 full hookup sites and 16 pull thru sites for large rigs. They are open May 1 – September 30 and are located at 84981 47 ½ Street in Decatur. www.timbertrailsrvpark.com/

Oak Shores Campground

Oak Shores features 281 campsites for tents to full hookups on the shores of Knickerbocker Lake. Cottages, cabins, and park models are also available for rent. The campground is open April 15 – October 15 and is located at 86232 County Road 215 in Decatur. oakshorescampground.com/

Previous Grant-Assisted Parks

The Village of Decatur has been fortunate to be the recipient of previous Grant Assistance for three different park projects. These projects have been the bathhouse/restroom project at Red Woolfe Park (Project Number 26-01060 L3), Fire Station Park (Project Number BF89-102), and the Southside Park Skate Board Park (Project Number 26-014648). All told, the Village of Decatur has received over \$96,000 in grant assistance for the development of Parks and Recreation. Post-Completion, Self-Certification Report Forms are on file with the Michigan Department of Natural Resources.

The Red Woolfe Park Bathhouse/Restroom project was completed in 1979. The project was to demolish and remove the existing bathhouse and to construct a new bathhouse with restrooms and changing facilities. The building also has the capacity to serve as a concession stand during the time that the park is open.

The Fire Station Park Project was rather comprehensive. Completed in 1989, the project was to develop a community park for both active and passive recreation. The project included the development of tennis courts, playground equipment, a picnic area, and a pavilion. The roughly twenty-five years since installation have taken a toll on the tennis courts and they are in poor condition. The playground equipment, though outdated, is generally in good repair. The picnic area remains in good condition.

The Southside Skate Board Park was originally planned to be built in three phases. The first phase was completed with the assistance of DNR Grant Funds. This phase consisted of creating the skate board park section of the park. This was completed in 2005 and remains in good condition. Phase two consisted of the construction of basketball courts and was completed in 2009.

Planning Process

Previously the Village of Decatur had a Community Parks and Recreation Plan in 2015, 2003 and 1998. This plan builds on the 2015 Village Plan, but is expanded to a joint plan incorporating Decatur and Hamilton Townships.

A Parks and Recreation Planning Committee was created comprising of representatives from the Village and Decatur and Hamilton Townships. This group first reviewed the 2015 Village Plan to discuss projects that have been completed and projects still needing implementation. This information along with discussions with community leaders was used to create a survey.

Also, as described in the Recreation Inventory, the current condition of Village and Township facilities was assessed. This information was then discussed by the Parks and Recreation Planning Committee and utilized, along with the information gathered through the surveys, to assess the Strengths and Weaknesses of the area's Parks and Recreation opportunities. This information, as well as community specific demographic information, was then used to help formulate goals and improvement projects for Village and Township Parks and Recreation Facilities.

Public Input Process

Public input is an important aspect to the planning process. Not only does gathering public input help guide the development of the plan but it also helps develop a sense of ownership of the plan with the public.

The first method of soliciting public input was through a survey. The survey was developed by looking at the action steps and projects that were not completed from the previous Village's Community Parks and Recreation Plans and from discussions with the Planning Committee. Survey participants were asked to rank the importance of projects and were given an opportunity to add other suggestions. The survey was available on-line and paper copies were available at the Village Hall and distributed to the library, schools, churches, senior service events, barber shop, hardware store, automotive store, and local gas station. There were also several Facebook posts on the Village's page and an article in the Decatur Republican about the survey opportunity. Further, both townships distributed the survey at tax collection days at the township halls. See the summary of the Survey Results in the appendix.

In addition, a public input session was held on Dec 17, 2019 at the Decatur Village Hall. The planning committee hosted an open house style session where participants could share their ideas on parks and recreation opportunities. See the summary of the public input session results in the appendix.

After public input was gathered, a draft plan was developed and posted on the Village of Decatur Website, Southwest Michigan Planning Commission's website and paper copies were available for public review at the Village Hall and the Webster Memorial Branch Library in downtown Decatur. The public review period lasted for 30 days prior to the adoption of the plan by the Village Council and Township Boards. The draft plan was posted for review and comment on December 26, 2019. A public hearing was

held on January 30, 2020 at 7:00pm at the Village Hall. A resident of Hamilton Township expressed concerns over the proposed walking track and possible paved parking at the Grange Hall and the impact on the ecosystem. Hamilton Township representatives responded that they had discussed the proposed trail to the neighboring preserve and that the goal was for it to be educational and to help mitigate damage by having a designated trail. Paved parking would only be for disability parking for accessibility purposes. The plan was adopted by Decatur Village, Decatur Township and Hamilton Township at a joint meeting on January 30, 2020.

Goals and Objectives

Strengths and Weaknesses

The Parks and Recreation Planning Committee reviewed and updated the strengths and weaknesses listed in the 2015 Village Community Parks and Recreation Plan. The goals are formulated based on the understanding of these strengths and weaknesses and therefore have a better probability of being achieved.

Strengths:

- 1. Strong Relationships** The number one strength of the Decatur Hamilton area is the strong relationships between the Village, the two townships and the different community organizations. These strong relationships are critical for developing successful partnerships and for the ability to improve and develop recreational opportunities in the community.
- 2. Good Distribution of Parks** The Village of Decatur currently maintains five major parks. In a Village that covers less than 1.5 square miles the ability to provide parks that serve nearly all of the community is a strength.
- 3. Hamilton Township Property and Grange Hall** The Hamilton Township owned property offers the opportunity for a diverse array of passive and active recreational opportunities. Additionally,

this property has significant historical and cultural ties in the community. This property can offer community members more of a “nature experience” than the Village parks can offer because of its size and natural features.

4. **The Public Beach** The Village operates the only public beach on Lake of the Woods. This public beach is an unique and significant asset for public recreation in the community.

Weaknesses:

1. **Age and Condition of Facilities** A major weakness is the current age and condition of many of the recreation facilities. Many amenities are over 20-30 years old and are in need of significant upgrades and improvements in accessibility.
2. **Lack of Funding** The available funding currently for Parks and Recreation is also a weakness as there is not currently enough money available to make significant upgrades and to increase the maintenance of the parks as they require due to their age.

These strengths and weaknesses give another perspective with which to formulate goals and objectives for this Community Parks and Recreation 5-Year Plan.

Goals

With all of the information that has been collected, analyzed, and discussed the following three major goals were developed to guide the operation and development of Parks and Recreation Facilities and Programs within the next five years in the Decatur Hamilton area.

Goal #1: Increase maintenance of municipal owned parks and recreation facilities.

Consistent feedback from community surveys as well as informal citizen feedback reveals that residents would like to see more of a commitment to maintaining municipal owned parks and recreation facilities.

Objective: Increase satisfaction with maintenance of facilities.

In order to measure resident/user satisfaction of parks residents will be surveyed and asked questions relating to park maintenance.

Objective: Increase maintenance in all parks based on objective measures.

To accomplish this, Park Maintenance Review forms will be created and utilized to perform random inspections at parks focusing on safety and landscaping issues at all parks.

Goal #2: Upgrade/replace existing facilities at parks.

It became clear during the planning process that the age of certain facilities is an issue that needs to be addressed. Specifically several upgrades are needed to better meet or exceed ADA standards. This will be accomplished by carrying out the following objectives.

Objective: Development plans will be developed for the two oldest parks in the Village, Fire Station Park and Red Woolfe Park.

In order to upgrade both of these parks it is necessary to fully assess the needs of each individual park, and the needs of those who utilize each park specifically. This will be done by creating development plans for both parks.

Objective: Red Woolfe Park and Fire Station Park will both be updated.

Upgrading the two oldest parks within the Village will be an extremely beneficial improvement for the Village of Decatur. For example, the roof on the pavilion at Red Wolfe Park needs immediate attention.

Objective: Phase 3 of the South Side Skate Park will be completed.

The master plan for the South Side Skate Park is older than ten years and is still yet to be completed. This project is an important upgrade to improving facilities on the south part of the Village.

Objective: Evaluate and make improvements to Grange Hall.

There needs to be upgrades to Grange Hall to ensure ADA compliance and to improve the usability of the facility for the community.

Goal #3: Increase Opportunities for Recreation.

There is a desire in the community to have the availability of additional recreational opportunities in the area.

Objective: Develop a system of pedestrian and bicycling trails.

There currently is not have a system of walking trails, bicycle lanes, sharrows or other designated non-motorized travel lanes. Bike racks in downtown parks and at the library are also needed. This is an important amenity to maintaining a healthy citizenry.

Objective: Develop at least one indoor recreation opportunity.

The climate in Southwest Michigan can be a harsh one during the winter. There currently is no public indoor recreation facility available in the area. . During the harsh winter residents need opportunities for recreation.

Objective: Expand the recreational opportunities at Hamilton Township property.

There is a desire to provide recreation opportunities such as an improved trail and parking area.

Objective: Purchase additional property for parks and recreation as opportunities arise.

If suitable property becomes available in the community, the communities should evaluate it for recreational purposes and consider purchasing to expand recreational opportunities.

Action Program

The action program lists specific projects that were identified during the planning process. The projects listed below will help the community achieve or work towards the goals and objectives of this plan. Many of the items listed below address ADA and universal design upgrades that are needed in many of the parks.

General Items

Develop comprehensive development plans for parks that include upgrades for improved accessibility and with the goal of universal design.

Expand funding for parks and recreation.

- Work collaboratively on a millage for parks and recreation

- Write grants and fundraise

Improve maintenance of current facilities.

Improve non-motorized network.

- Identify appropriate facilities (paved shoulders, sharrows, etc) and prioritize county and village roads for improvement.

- Add bike racks to all park locations.

Purchase available property for expanding recreational opportunities.

Update 5 year joint recreation plan.

- The 3 jurisdictions should meet at least once a year to discuss opportunities and plans

The following lists specific projects/improvements for each park that will help the community meet the plans goal and objectives.

DDA Park

High priority improvements identified for the DDA Park include adding a bike rack, community garden and improved landscaping.

Other ideas included lighting, a porch swing, picnic area and additional benches.

Raider Romp

High priority improvements identified for Raider Romp include an accessible playground surface, adding shade structures for the playground and sitting areas.

Other ideas included additional seating and restrooms, charcoal grills, water fountain, basketball court, soccer fields, softball field, nature play spaces and a rock climbing wall.

Fire Station Park

High priority improvements include pave accessible parking spaces, add sidewalk to pavilion, bike rack, pickleball and a splash pad.

Other ideas include a bandstand, soccer fields, community pool, additional play equipment and fix tennis courts.

Southside Skate Park

High priority improvements for Southside Skate Park include pave accessible parking spaces, permanent restrooms, add sidewalk network to all park amenities and lighting.

Other ideas include a water fountain, additional trash cans and a graffiti wall.

Red Wolfe

Many people are interested in extending the hours/season to allow for ice fishing and other activities. High priority improvements include repairing the pavilion roof, improving the restrooms, add sidewalk to playground, accessible surface to waters' edge, add accessible playground surfacing, bike rack and improve concession building. Another high priority item is offering paddleboat, paddleboard and kayak rentals.

Other ideas include new grills, vending machines, splash pad

Hamilton Township Grange Hall

High priority improvements included pave accessible parking spots and add sidewalk to ramp, a unisex bathroom and bike rack.

Hamilton Township Property

High priority improvements include build ¼ mile crushed limestone walking path, benches, interpretive signage and a bike rack.

The following list contains projects/improvements that are not tied to a specific existing park. These projects and improvements will help the community meet the plan's goals and objectives.

High priority improvements include:

Dog Park

Nature trails

Non-motorized facilities/network

implement trail/paved shoulders Oak Shores Campground to Grange Hall along CR 215**

Medium to high priority improvements include:

Soccer fields

Bike paths

Other ideas include:

Indoor recreation opportunities

Bandstand

Ice skating rink

Community swimming pool

Appendix A Survey

Decatur Village, Decatur Township and Hamilton Township Parks and Recreation Survey 2019

You can take this survey online at www.swmpc.org/DecAreaRecPlan.asp or please return completed paper surveys to Decatur Village Hall (open M-F, 9am-5pm) by December 20, 2019.

Please circle or write in your answers.

Do you live in? Decatur Village Decatur Township Hamilton Township
Other (please write in answer) _____

What is your gender? (please write in answer) _____

How old are you? 14 and under 15-21 22-34 35-54 over 55

What is your race/ethnic background? White/Caucasian Hispanic/Latino
Black/African American American Indian/Alaska Native Asian/Pacific Rim
Other (please write in answer) _____

Do you have any type of disability (any physical or emotional challenges)?

Yes No If yes, describe: _____

If yes, please list specific suggestions that would increase your use and enjoyment of area parks and their facilities. _____

Check the priority level for the following facilities/improvements.

Feel free to write in additional ideas and rank the priority for these ideas.

	High Priority	Mid-Range Priority	Low Priority	Not Needed
DDA Park (corner of St. Mary's & Phelps streets)				
Idea: _____				
Other idea: _____				
Raider Romp Park (Veteran's Memorial Dr btwn Phelps & School streets)				
Construct a rock-climbing wall				
Add shade for playground area				
Other idea: _____				
Other idea: _____				
Southside Skate Park (corner of Beers & Williams streets)				
Improve parking				
Add restrooms				
Other idea: _____				
Other idea: _____				

	High Priority	Mid-Range Priority	Low Priority	Not Needed
Red Woolfe Park (public beach west end of Pine Street)				
Improve bathrooms				
Establish a paddleboat/paddleboard/ kayak rental program				
Improve concession building				
Add vending machines				
Other idea: _____				
Other idea: _____				
Fire Station Park (on Delaware Street/M-51)				
Improve tennis courts				
Add a splash pad				
Improve parking				
Other idea: _____				
Other idea: _____				
General Ideas for Parks/Recreation/Open Space				
Establish a ¼ mile crushed limestone walking track at Hamilton Grange Hall				
Develop a bike path between Oak Shores Campground along CR215 and the Hamilton Grange Hall				
Add bike lanes/paths				
Develop nature trails				
Build an indoor recreation facility				
Build an ice skating rink				
Add soccer field(s)				
Add dog park				
Other idea: _____				

Would you support a millage for maintenance of the parks system? Yes No

Would you support a millage for the development of park facilities? Yes No

Provide any other ideas or comments regarding parks, recreation and open space in the Decatur Village/Township and Hamilton Township area: _____

Summary of Survey Results Online as of 12/20/2019

Number of Responses: 148

Decatur Village: 45%
Decatur Township: 25%
Hamilton Township: 26%
Other area: 4%

Male: 37%
Female: 63%

14 and under: 0
15-21: 3%
22-34: 20%
35-54: 39%
Over 55: 39%

White/Caucasian: 92%
Hispanic/Latino: 3%
American Indian/Alaska Native: 4%
Asian/Pacific Rim: 1%
Black/African American: 0%

13 individuals (9%) reported a disability: walking difficulty, PLS, military medical retirement, legally blind, arthritis
Suggestions: more benches, larger adult swing, handicap accessibility to lake and park equipment, wider sidewalks, more sidewalk

DDA Park:

- Community garden (multiple mentions), add lights, clean up veteran plaque, new landscaping (multiple mentions), bike rack, porch swing, better farmers market, picnic area, more benches
-

Raider Romp Park:

- Over 40% say adding shade for the playground area was a high priority, another 31% - consider it to be a mid-range priority
- Majority say construction of a rock-climbing wall is either low priority or not needed. Only 11% say it's a high priority
- Other suggestions included: more seating and restrooms available, maintain it regularly, charcoal grills, water fountain, fix current equipment, basketball court, soccer field, softball field, nature play spaces
-

Southside Skate Park:

- Around 77% say that improve parking is a low priority or not needed.
- Around 60% say that adding restrooms are either a high priority or mid-range priority

- Other suggestions included: add lighting (2 mentions), additional trash cans, water fountain, graffiti wall

Red Woolfe Park:

- Most agree that improving restrooms is a high priority
- Many would like to see the establishment of a paddleboat/paddleboard/kayak rental program
- Improving concession building is between a high and mid-range priority
- Many say that vending machines are either low priority or not needed
- Other suggestions: Bicycle rack, get rid of waterfowl (2 mentions), splash pad, dog park, fix roof on pavilion, continue to offer swim lessons

Fire Station Park:

- Most say improvement of the tennis courts is a low priority or not needed
- Adding a splash pad is a high or medium-range priority for over 60%
- Improved parking is a mid-range priority
- Other suggestions: Pickleball (4 mentions), bike rack, bandstand for live music, soccer fields, remove tennis court, add more play equipment, community pool

Other:

- Some interest in ¼ mile crushed limestone trail at Grange Hall
- Mid-high priority for bike path between Oak Shores Campground along CR215 and Grange Hall
- Mid-high priority to add bike lanes/paths
- High priority to develop nature trails
- Mid-range priority to build indoor recreation facility
- Low-priority to build ice skating rink
- Mixed reviews on soccer fields and a dog park
- Bandstand for live music
- Community swimming pool
- Wide lane for running/biking from Timber Trails to M51

Millage Questions:

Decatur Village:

Would you support a millage for maintenance of the parks system? – 65% (42 respondents) yes

Would you support a millage for the development of park facilities? – 66% (42) yes

Decatur Township:

Would you support a millage for maintenance of the parks system? – 71% (24) yes

Would you support a millage for the development of park facilities? – 66% (23) yes

Hamilton Township:

Would you support a millage for maintenance of the parks system? – 79% (30) yes

Would you support a millage for the development of park facilities? – 74% (28) yes

Other comments included: update tennis courts, dog park, hiking/walking trails at Grange Hall, promotion of activities in area (after school skate class, planned nature hikes, family picnic day), add smoking receptacles, soccer and/or tennis league, widen shoulders wherever possible, change angled parking in downtown to permit bikes, add bike racks, tree/flower park with benches where school was torn down, maintain, update, and add additional sidewalks, stop fencing in parks, incorporate school whenever possible, add handicap accessible play areas, video surveillance at parks, sidewalks along Edgar Bergan Blvd and Veterans Memorial Drive, maintain what is already in place before building new facilities, not supportive of additional park facilities

Appendix B Public Input Meeting

**Decatur-Hamilton Area Parks and Recreation
Public Input Meeting**

Decatur Village, Decatur Township and Hamilton Township
Parks Planning Committee will be hosting an open house.
Drop in anytime between 6:30pm and 8:00pm.
The purpose is to gather public opinion on updating park facilities.
Also please take the survey at www.swmpc.org/DecAreaRecPlan.asp



*****Refreshments Provided!*****

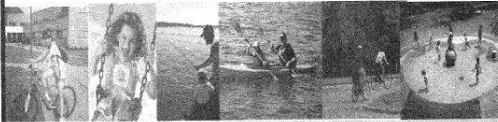
Tuesday, December 17th, 2019
6:30pm - 8:00pm *(Drop In Any Time)*
Location: Decatur Village Hall, 114 N. Phelps Street, Decatur, MI.

The Village and Townships hosted an open house style opportunity for public input on December 17, 2019. There were 8 participants that attended the open house. Participants filled out a survey if they had not already and had the opportunity to add comments about each park to large sheets of paper. Comments received were to add a water fountain/pump at Raider Romp Park and a kayak/canoe launch at Red Woolfe Park.

Below: Notice in the Decatur Republican on December 12, 2019; Participants at the public meeting

**Decatur-Hamilton Area Parks and Recreation
Public Input Meeting**

Decatur Village, Decatur Township and Hamilton Township
Parks Planning Committee will be hosting an open house.
Drop in anytime between 6:30pm and 8:00pm.
The purpose is to gather public opinion on updating park facilities.
Also please take the survey at www.swmpc.org/DecAreaRecPlan.asp



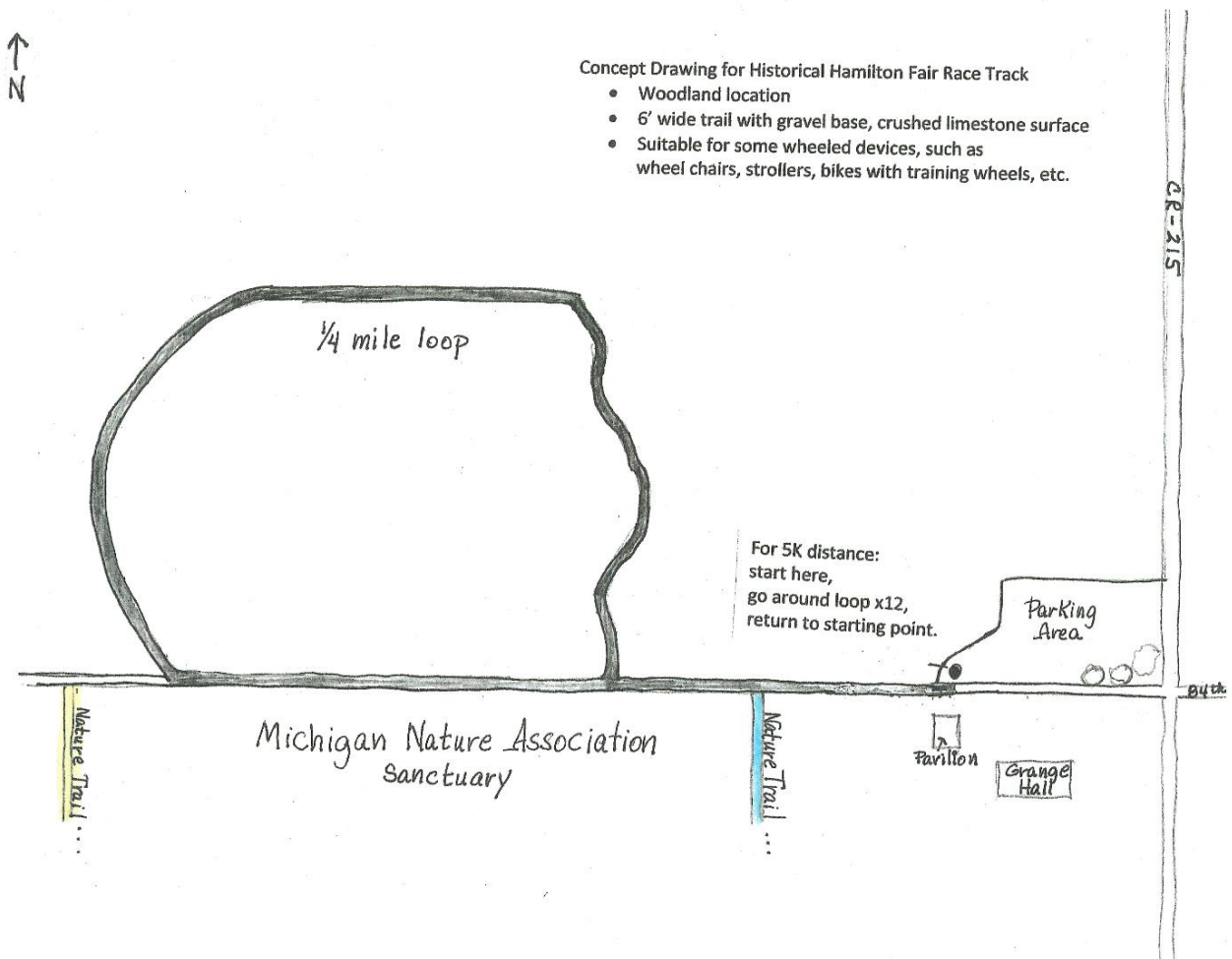
*****Refreshments Provided!*****

Tuesday, December 17th, 2019
6:30pm - 8:00pm *(Drop In Any Time)*
Location: Decatur Village Hall, 114 N. Phelps Street, Decatur, MI.



Appendix C Hamilton Township Property Concept

Hamilton Township owns 80-acres across from Grange Hall. The concept is to develop a walking track on the property which would use a portion of the harness racing track that was used prior to 1913. The distance would be measured so it could be used for walking/running one-quarter mile and 5K. A surface of smooth crushed limestone would allow access by wheelchairs, strollers, tricycle and tike bikes. The plan would also include benches and interpretive signage on the site's natural features and history.



Appendix D Post Completion Reports



Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE: ☐ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
(Please select one) ☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☒ BOND FUND

GRANTEE: Village of Decatur - Van Buren County

PROJECT NUMBER: BF89-102

PROJECT TYPE: Development

PROJECT TITLE: Fire Station Park

PROJECT SCOPE: (see comment section)

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Village of Decatur - Van Buren County	Matthew Newton	Village Manager
Address	Telephone	
114 N. Phelps Street	269-423-6114	
City, State, ZIP	Email	
Decatur, MI 49045	mnewton@decaturmi.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s). ☐ Yes ☒ No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain. ☒ Yes ☐ No
The tennis courts are in disrepair and the community is considering whether to keep them.
The playground in fair condition, but it is not accessible.

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain. ☒ Yes ☐ No

Are the facilities and the site being properly maintained? If no, please explain. ☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☐ Yes ☒ No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. ☒ Yes ☐ No
Trash collection and mowing are done as needed. Toilets are cleaned weekly.

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) ☐ Yes ☐ No ☒ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. ☐ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. ☐ Yes ☒ No

What are the hours and seasons for availability of the site?

The park is open year round from dawn to dusk.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

Project scope included 2 tennis courts, benches, landscaping, ovens, picnic tables, playground equipment, shelter, vault toilet.

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Matthew Newton

Please print

Matthew Newton

Grantee Authorized Signature

01/30/20

Date

Kimberly Babcock

Please print

Kimberly Babcock

Witness Signature

01/30/2020

Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925





Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE: ☐ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
(Please select one) ☒ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: Village of Decatur - Van Buren County

PROJECT NUMBER: 26-01060 L3

PROJECT TYPE: Development

PROJECT TITLE: Woolfe Park Bathhouse/Restrooms

PROJECT SCOPE: demolition of existing bathhouse, construct new bathhouse & restrooms

To Be Completed By Local Government Agency (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Village of Decatur - Van Buren County	Matthew Newton	Village Manager
Address	Telephone	
114 N. Phelps Street	269-423-6114	
City, State, ZIP	Email	
Decatur, MI 49045	mnewton@decaturmi.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s). ☐ Yes ☒ No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain. ☒ Yes ☐ No
The bathrooms need upgraded.

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain. ☒ Yes ☐ No

Are the facilities and the site being properly maintained? If no, please explain. ☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☐ Yes ☒ No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

☒ Yes ☐ No

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

☒ Yes ☐ No ☐ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

☐ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

☐ Yes ☒ No

What are the hours and seasons for availability of the site?

Not open in the winter. Hours are dawn to dusk.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Matthew Nuckin
Please print

[Signature]
Grantee Authorized Signature

01/30/20
Date

Kimberly Babcock
Please print

Kimberly Babcock
Witness Signature

01/30/2020
Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925





Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE: ☐ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
(Please select one) ☒ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: Village of Decatur - Van Buren County

PROJECT NUMBER: 26-01648

PROJECT TYPE: Development

PROJECT TITLE: Southside Park Skate Board Park

PROJECT SCOPE: (see comment section)

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Village of Decatur - Van Buren County	Matthew Newton	Village Manager
Address	Telephone	
114 N. Phelps Street	269-423-6114	
City, State, ZIP	Email	
Decatur, MI 49045	mnewton@decaturmi.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s). ☐ Yes ☒ No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please
describe what portion and describe use. (This would include cell towers and any non-recreation
buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain. ☐ Yes ☒ No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain. ☒ Yes ☐ No

Are the facilities and the site being properly maintained? If no, please explain. ☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☐ Yes ☒ No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

☒ Yes ☐ No

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

☐ Yes ☒ No ☐ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

☐ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

☐ Yes ☒ No

What are the hours and seasons for availability of the site?

open all year dawn to dusk

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

Scope items: fencing, site work, skate park (including equipment).
Ordering a Land and Water Conservation recognition plaque

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Matthew Newton
Please print

Matthew
Grantee Authorized Signature

01/30/20
Date

Kimberly Babcock
Please print

Kimberly Babcock
Witness Signature

01/30/2020
Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



Appendix E Adoption Documents



COMMUNITY PARK AND RECREATION PLAN

CERTIFICATION CHECKLIST

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

INSTRUCTIONS: Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park and Recreation Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR through MiRecGrants **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than February 1 of the year the local unit of government is applying for grants.

PLAN INFORMATION		
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List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.	County	Month and year plan adopted by the community's governing body
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Decatur Township	Van Buren	January 2020
Hamilton Township	Van Buren	January 2020

PLAN CONTENT
INSTRUCTIONS: Please check <u>each</u> box to certify that the listed information is included in the <u>final</u> plan.
<input checked="" type="checkbox"/> 1. COMMUNITY DESCRIPTION
<input checked="" type="checkbox"/> 2. ADMINISTRATIVE STRUCTURE
<input checked="" type="checkbox"/> Roles of Commission(s) or Advisory Board(s)
<input checked="" type="checkbox"/> Department, Authority and/or Staff Description and Organizational Chart
<input checked="" type="checkbox"/> Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming
<input checked="" type="checkbox"/> Current Funding Sources
<input checked="" type="checkbox"/> Role of Volunteers
<input checked="" type="checkbox"/> Relationship(s) with School Districts, Other Public Agencies or Private Organizations
Recreation Authorities or Trailway Commissions Only:
<input type="checkbox"/> Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities
<input type="checkbox"/> Articles of Incorporation
<input checked="" type="checkbox"/> 3. RECREATION INVENTORY
<input checked="" type="checkbox"/> Description of Methods Used to Conduct the Inventory
<input checked="" type="checkbox"/> Inventory of all Community Owned Parks and Recreation Facilities
<input checked="" type="checkbox"/> Location Maps (site development plans recommended but not required)
<input checked="" type="checkbox"/> Accessibility Assessment
<input checked="" type="checkbox"/> Status Report for all Grant-Assisted Parks and Recreation Facilities
<input type="checkbox"/> Waterways Inventory (if applicable)
<input checked="" type="checkbox"/> 4. RESOURCE INVENTORY (OPTIONAL)
<input checked="" type="checkbox"/> 5. DESCRIPTION OF THE PLANNING PROCESS

<input checked="" type="checkbox"/> 6. DESCRIPTION OF THE PUBLIC INPUT PROCESS	
<input checked="" type="checkbox"/> Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received	
<input checked="" type="checkbox"/> Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment	
Date of the Notice	<u>Dec 26, 2019</u>
Type of Notice	<u>Newspaper and social media</u>
Plan Location	<u>Decatur Village Hall and online</u>
Duration of Draft Plan Public Review Period (Must be at Least 30 Days)	_____
<input checked="" type="checkbox"/> Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)	
Date of Notice	<u>Dec 26, 2019</u>
Name of Newspaper	<u>Decatur Republican</u>
Date of Meeting	<u>Jan 30, 2020</u>
<input checked="" type="checkbox"/> Copy of the Minutes from the Public Meeting	
<input checked="" type="checkbox"/> 7. GOALS AND OBJECTIVES	
<input checked="" type="checkbox"/> 8. ACTION PROGRAM	
<input checked="" type="checkbox"/> 9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)	
PLAN ADOPTION DOCUMENTATION	
APPROVAL DOCUMENTATION: For multi-jurisdictional plans, each local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.	
<input checked="" type="checkbox"/> 1. Official resolution of adoption by the governing body <u>dated:</u> <u>Jan 30, 2020</u>	
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OVERALL CERTIFICATION	
NOTE: For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.	
<i>I hereby certify that the recreation plan for</i>	
<u>Decatur Village</u> (Local Unit of Government) <i>above and as set forth by the DNR.</i>	<i>includes the required content, as indicated</i> <div style="text-align: center;"> _____ Authorized Official for the Local Unit of Government </div> <div style="text-align: right;"> <u>01/30/20</u> Date </div>

This completed checklist must be uploaded in MiRecGrants.



COMMUNITY PARK AND RECREATION PLAN

CERTIFICATION CHECKLIST

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PLAN INFORMATION

Name of Plan: Community Parks and Recreation Plan: Decatur Village, Decatur Township, Hamilton Township		
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Decatur Village	Van Buren	January 2020
Decatur Township	Van Buren	January 2020
Hamilton Township	Van Buren	January 2020

PLAN CONTENT

INSTRUCTIONS: Please check each box to certify that the listed information is included in the final plan.

- ☒ 1. COMMUNITY DESCRIPTION
- ☒ 2. ADMINISTRATIVE STRUCTURE
 - ☒ Roles of Commission(s) or Advisory Board(s)
 - ☒ Department, Authority and/or Staff Description and Organizational Chart
 - ☒ Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming
 - ☒ Current Funding Sources
 - ☒ Role of Volunteers
 - ☒ Relationship(s) with School Districts, Other Public Agencies or Private Organizations
 - Recreation Authorities or Trailway Commissions Only:**
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 - ☐ Articles of Incorporation
- ☒ 3. RECREATION INVENTORY
 - ☒ Description of Methods Used to Conduct the Inventory
 - ☒ Inventory of all Community Owned Parks and Recreation Facilities
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 - ☒ Accessibility Assessment
 - ☒ Status Report for all Grant-Assisted Parks and Recreation Facilities
 - ☐ Waterways Inventory (if applicable)
- ☒ 4. RESOURCE INVENTORY (OPTIONAL)
- ☒ 5. DESCRIPTION OF THE PLANNING PROCESS

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<p><i>I hereby certify that the recreation plan for</i></p> <p><u>Decatur Township</u> _____ <i>includes the required content, as indicated</i></p> <p style="text-align: center;">(Local Unit of Government)</p> <p><i>above and as set forth by the DNR.</i></p> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 20px;"> <div style="text-align: center;"> _____ Authorized Official for the Local Unit of Government </div> <div style="text-align: center;"> <u>1-30-20</u> _____ Date </div> </div>	

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Michigan Department of Natural Resources-Grants Management

COMMUNITY PARK AND RECREATION PLAN

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<u>Hamilton Township</u>	<i>includes the required content, as indicated</i>
(Local Unit of Government)	
<i>above and as set forth by the DNR.</i>	
	<u>1-30-2020</u>
Authorized Official for the Local Unit of Government Date	

This completed checklist must be uploaded in MiRecGrants.



PROOF OF PUBLICATION AFFIDAVIT

Village of Decatur, County of Van Buren

David Moorman

being duly sworn, testifies that he/she

is **Editor** of the **Decatur Republican**

a newspaper published at **121 S Phelps ST, Decatur, MI 49045**, and circulated in the above county and that he/she is familiar with the facts and that the notice, a copy of which is attached, was published in said newspaper, prior to the time fixed for the hearing thereof, and that the publications were made on the:

26th day of **December** 20**19**

23rd day of **January** 20**20**

day of _____ 20____

Dated 1/24/2020


Signature of Publisher

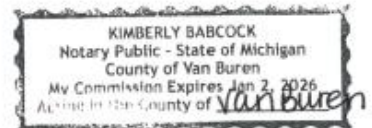
State of Michigan)

County of **Van Buren**) ss

On the 24th day of January 2020, the foregoing instrument was acknowledged before me by David Moorman


Notary Public

My Commission expires January, 2, 2026



LEGAL NOTICE

NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING NOTICE

The Village of Decatur, Decatur Township, and Hamilton Township, Van Buren County, Michigan will hold a Public Comment Period for the Joint Community Parks and Recreation Plan for the Village of Decatur, Decatur Township, and Hamilton Township from December 26th, 2019 to January 29th, 2020.

The plan will be available for review during business hours at the Decatur Village Hall (114 N. Phelps Street, Decatur, MI) which are Monday through Friday from 9:00 AM to 12:00 PM and 1:00 PM to 5:00 PM. The plan is also available for review on the Internet at <https://www.swmpc.org/decarearecplan.asp>.


Written comments can be submitted by email to village@decaturmi.org or by mail to 114 N. Phelps Street, Decatur, MI 49045 and must be received by January 29th, 2020.

A joint Public Hearing will be held on the draft plan on **January 30th, 2020, at 7:00 PM**, at the Decatur Village Hall (114 N. Phelps Street, Decatur, MI). At this meeting, the public will have the opportunity to give oral and/or written comments and ask questions regarding the plan. All interested parties are urged to attend.

- This notice is in compliance with PA 267 of 1976 as amended (Open Meetings Act).
- In accordance with The Americans with Disabilities Act, the Village of Decatur will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the Village Clerk at (269) 423-6114 at least 48 hours in advance.

THURSDAY, DECEMBER 26, 2019

THURSDAY, JANUARY 23, 2020

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**JOINT MEETING WITH VILLAGE OF DECATUR, DECATUR TOWNSHIP, AND
HAMILTON TOWNSHIP**

PARKS & RECREATION PLAN PUBLIC HEARING & ADOPTION

MEETING MINUTES

Thursday, January 30th, 2020

1. The meeting was called to order at 7:01 PM by Village Manager Newton. Roll call was taken with Village representatives Ali Elwaer, Kim Gunther, Charlene Jackson, and Michael Verran; Decatur Township representatives Janet Abshagen, Jim Abshagen, Kevin Kusmack, and Tom Stull; Hamilton Township representatives Carl Druskovich, Sandra Hanson, and Charles Goodrich; Village Clerk & Treasurer Babcock; Village Manager Newton; and 2 visitors being present.
2. Village Manager Newton led the Pledge of Allegiance.
3. No public comment was given.
4. Druskovich moved, Hanson seconded, CARRIED, to open the Public Hearing for the 2020 Joint Parks & Recreation Plan. All were in favor.
 - a. Jan Peterson, resident of Hamilton Township, expressed concerns over the proposed walking track at the Grange Hall. She expressed that she had concerns over the impact to the ecosystem and disturbing the neighboring nature preserve area.
 - i. Goodrich responded that he had discussions with the neighboring preserve and the outcome of those discussions was that the project would blend well and not have a negative impact.
 - ii. Druskovich also indicated that the goal of the project was for it to be educational. He further noted that it would be a walking trail that, in some cases, can help preserve the area. He noted that they would be working with the Van Buren County Conservation District on the project. He further stated that part of the goal would be to mitigate damages that had already occurred from use of the area and the trail would be constructed in a manner to help reduce potential issues in the future.
5. Kusmack moved, Gunther seconded, CARRIED, to close the Public Hearing for the 2020 Joint Parks & Recreation Plan. All were in favor.
6. Adoption of 2020 Joint Parks & Recreation Plan
 - a. VILLAGE OF DECATUR-Gunther moved, Jackson seconded, CARRIED, to approve Resolution 2019-18: A Resolution Adopting Community Parks & Recreation Plan: Village of Decatur, Decatur Township, and Hamilton Township as presented. All were in favor.
 - b. DECATUR TOWNSHIP-Kusmack moved, Jim Abshagen seconded, CARRIED, to approve Resolution Adopting Community Parks & Recreation Plan: Village of Decatur, Decatur Township, and Hamilton Township as presented. All were in favor.
 - c. HAMILTON TOWNSHIP-Goodrich moved, Hanson seconded, CARRIED, to approve Resolution Adopting Community Parks & Recreation Plan: Village of Decatur, Decatur Township, and Hamilton Township as presented. All were in favor.
7. No Public Comment was given.
8. Kusmack moved, Jim Abshagen seconded, CARRIED, to adjourn meeting at 7:11 PM. |

VILLAGE OF DECATUR

COUNTY OF VAN BUREN

STATE OF MICHIGAN

**RESOLUTION 2019-18: A RESOLUTION TO ADOPT THE COMMUNITY PARKS AND RECREATION PLAN:
VILLAGE OF DECATUR, DECATUR TOWNSHIP, HAMILTON TOWNSHIP.**

WHEREAS, a plan which addresses the future use and development of parks and recreation areas has been developed for Decatur Village, Decatur Township and Hamilton Township with the assistance of a planning committee consisting of representatives from each municipality and the Southwest Michigan Planning Commission; and

WHEREAS, the planning process included public input opportunities such as committee meetings, a public input open house and a survey; and

WHEREAS, the plan has been developed to meet the recreational needs (based on data and public input) of the community; and

WHEREAS, a 30-day public comment period and a public hearing to take comment on the plan was held; and

WHEREAS, the planning committee with representatives from each jurisdiction has recommended the plan for adoption.

NOW, THEREFORE, BE IT RESOLVED, the Council of the Village of Decatur adopts the Community Parks and Recreation Plan: Village of Decatur, Decatur Township, Hamilton Township.

Yeas: Kim Gunther, Ali Elwaer, Charlene Jackson, Mike Verran

Nays: —

Absent: Ken Hayes, Bob Mead, Cindy Pachner

Abstain: —

RESOLUTION DECLARED ADOPTED

Date: 01/30/2020

Kimbuly Babcock

Decatur Township, Van Buren County, Michigan

A Resolution to Adopt the
**Community Parks and Recreation Plan: Village of Decatur, Decatur
Township, Hamilton Township**

Whereas, a plan which addresses the future use and development of parks and recreation areas has been developed for Decatur Village, Decatur Township and Hamilton Township with the assistance of a planning committee consisting of representatives from each municipality and the Southwest Michigan Planning Commission, and

Whereas, the planning process included public input opportunities such as committee meetings, a public input open house and a survey, and

Whereas, the plan has been developed to meet the recreational needs (based on data and public input) of the community, and

Whereas, a 30 day public comment period and a public hearing to take comment on the plan was held, and

Whereas, the planning committee with representatives from each jurisdiction has recommended the plan for adoption.

Now, Therefore, be it resolved, the Township Board of Trustees adopts the
**Community Parks and Recreation Plan: Village of Decatur, Decatur
Township, Hamilton Township.**

Yeas: Kuzmack, Janet Abshagen James Abshagen, Stull
Nays: none
Absent: Makay
Abstain:

RESOLUTION DECLARED ADOPTED

Date: 1/30/20 
Township Clerk

Hamilton Township, Van Buren County, Michigan

A Resolution to Adopt the
**Community Parks and Recreation Plan: Village of Decatur, Decatur
Township, Hamilton Township**

Whereas, a plan which addresses the future use and development of parks and recreation areas has been developed for Decatur Village, Decatur Township and Hamilton Township with the assistance of a planning committee consisting of representatives from each municipality and the Southwest Michigan Planning Commission, and

Whereas, the planning process included public input opportunities such as committee meetings, a public input open house and a survey, and

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Whereas, a 30 day public comment period and a public hearing to take comment on the plan was held, and

Whereas, the planning committee with representatives from each jurisdiction has recommended the plan for adoption.

Now, Therefore, be it resolved, the Township Board of Trustees adopts the
**Community Parks and Recreation Plan: Village of Decatur, Decatur
Township, Hamilton Township.**

Yeas: 3 Carl Druskovich - yes
Nays: 0 Charles Goodrick - yes
Absent: Sandy Hanson - yes
Abstain:

RESOLUTION DECLARED ADOPTED

Date: 1-30-2020





Southwest Michigan Planning Commission

January 30, 2020

Van Buren County Land Management
Ted Thar, Director
Administration & Land Services Building
219 Paw Paw Street, Ste 302
Paw Paw, MI 49079

Dear Mr. Thar,

Enclosed please find a copy of the adopted Community Parks and Recreation Plan for the Village of Decatur, Decatur Township and Hamilton Township for your records. This five-year plan reflects the community's commitment to comprehensive recreational planning that includes measures to protect natural resources through responsible use and provides opportunities for residents of all ages and abilities to participate in healthful living.

Sincerely,

Marcy Hamilton

Marcy Hamilton
Senior Planner

376 West Main Street, Suite 130 • Benton Harbor, MI 49022-3651

[P 269.925.1137](tel:269.925.1137) • [F 269.925.0288](tel:269.925.0288) • [W www.swmpc.org](http://www.swmpc.org) • [E swmpc@swmpc.org](mailto:swmpc@swmpc.org)



Southwest Michigan Planning Commission

January 30, 2020

Mr. K. John Egelhaaf, Director
Southwest Michigan Planning Commission
376 W. Main Street, Ste 130
Benton Harbor, MI 49022

Dear Mr. Egelhaaf:

Enclosed please find a copy of the adopted Community Parks and Recreation Plan for the Village of Decatur, Decatur Township and Hamilton Township for your records. This five-year plan reflects the community's commitment to comprehensive recreational planning that includes measures to protect natural resources through responsible use and provides opportunities for residents of all ages and abilities to participate in healthful living.

Sincerely,

Marcy Hamilton

Marcy Hamilton
Senior Planner

376 West Main Street, Suite 130 • Benton Harbor, MI 49022-3651

• 269.925.1137 • 269.925.0288 • www.swmpc.org • swmpc@swmpc.org



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Parks and Recreation Committee
FROM: Shantel Pentland, Administrative Assistant
REVIEWED BY: Christopher Tapper, Village Manager
DATE: April 15, 2024

SUBJECT: Southside Skate Park, Porta John Quotes

Action Requested:

It is requested that the Parks and Recreation Committee review and discuss quotes for a Porta John at the Southside Skate Park, and subsequently approve a vendor.

Background:

Historically, there was a Porta John placed at the Southside Skate Park for visitors to use. For unknown reasons, this unit was removed. Community members and park visitors have requested to have this option available once again, and the Parks & Recreation Committee is fully agreeable. Staff has gathered two quotes for the following:

- ❖ 1 (one) Porta John Unit
- ❖ Mid-April to Mid-November
- ❖ Weekly servicing/cleaning of the unit

Attachment(s):

Quote from Pride Portable Toilet, Co.
Quote from Flory Septic

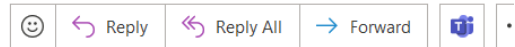
Re: Porta John quote



Ron Colvin <pridecolvin@gmail.com>
To: S Pentland

Retention Policy Default Retention (4 years)

Expires 3/20/2028



Thu 3/21/2024 8:15

Start your reply all with: [Thank you, I will let you know.](#) [That would be great, thank you!](#) [Great, thanks for the info!](#) [Feedback](#)

Hi Shantel!

Thank you for reaching out! Our regular units rent for \$120. We bill out every 28 days. That includes 1 weekly service/cleaning. Additional cleanings are \$50.00.

We would love to take care of this for you. Please let us know if you have any questions!

Have a great day!
Aimee

Pride the Portable Toilets Co.
269-208-1484
pridecolvin@gmail.com
www.prideportabletoilets.com

Re: Porta John Quote



ROBERT FLORY JR <floryseptic@yahoo.com>
To: S Pentland

Retention Policy Default Retention (4 years)

Expires 3/20/2028



Start your reply all with: [Okay, thank you!](#) [Yes, it does.](#) [Ok, thanks.](#) [Feedback](#)

YES, IT INCLUDES CLEANING ONCE A WEEK

On Thursday, March 21, 2024 at 08:41:29 AM EDT, S Pentland <spentland@decaturmi.us> wrote:

Is \$100 your monthly rate? Does that also include maintenance, and how often? Thak you!

From: ROBERT FLORY JR <floryseptic@yahoo.com>
Sent: Wednesday, March 20, 2024 5:14 PM
To: S Pentland <spentland@decaturmi.us>
Subject: Re: Porta John Quote

WE ARE INTERESTED IN PROVIDING FOR \$100.00