

VILLAGE OF DECATUR RESCHEDULE COUNCIL MEETING AGENDA



Monday,
April 15, 2024



VILLAGE OF DECATUR
RESCHEDULE COUNCIL
MEETING

Monday, April 15, 2024 – 7:00PM

Village Hall – 114 N. Phelps Street, Decatur, MI 49045

7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

Note: Please be courteous and turn off cell phones during the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Excused Absences if Any)

4. PUBLIC COMMENT

5. APPROVAL OF CONSENT AGENDA ITEMS

5A.1 - Approval of the Regular Council Meeting Agenda for April 15, 2024.

5A.2 – Approval of the regular Council Meeting Minutes from March 4, 2024, and
Special Meeting Minutes from March 18, 2024.

5A.3 - Approval of Accounts Payable and Payroll for the week ending March 31,
2024.

6. COMMUNICATIONS TO THE COUNCIL – PRESENTATIONS & GUEST

6A.1 – Andrew Rudd, PE, Wightman, USDA Updates

6A.2 – Katie Saintz, Business Development Specialist, Abonmarche, Strategic Plan Updates

7. PUBLIC HEARING

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9A.1 – Request to adopt Resolution 2024-008, road closure for 4th of July Parade.

9A.2 – Request to adopt Resolution 2024-009, 2024 Water Bond Authorizing.

9A.3 – Request to adopt Resolution 2024-010, 2024 Sewer Bond Authorizing.

9A.4 - Request to adopt the Village of Decatur Internal Zoning Application Processing & Review Procedures
Policy

9A.5 – Request to approve the recommendation for award USDA Improvement Contract A – Water Main

9A.6 – Request to approve the recommendation for award USDA Improvement Contract B – Wastewater

9A.7 – Request to approve the recommendation for award USDA Improvement Contract C – Sewer Pipelining

9A.8 – Request to approve Local Governmental Unit Approval for Social District Permit – 100 S Phelps

9A.9 – Request to approve Local Governmental Unit Approval for Social District Permit – 103 N Phelps

10. BOARDS, COMMITTEES, COMMISSION REPORT

- 10A.1 – Downtown Development Authority – President Elwaer
- 10A.2 – Planning Commission – Trustee Pachner
- 10A.3 – Parks & Recreation – Trustee Pelfrey

11. DEPARTMENT REPORTS

- 11A.1 – Department of Public Works Report
- 11A.2 – Police Department Report
- 11A.3 – Fire Department Report
- 11A.4 – Clerk & Treasurer Report
- 11A.5 – Deputy Clerk & Treasurer Rprt
- 11A.6 – Village Manager Report

12. PUBLIC COMMENTS – SECOND OPPORTUNITY

13. COUNCIL COMMENTS

14. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the President.
2. Verbal report provided by staff.
3. President asks council members if they have any questions for staff to clarify the staff report.
4. Motion is made by a council member and seconded by another council member.
5. President then calls on council members to discuss the motion if council members wish to discuss.
6. President calls for a vote on the item after discussion has occurred.



Village of Decatur
Village Council Regular Meeting Minutes

Monday March 4, 2024, at 7:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

- I. President Elwaer called the meeting to order at 7:00 P.M.

II. **Roll Call**

Clerk/Treasurer, Duncan provided roll call; Trustee Benson, Trustee Beute, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pachner (excused), Trustee Pelfrey, and President Elwaer in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, Deputy Clerk/Treasurer, Natalie Davis, Chief of Police, Thomas VanDerWoude, DPW Foreman, James Ebeling, and Administrative Assistant Shantel Pentland.

III. **Public Comments**

- a. Mark Moore, Village property owner of 125 E Edgar Bergen, questioned if the Village Manager will be paying the invoice that he dropped off at Village Hall for reimbursement of his time in court, due to a violation of the Rental Property Ordinance 2023-002. Villag Manager Tapper informed Mr. Moore that it has been turned over to Village Attorney Crystal Morgan and he could call and discuss the situation with her if he chose to. Mr. Moore stated his issue was not with the Village Attorney Morgan but with Village Manager Tapper.
- b. Kalli Marshall, Recycling & Materials Management Coordinator, Van Buren Conservation District, gave updates to Council about preorders for the Tree sale, Dump Day being held April 27, 2024, tire, electronic, and battery recycling.

IV. **Approval of Agenda, Meeting Minutes, Accounts Payable**

- a. Trustee Pelfrey made a motion with support from Trustee Benson to approve the Regular Council Meeting agenda for March 4, 2024, along with approval of the regular meeting minutes from February 5, 2024 and special meeting minutes from February 26, 2024 and accounts payable ending February 29, 2024, in the amount of \$183,001.60, motion carried 6-0.

V. Communications to the Council – Presentation & Guest

- a. Village Manager Tapper presented Katie Vanderhulst, Business Development Specialist, Abonmarche, with a Proclamation of Achievement. Village Manager Tapper thanked Katie for her hard work and dedication to the Village of Decatur and is looking forward to working with her and Abonmarche on current and future projects.
- b. Dan Hutchins, Director, Webster Memorial, Van Buren District Library, presented to Council 4 tenths of a mill millage proposal for the May 7, 2024, Ballot. The millage proposal will add to the current 1.083 mills and be for the library's operation budget.

VI. Public Hearing

- a. No Public Hearing held.

VII. Unfinished Business – Request to review and approve the amendments to Holidays in the Personnel Handbook.

- a. President Elwaer expressed his thoughts on not adding any additional Holidays to the schedule. He stated that Village Staff could mirror the Federal holiday schedule or keep the holidays/float days already given.
- b. President Pro Tem Jackson stated her thoughts were to align the Village holiday schedule with the Federal Holiday schedule when most of the business's are closed.
- c. Chief VanDerWoude stated if the holiday schedule were to change that he be permitted to work with Village Manager Tapper on the Police Department's MFOPLC contract.

VIII. New Business – Request to approve proposal from Seigfried Crandal PC, to engage services for audit preparation for fiscal year 2024.

- a. President Pro Tem Jackson made a motion with support from Trustee Mead to approve proposal from Seigfried Crandal PC, to engage services for audit preparation for fiscal year 2024, motion carried 6-0.

IX. Department Reports

- a. Clerk/Treasurer Duncan, Chief of Police, Thomas VanDerWoude, and DPW Foreman, James Ebeling provided Department Reports to the Council. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.
- b. President Pro Tem Jackson expressed concerns with the Decatur-Hamilton Fire Department reports. Their financial reports do not balance, and the account shows it ending in a negative balance. Manager Tapper encouraged Council to come to the fireboard meetings on the last Monday of the month at 6:00 P.M. located at the fire station.
- c. Trustee Mead Jr. asked Manager Tapper if he knew when the fire department will take possession of the new truck that was purchased more than two years ago, he is concerned that department will be short a pumper. Manager Tapper stated that at the last fireboard meeting it was mentioned that the truck should arrive at the end of March.
- d. President Elwaer has concerns with the totals not matching in the financial report from the fireboard and wonders why the fireboard does not ask questions.
- e. Chief of Police, VanDerWoude, stated to Council that he recently had a full time and part time cross guard resign and is currently looking for a part-time crossing guard.
- f. Manager Tapper introduced and had a conversation with Council about the potential Social District for the downtown area of the Village. Manager Tapper has been working with the Village attorney to create a Social District Management Plan for the next DDA meeting, March 13, 2024, at 1:00 P.M. Kevin Christensen, Final Gravity, gave Council the benefits of having social district and is excited for the possible opportunity. Manager Tapper asked Council to do research on social districts in the surrounding areas.
- g. Manager Tapper and DPW Foreman James Ebeling have been discussing doing a trial run with DPW working a rotation of four 10-hour days. Four technicians will work the four 10-hour days with one technician working five 8-hour days plus being on call for the weekend. Council agreed that Manager Tapper would be responsible for the decision making on the hours/days the DPW employees' work.

X. Public Comments

- a. Tina Leary, Van Buren County Commissioner, stated that she enjoys the new layout of the Council room. Ms. Leary also updated council on Veteran Services, early voting for Hamilton township, and a new program called ALIVE for veterans and their dependents.

XI. Council Comments

- a. Trustee Beute stated that new table arrangement worked for the Annual Meeting but thought it was odd to have his back to the public and that it will take a while to get used to.
- b. Trustee Benson stated she was excited about the Bergen Building grant and congratulated Katie from Abonmarche.
- c. President Pro Tem Jackson thanked DPW for picking up leaves and for responding to a customer's sewer issue quickly.
- d. President Elwaer gave his appreciation to staff and their work with Abonmarche to secure the grant for the Bergen Building. He also commented about the demolition of the second building next to the Bergen Building many years ago.

XII. Adjournment

- a. Trustee Mead made a motion with support from Trustee Benson to adjourn the meeting at 7:53 P.M., motion carried 6-0. Minutes submitted by Natalie Davis, Village Deputy Clerk/Treasurer and Megan Duncan, Village Clerk/Treasurer.

Village of Decatur
Village Council Special Meeting Minutes

Monday March 18, 2024, at 5:30 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

- I. Trustee Pelfrey called the meeting to order at 5:33 P.M.

II. **Roll Call**

Deputy Clerk/Treasurer, Davis provided roll call; Trustee Beute, Trustee Benson, President Pro Tem Jackson (excused), Trustee Mead Jr. (excused), Trustee Pachner, Trustee Pelfrey, and President Elwaer (excused). Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan (excused), Chief of Police Thomas VanDerWoude, DPW Foreman James Ebeling (excused), Deputy Clerk/Treasurer, Natalie Davis and Administrative Assistant Shantel Pentland.

III. **Public Comments**

- a. No public comments given.

IV. **Approval of Special Meeting Agenda**

- a. Trustee Benson made a motion with support from Trustee Pachner to approve the Special Council meeting Amended Agenda to receive public comment before 11A.2 on Recreation Passport Application for Fireman's Park Improvements Project for March 18, 2024, motion carried 4-0.

V. **Communications to the Council – Presentation & Guest**

- a. Katie Vanderhulst, Abonmarche, provided council with updates regarding Parks & Recreation and the 2 grant applications being pursued for Red Woolfe Park and Firemans Park projects. Both grant applications are due on April 1, 2024. Feedback on these will be provided in October 2024 and awarded recipients will be notified in December 2024.

VI. **Request to hold a Public Hearing to receive comment regarding the submittal of a Michigan Department of Natural Resources (DNR) Michigan Natural Resources Trust Fund (MNRTF) grant application to fund the Red Woolfe Improvements Project.**

- a. Trustee Pachner made a motion with support from Trustee Beute to leave the Special Council Meeting and enter into a Public Hearing, submittal of a Michigan Department of Natural Resources (DNR) Michigan Natural Resources Trust Fund (MNRTF) grant application to fund the Red Woolfe Improvements Project motion carried 4-0 at 5:45 PM.

- b. Sharon Neubauer, Neighbor of Red Woolfe Park, had a lot of interest in the Red Woolfe Park Improvements. She questioned maintenance capabilities and retaining the view of the lake. Manager Tapper addressed her concerns and stated future public engagements with neighbors will be provided.
- c. Trustee Beute made a motion with support from Trustee Benson to close the Public Hearing and reenter the Special Council Meeting, motion carried 4-0 at 5:53 PM.

VII. Unfinished Business

- a. No unfinished business at this time.

VIII. New Business – Accepted public comment for Recreation Passport Application for Fireman’s Park Improvements Project

- a. Kate Vanderhulst, Abonmarche, went through the site plan for phase 1 of the Fireman’s Park Improvements Project and Resolution 2024-005. Public comment ensued.

IX. New Business – Request to adopt Resolution 2024-004, MNRTF Grant Application for the Red Woolfe Park Improvements Project.

- a. Trustee Pachner made a motion with support from Trustee Benson to adopt Resolution 2024-004, MNRTF Grant Application for the Red Woolfe Park Improvements Project, Roll Call Vote, Trustee Benson, Trustee Beute, Trustee Pachner, Trustee Pelfrey all voting yes, motion carried, 4-0.

X. New Business – Request to adopt Resolution 2024-005, Recreation Passport Application for Fireman’s Park Improvements Project.

- a. General discussion ensued.
- b. Trustee Benson made a motion with support from Trustee Beute to adopt Resolution 2024-005, Recreation Passport Application for Fireman’s Park Improvements Project. Roll Call Vote, Trustee Benson, Trustee Beute, Trustee Pachner, Trustee Pelfrey, all voting yes, motion carried 4-0.

XI. New Business – Request to adopt Resolution 2024-006, Decatur Day Midwest Fest 2024 Road Closure.

- a. Trustee Beute made a motion with support from Trustee Pachner to adopt Resolution 2024-006, Decatur Day Midwest Fest 2024 Road Closure, motion carried 4-0.

XII. New Business – Request to adopt Resolution 2024-007, Village of Decatur Social District Management Plan.

- a. Manager Tapper explained the next steps after approval. General discussion occurred.
- b. Trustee Pachner made a motion with support from Trustee Beute to adopt Resolution 2024-007, Village of Decatur Social District Management Plan, motion carried 4-0.

XIII. Public Comments

- a. Ron Colvin, Neighbor of Red Woolfe Park, stated as a homeowner he will be prepared for the growing parks to be busier.
- b. Sharon Neubauer, Neighbor of Red Woolfe Park, asked general questions regarding maintenance at Red Woolfe Park, she was referred to attend a Parks & Recreation Meeting.
- c. Manager Tapper commented about the projects and construction beginning this summer around the school and lake.
- d. Chief VanDerWoude questioned the grant application timeline, Katie Vanderhulst, Abonmarche, stated the projects could start in Spring 2025.

XIV. Council Comments & Additional Public Comments

- a. Trustee Benson stated her excitement about the grant applications and progress in the community.
- b. Trustee Beute mentioned these are exciting times in Decatur.
- c. Trustee Pachner thanked the Parks & Rec committee for their hard work.

XV. Adjournment

- a. Trustee Benson made a motion with the support of Trustee Beute to adjourn the meeting at 6:17 P.M., motion carried 4-0. Minutes submitted by Natalie Davis, Deputy Clerk/Treasurer.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: April 1, 2024

SUBJECT: Accounts Payable – Payroll – March 31, 2024

Action Requested:

It is requested that the Village Council approve Accounts Payable and Payroll for the period ending March 31, 2024, in the amount of \$251,627.92.

Background:

Attached is the Accounts Payable and Payroll for the period ending March 31, 2024. It should be noted the increase in payables for the month of March include payments for Michigan Municipal League, Plummer's Environmental Services, and renewal of annual contracts already approved by the Village Council.

Attachments:

Accounts Payable and Payroll

CHECK	VENDOR NAME	CHECK#	AMOUNT PAID	DESCRIPTION
03/01/2024	MICHIGAN MUNICIPAL LEAGUE	GEN 30778	1,650.00	MML RENEWAL OF MEMBERSHIP 2024-2025
03/01/2024	AMERICAN ELECTRIC POWER	GEN 1092(E)	4,232.71	ELECTRICAL SERVICES
03/01/2024	PYROTECNICO FIREWORKS, INC	GEN 30781	10,000.00	HALF PAYMENT FOR FIREWORKS 2024
03/01/2024	J.C. AND SONS INC.	GEN 30776	4,800.00	EMERGENCY TREE REMOVAL GEORGE, SOUTH, AND EDGAR BERGAN
03/01/2024	MML-LIABILITY & PROPERTY POOL	GEN 30779	32,948.00	LIABILITY AND PROPERTY POOL RENEWAL PREMIUM 2024-2025
03/01/2024	ATOMIC MUSIC GROUP	GEN 30771	2,000.00	HEADLINE BAND FOR DECATUR DAY/MIDWEST FEST HALF PAYMENT
03/04/2024	BENSON, JANICE	30782	108.50	PAYROLL
03/04/2024	BEUTE, HARVEY N	30783	108.50	PAYROLL
03/04/2024	ELWAER, ALI M	30784	167.00	PAYROLL
03/04/2024	MEAD JR, ROBERT H	30785	108.50	PAYROLL
03/04/2024	PACHNER, CYNTHIA A	30786	108.50	PAYROLL
03/04/2024	PELFREY, JESSICA L	30787	108.50	PAYROLL
03/04/2024	BLUE CARE NETWORK,	30789	13,582.57	PAYROLL
03/04/2024	MISDU,	30791	54.48	PAYROLL
03/04/2024	INTERNAL REVENUE SERVICE,	EFT1082	13,221.22	PAYROLL
03/04/2024	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM,	EFT1083	4,897.13	PAYROLL
03/04/2024	STATE OF MICHIGAN,	EFT1084	1,911.33	PAYROLL
03/05/2024	MYERS, GORDY J	30788	1,606.21	PAYROLL
03/05/2024	TAPPER, CHRISTOPHER C	DD867	3,230.40	PAYROLL
03/05/2024	DUNCAN, MEGAN M	DD868	1,848.20	PAYROLL
03/05/2024	BUSH, DOMINIC J	DD869	2,447.41	PAYROLL
03/05/2024	DAHLQUIST, THOMAS L	DD870	3,478.81	PAYROLL
03/05/2024	DUNKERLEY, KENNETH R	DD871	2,215.90	PAYROLL
03/05/2024	FRANK, ZACKERY A	DD872	2,257.20	PAYROLL
03/05/2024	RIGG, THEODORE A	DD873	2,282.70	PAYROLL
03/05/2024	VANDERWOUDE, THOMAS C	DD874	4,243.19	PAYROLL
03/05/2024	HEMENWAY, TODD A	DD875	252.00	PAYROLL
03/05/2024	MANN, ELES A	DD876	252.00	PAYROLL
03/05/2024	BOITNOTT, PATRICK A	DD877	1,457.96	PAYROLL
03/05/2024	EBELING, JAMES S	DD878	3,109.65	PAYROLL
03/05/2024	SHROYER, TIMOTHY J	DD879	2,242.50	PAYROLL
03/05/2024	WHIPPLE, JOSEPH M	DD880	1,815.00	PAYROLL
03/05/2024	DAVIS, NATALIE A	DD881	1,385.00	PAYROLL
03/05/2024	PENTLAND, SHANTEL M	DD882	1,393.64	PAYROLL
03/11/2024	ROOP GURLEEN PETROLEUM	GEN 30808	216.25	INCORRECT BILLING FOR JANUARY FOR GASOLINE FOR PD
03/11/2024	THE CURCIO LAW FIRM	GEN 30812	210.00	PROFESSIONAL ATTORNEY SERVICES FOR FEBRUARY
03/11/2024	REPUBLIC SERVICES	GEN 30807	538.72	GARBAGE SERVICE
03/11/2024	DECATUR LUMBER COMPANY	GEN 30796	961.15	SUPPLIES FOR DPW, PARKS, AND SEWER
03/11/2024	CHRISTINA BENSON	GEN 30795	104.00	BLOODBOURNE & AIRBOURNE PATHOGENS CLASS CERTIFICATES
03/11/2024	THE CURCIO LAW FIRM	GEN 30812	1,067.50	PROFESSIONAL ATTORNEY SERVICES FOR JANUARY
03/11/2024	KSS ENTERPRISES	GEN 30802	91.27	PAPER TOWELS FOR PARKS
03/11/2024	KSS ENTERPRISES	GEN 30802	9.95	INVOICE 1543446 WAS SHORTED FUEL SURCHARGE
03/11/2024	TELE-RAD INC.	GEN 30811	1,141.00	6 NEW BATTERIES FOR PORTABLE RADIOS
03/11/2024	DECATUR REPUBLICAN	GEN 30797	862.00	PAPER ADS FOR ORD 162, PH NOTICES, AND SPECIAL MEETING NOTICE
03/11/2024	EJ USA, INC	GEN 30799	4,000.00	SUPPLIES AND REPLACEMENT PARTS FOR FIRE HYDRANTS
03/11/2024	EJ USA, INC	GEN 30799	111.50	SUPPLIES AND REPLACEMENT PARTS FOR FIRE HYDRANTS
03/11/2024	HYDROCORP, INC	GEN 30801	342.50	CROSS CONNECTION PROGRAM FOR FEB
03/11/2024	INVOICE CLOUD	GEN 1098(E)	217.40	INVOICE PRESENTMENT FOR PAPERLESS CUSTOMERS
03/11/2024	RC AUTOMOTIVE SUPPLY	GEN 30806	44.37	SUPPLIES FOR DPW
03/11/2024	LAW OFFICE OF CRYSTAL MORGAN, PLLC	GEN 30803	1,204.00	PROFESSIONAL ATTORNEY SERVICES FOR CODE ENFORCEMENT
03/11/2024	REPUBLIC SERVICES	GEN 30807	10,977.64	GARBAGE SERVICE
03/11/2024	MOTOROLA SOLUTIONS	GEN 30805	5,560.00	VIDEOMANAGER CLOUD, SOFTWARE, AND HOSTING PD BODY CAMS
03/11/2024	SAFEUILT LLC	GEN 30809	5,068.10	RENTAL INSPECTIONS, BUILDING PERMITS, AND CODE ENFORCEMENT
03/11/2024	HONOR CREDIT UNION	GEN 30800	1,919.91	CREDIT CARD CHARGES FOR FEBRUARY
03/11/2024	DETROIT SALT COMPANY	GEN 30798	3,156.83	PREORDER FOR ROCK SALT
03/11/2024	ABONMARCHE CONSULTANTS INC	GEN 30792	8,500.00	PROFESSIONAL SERVICES FOR DWAM AND DSMI GRANT
03/11/2024	BLOOMINGDALE COMMUNICATIONS	GEN 30793	515.66	VOIP AND FAX SERVICES FOR VH AND DPW
03/11/2024	BRONSON HEALTHCARE GROUP	GEN 30794	88.00	DOT HEALTH EXAM FOR J. WHIPPLE
03/11/2024	SIEGFRIED, CRANDALL	GEN 30810	870.00	PROFESSIONAL SERVICES FOR BANK RECS AND GENERAL QUESTIONS
03/11/2024	VILLAGE MARKET	GEN 30813	128.46	REFRESHMENTS FOR THE ANNUAL JOINT MEETING
03/11/2024	MENCK WILLIAM FREDRICK III & SANDY	GEN 30804	524.65	2023 Vil Tax Refund 80-43-050-012-00
03/13/2024	INTERNAL REVENUE SERVICE	EFT1085	461.96	PAYROLL
03/13/2024	STATE OF MICHIGAN	EFT1086	77.62	PAYROLL
03/15/2024	VB CO. ASSOCIATION CHIEFS OF POLICE	GEN 30821	45.00	2024 ANNUAL DUES FOR CHIEF'S ASSOCIATION
03/15/2024	ROOP GURLEEN PETROLEUM	GEN 30819	669.10	GASOLINE FOR PATROL CARS
03/15/2024	CREATIVE VINYL SIGNS	GEN 30816	90.00	BANNER FOR RECYCLING DUMP DAY/TRANSFER STATION
03/15/2024	SOUTHWEST MICHIGAN PLANNING COMM	GEN 30820	1,492.59	SERVICES PROVIDED FOR THE JOINT MASTER PLAN
03/15/2024	JANSSEN, GARY	GEN 30815	14.44	UB refund for account: 0150
03/15/2024	PLUMMER'S ENVIRONMENTAL SERVICES	GEN 30817	17,428.50	2024 DECATUR WATER SERVICE MATERIAL INVESTIGATION PROJECT
03/15/2024	QUADIENT LEASING USA, INC	GEN 30818	581.27	MAILING FOR UTILITY BILLS
03/18/2024	INTERNAL REVENUE SERVICE	EFT1087	8,132.74	PAYROLL
03/18/2024	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM	EFT1088	4,894.68	PAYROLL
03/18/2024	STATE OF MICHIGAN	EFT1089	1,232.94	PAYROLL

03/18/2024	BLUE CARE NETWORK	30823	1,509.19	PAYROLL
03/18/2024	MISDU	30825	54.48	PAYROLL
03/18/2024	FOPLC	30826	200.00	PAYROLL
03/19/2024	TAPPER, CHRISTOPHER C	DD883	3,230.40	PAYROLL
03/19/2024	DUNCAN, MEGAN M	DD884	1,823.20	PAYROLL
03/19/2024	BUSH, DOMINIC J	DD885	2,359.84	PAYROLL
03/19/2024	DAHLQUIST, THOMAS L	DD886	3,422.80	PAYROLL
03/19/2024	DUNKERLEY, KENNETH R	DD887	2,526.56	PAYROLL
03/19/2024	FRANK, ZACKERY A	DD888	2,222.64	PAYROLL
03/19/2024	RIGG, THEODORE A	DD889	2,905.13	PAYROLL
03/19/2024	VANDERWOUDE, THOMAS C	DD890	3,028.00	PAYROLL
03/19/2024	HEMENWAY, TODD A	DD891	252.00	PAYROLL
03/19/2024	MANN, ELES A F	DD892	280.00	PAYROLL
03/19/2024	MYERS, GORDY J	30822	1,604.01	PAYROLL
03/19/2024	BOITNOTT, PATRICK A	DD893	1,513.60	PAYROLL
03/19/2024	EBELING, JAMES S	DD894	3,399.41	PAYROLL
03/19/2024	SHROYER, TIMOTHY J	DD895	2,067.50	PAYROLL
03/19/2024	WHIPPLE, JOSEPH M	DD896	1,790.00	PAYROLL
03/19/2024	DAVIS, NATALIE A	DD897	1,360.00	PAYROLL
03/19/2024	PENTLAND, SHANTEL M	DD898	1,446.40	PAYROLL
03/28/2024	LOZADA AUTO REPAIR	GEN 30831	45.00	OIL CHANGE FOR 2020 PATROL CAR
03/28/2024	ARCHIVE SOCIAL	GEN 30828	4,188.00	SOCIAL MEDIA ARCHIVING RENEWAL
03/28/2024	PARRETT COMPANY	GEN 30833	520.34	COPY AND PRINTING SERVICES
03/28/2024	KSS ENTERPRISES	GEN 30838	115.62	HAND SOAP FOR PARKS
03/28/2024	DISABILITY NETWORK SOUTHWEST MI	GEN 30830	100.00	LETTER OF SUPPORT FOR FIREMANS PARK RECREATION PASSPORT GRANT
03/28/2024	TED RIGG	GEN 30835	141.93	REIMBURSEMENT FOR LUNCH AND MILEAGE
03/28/2024	DALE MOEN	GEN 30832	27.00	WINDOW CLEANING AT VH
03/28/2024	DECATUR REPUBLICAN	GEN 30829	308.00	PAPER NOTICE OF PUBLIC HEARING & SPECIAL MEETING
03/28/2024	TED RIGG	GEN 30835	32.84	REIMBURSEMENT FOR LUNCH
03/28/2024	FANNIE MAE CO: GREG MILLER	GEN 30827	20.42	UB refund for account: 0838
03/28/2024	PREFERRED PRINTING	GEN 30834	57.20	NAME PLATES FOR JIMMY AND CHIEF
		TOTAL:	251,627.92	



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: April 1, 2024

SUBJECT: Request to adopt Resolution 2024-008, road closure for Annual 4th of July Celebration.

Action Requested:

It is requested that Village Council adopt Resolution 2024-008, road closure for Annual 4th of July Celebration.

Background:

The Decatur Veterans of Foreign War of the U.S.A. Celery City Post 6248, 560 N. Phelps Street, asked for customarily staff support and approval of the street closure for the 4th of July Parade for the 2024 year only.

Attachment(s):

Resolution 2024-008

Request letter from V.F.W.

Parade Route

VILLAGE OF DECATUR
COUNTY OF VAN BUREN
STATE OF MICHIGAN

RESOLUTION 2024-008: 4TH OF JULY PARADE ROAD CLOSURES

WHEREAS, the Village of Decatur is authorized to make application to the Michigan Department of Transportation in the Village of Decatur, County of Van Buren, Michigan, for the necessary permits for a 4th of July Parade and closing M-51 between Mills St. and Seneca St. between the hours of 10:30 AM and 2:00 PM, within the right-of-way of State Trunk line M-51; and

WHEREAS, the Village of Decatur will faithfully fulfill all permit requirements and will indemnify and save harmless all persons from claims of every kind arising out of operations authorized by such permit as is issued; and

WHEREAS, the Village of Decatur is authorized to approve the closure of local roads by resolution.

NOW THEREFORE BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF DECATUR, VAN BUREN COUNTY MICHIGAN, THAT:

The Village of Decatur will be closing M-51 between Mills St. and Seneca St., N. Phelps St. from Delaware St. to the north village limits, St. Mary's St. from Mills St. to East St., Mills St. from W. Delaware St. to W. St. Mary's St., East St. from E. Delaware St. to E. St. Mary's St. from 10:30 AM to 2:00 PM to allow for the 4th of July Parade.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

RESOLUTION DECLARED ADOPTED

Resolved this 1st day of April, 2024

Ali Elwaer, Village President

Megan Duncan, Village Clerk & Treasurer

CERTIFICATION OF RESOLUTION

I, Megan Duncan, Clerk & Treasurer of the Village of Decatur, Van Buren County, Michigan do hereby certify that the foregoing Resolution is a true and complete copy of the resolution duly adopted by the Village Council of the Village of Decatur, Michigan, at a Regular Meeting held April 1, 2024.

Megan Duncan, Village Clerk & Treasurer

VFW 
VETERANS OF FOREIGN WARS OF THE U.S.A.
CELERY CITY POST 6248
560 N. PHELPS STREET
DECATUR, MICHIGAN 49045
269-423-7454 FAX 269-423-6206

Decatur Village Council
114 N Phelps St
Decatur MI 49045

February 16, 2024

Ref: VFW-July 4th Celebration

Village Council,

As the Celery City VFW Post Commander, I am requesting approval from Village Council for the necessary street closures and support staff for the customary July 4th Independence Day Celebration and Parade for 2024 and each year thereafter until it is no longer feasible to be hosted by our Post.

Thank you for your consideration,

Kevin Conklin

VFW Celery City Post Commander
560 N Phelps St
Decatur, MI 49045
269-506-9384

ANNUAL

JULY 4th

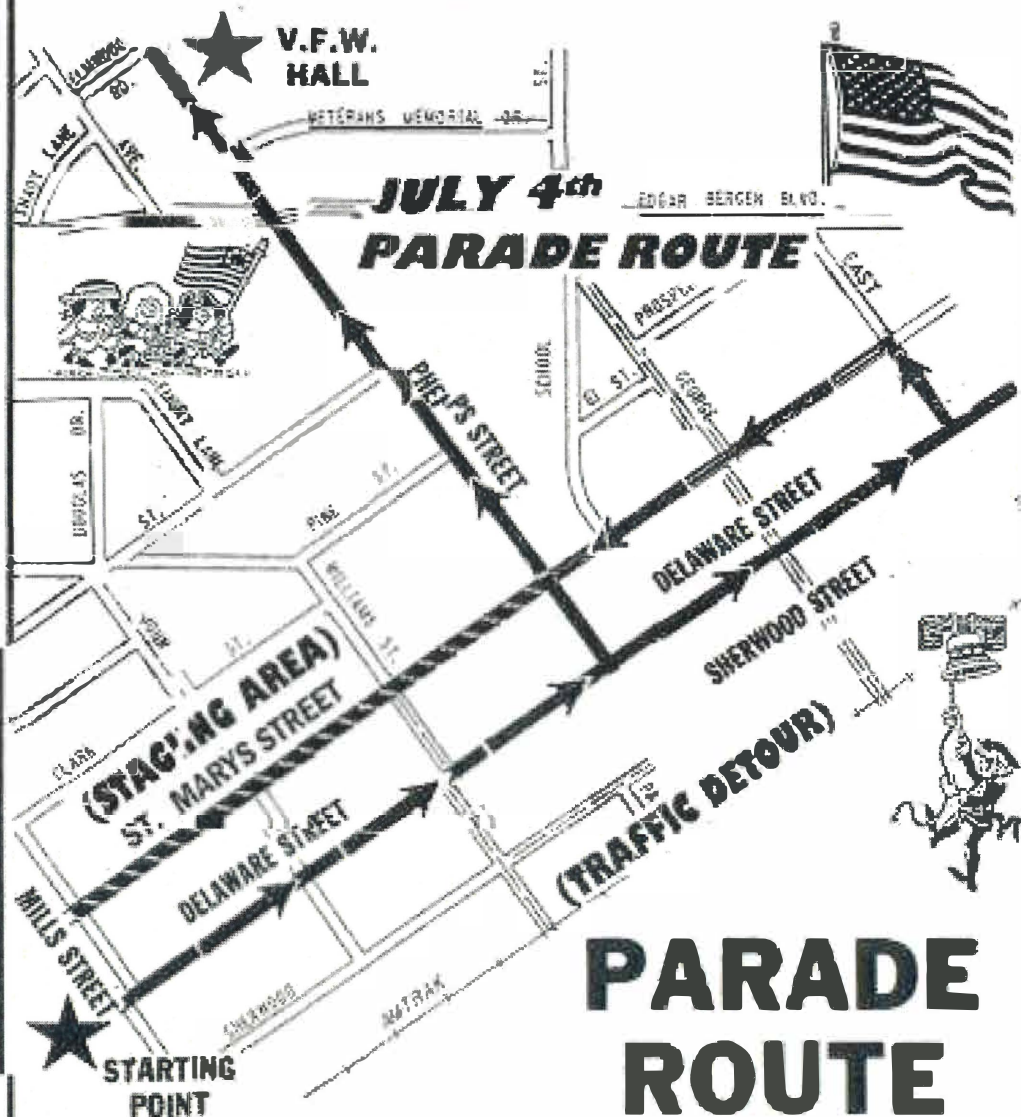
PARADE



Parade Lines Up at **10:00am**

On St. Marys Street between Mills and Phelps

Parade Begins at 11:00 AM



**PARADE
ROUTE**

After the Parade at the V.F.W.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: Roger A. Swet, Attorney, Dickerson Wright, PLLC
DATE: April 15, 2024

SUBJECT: Request to adopt Resolution 2024-009, authorize issuance of Water System Junior Lien Revenue Bonds

Action Requested:

It is requested that the Village Council adopt Resolution 2024-009, authorize issuance of Water System Junior Lien Revenue Bonds

Background:

Friday, March 22, 2024, Village staff along with representatives from Wightman held a bid opening for all three USDA projects. Water Main Replacement General Location Description: A portion of Pine Street, Austin Boulevard, Cedar Street and the entirety of Kinney Road, Lee Avenue, Douglas Drive, and Memory Lane. Description of Proposed Work: 7,300 feet of water main replacement including valves, hydrants, and customer service lines. Restoration will include roadway improvements consisting of the crushing and shaping of the existing HMA pavement, HMA resurfacing, sidewalk improvements, pavement markings, signage replacements, and grass restoration. Schedule: Late 2024 into the 2025 construction season. Description of Traffic Impact: During construction local traffic on the above referenced streets will be maintained while through traffic may be impacted. Some temporary driveway closures may be experienced for a time during active installation of watermain, roadway repaving, and pouring of concrete sidewalk.

At this time the Village is ready to formal adopt Resolution 2024-009, authorizing issuance of Water System Junior Lien Revenue Bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended (the "Act") the Village Council of the Village of Decatur (the "Village") has determined to make improvements to the Village's Water System; and WHEREAS, the improvements will enable the Village to provide more efficient and better quality public services to the users of the Water System; and WHEREAS, the improvements shall be financed in part by the issuance of revenue bonds in accordance with the Act in the sum of not to exceed \$2,032,000 for a period of not to exceed forty (40) years.

**VILLAGE OF DECATUR
(Van Buren County, Michigan)**

Resolution No. 2024-009

**RESOLUTION TO AUTHORIZE ISSUANCE
OF WATER SYSTEM JUNIOR LIEN REVENUE BONDS**

Minutes of a reschedule regular meeting of the Village Council of the Village of Decatur, Van Buren County, Michigan, held at the Village Hall on April 15, 2024, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The following Resolution was offered by Member _____ and supported by Member _____:

WHEREAS, pursuant to Act 94, Public Acts of Michigan, 1933, as amended (the “Act”) the Village Council of the Village of Decatur (the “Village”) has determined to make improvements to the Village’s Water System; and

WHEREAS, the improvements will enable the Village to provide more efficient and better quality public services to the users of the Water System; and

WHEREAS, the improvements shall be financed in part by the issuance of revenue bonds in accordance with the Act in the sum of not to exceed \$2,032,000 for a period of not to exceed forty (40) years.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. DEFINITIONS. Whenever used in this Resolution except when otherwise indicated by context, the following definitions shall apply:

- (a) “Act” means Act 94, Public Acts of Michigan, 1933, as amended.
- (b) “Additional First Lien Bonds” means any First Lien Bonds issued in the future.
- (c) “Additional Junior Lien Bonds” means any additional Junior Lien Bonds issued in the future.
- (d) “Adjusted Net Revenues” means for any operating year the Net Revenues to which may be made the following adjustments:

(i) Revenues may be augmented by the amount of any rate increase adopted prior to the issuance of additional Bonds or to be placed into effect before the time principal or interest on the additional Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.

(ii) Revenues may be augmented by amounts that may be derived from rates and charges to be paid by new customers of the System.

(e) “Authorized Officer,” means the Village President, Village Manager, the Clerk and the Treasurer of the Village, or any one or more of them acting alone or together.

(f) “Bondholder” or “Bondholders” means the holder or holders of the Bonds.

(g) “Bond Reserve Account” means the subaccount established within the Redemption Account pursuant to Section 16(b)(ii)(C).

(h) “Bonds” means the Series 2024 Bonds, any Additional Junior Lien Bonds, and any Additional First Lien Bonds authorized pursuant to this Resolution or any resolution supplemental to this Resolution.

(i) “Construction Fund” shall mean the 2024 Water System Revenue Bonds Construction Fund created pursuant to Section 16(a).

(j) “Council” means the Village Council of the Village, the legislative and governing body thereof.

(k) “First Lien Bonds” shall mean any bonds or other obligations that may be issued or incurred by the Village in the future payable from the Revenues of the System that are secured by a lien that is a first lien on the Net Revenues of the System, senior in standing and priority of lien with respect to the Net Revenues to the claim of the Junior Lien Bonds.

(l) “First Lien Redemption Account” means the First Lien Bond and Interest Redemption Account created as a subaccount of the Redemption Account pursuant to Section 16(b)(ii)(A).

(m) “G. O. Fund” means the General Obligation Debt Fund created pursuant to Section 16(b)(iii).

(n) “Government Obligations” means any bonds or other obligations not callable at the option of the Issuer thereof, which as to principal and interest constitute direct obligations of the United States of America, or obligations the principal of and interest on which

is fully guaranteed by the United States of America, including U.S. Treasury Trust Receipts, or any other obligations permitted under the terms of an escrow agreement.

(o) “Improvements” means the design, acquisition and construction of improvements to the System, including, but not limited to, improving, reconstructing, replacing and installing water mains, water main appurtenances, customer services, the restoration of streets, rights-of-way and easements affected by the improvements and related facilities, all work, equipment, and appurtenances necessary or incidental to these improvements as well as other Water System improvements as determined by the Village.

(p) “Junior Lien Bonds” shall mean any bonds or other obligations that may be issued or incurred by the Village payable from the Revenues of the System that are secured by a lien on the Net Revenues of the System that is subordinate to a first lien on the Net Revenues of the System that may be created for the benefit of any First Lien Bonds and shall include the Series 2024 Bonds.

(q) “Junior Lien Redemption Account” shall mean the Junior Lien Bond and Interest Redemption Account created as a subaccount of the Redemption Account pursuant to Section 16(b)(ii)(B).

(r) “Net Revenues” shall have the same meaning as defined in Section 3 of the Act.

(s) “Operation and Maintenance Fund” means the Operation and Maintenance Fund created pursuant to Section 16(b)(i).

(t) “Receiving Fund” shall mean the Water System Receiving Fund created pursuant to Section 16(b).

(u) “Redemption Account” shall mean the Bond and Interest Redemption Account created pursuant to Section 16(b)(ii).

(v) “Resolution” means this Resolution and all amendments hereto.

(w) “Revenues” shall have the same meaning as defined in Section 3 of the Act and shall include all earnings on investment of funds of the System and all other revenues derived from or pledged to the operation of the System.

(x) “Series 2024 Bonds” means the Village’s Water System Junior Lien Revenue Bonds, Series 2024 (Federally Taxable) to be issued pursuant to this Resolution in one or more series.

(y) “System” means the Village’s complete Water System, both inside and outside the Village, including all wells, distribution and treatment facilities for the supply of water and all appurtenances thereto now owned by the Village and those acquired pursuant to this Resolution and all extensions and improvements thereto hereafter made.

(z) “Village” means the Village of Decatur, Van Buren County, Michigan.

(aa) “United States” means the United States of America.

Section 2. NECESSITY, PUBLIC PURPOSE. It is hereby determined to be necessary for the public health, safety and welfare of the Village to acquire and construct the Improvements to the System in accordance with the maps, plans and specifications therefor prepared by the Village’s consulting engineers, which are hereby approved.

Section 3. ESTIMATED COST; PERIOD OF USEFULNESS. The cost of the Improvements has been estimated by the engineers to be \$2,032,000, including the payment of legal, engineering, financial and other expenses, which estimate of cost is approved and confirmed, and the period of usefulness of the Improvements is estimated to be greater than forty (40) years.

Section 4. ISSUANCE OF BONDS. To pay a portion of the cost of designing, acquiring and constructing the Improvements and to pay the legal and financial expenses and all other expenses incidental to the issuance of the Series 2024 Bonds, the Village shall borrow the sum of not to exceed \$2,032,000 and issue its revenue bonds pursuant to the provisions of the Act in one or more series in the aggregate principal sum of not to exceed \$2,032,000, as finally determined by the Authorized Officer at the time of sale.

Section 5. SERIES 2024 BOND TERMS. The Series 2024 Bonds shall be issued in one or more series with each series issued as one fully registered manuscript bond, shall be sold and delivered to the United States in denominations of \$1,000 or any whole multiple thereof. Each series of the Series 2024 Bonds shall be dated the date of delivery to the United States, or such other date approved by the Authorized Officer, and shall be payable on the dates and in the amounts determined by the Authorized Officer at the time of sale provided the final maturity of each series of the Series 2024 Bonds shall be no later than forty (40) years after the date of issuance. The Series 2024 Bonds shall bear interest at a rate or rates of not to exceed 2.625% per annum as determined by the Authorized Officer, payable semiannually on the dates determined by the Authorized Officer at the time of sale. The Authorized Officer may alter or determine the Bond terms within the parameters of this Resolution as hereafter provided.

Section 6. PAYMENT OF BONDS; PLEDGE OF NET REVENUES. Principal of and interest on the Bonds shall be payable in lawful money of the United States to the person appearing on the Bond registration books as the registered owner thereof. Payment of principal on the Bonds shall be made at the principal office of the Paying Agent (defined below), and payment of interest on the Bonds shall be paid to the registered owner at the address as it appears on the registration books; provided, however, while any Bonds are held by the United States, principal of and interest on those Bonds shall be paid in lawful money of the United States to the United States or its assignee by draft, check or pre-authorized debit at the office specified in writing or by such other method of payment as instructed by the United States or its assignee.

The principal of and interest on the Bonds shall be payable from the Net Revenues derived from the operation of the System, including future improvements, enlargements and extensions thereof, after provision has been made for the payment of expenses of administration, operation and maintenance thereof. The Net Revenues of the System, including future enlargements, improvements, and extensions thereto, are hereby pledged to the payment of the principal of and interest on the Bonds. To secure the payment of the principal of and interest on the Bonds a statutory lien is created pursuant to the Act to and in favor of the Bondholders of the Bonds upon the Net Revenues of the System, including future enlargements, improvements, and extensions thereof. The statutory lien on the Net Revenues securing all First Lien Bonds shall be a first lien as provided in the Act and shall at all times and in all respects be and remain superior to the lien on the Net Revenues securing any Junior Lien Bonds. The Net Revenues so pledged shall be and remain subject to such lien until the payment in full of the principal of and interest on the Bonds or until Bonds are defeased as provided in Section 24.

The Series 2024 Bonds, including both principal and interest thereon, shall not be a general obligation of the Village and shall not constitute an indebtedness of the Village for the purpose of any debt limitations imposed by any constitutional, statutory or charter provisions.

Section 7. PRIOR REDEMPTION. The Series 2024 Bonds shall be subject to redemption prior to maturity, at the option of the Village, in whole or in part, in such order as the Village may designate on any date, at the par value thereof and accrued interest to the date fixed for redemption, without a premium. Series 2024 Bonds may be partially redeemed in any amount. If less than all of the Series 2024 Bonds maturing in any year are to be redeemed, the Series 2024 Bonds or portions of the Series 2024 Bonds to be redeemed shall be selected by lot. Series 2024

Bonds called for redemption shall be redeemed at the par value thereof, plus accrued interest to the date fixed for redemption, without a premium.

Notice of the call of any Series 2024 Bonds for redemption shall be given by mail not less than thirty (30) days prior to the date fixed for redemption to the registered holder at the registered address. Series 2024 Bonds so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Paying Agent to redeem such Series 2024 Bonds.

Section 8. PAYING AGENT AND REGISTRATION.

(a) Appointment of Paying Agent. From time to time the Village shall designate and appoint a Paying Agent (the “Paying Agent”), which shall also act as transfer agent and bond registrar. The initial Paying Agent shall be the Treasurer of the Village. The Authorized officer shall have the authority to remove a Paying Agent and to appoint a successor Paying Agent. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Bonds.

(b) Registration of Bonds. Registration of the Bonds shall be recorded in the registration books of the Village to be kept by a Paying Agent. Except as may be provided for additional Bonds in the resolution authorizing issuance of those Bonds, Bonds may be transferred only by submitting the same, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner’s legal representative duly authorized in writing, to the Paying Agent, after which a new Bond or Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in any denomination, in the same aggregate principal amount as the Bond submitted for transfer. No transfer of Bonds shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any Bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the Village and the Paying Agent as the absolute owner thereof, and any payment of the principal of and interest on any Bond to the Registered Owner thereof shall constitute a valid discharge of the Village’s liability upon such Bond to the extent of such payment. No Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Bond has been called for redemption.

Section 9. SALE OF BONDS. The Series 2024 Bonds shall be sold to the United States. The Village determines that a negotiated sale to the United States is in the best interest of the Village because the terms offered by the United States are more favorable than those available from other sources of funding.

Section 10. BOND FORM. The Series 2024 Bonds shall be substantially in the form attached hereto as Exhibit A, and incorporated herein, with such completions, changes and additions as may be required by the United States or as recommended by the Village's Bond counsel and approved by the officers of the Village signing the Series 2024 Bonds.

Section 11. AUTHORIZED OFFICER. The Authorized Officer is hereby designated, for and on behalf of the Village, without further Council approval, to do all acts and to take all necessary steps required to effectuate the sale, issuance and delivery of the Series 2024 Bonds. Notwithstanding any other provision of this Resolution, the Authorized Officer is authorized within the limitations of this Resolution to determine the specific interest rate or rates to be borne by the Series 2024 Bonds, not exceeding 2.625% per annum, the principal amount, interest payment dates, dates of maturities, and amount of maturities, redemption rights, the title of the Series 2024 Bonds, date of issuance, the amount of the rate covenant in Section 19 and additional bonds test in Section 22 and other terms and conditions relating to the Series 2024 Bonds and the sale thereof provided, however, the last annual principal installment of each series shall not be more than forty (40) years from the date of issuance of that series of the Series 2024 Bonds. The Authorized Officer's approval of the terms shall be evidenced by his or her signature on the document or agreement stating such terms. The Authorized Officer is authorized to execute any orders, receipts, agreements, pledge agreements, documents or certificates necessary to complete the transaction, including, but not limited to, any issuer's certificate, any certificates relating to federal or state securities laws, rules or regulations, any applications to the Michigan Department of Treasury.

Section 12. EXECUTION OF BONDS. The President or the President Pro Tem and the Clerk or the Deputy Clerk of the Village are hereby authorized and directed to sign the Series 2024 Bonds, either manually or by facsimile signature, on behalf of the Village. Upon execution, the Series 2024 Bonds shall be delivered to the purchaser thereof.

Section 13. RIGHTS OF BONDHOLDERS. The Bondholders representing in the aggregate not less than twenty percent (20%) of the entire amount of Bonds then outstanding may

protect and enforce the statutory lien, either at law or in equity, by suit, action, mandamus, or other proceedings, and enforce and compel the performance of all duties of the officials of the Village, including the fixing of sufficient rates, the collection of revenues, the proper segregation of revenues and the proper application thereof; provided, however, that such statutory lien shall not be construed to give any Registered Owner of any Bond authority to compel the sale of the System, the revenues of which are pledged thereto.

If there is any default in the payment of the principal of or interest on any of the Bonds, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the Village and under the direction of such court, and by and with the approval of such court, to fix and charge rates and collect revenues sufficient to provide for the payment of any Bonds or other obligations outstanding against the revenues of the System and for the payment of the expenses of operating and maintaining the System and to apply the income and revenues of the System in conformity with the Act and this Resolution.

The owners or Bondholders, from time to time, of the Bonds, shall have all the rights and remedies given by law, and particularly by the Act, for the collection and enforcement of the Bonds and the security therefor.

Section 14. MANAGEMENT OF SYSTEM. Except as provided in this Resolution, the construction, alteration, repair and management of the System shall be under the supervision and control of the Council. The Village may employ such persons in such capacities as it deems advisable to carry on the efficient management and operation of the System. The Council may make such rules, orders and regulations as it deems advisable and necessary to assure the efficient management and operation of the System.

Section 15. SUPERVISED BANK ACCOUNTS. The Treasurer shall be custodian of all funds belonging to and/or associated with the System and such funds shall be deposited in a bank or banks, each of which has unimpaired capital and surplus of at least \$2,000,000, or which are each a member of the Federal Deposit Insurance Corporation.

Section 16. FUNDS AND ACCOUNTS. The Treasurer is hereby directed to create and maintain the following funds, which shall be designated as follows, into which the Bond proceeds and the revenues and income from the System shall be deposited, which funds and accounts shall be established and maintained, except as otherwise provided, so long as any of the Bonds hereby authorized remain unpaid.

(a) Bond Proceeds – Construction Fund. The proceeds of the Series 2024 Bonds shall be deposited in the Construction Fund. Such moneys shall be used solely for the purpose for which the Series 2024 Bonds were issued. Any unexpended balance in the Construction Fund remaining after completion of the Improvements may be used for such purposes as allowed by law. After completion of the Improvements and disposition of remaining Series 2024 Bond proceeds, if any, pursuant to the provisions of this Section, the Construction Fund shall be closed.

(b) Receiving Fund. The gross income and revenue of the System shall be set aside into the Receiving Fund. The moneys so deposited are pledged for the purpose of the following funds and accounts and shall be expended and used only in the manner and order as follows:

(i) Operation and Maintenance Fund. The Village shall create and maintain the Operation and Maintenance Fund. Prior to the beginning of each fiscal year, the Council shall prepare an annual budget of the System for the ensuing fiscal year. Out of the revenues in the Receiving Fund, there shall be set aside, quarterly and deposited into the Operation and Maintenance Fund a sum sufficient to pay the reasonable and necessary current expenses of administering, operating and maintaining the System for the ensuing three months.

(ii) Redemption Account. The Village shall create and maintain the Redemption Account.

(A) First Lien Redemption Account. The First Lien Redemption Account shall be established as a subaccount within the Redemption Account to be used solely for the purpose of paying the principal of and interest on First Lien Bonds. After the transfers required above, there shall first be transferred quarterly from the Receiving Fund, and deposited in the First Lien Redemption Account, for payment of principal of and interest on the First Lien Bonds, a sum equal to at least one-half ($1/2$) of the amount of interest due on First Lien Bonds on the next ensuing interest payment date plus not less than one-fourth ($1/4$) of the principal maturing on First Lien Bonds on the next ensuing principal payment date in each year. The moneys in the First Lien Redemption Account shall be accounted for separately.

(B) Junior Lien Redemption Account. The Junior Lien Redemption Account shall also be established as a subaccount within the Redemption Account to be used solely for the purpose of paying the principal of and interest on Junior Lien Bonds. After

the transfers required above, there shall be transferred quarterly from the Receiving Fund, and deposited in the Junior Lien Redemption Account for payment of principal of and interest on the Junior Lien Bonds, a sum equal to at least one-half (1/2) of the amount of interest on Junior Lien Bonds due on the next ensuing interest payment date plus not less than one-fourth (1/4) of the principal maturing on Junior Lien Bonds on the next ensuing principal payment date in each year. The monies in the Junior Lien Redemption Account shall be accounted for separately.

(C) Bond Reserve Account. The Bond Reserve Account shall also be established as a subaccount of the Redemption Account. There is hereby established a subaccount with respect to the Series 2024 Bonds within the Bond Reserve Account to be known as the Series 2024 Bonds Reserve Account (the “2024 Reserve”). The Village shall pay into the 2024 Reserve from the revenues of the System after provision has been made for the Operation and Maintenance Fund and the current requirements of the Redemption Account, an annual sum of not less than \$8,240. until there has been accumulated in the 2024 Reserve the sum of \$82,400 or such other amounts determined by the United States and approved by the Authorized Officer (the “Required Reserve”). Except as hereinafter provided, no further deposits or additions need be made into the 2024 Reserve once the Required Reserve has been deposited therein. The moneys in the Bond Reserve Account shall be used solely for the payment of the principal of and interest on the Series 2024 Bonds as to which there would otherwise be default.

If at any time it shall be necessary to use moneys in the 2024 Reserve for payment of principal and/or interest on the Series 2024 Bonds, then the moneys so used shall be replaced from the revenues first received thereafter that are not required by this Resolution to be used for operation and maintenance or for current principal and interest requirements. The 2024 Reserve shall be maintained while the Series 2024 Bonds remain outstanding or until they are defeased. The 2024 Reserve may be applied to the final payments of principal and interest on the Series 2024 Bonds or to provide funds for their defeasance.

(D) Additional Deposits. If for any reason there is a failure to make a required deposit to any of the subaccounts of the Redemption Account or for any reason there is a deficiency in any of the subaccounts, then an amount equal to the deficiency shall be set aside and deposited in the subaccount from the Net Revenues in the next succeeding period, which amount shall be in addition to the regular deposit required during such succeeding period.

No further payments need be made into a subaccount of the Redemption Account after the amount accumulated and held in the subaccount, or in the case of the Series 2024 Bonds together with amounts held in the 2024 Reserve, is sufficient to pay when due the entire amount of principal and interest that will be payable at the time of maturity or at an earlier redemption date of all the Bonds then remaining outstanding that are payable from the subaccount, or for Bonds that have been defeased as provided in Section 24.

(iii) General Obligation Debt Fund. The G. O. Fund is hereby established. After meeting the requirement of the foregoing funds, there may be transferred quarterly from remaining revenues in the Receiving Fund, or from other available monies, and deposited in the G. O. Fund, such sums as the Council, in its sole discretion determines to be desirable to pay debt service on presently existing or future general obligation bond issues of the Village or general obligation contractual obligations of the Village incurred or to be incurred for System purposes. This section shall not be construed to create a lien on the Net Revenues in favor of any obligations the debt service on which may be paid from the G. O. Fund from time to time.

(iv) Repair Replacement and Improvement Fund. The Village shall create and maintain the Repair Replacement and Improvement Fund. The Village shall deposit each year from monies in the Receiving Fund, after meeting the requirements of the subsections set forth above, the sum of \$16,000 or such other amounts determined by the United States and approved by the Authorized Officer, until the principal of and interest on the Series 2024 Bonds has been paid in full. Moneys in the Repair Replacement and Improvement Fund shall be used by the Village for the purpose of acquiring and constructing improvements, additions and extensions and for making repairs and replacements to the System. Such additional sums may be deposited into the Repair Replacement and Improvement Fund as the Council shall determine to be necessary from time to time for the purposes of the Repair Replacement and Improvement Fund.

(v) Surplus Moneys. All moneys remaining in the Receiving Fund at the end of any operating year after satisfying the above requirements may be transferred to the Redemption Account and its subaccounts and used as authorized in this Resolution or, at the option of the Village, transferred to the G. O. Fund or the Repair Replacement and Improvement Fund and used for the purposes for which said funds were established. Provided, however, that if there should be a deficit in the Operation and Maintenance Fund, and any subaccount of the Redemption Account, the G. O. Fund or a bond reserve account on account of defaults in setting aside therein

the amounts required in this Resolution, or a future resolution, then the Village shall transfer the moneys remaining in the Receiving Fund at the end of any operating year to such funds in the priority and order named, to the extent of such deficits. Available surplus moneys may be used to retire any outstanding obligations of the Village incurred for construction, expansion or addition to the System, including additional bonds, the issuance of which is authorized by this Resolution, or if no other disposition has been provided for, such moneys may be used for such other purposes of the System as the Village Council may deem to be for the best interest of the Village.

(vi) Priority of Accounts. In the event the monies in the Receiving Fund are insufficient to provide for the current requirements of the Operation and Maintenance Fund or any subaccounts of the Redemption Account, any monies or securities in other funds of the System, except the Construction Fund, shall be credited or transferred, first, to the Operation and Maintenance Fund, second to the First Lien Redemption Account, third to the Junior Lien Redemption Account and fourth to a bond reserve account, to the extent of any deficit therein.

Section 17. INVESTMENT OF FUNDS. Moneys in the funds and accounts established herein may be invested by the Village in bonds, notes, bills and certificates of, or guaranteed by, the United States of America, or in interest bearing time deposits or other investments as shall be determined by the Village, subject to the provisions of Act 20, Public Acts of Michigan, 1943, as amended, or any statute subsequently adopted regulating investments by the Village.

Section 18. DEPOSITORY AND FUNDS ON HAND. Monies in the several funds and accounts maintained pursuant to this Resolution, except monies in the Construction Fund and Redemption Account, which must be kept in a separate account, may be kept in one or more accounts at financial institutions designated by resolution of the Village, and if kept in one account, the monies shall be allocated on the books and records of the Village in the manner and at the times provided in this Resolution.

Section 19. RATES AND CHARGES. Rates shall be fixed and revised from time to time by the Council so as to produce amounts that are sufficient to pay the expenses of administration and the costs of operation and maintenance of the System, to provide an amount of revenues adequate for the payment of principal of and interest on the Bonds, reserve, replacement and improvement requirements and to otherwise comply with all requirements and covenants provided herein; and such that are reasonably expected to yield annual Net Revenues of the System, in the current fiscal year equal to at least 100% of principal maturing and interest payable

in such fiscal year on the then outstanding Junior Lien Bonds and equal to such percentage of the annual principal and interest thereafter maturing in such fiscal year on the then outstanding First Lien Bonds, if any, as is established by the resolution authorizing the issuance of the First Lien Bonds; and promptly upon any material change in the circumstances which were not contemplated at the time such rates and charges were most recently reviewed, but not less frequently than once in each fiscal year, review the rates and charges for its services and promptly revise such rates and charges as necessary to comply with the foregoing requirement, in which case the Village will be in compliance with the requirements of this Section. The rates and charges for all services and facilities rendered by the System shall be reasonable and just, taking into consideration the costs and value of the System, the cost of maintaining, repairing, and operating the System, and the amounts necessary for the retirement of all Bonds and interest accruing on all Bonds, and there shall be charged such rates and charges as shall be adequate to meet the requirement of this and the preceding sections.

Section 20. NO FREE SERVICE. No free service shall be furnished by the System to the Village or to any individual, firm or corporation, public or private, or to any agency or instrumentality.

Section 21. REVENUE BOND COVENANTS. The Village covenants and agrees, so long as any of the Bonds hereby authorized remain unpaid, as follows:

(a) It will punctually perform all duties with reference to the System and comply with applicable State laws and regulations and continually operate and maintain the System in good condition.

(b) It will not sell, lease, mortgage or in any manner dispose of the System, or any substantial part of it, until all Bonds payable from the revenues of the System shall have been paid in full, defeased, or provision has been made or an agreement entered into for the payment of such Bonds. The Village is explicitly authorized to enter into arrangements, including a lease of the system, with a regional authority in which the Village is a participant if such arrangements require the authority to provide funds to make payments sufficient to pay the debt service on any of the bonds affected by the arrangement.

(c) It will cause an annual review of rates and charges to be made and based thereon will adjust such rates and charges to provide the amounts required by this Resolution.

(d) It will maintain complete books and records relating to the operation of the System and its financial affairs, will cause such books and records to be audited annually at the end of each fiscal year and an audit report prepared, and will furnish a Bondholder a copy of such report upon written request.

(e) It will maintain and carry insurance on all physical properties of the System, for the benefit of the Bondholders, of the kinds and in the amounts normally carried by municipalities engaged in the operation of similar systems. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed, and to the extent not so used, shall be used for the purpose of calling Bonds.

Section 22. ADDITIONAL BONDS. Additional First Lien Bonds of equal standing and priority with any outstanding First Lien Bonds may be issued for repair, replacement, improvement or extension of the System and to refund all or a portion of Bonds and paying the costs of issuing the Additional First Lien Bonds, but only if the average actual or Adjusted Net Revenues of the System for any consecutive twelve month period out of the 24 months preceding the adoption of the resolution authorizing the issuance of such Bonds shall be equal to at least one hundred percent (100%) of the average annual principal and interest thereafter maturing in any operating year on the then outstanding First Lien Bonds, Junior Lien Bonds and the Additional First Lien Bonds then being issued. In addition, Additional First Lien Bonds of equal standing and priority with any outstanding First Lien Bonds may be issued to refund all or a portion of outstanding Bonds if the refunding would provide a net present value debt service savings to the Village. If the Additional First Lien Bonds are to be issued in whole or in part for refunding outstanding Bonds, the annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest requirements of any Bonds to be refunded from the proceeds of the Additional First Lien Bonds.

Additional Junior Lien Bonds of equal standing and priority with any outstanding Junior Lien Bonds may be issued in the discretion of the Village.

In addition, at any time that the United States is the holder of all of the Bonds outstanding, Additional First Lien Bonds and Junior Lien Bonds may be issued if the United States consents or agrees to the issuance.

In addition, Additional First Lien Bonds may be issued without meeting any of the conditions and tests set forth above to pay: (i) the cost of acquisition and construction of any repairs, replacements, improvements, major renewals or corrections of any damage or loss to the System necessary, in the opinion of the Village engineer, to keep the System in good operating condition or to prevent a loss of Revenues therefrom to the extent that the cost thereof cannot reasonably be paid from the Repair Replacement and Improvement Fund or from insurance proceeds, or (ii) the cost of decommissioning, disposal or termination of any part of the System.

Determination by the Council as to existence of conditions permitting the issuance of Additional Bonds shall be conclusive, provided this shall not eliminate any requirement for any other approval required herein.

Any additional Bonds shall be subject to the various funds herein established, and all revenue from any such extension or replacement constructed by the proceeds of any additional Bonds shall be paid into the Receiving Fund.

Section 23. DEFAULT OF THE VILLAGE. If there shall be default in the provisions of this Resolution, any subaccount of the Redemption Account, or in the payment of principal of or interest on any of the Bonds, upon the filing of a suit by the owners of twenty percent (20%) or more of the principal amount of the Bonds outstanding, any court having jurisdiction of the action may appoint a receiver to administer the System on behalf of the Village with power to charge and collect rates sufficient to provide for the payment of the Bonds, for the payment of operation expenses, and to apply income and revenues in accordance with this Resolution and the laws of the State of Michigan.

The Village hereby agrees to transfer to any bona fide receiver or other subsequent operator of the System, pursuant to any valid court order in a proceeding brought to enforce payment of the Village's obligations, all contracts and other rights of the Village, conditionally, for such time only as such receiver or operator shall operate by authority of the court.

In the event of default, the owners of twenty percent (20%) or more of the outstanding Bonds may require by mandatory injunction the raising of rates in a reasonable amount.

Section 24. DEFEASANCE.

(a) Bonds held by the United States shall not be defeased without written approval of the United States.

(b) Except as provided above, in the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on any of the Bonds, shall be deposited in trust, this Resolution shall be defeased with respect to such Bonds (the “Defeased Bonds”), and the owners of the Defeased Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein. Defeased Bonds shall be treated as if they have been redeemed for all purposes under this Resolution.

Section 25. FISCAL YEAR OF SYSTEM. The fiscal year for operating the System shall coincide with the fiscal year of the Village.

Section 26. CONTRACT WITH BONDHOLDERS. The provisions of this Resolution shall constitute a contract between the Village and the Bondholders from time to time, and after the issuance of any of such Bonds, no change, variation or alteration of the provisions of this Resolution may be made that would lessen the security for such Bonds. The provisions of this Resolution shall be enforceable by appropriate proceedings taken by such Bondholder, either at law or in equity.

Section 27. ELECTRONIC FUND TRANSFERS. Pursuant to the guidelines and requirements of the United States, promulgated through the Rural Development Division of the United States Department of Agriculture, the Series 2024 Bond proceeds will be released and delivered to the Village pursuant to draws against such funds during construction and acquisition of the Improvements. Commencing with the issuance of the Series 2024 Bonds, the Treasurer, or his or her appointee, will inscribe his or her initials on Schedule II attached to the appropriate Series 2024 Bonds to acknowledge receipt and acceptance of the amount of the draw. Thereafter the Treasurer will complete and execute an “Estimate of Funds Needed for a Thirty- (30-) Day Period”, Form 440-11 (the “Estimate of Funds Needed”) periodically requesting additional funds.

In the event the United States provides for an electronic fund transfer of draws, the Village shall deliver the executed Estimate of Funds Needed by mail or facsimile transmission to the

United States, after which the appropriate funds will be wire transferred to the account of the Village.

Section 28. LOAN RESOLUTION. The Loan Resolution required by RUS Bulletin 1780-27 is hereby adopted, with such changes, completions, alternations, or additions as the Authorized Officer may approve. So long as the United States is the holder of any of the Series 2024 Bonds, the City shall be subject to the Loan Resolution with respect to such Series 2024 Bonds and shall comply with all provisions thereof.

Section 29. PUBLICATION AND RECORDATION. This Resolution shall be published once in full in a newspaper of general circulation in the Village qualified under state law to publish legal notices, and the same shall be recorded in the records of the Village and such recording authenticated by the signature of the Village Clerk.

Section 30. RESOLUTION SUBJECT TO MICHIGAN LAW. The provisions of this Resolution are subject to the laws of the State of Michigan.

Section 31. SECTION HEADINGS. The section headings in this Resolution are furnished for convenience of reference only and shall not be considered to be a part of this Resolution.

Section 32. SEVERABILITY. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.

Section 33. CONFLICT. Except as provided above, all Resolutions and Resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed to the extent of the conflict; provided that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Bonds.

Section 34. EFFECTIVE DATE OF RESOLUTION. Pursuant to Section 6 of the Act, this Resolution shall be approved on the date of first reading and this Resolution shall be effective immediately upon its adoption and publication as required by the Act.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

Ali Elwaer, President

Megan Duncan, Clerk

CERTIFICATION

I, Megan Duncan, the duly qualified and acting Clerk of the Village of Decatur, Van Buren County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a special meeting held on April 15, 2024, and that notice of said meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Date: April 15, 2024

Megan Duncan, Clerk

EXHIBIT A

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF VAN BUREN
VILLAGE OF DECATUR
WATER SYSTEM JUNIOR LIEN REVENUE BONDS,
SERIES, 2024
(Federally Taxable)**

Interest Rate

Maturity Date

Date of Original Issue

Registered Owner: United States of America

Principal Amount: [Insert par amount]

The Village of Decatur, Van Buren County, Michigan (the “Issuer”), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, out of the net revenues of the Water System of the Issuer (the “System”), including all appurtenances, additions, extensions and improvements thereto after provision has been made for reasonable and necessary expenses of operation, maintenance and administration of the System (the “Net Revenues”), the Principal Amount specified above, in the amounts and on the dates as set forth on Schedule I attached hereto, unless prepaid prior thereto as hereinafter provided, together with interest thereon from the dates of receipt of such funds, or such later date to which interest has been paid, at the Interest Rate per annum specified above, first payable on _____ 1, 20__, and semiannually thereafter on the first day of _____ and _____ of each year, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

Principal of this Bond is payable in lawful money of the United States of America to the United States of America. As long as the United States is the holder of this Bond, such payments shall be made by check, draft, wire transfer, Pre-Authorized Debit (PAD) or such other method of payment as instructed by the United States or its assignee.

This Bond, being one fully registered manuscript bond payable serially as set forth on Schedule I, is issued in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended and a resolution adopted by the Village Council of the Issuer on April 15, 2024 (the "Resolution"), for the purpose of paying the cost of acquiring and constructing improvements to the System. This Bond is a self-liquidating Bond, and is not a general obligation of the Issuer within any constitutional, statutory or charter limitations but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this Bond are secured by a statutory lien on the Net Revenues.

The Issuer hereby covenants and agrees to fix, and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as are required by the Resolution, to maintain a bond and interest redemption account, a bond reserve account and to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Resolution. The statutory liens securing any First Lien Bonds (as defined in the Resolution) issued by the Issuer will be first liens that are and shall remain superior to the lien on the Net Revenues securing this Bond and any and any Additional Junior Lien Bonds (as defined in the Resolution). The Bonds of this series shall have equal standing with any Additional Junior Lien Bonds that may be issued pursuant to the Resolution, and additional bonds of superior standing to the bonds of this series may be issued pursuant to the Resolution. For a complete statement of the revenues from which, and the conditions under which, this Bond is payable, a statement of the conditions under which additional bonds of equal or superior standing may hereafter be issued, and the general covenants and provisions pursuant to which this Bond is issued, reference is made to the Resolution.

While the Bonds of this series are held by the United States of America they shall not be defeased without the prior written consent of the United States of America. The Bonds shall be subject to redemption prior to maturity, at the option of the Issuer and in whole or in part in such order as the Issuer may designate, on any date, at the par value thereof and accrued interest to the date fixed for redemption, without a premium.

This Bond shall be registered in the name of the United States of America on the registration books kept by the Treasurer, acting as Paying Agent and bond registrar. No transfer shall be valid unless made upon the books of the Paying Agent.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular

and due time and form as required by law and that the total indebtedness of the Issuer including this Bond, does not exceed any constitutional, statutory or charter limitation.

IN WITNESS WHEREOF, the Village of Decatur, Van Buren County, Michigan, by its Village Council, has caused this Bond to be signed, by the manual or facsimile signatures of its President and the Clerk, all as of the Date of Original Issue specified above.

Ali Elwaer, President

Megan Duncan, Clerk

CERTIFICATE OF REGISTRATION AND AUTHENTICATION

This Bond represents the total authorized issue of the Village of Decatur Water System Junior Lien Revenue Bonds, Series 2024 (Federally Taxable), in the principal amount of [Insert par amount], and has been registered in the name of the Registered Owner designated on the face hereof in the bond register maintained for the Village of Decatur.

Date: _____, 2024

Megan Duncan, Treasurer
As Paying Agent/Bond Registrar/Transfer Agent

TRANSFER

For value received, the undersigned hereby sells, assigns and transfers unto

(Tax Identification or Social Security No. _____) the within Bond and all rights hereunder, and hereby constitutes and appoints _____ attorney, to transfer the within Bond on the books kept for registration thereof by the Paying Agent, with full power of substitution in the premises.

Dated: _____

Notice: The signature to this assignment must correspond with the name as it appears on the registration books every particular, without alteration or enlargement or any change whatever.

SCHEDULE I

VILLAGE OF DECATUR

**\$(INSERT PAR AMOUNT)
WATER SYSTEM JUNIOR LIEN REVENUE BONDS,
SERIES 2024
(Federally Taxable)**

The Bond in the aggregate principal amount of \$[Insert par amount] matures annually on the first day of _____ as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
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VILLAGE OF DECATUR

**\$(INSERT PAR AMOUNT)
WATER SYSTEM JUNIOR LIEN REVENUE BONDS,
SERIES 2024
(Federally Taxable)**

REGISTRATION

(Nothing to be Written Hereon Except by the Bond Registrar)

Date of Registration	Principal Installment Delivered	Name of Registered Owner	Bond Registrar
		United States of America	
		United States of America	
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		United States of America	
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		United States of America	



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: Roger A. Swet, Attorney, Dickerson Wright, PLLC
DATE: April 15, 2024

SUBJECT: Request to adopt Resolution 2024-010, authorizing issuance of Sanitary Sewer System Junior Lien Revenue Bonds

Action Requested:

It is requested that the Village Council adopt Resolution 2024-010, authorizing issuance of Sanitary Sewer System Junior Lien Revenue Bonds.

Background:

Friday, March 22, 2024, Village staff along with representatives from Wightman held a bid opening for all three USDA projects. Wastewater lagoon site along and south of Carl Wickett Boulevard. Description of Proposed Work: Sludge removal from Cell 1, flow monitoring equipment improvements, shear gate valve replacements, and modification/improvements to the banks of Cell 2 and Cell 3. Schedule: Late 2024 into the 2025 construction season. Description of Traffic Impact: No direct impact on traffic. Some increase in construction vehicle/truck traffic is expected in the immediate area.

At this time the Village is ready to formal adopt Resolution 2024-010, authorizing issuance of Sanitary Sewer System Junior Lien Revenue Bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended (the “Act”) the Village Council of the Village of Decatur (the “Village”) has determined to make improvements to the Village’s Sanitary Sewer System; and WHEREAS, the improvements will enable the Village to provide more efficient and better quality public services to the users of the Sanitary Sewer System; and WHEREAS, the improvements shall be financed in part by the issuance of revenue bonds in accordance with the Act in the sum of not to exceed \$3,238,000 for a period of not to exceed forty (40) years.

VILLAGE OF DECATUR
(Van Buren County, Michigan)

Resolution No. 2024-010

**RESOLUTION TO AUTHORIZE ISSUANCE
OF SANITARY SEWER SYSTEM JUNIOR LIEN REVENUE BONDS**

Minutes of a reschedule regular meeting of the Village Council of the Village of Decatur, Van Buren County, Michigan, held at the Village Hall on April 15, 2024, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The following Resolution was offered by Member _____ and supported by Member _____:

WHEREAS, pursuant to Act 94, Public Acts of Michigan, 1933, as amended (the “Act”) the Village Council of the Village of Decatur (the “Village”) has determined to make improvements to the Village’s Sanitary Sewer System; and

WHEREAS, the improvements will enable the Village to provide more efficient and better quality public services to the users of the Sanitary Sewer System; and

WHEREAS, the improvements shall be financed in part by the issuance of revenue bonds in accordance with the Act in the sum of not to exceed \$3,238,000 for a period of not to exceed forty (40) years.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. DEFINITIONS. Whenever used in this Resolution except when otherwise indicated by context, the following definitions shall apply:

- (a) “Act” means Act 94, Public Acts of Michigan, 1933, as amended.
- (b) “Additional First Lien Bonds” means any First Lien Bonds issued in the future.
- (c) “Additional Junior Lien Bonds” means any additional Junior Lien Bonds issued in the future.
- (d) “Adjusted Net Revenues” means for any operating year the Net Revenues to which may be made the following adjustments:

(i) Revenues may be augmented by the amount of any rate increase adopted prior to the issuance of additional Bonds or to be placed into effect before the time principal or interest on the additional Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.

(ii) Revenues may be augmented by amounts that may be derived from rates and charges to be paid by new customers of the System.

(e) “Authorized Officer,” means the Village President, Village Manager, the Clerk and the Treasurer of the Village, or any one or more of them acting alone or together.

(f) “Bondholder” or “Bondholders” means the holder or holders of the Bonds.

(g) “Bond Reserve Account” means the subaccount established within the Redemption Account pursuant to Section 16(b)(ii)(C).

(h) “Bonds” means the Series 2024 Bonds, any Additional Junior Lien Bonds, and any Additional First Lien Bonds authorized pursuant to this Resolution or any resolution supplemental to this Resolution.

(i) “Construction Fund” shall mean the 2024 Sanitary Sewer System Revenue Bonds Construction Fund created pursuant to Section 16(a).

(j) “Council” means the Village Council of the Village, the legislative and governing body thereof.

(k) “First Lien Bonds” shall mean any bonds or other obligations that may be issued or incurred by the Village in the future payable from the Revenues of the System that are secured by a lien that is a first lien on the Net Revenues of the System, senior in standing and priority of lien with respect to the Net Revenues to the claim of the Junior Lien Bonds.

(l) “First Lien Redemption Account” means the First Lien Bond and Interest Redemption Account created as a subaccount of the Redemption Account pursuant to Section 16(b)(ii)(A).

(m) “G. O. Fund” means the General Obligation Debt Fund created pursuant to Section 16(b)(iii).

(n) “Government Obligations” means any bonds or other obligations not callable at the option of the Issuer thereof, which as to principal and interest constitute direct obligations of the United States of America, or obligations the principal of and interest on which

is fully guaranteed by the United States of America, including U.S. Treasury Trust Receipts, or any other obligations permitted under the terms of an escrow agreement.

(o) “Improvements” means the design, acquisition and construction of improvements to the System, including without limitation, improving, lining, replacing and installing sewer mains; sewer lagoon improvements, including, without limitation sludge removal, stabilization lagoon improvements and lagoon appurtenances; the restoration of streets, rights-of-way and easements affected by the improvements and related facilities, all work, equipment, and appurtenances necessary or incidental to these improvements as well as other Sanitary Sewer System improvements as determined by the Village.

(p) “Junior Lien Bonds” shall mean any bonds or other obligations that may be issued or incurred by the Village payable from the Revenues of the System that are secured by a lien on the Net Revenues of the System that is subordinate to a first lien on the Net Revenues of the System that may be created for the benefit of any First Lien Bonds and shall include the Series 2024 Bonds.

(q) “Junior Lien Redemption Account” shall mean the Junior Lien Bond and Interest Redemption Account created as a subaccount of the Redemption Account pursuant to Section 16(b)(ii)(B).

(r) “Net Revenues” shall have the same meaning as defined in Section 3 of the Act.

(s) “Operation and Maintenance Fund” means the Operation and Maintenance Fund created pursuant to Section 16(b)(i).

(t) “Receiving Fund” shall mean the Sanitary Sewer System Receiving Fund created pursuant to Section 16(b).

(u) “Redemption Account” shall mean the Bond and Interest Redemption Account created pursuant to Section 16(b)(ii).

(v) “Resolution” means this Resolution and all amendments hereto.

(w) “Revenues” shall have the same meaning as defined in Section 3 of the Act and shall include all earnings on investment of funds of the System and all other revenues derived from or pledged to the operation of the System.

(x) “Series 2024 Bonds” means the Village’s Sanitary Sewer System Junior Lien Revenue Bonds, Series 2024 (Federally Taxable) to be issued pursuant to this Resolution in one or more series.

(y) “System” means the Village’s complete sanitary sewer system, both inside and outside the Village, including all collection and treatment facilities for sanitary sewer and all appurtenances thereto now owned by the Village and those acquired pursuant to this Resolution and all extensions and improvements thereto hereafter made.

(z) “Village” means the Village of Decatur, Van Buren County, Michigan.

(aa) “United States” means the United States of America.

Section 2. NECESSITY, PUBLIC PURPOSE. It is hereby determined to be necessary for the public health, safety and welfare of the Village to acquire and construct the Improvements to the System in accordance with the maps, plans and specifications therefor prepared by the Village’s consulting engineers, which are hereby approved.

Section 3. ESTIMATED COST; PERIOD OF USEFULNESS. The cost of the Improvements has been estimated by the engineers not to exceed \$3,238,000, including the payment of legal, engineering, financial and other expenses, which estimate of cost is approved and confirmed, and the period of usefulness of the Improvements is estimated to be greater than forty (40) years.

Section 4. ISSUANCE OF BONDS. To pay a portion of the cost of designing, acquiring and constructing the Improvements and to pay the legal and financial expenses and all other expenses incidental to the issuance of the Series 2024 Bonds, the Village shall borrow the sum of not to exceed \$3,238,000 and issue its revenue bonds pursuant to the provisions of the Act in one or more series in the aggregate principal sum of not to exceed \$3,238,000, as finally determined by the Authorized Officer at the time of sale.

Section 5. SERIES 2024 BOND TERMS. The Series 2024 Bonds shall be issued in one or more series with each series issued as one fully registered manuscript bond, shall be sold and delivered to the United States in denominations of \$1,000 or any whole multiple thereof. Each series of the Series 2024 Bonds shall be dated the date of delivery to the United States, or such other date approved by the Authorized Officer, and shall be payable on the dates and in the amounts determined by the Authorized Officer at the time of sale provided the final maturity of each series of the Series 2024 Bonds shall be no later than forty (40) years after the date of issuance. The

Series 2024 Bonds shall bear interest at a rate or rates of not to exceed 2.625% per annum as determined by the Authorized Officer, payable semiannually on the dates determined by the Authorized Officer at the time of sale. The Authorized Officer may alter or determine the Bond terms within the parameters of this Resolution as hereafter provided.

Section 6. PAYMENT OF BONDS; PLEDGE OF NET REVENUES. Principal of and interest on the Bonds shall be payable in lawful money of the United States to the person appearing on the Bond registration books as the registered owner thereof. Payment of principal on the Bonds shall be made at the principal office of the Paying Agent (defined below), and payment of interest on the Bonds shall be paid to the registered owner at the address as it appears on the registration books; provided, however, while any Bonds are held by the United States, principal of and interest on those Bonds shall be paid in lawful money of the United States to the United States or its assignee by draft, check or pre-authorized debit at the office specified in writing or by such other method of payment as instructed by the United States or its assignee.

The principal of and interest on the Bonds shall be payable from the Net Revenues derived from the operation of the System, including future improvements, enlargements and extensions thereof, after provision has been made for the payment of expenses of administration, operation and maintenance thereof. The Net Revenues of the System, including future enlargements, improvements, and extensions thereto, are hereby pledged to the payment of the principal of and interest on the Bonds. To secure the payment of the principal of and interest on the Bonds a statutory lien is created pursuant to the Act to and in favor of the Bondholders of the Bonds upon the Net Revenues of the System, including future enlargements, improvements, and extensions thereof. The statutory lien on the Net Revenues securing all First Lien Bonds shall be a first lien as provided in the Act and shall at all times and in all respects be and remain superior to the lien on the Net Revenues securing any Junior Lien Bonds. The Net Revenues so pledged shall be and remain subject to such lien until the payment in full of the principal of and interest on the Bonds or until Bonds are defeased as provided in Section 24.

The Series 2024 Bonds, including both principal and interest thereon, shall not be a general obligation of the Village and shall not constitute an indebtedness of the Village for the purpose of any debt limitations imposed by any constitutional, statutory or charter provisions.

Section 7. PRIOR REDEMPTION. The Series 2024 Bonds shall be subject to redemption prior to maturity, at the option of the Village, in whole or in part, in such order as the

Village may designate on any date, at the par value thereof and accrued interest to the date fixed for redemption, without a premium. Series 2024 Bonds may be partially redeemed in any amount. If less than all of the Series 2024 Bonds maturing in any year are to be redeemed, the Series 2024 Bonds or portions of the Series 2024 Bonds to be redeemed shall be selected by lot. Series 2024 Bonds called for redemption shall be redeemed at the par value thereof, plus accrued interest to the date fixed for redemption, without a premium.

Notice of the call of any Series 2024 Bonds for redemption shall be given by mail not less than thirty (30) days prior to the date fixed for redemption to the registered holder at the registered address. Series 2024 Bonds so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Paying Agent to redeem such Series 2024 Bonds.

Section 8. PAYING AGENT AND REGISTRATION.

(a) Appointment of Paying Agent. From time to time the Village shall designate and appoint a Paying Agent (the “Paying Agent”), which shall also act as transfer agent and bond registrar. The initial Paying Agent shall be the Treasurer of the Village. The Authorized officer shall have the authority to remove a Paying Agent and to appoint a successor Paying Agent. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Bonds.

(b) Registration of Bonds. Registration of the Bonds shall be recorded in the registration books of the Village to be kept by a Paying Agent. Except as may be provided for additional Bonds in the resolution authorizing issuance of those Bonds, Bonds may be transferred only by submitting the same, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner’s legal representative duly authorized in writing, to the Paying Agent, after which a new Bond or Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in any denomination, in the same aggregate principal amount as the Bond submitted for transfer. No transfer of Bonds shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any Bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the Village and the Paying Agent as the absolute owner thereof, and any payment

of the principal of and interest on any Bond to the Registered Owner thereof shall constitute a valid discharge of the Village's liability upon such Bond to the extent of such payment. No Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Bond has been called for redemption.

Section 9. SALE OF BONDS. The Series 2024 Bonds shall be sold to the United States. The Village determines that a negotiated sale to the United States is in the best interest of the Village because the terms offered by the United States are more favorable than those available from other sources of funding.

Section 10. BOND FORM. The Series 2024 Bonds shall be substantially in the form attached hereto as Exhibit A, and incorporated herein, with such completions, changes and additions as may be required by the United States or as recommended by the Village's Bond counsel and approved by the officers of the Village signing the Series 2024 Bonds.

Section 11. AUTHORIZED OFFICER. The Authorized Officer is hereby designated, for and on behalf of the Village, without further Council approval, to do all acts and to take all necessary steps required to effectuate the sale, issuance and delivery of the Series 2024 Bonds. Notwithstanding any other provision of this Resolution, the Authorized Officer is authorized within the limitations of this Resolution to determine the specific interest rate or rates to be borne by the Series 2024 Bonds, not exceeding 2.625% per annum, the principal amount, interest payment dates, dates of maturities, and amount of maturities, redemption rights, the title of the Series 2024 Bonds, date of issuance, the amount of the rate covenant in Section 19 and additional bonds test in Section 22 and other terms and conditions relating to the Series 2024 Bonds and the sale thereof provided, however, the last annual principal installment of each series shall not be more than forty (40) years from the date of issuance of that series of the Series 2024 Bonds. The Authorized Officer's approval of the terms shall be evidenced by his or her signature on the document or agreement stating such terms. The Authorized Officer is authorized to execute any orders, receipts, agreements, pledge agreements, documents or certificates necessary to complete the transaction, including, but not limited to, any issuer's certificate, any certificates relating to federal or state securities laws, rules or regulations, any applications to the Michigan Department of Treasury.

Section 12. EXECUTION OF BONDS. The President or the President Pro Tem and the Clerk or the Deputy Clerk of the Village are hereby authorized and directed to sign the Series

2024 Bonds, either manually or by facsimile signature, on behalf of the Village. Upon execution, the Series 2024 Bonds shall be delivered to the purchaser thereof.

Section 13. RIGHTS OF BONDHOLDERS. The Bondholders representing in the aggregate not less than twenty percent (20%) of the entire amount of Bonds then outstanding may protect and enforce the statutory lien, either at law or in equity, by suit, action, mandamus, or other proceedings, and enforce and compel the performance of all duties of the officials of the Village, including the fixing of sufficient rates, the collection of revenues, the proper segregation of revenues and the proper application thereof; provided, however, that such statutory lien shall not be construed to give any Registered Owner of any Bond authority to compel the sale of the System, the revenues of which are pledged thereto.

If there is any default in the payment of the principal of or interest on any of the Bonds, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the Village and under the direction of such court, and by and with the approval of such court, to fix and charge rates and collect revenues sufficient to provide for the payment of any Bonds or other obligations outstanding against the revenues of the System and for the payment of the expenses of operating and maintaining the System and to apply the income and revenues of the System in conformity with the Act and this Resolution.

The owners or Bondholders, from time to time, of the Bonds, shall have all the rights and remedies given by law, and particularly by the Act, for the collection and enforcement of the Bonds and the security therefor.

Section 14. MANAGEMENT OF SYSTEM. Except as provided in this Resolution, the construction, alteration, repair and management of the System shall be under the supervision and control of the Council. The Village may employ such persons in such capacities as it deems advisable to carry on the efficient management and operation of the System. The Council may make such rules, orders and regulations as it deems advisable and necessary to assure the efficient management and operation of the System.

Section 15. SUPERVISED BANK ACCOUNTS. The Treasurer shall be custodian of all funds belonging to and/or associated with the System and such funds shall be deposited in a bank or banks, each of which has unimpaired capital and surplus of at least \$2,000,000, or which are each a member of the Federal Deposit Insurance Corporation.

Section 16. FUNDS AND ACCOUNTS. The Treasurer is hereby directed to create and maintain the following funds, which shall be designated as follows, into which the Bond proceeds and the revenues and income from the System shall be deposited, which funds and accounts shall be established and maintained, except as otherwise provided, so long as any of the Bonds hereby authorized remain unpaid.

(a) Bond Proceeds – Construction Fund. The proceeds of the Series 2024 Bonds shall be deposited in the Construction Fund. Such moneys shall be used solely for the purpose for which the Series 2024 Bonds were issued. Any unexpended balance in the Construction Fund remaining after completion of the Improvements may be used for such purposes as allowed by law. After completion of the Improvements and disposition of remaining Series 2024 Bond proceeds, if any, pursuant to the provisions of this Section, the Construction Fund shall be closed.

(b) Receiving Fund. The gross income and revenue of the System shall be set aside into the Receiving Fund. The moneys so deposited are pledged for the purpose of the following funds and accounts and shall be expended and used only in the manner and order as follows:

(i) Operation and Maintenance Fund. The Village shall create and maintain the Operation and Maintenance Fund. Prior to the beginning of each fiscal year, the Council shall prepare an annual budget of the System for the ensuing fiscal year. Out of the revenues in the Receiving Fund, there shall be set aside, quarterly and deposited into the Operation and Maintenance Fund a sum sufficient to pay the reasonable and necessary current expenses of administering, operating and maintaining the System for the ensuing three months.

(ii) Redemption Account. The Village shall create and maintain the Redemption Account.

(A) First Lien Redemption Account. The First Lien Redemption Account shall be established as a subaccount within the Redemption Account to be used solely for the purpose of paying the principal of and interest on First Lien Bonds. After the transfers required above, there shall first be transferred quarterly from the Receiving Fund, and deposited in the First Lien Redemption Account, for payment of principal of and interest on the First Lien Bonds, a sum equal to at least one-half (1/2) of the amount of interest due on First Lien Bonds on the next ensuing interest payment date plus not less than one-fourth (1/4) of the principal maturing on First Lien

Bonds on the next ensuing principal payment date in each year. The moneys in the First Lien Redemption Account shall be accounted for separately.

(B) Junior Lien Redemption Account. The Junior Lien Redemption Account shall also be established as a subaccount within the Redemption Account to be used solely for the purpose of paying the principal of and interest on Junior Lien Bonds. After the transfers required above, there shall be transferred quarterly from the Receiving Fund, and deposited in the Junior Lien Redemption Account for payment of principal of and interest on the Junior Lien Bonds, a sum equal to at least one-half (1/2) of the amount of interest on Junior Lien Bonds due on the next ensuing interest payment date plus not less than one-fourth (1/4) of the principal maturing on Junior Lien Bonds on the next ensuing principal payment date in each year. The monies in the Junior Lien Redemption Account shall be accounted for separately.

(C) Bond Reserve Account. The Bond Reserve Account shall also be established as a subaccount of the Redemption Account. There is hereby established a subaccount with respect to the Series 2024 Bonds within the Bond Reserve Account to be known as the Series 2024 Bonds Reserve Account (the “2024 Reserve”). The Village shall pay into the 2024 Reserve from the revenues of the System after provision has been made for the Operation and Maintenance Fund and the current requirements of the Redemption Account, an annual sum of not less than \$13,130, until there has been accumulated in the 2024 Reserve the sum of \$131,300 or such other amounts determined by the United States and approved by the Authorized Officer (the “Required Reserve”). Except as hereinafter provided, no further deposits or additions need be made into the 2024 Reserve once the Required Reserve has been deposited therein. The moneys in the Bond Reserve Account shall be used solely for the payment of the principal of and interest on the Series 2024 Bonds as to which there would otherwise be default.

If at any time it shall be necessary to use moneys in the 2024 Reserve for payment of principal and/or interest on the Series 2024 Bonds, then the moneys so used shall be replaced from the revenues first received thereafter that are not required by this Resolution to be used for operation and maintenance or for current principal and interest requirements. The 2024 Reserve shall be maintained while the Series 2024 Bonds remain outstanding or until they are defeased. The 2024 Reserve may be applied to the final payments of principal and interest on the Series 2024 Bonds or to provide funds for their defeasance.

(D) Additional Deposits. If for any reason there is a failure to make a required deposit to any of the subaccounts of the Redemption Account or for any reason there is a deficiency in any of the subaccounts, then an amount equal to the deficiency shall be set aside and deposited in the subaccount from the Net Revenues in the next succeeding period, which amount shall be in addition to the regular deposit required during such succeeding period.

No further payments need be made into a subaccount of the Redemption Account after the amount accumulated and held in the subaccount, or in the case of the Series 2024 Bonds together with amounts held in the 2024 Reserve, is sufficient to pay when due the entire amount of principal and interest that will be payable at the time of maturity or at an earlier redemption date of all the Bonds then remaining outstanding that are payable from the subaccount, or for Bonds that have been defeased as provided in Section 24.

(iii) General Obligation Debt Fund. The G. O. Fund is hereby established. After meeting the requirement of the foregoing funds, there may be transferred quarterly from remaining revenues in the Receiving Fund, or from other available monies, and deposited in the G. O. Fund, such sums as the Council, in its sole discretion determines to be desirable to pay debt service on presently existing or future general obligation bond issues of the Village or general obligation contractual obligations of the Village incurred or to be incurred for System purposes. This section shall not be construed to create a lien on the Net Revenues in favor of any obligations the debt service on which may be paid from the G. O. Fund from time to time.

(iv) Repair Replacement and Improvement Fund. The Village shall create and maintain the Repair Replacement and Improvement Fund. The Village shall deposit each year from monies in the Receiving Fund, after meeting the requirements of the subsections set forth above, the sum of \$11,667 or such other amounts determined by the United States and approved by the Authorized Officer, until the principal of and interest on the Series 2024 Bonds has been paid in full. Moneys in the Repair Replacement and Improvement Fund shall be used by the Village for the purpose of acquiring and constructing improvements, additions and extensions and for making repairs and replacements to the System. Such additional sums may be deposited into the Repair Replacement and Improvement Fund as the Council shall determine to be necessary from time to time for the purposes of the Repair Replacement and Improvement Fund.

(v) Surplus Moneys. All moneys remaining in the Receiving Fund at the end of any operating year after satisfying the above requirements may be transferred to the

Redemption Account and its subaccounts and used as authorized in this Resolution or, at the option of the Village, transferred to the G. O. Fund or the Repair Replacement and Improvement Fund and used for the purposes for which said funds were established. Provided, however, that if there should be a deficit in the Operation and Maintenance Fund, and any subaccount of the Redemption Account, the G. O. Fund or a bond reserve account on account of defaults in setting aside therein the amounts required in this Resolution, or a future resolution, then the Village shall transfer the moneys remaining in the Receiving Fund at the end of any operating year to such funds in the priority and order named, to the extent of such deficits. Available surplus moneys may be used to retire any outstanding obligations of the Village incurred for construction, expansion or addition to the System, including additional bonds, the issuance of which is authorized by this Resolution, or if no other disposition has been provided for, such moneys may be used for such other purposes of the System as the Village Council may deem to be for the best interest of the Village.

(vi) Priority of Accounts. In the event the monies in the Receiving Fund are insufficient to provide for the current requirements of the Operation and Maintenance Fund or any subaccounts of the Redemption Account, any monies or securities in other funds of the System, except the Construction Fund, shall be credited or transferred, first, to the Operation and Maintenance Fund, second to the First Lien Redemption Account, third to the Junior Lien Redemption Account and fourth to a bond reserve account, to the extent of any deficit therein.

Section 17. INVESTMENT OF FUNDS. Moneys in the funds and accounts established herein may be invested by the Village in bonds, notes, bills and certificates of, or guaranteed by, the United States of America, or in interest bearing time deposits or other investments as shall be determined by the Village, subject to the provisions of Act 20, Public Acts of Michigan, 1943, as amended, or any statute subsequently adopted regulating investments by the Village.

Section 18. DEPOSITORY AND FUNDS ON HAND. Monies in the several funds and accounts maintained pursuant to this Resolution, except monies in the Construction Fund and Redemption Account, which must be kept in a separate account, may be kept in one or more accounts at financial institutions designated by resolution of the Village, and if kept in one account, the monies shall be allocated on the books and records of the Village in the manner and at the times provided in this Resolution.

Section 19. RATES AND CHARGES. Rates shall be fixed and revised from time to time by the Council so as to produce amounts that are sufficient to pay the expenses of

administration and the costs of operation and maintenance of the System, to provide an amount of revenues adequate for the payment of principal of and interest on the Bonds, reserve, replacement and improvement requirements and to otherwise comply with all requirements and covenants provided herein; and such that are reasonably expected to yield annual Net Revenues of the System, in the current fiscal year equal to at least 100% of principal maturing and interest payable in such fiscal year on the then outstanding Junior Lien Bonds and equal to such percentage of the annual principal and interest thereafter maturing in such fiscal year on the then outstanding First Lien Bonds, if any, as is established by the resolution authorizing the issuance of the First Lien Bonds; and promptly upon any material change in the circumstances which were not contemplated at the time such rates and charges were most recently reviewed, but not less frequently than once in each fiscal year, review the rates and charges for its services and promptly revise such rates and charges as necessary to comply with the foregoing requirement, in which case the Village will be in compliance with the requirements of this Section. The rates and charges for all services and facilities rendered by the System shall be reasonable and just, taking into consideration the costs and value of the System, the cost of maintaining, repairing, and operating the System, and the amounts necessary for the retirement of all Bonds and interest accruing on all Bonds, and there shall be charged such rates and charges as shall be adequate to meet the requirement of this and the preceding sections.

Section 20. NO FREE SERVICE. No free service shall be furnished by the System to the Village or to any individual, firm or corporation, public or private, or to any agency or instrumentality.

Section 21. REVENUE BOND COVENANTS. The Village covenants and agrees, so long as any of the Bonds hereby authorized remain unpaid, as follows:

(a) It will punctually perform all duties with reference to the System and comply with applicable State laws and regulations and continually operate and maintain the System in good condition.

(b) It will not sell, lease, mortgage or in any manner dispose of the System, or any substantial part of it, until all Bonds payable from the revenues of the System shall have been paid in full, defeased, or provision has been made or an agreement entered into for the payment of such Bonds. The Village is explicitly authorized to enter into arrangements, including a lease of the system, with a regional authority in which the Village is a participant if such arrangements

require the authority to provide funds to make payments sufficient to pay the debt service on any of the bonds affected by the arrangement.

(c) It will cause an annual review of rates and charges to be made and based thereon will adjust such rates and charges to provide the amounts required by this Resolution.

(d) It will maintain complete books and records relating to the operation of the System and its financial affairs, will cause such books and records to be audited annually at the end of each fiscal year and an audit report prepared, and will furnish a Bondholder a copy of such report upon written request.

(e) It will maintain and carry insurance on all physical properties of the System, for the benefit of the Bondholders, of the kinds and in the amounts normally carried by municipalities engaged in the operation of similar systems. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed, and to the extent not so used, shall be used for the purpose of calling Bonds.

Section 22. ADDITIONAL BONDS. Additional First Lien Bonds of equal standing and priority with any outstanding First Lien Bonds may be issued for repair, replacement, improvement or extension of the System and to refund all or a portion of Bonds and paying the costs of issuing the Additional First Lien Bonds, but only if the average actual or Adjusted Net Revenues of the System for any consecutive twelve month period out of the 24 months preceding the adoption of the resolution authorizing the issuance of such Bonds shall be equal to at least one hundred percent (100%) of the average annual principal and interest thereafter maturing in any operating year on the then outstanding First Lien Bonds, Junior Lien Bonds and the Additional First Lien Bonds then being issued. In addition, Additional First Lien Bonds of equal standing and priority with any outstanding First Lien Bonds may be issued to refund all or a portion of outstanding Bonds if the refunding would provide a net present value debt service savings to the Village. If the Additional First Lien Bonds are to be issued in whole or in part for refunding outstanding Bonds, the annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest requirements of any Bonds to be refunded from the proceeds of the Additional First Lien Bonds.

Additional Junior Lien Bonds of equal standing and priority with any outstanding Junior Lien Bonds may be issued in the discretion of the Village.

In addition, at any time that the United States is the holder of all of the Bonds outstanding, Additional First Lien Bonds and Junior Lien Bonds may be issued if the United States consents or agrees to the issuance.

In addition, Additional First Lien Bonds may be issued without meeting any of the conditions and tests set forth above to pay: (i) the cost of acquisition and construction of any repairs, replacements, improvements, major renewals or corrections of any damage or loss to the System necessary, in the opinion of the Village engineer, to keep the System in good operating condition or to prevent a loss of Revenues therefrom to the extent that the cost thereof cannot reasonably be paid from the Repair Replacement and Improvement Fund or from insurance proceeds, or (ii) the cost of decommissioning, disposal or termination of any part of the System.

Determination by the Council as to existence of conditions permitting the issuance of Additional Bonds shall be conclusive, provided this shall not eliminate any requirement for any other approval required herein.

Any additional Bonds shall be subject to the various funds herein established, and all revenue from any such extension or replacement constructed by the proceeds of any additional Bonds shall be paid into the Receiving Fund.

Section 23. DEFAULT OF THE VILLAGE. If there shall be default in the provisions of this Resolution, any subaccount of the Redemption Account, or in the payment of principal of or interest on any of the Bonds, upon the filing of a suit by the owners of twenty percent (20%) or more of the principal amount of the Bonds outstanding, any court having jurisdiction of the action may appoint a receiver to administer the System on behalf of the Village with power to charge and collect rates sufficient to provide for the payment of the Bonds, for the payment of operation expenses, and to apply income and revenues in accordance with this Resolution and the laws of the State of Michigan.

The Village hereby agrees to transfer to any bona fide receiver or other subsequent operator of the System, pursuant to any valid court order in a proceeding brought to enforce payment of the Village's obligations, all contracts and other rights of the Village, conditionally, for such time only as such receiver or operator shall operate by authority of the court.

In the event of default, the owners of twenty percent (20%) or more of the outstanding Bonds may require by mandatory injunction the raising of rates in a reasonable amount.

Section 24. DEFEASANCE.

(a) Bonds held by the United States shall not be defeased without written approval of the United States.

(b) Except as provided above, in the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on any of the Bonds, shall be deposited in trust, this Resolution shall be defeased with respect to such Bonds (the “Defeased Bonds”), and the owners of the Defeased Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein. Defeased Bonds shall be treated as if they have been redeemed for all purposes under this Resolution.

Section 25. FISCAL YEAR OF SYSTEM. The fiscal year for operating the System shall coincide with the fiscal year of the Village.

Section 26. CONTRACT WITH BONDHOLDERS. The provisions of this Resolution shall constitute a contract between the Village and the Bondholders from time to time, and after the issuance of any of such Bonds, no change, variation or alteration of the provisions of this Resolution may be made that would lessen the security for such Bonds. The provisions of this Resolution shall be enforceable by appropriate proceedings taken by such Bondholder, either at law or in equity.

Section 27. ELECTRONIC FUND TRANSFERS. Pursuant to the guidelines and requirements of the United States, promulgated through the Rural Development Division of the United States Department of Agriculture, the Series 2024 Bond proceeds will be released and delivered to the Village pursuant to draws against such funds during construction and acquisition of the Improvements. Commencing with the issuance of the Series 2024 Bonds, the Treasurer, or his or her appointee, will inscribe his or her initials on Schedule II attached to the appropriate

Series 2024 Bonds to acknowledge receipt and acceptance of the amount of the draw. Thereafter the Treasurer will complete and execute an “Estimate of Funds Needed for a Thirty- (30-) Day Period”, Form 440-11 (the “Estimate of Funds Needed”) periodically requesting additional funds.

In the event the United States provides for an electronic fund transfer of draws, the Village shall deliver the executed Estimate of Funds Needed by mail or facsimile transmission to the United States, after which the appropriate funds will be wire transferred to the account of the Village.

Section 28. LOAN RESOLUTION. The Loan Resolution required by RUS Bulletin 1780-27 is hereby adopted, with such changes, completions, alternations, or additions as the Authorized Officer may approve. So long as the United States is the holder of any of the Series 2024 Bonds, the City shall be subject to the Loan Resolution with respect to such Series 2024 Bonds and shall comply with all provisions thereof.

Section 29. PUBLICATION AND RECORDATION. This Resolution shall be published once in full in a newspaper of general circulation in the Village qualified under state law to publish legal notices, and the same shall be recorded in the records of the Village and such recording authenticated by the signature of the Village Clerk.

Section 30. RESOLUTION SUBJECT TO MICHIGAN LAW. The provisions of this Resolution are subject to the laws of the State of Michigan.

Section 31. SECTION HEADINGS. The section headings in this Resolution are furnished for convenience of reference only and shall not be considered to be a part of this Resolution.

Section 32. SEVERABILITY. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.

Section 33. CONFLICT. Except as provided above, all Resolutions and Resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed to the extent of the conflict; provided that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Bonds.

Section 34. EFFECTIVE DATE OF RESOLUTION. Pursuant to Section 6 of the Act, this Resolution shall be approved on the date of first reading and this Resolution shall be effective immediately upon its adoption and publication as required by the Act.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

Ali Elwaer, President

Megan Duncan, Clerk

CERTIFICATION

I, Megan Duncan, the duly qualified and acting Clerk of the Village of Decatur, Van Buren County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a special meeting held on April 15, 2024, and that notice of said meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Date: April 15, 2024

Megan Duncan, Clerk

EXHIBIT A

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF VAN BUREN
VILLAGE OF DECATUR
SANITARY SEWER SYSTEM JUNIOR LIEN REVENUE BONDS,
SERIES, 2024
(Federally Taxable)**

Interest Rate

Maturity Date

Date of Original Issue

Registered Owner: United States of America

Principal Amount: [Insert par amount]

The Village of Decatur, Van Buren County, Michigan (the “Issuer”), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, out of the net revenues of the Sanitary Sewer System of the Issuer (the “System”), including all appurtenances, additions, extensions and improvements thereto after provision has been made for reasonable and necessary expenses of operation, maintenance and administration of the System (the “Net Revenues”), the Principal Amount specified above, in the amounts and on the dates as set forth on Schedule I attached hereto, unless prepaid prior thereto as hereinafter provided, together with interest thereon from the dates of receipt of such funds, or such later date to which interest has been paid, at the Interest Rate per annum specified above, first payable on _____ 1, 20__, and semiannually thereafter on the first day of _____ and _____ of each year, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

Principal of this Bond is payable in lawful money of the United States of America to the United States of America. As long as the United States is the holder of this Bond, such payments shall be made by check, draft, wire transfer, Pre-Authorized Debit (PAD) or such other method of payment as instructed by the United States or its assignee.

This Bond, being one fully registered manuscript bond payable serially as set forth on Schedule I, is issued in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended and a resolution adopted by the Village Council of the Issuer on April 15, 2024 (the "Resolution"), for the purpose of paying the cost of acquiring and constructing improvements to the System. This Bond is a self-liquidating Bond, and is not a general obligation of the Issuer within any constitutional, statutory or charter limitations but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this Bond are secured by a statutory lien on the Net Revenues.

The Issuer hereby covenants and agrees to fix, and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as are required by the Resolution, to maintain a bond and interest redemption account, a bond reserve account and to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Resolution. The statutory liens securing any First Lien Bonds (as defined in the Resolution) issued by the Issuer will be first liens that are and shall remain superior to the lien on the Net Revenues securing this Bond and any and any Additional Junior Lien Bonds (as defined in the Resolution). The Bonds of this series shall have equal standing with any Additional Junior Lien Bonds that may be issued pursuant to the Resolution, and additional bonds of superior standing to the bonds of this series may be issued pursuant to the Resolution. For a complete statement of the revenues from which, and the conditions under which, this Bond is payable, a statement of the conditions under which additional bonds of equal or superior standing may hereafter be issued, and the general covenants and provisions pursuant to which this Bond is issued, reference is made to the Resolution.

While the Bonds of this series are held by the United States of America they shall not be defeased without the prior written consent of the United States of America. The Bonds shall be subject to redemption prior to maturity, at the option of the Issuer and in whole or in part in such order as the Issuer may designate, on any date, at the par value thereof and accrued interest to the date fixed for redemption, without a premium.

This Bond shall be registered in the name of the United States of America on the registration books kept by the Treasurer, acting as Paying Agent and bond registrar. No transfer shall be valid unless made upon the books of the Paying Agent.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular

and due time and form as required by law and that the total indebtedness of the Issuer including this Bond, does not exceed any constitutional, statutory or charter limitation.

IN WITNESS WHEREOF, the Village of Decatur, Van Buren County, Michigan, by its Village Council, has caused this Bond to be signed, by the manual or facsimile signatures of its President and the Clerk, all as of the Date of Original Issue specified above.

Ali Elwaer, President

Megan Duncan, Clerk

CERTIFICATE OF REGISTRATION AND AUTHENTICATION

This Bond represents the total authorized issue of the Village of Decatur Sanitary Sewer System Junior Lien Revenue Bonds, Series 2024 (Federally Taxable), in the principal amount of [Insert par amount], and has been registered in the name of the Registered Owner designated on the face hereof in the bond register maintained for the Village of Decatur.

Date: _____, 2024

Megan Duncan, Treasurer
As Paying Agent/Bond Registrar/Transfer Agent

TRANSFER

For value received, the undersigned hereby sells, assigns and transfers unto

(Tax Identification or Social Security No. _____) the within Bond and all rights hereunder, and hereby constitutes and appoints _____ attorney, to transfer the within Bond on the books kept for registration thereof by the Paying Agent, with full power of substitution in the premises.

Dated: _____

Notice: The signature to this assignment must correspond with the name as it appears on the registration books every particular, without alteration or enlargement or any change whatever.

SCHEDULE I

VILLAGE OF DECATUR

\$(INSERT PAR AMOUNT)

**SANITARY SEWER SYSTEM JUNIOR LIEN REVENUE BONDS,
SERIES 2024
(Federally Taxable)**

The Bond in the aggregate principal amount of \$[Insert par amount] matures annually on the first day of _____ as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
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VILLAGE OF DECATUR
\$[INSERT PAR AMOUNT]
SANITARY SEWER SYSTEM JUNIOR LIEN REVENUE BONDS,
SERIES 2024
(Federally Taxable)

REGISTRATION
(Nothing to be Written Hereon Except by the Bond Registrar)

Date of Registration	Principal Installment Delivered	Name of Registered Owner	Bond Registrar
		United States of America	
		United States of America	
		United States of America	
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		United States of America	
		United States of America	
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		United States of America	



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Shantel Pentland, Admin Assistant
REVIEWED BY: Christopher Tapper, Village Manager
DATE: April 1, 2024

SUBJECT: Request to adopt the Village of Decatur Internal Zoning Application
Processing & Review Procedures Policy

Action Requested:

It is requested that the Village Council adopt the Village of Decatur Internal Zoning Application Processing & Review Procedures Policy

Background:

To obtain Redevelopment Ready Community (RRC) certified status, we must meet or exceed task 3.4, which requires the Village to have a documented Internal Review Policy.

Clearly documenting the internal review process provides predictability and consistency in the development review process. It also ensures that processes can continue in the event of staff turnover. They can be considered standard operating procedures (SOPs) and should be updated annually.

Attachment(s):

Internal Zoning Application Processing & Review Procedures Policy

Village of Decatur

Internal Zoning Application Processing & Review Procedures

March 2024



**MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION**



*Prepared in association with the Michigan Economic Development Corporation's
Redevelopment Ready Communities® Program*

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Application Processing

Completeness Review

- ❖ The applicant meets with the Zoning Administrator (Village Manager) to confirm the applicable review process.
- ❖ The applicant submits the following material to the Zoning Administrator to initiate the review process:
 - Complete and signed copy of the application.
 - A complete plot plan or site plan.
 - Required application fee.
- ❖ The Zoning Administrator reviews the application submittal for completeness. If the application submittal is not complete, the applicant is notified. If the application submittal is complete, the Zoning Administrator creates a file and routes the application.

File Creation

- ❖ Create a file for the application and label it with the property identification number and the associated zoning permit number. The zoning permit number will reflect the year and application number for the year. For example, #24-001 (24 indicates the year, 2024, and 001 indicates that it is the first file received).
- ❖ Scan all application documents and save to an electronic file, located in *Common Drive-Documents > Building Department (Permits) > 2024*
- ❖ Electronic files are organized by zoning permit number for a particular year.

Processing of Application Fee

Collect the application fee and attach the receipt of payment to the file.

Application Routing

- ❖ Plot Plan – required for less complex developments, including single-family homes and residential structures: Zoning Administrator
- ❖ Site Plans for Administrative Review – required for uses permitted ‘by right’ that require fewer than 3 parking spaces: Staff (Village Planner and/or Village Manager); Administrative Review Committee.
- ❖ Site Plans for Planning Commission Review – Staff (Village Planner and/or Village Manager); Planning Commission.
- ❖ All Other Zoning Applications – Staff (Village Planner and/or Village Manager); Planning Commission; Zoning Board of Appeals.

Public Hearing Notices

Applications for special land use permits, rezonings, zoning ordinance amendments, and zoning board of appeals requests require a public hearing. A notice of the public hearing must be published in a newspaper of general circulation and mailed to all owners and occupants of properties located within 300 feet of the subject parcel(s), if applicable, no less than 15 days prior to the public hearing.

***NOTE: Site Plan Reviews do not require a public hearing.

Preparing Public Hearing Notice

- ❖ Open template located in *Common- Documents > Templates > Public Hearing Notice*
- ❖ Update the public hearing notice with the appropriate meeting date and time, zoning permit number (example: #24-001), applicant, request, property legal description, and publication date.
- ❖ Review the public hearing notice for accuracy and completeness.
- ❖ Save the public hearing notice in the correct Board/Commissions folder on *Common- Documents*, under the appropriate year.
- ❖ Attach the public hearing notice to the minutes of the meeting for the public hearing. Copy the public hearing notice to the application file.

Preparing Mailing List

- ❖ Use the GIS Interactive Map from [Van Buren County MI - Map and Data Portal](https://gis.vanburencountymi.gov/van-buren-county-mi/maps) (<https://gis.vanburencountymi.gov/van-buren-county-mi/maps>) to determine those properties within 300 ft of the parcels under consideration. Use the Proximity Tool:
 - Set FIND to "Parcel Info"
 - set THAT to "Closer Than"
 - set a radius distance to search
 - set SELECTED to "Parcels"
 - use the provided tools to select a single or multiple parcels that you wish to search around (hint: selected parcels will turn RED)
 - select GET RESULTS
 - view or download information from the selected parcels.
- ❖ If a parcel has tenants, the tenants shall be sent the public hearing notice. If there are more than four (4) leased units on a parcel, the owner or manager of the property can be sent the public hearing notice with instructions for them to post the notice at a primary entrance to the structure.
- ❖ Create mailing labels or hand-write addresses on envelopes.
- ❖ Mail the public hearing notice to owners and occupants on the same day as sending the notice to the Decatur Republican.
- ❖ Prepare an affidavit of notice:
 - Open the template located in *Common- Documents > Templates > Affidavit of Mailing*
 - Update the template with the correct zoning permit number and date.
 - Have the affidavit notarized.

- Attach a copy of the notice map and mailing addresses to the affidavit.
- Attach the affidavit of mailing to the minutes of the meeting for the public hearing. Copy to the application file.

Submitting Public Hearing Notice for Publishing

- ❖ A public hearing notice must be published in the newspaper at least 15 days prior to the public hearing date.
- ❖ Submit the public hearing notice by noon on the Monday before the publishing date. Request a “read e-mail receipt” to confirm the entry has been received.
- ❖ Email editor@decaturrepublican.org AND assteditor@decaturrepublican.org, and CC the Village Clerk/Treasurer, with the following message and attach a copy of the public hearing notice (PDF or GIF is preferred):

SUBJECT: Notice of Public Hearing

DATE: [date sent]

Please publish the attached Notice of Public Hearing in the [INSERT DATE(S) YOU WANT IT PUBLISHED] edition, and please furnish an affidavit of publication.

Please send the affidavit to my attention at Village of Decatur, 114 N. Phelps St., Decatur, MI 49045.

Thank you! If you have any questions, please call me as soon as possible at 269-423-6114.

- ❖ Request the Decatur Republican provide an affidavit of publication for the public hearing notice. An e-mail will be received with a proof copy of the notice, or it may be a paper hand-delivered copy. Review for accuracy.
- ❖ Clip the public hearing notice out of the Decatur Republican and affix it in the Newspaper Clippings binder located in the Utility Billing Office cabinet. Note the publishing date, the paper name, and whether it was paid for/requested by the Village.
- ❖ Attach the affidavit of publication to the minutes of the meeting for the public hearing. Copy to the application file.

Placing Public Hearing Notice on Village Website

Log in to www.decaturmi.org using your specific credentials. Add the public hearing notice in the “News & Announcements” and “Calendar” sections of the website. Include all details, including the public hearing notice itself, in both sections. Confirm the sequencing is correct so the notice will be displayed on the home page.

Additional Public Notification Outlets

Copies of Notices can be placed on the following Community Boards:

First State Bank, Village Market Food Center, Van Buren District Library- Webster Memorial Branch, Honor Credit Union, The Wash Tub Laundromat.

Application Review

- ❖ Plot Plan – Reviewed by the Zoning Administrator for compliance with the Zoning Ordinance. A compliant plot plan shall be approved, and the applicant issued a Zoning Permit.
- ❖ Site Plans for Administrative Review – Reviewed by staff for compliance with the Zoning Ordinance; approved by the Administrative Review Committee. The Administrative Review Committee shall consist of the Zoning Administrator, the Chairman of the Planning Commission or his/her designee, and a Planning Commissioner. Other departments will be contacted on an “as-needed basis”.
- ❖ Site Plans for Planning Commission Review – Reviewed by staff for compliance with the Zoning Ordinance; approved by the Planning Commission.
- ❖ All Other Zoning Applications – Reviewed by staff; approved by the Planning Commission or Zoning Board of Appeals.

Staff Review

- ❖ Review the application submittal for conformance with the applicable Zoning Ordinance standards.
- ❖ Visit the site under consideration
 - If the proposal involves a public hearing, this visit should occur at least 15 days prior to the public hearing and a “NOTICE OF PUBLIC HEARING” sign(s) shall be posted on-site in accordance with the guidelines adopted by the Planning Commission.
 - Take photographs of the site for use in the staff report and presentations to the Planning Commission.
- ❖ Identify any missing, incomplete, or inaccurate information.
- ❖ Identify any issues with conformity to Village standards.

Initial Feedback to Applicant

Any missing, incomplete, or inaccurate information; questions of clarification; or issues of conformance with the zoning ordinance are shared with the applicant, typically one week prior to the finalization of the staff report and typically in writing via email. The applicant may decide at this time to submit additional information or postpone consideration of the application until a later date. Continual verbal or electronic communication should be maintained with the applicant.

Staff Reports

A staff report is prepared for each case that goes before the Administrative Review Committee, Planning Commission, and Zoning Board of Appeals. The staff report is prepared by the Village Planner or Village Manager. The staff report template is available in *Common- Documents > Templates > Staff Report- Memo Template*. Attachments to the staff report typically include a copy of the application, a copy of the site plan (if

required), a copy of any building plans or elevations, and a copy of comments from other applicable departments.

Copy all staff report documents to both the electronic and paper application files.

Commission/Board Meeting Packets

- ❖ Meeting packets for the Administrative Review Committee, Planning Commission and Zoning Board of Appeals are prepared by Village staff and will include the following:
 - Application (and other related documents)
 - Plot plan or site plan, applicable
 - Staff Report, with additional pertinent information
 - Other Department Reviews, if applicable
- ❖ Electronic copies of the meeting packet are sent via email to the following groups and individuals:
 - Administrative Review Committee, Planning Commission, or Zoning Board of Appeals
 - Village Manager
 - Village Planner
 - Zoning Administrator(s)
- ❖ Copy the packet to *Common- Documents > Planning Commission > Meetings > Year* and post on the website www.decaturnmi.org > *Government > Agendas & Minutes*. Copy the packet to the paper application file.

Application Finalization

Following consideration of the application by the Zoning Administrator, Administrative Review Committee, Planning Commission, or Zoning Board of Appeals, a letter is sent to the applicant with the determination of the application review. Copy letters and all attachments to both the electronic and paper application files.

Below are the typical scenarios for these letters:

- ❖ **Approved**. The application is approved without conditions. If a site plan is connected to the application, a stamped and signed copy of the site plan is attached to the letter.
- ❖ **Conditionally Approved**. The application is approved with conditions, which are listed in and/or attached to the letter.
 - If a site plan is connected to the application, a stamped and signed copy of the site plan is attached to the letter ONLY if the conditions of approval do not include modifications to the site plan.
 - If site plan modifications are needed, the first letter will indicate that the applicant must submit an updated site plan meeting the conditions of approval. Upon receipt of an updated site plan meeting the conditions of approval, a second letter indicating the application is approved is sent with a stamped and signed copy of the final site plan.
- ❖ **Postponed**. Action on the application is postponed. The basis for the postponement and an explanation of the next steps are included in the letter.
- ❖ **Denied**. The application is denied. Reasons for denial are outlined in the letter.

Rezoning/Zoning Ordinance Amendment Recommendations

The following items are provided to the Village Manager via email for inclusion in the packet for the next Village Council meeting:

- A memo prepared by staff indicating the Planning Commission's recommendation regarding the application.
- A copy of the application submittal.
- A copy of the Planning Commission staff report and any related documents.
- An excerpt of the draft Planning Commission minutes related to the application.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: Andrew Rudd, P.E., Wightman
DATE: April 15, 2024

SUBJECT: Request to approve the recommendation for award of USDA Contract A – Water Main Replacement, Krohn Excavating, LLC. \$2,099,860.00, and Change Order No.1 Miscellaneous Hydrant Replacement \$108,000.00.

Action Requested:

It is requested that the Village Council approve the recommendation for award of USDA Contract A – Water Main Replacement, Krohn Excavating, LLC. \$2,099,860.00, and Change Order No.1 Miscellaneous Hydrant Replacement \$108,000.00.

Background:

Friday, March 22, 2024, Village staff along with representatives from Wightman held a bid opening for all three USDA projects. Water Main Replacement General Location Description: A portion of Pine Street, Austin Boulevard, Cedar Street and the entirety of Kinney Road, Lee Avenue, Douglas Drive, and Memory Lane. Description of Proposed Work: 7,300 feet of water main replacement including valves, hydrants, and customer service lines. Restoration will include roadway improvements consisting of the crushing and shaping of the existing HMA pavement, HMA resurfacing, sidewalk improvements, pavement markings, signage replacements, and grass restoration. Schedule: Late 2024 into the 2025 construction season. Description of Traffic Impact: During construction local traffic on the above referenced streets will be maintained while through traffic may be impacted. Some temporary driveway closures may be experienced for a time during active installation of watermain, roadway repaving, and pouring of concrete sidewalk.

The complete bid tabulation and budget analysis for Contract A will be attached to this memo. As Shown on the budget analysis, there is sufficient funding to add several items of work which were Not originally included in the project scope due to budget constraints. The additional items for Contract A includes Miscellaneous Fire Hydrant Replacement.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

The recommendation of the Village of Decatur, and award Contract A to Krohn Excavating, LLC in the amount of \$2,009,860.00, along with Contract A, Change Order No.1 Miscellaneous Hydrant Replacements of \$108,000.00.

BID TAB

No.	Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
				Unit Price	Total	Unit Price	Total
A.75	Connect to Existing Main, 6 inch	5	Ea	800.00	4,000.00	5,550.00	27,750.00
A.76	Gate Valve and Box, 6 inch	1	Ea	2,200.00	2,200.00	1,750.00	1,750.00
A.77	Gate Valve and Box, 8 inch	25	Ea	2,800.00	70,000.00	2,150.00	53,750.00
A.78	Hydrant, Valve and Box, 6 inch	12	Ea	5,650.00	67,800.00	6,750.00	81,000.00
A.79	1 inch Water Service Connection, Public	67	Ea	1,200.00	80,400.00	2,135.00	143,045.00
A.80	1 inch Water Service Connection, Private	66	Ea	300.00	19,800.00	150.00	9,900.00
A.81	Meter Pit	67	Ea	1,200.00	80,400.00	1,710.00	114,570.00
A.82	Building Reconnection	66	Ea	500.00	33,000.00	150.00	9,900.00
A.83	Compact Ductile Iron Fittings	5,100	Lb	8.50	43,350.00	8.50	43,350.00
Base Bid Total					\$2,099,860.00		\$3,214,538.50
Add Alternates							
A.84	Sign, Type 1A (Negative)	-65	Sft	24.00	-\$1,560.00	22.00	-1,430.00
A.85	Alt. 1 - Brown and Gold Street Signs	65	Sft	24.00	\$1,560.00	22.00	1,430.00
Alternate Total					\$0.00		\$0.00
Overall Total with Additions					\$2,099,860.00		\$3,214,538.50



April 15, 2024

Village of Decatur
114 North Phelps Street
Decatur, MI 49045

Attention: Christopher Tapper, Village Manager

**RE: VILLAGE OF DECATUR – WATER AND WASTEWATER SYSTEM IMPROVEMENTS
PROJECT RECOMMENDATION FOR AWARD**

Dear Christopher:

I have reviewed and tabulated the bids received for the above referenced project and have found the following contractors to be the low responsive bidders respectively:

Contract A – Water Main Replacement	Krohn Excavating, LLC.	\$2,099,860.00
Contract B – Wastewater Stabilization Lagoon Improvements	Selge Construction Co., Inc.	\$1,815,050.00
Contract C – Sewer Pipe Lining	DVM Utilities, Inc.	\$396,883.00

I would, therefore, recommend the Village of Decatur accept the bids received, and award Contract A to Krohn Excavating, LLC. in the amount of \$2,099,860.00, Contract B to Selge Construction Co., Inc. in the amount of \$1,815,050.00, and Contract C to DVM Utilities, Inc. in the amount of \$396,883.00 as shown above. Said award should be contingent upon Rural Development concurrence and completion of all necessary financial arrangements with Rural Development.

I have enclosed a bid tabulation and budget analysis for your use. As shown on the budget analysis, there is sufficient funding to add several items of work which were not originally included in the project scope due to budget constraints. These additional items are listed below and would be incorporated into the project's construction contracts via change order.

Contract A - Change Order No. 1: Miscellaneous Hydrant Replacements	\$108,000.00
Contract B - Change Order No. 1: Miscellaneous Manhole Repairs	\$69,700.00
Contract C - Change Order No. 1: Sewer Pipe Spot Lining and Manhole Lining	\$139,686.00

If you have any questions concerning this matter, please feel free to call.

Very truly yours,

Andrew Rudd, P.E.
arudd@gowightman.com
269.364.1664

Encl. Bid Tabulation and Budget Analysis for Contract A, Contract B, and Contract C

ALLEGAN

A 1670 LINCOLN RD. (M-40)
ALLEGAN, MI 49010
o 269.673.8465

BENTON HARBOR

A 2303 PIPESTONE RD.
BENTON HARBOR, MI 49022
o 269.927.0100

KALAMAZOO

A 433 E. RANSOM ST.
KALAMAZOO, MI 49007
o 269.327.3532

ROYAL OAK

A 306 S. WASHINGTON AVE., SUITE 200
ROYAL OAK, MI 48067
o 248.791.1371

GOWIGHTMAN.COM

PROJECT: **Water and Wastewater System Improvements Project**
Contract A - Water Main Replacement

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.		Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
					Unit Price	Total	Unit Price	Total
Base Bid								
A.01		Mobilization, \$250,000	1	LSUM	\$113,000.00	\$113,000.00	\$243,300.00	\$243,300.00
A.02		Tree, Rem, 19 inch to 36 inch	3	Ea	1,550.00	4,650.00	3,800.00	11,400.00
A.03		Tree, Rem, 37 inch or Larger	2	Ea	3,500.00	7,000.00	5,000.00	10,000.00
A.04		Tree, Rem, 6 inch to 18 inch	6	Ea	350.00	2,100.00	1,800.00	10,800.00
A.05		Dr Structure, Rem	6	Ea	300.00	1,800.00	500.00	3,000.00
A.06		Sewer, Rem, Less than 24 inch	480	Ft	6.00	2,880.00	20.00	9,600.00
A.07		Ditching, Modified	1,100	Ft	10.00	11,000.00	10.00	11,000.00
A.08		Pavt, Rem	920	Syd	4.00	3,680.00	8.00	7,360.00
A.09		Sidewalk, Rem	750	Syd	4.00	3,000.00	8.00	6,000.00
A.10		Excavation, Earth	400	Cyd	16.00	6,400.00	25.00	10,000.00
A.11		Subgrade Undercutting, Type II	750	Cyd	20.00	15,000.00	75.00	56,250.00
A.12		Erosion Control, Inlet Protection, Fabric Drop	15	Ea	100.00	1,500.00	150.00	2,250.00
A.13		Subbase, CIP	55	Cyd	22.00	1,210.00	10.00	550.00
A.14		Aggregate Base, 8 inch, Modified	7,900	Syd	7.50	59,250.00	1.00	7,900.00
A.15		HMA Base Crushing and Shaping	19,500	Syd	1.25	24,375.00	22.30	434,850.00
A.16		Approach, CI II, LM	180	Ton	20.00	3,600.00	50.50	9,090.00
A.17		Shld, CI II, 6 inch	1,000	Ton	25.00	25,000.00	50.50	50,500.00
A.18		Sewer, CI E, 12 inch, Tr Det B	975	Ft	47.00	45,825.00	93.00	90,675.00
A.19		Dr Structure Cover, Adj, Case 1	22	Ea	400.00	8,800.00	500.00	11,000.00
A.20		Dr Structure Cover, Adj, Case 2	17	Ea	400.00	6,800.00	500.00	8,500.00
A.21		Dr Structure Cover, Type D	6	Ea	700.00	4,200.00	650.00	3,900.00

BID TAB

No.	Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
				Unit Price	Total	Unit Price	Total
A.22	Dr Structure Cover, Type K	3	Ea	800.00	2,400.00	750.00	2,250.00
A.23	Dr Structure Cover, Type Q	24	Ea	550.00	13,200.00	550.00	13,200.00
A.24	Dr Structure, 24 inch dia	1	Ea	1,300.00	1,300.00	3,500.00	3,500.00
A.25	Dr Structure, 48 inch dia	8	Ea	2,200.00	17,600.00	5,000.00	40,000.00
A.26	Dr Structure, Tap, 12 inch	3	Ea	200.00	600.00	2,550.00	7,650.00
A.27	Dr Structure, Temp Lowering	18	Ea	300.00	5,400.00	200.00	3,600.00
A.28	Dr Structure Cover, Type G, Modified	11	Ea	550.00	6,050.00	550.00	6,050.00
A.29	Dr Structure, Leaching Basin, 48 inch dia	3	Ea	4,200.00	12,600.00	9,600.00	28,800.00
A.30	HMA Surface, Rem	1,195	Syd	4.00	4,780.00	10.00	11,950.00
A.31	HMA Approach	125	Ton	180.00	22,500.00	175.00	21,875.00
A.32	HMA, 4EL	2,355	Ton	82.00	193,110.00	83.00	195,465.00
A.33	HMA, 5EL	2,355	Ton	86.00	202,530.00	88.00	207,240.00
A.34	Driveway, Nonreinf Conc, 6 inch	1,045	Syd	59.00	61,655.00	91.00	95,095.00
A.35	Curb and Gutter, Conc, Det C4	300	Ft	38.00	11,400.00	46.00	13,800.00
A.36	Detectable Warning Surface	65	Ft	65.00	4,225.00	110.00	7,150.00
A.37	Sidewalk, Conc, 4 inch	15,300	Sft	5.50	84,150.00	8.50	130,050.00
A.38	Sidewalk, Conc, 6 inch	575	Sft	6.50	3,737.50	12.00	6,900.00
A.39	Curb Ramp, Conc, 4 inch	725	Sft	7.50	5,437.50	20.50	14,862.50
A.40	Curb Slp, HMA	125	Ft	10.00	1,250.00	1.00	125.00
A.41	Post, Mailbox	6	Ea	150.00	900.00	150.00	900.00
A.42	Post, Steel, 2 pound	90	Ft	9.00	810.00	8.00	720.00
A.43	Post, Steel, 3 pound	334	Ft	10.00	3,340.00	9.00	3,006.00
A.44	Sign, Type IA	65	Sft	24.00	1,560.00	22.00	1,430.00
A.45	Sign, Type III, Rem	33	Ea	60.00	1,980.00	50.00	1,650.00
A.46	Sign, Type IIIA	166	Sft	20.00	3,320.00	19.00	3,154.00
A.47	Sign, Type IIIB	34	Sft	20.00	680.00	19.00	646.00
A.48	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	200	Ft	7.00	1,400.00	6.50	1,300.00
A.49	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	15.00	2,250.00	13.95	2,092.50

BID TAB

No.	Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
				Unit Price	Total	Unit Price	Total
A.50	Pavt Mrkg, Preformed Thermopl, Accessible Sym	2	Ea	600.00	1,200.00	475.00	950.00
A.51	Pavt Mrkg, Waterborne, 4 inch, White	8,500	Ft	0.25	2,125.00	0.25	2,125.00
A.52	Pavt Mrkg, Waterborne, 4 inch, Yellow	8,400	Ft	0.25	2,100.00	0.25	2,100.00
A.53	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	120	Ft	3.00	360.00	2.50	300.00
A.54	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	160.00	3,200.00	155.00	3,100.00
A.55	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	10.00	200.00	1.00	20.00
A.56	Pedestrian Type II Barricade, Temp	20	Ea	130.00	2,600.00	125.00	2,500.00
A.57	Dust Palliative, Applied	15	Ton	75.00	1,125.00	500.00	7,500.00
A.58	Minor Traf Devices	1	LSUM	25,000.00	25,000.00	42,030.00	42,030.00
A.59	Plastic Drum, Fluorescent, Furn	100	Ea	35.00	3,500.00	34.00	3,400.00
A.60	Plastic Drum, Fluorescent, Oper	100	Ea	10.00	1,000.00	1.00	100.00
A.61	Sign, Type B, Temp, Prismatic, Furn	300	Sft	2.00	600.00	2.00	600.00
A.62	Sign, Type B, Temp, Prismatic, Oper	300	Sft	2.00	600.00	1.00	300.00
A.63	Site Preparation, Max \$10,000	1	LSUM	10,000.00	10,000.00	10,000.00	10,000.00
A.64	Quercus robur, 2 inch	11	Ea	550.00	6,050.00	735.00	8,085.00
A.65	Slope Restoration, Non-Freeway, Type A	10,000	Syd	4.00	40,000.00	1.08	10,800.00
A.66	Slope Restoration, Non-Freeway, Type B	50	Syd	12.00	600.00	2.00	100.00
A.67	Hydrant, Rem	8	Ea	100.00	800.00	250.00	2,000.00
A.68	Gate Box, Adj, Temp, Case 1	13	Ea	250.00	3,250.00	300.00	3,900.00
A.69	Gate Box, Adj, Case 2	1	Ea	200.00	200.00	300.00	300.00
A.70	Polyethylene Encasement	25	Ft	5.00	125.00	20.00	500.00
A.71	Water Main, DI, 6 inch, Tr Det G, Modified	185	Ft	64.00	11,840.00	61.50	11,377.50
A.72	Water Main, DI, 8 inch, Tr Det G, Modified	7,200	Ft	64.00	460,800.00	91.50	658,800.00
A.73	Water Service Pipe, Copper, 1 inch	4,900	Ft	20.00	98,000.00	24.50	120,050.00
A.74	Connect to Existing Main, 4 inch	3	Ea	800.00	2,400.00	5,400.00	16,200.00

BID TAB

No.		Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
					Unit Price	Total	Unit Price	Total
A.75		Connect to Existing Main, 6 inch	5	Ea	800.00	4,000.00	5,550.00	27,750.00
A.76		Gate Valve and Box, 6 inch	1	Ea	2,200.00	2,200.00	1,750.00	1,750.00
A.77		Gate Valve and Box, 8 inch	25	Ea	2,800.00	70,000.00	2,150.00	53,750.00
A.78		Hydrant, Valve and Box, 6 inch	12	Ea	5,650.00	67,800.00	6,750.00	81,000.00
A.79		1 inch Water Service Connection, Public	67	Ea	1,200.00	80,400.00	2,135.00	143,045.00
A.80		1 inch Water Service Connection, Private	66	Ea	300.00	19,800.00	150.00	9,900.00
A.81		Meter Pit	67	Ea	1,200.00	80,400.00	1,710.00	114,570.00
A.82		Building Reconnection	66	Ea	500.00	33,000.00	150.00	9,900.00
A.83		Compact Ductile Iron Fittings	5,100	Lb	8.50	43,350.00	8.50	43,350.00
Base Bid Total						\$2,099,860.00		\$3,214,538.50

Add Alternates								
A.84		Sign, Type 1A (Negative)	-65	Sft	24.00	-\$1,560.00	22.00	-1,430.00
A.85		Alt. 1 - Brown and Gold Street Signs	65	Sft	24.00	\$1,560.00	22.00	1,430.00
Alternate Total						\$0.00		\$0.00

Overall Total with Additions						\$2,099,860.00		\$3,214,538.50
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PROJECT: **Water and Wastewater System Improvements Project**
Contract A - Water Main Replacement

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.		Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
					Unit Price	Total	Unit Price	Total
Base Bid								
A.01		Mobilization, \$250,000	1	LSUM	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
A.02		Tree, Rem, 19 inch to 36 inch	3	Ea	4,000.00	\$12,000.00	1,501.00	\$4,503.00
A.03		Tree, Rem, 37 inch or Larger	2	Ea	5,000.00	\$10,000.00	3,276.00	\$6,552.00
A.04		Tree, Rem, 6 inch to 18 inch	6	Ea	2,000.00	\$12,000.00	327.55	\$1,965.30
A.05		Dr Structure, Rem	6	Ea	800.00	\$4,800.00	871.55	\$5,229.30
A.06		Sewer, Rem, Less than 24 inch	480	Ft	12.00	\$5,760.00	23.25	\$11,160.00
A.07		Ditching, Modified	1,100	Ft	10.00	\$11,000.00	9.70	\$10,670.00
A.08		Pavt, Rem	920	Syd	20.00	\$18,400.00	8.85	\$8,142.00
A.09		Sidewalk, Rem	750	Syd	5.50	\$4,125.00	8.85	\$6,637.50
A.10		Excavation, Earth	400	Cyd	25.00	\$10,000.00	15.00	\$6,000.00
A.11		Subgrade Undercutting, Type II	750	Cyd	35.00	\$26,250.00	17.75	\$13,312.50
A.12		Erosion Control, Inlet Protection, Fabric Drop	15	Ea	250.00	\$3,750.00	90.55	\$1,358.25
A.13		Subbase, CIP	55	Cyd	15.00	\$825.00	47.40	\$2,607.00
A.14		Aggregate Base, 8 inch, Modified	7,900	Syd	15.00	\$118,500.00	11.85	\$93,615.00
A.15		HMA Base Crushing and Shaping	19,500	Syd	12.00	\$234,000.00	4.55	\$88,725.00
A.16		Approach, CI II, LM	180	Ton	20.00	\$3,600.00	40.45	\$7,281.00
A.17		Shld, CI II, 6 inch	1,000	Ton	20.00	\$20,000.00	28.35	\$28,350.00
A.18		Sewer, CI E, 12 inch, Tr Det B	975	Ft	77.00	\$75,075.00	44.50	\$43,387.50
A.19		Dr Structure Cover, Adj, Case 1	22	Ea	400.00	\$8,800.00	359.90	\$7,917.80
A.20		Dr Structure Cover, Adj, Case 2	17	Ea	500.00	\$8,500.00	539.85	\$9,177.45
A.21		Dr Structure Cover, Type D	6	Ea	900.00	\$5,400.00	1,090.00	\$6,540.00

BID TAB

No.	Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
				Unit Price	Total	Unit Price	Total
A.22	Dr Structure Cover, Type K	3	Ea	1,000.00	\$3,000.00	1,186.00	\$3,558.00
A.23	Dr Structure Cover, Type Q	24	Ea	750.00	\$18,000.00	940.90	\$22,581.60
A.24	Dr Structure, 24 inch dia	1	Ea	1,705.00	\$1,705.00	1,470.00	\$1,470.00
A.25	Dr Structure, 48 inch dia	8	Ea	4,150.00	\$33,200.00	2,087.00	\$16,696.00
A.26	Dr Structure, Tap, 12 inch	3	Ea	1,200.00	\$3,600.00	1,380.00	\$4,140.00
A.27	Dr Structure, Temp Lowering	18	Ea	800.00	\$14,400.00	919.85	\$16,557.30
A.28	Dr Structure Cover, Type G, Modified	11	Ea	800.00	\$8,800.00	935.10	\$10,286.10
A.29	Dr Structure, Leaching Basin, 48 inch dia	3	Ea	4,000.00	\$12,000.00	3,855.00	\$11,565.00
A.30	HMA Surface, Rem	1,195	Syd	15.00	\$17,925.00	6.85	\$8,185.75
A.31	HMA Approach	125	Ton	175.00	\$21,875.00	254.60	\$31,825.00
A.32	HMA, 4EL	2,355	Ton	85.00	\$200,175.00	149.40	\$351,837.00
A.33	HMA, 5EL	2,355	Ton	90.00	\$211,950.00	149.40	\$351,837.00
A.34	Driveway, Nonreinf Conc, 6 inch	1,045	Syd	150.00	\$156,750.00	67.55	\$70,589.75
A.35	Curb and Gutter, Conc, Det C4	300	Ft	50.00	\$15,000.00	43.00	\$12,900.00
A.36	Detectable Warning Surface	65	Ft	50.00	\$3,250.00	65.50	\$4,257.50
A.37	Sidewalk, Conc, 4 inch	15,300	Sft	3.50	\$53,550.00	6.40	\$97,920.00
A.38	Sidewalk, Conc, 6 inch	575	Sft	5.00	\$2,875.00	7.50	\$4,312.50
A.39	Curb Ramp, Conc, 4 inch	725	Sft	7.00	\$5,075.00	8.60	\$6,235.00
A.40	Curb Slp, HMA	125	Ft	2.00	\$250.00	3.45	\$431.25
A.41	Post, Mailbox	6	Ea	100.00	\$600.00	148.50	\$891.00
A.42	Post, Steel, 2 pound	90	Ft	10.00	\$900.00	8.75	\$787.50
A.43	Post, Steel, 3 pound	334	Ft	11.00	\$3,674.00	9.85	\$3,289.90
A.44	Sign, Type IA	65	Sft	22.00	\$1,430.00	24.00	\$1,560.00
A.45	Sign, Type III, Rem	33	Ea	50.00	\$1,650.00	54.60	\$1,801.80
A.46	Sign, Type IIIA	166	Sft	20.00	\$3,320.00	20.75	\$3,444.50
A.47	Sign, Type IIIB	34	Sft	20.00	\$680.00	20.75	\$705.50
A.48	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	200	Ft	7.00	\$1,400.00	7.10	\$1,420.00
A.49	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	14.00	\$2,100.00	15.25	\$2,287.50

BID TAB

No.	Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
				Unit Price	Total	Unit Price	Total
A.50	Pavt Mrkg, Preformed Thermopl, Accessible Sym	2	Ea	475.00	\$950.00	518.65	\$1,037.30
A.51	Pavt Mrkg, Waterborne, 4 inch, White	8,500	Ft	0.25	\$2,125.00	0.25	\$2,125.00
A.52	Pavt Mrkg, Waterborne, 4 inch, Yellow	8,400	Ft	0.25	\$2,100.00	0.25	\$2,100.00
A.53	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	120	Ft	2.50	\$300.00	2.75	\$330.00
A.54	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	155.00	\$3,100.00	169.25	\$3,385.00
A.55	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	2.00	\$40.00	1.10	\$22.00
A.56	Pedestrian Type II Barricade, Temp	20	Ea	125.00	\$2,500.00	136.50	\$2,730.00
A.57	Dust Palliative, Applied	15	Ton	460.00	\$6,900.00	203.35	\$3,050.25
A.58	Minor Traf Devices	1	LSUM	15,000.00	\$15,000.00	95,330.00	\$95,330.00
A.59	Plastic Drum, Fluorescent, Furn	100	Ea	35.00	\$3,500.00	37.10	\$3,710.00
A.60	Plastic Drum, Fluorescent, Oper	100	Ea	1.00	\$100.00	1.10	\$110.00
A.61	Sign, Type B, Temp, Prismatic, Furn	300	Sft	2.00	\$600.00	2.20	\$660.00
A.62	Sign, Type B, Temp, Prismatic, Oper	300	Sft	1.00	\$300.00	1.10	\$330.00
A.63	Site Preparation, Max \$10,000	1	LSUM	10,000.00	\$10,000.00	10,919.00	\$10,919.00
A.64	Quercus robur, 2 inch	11	Ea	800.00	\$8,800.00	493.55	\$5,429.05
A.65	Slope Restoration, Non-Freeway, Type A	10,000	Syd	5.50	\$55,000.00	7.70	\$77,000.00
A.66	Slope Restoration, Non-Freeway, Type B	50	Syd	8.00	\$400.00	8.40	\$420.00
A.67	Hydrant, Rem	8	Ea	800.00	\$6,400.00	834.30	\$6,674.40
A.68	Gate Box, Adj, Temp, Case 1	13	Ea	200.00	\$2,600.00	359.90	\$4,678.70
A.69	Gate Box, Adj, Case 2	1	Ea	400.00	\$400.00	479.85	\$479.85
A.70	Polyethylene Encasement	25	Ft	3.40	\$85.00	7.36	\$184.00
A.71	Water Main, DI, 6 inch, Tr Det G, Modified	185	Ft	91.00	\$16,835.00	63.75	\$11,793.75
A.72	Water Main, DI, 8 inch, Tr Det G, Modified	7,200	Ft	87.00	\$626,400.00	101.90	\$733,680.00
A.73	Water Service Pipe, Copper, 1 inch	4,900	Ft	40.00	\$196,000.00	33.00	\$161,700.00
A.74	Connect to Existing Main, 4 inch	3	Ea	3,200.00	\$9,600.00	3,337.00	\$10,011.00

BID TAB

No.		Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
					Unit Price	Total	Unit Price	Total
A.75		Connect to Existing Main, 6 inch	5	Ea	3,300.00	\$16,500.00	3,337.00	\$16,685.00
A.76		Gate Valve and Box, 6 inch	1	Ea	3,325.00	\$3,325.00	2,228.00	\$2,228.00
A.77		Gate Valve and Box, 8 inch	25	Ea	4,000.00	\$100,000.00	2,860.00	\$71,500.00
A.78		Hydrant, Valve and Box, 6 inch	12	Ea	7,225.00	\$86,700.00	6,375.00	\$76,500.00
A.79		1 inch Water Service Connection, Public	67	Ea	1,500.00	\$100,500.00	3,041.00	\$203,747.00
A.80		1 inch Water Service Connection, Private	66	Ea	600.00	\$39,600.00	3,254.00	\$214,764.00
A.81		Meter Pit	67	Ea	1,500.00	\$100,500.00	2,812.00	\$188,404.00
A.82		Building Reconnection	66	Ea	1,800.00	\$118,800.00	786.15	\$51,885.90
A.83		Compact Ductile Iron Fittings	5,100	Lb	15.00	\$76,500.00	3.65	\$18,615.00
Base Bid Total						\$3,254,379.00		\$3,638,721.25
Add Alternates								
A.84		Sign, Type 1A (Negative)	-65	Sft	22.00	-1,430.00	24.00	-1,560.00
A.85		Alt. 1 - Brown and Gold Street Signs	65	Sft	22.00	1,430.00	24.00	1,560.00
Alternate Total						\$0.00		\$0.00
Overall Total with Additions						\$3,254,379.00		\$3,638,721.25

PROJECT: **Water and Wastewater System Improvements Project**
Contract B - Wastewater Stabilization Lagoon Improvements

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.	Description	Qty.	Unit	Selge Construction Co., Inc. Niles, MI		Oselka Construction Union Pier, MI	
				Unit Price	Total	Unit Price	Total
B.1	Mobilization	1	LSUM	\$95,850.00	\$95,850.00	\$100,000.00	\$100,000.00
B.2	Inner Bank Modification	2,900	Ft	80.00	\$232,000.00	330.00	\$957,000.00
B.3	Outer Bank Modification	2,200	Ft	20.00	\$44,000.00	35.00	\$77,000.00
B.4	Miscellaneous Erosion Repairs	1,400	Ft	55.00	\$77,000.00	45.00	\$63,000.00
B.5	Shear Gate, 4 inch	1	Ea	12,100.00	\$12,100.00	11,050.00	\$11,050.00
B.6	Shear Gate, 6 inch	1	Ea	12,200.00	\$12,200.00	11,100.00	\$11,100.00
B.7	Flow Monitoring Equipment	1	LSUM	63,500.00	\$63,500.00	31,800.00	\$31,800.00
B.8	Permitting	1	LSUM	25,000.00	\$25,000.00	55,000.00	\$55,000.00
B.9	Sludge Removal and Disposal	1	LSUM	675,000.00	\$675,000.00	760,000.00	\$760,000.00
B.10	Erosion Control, Silt Fence	2,400	Ft	3.50	\$8,400.00	5.25	\$12,600.00
B.11	Slope Restoration, Non-Freeway, Type B	15,000	Syd	1.50	\$22,500.00	10.00	\$150,000.00
B.12	Riprap, Plain	7,300	Syd	75.00	\$547,500.00	30.00	\$219,000.00
Bid Total					\$1,815,050.00		\$2,447,550.00

PROJECT: **Water and Wastewater System Improvements Project
Contract C - Sewer Pipe Lining**

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.	Description	Qty.	Unit	DVM Utilities, Inc. Sterling Heights, MI		Insituform Technologies USA Chesterfield, MO	
				Unit Price	Total	Unit Price	Total
C.1	Mobilization	1	LSUM	\$36,000.00	\$36,000.00	\$37,565.47	\$37,565.47
C.2	Pre-Installation CCTV Inspection	6,307	Ft	6.50	\$40,995.50	9.97	\$62,880.79
C.3	Liner Installation, 8 inch	511	Ft	38.00	\$19,418.00	27.25	\$13,924.75
C.4	Liner Installation, 10 inch	701	Ft	39.75	\$27,864.75	38.18	\$26,764.18
C.5	Liner Installation, 12 inch	533	Ft	44.25	\$23,585.25	51.86	\$27,641.38
C.6	Liner Installation, 15 inch	4,562	Ft	53.00	\$241,786.00	57.30	\$261,402.60
C.7	Post Construction CCTV Inspection	6,307	Ft	0.50	\$3,153.50	1.17	\$7,379.19
C.8	Service Reinstatement	43	Ea	60.00	\$2,580.00	86.19	\$3,706.17
C.9	Sewage Bypass	1	LSUM	1,500.00	\$1,500.00	1,755.75	\$1,755.75
Bid Total					\$396,883.00		\$443,020.28

PROJECT BUDGET

04/12/2024

PROJECT: **Water and Wastewater System Improvements Project**
Contract A - Water Main Replacement

OWNER: **Village of Decatur**

BID OPENING: **April 12, 2024**

No.		Description	Total Qty.	Unit	Krohn Excavating, LLC.		USDA		SIB		Village Cash	
					Unit Price	Total	Qty.	Total	Qty.	Total	Qty.	Total
Base Bid												
A.01		Mobilization, \$250,000	1	LSUM	\$113,000.00	\$113,000.00	1	\$113,000.00				
A.02		Tree, Rem, 19 inch to 36 inch	3	Ea	1,550.00	4,650.00	2	3,100.00	1	\$1,550.00		
A.03		Tree, Rem, 37 inch or Larger	2	Ea	3,500.00	7,000.00	2	7,000.00				
A.04		Tree, Rem, 6 inch to 18 inch	6	Ea	350.00	2,100.00	4	1,400.00	2	700.00		
A.05		Dr Structure, Rem	6	Ea	300.00	1,800.00	3	900.00	3	900.00		
A.06		Sewer, Rem, Less than 24 inch	480	Ft	6.00	2,880.00	480	2,880.00				
A.07		Ditching, Modified	1,100	Ft	10.00	11,000.00			1,100	11,000.00		
A.08		Pavt, Rem	920	Syd	4.00	3,680.00	230	920.00	690	2,760.00		
A.09		Sidewalk, Rem	750	Syd	4.00	3,000.00	100	400.00	650	2,600.00		
A.10		Excavation, Earth	400	Cyd	16.00	6,400.00			400	6,400.00		
A.11		Subgrade Undercutting, Type II	750	Cyd	20.00	15,000.00	50	1,000.00	700	14,000.00		
A.12		Erosion Control, Inlet Protection, Fabric Drop	15	Ea	100.00	1,500.00	15	1,500.00				
A.13		Subbase, CIP	55	Cyd	22.00	1,210.00			55	1,210.00		
A.14		Aggregate Base, 8 inch, Modified	7,900	Syd	7.50	59,250.00	7,900	59,250.00				
A.15		HMA Base Crushing and Shaping	19,500	Syd	1.25	24,375.00	16,950	21,187.50	2,550	3,187.50		
A.16		Approach, CI II, LM	180	Ton	20.00	3,600.00			180	3,600.00		
A.17		Shld, CI II, 6 inch	1,000	Ton	25.00	25,000.00			1,000	25,000.00		
A.18		Sewer, CI E, 12 inch, Tr Det B	975	Ft	47.00	45,825.00	546	25,662.00	429	20,163.00		
A.19		Dr Structure Cover, Adj, Case 1	22	Ea	400.00	8,800.00	5	2,000.00	17	6,800.00		
A.20		Dr Structure Cover, Adj, Case 2	17	Ea	400.00	6,800.00	2	800.00	15	6,000.00		
A.21		Dr Structure Cover, Type D	6	Ea	700.00	4,200.00	2	1,400.00	4	2,800.00		
A.22		Dr Structure Cover, Type K	3	Ea	800.00	2,400.00	3	2,400.00				
A.23		Dr Structure Cover, Type Q	24	Ea	550.00	13,200.00			24	13,200.00		
A.24		Dr Structure, 24 inch dia	1	Ea	1,300.00	1,300.00	1	1,300.00				
A.25		Dr Structure, 48 inch dia	8	Ea	2,200.00	17,600.00	6	13,200.00	2	4,400.00		
A.26		Dr Structure, Tap, 12 inch	3	Ea	200.00	600.00	1	200.00	2	400.00		
A.27		Dr Structure, Temp Lowering	18	Ea	300.00	5,400.00			18	5,400.00		
A.28		Dr Structure Cover, Type G, Modified	11	Ea	550.00	6,050.00	2	1,100.00	9	4,950.00		
A.29		Dr Structure, Leaching Basin, 48 inch dia	3	Ea	4,200.00	12,600.00			3	12,600.00		
A.30		HMA Surface, Rem	1,195	Syd	4.00	4,780.00	150	600.00	1,045	4,180.00		
A.31		HMA Approach	125	Ton	180.00	22,500.00	25	4,500.00	100	18,000.00		
A.32		HMA, 4EL	2,355	Ton	82.00	193,110.00	2,050	168,100.00	305	25,010.00		
A.33		HMA, 5EL	2,355	Ton	86.00	202,530.00	2,050	176,300.00	305	26,230.00		
A.34		Driveway, Nonreinf Conc, 6 inch	1,045	Syd	59.00	61,655.00	230	13,570.00	815	48,085.00		
A.35		Curb and Gutter, Conc, Det C4	300	Ft	38.00	11,400.00			300	11,400.00		
A.36		Detectable Warning Surface	65	Ft	65.00	4,225.00	5	325.00	60	3,900.00		



PROJECT BUDGET

04/12/2024

No.	Description	Total Qty.	Unit	Krohn Excavating, LLC.		USDA		SIB		Village Cash	
				Unit Price	Total	Qty.	Total	Qty.	Total	Qty.	Total
A.37	Sidewalk, Conc, 4 inch	15,300	Sft	5.50	84,150.00	600	3,300.00	14,700	80,850.00		
A.38	Sidewalk, Conc, 6 inch	575	Sft	6.50	3,737.50			575	3,737.50		
A.39	Curb Ramp, Conc, 4 inch	725	Sft	7.50	5,437.50	130	975.00	595	4,462.50		
A.40	Curb Slp, HMA	125	Ft	10.00	1,250.00			125	1,250.00		
A.41	Post, Mailbox	6	Ea	150.00	900.00			6	900.00		
A.42	Post, Steel, 2 pound	90	Ft	9.00	810.00			90	810.00		
A.43	Post, Steel, 3 pound	334	Ft	10.00	3,340.00			334	3,340.00		
A.44	Sign, Type IA	65	Sft	24.00	1,560.00			65	1,560.00		
A.45	Sign, Type III, Rem	33	Ea	60.00	1,980.00			33	1,980.00		
A.46	Sign, Type IIIA	166	Sft	20.00	3,320.00			166	3,320.00		
A.47	Sign, Type IIIB	34	Sft	20.00	680.00			34	680.00		
A.48	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	200	Ft	7.00	1,400.00			200	1,400.00		
A.49	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	15.00	2,250.00			150	2,250.00		
A.50	Pavt Mrkg, Preformed Thermopl, Accessible Sym	2	Ea	600.00	1,200.00			2	1,200.00		
A.51	Pavt Mrkg, Waterborne, 4 inch, White	8,500	Ft	0.25	2,125.00			8,500	2,125.00		
A.52	Pavt Mrkg, Waterborne, 4 inch, Yellow	8,400	Ft	0.25	2,100.00			8,400	2,100.00		
A.53	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	120	Ft	3.00	360.00			120	360.00		
A.54	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	160.00	3,200.00	20	3,200.00				
A.55	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	10.00	200.00	20	200.00				
A.56	Pedestrian Type II Barricade, Temp	20	Ea	130.00	2,600.00	20	2,600.00				
A.57	Dust Palliative, Applied	15	Ton	75.00	1,125.00			15	1,125.00		
A.58	Minor Traf Devices	1	LSUM	25,000.00	25,000.00	1	25,000.00				
A.59	Plastic Drum, Fluorescent, Furn	100	Ea	35.00	3,500.00	100	3,500.00				
A.60	Plastic Drum, Fluorescent, Oper	100	Ea	10.00	1,000.00	100	1,000.00				
A.61	Sign, Type B, Temp, Prismatic, Furn	300	Sft	2.00	600.00	300	600.00				
A.62	Sign, Type B, Temp, Prismatic, Oper	300	Sft	2.00	600.00	300	600.00				
A.63	Site Preparation, Max \$10,000	1	LSUM	10,000.00	10,000.00	1	10,000.00				
A.64	Quercus robur, 2 inch	11	Ea	550.00	6,050.00	11	6,050.00				
A.65	Slope Restoration, Non-Freeway, Type A	10,000	Syd	4.00	40,000.00	1,500	6,000.00	8,500	34,000.00		
A.66	Slope Restoration, Non-Freeway, Type B	50	Syd	12.00	600.00			50	600.00		
A.67	Hydrant, Rem	8	Ea	100.00	800.00	8	800.00				
A.68	Gate Box, Adj, Temp, Case 1	13	Ea	250.00	3,250.00	13	3,250.00				
A.69	Gate Box, Adj, Case 2	1	Ea	200.00	200.00	1	200.00				
A.70	Polyethylene Encasement	25	Ft	5.00	125.00	25	125.00				
A.71	Water Main, DI, 6 inch, Tr Det G, Modified	185	Ft	64.00	11,840.00	185	11,840.00				
A.72	Water Main, DI, 8 inch, Tr Det G, Modified	7,200	Ft	64.00	460,800.00	7,200	460,800.00				
A.73	Water Service Pipe, Copper, 1 inch	4,900	Ft	20.00	98,000.00	2,550	51,000.00			2,350	\$47,000.00
A.74	Connect to Existing Main, 4 inch	3	Ea	800.00	2,400.00	3	2,400.00				
A.75	Connect to Existing Main, 6 inch	5	Ea	800.00	4,000.00	5	4,000.00				

PROJECT BUDGET

04/12/2024

No.	Description	Total Qty.	Unit	Krohn Excavating, LLC.		USDA		SIB		Village Cash	
				Unit Price	Total	Qty.	Total	Qty.	Total	Qty.	Total
A.76	Gate Valve and Box, 6 inch	1	Ea	2,200.00	2,200.00	1	2,200.00				
A.77	Gate Valve and Box, 8 inch	25	Ea	2,800.00	70,000.00	25	70,000.00				
A.78	Hydrant, Valve and Box, 6 inch	12	Ea	5,650.00	67,800.00	12	67,800.00				
A.79	1 inch Water Service Connection, Public	67	Ea	1,200.00	80,400.00	67	80,400.00				
A.80	1 inch Water Service Connection, Private	66	Ea	300.00	19,800.00					66	19,800.00
A.81	Meter Pit	67	Ea	1,200.00	80,400.00	67	80,400.00				
A.82	Building Reconnection	66	Ea	500.00	33,000.00					66	33,000.00
A.83	Compact Ductile Iron Fittings	5,100	Lb	8.50	43,350.00	5,100	43,350.00				
Base Bid Total					\$2,099,860.00		\$1,565,584.50		\$434,475.50		\$99,800.00
As-Bid Construction Cost:					\$2,099,860.00		\$1,565,584.50		\$434,475.50		\$99,800.00

Project Costs:

Construction Contingency (5% +/-)		\$78,279.23	\$21,723.78	\$4,990.00
Bond and Local Counsel		\$25,500.00	\$3,000.00	
Rate Consultant		\$16,500.00	\$3,000.00	
Administrative (Bond Filing Fee, Advertisements...)		\$4,000.00		
Design Engineering				
Study and Report Phase		\$34,750.00		
Preliminary Eng Phase		\$38,901.00	\$10,403.00	\$5,517.00
Final Eng Phase		\$38,901.00	\$10,403.00	\$5,517.00
Bidding and Negotiating Phase		\$31,121.00	\$8,322.00	\$4,414.00
Construction Engineering				
Construction Phase		\$46,682.00	\$12,484.00	\$6,620.00
Post Construction Phase		\$7,780.00	\$2,081.00	\$1,103.00
Additional Services		\$15,560.00	\$4,161.00	\$2,207.00
Project Inspection Fees (RPR)		\$54,644.00	\$14,613.00	\$7,750.00

Total Project Costs:		\$392,618.23	\$90,190.78	\$38,118.00
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Total As-Bid Construction and Project Cost:		\$1,958,202.73	\$524,666.28	\$137,918.00
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Original Funding Application Budget:

USDA Drinking Water Bond Amount:		\$2,032,000.00		
State Infrastructure Bank Loan Amount:			\$529,000.00	
Village Cash:				\$279,000.00

Surplus (Deficit):		\$73,797.27	\$4,333.72	\$141,082.00
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Optional Additional Improvements Listed in PER:

Miscellaneous Hydrant Replacements		\$73,797.27		\$34,202.73
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Estimated Additional Cost:		\$73,797.27		\$34,202.73
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Unused USDA Drinking Water Bond Amount if Optional Improvements are Included:		\$0.00		
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PROJECT BUDGET

04/12/2024

PROJECT: **Water and Wastewater System Improvements Project**

OWNER: **Village of Decatur**

BID OPENING: **April 12, 2024**

Contract B - Wastewater Stabilization Lagoon Improvements

No.	Description	Qty.	Unit	Selge Construction Co., Inc.	
				Unit Price	Total
B.1	Mobilization	1	LSUM	\$95,850.00	\$95,850.00
B.2	Inner Bank Modification	2,900	Ft	80.00	232,000.00
B.3	Outer Bank Modification	2,200	Ft	20.00	44,000.00
B.4	Miscellaneous Erosion Repairs	1,400	Ft	55.00	77,000.00
B.5	Shear Gate, 4 inch	1	Ea	12,100.00	12,100.00
B.6	Shear Gate, 6 inch	1	Ea	12,200.00	12,200.00
B.7	Flow Monitoring Equipment	1	LSUM	63,500.00	63,500.00
B.8	Permitting	1	LSUM	25,000.00	25,000.00
B.9	Sludge Removal and Disposal	1	LSUM	675,000.00	675,000.00
B.10	Erosion Control, Silt Fence	2,400	Ft	3.50	8,400.00
B.11	Slope Restoration, Non-Freeway, Type B	15,000	Syd	1.50	22,500.00
B.12	Riprap, Plain	7,300	Syd	75.00	547,500.00
Bid Total					\$1,815,050.00

Contract C - Sewer Pipe Lining

No.	Description	Qty.	Unit	DVM Utilities, Inc.	
				Unit Price	Total
C.1	Mobilization	1	LSUM	\$36,000.00	\$36,000.00
C.2	Pre-Installation CCTV Inspection	6,307	Ft	6.50	40,995.50
C.3	Liner Installation, 8 inch	511	Ft	38.00	19,418.00
C.4	Liner Installation, 10 inch	701	Ft	39.75	27,864.75
C.5	Liner Installation, 12 inch	533	Ft	44.25	23,585.25
C.6	Liner Installation, 15 inch	4,562	Ft	53.00	241,786.00
C.7	Post Construction CCTV Inspection	6,307	Ft	0.50	3,153.50
C.8	Service Reinstatement	43	Ea	60.00	2,580.00
C.9	Sewage Bypass	1	LSUM	1,500.00	1,500.00
Bid Total					\$396,883.00

As-Bid Construction Cost:

\$2,211,933.00

PROJECT BUDGET

04/12/2024

As-Bid Construction Cost: **\$2,211,933.00**

Project Costs:

Construction Contingency (5% +/-)	\$110,596.65
Bond and Local Counsel	\$25,500.00
Rate Consultant	\$16,500.00
Administrative (Bond Filing Fee, Advertisements...)	\$4,000.00
Design Engineering	
Study and Report Phase	\$34,750.00
Preliminary Eng Phase	\$66,558.00
Final Eng Phase	\$66,558.00
Bidding and Negotiating Phase	\$53,246.00
Construction Engineering	
Construction Phase	\$79,869.00
Post Construction Phase	\$13,312.00
Additional Services	\$26,622.00
Project Inspection Fees (RPR)	\$93,493.00

Total Project Costs: **\$591,004.65**

Total As-Bid Construction and Project Cost: **\$2,802,937.65**

Original Funding Application Budget:

Village Cash	\$171,000.00
USDA Sewer Bond Amount:	\$3,238,000.00
Total Funding Application Budget:	\$3,409,000.00

Unused USDA Sewer Bond/Cash: \$606,062.35

Optional Additional Improvements Listed In PER:

Spot Lining	\$30,000.00
Manhole Lining	\$109,686.00
Manhole Repairs	\$69,700.00

Estimated Additional Cost: **\$209,386.00**

Unused USDA Sewer Bond Amount if Optional Improvements are Included: \$396,676.35



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: Andrew Rudd, P.E., Wightman
DATE: April 15, 2024

SUBJECT: Request to approve the recommendation for award of USDA Contract B – Wastewater Stabilization Lagoon Improvements, Selge Construction Company, Inc. \$1,815,050.00, and Change Order No.1 Miscellaneous Manhole Repairs \$69,700.00.

Action Requested:

It is requested that the Village Council to approve the recommendation for award of USDA Contract B – Wastewater Stabilization Lagoon Improvements, Selge Construction Company, Inc. \$1,815,050.00 and Change Order No.1 Miscellaneous Manhole Repairs \$69,700.00.

Background:

Friday, March 22, 2024, Village staff along with representatives from Wightman held a bid opening for all three USDA projects. Wastewater lagoon site along and south of Carl Wickett Boulevard. Description of Proposed Work: Sludge removal from Cell 1, flow monitoring equipment improvements, shear gate valve replacements, and modification/improvements to the banks of Cell 2 and Cell 3. Schedule: Late 2024 into the 2025 construction season. Description of Traffic Impact: No direct impact on traffic. Some increase in construction vehicle/truck traffic is expected in the immediate area.

The complete bid tabulation and budget analysis for Contract B will be attached to this memo. As Shown on the budget analysis, there is sufficient funding to add several items of work which were Not originally included in the project scope due to budget constraints. The additional items for Contract B includes Miscellaneous Manhole Repairs.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

The recommendation of the Village of Decatur, and award Contract B to Selge Contraction Company Inc, \$1,815,050.00 along with Contact B, Change Order No.1 Miscellaneous Manhole Repairs \$69,700.00.

BID TAB

PROJECT: **Water and Wastewater System Improvements Project**
Contract B - Wastewater Stabilization Lagoon Improvements

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.	Description	Qty.	Unit	Selge Construction Co., Inc. Niles, MI		Oselka Construction Union Pier, MI	
				Unit Price	Total	Unit Price	Total
B.1	Mobilization	1	LSUM	\$95,850.00	\$95,850.00	\$100,000.00	\$100,000.00
B.2	Inner Bank Modification	2,900	Ft	80.00	\$232,000.00	330.00	\$957,000.00
B.3	Outer Bank Modification	2,200	Ft	20.00	\$44,000.00	35.00	\$77,000.00
B.4	Miscellaneous Erosion Repairs	1,400	Ft	55.00	\$77,000.00	45.00	\$63,000.00
B.5	Shear Gate, 4 inch	1	Ea	12,100.00	\$12,100.00	11,050.00	\$11,050.00
B.6	Shear Gate, 6 inch	1	Ea	12,200.00	\$12,200.00	11,100.00	\$11,100.00
B.7	Flow Monitoring Equipment	1	LSUM	63,500.00	\$63,500.00	31,800.00	\$31,800.00
B.8	Permitting	1	LSUM	25,000.00	\$25,000.00	55,000.00	\$55,000.00
B.9	Sludge Removal and Disposal	1	LSUM	675,000.00	\$675,000.00	760,000.00	\$760,000.00
B.10	Erosion Control, Silt Fence	2,400	Ft	3.50	\$8,400.00	5.25	\$12,600.00
B.11	Slope Restoration, Non-Freeway, Type B	15,000	Syd	1.50	\$22,500.00	10.00	\$150,000.00
B.12	Riprap, Plain	7,300	Syd	75.00	\$547,500.00	30.00	\$219,000.00
Bid Total					\$1,815,050.00		\$2,447,550.00



April 15, 2024

Village of Decatur
114 North Phelps Street
Decatur, MI 49045

Attention: Christopher Tapper, Village Manager

**RE: VILLAGE OF DECATUR – WATER AND WASTEWATER SYSTEM IMPROVEMENTS
PROJECT RECOMMENDATION FOR AWARD**

Dear Christopher:

I have reviewed and tabulated the bids received for the above referenced project and have found the following contractors to be the low responsive bidders respectively:

Contract A – Water Main Replacement	Krohn Excavating, LLC.	\$2,099,860.00
Contract B – Wastewater Stabilization Lagoon Improvements	Selge Construction Co., Inc.	\$1,815,050.00
Contract C – Sewer Pipe Lining	DVM Utilities, Inc.	\$396,883.00

I would, therefore, recommend the Village of Decatur accept the bids received, and award Contract A to Krohn Excavating, LLC. in the amount of \$2,099,860.00, Contract B to Selge Construction Co., Inc. in the amount of \$1,815,050.00, and Contract C to DVM Utilities, Inc. in the amount of \$396,883.00 as shown above. Said award should be contingent upon Rural Development concurrence and completion of all necessary financial arrangements with Rural Development.

I have enclosed a bid tabulation and budget analysis for your use. As shown on the budget analysis, there is sufficient funding to add several items of work which were not originally included in the project scope due to budget constraints. These additional items are listed below and would be incorporated into the project's construction contracts via change order.

Contract A - Change Order No. 1: Miscellaneous Hydrant Replacements	\$108,000.00
Contract B - Change Order No. 1: Miscellaneous Manhole Repairs	\$69,700.00
Contract C - Change Order No. 1: Sewer Pipe Spot Lining and Manhole Lining	\$139,686.00

If you have any questions concerning this matter, please feel free to call.

Very truly yours,

Andrew Rudd, P.E.
arudd@gowightman.com
269.364.1664

Encl. Bid Tabulation and Budget Analysis for Contract A, Contract B, and Contract C

ALLEGAN

A 1670 LINCOLN RD. (M-40)
ALLEGAN, MI 49010
o 269.673.8465

BENTON HARBOR

A 2303 PIPESTONE RD.
BENTON HARBOR, MI 49022
o 269.927.0100

KALAMAZOO

A 433 E. RANSOM ST.
KALAMAZOO, MI 49007
o 269.327.3532

ROYAL OAK

A 306 S. WASHINGTON AVE., SUITE 200
ROYAL OAK, MI 48067
o 248.791.1371

GOWIGHTMAN.COM

PROJECT: **Water and Wastewater System Improvements Project**
Contract A - Water Main Replacement

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.		Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
					Unit Price	Total	Unit Price	Total
Base Bid								
A.01		Mobilization, \$250,000	1	LSUM	\$113,000.00	\$113,000.00	\$243,300.00	\$243,300.00
A.02		Tree, Rem, 19 inch to 36 inch	3	Ea	1,550.00	4,650.00	3,800.00	11,400.00
A.03		Tree, Rem, 37 inch or Larger	2	Ea	3,500.00	7,000.00	5,000.00	10,000.00
A.04		Tree, Rem, 6 inch to 18 inch	6	Ea	350.00	2,100.00	1,800.00	10,800.00
A.05		Dr Structure, Rem	6	Ea	300.00	1,800.00	500.00	3,000.00
A.06		Sewer, Rem, Less than 24 inch	480	Ft	6.00	2,880.00	20.00	9,600.00
A.07		Ditching, Modified	1,100	Ft	10.00	11,000.00	10.00	11,000.00
A.08		Pavt, Rem	920	Syd	4.00	3,680.00	8.00	7,360.00
A.09		Sidewalk, Rem	750	Syd	4.00	3,000.00	8.00	6,000.00
A.10		Excavation, Earth	400	Cyd	16.00	6,400.00	25.00	10,000.00
A.11		Subgrade Undercutting, Type II	750	Cyd	20.00	15,000.00	75.00	56,250.00
A.12		Erosion Control, Inlet Protection, Fabric Drop	15	Ea	100.00	1,500.00	150.00	2,250.00
A.13		Subbase, CIP	55	Cyd	22.00	1,210.00	10.00	550.00
A.14		Aggregate Base, 8 inch, Modified	7,900	Syd	7.50	59,250.00	1.00	7,900.00
A.15		HMA Base Crushing and Shaping	19,500	Syd	1.25	24,375.00	22.30	434,850.00
A.16		Approach, CI II, LM	180	Ton	20.00	3,600.00	50.50	9,090.00
A.17		Shld, CI II, 6 inch	1,000	Ton	25.00	25,000.00	50.50	50,500.00
A.18		Sewer, CI E, 12 inch, Tr Det B	975	Ft	47.00	45,825.00	93.00	90,675.00
A.19		Dr Structure Cover, Adj, Case 1	22	Ea	400.00	8,800.00	500.00	11,000.00
A.20		Dr Structure Cover, Adj, Case 2	17	Ea	400.00	6,800.00	500.00	8,500.00
A.21		Dr Structure Cover, Type D	6	Ea	700.00	4,200.00	650.00	3,900.00

BID TAB

No.	Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
				Unit Price	Total	Unit Price	Total
A.22	Dr Structure Cover, Type K	3	Ea	800.00	2,400.00	750.00	2,250.00
A.23	Dr Structure Cover, Type Q	24	Ea	550.00	13,200.00	550.00	13,200.00
A.24	Dr Structure, 24 inch dia	1	Ea	1,300.00	1,300.00	3,500.00	3,500.00
A.25	Dr Structure, 48 inch dia	8	Ea	2,200.00	17,600.00	5,000.00	40,000.00
A.26	Dr Structure, Tap, 12 inch	3	Ea	200.00	600.00	2,550.00	7,650.00
A.27	Dr Structure, Temp Lowering	18	Ea	300.00	5,400.00	200.00	3,600.00
A.28	Dr Structure Cover, Type G, Modified	11	Ea	550.00	6,050.00	550.00	6,050.00
A.29	Dr Structure, Leaching Basin, 48 inch dia	3	Ea	4,200.00	12,600.00	9,600.00	28,800.00
A.30	HMA Surface, Rem	1,195	Syd	4.00	4,780.00	10.00	11,950.00
A.31	HMA Approach	125	Ton	180.00	22,500.00	175.00	21,875.00
A.32	HMA, 4EL	2,355	Ton	82.00	193,110.00	83.00	195,465.00
A.33	HMA, 5EL	2,355	Ton	86.00	202,530.00	88.00	207,240.00
A.34	Driveway, Nonreinf Conc, 6 inch	1,045	Syd	59.00	61,655.00	91.00	95,095.00
A.35	Curb and Gutter, Conc, Det C4	300	Ft	38.00	11,400.00	46.00	13,800.00
A.36	Detectable Warning Surface	65	Ft	65.00	4,225.00	110.00	7,150.00
A.37	Sidewalk, Conc, 4 inch	15,300	Sft	5.50	84,150.00	8.50	130,050.00
A.38	Sidewalk, Conc, 6 inch	575	Sft	6.50	3,737.50	12.00	6,900.00
A.39	Curb Ramp, Conc, 4 inch	725	Sft	7.50	5,437.50	20.50	14,862.50
A.40	Curb Slp, HMA	125	Ft	10.00	1,250.00	1.00	125.00
A.41	Post, Mailbox	6	Ea	150.00	900.00	150.00	900.00
A.42	Post, Steel, 2 pound	90	Ft	9.00	810.00	8.00	720.00
A.43	Post, Steel, 3 pound	334	Ft	10.00	3,340.00	9.00	3,006.00
A.44	Sign, Type IA	65	Sft	24.00	1,560.00	22.00	1,430.00
A.45	Sign, Type III, Rem	33	Ea	60.00	1,980.00	50.00	1,650.00
A.46	Sign, Type IIIA	166	Sft	20.00	3,320.00	19.00	3,154.00
A.47	Sign, Type IIIB	34	Sft	20.00	680.00	19.00	646.00
A.48	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	200	Ft	7.00	1,400.00	6.50	1,300.00
A.49	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	15.00	2,250.00	13.95	2,092.50

BID TAB

No.	Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
				Unit Price	Total	Unit Price	Total
A.50	Pavt Mrkg, Preformed Thermopl, Accessible Sym	2	Ea	600.00	1,200.00	475.00	950.00
A.51	Pavt Mrkg, Waterborne, 4 inch, White	8,500	Ft	0.25	2,125.00	0.25	2,125.00
A.52	Pavt Mrkg, Waterborne, 4 inch, Yellow	8,400	Ft	0.25	2,100.00	0.25	2,100.00
A.53	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	120	Ft	3.00	360.00	2.50	300.00
A.54	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	160.00	3,200.00	155.00	3,100.00
A.55	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	10.00	200.00	1.00	20.00
A.56	Pedestrian Type II Barricade, Temp	20	Ea	130.00	2,600.00	125.00	2,500.00
A.57	Dust Palliative, Applied	15	Ton	75.00	1,125.00	500.00	7,500.00
A.58	Minor Traf Devices	1	LSUM	25,000.00	25,000.00	42,030.00	42,030.00
A.59	Plastic Drum, Fluorescent, Furn	100	Ea	35.00	3,500.00	34.00	3,400.00
A.60	Plastic Drum, Fluorescent, Oper	100	Ea	10.00	1,000.00	1.00	100.00
A.61	Sign, Type B, Temp, Prismatic, Furn	300	Sft	2.00	600.00	2.00	600.00
A.62	Sign, Type B, Temp, Prismatic, Oper	300	Sft	2.00	600.00	1.00	300.00
A.63	Site Preparation, Max \$10,000	1	LSUM	10,000.00	10,000.00	10,000.00	10,000.00
A.64	Quercus robur, 2 inch	11	Ea	550.00	6,050.00	735.00	8,085.00
A.65	Slope Restoration, Non-Freeway, Type A	10,000	Syd	4.00	40,000.00	1.08	10,800.00
A.66	Slope Restoration, Non-Freeway, Type B	50	Syd	12.00	600.00	2.00	100.00
A.67	Hydrant, Rem	8	Ea	100.00	800.00	250.00	2,000.00
A.68	Gate Box, Adj, Temp, Case 1	13	Ea	250.00	3,250.00	300.00	3,900.00
A.69	Gate Box, Adj, Case 2	1	Ea	200.00	200.00	300.00	300.00
A.70	Polyethylene Encasement	25	Ft	5.00	125.00	20.00	500.00
A.71	Water Main, DI, 6 inch, Tr Det G, Modified	185	Ft	64.00	11,840.00	61.50	11,377.50
A.72	Water Main, DI, 8 inch, Tr Det G, Modified	7,200	Ft	64.00	460,800.00	91.50	658,800.00
A.73	Water Service Pipe, Copper, 1 inch	4,900	Ft	20.00	98,000.00	24.50	120,050.00
A.74	Connect to Existing Main, 4 inch	3	Ea	800.00	2,400.00	5,400.00	16,200.00

BID TAB

No.		Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
					Unit Price	Total	Unit Price	Total
A.75		Connect to Existing Main, 6 inch	5	Ea	800.00	4,000.00	5,550.00	27,750.00
A.76		Gate Valve and Box, 6 inch	1	Ea	2,200.00	2,200.00	1,750.00	1,750.00
A.77		Gate Valve and Box, 8 inch	25	Ea	2,800.00	70,000.00	2,150.00	53,750.00
A.78		Hydrant, Valve and Box, 6 inch	12	Ea	5,650.00	67,800.00	6,750.00	81,000.00
A.79		1 inch Water Service Connection, Public	67	Ea	1,200.00	80,400.00	2,135.00	143,045.00
A.80		1 inch Water Service Connection, Private	66	Ea	300.00	19,800.00	150.00	9,900.00
A.81		Meter Pit	67	Ea	1,200.00	80,400.00	1,710.00	114,570.00
A.82		Building Reconnection	66	Ea	500.00	33,000.00	150.00	9,900.00
A.83		Compact Ductile Iron Fittings	5,100	Lb	8.50	43,350.00	8.50	43,350.00
Base Bid Total						\$2,099,860.00		\$3,214,538.50

Add Alternates								
A.84		Sign, Type 1A (Negative)	-65	Sft	24.00	-\$1,560.00	22.00	-1,430.00
A.85		Alt. 1 - Brown and Gold Street Signs	65	Sft	24.00	\$1,560.00	22.00	1,430.00
Alternate Total						\$0.00		\$0.00

Overall Total with Additions						\$2,099,860.00		\$3,214,538.50
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PROJECT: **Water and Wastewater System Improvements Project**
Contract A - Water Main Replacement

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.		Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
					Unit Price	Total	Unit Price	Total
Base Bid								
A.01		Mobilization, \$250,000	1	LSUM	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
A.02		Tree, Rem, 19 inch to 36 inch	3	Ea	4,000.00	\$12,000.00	1,501.00	\$4,503.00
A.03		Tree, Rem, 37 inch or Larger	2	Ea	5,000.00	\$10,000.00	3,276.00	\$6,552.00
A.04		Tree, Rem, 6 inch to 18 inch	6	Ea	2,000.00	\$12,000.00	327.55	\$1,965.30
A.05		Dr Structure, Rem	6	Ea	800.00	\$4,800.00	871.55	\$5,229.30
A.06		Sewer, Rem, Less than 24 inch	480	Ft	12.00	\$5,760.00	23.25	\$11,160.00
A.07		Ditching, Modified	1,100	Ft	10.00	\$11,000.00	9.70	\$10,670.00
A.08		Pavt, Rem	920	Syd	20.00	\$18,400.00	8.85	\$8,142.00
A.09		Sidewalk, Rem	750	Syd	5.50	\$4,125.00	8.85	\$6,637.50
A.10		Excavation, Earth	400	Cyd	25.00	\$10,000.00	15.00	\$6,000.00
A.11		Subgrade Undercutting, Type II	750	Cyd	35.00	\$26,250.00	17.75	\$13,312.50
A.12		Erosion Control, Inlet Protection, Fabric Drop	15	Ea	250.00	\$3,750.00	90.55	\$1,358.25
A.13		Subbase, CIP	55	Cyd	15.00	\$825.00	47.40	\$2,607.00
A.14		Aggregate Base, 8 inch, Modified	7,900	Syd	15.00	\$118,500.00	11.85	\$93,615.00
A.15		HMA Base Crushing and Shaping	19,500	Syd	12.00	\$234,000.00	4.55	\$88,725.00
A.16		Approach, CI II, LM	180	Ton	20.00	\$3,600.00	40.45	\$7,281.00
A.17		Shld, CI II, 6 inch	1,000	Ton	20.00	\$20,000.00	28.35	\$28,350.00
A.18		Sewer, CI E, 12 inch, Tr Det B	975	Ft	77.00	\$75,075.00	44.50	\$43,387.50
A.19		Dr Structure Cover, Adj, Case 1	22	Ea	400.00	\$8,800.00	359.90	\$7,917.80
A.20		Dr Structure Cover, Adj, Case 2	17	Ea	500.00	\$8,500.00	539.85	\$9,177.45
A.21		Dr Structure Cover, Type D	6	Ea	900.00	\$5,400.00	1,090.00	\$6,540.00

BID TAB

No.	Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
				Unit Price	Total	Unit Price	Total
A.22	Dr Structure Cover, Type K	3	Ea	1,000.00	\$3,000.00	1,186.00	\$3,558.00
A.23	Dr Structure Cover, Type Q	24	Ea	750.00	\$18,000.00	940.90	\$22,581.60
A.24	Dr Structure, 24 inch dia	1	Ea	1,705.00	\$1,705.00	1,470.00	\$1,470.00
A.25	Dr Structure, 48 inch dia	8	Ea	4,150.00	\$33,200.00	2,087.00	\$16,696.00
A.26	Dr Structure, Tap, 12 inch	3	Ea	1,200.00	\$3,600.00	1,380.00	\$4,140.00
A.27	Dr Structure, Temp Lowering	18	Ea	800.00	\$14,400.00	919.85	\$16,557.30
A.28	Dr Structure Cover, Type G, Modified	11	Ea	800.00	\$8,800.00	935.10	\$10,286.10
A.29	Dr Structure, Leaching Basin, 48 inch dia	3	Ea	4,000.00	\$12,000.00	3,855.00	\$11,565.00
A.30	HMA Surface, Rem	1,195	Syd	15.00	\$17,925.00	6.85	\$8,185.75
A.31	HMA Approach	125	Ton	175.00	\$21,875.00	254.60	\$31,825.00
A.32	HMA, 4EL	2,355	Ton	85.00	\$200,175.00	149.40	\$351,837.00
A.33	HMA, 5EL	2,355	Ton	90.00	\$211,950.00	149.40	\$351,837.00
A.34	Driveway, Nonreinf Conc, 6 inch	1,045	Syd	150.00	\$156,750.00	67.55	\$70,589.75
A.35	Curb and Gutter, Conc, Det C4	300	Ft	50.00	\$15,000.00	43.00	\$12,900.00
A.36	Detectable Warning Surface	65	Ft	50.00	\$3,250.00	65.50	\$4,257.50
A.37	Sidewalk, Conc, 4 inch	15,300	Sft	3.50	\$53,550.00	6.40	\$97,920.00
A.38	Sidewalk, Conc, 6 inch	575	Sft	5.00	\$2,875.00	7.50	\$4,312.50
A.39	Curb Ramp, Conc, 4 inch	725	Sft	7.00	\$5,075.00	8.60	\$6,235.00
A.40	Curb Slp, HMA	125	Ft	2.00	\$250.00	3.45	\$431.25
A.41	Post, Mailbox	6	Ea	100.00	\$600.00	148.50	\$891.00
A.42	Post, Steel, 2 pound	90	Ft	10.00	\$900.00	8.75	\$787.50
A.43	Post, Steel, 3 pound	334	Ft	11.00	\$3,674.00	9.85	\$3,289.90
A.44	Sign, Type IA	65	Sft	22.00	\$1,430.00	24.00	\$1,560.00
A.45	Sign, Type III, Rem	33	Ea	50.00	\$1,650.00	54.60	\$1,801.80
A.46	Sign, Type IIIA	166	Sft	20.00	\$3,320.00	20.75	\$3,444.50
A.47	Sign, Type IIIB	34	Sft	20.00	\$680.00	20.75	\$705.50
A.48	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	200	Ft	7.00	\$1,400.00	7.10	\$1,420.00
A.49	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	14.00	\$2,100.00	15.25	\$2,287.50

BID TAB

No.	Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
				Unit Price	Total	Unit Price	Total
A.50	Pavt Mrkg, Preformed Thermopl, Accessible Sym	2	Ea	475.00	\$950.00	518.65	\$1,037.30
A.51	Pavt Mrkg, Waterborne, 4 inch, White	8,500	Ft	0.25	\$2,125.00	0.25	\$2,125.00
A.52	Pavt Mrkg, Waterborne, 4 inch, Yellow	8,400	Ft	0.25	\$2,100.00	0.25	\$2,100.00
A.53	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	120	Ft	2.50	\$300.00	2.75	\$330.00
A.54	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	155.00	\$3,100.00	169.25	\$3,385.00
A.55	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	2.00	\$40.00	1.10	\$22.00
A.56	Pedestrian Type II Barricade, Temp	20	Ea	125.00	\$2,500.00	136.50	\$2,730.00
A.57	Dust Palliative, Applied	15	Ton	460.00	\$6,900.00	203.35	\$3,050.25
A.58	Minor Traf Devices	1	LSUM	15,000.00	\$15,000.00	95,330.00	\$95,330.00
A.59	Plastic Drum, Fluorescent, Furn	100	Ea	35.00	\$3,500.00	37.10	\$3,710.00
A.60	Plastic Drum, Fluorescent, Oper	100	Ea	1.00	\$100.00	1.10	\$110.00
A.61	Sign, Type B, Temp, Prismatic, Furn	300	Sft	2.00	\$600.00	2.20	\$660.00
A.62	Sign, Type B, Temp, Prismatic, Oper	300	Sft	1.00	\$300.00	1.10	\$330.00
A.63	Site Preparation, Max \$10,000	1	LSUM	10,000.00	\$10,000.00	10,919.00	\$10,919.00
A.64	Quercus robur, 2 inch	11	Ea	800.00	\$8,800.00	493.55	\$5,429.05
A.65	Slope Restoration, Non-Freeway, Type A	10,000	Syd	5.50	\$55,000.00	7.70	\$77,000.00
A.66	Slope Restoration, Non-Freeway, Type B	50	Syd	8.00	\$400.00	8.40	\$420.00
A.67	Hydrant, Rem	8	Ea	800.00	\$6,400.00	834.30	\$6,674.40
A.68	Gate Box, Adj, Temp, Case 1	13	Ea	200.00	\$2,600.00	359.90	\$4,678.70
A.69	Gate Box, Adj, Case 2	1	Ea	400.00	\$400.00	479.85	\$479.85
A.70	Polyethylene Encasement	25	Ft	3.40	\$85.00	7.36	\$184.00
A.71	Water Main, DI, 6 inch, Tr Det G, Modified	185	Ft	91.00	\$16,835.00	63.75	\$11,793.75
A.72	Water Main, DI, 8 inch, Tr Det G, Modified	7,200	Ft	87.00	\$626,400.00	101.90	\$733,680.00
A.73	Water Service Pipe, Copper, 1 inch	4,900	Ft	40.00	\$196,000.00	33.00	\$161,700.00
A.74	Connect to Existing Main, 4 inch	3	Ea	3,200.00	\$9,600.00	3,337.00	\$10,011.00

BID TAB

No.		Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
					Unit Price	Total	Unit Price	Total
A.75		Connect to Existing Main, 6 inch	5	Ea	3,300.00	\$16,500.00	3,337.00	\$16,685.00
A.76		Gate Valve and Box, 6 inch	1	Ea	3,325.00	\$3,325.00	2,228.00	\$2,228.00
A.77		Gate Valve and Box, 8 inch	25	Ea	4,000.00	\$100,000.00	2,860.00	\$71,500.00
A.78		Hydrant, Valve and Box, 6 inch	12	Ea	7,225.00	\$86,700.00	6,375.00	\$76,500.00
A.79		1 inch Water Service Connection, Public	67	Ea	1,500.00	\$100,500.00	3,041.00	\$203,747.00
A.80		1 inch Water Service Connection, Private	66	Ea	600.00	\$39,600.00	3,254.00	\$214,764.00
A.81		Meter Pit	67	Ea	1,500.00	\$100,500.00	2,812.00	\$188,404.00
A.82		Building Reconnection	66	Ea	1,800.00	\$118,800.00	786.15	\$51,885.90
A.83		Compact Ductile Iron Fittings	5,100	Lb	15.00	\$76,500.00	3.65	\$18,615.00
Base Bid Total						\$3,254,379.00		\$3,638,721.25
Add Alternates								
A.84		Sign, Type 1A (Negative)	-65	Sft	22.00	-1,430.00	24.00	-1,560.00
A.85		Alt. 1 - Brown and Gold Street Signs	65	Sft	22.00	1,430.00	24.00	1,560.00
Alternate Total						\$0.00		\$0.00
Overall Total with Additions						\$3,254,379.00		\$3,638,721.25

PROJECT: **Water and Wastewater System Improvements Project**
Contract B - Wastewater Stabilization Lagoon Improvements

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.	Description	Qty.	Unit	Selge Construction Co., Inc. Niles, MI		Oselka Construction Union Pier, MI	
				Unit Price	Total	Unit Price	Total
B.1	Mobilization	1	LSUM	\$95,850.00	\$95,850.00	\$100,000.00	\$100,000.00
B.2	Inner Bank Modification	2,900	Ft	80.00	\$232,000.00	330.00	\$957,000.00
B.3	Outer Bank Modification	2,200	Ft	20.00	\$44,000.00	35.00	\$77,000.00
B.4	Miscellaneous Erosion Repairs	1,400	Ft	55.00	\$77,000.00	45.00	\$63,000.00
B.5	Shear Gate, 4 inch	1	Ea	12,100.00	\$12,100.00	11,050.00	\$11,050.00
B.6	Shear Gate, 6 inch	1	Ea	12,200.00	\$12,200.00	11,100.00	\$11,100.00
B.7	Flow Monitoring Equipment	1	LSUM	63,500.00	\$63,500.00	31,800.00	\$31,800.00
B.8	Permitting	1	LSUM	25,000.00	\$25,000.00	55,000.00	\$55,000.00
B.9	Sludge Removal and Disposal	1	LSUM	675,000.00	\$675,000.00	760,000.00	\$760,000.00
B.10	Erosion Control, Silt Fence	2,400	Ft	3.50	\$8,400.00	5.25	\$12,600.00
B.11	Slope Restoration, Non-Freeway, Type B	15,000	Syd	1.50	\$22,500.00	10.00	\$150,000.00
B.12	Riprap, Plain	7,300	Syd	75.00	\$547,500.00	30.00	\$219,000.00
Bid Total					\$1,815,050.00		\$2,447,550.00

PROJECT: **Water and Wastewater System Improvements Project**
Contract C - Sewer Pipe Lining

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.	Description	Qty.	Unit	DVM Utilities, Inc. Sterling Heights, MI		Insituform Technologies USA Chesterfield, MO	
				Unit Price	Total	Unit Price	Total
C.1	Mobilization	1	LSUM	\$36,000.00	\$36,000.00	\$37,565.47	\$37,565.47
C.2	Pre-Installation CCTV Inspection	6,307	Ft	6.50	\$40,995.50	9.97	\$62,880.79
C.3	Liner Installation, 8 inch	511	Ft	38.00	\$19,418.00	27.25	\$13,924.75
C.4	Liner Installation, 10 inch	701	Ft	39.75	\$27,864.75	38.18	\$26,764.18
C.5	Liner Installation, 12 inch	533	Ft	44.25	\$23,585.25	51.86	\$27,641.38
C.6	Liner Installation, 15 inch	4,562	Ft	53.00	\$241,786.00	57.30	\$261,402.60
C.7	Post Construction CCTV Inspection	6,307	Ft	0.50	\$3,153.50	1.17	\$7,379.19
C.8	Service Reinstatement	43	Ea	60.00	\$2,580.00	86.19	\$3,706.17
C.9	Sewage Bypass	1	LSUM	1,500.00	\$1,500.00	1,755.75	\$1,755.75
Bid Total					\$396,883.00		\$443,020.28

PROJECT BUDGET

04/12/2024

PROJECT: **Water and Wastewater System Improvements Project**
Contract A - Water Main Replacement

OWNER: **Village of Decatur**

BID OPENING: **April 12, 2024**

No.		Description	Total Qty.	Unit	Krohn Excavating, LLC.		USDA		SIB		Village Cash	
					Unit Price	Total	Qty.	Total	Qty.	Total	Qty.	Total
Base Bid												
A.01		Mobilization, \$250,000	1	LSUM	\$113,000.00	\$113,000.00	1	\$113,000.00				
A.02		Tree, Rem, 19 inch to 36 inch	3	Ea	1,550.00	4,650.00	2	3,100.00	1	\$1,550.00		
A.03		Tree, Rem, 37 inch or Larger	2	Ea	3,500.00	7,000.00	2	7,000.00				
A.04		Tree, Rem, 6 inch to 18 inch	6	Ea	350.00	2,100.00	4	1,400.00	2	700.00		
A.05		Dr Structure, Rem	6	Ea	300.00	1,800.00	3	900.00	3	900.00		
A.06		Sewer, Rem, Less than 24 inch	480	Ft	6.00	2,880.00	480	2,880.00				
A.07		Ditching, Modified	1,100	Ft	10.00	11,000.00			1,100	11,000.00		
A.08		Pavt, Rem	920	Syd	4.00	3,680.00	230	920.00	690	2,760.00		
A.09		Sidewalk, Rem	750	Syd	4.00	3,000.00	100	400.00	650	2,600.00		
A.10		Excavation, Earth	400	Cyd	16.00	6,400.00			400	6,400.00		
A.11		Subgrade Undercutting, Type II	750	Cyd	20.00	15,000.00	50	1,000.00	700	14,000.00		
A.12		Erosion Control, Inlet Protection, Fabric Drop	15	Ea	100.00	1,500.00	15	1,500.00				
A.13		Subbase, CIP	55	Cyd	22.00	1,210.00			55	1,210.00		
A.14		Aggregate Base, 8 inch, Modified	7,900	Syd	7.50	59,250.00	7,900	59,250.00				
A.15		HMA Base Crushing and Shaping	19,500	Syd	1.25	24,375.00	16,950	21,187.50	2,550	3,187.50		
A.16		Approach, CI II, LM	180	Ton	20.00	3,600.00			180	3,600.00		
A.17		Shld, CI II, 6 inch	1,000	Ton	25.00	25,000.00			1,000	25,000.00		
A.18		Sewer, CI E, 12 inch, Tr Det B	975	Ft	47.00	45,825.00	546	25,662.00	429	20,163.00		
A.19		Dr Structure Cover, Adj, Case 1	22	Ea	400.00	8,800.00	5	2,000.00	17	6,800.00		
A.20		Dr Structure Cover, Adj, Case 2	17	Ea	400.00	6,800.00	2	800.00	15	6,000.00		
A.21		Dr Structure Cover, Type D	6	Ea	700.00	4,200.00	2	1,400.00	4	2,800.00		
A.22		Dr Structure Cover, Type K	3	Ea	800.00	2,400.00	3	2,400.00				
A.23		Dr Structure Cover, Type Q	24	Ea	550.00	13,200.00			24	13,200.00		
A.24		Dr Structure, 24 inch dia	1	Ea	1,300.00	1,300.00	1	1,300.00				
A.25		Dr Structure, 48 inch dia	8	Ea	2,200.00	17,600.00	6	13,200.00	2	4,400.00		
A.26		Dr Structure, Tap, 12 inch	3	Ea	200.00	600.00	1	200.00	2	400.00		
A.27		Dr Structure, Temp Lowering	18	Ea	300.00	5,400.00			18	5,400.00		
A.28		Dr Structure Cover, Type G, Modified	11	Ea	550.00	6,050.00	2	1,100.00	9	4,950.00		
A.29		Dr Structure, Leaching Basin, 48 inch dia	3	Ea	4,200.00	12,600.00			3	12,600.00		
A.30		HMA Surface, Rem	1,195	Syd	4.00	4,780.00	150	600.00	1,045	4,180.00		
A.31		HMA Approach	125	Ton	180.00	22,500.00	25	4,500.00	100	18,000.00		
A.32		HMA, 4EL	2,355	Ton	82.00	193,110.00	2,050	168,100.00	305	25,010.00		
A.33		HMA, 5EL	2,355	Ton	86.00	202,530.00	2,050	176,300.00	305	26,230.00		
A.34		Driveway, Nonreinf Conc, 6 inch	1,045	Syd	59.00	61,655.00	230	13,570.00	815	48,085.00		
A.35		Curb and Gutter, Conc, Det C4	300	Ft	38.00	11,400.00			300	11,400.00		
A.36		Detectable Warning Surface	65	Ft	65.00	4,225.00	5	325.00	60	3,900.00		



PROJECT BUDGET

04/12/2024

No.	Description	Total Qty.	Unit	Krohn Excavating, LLC.		USDA		SIB		Village Cash	
				Unit Price	Total	Qty.	Total	Qty.	Total	Qty.	Total
A.37	Sidewalk, Conc, 4 inch	15,300	Sft	5.50	84,150.00	600	3,300.00	14,700	80,850.00		
A.38	Sidewalk, Conc, 6 inch	575	Sft	6.50	3,737.50			575	3,737.50		
A.39	Curb Ramp, Conc, 4 inch	725	Sft	7.50	5,437.50	130	975.00	595	4,462.50		
A.40	Curb Slp, HMA	125	Ft	10.00	1,250.00			125	1,250.00		
A.41	Post, Mailbox	6	Ea	150.00	900.00			6	900.00		
A.42	Post, Steel, 2 pound	90	Ft	9.00	810.00			90	810.00		
A.43	Post, Steel, 3 pound	334	Ft	10.00	3,340.00			334	3,340.00		
A.44	Sign, Type IA	65	Sft	24.00	1,560.00			65	1,560.00		
A.45	Sign, Type III, Rem	33	Ea	60.00	1,980.00			33	1,980.00		
A.46	Sign, Type IIIA	166	Sft	20.00	3,320.00			166	3,320.00		
A.47	Sign, Type IIIB	34	Sft	20.00	680.00			34	680.00		
A.48	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	200	Ft	7.00	1,400.00			200	1,400.00		
A.49	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	15.00	2,250.00			150	2,250.00		
A.50	Pavt Mrkg, Preformed Thermopl, Accessible Sym	2	Ea	600.00	1,200.00			2	1,200.00		
A.51	Pavt Mrkg, Waterborne, 4 inch, White	8,500	Ft	0.25	2,125.00			8,500	2,125.00		
A.52	Pavt Mrkg, Waterborne, 4 inch, Yellow	8,400	Ft	0.25	2,100.00			8,400	2,100.00		
A.53	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	120	Ft	3.00	360.00			120	360.00		
A.54	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	160.00	3,200.00	20	3,200.00				
A.55	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	10.00	200.00	20	200.00				
A.56	Pedestrian Type II Barricade, Temp	20	Ea	130.00	2,600.00	20	2,600.00				
A.57	Dust Palliative, Applied	15	Ton	75.00	1,125.00			15	1,125.00		
A.58	Minor Traf Devices	1	LSUM	25,000.00	25,000.00	1	25,000.00				
A.59	Plastic Drum, Fluorescent, Furn	100	Ea	35.00	3,500.00	100	3,500.00				
A.60	Plastic Drum, Fluorescent, Oper	100	Ea	10.00	1,000.00	100	1,000.00				
A.61	Sign, Type B, Temp, Prismatic, Furn	300	Sft	2.00	600.00	300	600.00				
A.62	Sign, Type B, Temp, Prismatic, Oper	300	Sft	2.00	600.00	300	600.00				
A.63	Site Preparation, Max \$10,000	1	LSUM	10,000.00	10,000.00	1	10,000.00				
A.64	Quercus robur, 2 inch	11	Ea	550.00	6,050.00	11	6,050.00				
A.65	Slope Restoration, Non-Freeway, Type A	10,000	Syd	4.00	40,000.00	1,500	6,000.00	8,500	34,000.00		
A.66	Slope Restoration, Non-Freeway, Type B	50	Syd	12.00	600.00			50	600.00		
A.67	Hydrant, Rem	8	Ea	100.00	800.00	8	800.00				
A.68	Gate Box, Adj, Temp, Case 1	13	Ea	250.00	3,250.00	13	3,250.00				
A.69	Gate Box, Adj, Case 2	1	Ea	200.00	200.00	1	200.00				
A.70	Polyethylene Encasement	25	Ft	5.00	125.00	25	125.00				
A.71	Water Main, DI, 6 inch, Tr Det G, Modified	185	Ft	64.00	11,840.00	185	11,840.00				
A.72	Water Main, DI, 8 inch, Tr Det G, Modified	7,200	Ft	64.00	460,800.00	7,200	460,800.00				
A.73	Water Service Pipe, Copper, 1 inch	4,900	Ft	20.00	98,000.00	2,550	51,000.00			2,350	\$47,000.00
A.74	Connect to Existing Main, 4 inch	3	Ea	800.00	2,400.00	3	2,400.00				
A.75	Connect to Existing Main, 6 inch	5	Ea	800.00	4,000.00	5	4,000.00				

PROJECT BUDGET

04/12/2024

No.	Description	Total Qty.	Unit	Krohn Excavating, LLC.		USDA		SIB		Village Cash	
				Unit Price	Total	Qty.	Total	Qty.	Total	Qty.	Total
A.76	Gate Valve and Box, 6 inch	1	Ea	2,200.00	2,200.00	1	2,200.00				
A.77	Gate Valve and Box, 8 inch	25	Ea	2,800.00	70,000.00	25	70,000.00				
A.78	Hydrant, Valve and Box, 6 inch	12	Ea	5,650.00	67,800.00	12	67,800.00				
A.79	1 inch Water Service Connection, Public	67	Ea	1,200.00	80,400.00	67	80,400.00				
A.80	1 inch Water Service Connection, Private	66	Ea	300.00	19,800.00					66	19,800.00
A.81	Meter Pit	67	Ea	1,200.00	80,400.00	67	80,400.00				
A.82	Building Reconnection	66	Ea	500.00	33,000.00					66	33,000.00
A.83	Compact Ductile Iron Fittings	5,100	Lb	8.50	43,350.00	5,100	43,350.00				
Base Bid Total					\$2,099,860.00		\$1,565,584.50		\$434,475.50		\$99,800.00
As-Bid Construction Cost:					\$2,099,860.00		\$1,565,584.50		\$434,475.50		\$99,800.00

Project Costs:

Construction Contingency (5% +/-)		\$78,279.23	\$21,723.78	\$4,990.00
Bond and Local Counsel		\$25,500.00	\$3,000.00	
Rate Consultant		\$16,500.00	\$3,000.00	
Administrative (Bond Filing Fee, Advertisements...)		\$4,000.00		
Design Engineering				
Study and Report Phase		\$34,750.00		
Preliminary Eng Phase		\$38,901.00	\$10,403.00	\$5,517.00
Final Eng Phase		\$38,901.00	\$10,403.00	\$5,517.00
Bidding and Negotiating Phase		\$31,121.00	\$8,322.00	\$4,414.00
Construction Engineering				
Construction Phase		\$46,682.00	\$12,484.00	\$6,620.00
Post Construction Phase		\$7,780.00	\$2,081.00	\$1,103.00
Additional Services		\$15,560.00	\$4,161.00	\$2,207.00
Project Inspection Fees (RPR)		\$54,644.00	\$14,613.00	\$7,750.00

Total Project Costs:		\$392,618.23	\$90,190.78	\$38,118.00
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Total As-Bid Construction and Project Cost:		\$1,958,202.73	\$524,666.28	\$137,918.00
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Original Funding Application Budget:

USDA Drinking Water Bond Amount:		\$2,032,000.00		
State Infrastructure Bank Loan Amount:			\$529,000.00	
Village Cash:				\$279,000.00

Surplus (Deficit):		\$73,797.27	\$4,333.72	\$141,082.00
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Optional Additional Improvements Listed in PER:

Miscellaneous Hydrant Replacements		\$73,797.27		\$34,202.73
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Estimated Additional Cost:		\$73,797.27		\$34,202.73
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Unused USDA Drinking Water Bond Amount if Optional Improvements are Included:		\$0.00		
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PROJECT BUDGET

04/12/2024

PROJECT: **Water and Wastewater System Improvements Project**

OWNER: **Village of Decatur**

BID OPENING: **April 12, 2024**

Contract B - Wastewater Stabilization Lagoon Improvements

No.	Description	Qty.	Unit	Selge Construction Co., Inc.	
				Unit Price	Total
B.1	Mobilization	1	LSUM	\$95,850.00	\$95,850.00
B.2	Inner Bank Modification	2,900	Ft	80.00	232,000.00
B.3	Outer Bank Modification	2,200	Ft	20.00	44,000.00
B.4	Miscellaneous Erosion Repairs	1,400	Ft	55.00	77,000.00
B.5	Shear Gate, 4 inch	1	Ea	12,100.00	12,100.00
B.6	Shear Gate, 6 inch	1	Ea	12,200.00	12,200.00
B.7	Flow Monitoring Equipment	1	LSUM	63,500.00	63,500.00
B.8	Permitting	1	LSUM	25,000.00	25,000.00
B.9	Sludge Removal and Disposal	1	LSUM	675,000.00	675,000.00
B.10	Erosion Control, Silt Fence	2,400	Ft	3.50	8,400.00
B.11	Slope Restoration, Non-Freeway, Type B	15,000	Syd	1.50	22,500.00
B.12	Riprap, Plain	7,300	Syd	75.00	547,500.00
Bid Total					\$1,815,050.00

Contract C - Sewer Pipe Lining

No.	Description	Qty.	Unit	DVM Utilities, Inc.	
				Unit Price	Total
C.1	Mobilization	1	LSUM	\$36,000.00	\$36,000.00
C.2	Pre-Installation CCTV Inspection	6,307	Ft	6.50	40,995.50
C.3	Liner Installation, 8 inch	511	Ft	38.00	19,418.00
C.4	Liner Installation, 10 inch	701	Ft	39.75	27,864.75
C.5	Liner Installation, 12 inch	533	Ft	44.25	23,585.25
C.6	Liner Installation, 15 inch	4,562	Ft	53.00	241,786.00
C.7	Post Construction CCTV Inspection	6,307	Ft	0.50	3,153.50
C.8	Service Reinstatement	43	Ea	60.00	2,580.00
C.9	Sewage Bypass	1	LSUM	1,500.00	1,500.00
Bid Total					\$396,883.00

As-Bid Construction Cost:

\$2,211,933.00

PROJECT BUDGET

04/12/2024

As-Bid Construction Cost: **\$2,211,933.00**

Project Costs:

Construction Contingency (5% +/-)	\$110,596.65
Bond and Local Counsel	\$25,500.00
Rate Consultant	\$16,500.00
Administrative (Bond Filing Fee, Advertisements...)	\$4,000.00
Design Engineering	
Study and Report Phase	\$34,750.00
Preliminary Eng Phase	\$66,558.00
Final Eng Phase	\$66,558.00
Bidding and Negotiating Phase	\$53,246.00
Construction Engineering	
Construction Phase	\$79,869.00
Post Construction Phase	\$13,312.00
Additional Services	\$26,622.00
Project Inspection Fees (RPR)	\$93,493.00

Total Project Costs: **\$591,004.65**

Total As-Bid Construction and Project Cost: **\$2,802,937.65**

Original Funding Application Budget:

Village Cash	\$171,000.00
USDA Sewer Bond Amount:	\$3,238,000.00
Total Funding Application Budget:	\$3,409,000.00

Unused USDA Sewer Bond/Cash: \$606,062.35

Optional Additional Improvements Listed In PER:

Spot Lining	\$30,000.00
Manhole Lining	\$109,686.00
Manhole Repairs	\$69,700.00

Estimated Additional Cost: **\$209,386.00**

Unused USDA Sewer Bond Amount if Optional Improvements are Included: \$396,676.35



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: Andrew Rudd, P.E., Wightman
DATE: April 15, 2024

SUBJECT: Request to approve the recommendation for award of USDA Contract C – Sewer Pipe Lining, DVM Utilities \$396,883.00, and Change Order No.1 Sewer Pipe Spot Lining and Manhole Lining \$139,686.00.

Action Requested:

It is requested that the Village Council approve the recommendation for award of USDA Contract C – Sewer Pipe Lining, DVM Utilities \$396,883.00, and Change Order No.1 Sewer Pipe Spot Lining and Manhole Lining \$139,686.00.

Background:

Friday, March 22, 2024, Village staff along with representatives from Wightman held a bid opening for all three USDA projects Water and Wastewater System Improvements: Sewer Pipelining Location: Various locations throughout the Village including short segments of Pine Street, Cedar Street, Carl Wickett Boulevard, South Street, Prairie Ronde Street, George Street, Burgess Road, and Delaware Street. Description of Proposed Work: Approximately 6,300 feet of sanitary sewer pipe lining. Pipe lining is accomplished through existing manholes. No surface disruption/excavation is anticipated as part of this work. Schedule: Late 2024 into the 2025 construction season. Description of Traffic Impact: Because pipe lining is a rapid procedure, traffic impacts at any one location will be short term. Lane closures are expected for a period of one to two days at each location shown below.

The complete bid tabulation and budget analysis for Contract C will be attached to this memo. As Shown on the budget analysis, there is sufficient funding to add several items of work which were Not originally included in the project scope due to budget constraints. The additional items for Contract C includes Sewer Pipe Spot Lining and Manhole Lining.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

The recommendation of the Village of Decatur, and award Contract C to DVM Utilities, Inc, in the amount of \$396,883.00, along with Contract C, Change Order No.1 Sewer Pipe Spot Lining and Manhole Lining \$139,686.00

BID TAB

PROJECT: Water and Wastewater System Improvements Project
Contract C - Sewer Pipe Lining

OWNER: Village of Decatur

BID OPENING: March 22, 2024

No.	Description	Qty.	Unit	DVM Utilities, Inc. Sterling Heights, MI		Insituform Technologies USA Chesterfield, MO	
				Unit Price	Total	Unit Price	Total
C.1	Mobilization	1	LSUM	\$36,000.00	\$36,000.00	\$37,565.47	\$37,565.47
C.2	Pre-Installation CCTV Inspection	6,307	Ft	6.50	\$40,995.50	9.97	\$62,880.79
C.3	Liner Installation, 8 inch	511	Ft	38.00	\$19,418.00	27.25	\$13,924.75
C.4	Liner Installation, 10 inch	701	Ft	39.75	\$27,864.75	38.18	\$26,764.18
C.5	Liner Installation, 12 inch	533	Ft	44.25	\$23,585.25	51.86	\$27,641.38
C.6	Liner Installation, 15 inch	4,562	Ft	53.00	\$241,786.00	57.30	\$261,402.60
C.7	Post Construction CCTV Inspection	6,307	Ft	0.50	\$3,153.50	1.17	\$7,379.19
C.8	Service Reinstatement	43	Ea	60.00	\$2,580.00	86.19	\$3,706.17
C.9	Sewage Bypass	1	LSUM	1,500.00	\$1,500.00	1,755.75	\$1,755.75
Bid Total					\$396,883.00		\$443,020.28



April 15, 2024

Village of Decatur
114 North Phelps Street
Decatur, MI 49045

Attention: Christopher Tapper, Village Manager

**RE: VILLAGE OF DECATUR – WATER AND WASTEWATER SYSTEM IMPROVEMENTS
PROJECT RECOMMENDATION FOR AWARD**

Dear Christopher:

I have reviewed and tabulated the bids received for the above referenced project and have found the following contractors to be the low responsive bidders respectively:

Contract A – Water Main Replacement	Krohn Excavating, LLC.	\$2,099,860.00
Contract B – Wastewater Stabilization Lagoon Improvements	Selge Construction Co., Inc.	\$1,815,050.00
Contract C – Sewer Pipe Lining	DVM Utilities, Inc.	\$396,883.00

I would, therefore, recommend the Village of Decatur accept the bids received, and award Contract A to Krohn Excavating, LLC. in the amount of \$2,099,860.00, Contract B to Selge Construction Co., Inc. in the amount of \$1,815,050.00, and Contract C to DVM Utilities, Inc. in the amount of \$396,883.00 as shown above. Said award should be contingent upon Rural Development concurrence and completion of all necessary financial arrangements with Rural Development.

I have enclosed a bid tabulation and budget analysis for your use. As shown on the budget analysis, there is sufficient funding to add several items of work which were not originally included in the project scope due to budget constraints. These additional items are listed below and would be incorporated into the project's construction contracts via change order.

Contract A - Change Order No. 1: Miscellaneous Hydrant Replacements	\$108,000.00
Contract B - Change Order No. 1: Miscellaneous Manhole Repairs	\$69,700.00
Contract C - Change Order No. 1: Sewer Pipe Spot Lining and Manhole Lining	\$139,686.00

If you have any questions concerning this matter, please feel free to call.

Very truly yours,

Andrew Rudd, P.E.
arudd@gowightman.com
269.364.1664

Encl. Bid Tabulation and Budget Analysis for Contract A, Contract B, and Contract C

ALLEGAN

A 1670 LINCOLN RD. (M-40)
ALLEGAN, MI 49010
o 269.673.8465

BENTON HARBOR

A 2303 PIPESTONE RD.
BENTON HARBOR, MI 49022
o 269.927.0100

KALAMAZOO

A 433 E. RANSOM ST.
KALAMAZOO, MI 49007
o 269.327.3532

ROYAL OAK

A 306 S. WASHINGTON AVE., SUITE 200
ROYAL OAK, MI 48067
o 248.791.1371

GOWIGHTMAN.COM

PROJECT: **Water and Wastewater System Improvements Project**
Contract A - Water Main Replacement

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.		Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
					Unit Price	Total	Unit Price	Total
Base Bid								
A.01		Mobilization, \$250,000	1	LSUM	\$113,000.00	\$113,000.00	\$243,300.00	\$243,300.00
A.02		Tree, Rem, 19 inch to 36 inch	3	Ea	1,550.00	4,650.00	3,800.00	11,400.00
A.03		Tree, Rem, 37 inch or Larger	2	Ea	3,500.00	7,000.00	5,000.00	10,000.00
A.04		Tree, Rem, 6 inch to 18 inch	6	Ea	350.00	2,100.00	1,800.00	10,800.00
A.05		Dr Structure, Rem	6	Ea	300.00	1,800.00	500.00	3,000.00
A.06		Sewer, Rem, Less than 24 inch	480	Ft	6.00	2,880.00	20.00	9,600.00
A.07		Ditching, Modified	1,100	Ft	10.00	11,000.00	10.00	11,000.00
A.08		Pavt, Rem	920	Syd	4.00	3,680.00	8.00	7,360.00
A.09		Sidewalk, Rem	750	Syd	4.00	3,000.00	8.00	6,000.00
A.10		Excavation, Earth	400	Cyd	16.00	6,400.00	25.00	10,000.00
A.11		Subgrade Undercutting, Type II	750	Cyd	20.00	15,000.00	75.00	56,250.00
A.12		Erosion Control, Inlet Protection, Fabric Drop	15	Ea	100.00	1,500.00	150.00	2,250.00
A.13		Subbase, CIP	55	Cyd	22.00	1,210.00	10.00	550.00
A.14		Aggregate Base, 8 inch, Modified	7,900	Syd	7.50	59,250.00	1.00	7,900.00
A.15		HMA Base Crushing and Shaping	19,500	Syd	1.25	24,375.00	22.30	434,850.00
A.16		Approach, CI II, LM	180	Ton	20.00	3,600.00	50.50	9,090.00
A.17		Shld, CI II, 6 inch	1,000	Ton	25.00	25,000.00	50.50	50,500.00
A.18		Sewer, CI E, 12 inch, Tr Det B	975	Ft	47.00	45,825.00	93.00	90,675.00
A.19		Dr Structure Cover, Adj, Case 1	22	Ea	400.00	8,800.00	500.00	11,000.00
A.20		Dr Structure Cover, Adj, Case 2	17	Ea	400.00	6,800.00	500.00	8,500.00
A.21		Dr Structure Cover, Type D	6	Ea	700.00	4,200.00	650.00	3,900.00

BID TAB

No.	Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
				Unit Price	Total	Unit Price	Total
A.22	Dr Structure Cover, Type K	3	Ea	800.00	2,400.00	750.00	2,250.00
A.23	Dr Structure Cover, Type Q	24	Ea	550.00	13,200.00	550.00	13,200.00
A.24	Dr Structure, 24 inch dia	1	Ea	1,300.00	1,300.00	3,500.00	3,500.00
A.25	Dr Structure, 48 inch dia	8	Ea	2,200.00	17,600.00	5,000.00	40,000.00
A.26	Dr Structure, Tap, 12 inch	3	Ea	200.00	600.00	2,550.00	7,650.00
A.27	Dr Structure, Temp Lowering	18	Ea	300.00	5,400.00	200.00	3,600.00
A.28	Dr Structure Cover, Type G, Modified	11	Ea	550.00	6,050.00	550.00	6,050.00
A.29	Dr Structure, Leaching Basin, 48 inch dia	3	Ea	4,200.00	12,600.00	9,600.00	28,800.00
A.30	HMA Surface, Rem	1,195	Syd	4.00	4,780.00	10.00	11,950.00
A.31	HMA Approach	125	Ton	180.00	22,500.00	175.00	21,875.00
A.32	HMA, 4EL	2,355	Ton	82.00	193,110.00	83.00	195,465.00
A.33	HMA, 5EL	2,355	Ton	86.00	202,530.00	88.00	207,240.00
A.34	Driveway, Nonreinf Conc, 6 inch	1,045	Syd	59.00	61,655.00	91.00	95,095.00
A.35	Curb and Gutter, Conc, Det C4	300	Ft	38.00	11,400.00	46.00	13,800.00
A.36	Detectable Warning Surface	65	Ft	65.00	4,225.00	110.00	7,150.00
A.37	Sidewalk, Conc, 4 inch	15,300	Sft	5.50	84,150.00	8.50	130,050.00
A.38	Sidewalk, Conc, 6 inch	575	Sft	6.50	3,737.50	12.00	6,900.00
A.39	Curb Ramp, Conc, 4 inch	725	Sft	7.50	5,437.50	20.50	14,862.50
A.40	Curb Slp, HMA	125	Ft	10.00	1,250.00	1.00	125.00
A.41	Post, Mailbox	6	Ea	150.00	900.00	150.00	900.00
A.42	Post, Steel, 2 pound	90	Ft	9.00	810.00	8.00	720.00
A.43	Post, Steel, 3 pound	334	Ft	10.00	3,340.00	9.00	3,006.00
A.44	Sign, Type IA	65	Sft	24.00	1,560.00	22.00	1,430.00
A.45	Sign, Type III, Rem	33	Ea	60.00	1,980.00	50.00	1,650.00
A.46	Sign, Type IIIA	166	Sft	20.00	3,320.00	19.00	3,154.00
A.47	Sign, Type IIIB	34	Sft	20.00	680.00	19.00	646.00
A.48	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	200	Ft	7.00	1,400.00	6.50	1,300.00
A.49	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	15.00	2,250.00	13.95	2,092.50

BID TAB

No.	Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
				Unit Price	Total	Unit Price	Total
A.50	Pavt Mrkg, Preformed Thermopl, Accessible Sym	2	Ea	600.00	1,200.00	475.00	950.00
A.51	Pavt Mrkg, Waterborne, 4 inch, White	8,500	Ft	0.25	2,125.00	0.25	2,125.00
A.52	Pavt Mrkg, Waterborne, 4 inch, Yellow	8,400	Ft	0.25	2,100.00	0.25	2,100.00
A.53	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	120	Ft	3.00	360.00	2.50	300.00
A.54	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	160.00	3,200.00	155.00	3,100.00
A.55	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	10.00	200.00	1.00	20.00
A.56	Pedestrian Type II Barricade, Temp	20	Ea	130.00	2,600.00	125.00	2,500.00
A.57	Dust Palliative, Applied	15	Ton	75.00	1,125.00	500.00	7,500.00
A.58	Minor Traf Devices	1	LSUM	25,000.00	25,000.00	42,030.00	42,030.00
A.59	Plastic Drum, Fluorescent, Furn	100	Ea	35.00	3,500.00	34.00	3,400.00
A.60	Plastic Drum, Fluorescent, Oper	100	Ea	10.00	1,000.00	1.00	100.00
A.61	Sign, Type B, Temp, Prismatic, Furn	300	Sft	2.00	600.00	2.00	600.00
A.62	Sign, Type B, Temp, Prismatic, Oper	300	Sft	2.00	600.00	1.00	300.00
A.63	Site Preparation, Max \$10,000	1	LSUM	10,000.00	10,000.00	10,000.00	10,000.00
A.64	Quercus robur, 2 inch	11	Ea	550.00	6,050.00	735.00	8,085.00
A.65	Slope Restoration, Non-Freeway, Type A	10,000	Syd	4.00	40,000.00	1.08	10,800.00
A.66	Slope Restoration, Non-Freeway, Type B	50	Syd	12.00	600.00	2.00	100.00
A.67	Hydrant, Rem	8	Ea	100.00	800.00	250.00	2,000.00
A.68	Gate Box, Adj, Temp, Case 1	13	Ea	250.00	3,250.00	300.00	3,900.00
A.69	Gate Box, Adj, Case 2	1	Ea	200.00	200.00	300.00	300.00
A.70	Polyethylene Encasement	25	Ft	5.00	125.00	20.00	500.00
A.71	Water Main, DI, 6 inch, Tr Det G, Modified	185	Ft	64.00	11,840.00	61.50	11,377.50
A.72	Water Main, DI, 8 inch, Tr Det G, Modified	7,200	Ft	64.00	460,800.00	91.50	658,800.00
A.73	Water Service Pipe, Copper, 1 inch	4,900	Ft	20.00	98,000.00	24.50	120,050.00
A.74	Connect to Existing Main, 4 inch	3	Ea	800.00	2,400.00	5,400.00	16,200.00

BID TAB

No.		Description	Qty.	Unit	Krohn Excavating, LLC. Bangor, MI		Selge Construction Co Niles, MI	
					Unit Price	Total	Unit Price	Total
A.75		Connect to Existing Main, 6 inch	5	Ea	800.00	4,000.00	5,550.00	27,750.00
A.76		Gate Valve and Box, 6 inch	1	Ea	2,200.00	2,200.00	1,750.00	1,750.00
A.77		Gate Valve and Box, 8 inch	25	Ea	2,800.00	70,000.00	2,150.00	53,750.00
A.78		Hydrant, Valve and Box, 6 inch	12	Ea	5,650.00	67,800.00	6,750.00	81,000.00
A.79		1 inch Water Service Connection, Public	67	Ea	1,200.00	80,400.00	2,135.00	143,045.00
A.80		1 inch Water Service Connection, Private	66	Ea	300.00	19,800.00	150.00	9,900.00
A.81		Meter Pit	67	Ea	1,200.00	80,400.00	1,710.00	114,570.00
A.82		Building Reconnection	66	Ea	500.00	33,000.00	150.00	9,900.00
A.83		Compact Ductile Iron Fittings	5,100	Lb	8.50	43,350.00	8.50	43,350.00
Base Bid Total						\$2,099,860.00		\$3,214,538.50

Add Alternates								
A.84		Sign, Type 1A (Negative)	-65	Sft	24.00	-\$1,560.00	22.00	-1,430.00
A.85		Alt. 1 - Brown and Gold Street Signs	65	Sft	24.00	\$1,560.00	22.00	1,430.00
Alternate Total						\$0.00		\$0.00

Overall Total with Additions						\$2,099,860.00		\$3,214,538.50
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PROJECT: **Water and Wastewater System Improvements Project**
Contract A - Water Main Replacement

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.		Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
					Unit Price	Total	Unit Price	Total
Base Bid								
A.01		Mobilization, \$250,000	1	LSUM	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
A.02		Tree, Rem, 19 inch to 36 inch	3	Ea	4,000.00	\$12,000.00	1,501.00	\$4,503.00
A.03		Tree, Rem, 37 inch or Larger	2	Ea	5,000.00	\$10,000.00	3,276.00	\$6,552.00
A.04		Tree, Rem, 6 inch to 18 inch	6	Ea	2,000.00	\$12,000.00	327.55	\$1,965.30
A.05		Dr Structure, Rem	6	Ea	800.00	\$4,800.00	871.55	\$5,229.30
A.06		Sewer, Rem, Less than 24 inch	480	Ft	12.00	\$5,760.00	23.25	\$11,160.00
A.07		Ditching, Modified	1,100	Ft	10.00	\$11,000.00	9.70	\$10,670.00
A.08		Pavt, Rem	920	Syd	20.00	\$18,400.00	8.85	\$8,142.00
A.09		Sidewalk, Rem	750	Syd	5.50	\$4,125.00	8.85	\$6,637.50
A.10		Excavation, Earth	400	Cyd	25.00	\$10,000.00	15.00	\$6,000.00
A.11		Subgrade Undercutting, Type II	750	Cyd	35.00	\$26,250.00	17.75	\$13,312.50
A.12		Erosion Control, Inlet Protection, Fabric Drop	15	Ea	250.00	\$3,750.00	90.55	\$1,358.25
A.13		Subbase, CIP	55	Cyd	15.00	\$825.00	47.40	\$2,607.00
A.14		Aggregate Base, 8 inch, Modified	7,900	Syd	15.00	\$118,500.00	11.85	\$93,615.00
A.15		HMA Base Crushing and Shaping	19,500	Syd	12.00	\$234,000.00	4.55	\$88,725.00
A.16		Approach, CI II, LM	180	Ton	20.00	\$3,600.00	40.45	\$7,281.00
A.17		Shld, CI II, 6 inch	1,000	Ton	20.00	\$20,000.00	28.35	\$28,350.00
A.18		Sewer, CI E, 12 inch, Tr Det B	975	Ft	77.00	\$75,075.00	44.50	\$43,387.50
A.19		Dr Structure Cover, Adj, Case 1	22	Ea	400.00	\$8,800.00	359.90	\$7,917.80
A.20		Dr Structure Cover, Adj, Case 2	17	Ea	500.00	\$8,500.00	539.85	\$9,177.45
A.21		Dr Structure Cover, Type D	6	Ea	900.00	\$5,400.00	1,090.00	\$6,540.00

BID TAB

No.	Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
				Unit Price	Total	Unit Price	Total
A.22	Dr Structure Cover, Type K	3	Ea	1,000.00	\$3,000.00	1,186.00	\$3,558.00
A.23	Dr Structure Cover, Type Q	24	Ea	750.00	\$18,000.00	940.90	\$22,581.60
A.24	Dr Structure, 24 inch dia	1	Ea	1,705.00	\$1,705.00	1,470.00	\$1,470.00
A.25	Dr Structure, 48 inch dia	8	Ea	4,150.00	\$33,200.00	2,087.00	\$16,696.00
A.26	Dr Structure, Tap, 12 inch	3	Ea	1,200.00	\$3,600.00	1,380.00	\$4,140.00
A.27	Dr Structure, Temp Lowering	18	Ea	800.00	\$14,400.00	919.85	\$16,557.30
A.28	Dr Structure Cover, Type G, Modified	11	Ea	800.00	\$8,800.00	935.10	\$10,286.10
A.29	Dr Structure, Leaching Basin, 48 inch dia	3	Ea	4,000.00	\$12,000.00	3,855.00	\$11,565.00
A.30	HMA Surface, Rem	1,195	Syd	15.00	\$17,925.00	6.85	\$8,185.75
A.31	HMA Approach	125	Ton	175.00	\$21,875.00	254.60	\$31,825.00
A.32	HMA, 4EL	2,355	Ton	85.00	\$200,175.00	149.40	\$351,837.00
A.33	HMA, 5EL	2,355	Ton	90.00	\$211,950.00	149.40	\$351,837.00
A.34	Driveway, Nonreinf Conc, 6 inch	1,045	Syd	150.00	\$156,750.00	67.55	\$70,589.75
A.35	Curb and Gutter, Conc, Det C4	300	Ft	50.00	\$15,000.00	43.00	\$12,900.00
A.36	Detectable Warning Surface	65	Ft	50.00	\$3,250.00	65.50	\$4,257.50
A.37	Sidewalk, Conc, 4 inch	15,300	Sft	3.50	\$53,550.00	6.40	\$97,920.00
A.38	Sidewalk, Conc, 6 inch	575	Sft	5.00	\$2,875.00	7.50	\$4,312.50
A.39	Curb Ramp, Conc, 4 inch	725	Sft	7.00	\$5,075.00	8.60	\$6,235.00
A.40	Curb Slp, HMA	125	Ft	2.00	\$250.00	3.45	\$431.25
A.41	Post, Mailbox	6	Ea	100.00	\$600.00	148.50	\$891.00
A.42	Post, Steel, 2 pound	90	Ft	10.00	\$900.00	8.75	\$787.50
A.43	Post, Steel, 3 pound	334	Ft	11.00	\$3,674.00	9.85	\$3,289.90
A.44	Sign, Type IA	65	Sft	22.00	\$1,430.00	24.00	\$1,560.00
A.45	Sign, Type III, Rem	33	Ea	50.00	\$1,650.00	54.60	\$1,801.80
A.46	Sign, Type IIIA	166	Sft	20.00	\$3,320.00	20.75	\$3,444.50
A.47	Sign, Type IIIB	34	Sft	20.00	\$680.00	20.75	\$705.50
A.48	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	200	Ft	7.00	\$1,400.00	7.10	\$1,420.00
A.49	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	14.00	\$2,100.00	15.25	\$2,287.50

BID TAB

No.	Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
				Unit Price	Total	Unit Price	Total
A.50	Pavt Mrkg, Preformed Thermopl, Accessible Sym	2	Ea	475.00	\$950.00	518.65	\$1,037.30
A.51	Pavt Mrkg, Waterborne, 4 inch, White	8,500	Ft	0.25	\$2,125.00	0.25	\$2,125.00
A.52	Pavt Mrkg, Waterborne, 4 inch, Yellow	8,400	Ft	0.25	\$2,100.00	0.25	\$2,100.00
A.53	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	120	Ft	2.50	\$300.00	2.75	\$330.00
A.54	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	155.00	\$3,100.00	169.25	\$3,385.00
A.55	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	2.00	\$40.00	1.10	\$22.00
A.56	Pedestrian Type II Barricade, Temp	20	Ea	125.00	\$2,500.00	136.50	\$2,730.00
A.57	Dust Palliative, Applied	15	Ton	460.00	\$6,900.00	203.35	\$3,050.25
A.58	Minor Traf Devices	1	LSUM	15,000.00	\$15,000.00	95,330.00	\$95,330.00
A.59	Plastic Drum, Fluorescent, Furn	100	Ea	35.00	\$3,500.00	37.10	\$3,710.00
A.60	Plastic Drum, Fluorescent, Oper	100	Ea	1.00	\$100.00	1.10	\$110.00
A.61	Sign, Type B, Temp, Prismatic, Furn	300	Sft	2.00	\$600.00	2.20	\$660.00
A.62	Sign, Type B, Temp, Prismatic, Oper	300	Sft	1.00	\$300.00	1.10	\$330.00
A.63	Site Preparation, Max \$10,000	1	LSUM	10,000.00	\$10,000.00	10,919.00	\$10,919.00
A.64	Quercus robur, 2 inch	11	Ea	800.00	\$8,800.00	493.55	\$5,429.05
A.65	Slope Restoration, Non-Freeway, Type A	10,000	Syd	5.50	\$55,000.00	7.70	\$77,000.00
A.66	Slope Restoration, Non-Freeway, Type B	50	Syd	8.00	\$400.00	8.40	\$420.00
A.67	Hydrant, Rem	8	Ea	800.00	\$6,400.00	834.30	\$6,674.40
A.68	Gate Box, Adj, Temp, Case 1	13	Ea	200.00	\$2,600.00	359.90	\$4,678.70
A.69	Gate Box, Adj, Case 2	1	Ea	400.00	\$400.00	479.85	\$479.85
A.70	Polyethylene Encasement	25	Ft	3.40	\$85.00	7.36	\$184.00
A.71	Water Main, DI, 6 inch, Tr Det G, Modified	185	Ft	91.00	\$16,835.00	63.75	\$11,793.75
A.72	Water Main, DI, 8 inch, Tr Det G, Modified	7,200	Ft	87.00	\$626,400.00	101.90	\$733,680.00
A.73	Water Service Pipe, Copper, 1 inch	4,900	Ft	40.00	\$196,000.00	33.00	\$161,700.00
A.74	Connect to Existing Main, 4 inch	3	Ea	3,200.00	\$9,600.00	3,337.00	\$10,011.00

BID TAB

No.		Description	Qty.	Unit	B&Z Company Benton Harbor, MI		Balkema Excavating Kalamazoo, MI	
					Unit Price	Total	Unit Price	Total
A.75		Connect to Existing Main, 6 inch	5	Ea	3,300.00	\$16,500.00	3,337.00	\$16,685.00
A.76		Gate Valve and Box, 6 inch	1	Ea	3,325.00	\$3,325.00	2,228.00	\$2,228.00
A.77		Gate Valve and Box, 8 inch	25	Ea	4,000.00	\$100,000.00	2,860.00	\$71,500.00
A.78		Hydrant, Valve and Box, 6 inch	12	Ea	7,225.00	\$86,700.00	6,375.00	\$76,500.00
A.79		1 inch Water Service Connection, Public	67	Ea	1,500.00	\$100,500.00	3,041.00	\$203,747.00
A.80		1 inch Water Service Connection, Private	66	Ea	600.00	\$39,600.00	3,254.00	\$214,764.00
A.81		Meter Pit	67	Ea	1,500.00	\$100,500.00	2,812.00	\$188,404.00
A.82		Building Reconnection	66	Ea	1,800.00	\$118,800.00	786.15	\$51,885.90
A.83		Compact Ductile Iron Fittings	5,100	Lb	15.00	\$76,500.00	3.65	\$18,615.00
Base Bid Total						\$3,254,379.00		\$3,638,721.25
Add Alternates								
A.84		Sign, Type 1A (Negative)	-65	Sft	22.00	-1,430.00	24.00	-1,560.00
A.85		Alt. 1 - Brown and Gold Street Signs	65	Sft	22.00	1,430.00	24.00	1,560.00
Alternate Total						\$0.00		\$0.00
Overall Total with Additions						\$3,254,379.00		\$3,638,721.25

PROJECT: **Water and Wastewater System Improvements Project**
Contract B - Wastewater Stabilization Lagoon Improvements

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.	Description	Qty.	Unit	Selge Construction Co., Inc. Niles, MI		Oselka Construction Union Pier, MI	
				Unit Price	Total	Unit Price	Total
B.1	Mobilization	1	LSUM	\$95,850.00	\$95,850.00	\$100,000.00	\$100,000.00
B.2	Inner Bank Modification	2,900	Ft	80.00	\$232,000.00	330.00	\$957,000.00
B.3	Outer Bank Modification	2,200	Ft	20.00	\$44,000.00	35.00	\$77,000.00
B.4	Miscellaneous Erosion Repairs	1,400	Ft	55.00	\$77,000.00	45.00	\$63,000.00
B.5	Shear Gate, 4 inch	1	Ea	12,100.00	\$12,100.00	11,050.00	\$11,050.00
B.6	Shear Gate, 6 inch	1	Ea	12,200.00	\$12,200.00	11,100.00	\$11,100.00
B.7	Flow Monitoring Equipment	1	LSUM	63,500.00	\$63,500.00	31,800.00	\$31,800.00
B.8	Permitting	1	LSUM	25,000.00	\$25,000.00	55,000.00	\$55,000.00
B.9	Sludge Removal and Disposal	1	LSUM	675,000.00	\$675,000.00	760,000.00	\$760,000.00
B.10	Erosion Control, Silt Fence	2,400	Ft	3.50	\$8,400.00	5.25	\$12,600.00
B.11	Slope Restoration, Non-Freeway, Type B	15,000	Syd	1.50	\$22,500.00	10.00	\$150,000.00
B.12	Riprap, Plain	7,300	Syd	75.00	\$547,500.00	30.00	\$219,000.00
Bid Total					\$1,815,050.00		\$2,447,550.00

PROJECT: **Water and Wastewater System Improvements Project**
Contract C - Sewer Pipe Lining

OWNER: **Village of Decatur**

BID OPENING: **March 22, 2024**

No.	Description	Qty.	Unit	DVM Utilities, Inc. Sterling Heights, MI		Insituform Technologies USA Chesterfield, MO	
				Unit Price	Total	Unit Price	Total
C.1	Mobilization	1	LSUM	\$36,000.00	\$36,000.00	\$37,565.47	\$37,565.47
C.2	Pre-Installation CCTV Inspection	6,307	Ft	6.50	\$40,995.50	9.97	\$62,880.79
C.3	Liner Installation, 8 inch	511	Ft	38.00	\$19,418.00	27.25	\$13,924.75
C.4	Liner Installation, 10 inch	701	Ft	39.75	\$27,864.75	38.18	\$26,764.18
C.5	Liner Installation, 12 inch	533	Ft	44.25	\$23,585.25	51.86	\$27,641.38
C.6	Liner Installation, 15 inch	4,562	Ft	53.00	\$241,786.00	57.30	\$261,402.60
C.7	Post Construction CCTV Inspection	6,307	Ft	0.50	\$3,153.50	1.17	\$7,379.19
C.8	Service Reinstatement	43	Ea	60.00	\$2,580.00	86.19	\$3,706.17
C.9	Sewage Bypass	1	LSUM	1,500.00	\$1,500.00	1,755.75	\$1,755.75
Bid Total					\$396,883.00		\$443,020.28

PROJECT BUDGET

04/12/2024

PROJECT: **Water and Wastewater System Improvements Project**
Contract A - Water Main Replacement

OWNER: **Village of Decatur**

BID OPENING: **April 12, 2024**

No.		Description	Total Qty.	Unit	Krohn Excavating, LLC.		USDA		SIB		Village Cash	
					Unit Price	Total	Qty.	Total	Qty.	Total	Qty.	Total
Base Bid												
A.01		Mobilization, \$250,000	1	LSUM	\$113,000.00	\$113,000.00	1	\$113,000.00				
A.02		Tree, Rem, 19 inch to 36 inch	3	Ea	1,550.00	4,650.00	2	3,100.00	1	\$1,550.00		
A.03		Tree, Rem, 37 inch or Larger	2	Ea	3,500.00	7,000.00	2	7,000.00				
A.04		Tree, Rem, 6 inch to 18 inch	6	Ea	350.00	2,100.00	4	1,400.00	2	700.00		
A.05		Dr Structure, Rem	6	Ea	300.00	1,800.00	3	900.00	3	900.00		
A.06		Sewer, Rem, Less than 24 inch	480	Ft	6.00	2,880.00	480	2,880.00				
A.07		Ditching, Modified	1,100	Ft	10.00	11,000.00			1,100	11,000.00		
A.08		Pavt, Rem	920	Syd	4.00	3,680.00	230	920.00	690	2,760.00		
A.09		Sidewalk, Rem	750	Syd	4.00	3,000.00	100	400.00	650	2,600.00		
A.10		Excavation, Earth	400	Cyd	16.00	6,400.00			400	6,400.00		
A.11		Subgrade Undercutting, Type II	750	Cyd	20.00	15,000.00	50	1,000.00	700	14,000.00		
A.12		Erosion Control, Inlet Protection, Fabric Drop	15	Ea	100.00	1,500.00	15	1,500.00				
A.13		Subbase, CIP	55	Cyd	22.00	1,210.00			55	1,210.00		
A.14		Aggregate Base, 8 inch, Modified	7,900	Syd	7.50	59,250.00	7,900	59,250.00				
A.15		HMA Base Crushing and Shaping	19,500	Syd	1.25	24,375.00	16,950	21,187.50	2,550	3,187.50		
A.16		Approach, CI II, LM	180	Ton	20.00	3,600.00			180	3,600.00		
A.17		Shld, CI II, 6 inch	1,000	Ton	25.00	25,000.00			1,000	25,000.00		
A.18		Sewer, CI E, 12 inch, Tr Det B	975	Ft	47.00	45,825.00	546	25,662.00	429	20,163.00		
A.19		Dr Structure Cover, Adj, Case 1	22	Ea	400.00	8,800.00	5	2,000.00	17	6,800.00		
A.20		Dr Structure Cover, Adj, Case 2	17	Ea	400.00	6,800.00	2	800.00	15	6,000.00		
A.21		Dr Structure Cover, Type D	6	Ea	700.00	4,200.00	2	1,400.00	4	2,800.00		
A.22		Dr Structure Cover, Type K	3	Ea	800.00	2,400.00	3	2,400.00				
A.23		Dr Structure Cover, Type Q	24	Ea	550.00	13,200.00			24	13,200.00		
A.24		Dr Structure, 24 inch dia	1	Ea	1,300.00	1,300.00	1	1,300.00				
A.25		Dr Structure, 48 inch dia	8	Ea	2,200.00	17,600.00	6	13,200.00	2	4,400.00		
A.26		Dr Structure, Tap, 12 inch	3	Ea	200.00	600.00	1	200.00	2	400.00		
A.27		Dr Structure, Temp Lowering	18	Ea	300.00	5,400.00			18	5,400.00		
A.28		Dr Structure Cover, Type G, Modified	11	Ea	550.00	6,050.00	2	1,100.00	9	4,950.00		
A.29		Dr Structure, Leaching Basin, 48 inch dia	3	Ea	4,200.00	12,600.00			3	12,600.00		
A.30		HMA Surface, Rem	1,195	Syd	4.00	4,780.00	150	600.00	1,045	4,180.00		
A.31		HMA Approach	125	Ton	180.00	22,500.00	25	4,500.00	100	18,000.00		
A.32		HMA, 4EL	2,355	Ton	82.00	193,110.00	2,050	168,100.00	305	25,010.00		
A.33		HMA, 5EL	2,355	Ton	86.00	202,530.00	2,050	176,300.00	305	26,230.00		
A.34		Driveway, Nonreinf Conc, 6 inch	1,045	Syd	59.00	61,655.00	230	13,570.00	815	48,085.00		
A.35		Curb and Gutter, Conc, Det C4	300	Ft	38.00	11,400.00			300	11,400.00		
A.36		Detectable Warning Surface	65	Ft	65.00	4,225.00	5	325.00	60	3,900.00		



PROJECT BUDGET

04/12/2024

No.	Description	Total Qty.	Unit	Krohn Excavating, LLC.		USDA		SIB		Village Cash	
				Unit Price	Total	Qty.	Total	Qty.	Total	Qty.	Total
A.37	Sidewalk, Conc, 4 inch	15,300	Sft	5.50	84,150.00	600	3,300.00	14,700	80,850.00		
A.38	Sidewalk, Conc, 6 inch	575	Sft	6.50	3,737.50			575	3,737.50		
A.39	Curb Ramp, Conc, 4 inch	725	Sft	7.50	5,437.50	130	975.00	595	4,462.50		
A.40	Curb Slp, HMA	125	Ft	10.00	1,250.00			125	1,250.00		
A.41	Post, Mailbox	6	Ea	150.00	900.00			6	900.00		
A.42	Post, Steel, 2 pound	90	Ft	9.00	810.00			90	810.00		
A.43	Post, Steel, 3 pound	334	Ft	10.00	3,340.00			334	3,340.00		
A.44	Sign, Type IA	65	Sft	24.00	1,560.00			65	1,560.00		
A.45	Sign, Type III, Rem	33	Ea	60.00	1,980.00			33	1,980.00		
A.46	Sign, Type IIIA	166	Sft	20.00	3,320.00			166	3,320.00		
A.47	Sign, Type IIIB	34	Sft	20.00	680.00			34	680.00		
A.48	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	200	Ft	7.00	1,400.00			200	1,400.00		
A.49	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	15.00	2,250.00			150	2,250.00		
A.50	Pavt Mrkg, Preformed Thermopl, Accessible Sym	2	Ea	600.00	1,200.00			2	1,200.00		
A.51	Pavt Mrkg, Waterborne, 4 inch, White	8,500	Ft	0.25	2,125.00			8,500	2,125.00		
A.52	Pavt Mrkg, Waterborne, 4 inch, Yellow	8,400	Ft	0.25	2,100.00			8,400	2,100.00		
A.53	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	120	Ft	3.00	360.00			120	360.00		
A.54	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	160.00	3,200.00	20	3,200.00				
A.55	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	10.00	200.00	20	200.00				
A.56	Pedestrian Type II Barricade, Temp	20	Ea	130.00	2,600.00	20	2,600.00				
A.57	Dust Palliative, Applied	15	Ton	75.00	1,125.00			15	1,125.00		
A.58	Minor Traf Devices	1	LSUM	25,000.00	25,000.00	1	25,000.00				
A.59	Plastic Drum, Fluorescent, Furn	100	Ea	35.00	3,500.00	100	3,500.00				
A.60	Plastic Drum, Fluorescent, Oper	100	Ea	10.00	1,000.00	100	1,000.00				
A.61	Sign, Type B, Temp, Prismatic, Furn	300	Sft	2.00	600.00	300	600.00				
A.62	Sign, Type B, Temp, Prismatic, Oper	300	Sft	2.00	600.00	300	600.00				
A.63	Site Preparation, Max \$10,000	1	LSUM	10,000.00	10,000.00	1	10,000.00				
A.64	Quercus robur, 2 inch	11	Ea	550.00	6,050.00	11	6,050.00				
A.65	Slope Restoration, Non-Freeway, Type A	10,000	Syd	4.00	40,000.00	1,500	6,000.00	8,500	34,000.00		
A.66	Slope Restoration, Non-Freeway, Type B	50	Syd	12.00	600.00			50	600.00		
A.67	Hydrant, Rem	8	Ea	100.00	800.00	8	800.00				
A.68	Gate Box, Adj, Temp, Case 1	13	Ea	250.00	3,250.00	13	3,250.00				
A.69	Gate Box, Adj, Case 2	1	Ea	200.00	200.00	1	200.00				
A.70	Polyethylene Encasement	25	Ft	5.00	125.00	25	125.00				
A.71	Water Main, DI, 6 inch, Tr Det G, Modified	185	Ft	64.00	11,840.00	185	11,840.00				
A.72	Water Main, DI, 8 inch, Tr Det G, Modified	7,200	Ft	64.00	460,800.00	7,200	460,800.00				
A.73	Water Service Pipe, Copper, 1 inch	4,900	Ft	20.00	98,000.00	2,550	51,000.00			2,350	\$47,000.00
A.74	Connect to Existing Main, 4 inch	3	Ea	800.00	2,400.00	3	2,400.00				
A.75	Connect to Existing Main, 6 inch	5	Ea	800.00	4,000.00	5	4,000.00				

PROJECT BUDGET

04/12/2024

No.	Description	Total Qty.	Unit	Krohn Excavating, LLC.		USDA		SIB		Village Cash	
				Unit Price	Total	Qty.	Total	Qty.	Total	Qty.	Total
A.76	Gate Valve and Box, 6 inch	1	Ea	2,200.00	2,200.00	1	2,200.00				
A.77	Gate Valve and Box, 8 inch	25	Ea	2,800.00	70,000.00	25	70,000.00				
A.78	Hydrant, Valve and Box, 6 inch	12	Ea	5,650.00	67,800.00	12	67,800.00				
A.79	1 inch Water Service Connection, Public	67	Ea	1,200.00	80,400.00	67	80,400.00				
A.80	1 inch Water Service Connection, Private	66	Ea	300.00	19,800.00					66	19,800.00
A.81	Meter Pit	67	Ea	1,200.00	80,400.00	67	80,400.00				
A.82	Building Reconnection	66	Ea	500.00	33,000.00					66	33,000.00
A.83	Compact Ductile Iron Fittings	5,100	Lb	8.50	43,350.00	5,100	43,350.00				
Base Bid Total					\$2,099,860.00		\$1,565,584.50		\$434,475.50		\$99,800.00
As-Bid Construction Cost:					\$2,099,860.00		\$1,565,584.50		\$434,475.50		\$99,800.00

Project Costs:

Construction Contingency (5% +/-)		\$78,279.23	\$21,723.78	\$4,990.00
Bond and Local Counsel		\$25,500.00	\$3,000.00	
Rate Consultant		\$16,500.00	\$3,000.00	
Administrative (Bond Filing Fee, Advertisements...)		\$4,000.00		
Design Engineering				
Study and Report Phase		\$34,750.00		
Preliminary Eng Phase		\$38,901.00	\$10,403.00	\$5,517.00
Final Eng Phase		\$38,901.00	\$10,403.00	\$5,517.00
Bidding and Negotiating Phase		\$31,121.00	\$8,322.00	\$4,414.00
Construction Engineering				
Construction Phase		\$46,682.00	\$12,484.00	\$6,620.00
Post Construction Phase		\$7,780.00	\$2,081.00	\$1,103.00
Additional Services		\$15,560.00	\$4,161.00	\$2,207.00
Project Inspection Fees (RPR)		\$54,644.00	\$14,613.00	\$7,750.00

Total Project Costs:		\$392,618.23	\$90,190.78	\$38,118.00
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Total As-Bid Construction and Project Cost:		\$1,958,202.73	\$524,666.28	\$137,918.00
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Original Funding Application Budget:

USDA Drinking Water Bond Amount:		\$2,032,000.00		
State Infrastructure Bank Loan Amount:			\$529,000.00	
Village Cash:				\$279,000.00

Surplus (Deficit):		\$73,797.27	\$4,333.72	\$141,082.00
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Optional Additional Improvements Listed in PER:

Miscellaneous Hydrant Replacements		\$73,797.27		\$34,202.73
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Estimated Additional Cost:		\$73,797.27		\$34,202.73
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Unused USDA Drinking Water Bond Amount if Optional Improvements are Included:		\$0.00		
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PROJECT BUDGET

04/12/2024

PROJECT: **Water and Wastewater System Improvements Project**

OWNER: **Village of Decatur**

BID OPENING: **April 12, 2024**

Contract B - Wastewater Stabilization Lagoon Improvements

No.	Description	Qty.	Unit	Selge Construction Co., Inc.	
				Unit Price	Total
B.1	Mobilization	1	LSUM	\$95,850.00	\$95,850.00
B.2	Inner Bank Modification	2,900	Ft	80.00	232,000.00
B.3	Outer Bank Modification	2,200	Ft	20.00	44,000.00
B.4	Miscellaneous Erosion Repairs	1,400	Ft	55.00	77,000.00
B.5	Shear Gate, 4 inch	1	Ea	12,100.00	12,100.00
B.6	Shear Gate, 6 inch	1	Ea	12,200.00	12,200.00
B.7	Flow Monitoring Equipment	1	LSUM	63,500.00	63,500.00
B.8	Permitting	1	LSUM	25,000.00	25,000.00
B.9	Sludge Removal and Disposal	1	LSUM	675,000.00	675,000.00
B.10	Erosion Control, Silt Fence	2,400	Ft	3.50	8,400.00
B.11	Slope Restoration, Non-Freeway, Type B	15,000	Syd	1.50	22,500.00
B.12	Riprap, Plain	7,300	Syd	75.00	547,500.00
Bid Total					\$1,815,050.00

Contract C - Sewer Pipe Lining

No.	Description	Qty.	Unit	DVM Utilities, Inc.	
				Unit Price	Total
C.1	Mobilization	1	LSUM	\$36,000.00	\$36,000.00
C.2	Pre-Installation CCTV Inspection	6,307	Ft	6.50	40,995.50
C.3	Liner Installation, 8 inch	511	Ft	38.00	19,418.00
C.4	Liner Installation, 10 inch	701	Ft	39.75	27,864.75
C.5	Liner Installation, 12 inch	533	Ft	44.25	23,585.25
C.6	Liner Installation, 15 inch	4,562	Ft	53.00	241,786.00
C.7	Post Construction CCTV Inspection	6,307	Ft	0.50	3,153.50
C.8	Service Reinstatement	43	Ea	60.00	2,580.00
C.9	Sewage Bypass	1	LSUM	1,500.00	1,500.00
Bid Total					\$396,883.00

As-Bid Construction Cost:

\$2,211,933.00

PROJECT BUDGET

04/12/2024

As-Bid Construction Cost: **\$2,211,933.00**

Project Costs:

Construction Contingency (5% +/-)	\$110,596.65
Bond and Local Counsel	\$25,500.00
Rate Consultant	\$16,500.00
Administrative (Bond Filing Fee, Advertisements...)	\$4,000.00
Design Engineering	
Study and Report Phase	\$34,750.00
Preliminary Eng Phase	\$66,558.00
Final Eng Phase	\$66,558.00
Bidding and Negotiating Phase	\$53,246.00
Construction Engineering	
Construction Phase	\$79,869.00
Post Construction Phase	\$13,312.00
Additional Services	\$26,622.00
Project Inspection Fees (RPR)	\$93,493.00

Total Project Costs: **\$591,004.65**

Total As-Bid Construction and Project Cost: **\$2,802,937.65**

Original Funding Application Budget:

Village Cash	\$171,000.00
USDA Sewer Bond Amount:	\$3,238,000.00
Total Funding Application Budget:	\$3,409,000.00

Unused USDA Sewer Bond/Cash: \$606,062.35

Optional Additional Improvements Listed In PER:

Spot Lining	\$30,000.00
Manhole Lining	\$109,686.00
Manhole Repairs	\$69,700.00

Estimated Additional Cost: **\$209,386.00**

Unused USDA Sewer Bond Amount if Optional Improvements are Included: \$396,676.35



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY:
DATE: April 15, 2024

SUBJECT: Request to adopt local governmental unit approval for social district permit, Final Gravity Brewing Company Stillhouse, dba Decatur Tasting LL, 100 S Phelps Street, Decatur, MI 49045.

Action Requested:

It is requested that the Village adopt local governmental unit approval for social district permit, Final Gravity Brewing Company Stillhouse, dba Decatur Tasting LL, 100 S Phelps Street, Decatur, MI 49045.

Background:

The Village Council adopted Resolution 2024-007 Decatur Social District Development and Management plan at the March 18, 2024, meeting. At this meeting it was discussed that the Village would be the local government agency responsible for approving/rejecting applications to join the Decatur Social District.

Final Gravity Brewing Company Stillhouse, dba Decatur Tasting LLC, 100 S Phelps Street has requested the Village to join the Decatur Social District. At this time the property location does not have any outstanding local ordinance violations or any MLCC violations.

Attachment:

MLCC – Local Government Unit Approval for Social District Permit



Social District Permit Information



Local Governmental Approval Required Before You Apply

The city, township, or village where your business is located must have first designated a Social District before you may apply. Your licensed business must be contiguous to the commons area inside the Social District to qualify. Check with your local governmental unit to see if you qualify.

Your licensed business must also be approved individually by the city, township, or village before you apply for a Social District Permit. A local governmental unit approval form is attached to this application.

The governing body of a local governmental unit may designate a Social District within its jurisdiction that contains a commons area in which the patrons of qualified licensees may consume alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks/cocktails) in the commons area.

At least two (2) qualified licensees must have their licensed premises contiguous to a commons area for the area to qualify to be part of a social district.

The local governmental unit must define and clearly mark the commons area with signs. The local governmental unit must establish a management plan, including the hours of operation, for the commons area. These plans must be submitted to the Commission.

A qualified licensee may apply to the Commission for a Social District Permit using the attached application. The licensee must first obtain approval from the governing body of the local governmental unit before applying for the permit.

A licensee that has been issued a Social District Permit may sell alcoholic liquor for on-premises consumption on its licensed premises only, but then customers may remove the alcoholic liquor from the premises to be consumed in the commons area. A licensee must not sell alcoholic liquor in the commons area.

The commons area is not considered part of any licensee's licensed premises. Nevertheless, a licensee that has been issued a Social District Permit must make every effort to ensure that it does not sell alcoholic liquor to a minor or intoxicated person.

Any alcoholic liquor sold to customers for consumption in the commons area by a licensee with a Social District Permit must comply with all of the following:

- The serving container must prominently display the licensee's trade name or logo or some other mark that is unique to the licensee that sold the alcohol.
- The serving container must prominently display a logo or some other mark that is unique to the commons area.
- The serving container is not made of glass.
- The serving container does not have a liquid capacity over 16 ounces.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor onto the licensed premises of another licensee contiguous to the commons area from which the customer did not purchase the alcoholic liquor, unless the other licensee is a B-Hotel licensee and also holds a Social District Permit. A licensee, other than a B-Hotel licensee with a Social District Permit, shall not allow alcoholic liquor to be brought onto its licensed premises that was purchased from another licensee with a Social District Permit.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor outside of the commons area.

Qualified licensees for Social District Permits are:

- A retailer licensee that is licensed to sell alcoholic liquor for consumption on the premises, such as a Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, or G-2. A Special License issued to a nonprofit organization is not a qualified licensee.
- A manufacturer with an On-Premises Tasting Room Permit.
- A manufacturer with an Off-Premises Tasting Room License or a Joint Off-Premises Tasting Room License. For Joint Off-Premises Tasting Room Licenses, all licensees that have licenses at that same location must be approved for and issued a Social District Permit.



Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name:		
Address:		
City:	State:	Zip Code:
Contact Name:	Phone:	Email:

Part 2 - Required Documents & Fees

<input type="checkbox"/> Local Governmental Unit Approval <i>Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)</i>	
<input type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036) <input type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	TOTAL DUE: <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div> <p>Make checks payable to State of Michigan</p>

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Print Name of Licensee & Title

Signature of Licensee

Date

Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of city, township, or village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services **is not** a part of
the Michigan Liquor Control
Commission (see note below).

Credit Card Authorization Form

**** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ****

**** DO NOT EMAIL OR MAIL THIS FORM ****

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

****IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED****

Name on Card: _____

Payment Amount: _____

Billing Address: _____

Card Number: _____

City: _____ State: _____ Zip Code: _____

Check One:

Phone: _____

☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

Email: _____

Security Code/CVV Code: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____

Expiration Date: _____

Payment is for: _____

Signature _____

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Social District Permit Fee:	_____	4081

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY:
DATE: April 15, 2024

SUBJECT: Request to adopt local governmental unit approval for social district permit, Final Gravity Brewing Company, dba Decatur Tasting LL, 103 N Phelps Street, Decatur, MI 49045.

Action Requested:

It is requested that the Village adopt local governmental unit approval for social district permit, Final Gravity Brewing Company, dba Decatur Tasting LL, 103 N Phelps Street, Decatur, MI 49045.

Background:

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Final Gravity Brewing Company, dba Decatur Tasting LLC, 103 N Phelps Street has requested to the Village to join the Decatur Social District. At this time the property location does not have any outstanding local ordinance violations or any MLCC violations.

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MLCC – Local Government Unit Approval for Social District Permit



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Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name:		
Address:		
City:	State:	Zip Code:
Contact Name:	Phone:	Email:

Part 2 - Required Documents & Fees

<input type="checkbox"/> Local Governmental Unit Approval <i>Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)</i>	
<input type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036) <input type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	TOTAL DUE: <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div> <p>Make checks payable to State of Michigan</p>

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Print Name of Licensee & Title

Signature of Licensee

Date

Please return this completed form and fees to:
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Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of city, township, or village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services **is not** a part of
the Michigan Liquor Control
Commission (see note below).

Credit Card Authorization Form

**** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ****

**** DO NOT EMAIL OR MAIL THIS FORM ****

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

****IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED****

Name on Card: _____

Payment Amount: _____

Billing Address: _____

Card Number: _____

City: _____ State: _____ Zip Code: _____

Check One:

Phone: _____

☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

Email: _____

Security Code/CVV Code: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____

Expiration Date: _____

Payment is for: _____

Signature _____

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Social District Permit Fee:	_____	4081

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Jimmy Ebeling, DPW
REVIEWED BY: Christopher Tapper, Village Manager
DATE: March 28, 2024

SUBJECT: March 2024 Monthly Report from DPW

Action Requested:

It is requested that the Village Council review the Report for DPW for the month of March.

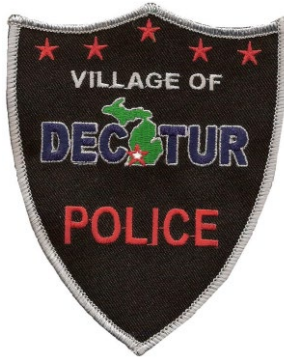
March 2024 – Jobs completed

- Marked 64 Miss Digs
- Completed 5 Work Orders
- Completed Requested Shut-offs
- Completed 3 Final Reads for properties closing
- Completed data logs for high and abnormal usage
- Read water meters for billing
- Leaf and brush pickup throughout Village limits
- Cleaned curbs
- Did water samples for Monthly Analysis Report – took to Paw Paw Lab – sent results to Egle
- Collected annual water sample
- Collected drinking water samples
- Wastewater discharge request
- Sewer maintenance
- Prelim Waste Water Discharge Samples
- Patched Streets
- Made repairs to road shoulders
- Sewer Lagoon recordings
- Stork fittings installed on hydrants on Delaware St.
- Removed Scrap
- Worked on Equipment Maintenance
- Trim brush at sewer ponds
- Salted roads
- Cleaned Curbs
- Completed Miss Digs for Surfnet
- Fixed the plumbing and turned-on water at Raider Romp
- Painted the bathrooms at Raider Romp
- Responded to Fire station water service leak



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

- Spring cleanup at parks
- Top dirt from tree removal
- Assisted with potholing water services
- Prepared for Egg Hunt and Touch a Truck event
- Attended Egg Hunt and Touch a Truck event
- Cleaned up after the Egg Hunt and Touch a Truck event
- Repaired large pot hole between Dollar General and Subway



Thomas VanDerWoude, Chief of Police
114 N. Phelps St.
Decatur, MI 49045
Phone: (269) 423-2171
Fax: (269) 423-7814
Email: vanderwoudet@decaturmi.org

To: Village Manager Chris Tapper
Fr: Chief Tom VanDerWoude
Date: March 26, 2024
Ref: Monthly Report for the Month of March 2024

Meetings / Events / Information:

- Council Meeting
- Fire Board Meeting
- Chief's of Police Association Meeting
- Meeting with IT Company
- Parks and Rec Meeting
- Council Meeting
- Meeting with Abonmarche
- Meeting with Local Chief of Police
- Meeting with Fire Department and QR
- Court – Jury Trial
- March 30th: Touch a Truck Event at Raider Romp (Sgt. Rigg and Officer Frank)

Training:

- March 5th and 6th, Michigan School Safety Academy in Grand Rapids, hosted by MSP Officer Frank
- March 27th: MGT-451, Bomb Threat Management Planning, Grand Rapids, Sgt. Rigg and Officer Frank
- March 11th, Abandoned Vehicle Law and Training, Holland, Sgt Rigg, Dahlquist and Dunkerley

Please see the below activity occurring in our community over the past month.

Arrests: March 1, 2024, to March 26, 2024

- 3-1-24, Male, Felony Narcotics Warrant, Resist and Obstruct Police
- 3-5-24, Male, Friend of the Court Warrant
- 3-8-24, Male, Warrants
- 3-10-24, Male, Warrants
- 3-10-24, Female, Warrant
- 3-13-24, Female, Warrant
- 3-14-24, Male, Assault

- 3-15-24, Male, Felony Drug Warrant
- 3-15-24, Male, Warrant
- 3-15-24, Male, Warrant
- 3-19-24, Female, Warrant
- 3-22-24, Female, Warrant, Open Intox, Drove While Revoked
- 3-24-24, Male, No Insurance, Drove While Revoked

Calls for Service / Reports Taken: March 1, 2024, to March 26, 2024

- Possession of Meth, Resist and Obstruct Police, Warrant
- Salvage
- Salvage
- Parking Violation
- Threats
- General Assist
- Assist Medical
- Civil Dispute
- Parking Violation
- Personal Injury Crash – Assist
- Domestic Violence, Assist to MSP
- Salvage
- Salvage
- Suspicious Situation
- PPO Violation
- 911 Hangup
- Assist Medical
- General Assist
- Warrant Arrest
- Dog at Large – Lost Dog
- Property Check – Open Door
- Assist to MSP
- Solicit Without a Permit – Drove While License Suspended
- General Assist
- Assist Medical
- Civil Dispute
- Civil Dispute
- General Assist
- Larceny
- Warrant Arrest
- PBT Calibrations
- Parking Violation
- Blight
- Parking Violation
- BOL out of Kent County
- Parking Violation
- Warrant Arrest

- Civil Dispute
- Suspicious Situation
- Assist MSP
- Blight
- Assist Medical
- Warrant Arrest
- Blight
- Stolen License Plate
- Assist to VBCS
- Assist to VBCS
- Larceny
- General Assist
- Salvage
- Salvage
- General Assist
- FOIA
- Assist to MSP
- Assault
- Drove While License Suspended
- Suicidal Person
- Warrant Arrest
- Warrant Arrest
- Mental Investigation
- Blight
- Warrant Arrest
- Warrant Arrest
- Crossing Guard
- Fraud
- Civil Dispute
- Welfare Check
- MDOP
- Crossing Guard
- Crossing Guard
- Improper License Plate
- No Insurance, No License
- Health and Safety, Dog at Large
- Motorist Assist
- No Insurance – No License
- Warrant Arrest
- Parking Violation
- Salvage
- General Assist
- Crossing Guard
- General Assist
- Assist Medical

- General Assist
- Crossing Guard
- Crossing Guard
- Vehicle Inspection
- Suspicious Situation
- Suspicious Situation
- Dog at Large
- Unlicensed Trailer
- No License – No Registration
- Possible B&E
- False Information to Police, DWLS, Open Intox, Warrant
- Suspicious Situation
- Assist VBCS
- Assist to DHFD
- Blight
- Unlicensed Driver
- Drove While License Revoked – No Insurance
- Assist to VBCS
- Drove While License Revoked
- General Assist
- Crossing Guard
- General Assist
- Crossing Guard
- Crossing Guard

Thank you! Please stay safe!

Chief Tom VanDerWoude



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: April 1, 2024

SUBJECT: Request to review Decatur-Hamilton Fire & QR Reports

Action Requested:

It is requested that Village Council review Decatur-Hamilton Fire & QR Reports, for March 25, 2024.

Background:

The Decatur-Hamilton Fire & QR Departments met Monday, March 25, 2024. Notable items from the Fire Department include, meeting agenda, meeting minutes, Secretary's report and truck reports.

Notable items from the Quick Response Department include, agenda and meeting minutes.

Attachment(s):

Decatur-Hamilton Fire & QR Reports

DECATUR-HAMILTON FIRE DEPARTMENT

Board Meeting

March 25, 2024

1. Call to Order/ Roll call
2. Public Comment
3. Additions/Deletions to Agenda
4. Approval of Agenda
5. Approval of Minutes of the Previous Meeting
6. Bills
7. Treasurer's Report
8. Officer Reports
 - a. Chief Report
 - b. Secretary Report
 - c. Training Report
 - d. Truck Captain Report
 - e. Building Report
9. Auxiliary Report
10. Personnel
11. Unfinished Business
 - a. Trailer –
 - b. Ceiling –

c. Custodial update -

12. New Business

13. Public Comment

14. Adjournment

DECATUR-HAMILTON FIRE BOARD

MEETING MINUTES

Feb 26, 2024

1. Call to order 6:32pm. Gateley excused. Druskovich, Newell, Kusmack K, Kusmack M, Polomcak present.
2. Public Comment: N/A
3. Additions/Deletions to Agenda: ceiling repair "b" under unfinished business, cleaning "b" new business.
4. Approval of Agenda MOTION Newell SUPPORT Polomcak. CARRIES to approve agenda as amended.
5. Approval of Minutes - MOTION Kusmack K SUPPORT Polomcak to approve minutes as amended.
6. Bills: Kusmack M presented the Bills and which were more accurate but were still missing a couple of items listed, will continue to improve going forward. MOTION Kusmack K SUPPORT Newell CARRIES to approve bills as presented.
7. Treasurer's Report Kusmack M presented the financials, we have money again and will make final loan payment to bank. MOTION Kusmack K SUPPORT Polomcak. Motion carries to approve as presented.
8. Officers Reports: MOTION Kusmack K SUPPORT Gateley to approve as presented
 - a. Chief – truck repair 1464 and propane
 - b. Secretary –15 calls, 5 lift assists. Calls are up this year.
 - c. Training – Air bags, pump and hose, high angle confined space (grain bins) coming later in spring.
 - d. Truck Captain – Grass rig batteries needed
 - e. Building – see unfinished business
9. Auxiliary – Stuff a truck huge succewss. March 22 drive thru spaghetti dinner.
10. Personnel – David Ives passed background recommend approve. MOTION Kusmack K SUPPORT Polomcak. Motion Carries to approve David Ives.
11. Unfinished Business
 - a. Trailer – get plate for trailer in boards name. Want to get a partial wrap with DHFD graphics, Tom knows a guy.
 - b. Ceiling – getting lower. Trusses are lower than others by about 2 inches. Getting a second opinion.
12. New Business
 - a. Cleaning – grounds keeping is good, custodial help would be good. Doc recommends Jamie Haun for custodial on a 90 day trial at \$400/month MOTION Kusmack K SUPPORT Newell CARRIES to hire Jamie Haun for custodial trial.
13. Public Comment –N/A.
14. Adjournment – MOTION Newell SUPPORT Kusmack K. Meeting Adjourned at 7:00PM.

Truck 1472

Mileage 1093.3

Engine Hours 135.8

Fuel Level 7/8

Number of Runs Since Last Report 0

Engine oil level / Radiator fluid level /

Lights Check List: Headlights / Tail Lights / Side Marker /

Emergency Lights: Top / Side / Front / Rear /

Horn / Siren / Seatbelts / Radio Check / Mirrors / Windshield Wiper /

Tires and Pressure: Left Front / Right Front / Left Rear / Right Rear /

Tire Wear: Normal / Even / Uneven / Sidewalls /

Pump: Fuel Level / Oil Level / Run Pump /

Hose Reel / Spare Hose /

Tools & Accessories:

Shovels(2) / Fire Flappers(2) / Backpack Sprayer / Axe /

Chainsaw: Fuel Level / Bar & Chain Oil / Run Saw /

Emergency Flares / Run Sheets / Maps / Winch /

Stokes Basket / Backboard/Straps / EMS Seat /

Condition of the Truck: Interior Good Exterior Good

Complaints: None

Needs: Nothing

Truck Captain Signature Austin J Mead Date 3/12/24

1471 TRUCK REPORT

Date: 3-16-24
Mileage: 8817.1
Engine Hours: 1374.8
Fuel Level: full
Number of Runs Since Last Report: 7
Head Lights: X Break Lights: X Tail Lights: X
Interior Lights: X Exterior Lights:
Emergency Lights: Front: X Sides: X Back: X
Radio Check: X Horn: X Siren: X
Tires Pressure: Driver Front: X Passenger Front: X
Driver Back: X Passenger Back: X
Tire Wear: Normal: X Even: Uneven:
Engine Oil: X Radiator Fluid: X Generator Oil Level:
Good: X Not Good:
Jaws: X Chain Saws: X Stabilizer Bars: X High
Angle Gear: X RIT Pack: X
Air Packs: X Spare Bottles: X Cribbing: X Stokes
Basket: X Back Board: X
Air Bags: X Air Bag Boards: X Oil Dry/Saw Dust:
X Jaws Bag: X CAD System: X
Road Flares: X Safety Vests: X Traffic Signs: X
Meter Covers: X Traffic Light Sticks: X
Axes: X Brooms: X Sledge Hammers: Small Pike
Poles: X
Ice Rescue Equipment: Throw Bags: X Ropes: X Life
Jackets: X Rescue Boat: X
Ice Commander Suits: X
Tool Boxes: X Refrigerator: Filled: X Not Filled:
AED: X Med Bag: X
Fire Extinguishers: X Winch: X Cab/winch cable:
X Seat Belts: X
Foam System: X
Comments:

Needs:missing one Sledge Hammer

Truck Captain and Lieutenant Signature:

Dustin Kraelmarissa Williams.

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1464
Mileage 12662
Engine Hours 6216.8
Pump Hours 129.9
Fuel Level Full

Number of runs since last report 2

Lights Check List: Head Lights 9 Tail Lights 9 Side Marker Seat Belts 9

Cab lights Exterior Cab lights Interior 9

Radio Check 9 Emergency Lights: TOP 9 SIDE 9 FRONT 9 REAR 9

Horn 9 Siren 9

Tires and pressure: LEFT FRONT 63 RIGHT FRONT 63 LEFT REAR 63 RIGHT REAR 63

Tire Wear: Normal 9 Even Uneven Side Walls

Pump Check List: Drains Left Side Drains Right Side

Run Pump: Set relief valve at 100PSI Transfer valve check

Water Level Lights Full

Engine Oil Level Full Radiator Fluid Level Full

Hose Beds Cross Lays Speed Lays

Hydrant fittings

Air Packs Alarm Batteries Jaws Spare Bottles:

Fluid Levels in generator: Gas Oil

Portable Lights Working

Spare Electric Cables

Electric meter covers should be two on each engine and several on rescue

Emergency Flares 9 Portable Radios Run Sheets 9 Maps 9

Condition of Truck: Clean Exterior good Clean Interior

Complaints

Needs Passenger side head set not working

Truck Captain

Building Chief Signature Jesse Harris (153)

Date 3/13/24

Cabinets:

Silver Draft Screen: ☒ Oil Dry Coffee Can: ☒ Quart Non Detergent Oil: ☒
Pump Oil Reservoir: ☒ Female 5" Thread to Storks: ☒ 2 1/2 Y w/Storks: ☒ 2 1/2 Male Tread to Storks
5" Clamp to Storks: ☒ 4 Large Spanner Wrench: ☒ 2 Small Spanner Wrench: ☒ Hydrant Wrench: ☒
Rubber Mallet: ☒ 2 1/2 Stork to Male Threads x2: ☒ 2 1/2 Hard Suction End Piece: ☒ 2 1/2 Storks Cap: ☒
1 1/2 Screw on Cap: ☒ 2 1/2 Ball Valve Male to Female Threads: ☒ Male to Male Tread: ☒
Female to Female Thread: ☒ Single 2 1/2 to 5" Clamp: ☒ 5" Female Thread to Storks x2: ☒
2 1/2 Ball Valve Female to Storks: ☒ 2 1/2 Rubber Hose 50' x2: ☒ 2 1/2 Rubber Hose 25' x2: ☒
2 1/2 Fire Hose 50': ☒ Hard Suction 5" x4: ☒ Hard Suction 2 1/2 x2: ☒ Funnel: ☒ Tire Cutoff: ☒
100' Rope: ☒ Axe: ☒ Metal Fuel Can: ☒ PVC Dump Extension: ☒ Shovel: ☒ Red Draft Screen: ☒
Short 5" Rubber Hose Sections x3: ☒ Truck Wheel Chocks: ☒

Portable Pump:

Oil Level: ☒ Fuel Level: ☒ Battery: ☒ Operational: ☒

Complaints: steering clunk, pump panel light melting
gear middle top marker light. Belt squeal
key and tumbler for damaged.

Needs: yearly maintenance

Truck Captain Signature: [Signature]
Truck Lieutenant Signature: _____

Date: 3-15-24

Truck Number: 1430

Mileage: 12204

Engine Hours: 12210 1212.7

Fuel: 71.8

Number of runs since last report: 4

Engine Fluids:

Oil: ✓ Transmission: ✓ Collant: ✓ Power Steering: ✓

Lights Check List:

Headlights: ✓ Tail Lights: ✓ Side Markers: ✓ Turn Signals: ✓

Cab Lights Exterior: ✓ Cab Lights Interior: ✓ Top Emergency Lights: ✓

Side Emergency Lights: ✓ Rear Emergency Lights: ✓ Front Emergency Lights: ✓

Water Level Lights: ✓

Cab Interior:

Radio: ✓ Air Horn: ✓ Vehicle Horn: ✓ Flairs: ✓ Siren: ✓

Flashlight: ✓ Seat Belts: ✓ Pump Switches: ✓ Pump Gage: ✓

HVAC Controls: ✓

Tires:

Pressure (100 PSI)

Front Left: ✓ Front Right: ✓ Rear Left Front Duels: ✓ Rear Left Back Duels: ✓

Rear Right Front Duels: ✓ Rear Right Back Duels: ✓

Tread Wear (above 4/32)

Front Left: ✓ Front Right: ✓ Rear Left Front Duels: ✓ Rear Left Back Duels: ✓

Rear Right Front Duels: ✓ Rear Right Back Duels: ✓

See Back Side

Check list for Trucks "X" for ok note if other wise, reports to be completed by ON OR BEFORE
3RD MONDAY OF EACH MONTH unless requested due another date.

Truck number 1421

Mileage 32800

Engine Hours 2672.9

Pump Hours 687.4

Fuel Level full

Number of runs since last report 4

Lights Check List: Head Lights ☒ Tail Lights ☒ Side Marker ☒ Seat Belts ☒

Cab lights Exterior ☒ Cab lights Interior ☒

Radio Check ☒ Emergency Lights: TOP ☒ SIDE ☒ FRONT ☒ REAR ☒

Horn ☒ Siren ☒

Tires and pressure: LEFT FRONT ☒ RIGHT FRONT ☒ LEFT REAR ☒ RIGHT REAR ☒

Tire Wear: Normal ☒ Even ☒ Uneven NA Side Walls ☒

Pump Check List: Drains Left Side ☒ Drains Right Side ☒

Run Pump: Set relief valve at 100PSI yes Transfer valve check ☒

Water Level Lights all but "full"

Engine Oil Level good Radiator Fluid Level good

Hose Beds ☒ Cross Lays ☒ Speed Lays ☒

Hydrant fittings ☒

Air Packs ☒ Alarm Batteries Pack 20 Jaws NA Spare Bottles: good

Fluid Levels in generator: Gas ☒ Oil ☒

Portable Lights ☒

Spare Electric Cables ☒

Electric meter covers should be two on each engine and several on rescue ☒

Emergency Flares ☒ Portable Radios ☒ Run Sheets ☒ Maps ☒

Condition of Truck: Clean Exterior ok Clean Interior ☒

Complaints Generator left low on fuel Tanks off 21 + 71
used to refill - will need to refill cans

Needs Replaced batteries on pack 20

Truck Captain
Building Chief Signature Bill

Date 3-16-24

Inside Needs / Complaints

N/A

Engine Rear Needs / Complaints

N/A

Fire Panel Needs / Complaints

N/A

Undercarriage Needs / Complaints

N/A

Engine Driver Side

N/A

Engine Passanger Side

N/A

Date of Inspection

3-9-2024

Truck Captain

Shawn T Holmes

SHAWN T Holmes

Truck Lieutenant

Doug Wilson

Doug Wilson

Decatur Hamilton Fire Department

Engine 1420 Monthly Apparatus Inspection Form

Inside Cab / Beginning Check off			Engine Driver Side		
Mileage	6,005		Exhaust Fan	X	
Engine Hours	631.6		Air Pack	X	Tested
Fuel Level	3/4	1/2 1/4	Alarm Batterys	X	Tested
Whelen lights/sirens/horn	X		Spare Bottle	Full	5
Headlights / Back-Ups	X		Speed Lays	X	
Turn Signals / Hazards	X		Hydrant Wrench	X	
Scene Lights	X		Hand Tools	X	
Radios Check	X		Dewalt Tools	X	
Maps	X		Tools Condition	X	Clean
Runs from Last truck check	8 Calls		Tires Condition	X	Normal
Heater / AC	X		Engine Passagner Side		
Mirros (Condition / Adjusted)	X		Batter Spreader / Cutter		X
Air Packs	X		Hydraulic Spreader / Cutter		X
Alarm Batterys	X		Hydraulic Pump	3/4	1/2 1/4
Portable Lights	X		Spare Bottle	X	
AED	X		Portable Lights	X	
Tic	X		Speed Lay	X	
SCBA Mask	X		Hydrant Bag	X	
SCBA Tic Mask	X		Pump Attachment	X	
Run Sheet	X		Hydrant Hose	X	
Emergency Flars	N/A		Cain Saw / Roof Saw	X	X
Electric Meter Covers	X		Tire Condition	X	Normal
Portable Radios	X		Undercarriage		
Clean Interior	X		Coolant Level	F 3/4	1/2 1/4
Engine Rear			Oil Level	F 3/4	1/2 1/4
ABC Extinguishor	X	12/2023	Wash Fluid	F 3/4	1/2 1/4
CO2 Extinguishor	X	12/2023			
K Extinguishor	X	12/2023			
Pike Poles	X				
Ladders	X				
5 inch House & Neetness	X				
License Plate & Lights	X				
Fire Panel					
Pump Hours	113.57				
Hose Bed	X				
Cross Lays	X				
Pump Test (10 min run)	X				
Foam Test (Every 2 Months)	X				

Secretary Report for March 2024

7 calls for month

Village	1-CO2 Alarm
Decatur Twp	2-Grass Fires 2-PI Accidents
Hamilton Twp	1-Structure Fire 1-Disregard

Reported as of March 17, 2024

Total for the year 39. calls

Submitted by Secretary,

Amy M. Jimenez

DECATUR-HAMILTON QUICK RESPONSE

Board Meeting

March 25, 2024

1. Call to Order/ Roll call
2. Public Comment
3. Additions/Deletions to Agenda
4. Approval of Agenda
5. Approval of Minutes of the Previous Meeting
6. Bills
7. Treasurer's Report
8. Team Leader Report
9. Personnel
10. Unfinished Business
 - a. QR Vehicle -
11. New Business
12. Public Comment
13. Adjournment

DECATUR-HAMILTON QUICK RESPONSE BOARD

MEETING MINUTES

Feb 26 2024

1. Call to order at 6:00PM. Gateley excused. Kusmack K, Kusmack M, Druskovich, Newell, and Polomcak present.
2. Public Comment N/A
3. Additions/Deletions to the Agenda added "Resignation of team leader" "Appoint new team leader", "Appoint new assistant team leader", "stipend increase" and "Printer" as a, b, c, d, and e, respectively under New Business.
4. Approval of Agenda. MOTION Kusmack K SUPPORT Newell to approve as amended.
5. Minutes – MOTION Kusmack K SUPPORT Newell to approve minutes as presented.
 - a. Closed Session Minutes – MOTION Kusmack K SUPPORT Polomcak. CARRIES to approve closed session minutes. Keep 1 year and 1 Day.
6. Bills: Kusmack M presented the bill. MOTION Newell SUPPORT Polomcak to approve bills as presented.
7. Treasurers Report: Kusmack M presented the financials, much better situation than previous months. Making last bank payment. MOTION Kusmack K SUPPORT Newell CARRIES to approve report as presented.
8. Team Leader's Report
 - a. Terry's last team leader report. Had 43 calls and 38 responses for 88%. Missed calls were on off hours. Will look at on-call options in April along with budgets. MOTION Kusmack M SUPPORT Polomcak CARRIES to approve report as presented.
9. Personnel
 - a. N/A
10. Unfinished Business
 - a. QR Vehicle – Sell or donate. Newell suggested sell to get something out of it as a fiduciary responsibility to the tax payers and could get other equipment with the funds. Kusmack M suggested donating to Tech Center as our students/youth are there now. Druskovich brought a happy medium of listing the vehicle for 45-60 days and setting a reserve at \$7,000. Agreed on Druskovich proposal. MOTION Kusmack M SUPPORT Newell CARRIES to list the vehicle for a maximum of 60 days with a reserve of \$7000.
11. New Business
 - a. Team Leader resignation – Terry started in 1984 with QR. MOTION Kusmack K SUPPORT Newell CARRIES to accept Team Leader Burns resignation.
 - b. Appoint new Team Leader – Kusmack M nominates Christina Benson. MOTION Newell SUPPORT Kusmack K CARRIES to appoint Christina Benson as new Team Leader.

- c. Appoint new Assistant Team Leader – Benson nominates Randy Haun. MOTION Kusmack K SUPPORT Polomcak CARRIES to appoint Randy Haun as Assistant Team Leader.
- d. Stipend Increase for Team Leader and Asst. Team Leader - \$500 for lead \$250 for asst. lead. MOTION Kusmack K SUPPORT Newell CARRIES to approve stipend increase
- e. Printer – Treasurer Kusmack requested a printer, scanner, copier. He said that his place of employment is requiring “fobbing” in to track what people are doing and will be doing checks soon. Requested \$400, Druskovich said up it \$600 as he had just gotten one for his office and do not cheap out.

12. Public Comment

- a. Druskovich relayed that our legal council mentioned that an employee cannot be on the board.

13. Adjournment MOTION Kusmack K SUPPORT Newell. Motion Carries to adjourn at 6:31PM.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM

TO: Village Council
FROM: Megan Duncan, Clerk/Treasurer
REVIEWED BY: Christopher Tapper, Village Manager
DATE: April 1, 2024

SUBJECT: Financial Statement – March 2024

Action Requested:

It is requested that the Village Council review the Clerk/Treasurer's report for March 2024.

Background:

March updates:

- Processed payments, opening, and closing Utility accounts. Applying penalties, shut off notices, and creating the Utility bills.
- Attended Council meeting and prepared meeting minutes.
- Attended DDA meeting.
- Processed building permit payments and revenue deposits in cash receipting.
- Educational session with Chris about FY25 budget
- Worked with Ann, Siegfried Crandall, learning to reconcile bank statements with General Ledger and Invoice Cloud.
- FOIA Requests
- Processed Miscellaneous Receivables and Account Payables for Village Hall, DPW, and PD.
- Processed payroll, council checks, and remittance checks with Natalie.
- Worked with Van Buren County Treasurer to export final reports for 2023 tax year.
- Attended the treasurer-to-treasurer monthly zoom meeting.
- Attended the March Board of Review for property taxes at Decatur Township Hall.
- Attended a webinar on Cyber Security.
- Worked on and helped create April's Council Meeting agenda.
- Processed restitution checks from Van Buren County Courts for the snow pusher and other ordinance violations.



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

- Met with Cornerstone Technologies about IT solutions.
- Attended my 3rd and final year of Clerk's Institute. Class sessions taken:
 - Strategies for Retaining Employees
 - Preparing for the Presidential Election
 - Train the Trainer
 - Security in the Clerk's Office
 - Emotional Intelligence
 - Ethics in the Clerk's Office
 - Records Management
 - Time Management

Attachment(s):

Revenue and Expenditure Report

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REVENUE AND EXPENDITURE REPORT

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PERIOD ENDING 03/31/2024

% Fiscal Year Completed: 8.49

		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	REAL ESTATE TAXES	370,000.00	(147.76)	(147.76)	370,147.76	(0.04)
101-000-410.000	PERSONAL PROPERTY TAX	50,000.00	0.00	0.00	50,000.00	0.00
101-000-411.000	DELINQUENT TAX	20,000.00	0.00	0.00	20,000.00	0.00
101-000-411.001	DELINQUENT ADMIN FEE	100.00	0.00	0.00	100.00	0.00
101-000-432.000	PILOT	6,800.00	0.00	0.00	6,800.00	0.00
101-000-439.000	STATE OF MI MARIJUANA PAYMENTS	105,000.00	0.00	0.00	105,000.00	0.00
101-000-445.000	REAL ESTATE TAX INTEREST	500.00	13.39	13.39	486.61	2.68
101-000-447.000	ADMIN. FEE TREASURER	5,800.00	(2.08)	(2.08)	5,802.08	(0.04)
101-000-477.000	CABLE TV FEES	12,000.00	0.00	0.00	12,000.00	0.00
101-000-478.000	LIQUOR LICENSE	2,000.00	0.00	0.00	2,000.00	0.00
101-000-491.000	BUILDING PERMIT FEES	15,000.00	2,533.00	2,533.00	12,467.00	16.89
101-000-492.000	RENTAL INSPECTION FEE	5,000.00	1,125.00	1,125.00	3,875.00	22.50
101-000-494.000	MARIHUANA LICENSE FEES	40,000.00	0.00	0.00	40,000.00	0.00
101-000-495.000	ZONING LICENSES & PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-496.000	SELLING PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-497.000	FENCE PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-543.000	POLICE TRAINING-STATE	1,000.00	0.00	0.00	1,000.00	0.00
101-000-573.001	METRO ACT	15,000.00	0.00	0.00	15,000.00	0.00
101-000-574.000	STATE REVENUE SHARING	230,000.00	0.00	0.00	230,000.00	0.00
101-000-606.000	PARKING FEES/FINES	1,500.00	625.00	625.00	875.00	41.67
101-000-607.000	POLICE REPORTS	100.00	0.00	0.00	100.00	0.00
101-000-609.000	APPLICATION FEES	50.00	0.00	0.00	50.00	0.00
101-000-647.000	CROSSING GUARDS-SCHOOL	13,000.00	0.00	0.00	13,000.00	0.00
101-000-664.100	INTEREST CHECKING	200.00	15.24	15.24	184.76	7.62
101-000-664.200	INTEREST EARNED	1,500.00	0.00	0.00	1,500.00	0.00
101-000-668.000	COMM. TOWER LEASE	1,200.00	0.00	0.00	1,200.00	0.00
101-000-669.610	ADMIN TRANSFER-MOTOR POOL	5,000.00	0.00	0.00	5,000.00	0.00
101-000-672.000	SRO REIMBURSEMENT	28,000.00	5,586.69	5,586.69	22,413.31	19.95
101-000-675.000	OTHER REVENUE	9,000.00	218.49	218.49	8,781.51	2.43
101-000-685.000	PRINCIPAL ON MORFORD	1,900.00	0.00	0.00	1,900.00	0.00
101-000-686.000	PRINCIPAL ON KNISS	100.00	0.00	0.00	100.00	0.00
101-000-687.000	PRINCIPAL ON HILLRING	3,750.00	937.80	937.80	2,812.20	25.01
101-000-689.000	PRINCIPLE FINAL GRAVITY	7,560.00	630.00	630.00	6,930.00	8.33
101-000-699.596	ADMIN TRANSFER GARBAGE COLLECTION	6,500.00	0.00	0.00	6,500.00	0.00
Total Dept 000		957,860.00	11,534.77	11,534.77	946,325.23	1.20
TOTAL REVENUES		957,860.00	11,534.77	11,534.77	946,325.23	1.20
Expenditures						
Dept 101 - VILLAGE COUNCIL						
101-101-703.000	COUNCIL SALARY	9,600.00	818.00	818.00	8,782.00	8.52
101-101-715.000	FICA/MEDICARE	735.00	62.57	62.57	672.43	8.51
101-101-717.000	WORKMAN'S COMP.	30.00	0.00	0.00	30.00	0.00
101-101-807.000	AUDIT	2,600.00	0.00	0.00	2,600.00	0.00
101-101-822.000	CONTRACTUAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-101-901.000	PRINTING/PUBLISHING	1,000.00	308.00	308.00	692.00	30.80
101-101-936.000	TECH SERVICES	1,500.00	1,047.00	1,047.00	453.00	69.80
101-101-958.000	MISCELLANEOUS	2,200.00	0.00	0.00	2,200.00	0.00
101-101-958.001	DUES/MEMBERSHIPS	3,000.00	1,650.00	1,650.00	1,350.00	55.00
Total Dept 101 - VILLAGE COUNCIL		23,665.00	3,885.57	3,885.57	19,779.43	16.42

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PERIOD ENDING 03/31/2024

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 137 - MUNICIPAL ATTORNEY						
101-137-828.000	ORDINANCE ENFORCECMENT ATTORNEY FEES	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 137 - MUNICIPAL ATTORNEY		9,000.00	0.00	0.00	9,000.00	0.00
Dept 172 - VILLAGE MANAGER						
101-172-703.000	SALARY-MANAGER	35,200.00	2,584.33	2,584.33	32,615.67	7.34
101-172-715.000	FICA/MEDICARE	2,600.00	197.71	197.71	2,402.29	7.60
101-172-716.000	UNEMPLOYMENT COMPENSATION	94.00	0.00	0.00	94.00	0.00
101-172-717.000	WORKMAN'S COMPENSATION	30.00	0.00	0.00	30.00	0.00
101-172-718.000	PENSION	1,800.00	155.06	155.06	1,644.94	8.61
101-172-719.000	HEALTH INSURANCE	12,000.00	973.88	973.88	11,026.12	8.12
101-172-719.500	DISABILITY INSURANCE	960.00	84.23	84.23	875.77	8.77
101-172-720.000	LIFE INSURANCE	130.00	10.95	10.95	119.05	8.42
101-172-721.000	TUITION REIMBURSEMENT	7,500.00	5,000.00	5,000.00	2,500.00	66.67
101-172-853.000	TELEPHONE	700.00	51.57	51.57	648.43	7.37
101-172-853.020	CELL PHONE	650.00	0.00	0.00	650.00	0.00
101-172-864.000	CONFERENCES/WORKSHOPS	2,000.00	0.00	0.00	2,000.00	0.00
101-172-936.000	TECH SERVICES	3,000.00	1,047.00	1,047.00	1,953.00	34.90
101-172-958.001	DUES/MEMBERSHIPS	500.00	0.00	0.00	500.00	0.00
Total Dept 172 - VILLAGE MANAGER		67,164.00	10,104.73	10,104.73	57,059.27	15.04
Dept 215 - VILLAGE CLERK						
101-215-703.000	SALARY-ADMIN. CLERK	14,000.00	1,093.89	1,093.89	12,906.11	7.81
101-215-715.000	FICA/MEDICARE	1,100.00	83.68	83.68	1,016.32	7.61
101-215-716.000	UNEMPLOYMENT COMPENSATION	100.00	0.00	0.00	100.00	0.00
101-215-717.000	WORKERS COMP. FUND.	40.00	0.00	0.00	40.00	0.00
101-215-718.000	PENSION-ADMIN. CLERK	900.00	65.64	65.64	834.36	7.29
101-215-719.000	HEALTH INSURANCE	5,500.00	474.66	474.66	5,025.34	8.63
101-215-719.500	DISABILITY INSURANCE	700.00	56.07	56.07	643.93	8.01
101-215-720.000	LIFE INSURANCE	150.00	10.95	10.95	139.05	7.30
101-215-728.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-215-730.000	POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215-830.000	BANK SERVICE CHGS	250.00	20.00	20.00	230.00	8.00
101-215-853.000	TELEPHONE	700.00	51.57	51.57	648.43	7.37
101-215-853.020	CELL PHONE	160.00	12.51	12.51	147.49	7.82
101-215-864.000	CONFERENCES/WORKSHOPS	3,000.00	0.00	0.00	3,000.00	0.00
101-215-936.000	TECH SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 215 - VILLAGE CLERK		32,900.00	1,868.97	1,868.97	31,031.03	5.68
Dept 253 - VILLAGE TREASURER						
101-253-703.000	SALARY-TREASURER	4,600.00	364.64	364.64	4,235.36	7.93
101-253-715.000	FICA/MEDICARE	360.00	27.89	27.89	332.11	7.75
101-253-717.000	WORKMAN'S COMP.	30.00	0.00	0.00	30.00	0.00
101-253-718.000	PENSION	290.00	21.88	21.88	268.12	7.54
101-253-719.000	HEALTH INSURANCE	2,000.00	165.89	165.89	1,834.11	8.29
101-253-728.000	SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-253-730.000	POSTAGE	3,000.00	0.00	0.00	3,000.00	0.00
101-253-807.000	AUDIT	6,000.00	0.00	0.00	6,000.00	0.00
101-253-853.020	CELL PHONE	500.00	38.27	38.27	461.73	7.65
101-253-864.000	CONFERENCES/WORKSHOPS	3,000.00	0.00	0.00	3,000.00	0.00

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GL NUMBER	DESCRIPTION	AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	03/31/2024	BALANCE	BDGT
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-253-936.000	TECH SERVICES	1,500.00	0.00		0.00	1,500.00	0.00
Total Dept 253 - VILLAGE TREASURER		21,780.00	618.57		618.57	21,161.43	2.84
Dept 265 - VILLAGE HALL							
101-265-776.000	SUPPLIES	1,000.00	0.00		0.00	1,000.00	0.00
101-265-822.000	CONTRACTUAL SERVICES	2,000.00	27.00		27.00	1,973.00	1.35
101-265-921.000	ELECTRIC	5,000.00	0.00		0.00	5,000.00	0.00
101-265-923.000	HEAT	3,000.00	0.00		0.00	3,000.00	0.00
101-265-931.000	REPAIRS & MAINTENANCE	5,000.00	0.00		0.00	5,000.00	0.00
101-265-936.000	TECH SERVICES	300.00	0.00		0.00	300.00	0.00
Total Dept 265 - VILLAGE HALL		16,300.00	27.00		27.00	16,273.00	0.17
Dept 266 - MUNICIPAL ATTORNEY							
101-266-826.000	ATTORNEY FEES	8,000.00	0.00		0.00	8,000.00	0.00
Total Dept 266 - MUNICIPAL ATTORNEY		8,000.00	0.00		0.00	8,000.00	0.00
Dept 296 - PROSECUTING ATTY							
101-296-826.000	ATTORNEY FEES	800.00	0.00		0.00	800.00	0.00
Total Dept 296 - PROSECUTING ATTY		800.00	0.00		0.00	800.00	0.00
Dept 301 - POLICE DEPARTMENT							
101-301-703.000	POLICE SALARY	370,000.00	31,055.41		31,055.41	338,944.59	8.39
101-301-703.010	OVERTIME PAY	0.00	1,582.21		1,582.21	(1,582.21)	100.00
101-301-703.050	PART TIME SALARIES	1,200.00	0.00		0.00	1,200.00	0.00
101-301-715.000	FICA/MEDICARE	32,000.00	2,676.27		2,676.27	29,323.73	8.36
101-301-716.000	UNEMPLOYMENT INSURANCE	300.00	0.00		0.00	300.00	0.00
101-301-717.000	WORKMAN'S COMP	5,200.00	0.00		0.00	5,200.00	0.00
101-301-718.000	PENSION	40,000.00	3,339.01		3,339.01	36,660.99	8.35
101-301-719.000	HEALTH INSURANCE	65,000.00	5,385.08		5,385.08	59,614.92	8.28
101-301-719.500	DISABILITY INSURANCE	4,000.00	397.39		397.39	3,602.61	9.93
101-301-720.000	LIFE INSURANCE	1,400.00	131.40		131.40	1,268.60	9.39
101-301-721.000	TUITION REIMBURSEMENT	15,000.00	0.00		0.00	15,000.00	0.00
101-301-728.000	SUPPLIES	1,700.00	28.60		28.60	1,671.40	1.68
101-301-768.000	UNIFORMS/BOOTS/ETC	3,000.00	0.00		0.00	3,000.00	0.00
101-301-768.100	UNIFORM CLEANING	1,500.00	0.00		0.00	1,500.00	0.00
101-301-853.000	TELEPHONE	1,400.00	103.13		103.13	1,296.87	7.37
101-301-853.020	CELL PHONE	1,800.00	25.00		25.00	1,775.00	1.39
101-301-865.000	MILEAGE/TRAVEL EXP	3,000.00	382.41		382.41	2,617.59	12.75
101-301-936.000	TECH SERVICES	4,500.00	104.62		104.62	4,395.38	2.32
101-301-955.000	TRAINING FUNDS-STATE	1,350.00	0.00		0.00	1,350.00	0.00
101-301-956.000	TRAINING FUNDS-VILLAGE	4,000.00	0.00		0.00	4,000.00	0.00
101-301-958.001	DUES/MEMBERSHIPS	150.00	45.00		45.00	105.00	30.00
101-301-959.000	LEIN SERVICE	1,200.00	0.00		0.00	1,200.00	0.00
101-301-965.000	EQUIPMENT PURCHASE	1,000.00	0.00		0.00	1,000.00	0.00
101-301-995.610	PD EQUIP RENTAL TO MOTOR POOL	37,000.00	1,000.00		1,000.00	36,000.00	2.70
Total Dept 301 - POLICE DEPARTMENT		595,700.00	46,255.53		46,255.53	549,444.47	7.76

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	BALANCE	
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 302 - CROSSING GUARDS						
101-302-703.050	SALARIES PART-TIME	13,000.00	1,036.00	1,036.00	11,964.00	7.97
101-302-715.000	FICA/MEDICARE	1,000.00	79.25	79.25	920.75	7.93
101-302-717.000	WORKMAN'S COMP	300.00	0.00	0.00	300.00	0.00
Total Dept 302 - CROSSING GUARDS		14,300.00	1,115.25	1,115.25	13,184.75	7.80
Dept 371 - BUILDING INSPECTOR						
101-371-802.000	CODE ENFORCE/CONTRACTUAL	10,000.00	0.00	0.00	10,000.00	0.00
101-371-822.000	BUILDING INSPECTOR FEES	20,000.00	0.00	0.00	20,000.00	0.00
101-371-823.000	RENTAL INSPECTION FEE	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 371 - BUILDING INSPECTOR		34,500.00	0.00	0.00	34,500.00	0.00
Dept 441 - DPW						
101-441-703.000	SALARIES	50,000.00	3,421.72	3,421.72	46,578.28	6.84
101-441-703.010	OVERTIME PAY	2,500.00	75.00	75.00	2,425.00	3.00
101-441-715.000	FICA/MEDICARE	20,000.00	1,568.70	1,568.70	18,431.30	7.84
101-441-716.000	UNEMPLOYMENT INSURANCE	400.00	0.00	0.00	400.00	0.00
101-441-717.000	WORKMAN'S COMP	2,000.00	0.00	0.00	2,000.00	0.00
101-441-718.000	PENSION	16,000.00	1,215.95	1,215.95	14,784.05	7.60
101-441-719.000	HEALTH INSURANCE	12,000.00	713.78	713.78	11,286.22	5.95
101-441-776.000	SUPPLIES	4,000.00	28.60	28.60	3,971.40	0.72
101-441-801.000	PROFESSIONAL/CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-441-853.000	TELEPHONE	1,200.00	77.35	77.35	1,122.65	6.45
101-441-860.000	CDL EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00
101-441-921.000	ELECTRIC	300.00	0.00	0.00	300.00	0.00
101-441-923.000	HEAT	3,200.00	0.00	0.00	3,200.00	0.00
101-441-926.000	STREET LIGHTS	19,000.00	0.00	0.00	19,000.00	0.00
101-441-931.000	BUILDING REPAIRS & MAINT.	3,000.00	0.00	0.00	3,000.00	0.00
101-441-934.000	CONTRACTUAL SERVICES	6,000.00	269.36	269.36	5,730.64	4.49
101-441-943.000	PW EQUIPMENT RENTALGENERAL FUN	8,000.00	1,125.97	1,125.97	6,874.03	14.07
Total Dept 441 - DPW		150,100.00	8,496.43	8,496.43	141,603.57	5.66
Dept 721 - PLANNING COMMISSION						
101-721-826.000	VILLAGE PLANNER FEES	2,000.00	1,492.59	1,492.59	507.41	74.63
101-721-901.000	PRINTING/PUBLISHING	60.00	0.00	0.00	60.00	0.00
101-721-958.000	DUES/MEMBERSHIPS/EDU	300.00	0.00	0.00	300.00	0.00
Total Dept 721 - PLANNING COMMISSION		2,360.00	1,492.59	1,492.59	867.41	63.25
Dept 751 - PARKS AND RECREATION						
101-751-703.000	SALARIES-LEISURE SERVICES	25,000.00	2,162.93	2,162.93	22,837.07	8.65
101-751-719.000	HEALTH INSURANCE	8,000.00	305.86	305.86	7,694.14	3.82
101-751-756.000	SUPPLIES & MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
101-751-921.000	ELECTRIC	800.00	0.00	0.00	800.00	0.00
101-751-930.000	REPAIRS	500.00	0.00	0.00	500.00	0.00
101-751-931.000	CONTRACTUAL	4,000.00	269.36	269.36	3,730.64	6.73
101-751-943.000	EQUIP.RENTAL TRANSFER	15,000.00	1,486.60	1,486.60	13,513.40	9.91
101-751-985.000	COMMUNITY PROJECTS	0.00	100.00	100.00	(100.00)	100.00

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Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 751 - PARKS AND RECREATION		58,300.00	4,324.75		4,324.75		53,975.25	7.42
TOTAL EXPENDITURES		1,034,869.00	78,189.39		78,189.39		956,679.61	7.56
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		957,860.00	11,534.77		11,534.77		946,325.23	1.20
TOTAL EXPENDITURES		1,034,869.00	78,189.39		78,189.39		956,679.61	7.56
NET OF REVENUES & EXPENDITURES		(77,009.00)	(66,654.62)		(66,654.62)		(10,354.38)	86.55

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 202 - MAJOR ROADS							
Revenues							
Dept 000							
202-000-546.000	STATE OF MICHIGAN	195,000.00	15,075.77	15,075.77	179,924.23	7.73	
202-000-664.100	INTEREST ON INVESTMENT	3,000.00	19.02	19.02	2,980.98	0.63	
Total Dept 000		198,000.00	15,094.79	15,094.79	182,905.21	7.62	
TOTAL REVENUES		198,000.00	15,094.79	15,094.79	182,905.21	7.62	
Expenditures							
Dept 463 - MAINTENANCE							
202-463-703.000	SALARIES-MAINTENANCE	7,100.00	292.00	292.00	6,808.00	4.11	
202-463-703.010	OVERTIME PAY	500.00	0.00	0.00	500.00	0.00	
202-463-717.000	WORKMAN'S COMP.	3,000.00	0.00	0.00	3,000.00	0.00	
202-463-719.000	HEALTH INSURANCE	2,500.00	7.58	7.58	2,492.42	0.30	
202-463-782.000	MATERIALS	7,000.00	1,578.42	1,578.42	5,421.58	22.55	
202-463-812.000	ENGINEERING	10,000.00	0.00	0.00	10,000.00	0.00	
202-463-943.000	EQUIPMENT RENTAL	9,000.00	285.84	285.84	8,714.16	3.18	
Total Dept 463 - MAINTENANCE		39,100.00	2,163.84	2,163.84	36,936.16	5.53	
Dept 474 - TRAFFIC							
202-474-940.000	LEASE/RENTAL	8,000.00	0.00	0.00	8,000.00	0.00	
Total Dept 474 - TRAFFIC		8,000.00	0.00	0.00	8,000.00	0.00	
Dept 479 - ICE/SNOW							
202-479-703.000	SALARIES-SNOW & ICE REMOVAL	3,500.00	0.00	0.00	3,500.00	0.00	
202-479-703.010	OVERTIME PAY	1,000.00	112.50	112.50	887.50	11.25	
202-479-719.000	HEALTH INSURANCE	0.00	39.78	39.78	(39.78)	100.00	
202-479-943.000	EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00	
Total Dept 479 - ICE/SNOW		9,500.00	152.28	152.28	9,347.72	1.60	
Dept 483 - ADMINISTRATION							
202-483-703.172	MANAGER SALARY	9,000.00	646.06	646.06	8,353.94	7.18	
202-483-703.215	CLERK SALARY	3,500.00	273.50	273.50	3,226.50	7.81	
202-483-715.000	SOCIAL SECURITY	950.00	70.34	70.34	879.66	7.40	
202-483-718.000	PENSION	800.00	55.16	55.16	744.84	6.90	
202-483-719.000	HEALTH INSURANCE	1,000.00	358.59	358.59	641.41	35.86	
202-483-807.000	AUDIT	5,000.00	0.00	0.00	5,000.00	0.00	
Total Dept 483 - ADMINISTRATION		20,250.00	1,403.65	1,403.65	18,846.35	6.93	
TOTAL EXPENDITURES		76,850.00	3,719.77	3,719.77	73,130.23	4.84	
Fund 202 - MAJOR ROADS:							
TOTAL REVENUES		198,000.00	15,094.79	15,094.79	182,905.21	7.62	
TOTAL EXPENDITURES		76,850.00	3,719.77	3,719.77	73,130.23	4.84	

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
<hr/>								
Fund 202 - MAJOR ROADS								
NET OF REVENUES & EXPENDITURES		121,150.00	11,375.02		11,375.02		109,774.98	9.39

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 203 - LOCAL ROADS							
Revenues							
Dept 000							
203-000-546.000	STATE OF MICHIGAN	85,000.00	6,635.94	6,635.94	78,364.06	7.81	
203-000-664.100	INTEREST ON INVESTMENT	900.00	13.98	13.98	886.02	1.55	
203-000-699.230	TRANSFER FROM STREETS	125,000.00	0.00	0.00	125,000.00	0.00	
203-000-699.390	TRANSFER FROM FUND BALANCE	529,000.00	0.00	0.00	529,000.00	0.00	
Total Dept 000		739,900.00	6,649.92	6,649.92	733,250.08	0.90	
TOTAL REVENUES		739,900.00	6,649.92	6,649.92	733,250.08	0.90	
Expenditures							
Dept 451 - NEW CONSTRUCTION							
203-451-822.000	CONTRACTUAL-NEW CONSTRUCTION	529,000.00	0.00	0.00	529,000.00	0.00	
Total Dept 451 - NEW CONSTRUCTION		529,000.00	0.00	0.00	529,000.00	0.00	
Dept 463 - MAINTENANCE							
203-463-703.000	SALARIES-MAINTENANCE	37,000.00	3,432.38	3,432.38	33,567.62	9.28	
203-463-703.010	OVERTIME PAY	1,000.00	0.00	0.00	1,000.00	0.00	
203-463-717.000	WORKMAN'S COMP.	3,000.00	0.00	0.00	3,000.00	0.00	
203-463-719.000	HEALTH INSURANCE	15,000.00	701.94	701.94	14,298.06	4.68	
203-463-782.000	MATERIALS	10,000.00	1,578.41	1,578.41	8,421.59	15.78	
203-463-943.000	EQUIPMENT RENTAL	60,000.00	4,074.06	4,074.06	55,925.94	6.79	
203-463-981.000	CAPITAL OUTLAY	47,000.00	0.00	0.00	47,000.00	0.00	
Total Dept 463 - MAINTENANCE		173,000.00	9,786.79	9,786.79	163,213.21	5.66	
Dept 474 - TRAFFIC							
203-474-921.000	ELECTRIC	500.00	0.00	0.00	500.00	0.00	
Total Dept 474 - TRAFFIC		500.00	0.00	0.00	500.00	0.00	
Dept 479 - ICE/SNOW							
203-479-703.000	SALARIES-SNOW & ICE REMOVAL	2,000.00	0.00	0.00	2,000.00	0.00	
203-479-703.010	OVERTIME PAY	700.00	0.00	0.00	700.00	0.00	
203-479-719.000	HEALTH INSURANCE	375.00	0.00	0.00	375.00	0.00	
203-479-943.000	EQUIPMENT RENTAL	2,000.00	0.00	0.00	2,000.00	0.00	
Total Dept 479 - ICE/SNOW		5,075.00	0.00	0.00	5,075.00	0.00	
Dept 482 - ADMINISTRATION - USDA							
203-482-971.000	MDOT SIB LOAN	15,000.00	0.00	0.00	15,000.00	0.00	
Total Dept 482 - ADMINISTRATION - USDA		15,000.00	0.00	0.00	15,000.00	0.00	
Dept 483 - ADMINISTRATION							
203-483-703.172	MANAGER SALARY	8,200.00	646.08	646.08	7,553.92	7.88	
203-483-703.215	CLERK SALARY	3,700.00	273.48	273.48	3,426.52	7.39	
203-483-715.000	SOCIAL SECURITY	1,000.00	70.34	70.34	929.66	7.03	

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH	03/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL ROADS							
Expenditures							
203-483-718.000	PENSION	800.00	55.16		55.16	744.84	6.90
203-483-719.000	HEALTH INSURANCE	2,000.00	358.60		358.60	1,641.40	17.93
203-483-807.000	AUDIT	7,000.00	0.00		0.00	7,000.00	0.00
Total Dept 483 - ADMINISTRATION		22,700.00	1,403.66		1,403.66	21,296.34	6.18
TOTAL EXPENDITURES		745,275.00	11,190.45		11,190.45	734,084.55	1.50
Fund 203 - LOCAL ROADS:							
TOTAL REVENUES		739,900.00	6,649.92		6,649.92	733,250.08	0.90
TOTAL EXPENDITURES		745,275.00	11,190.45		11,190.45	734,084.55	1.50
NET OF REVENUES & EXPENDITURES		(5,375.00)	(4,540.53)		(4,540.53)	(834.47)	84.47

REVENUE AND EXPENDITURE REPORT
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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH	03/31/2024	NORMAL	(ABNORMAL)	
Fund 204 - MUNICIPAL STREET FUND								
Revenues								
Dept 000								
204-000-403.000	STREETS-PROPERTY TAXES	150,000.00	(59.11)		(59.11)		150,059.11	(0.04)
204-000-410.000	PERSONAL PROPERTY TAX	20,000.00	0.00		0.00		20,000.00	0.00
204-000-411.000	DELINQUENT TAX	5,000.00	0.00		0.00		5,000.00	0.00
204-000-445.000	REAL ESTATE TAX INTEREST	300.00	5.36		5.36		294.64	1.79
204-000-664.100	INTEREST INCOME	200.00	7.83		7.83		192.17	3.92
Total Dept 000		175,500.00	(45.92)		(45.92)		175,545.92	(0.03)
TOTAL REVENUES		175,500.00	(45.92)		(45.92)		175,545.92	(0.03)
Expenditures								
Dept 728 - ECONOMIC DEVELOPMENT								
204-728-995.030	TRANSFER TO LOCAL ROADS	125,000.00	0.00		0.00		125,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		125,000.00	0.00		0.00		125,000.00	0.00
TOTAL EXPENDITURES		125,000.00	0.00		0.00		125,000.00	0.00
Fund 204 - MUNICIPAL STREET FUND:								
TOTAL REVENUES		175,500.00	(45.92)		(45.92)		175,545.92	0.03
TOTAL EXPENDITURES		125,000.00	0.00		0.00		125,000.00	0.00
NET OF REVENUES & EXPENDITURES		50,500.00	(45.92)		(45.92)		50,545.92	0.09

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2024	MONTH	03/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE INSURANCE PROCEEDS							
Revenues							
Dept 000							
206-000-664.100	INTEREST INCOME	0.00	0.02		0.02	(0.02)	100.00
Total Dept 000		0.00	0.02		0.02	(0.02)	100.00
TOTAL REVENUES		0.00	0.02		0.02	(0.02)	100.00
Fund 206 - FIRE INSURANCE PROCEEDS:							
TOTAL REVENUES		0.00	0.02		0.02	(0.02)	100.00
TOTAL EXPENDITURES		0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.02		0.02	(0.02)	100.00

REVENUE AND EXPENDITURE REPORT
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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 213 - SALVAGE VEHICLE INSPECTIONS								
Revenues								
Dept 000								
213-000-610.000	VEHICLE INSPECTION FEE	11,000.00	1,100.00	1,100.00		9,900.00	10.00	
213-000-664.100	INTEREST INCOME	10.00	0.62	0.62		9.38	6.20	
Total Dept 000		11,010.00	1,100.62	1,100.62		9,909.38	10.00	
TOTAL REVENUES		11,010.00	1,100.62	1,100.62		9,909.38	10.00	
Expenditures								
Dept 301 - POLICE DEPARTMENT								
213-301-703.011	VEHICLE INSPECTION	11,000.00	1,346.18	1,346.18		9,653.82	12.24	
213-301-719.000	HEALTH INSURANCE	1,500.00	118.19	118.19		1,381.81	7.88	
213-301-776.000	OPERATING SUPPLIES	800.00	0.00	0.00		800.00	0.00	
Total Dept 301 - POLICE DEPARTMENT		13,300.00	1,464.37	1,464.37		11,835.63	11.01	
TOTAL EXPENDITURES		13,300.00	1,464.37	1,464.37		11,835.63	11.01	
Fund 213 - SALVAGE VEHICLE INSPECTIONS:								
TOTAL REVENUES		11,010.00	1,100.62	1,100.62		9,909.38	10.00	
TOTAL EXPENDITURES		13,300.00	1,464.37	1,464.37		11,835.63	11.01	
NET OF REVENUES & EXPENDITURES		(2,290.00)	(363.75)	(363.75)		(1,926.25)	15.88	

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 245 - HOME REHAB LOANS								
Revenues								
Dept 000								
245-000-664.100	INTEREST INCOME	0.00	4.58	4.58		(4.58)	100.00	
Total Dept 000		0.00	4.58	4.58		(4.58)	100.00	
TOTAL REVENUES		0.00	4.58	4.58		(4.58)	100.00	
Fund 245 - HOME REHAB LOANS:								
TOTAL REVENUES		0.00	4.58	4.58		(4.58)	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	4.58	4.58		(4.58)	100.00	

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-404.000	PROPERTY TAXES	15,000.00	0.00	0.00	15,000.00	0.00
248-000-410.000	PERSONAL PROPERTY TAX	3,500.00	0.00	0.00	3,500.00	0.00
248-000-411.000	DELINQUENT TAX	100.00	0.00	0.00	100.00	0.00
248-000-445.000	REAL ESTATE TAX INTEREST	50.00	0.00	0.00	50.00	0.00
248-000-641.000	DONATIONS - JULY 4TH EVENT	20,000.00	0.00	0.00	20,000.00	0.00
248-000-664.100	INTEREST INCOME	10.00	(0.01)	(0.01)	10.01	(0.10)
248-000-666.000	DONATIONS - DECATUR DAY EVENTS	2,000.00	0.00	0.00	2,000.00	0.00
248-000-674.000	DONATIONS - SPRING EVENTS	500.00	0.00	0.00	500.00	0.00
248-000-675.000	OTHER REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
248-000-676.000	VENDOR REVENUE	1,000.00	25.00	25.00	975.00	2.50
248-000-677.000	DONATIONS - BOO BASH EVENTS	500.00	0.00	0.00	500.00	0.00
248-000-678.000	DONATIONS - CHRISTMAS IN THE VILLAGE	500.00	0.00	0.00	500.00	0.00
Total Dept 000		44,160.00	24.99	24.99	44,135.01	0.06
TOTAL REVENUES		44,160.00	24.99	24.99	44,135.01	0.06
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-756.000	DDA-SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
248-728-801.000	CONSULTING FEES	1,000.00	0.00	0.00	1,000.00	0.00
248-728-901.000	PRINTING/PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
248-728-958.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
248-728-982.000	JULY 4TH EVENT	13,000.00	10,000.00	10,000.00	3,000.00	76.92
248-728-983.000	SPRING EVENTS	500.00	0.00	0.00	500.00	0.00
248-728-984.000	DECATUR DAY EVENT	2,000.00	2,000.00	2,000.00	0.00	100.00
248-728-985.000	COMMUNITY SERVICE PROJECTS	1,500.00	0.00	0.00	1,500.00	0.00
248-728-986.000	DOWNTOWN FLOWERS	1,500.00	0.00	0.00	1,500.00	0.00
248-728-987.000	BOO BASH EVENT	700.00	0.00	0.00	700.00	0.00
248-728-988.000	CHRISTMAS IN THE VILLAGE	500.00	0.00	0.00	500.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		22,900.00	12,000.00	12,000.00	10,900.00	52.40
TOTAL EXPENDITURES		22,900.00	12,000.00	12,000.00	10,900.00	52.40
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		44,160.00	24.99	24.99	44,135.01	0.06
TOTAL EXPENDITURES		22,900.00	12,000.00	12,000.00	10,900.00	52.40
NET OF REVENUES & EXPENDITURES		21,260.00	(11,975.01)	(11,975.01)	33,235.01	56.33

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH	03/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 265 - DRUG FORFEITURE							
Revenues							
Dept 000							
265-000-664.100	INTEREST INCOME	0.00	0.06		0.06	(0.06)	100.00
Total Dept 000		0.00	0.06		0.06	(0.06)	100.00
TOTAL REVENUES		0.00	0.06		0.06	(0.06)	100.00
Fund 265 - DRUG FORFEITURE:							
TOTAL REVENUES		0.00	0.06		0.06	(0.06)	100.00
TOTAL EXPENDITURES		0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.06		0.06	(0.06)	100.00

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)		BALANCE NORMAL (ABNORMAL)		
Fund 282 - APRA FUND								
Revenues								
Dept 000								
282-000-664.100	INTEREST INCOME	0.00	7.42	7.42		(7.42)	100.00	
Total Dept 000		0.00	7.42	7.42		(7.42)	100.00	
TOTAL REVENUES		0.00	7.42	7.42		(7.42)	100.00	
Fund 282 - APRA FUND:								
TOTAL REVENUES		0.00	7.42	7.42		(7.42)	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	7.42	7.42		(7.42)	100.00	

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-626.000	TAP IN FEES	3,000.00	0.00	0.00	3,000.00	0.00
590-000-628.000	SEWER SERVICE CHARGES	310,000.00	24,388.47	24,388.47	285,611.53	7.87
590-000-629.000	PENALTIES	10,000.00	653.93	653.93	9,346.07	6.54
590-000-664.000	INTEREST ON CD'S	1,500.00	0.00	0.00	1,500.00	0.00
590-000-664.100	INTEREST ON CHECKING	50.00	17.92	17.92	32.08	35.84
590-000-664.120	INTEREST ON CHECKING-RECEIVING	300.00	0.00	0.00	300.00	0.00
590-000-699.390	TRANSFER FROM FUND BALANCE	171,000.00	0.00	0.00	171,000.00	0.00
Total Dept 000		495,850.00	25,060.32	25,060.32	470,789.68	5.05
TOTAL REVENUES		495,850.00	25,060.32	25,060.32	470,789.68	5.05
Expenditures						
Dept 290 - CONTINGENCY						
590-290-969.000	CONTINGENCY	171,000.00	0.00	0.00	171,000.00	0.00
Total Dept 290 - CONTINGENCY		171,000.00	0.00	0.00	171,000.00	0.00
Dept 482 - ADMINISTRATION - USDA						
590-482-960.000	USDA - BONDS \$13,130.00	13,130.00	0.00	0.00	13,130.00	0.00
590-482-961.000	USDA - RRI RESERVE - \$11,667.00	11,667.00	0.00	0.00	11,667.00	0.00
590-482-962.000	USDA - ENGINEERING	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 482 - ADMINISTRATION - USDA		124,797.00	0.00	0.00	124,797.00	0.00
Dept 483 - ADMINISTRATION						
590-483-703.172	MANAGER SALARY	15,100.00	1,130.63	1,130.63	13,969.37	7.49
590-483-703.215	CLERK SALARY	9,200.00	729.28	729.28	8,470.72	7.93
590-483-715.000	FICA/MEDICARE	2,100.00	142.30	142.30	1,957.70	6.78
590-483-718.000	PENSION	1,400.00	111.60	111.60	1,288.40	7.97
590-483-719.000	HEALTH INSURANCE	4,900.00	748.68	748.68	4,151.32	15.28
590-483-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 483 - ADMINISTRATION		33,700.00	2,862.49	2,862.49	30,837.51	8.49
Dept 548 - SEWER LINE MAINTENANCE						
590-548-768.000	UNIFORMS/BOOTS/ETC	1,000.00	0.00	0.00	1,000.00	0.00
590-548-820.000	MISS DIG	800.00	0.00	0.00	800.00	0.00
590-548-822.000	CONTRACTUAL SERVICES	15,000.00	0.00	0.00	15,000.00	0.00
590-548-853.020	CELL PHONE	700.00	0.00	0.00	700.00	0.00
590-548-864.000	CONFERENCES/WORKSHOPS	100.00	0.00	0.00	100.00	0.00
590-548-874.000	LAB TESTING	2,500.00	0.00	0.00	2,500.00	0.00
590-548-934.000	MAINTENANCE	12,000.00	0.00	0.00	12,000.00	0.00
590-548-936.000	TECH SERVICES	200.00	0.00	0.00	200.00	0.00
590-548-963.000	LIABILITY INSURANCE	4,700.00	4,942.20	4,942.20	(242.20)	105.15
Total Dept 548 - SEWER LINE MAINTENANCE		37,000.00	4,942.20	4,942.20	32,057.80	13.36
Dept 549 - MAINTENANCE-LIFT STATIONS						

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	BALANCE	
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Expenditures						
590-549-703.000	SALARIES-MAINTENANCE	45,000.00	6,201.12	6,201.12	38,798.88	13.78
590-549-703.010	OVERTIME PAY	3,000.00	391.60	391.60	2,608.40	13.05
590-549-717.000	WORKMAN'S COMP	300.00	0.00	0.00	300.00	0.00
590-549-719.000	HEALTH INSURANCE	9,500.00	1,542.55	1,542.55	7,957.45	16.24
590-549-719.500	DISABILITY INSURANCE	900.00	82.02	82.02	817.98	9.11
590-549-720.000	LIFE INSURANCE	200.00	16.43	16.43	183.57	8.22
590-549-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
590-549-822.000	CONTRACTUAL SERVICES	700.00	0.00	0.00	700.00	0.00
590-549-853.000	TELEPHONE	700.00	51.57	51.57	648.43	7.37
590-549-853.020	CELL PHONE	400.00	25.01	25.01	374.99	6.25
590-549-921.000	ELECTRIC	3,500.00	0.00	0.00	3,500.00	0.00
590-549-931.000	MAINTENANCE SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
590-549-931.010	COUNTY DRAIN MAINTENANCE	550.00	0.00	0.00	550.00	0.00
590-549-943.000	EQUIPMENT RENTAL	13,000.00	3,193.43	3,193.43	9,806.57	24.56
590-549-963.000	LIABILITY INSURANCE	4,800.00	4,942.20	4,942.20	(142.20)	102.96
Total Dept 549 - MAINTENANCE-LIFT STATIONS		85,550.00	16,445.93	16,445.93	69,104.07	19.22
Dept 550 - COLLECTION						
590-550-703.000	SALARIES	35,000.00	2,792.43	2,792.43	32,207.57	7.98
590-550-715.000	FICA/MEDICARE	2,600.00	211.70	211.70	2,388.30	8.14
590-550-716.000	UNEMPLOYMENT COMPENSATION	60.00	0.00	0.00	60.00	0.00
590-550-717.000	WORKMAN'S COMP.	400.00	0.00	0.00	400.00	0.00
590-550-718.000	PENSION	2,000.00	166.05	166.05	1,833.95	8.30
590-550-719.500	DISABILITY INSURANCE	1,000.00	82.01	82.01	917.99	8.20
590-550-720.000	LIFE INSURANCE	300.00	16.43	16.43	283.57	5.48
590-550-728.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
590-550-730.000	POSTAGE	1,900.00	0.00	0.00	1,900.00	0.00
590-550-807.000	AUDIT	2,000.00	0.00	0.00	2,000.00	0.00
590-550-808.000	PAYMENT PROCESSING FEES	2,500.00	0.00	0.00	2,500.00	0.00
590-550-853.000	TELEPHONE	700.00	51.57	51.57	648.43	7.37
590-550-864.000	CONFERENCES/WORKSHOPS	400.00	0.00	0.00	400.00	0.00
590-550-934.000	SERVICE CONTRACTS	16,000.00	207.86	207.86	15,792.14	1.30
590-550-936.000	TECH SERVICES	8,000.00	1,047.00	1,047.00	6,953.00	13.09
Total Dept 550 - COLLECTION		73,360.00	4,575.05	4,575.05	68,784.95	6.24
TOTAL EXPENDITURES		525,407.00	28,825.67	28,825.67	496,581.33	5.49
Fund 590 - SEWER FUND:						
TOTAL REVENUES		495,850.00	25,060.32	25,060.32	470,789.68	5.05
TOTAL EXPENDITURES		525,407.00	28,825.67	28,825.67	496,581.33	5.49
NET OF REVENUES & EXPENDITURES		(29,557.00)	(3,765.35)	(3,765.35)	(25,791.65)	12.74

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	BALANCE	
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-539.000	STATE GRANTS	123,000.00	0.00	0.00	123,000.00	0.00
591-000-608.000	NSF CHECK FEE	0.00	70.00	70.00	(70.00)	100.00
591-000-629.000	PENALTIES	10,000.00	834.30	834.30	9,165.70	8.34
591-000-642.000	WATER TURN ONS	3,000.00	0.00	0.00	3,000.00	0.00
591-000-643.000	METERED SALES	400,000.00	32,012.93	32,012.93	367,987.07	8.00
591-000-645.000	WATER TAP FEES	3,000.00	0.00	0.00	3,000.00	0.00
591-000-664.000	INTEREST ON CD'S-RECEIVING	1,000.00	0.00	0.00	1,000.00	0.00
591-000-664.100	INTEREST-WATER OPERATING	100.00	18.47	18.47	81.53	18.47
591-000-664.120	INTEREST ON CHECKING-RECEIVING	200.00	0.00	0.00	200.00	0.00
591-000-699.390	TRANSFER FROM FUND BALANCE	279,000.00	0.00	0.00	279,000.00	0.00
Total Dept 000		819,300.00	32,935.70	32,935.70	786,364.30	4.02
TOTAL REVENUES		819,300.00	32,935.70	32,935.70	786,364.30	4.02
Expenditures						
Dept 290 - CONTINGENCY						
591-290-969.000	CONTINGENCY	279,000.00	0.00	0.00	279,000.00	0.00
Total Dept 290 - CONTINGENCY		279,000.00	0.00	0.00	279,000.00	0.00
Dept 482 - ADMINISTRATION - USDA						
591-482-960.000	USDA - BONDS \$8,240.00	8,240.00	0.00	0.00	8,240.00	0.00
591-482-961.000	USDA - RRI RESERVE \$16,000.00	16,000.00	0.00	0.00	16,000.00	0.00
591-482-962.000	USDA - ENGINEERING	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 482 - ADMINISTRATION - USDA		54,240.00	0.00	0.00	54,240.00	0.00
Dept 483 - ADMINISTRATION						
591-483-703.172	MANAGER SALARY	15,500.00	1,130.66	1,130.66	14,369.34	7.29
591-483-703.215	CLERK SALARY	9,200.00	729.29	729.29	8,470.71	7.93
591-483-715.000	FICA/MEDICARE	1,900.00	142.30	142.30	1,757.70	7.49
591-483-718.000	PENSION	1,500.00	111.60	111.60	1,388.40	7.44
591-483-719.000	HEALTH INSURANCE	5,000.00	748.69	748.69	4,251.31	14.97
Total Dept 483 - ADMINISTRATION		33,100.00	2,862.54	2,862.54	30,237.46	8.65
Dept 550 - COLLECTION						
591-550-703.000	SALARIES-CLERICAL	35,500.00	2,792.61	2,792.61	32,707.39	7.87
591-550-703.010	OVERTIME PAY	200.00	0.00	0.00	200.00	0.00
591-550-715.000	FICA/MEDICARE	3,000.00	211.73	211.73	2,788.27	7.06
591-550-716.000	UNEMPLOYMENT COMPENSATION	75.00	0.00	0.00	75.00	0.00
591-550-717.000	WORKMAN'S COMP	35.00	0.00	0.00	35.00	0.00
591-550-718.000	PENSION	2,000.00	166.05	166.05	1,833.95	8.30
591-550-719.500	DISABILITY INSURANCE	900.00	82.01	82.01	817.99	9.11
591-550-720.000	LIFE INSURANCE	300.00	16.43	16.43	283.57	5.48
591-550-728.000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
591-550-730.000	POSTAGE	1,900.00	0.00	0.00	1,900.00	0.00
591-550-807.000	AUDIT	800.00	0.00	0.00	800.00	0.00
591-550-853.000	TELEPHONE	700.00	51.57	51.57	648.43	7.37

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	BALANCE	
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
591-550-864.000	CONFERENCES/WORKSHOPS	900.00	0.00	0.00	900.00	0.00
591-550-901.000	PRINTING	1,000.00	0.00	0.00	1,000.00	0.00
591-550-931.000	MAINT-SERVICES	12,000.00	0.00	0.00	12,000.00	0.00
591-550-934.000	SERVICE CONTRACTS	2,500.00	207.86	207.86	2,292.14	8.31
591-550-936.000	TECH SERVICES	6,100.00	0.00	0.00	6,100.00	0.00
591-550-958.000	MISCELLANEOUS	1,200.00	0.00	0.00	1,200.00	0.00
591-550-964.000	NSF CHECK CHARGES	10.00	0.00	0.00	10.00	0.00
591-550-968.000	DEPRECIATION	54,000.00	0.00	0.00	54,000.00	0.00
Total Dept 550 - COLLECTION		123,720.00	3,528.26	3,528.26	120,191.74	2.85
Dept 551 - UTILITY						
591-551-921.000	POWER PUMPING-ELECTRIC	10,500.00	0.00	0.00	10,500.00	0.00
Total Dept 551 - UTILITY		10,500.00	0.00	0.00	10,500.00	0.00
Dept 552 - DISTRIBUTION						
591-552-703.000	SALARIES-DISTRIBUTION	50,000.00	3,520.93	3,520.93	46,479.07	7.04
591-552-703.010	OVERTIME PAY	5,000.00	895.66	895.66	4,104.34	17.91
591-552-717.000	WORKMAN'S COMP	1,000.00	0.00	0.00	1,000.00	0.00
591-552-719.000	HEALTH INSURANCE	11,000.00	362.30	362.30	10,637.70	3.29
591-552-719.500	DISABILITY INSURANCE	100.00	81.99	81.99	18.01	81.99
591-552-720.000	LIFE INSURANCE	450.00	16.41	16.41	433.59	3.65
591-552-768.000	UNIFORMS/BOOTS/ETC	700.00	0.00	0.00	700.00	0.00
591-552-776.000	SUPPLIES & MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
591-552-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
591-552-812.000	ENGINEERING	0.00	17,428.50	17,428.50	(17,428.50)	100.00
591-552-822.000	CONTRACTUAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
591-552-853.020	CELL PHONE	2,000.00	126.54	126.54	1,873.46	6.33
591-552-864.000	CONF/WORKSHOPS	500.00	0.00	0.00	500.00	0.00
591-552-874.000	WATER TESTING	5,000.00	0.00	0.00	5,000.00	0.00
591-552-936.000	TECH SERVICES	2,000.00	1,047.00	1,047.00	953.00	52.35
591-552-943.000	EQUIPMENT RENTAL-WATER FUND	15,000.00	1,435.50	1,435.50	13,564.50	9.57
591-552-958.001	DUES/MEMBERSHIPS	1,000.00	0.00	0.00	1,000.00	0.00
591-552-963.000	LIABILITY INSURANCE	4,900.00	4,942.20	4,942.20	(42.20)	100.86
Total Dept 552 - DISTRIBUTION		117,650.00	29,857.03	29,857.03	87,792.97	25.38
Dept 553 - WELLS/TOWER						
591-553-963.000	LIABILITY INSURNACE	4,700.00	4,942.20	4,942.20	(242.20)	105.15
Total Dept 553 - WELLS/TOWER		4,700.00	4,942.20	4,942.20	(242.20)	105.15
TOTAL EXPENDITURES		622,910.00	41,190.03	41,190.03	581,719.97	6.61
Fund 591 - WATER FUND:						
TOTAL REVENUES		819,300.00	32,935.70	32,935.70	786,364.30	4.02
TOTAL EXPENDITURES		622,910.00	41,190.03	41,190.03	581,719.97	6.61
NET OF REVENUES & EXPENDITURES		196,390.00	(8,254.33)	(8,254.33)	204,644.33	4.20

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	03/31/2024	MONTH 03/31/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 596 - GARBAGE COLLECTION								
Revenues								
Dept 000								
596-000-539.000	GRANT PAYMENTS	46,250.00	0.00	0.00		46,250.00	0.00	
596-000-628.000	TRASH SERVICE CHARGES	130,000.00	10,963.35	10,963.35		119,036.65	8.43	
596-000-629.000	PENALTIES	3,200.00	301.88	301.88		2,898.12	9.43	
596-000-647.000	COMMUNITY PROJECTS - DUMP DAY	1,000.00	0.00	0.00		1,000.00	0.00	
596-000-664.100	INTEREST INCOME	100.00	0.10	0.10		99.90	0.10	
596-000-664.120	INTEREST ON CHECKING-RECEIVING	50.00	0.00	0.00		50.00	0.00	
596-000-675.000	OTHER REVENUE	7,500.00	0.00	0.00		7,500.00	0.00	
Total Dept 000		188,100.00	11,265.33	11,265.33		176,834.67	5.99	
TOTAL REVENUES		188,100.00	11,265.33	11,265.33		176,834.67	5.99	
Expenditures								
Dept 528 - RUBBISH COLLECTION/DISPOSAL								
596-528-819.000	WASTE AND RUBBISH DISPOSAL	130,000.00	0.00	0.00		130,000.00	0.00	
596-528-822.000	CONTRACTUAL SERVICES	1,000.00	0.00	0.00		1,000.00	0.00	
596-528-860.000	VBCD TRANSRE STATION	55,000.00	90.00	90.00		54,910.00	0.16	
596-528-995.596	ADMIN TRANSFER TO GF	6,500.00	0.00	0.00		6,500.00	0.00	
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		192,500.00	90.00	90.00		192,410.00	0.05	
TOTAL EXPENDITURES		192,500.00	90.00	90.00		192,410.00	0.05	
Fund 596 - GARBAGE COLLECTION:								
TOTAL REVENUES		188,100.00	11,265.33	11,265.33		176,834.67	5.99	
TOTAL EXPENDITURES		192,500.00	90.00	90.00		192,410.00	0.05	
NET OF REVENUES & EXPENDITURES		(4,400.00)	11,175.33	11,175.33		(15,575.33)	253.98	

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 03/31/2024	BALANCE	% BDGT USED
Fund 661 - MOTOR POOL						
Revenues						
Dept 000						
661-000-664.100	INTEREST INCOME	1,000.00	0.34	0.34	999.66	0.03
661-000-668.100	RENTAL EQUIPMENT-POLICE	25,000.00	0.00	0.00	25,000.00	0.00
661-000-668.200	RENTAL EQUIPMENT PARKS	15,000.00	1,486.60	1,486.60	13,513.40	9.91
661-000-668.300	RENTAL EQUIPMENT-LOCAL	60,000.00	4,074.06	4,074.06	55,925.94	6.79
661-000-668.310	EQUIP RENTAL L/R ICE/SNOW	1,000.00	0.00	0.00	1,000.00	0.00
661-000-668.400	RENTAL EQUIPMENT-MAJOR	8,000.00	285.84	285.84	7,714.16	3.57
661-000-668.410	EQUIP RENTAL M/R ICE/SNOW	6,000.00	0.00	0.00	6,000.00	0.00
661-000-668.500	RENTAL EQUIPMENT-WATER	16,000.00	1,435.50	1,435.50	14,564.50	8.97
661-000-668.605	LS MAINT. EQUIP RENTAL	13,000.00	3,193.43	3,193.43	9,806.57	24.56
661-000-668.700	RENTAL EQIPMENT-PUBLIC WORKS	16,000.00	1,125.97	1,125.97	14,874.03	7.04
661-000-673.000	SALE OF FIXED ASSETS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000		162,000.00	11,601.74	11,601.74	150,398.26	7.16
TOTAL REVENUES		162,000.00	11,601.74	11,601.74	150,398.26	7.16
Expenditures						
Dept 301 - POLICE DEPARTMENT						
661-301-870.000	GAS	10,000.00	0.00	0.00	10,000.00	0.00
661-301-872.000	TIRES	2,000.00	0.00	0.00	2,000.00	0.00
661-301-930.000	REPAIRS	3,000.00	45.00	45.00	2,955.00	1.50
661-301-963.000	MULTI-PERIL INSURANCE	6,300.00	6,589.60	6,589.60	(289.60)	104.60
Total Dept 301 - POLICE DEPARTMENT		21,300.00	6,634.60	6,634.60	14,665.40	31.15
Dept 441 - DPW						
661-441-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
661-441-870.000	GAS	22,000.00	0.00	0.00	22,000.00	0.00
661-441-872.000	TIRES	5,000.00	0.00	0.00	5,000.00	0.00
661-441-930.000	REPAIRS & MAINTENANCE	21,000.00	0.00	0.00	21,000.00	0.00
661-441-963.000	MULTI-PERIL INSURANCE	6,200.00	6,589.60	6,589.60	(389.60)	106.28
661-441-968.000	DEPRECIATION	62,000.00	0.00	0.00	62,000.00	0.00
661-441-970.000	EQUIPMENT PURCHASED	86,000.00	0.00	0.00	86,000.00	0.00
Total Dept 441 - DPW		203,200.00	6,589.60	6,589.60	196,610.40	3.24
Dept 483 - ADMINISTRATION						
661-483-703.172	MANAGER SALARY	3,900.00	323.04	323.04	3,576.96	8.28
661-483-703.215	CLERK SALARY	2,000.00	182.32	182.32	1,817.68	9.12
661-483-715.000	FICA/MEDICARE	500.00	38.64	38.64	461.36	7.73
661-483-718.000	PENSION	400.00	30.32	30.32	369.68	7.58
661-483-719.000	HEALTH INSURANCE	1,000.00	201.61	201.61	798.39	20.16
Total Dept 483 - ADMINISTRATION		7,800.00	775.93	775.93	7,024.07	9.95
TOTAL EXPENDITURES		232,300.00	14,000.13	14,000.13	218,299.87	6.03

Fund 661 - MOTOR POOL:

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH	03/31/2024	NORMAL	(ABNORMAL)	
				INCREASE	(DECREASE)			
<hr/>								
Fund 661 - MOTOR POOL								
TOTAL REVENUES		162,000.00	11,601.74		11,601.74		150,398.26	7.16
TOTAL EXPENDITURES		232,300.00	14,000.13		14,000.13		218,299.87	6.03
NET OF REVENUES & EXPENDITURES		(70,300.00)	(2,398.39)		(2,398.39)		(67,901.61)	3.41
TOTAL REVENUES - ALL FUNDS		3,791,680.00	115,234.34		115,234.34		3,676,445.66	3.04
TOTAL EXPENDITURES - ALL FUNDS		3,591,311.00	190,669.81		190,669.81		3,400,641.19	5.31
NET OF REVENUES & EXPENDITURES		200,369.00	(75,435.47)		(75,435.47)		275,804.47	37.65



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Natalie Davis, Deputy Clerk/Treasurer
REVIEWED BY: Megan Duncan, Village Clerk/Treasurer
DATE: March 28, 2024

SUBJECT: March 2024 Monthly Report

Action Requested:

It is requested that the Village Council review the Deputy Clerk/Treasurer Report for the month of March.

March 2024 – Jobs completed

- Collected payments for Utility Bills
- Calculated bills
- Ran report for Shut offs and mailed out shut off notices
- Finalized old accounts and set up new customer accounts
- Took permit applications and forwarded information to SAFEbuilt
- Contacted customers regarding high usage
- Continued creating spreadsheet documenting water loss
- Spoke with Title Agencies in regards to houses being sold.
- Contacted Republic Services regarding missed trash and bin removals
- Ran invoice cloud reports
- Created work orders and Miss Digs for DPW
- Kept track of the shut off list and payments being made
- Started taking reservations for Red Woolfe Park
- Learned how to run accounts payable by created invoices and mailing checks.
- Started taking 2024 rental registrations
- Assisted Megan with the Council meeting minutes
- Processed payroll
- Contacted BS&A for Readiness to serve charges and adjusting bills with new meter heads
- Attended the Board of Review
- Picked up the Dump Day sign from Creative Vinyl Signs
- Spoke with Jimmy about Speed bumps and pricing
- Processed invoices and printed checks
- Attended the Parks & Rec meeting
- Attended the Special Council Meeting
- Took Special Meeting Minutes



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

- Ran reports in tax
- Called committees for monthly meetings
- Assisted Shantel with moving the Gnome to new businesses
- Walked through town to hand out flyers
- Received bids for the USDA project and assisted Andrew from Wightman with the bid opening
- Contacted BS&A for assistance with increasing rates
- Received SAFEbuilt and other permits
- Assisted Shantel with the Egg Hunt at Raider Romp
- Received and processed FOIA requests



Village of Decatur
114 N Phelps Street
Decatur, MI 49045

MEMORANDUM – MONTHLY REPORT

TO: Village Council
FROM: Christopher Tapper, Village Manager
REVIEWED BY: N/A
DATE: April 1, 2024

SUBJECT: Monthly Report March 2024

Updates – March 2023:

2024 Decatur Community Cleanup Date.

Attached to this report is an update from the Van Buren Conservation District. The date for this year's event is scheduled for Saturday, April 27, 2024.

UPDATE REGARDING PC – DDA – PARKS & RECREATION COMMITTEES

Planning Commission meeting minutes and agenda updates – [here](#)

Downtown Development Authority meeting minutes and agenda updates – [here](#)

Parks & Recreation meeting minutes and agenda updates - [here](#)

UPDATE REGARDING BEACH MONITORING RED WOOLFE PARK

The Van Buren/Cass County Health Department has reached out to the Village of Decatur regarding Beach Water Monitoring. This is a program supported through the State of Michigan, Department of Environment, Great Lakes, and Energy (EGLE). The Village of Decatur has a publicly owned beach located at Red Woolfe Park. The VBCC Health Department has received a grant for the monitoring program and would like to begin the scope of work May 2024.

Many county health departments routinely collect water samples at beaches to determine if the water is safe for swimming. Samples are generally taken one foot below the surface in water that is between three and six feet in depth. A laboratory using standard methods performs the analysis. The method for analyzing water samples for *Escherichia coli* (*E. coli*) can be found in the document entitled, "Improved Enumeration Methods for the Recreational Water Quality Indicators: Enterococci and *Escherichia coli*" (PDF format, 394 KB). Results of the analysis are available after approximately 28 hours, so water-testing results are reported the following afternoon. *E. coli* bacteria are counted and judged against standards established by state rules.

County health departments need to take a minimum of three samples each time a beach area is monitored. The daily geometric mean calculated from these samples must be below 300 *E. coli* per 100 milliliters for the water to be considered safe for swimming. Sometimes one or two of the samples may be above 300, but if the daily geometric mean is below 300, the beach is not in violation of the water quality standard. The county health departments frequently sample more than once a month. A minimum of five sampling events (consisting of at least three samples per event) must be collected within a 30-day period for the results to be considered a reliable indication of water quality. After 30 days, a geometric mean is calculated for all the individual samples collected within that time frame. This 30-day geometric mean must be below 130 *E. coli* per 100 ml for the water to be considered safe for swimming.

A beach is closed if monitoring conducted by the county health department determined that levels of bacteria exceed the limits established by the Michigan Public Health Code and Rule 323.1062(1) of the Part 4. Water Quality Standards (Promulgated pursuant to Part 31 of the Natural Resources and Environmental Protection Act, 1997 PA 451, as amended). A beach is closed if either the single-day or 30-day average bacteria count exceeds the established limit. If a beach is closed due to bacterial contamination, county health departments will continue to monitor the water quality at the beach and will permit the beach to re-open when bacteria levels fall back within acceptable levels. It is possible that a beach could be closed for swimming but other recreational activities at the beach may still be available.

The Michigan Department of Community Health and the Michigan Department of Environmental Quality used guidance provided by the EPA to develop ambient standards for *E. coli*. *E. coli* standards for water used for total body contact recreation are provided in the Michigan Public Health Code and Rule 323.1062(1) of the Part 4. Water Quality Standards (Promulgated pursuant to Part 31 of the Natural Resources and Environmental Protection Act, 1997 PA 451, as amended). R 323.1062(1) states, "All waters of the state protected for total body contact recreation shall not contain more than 130 *Escherichia coli* (*E. coli*) per 100 milliliters (ml), as a 30-day geometric mean. Compliance shall be based on the geometric mean of all individual samples taken during five or more sampling events representatively spread over a 30-day period. Each sampling event shall consist of three or more samples taken at representative locations within a defined sampling area. At no time shall the water of the state protected for total body contact recreation contain more than a maximum of 300 *E. coli* per 100 ml. Compliance shall be based on the geometric mean of three or more samples taken during the same sampling event at representative locations within a defined sampling area."

UPDATE REGARDING POLICE DEPARTMENT EQUIPMENT

The Van Buren County Sheriff's Office, has proposed the topic of a radio encryption project. CJIS (FBI) is pushing an encryption mandate for police radios due to the sensitive nature of police officer radio traffic. MSP is the enforcement arm of the CJIS Policy for our State. This enforcement would take place if you're out of compliance during a LEIN Audit from the MSP. Chief VanDerWoude did an inventory of all our radios. We have 6 portable radios and two car radios. All information was forwarded to Tim McGee, Director, Van Buren County Central Dispatch. Based on the information provided, it appears our radios are just new enough that they

can be encrypted, and we might not need to purchase 8 new radios. This is not 100 % confirmed. Our radios appear to be getting near their “end of life” according to the MPSCS. We have Motorola radios, and our current vendor is Tele-Rad out of Benton Harbor / Holland. If you do not need to purchase new radios, it could still cost agencies between \$1,500 and \$2,000 per radio to have it encrypted and re-programmed by the MPSCS (MSP I believe). There was discussion on agencies not being able to afford this mandate. There was discussion on this being an “Unfunded Mandate”. There was also discussion on this not being legal in our state. In summary, some of my thoughts: This could be very expensive for our Village. We did not budget this expense in to our 2024/2025 budget.

If we had to purchase 8 new radios and have them all “Programmed”, it could cost upwards of \$60,000 to \$70,000. That amount of money concerns me.

UPDATE REGARDING USDA BIDDING AWARD

Friday, March 22, 2024, Village staff along with representatives from Wightman held a bid opening for all three USDA projects. Staff will continue to review and research bidding information. The Village Attorney will be preparing the formal Resolution for Council consideration of awarding each contract. At the time of this report, staff will be requesting a Special Meeting on 4/15/2024 at 7:00 of the Council to award bids to contractors.

Project (A): Engineer Estimate \$2,767,170.30. Water and Wastewater System Improvements: Water Main Replacement General Location Description: A portion of Pine Street, Austin Boulevard, Cedar Street and the entirety of Kinney Road, Lee Avenue, Douglas Drive, and Memory Lane.

Description of Proposed Work: 7,300 feet of water main replacement including valves, hydrants, and customer service lines. Restoration will include roadway improvements consisting of the crushing and shaping of the existing HMA pavement, HMA resurfacing, sidewalk improvements, pavement markings, signage replacements, and grass restoration.

Schedule: Late 2024 into the 2025 construction season. Description of Traffic Impact: During construction local traffic on the above referenced streets will be maintained while through traffic may be impacted. Some temporary driveway closures may be experienced for a time during active installation of watermain, roadway repaving, and pouring of concrete sidewalk.

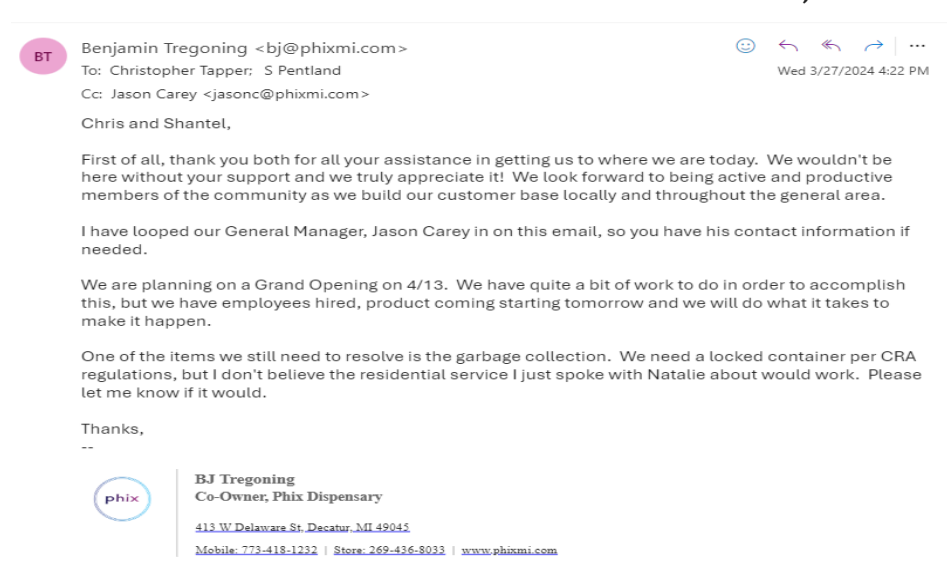
Project (B): Engineer Estimate \$2,370,200.00. Water and Wastewater System Improvements: Wastewater Lagoon Improvements. General Location Description: Wastewater lagoon site along and south of Carl Wickett Boulevard. Description of Proposed Work: Sludge removal from Cell 1, flow monitoring equipment improvements, shear gate valve replacements, and modification/improvements to the banks of Cell 2 and Cell 3. Schedule: Late 2024 into the 2025 construction season. Description of Traffic Impact: No direct impact on traffic. Some increase in construction vehicle/truck traffic is expected in the immediate area.

Project (C): Engineer Estimate \$525,558.00. Water and Wastewater System Improvements: Sewer Pipelining Location: Various locations throughout the Village including short segments of Pine Street, Cedar Street, Carl Wickett Boulevard, South Street, Prairie Ronde Street, George Street, Burgess Road, and Delaware Street. Description of Proposed Work: Approximately 6,300 feet of sanitary sewer pipe lining. Pipe lining is accomplished through existing manholes. No surface disruption/excavation is anticipated as part of this work. Schedule: Late 2024 into the 2025 construction season. Description of Traffic Impact: Because pipe lining is a rapid procedure, traffic impacts at any one location will be short term. Lane closures are expected for a period of one to two days at each location shown below.

Wednesday, March 27, 2024, I was invited to attend a budget meeting with the administrative team at the Decatur-Hamilton Fire Station. This meeting was attended by, Fire Chief, Joe Gerhold, Assistant QR Chief, Randy Haun, Treasurer, Matt Kusmack, Chairman, Carl Druskovich, Administrative Assistant, Amy Jimenez, along with Kate Jefferson, SeberTans, PLC. This was a very productive meeting with much collaboration between members. I appreciate, Chairman Druskovich efforts to incorporate all municipal partners to the table to discuss the departments operations. The deadline for giving budgets to the municipalities for approval will be in April 2024.

Wednesday, March 20, 2024. A meeting with held with public safety personnel to discuss the July 4th Fireworks display for 2024. Attending this meeting included, Chief of Police, VanDerWoude, Fire Chief, Gerhold, Assistant Fire Chief, Tom Bush, QR Assistant, Randy Haun, QR Chief, Christina Benson and Administrative Assistant, Shantel Pentland. Discussion included contraction projects beginning surrounding Cedar Street, Pine, Austin, Kinney, Lee, Douglas, and Memory Lane. Topics also included updating contact information for new property owners, reviewing applications and certification of insurance.

Monday, January 8, 2024, the Village Council approved a proposal from Lock Master Security LLC to provide video surveillance at Village Hall, Raider Romp and Red Woolfe Parks. Both Village Hall and Raider Romp surveillance systems are up and running as of Monday, March 25, 2024. Red Woolfe Park should have its system up and running shortly thereafter at the beginning of April.



UPDATE REGARDING SURF INTERNET – THEY ARE HERE AND WORKING IN DECATUR



Hello Christopher,

By now, you've probably started seeing our construction signs and door hangers letting you know that construction to build Surf Internet **multi-gig fiber internet** is starting soon in your neighborhood. We thought it might be helpful to explain what you can expect during the construction process.



One of the first things you'll see as construction begins are large spools with bright orange conduit, as shown here. Conduit is buried underground and used to protect the fiber optic internet cable.

Our Surf authorized contractors use special equipment designed to dig underground in the least invasive way possible to install the conduit, which may be stationed on your property for a short time. We assure you this is temporary.

You may also see black cylinders that are 2-feet tall. These will serve as the access points used to splice fiber from the main cable so we can run it to the home when a customer has our service installed. These will soon be buried in the utility easement.

In addition, you may notice new beige or gray metal boxes, called Fiber Distribution Hubs, as well as tall white and orange poles, called Fiber Markers. These are both permanent and essential, allowing us to power your neighborhood with fiber optic internet and mark where the fiber optic cable is buried in case anyone needs to dig nearby. These could be placed in the utility easement of your property.



FIBER INTERNET COMING SOON



Get notified.



Check your location.



Learn about the process.

Hello Neighbor,

We're excited to announce that Surf fiber internet, available with **multi-gig speeds**, is coming to your neighborhood. You'll soon enjoy a fast, reliable internet connection for work, school, and everyday life.

Rest assured, we're committed to making the construction phase a smooth process as our Surf-authorized contractors build out your neighborhood. You'll receive notifications with valuable information and resources. Plus, you can check the status of the project in your neighborhood and learn about the construction process (and yard restoration, if applicable) by visiting SurfInternet.com/construction.



Hello Neighbor,

Very soon, we'll begin construction to bring **multi-gig fiber internet** to your neighborhood. This may be aerial construction, underground construction, or a combination of both. We will do everything we can to make the process go as smoothly as possible for you and your neighbors.

<u>Aerial</u>	<u>Underground</u>	<u>Combination</u>
Aerial construction means the fiber lines will be run from a main hub to a cabinet on a utility pole. From there the wire is run between poles and attached to your home above ground.	Underground construction means the fiber wire is pulled through conduit, which is buried underground. When we install fiber to your home, your fiber wire will also be buried.	Combination construction means both aerial and underground construction will be used in your neighborhood. Part of the network will be built above ground and part will be built underground.

LEARN MORE