

VILLAGE OF DECATUR
PARKS & RECREATION
COMMITTEE MEETING
AGENDA

Monday
March 20,
2023



VILLAGE OF DECATUR
PARKS & RECREATION COMMITTEE MEETING
MONDAY, March 20, 2023 – 4:30PM
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

4:30PM PARKS & RECREATION COMMITTEE MEETING (Action to be taken by PRC on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Excused Absences if Any)

4. PUBLIC COMMENT

5. APPROVAL OF CONSENT AGENDA ITEMS

5A.1 – Approval of the Regular Meeting Agenda for March 20, 2023

5A.2 – Approval of the Regular Meeting Minutes for February 20, 2023

6. COMMUNICATIONS – PRESENTATIONS & GUEST

6A.1 –Katie Vanderhulst, Abonmarche

7. UNFINISHED BUSINESS

7A.1 – Update regarding Community Development Block Grant- Public Gathering Spaces opportunity

7A.2 – Review updated reconstruction plan for Red Woolfe Park bathrooms/concession building

7A.3 – Continue discussion regarding lack of parks in eastern Village limits

7A.4 – Discussion on updates to Fire Station Park to include Pickleball Courts/sufficient parking

8. NEW BUSINESS

8A.1 – Update from Abonmarche- paving of parking lot at Red Woolfe Park

9. PUBLIC COMMENTS- SECOND OPPORTUNITY

10. PARKS & RECREATION COMMITTEE MEMBER COMMENTS

11. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the PRC during public hearings and under “Public Comment,” members of the audience may address the PRC- please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
 2. Verbal report provided by staff.
 3. Chairperson asks PRC members if they have any questions for staff to clarify the staff report.
 4. Motion is made by a PRC member and seconded by another PRC member.
 5. Chair then calls on PRC members to discuss the motion if PRC members wish to discuss.
 6. Chair calls for a vote on the item after discussion has occurred.
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Village of Decatur
Parks & Recreation Committee Meeting Minutes
Monday, February 20, 2023, at 4:30 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. **Call to Order**

Chairperson Pelfrey called the meeting to order at 4:31 p.m.

II. **Pledge of Allegiance**

III. **Roll Call**

Jessica Pelfrey- Chairperson, Janice Benson (excused), Charlene Jackson, Nicky Fassett (excused), Kande Hawks, Shantel Pentland- Administrative Assistant, Megan Duncan- Clerk/Treasurer, Christopher Tapper- Village Manager (excused), Katie Vanderhulst- Business Development Specialist from Abonmarche.

IV. **Public Comment**

No public comment given.

V. **Approval of Consent Agenda Items**

5A.1 – Jackson offered a motion to approve the consent agenda for February 20, 2023, with support from Duncan, carried unanimously 5-0.

5A.2 – Jackson offered a motion to approve the regular meeting minutes for January 16, 2023, with support from Duncan, carried unanimously 5-0.

VI. **Presentations & Guest**

Katie Vanderhulst from Abonmarche presented the preliminary construction estimate for reconstruction of the restrooms at Red Woolfe Park to bring them to ADA compliance. This reconstruction estimates also included the concession stand. Committee asked Abonmarche to include a foot shower to be added to the reconstruction design.

VII. **Unfinished Business**

No unfinished Business currently.

VIII. **New Business – Community Development Block Grant Gathering Spaces Initiative Opportunity.**

Vanderhulst, Abonmarche, discussed the opportunity to apply for the CDBG for Red Wolfe or DDA Parks. This grant offers a max of 2 million with a 10% match from the Village. This grant could create and enhance recreational places that will allow residents to gather, relax, celebrate, and commemorate. Committee agreed to have Abonmarche to proceed to apply for the CDBG for Red Wolfe Park.

IX. **Discussion regarding Fire Station Park-Tennis courts/pickle ball.**

Committee members revisited the discussion on the condition of Fireman's Park, the tennis courts, and a pickle ball court. Committee agreed that discussion will be continued over the next couple of months.

X. **Discussed lack of amenities near S, George Street past the railroad tracks.**

Committee members revisited discussed that there are no parks or recreational facilities within that area of the Village. Ideas on where we would put the park or recreational facility and what would fit well with residents. Committee agreed that discussion will be continued.

XI. **Public Comment**

No public comment given.

XII. **Members Comments**

No member comments given.

XIII. **Adjournment**

Duncan offered a motion with support from Hawks to adjourn the meeting at 5:38pm., motion approved 5-0.

Minutes submitted by: Megan Duncan, Village Clerk & Treasurer

MEMORANDUM

DATE: January 30, 2023

TO: Village of Decatur

FROM: Katie Vanderhulst

**RE: Village of Decatur
Red Woolfe Park Restroom/Concession Stand Estimate**

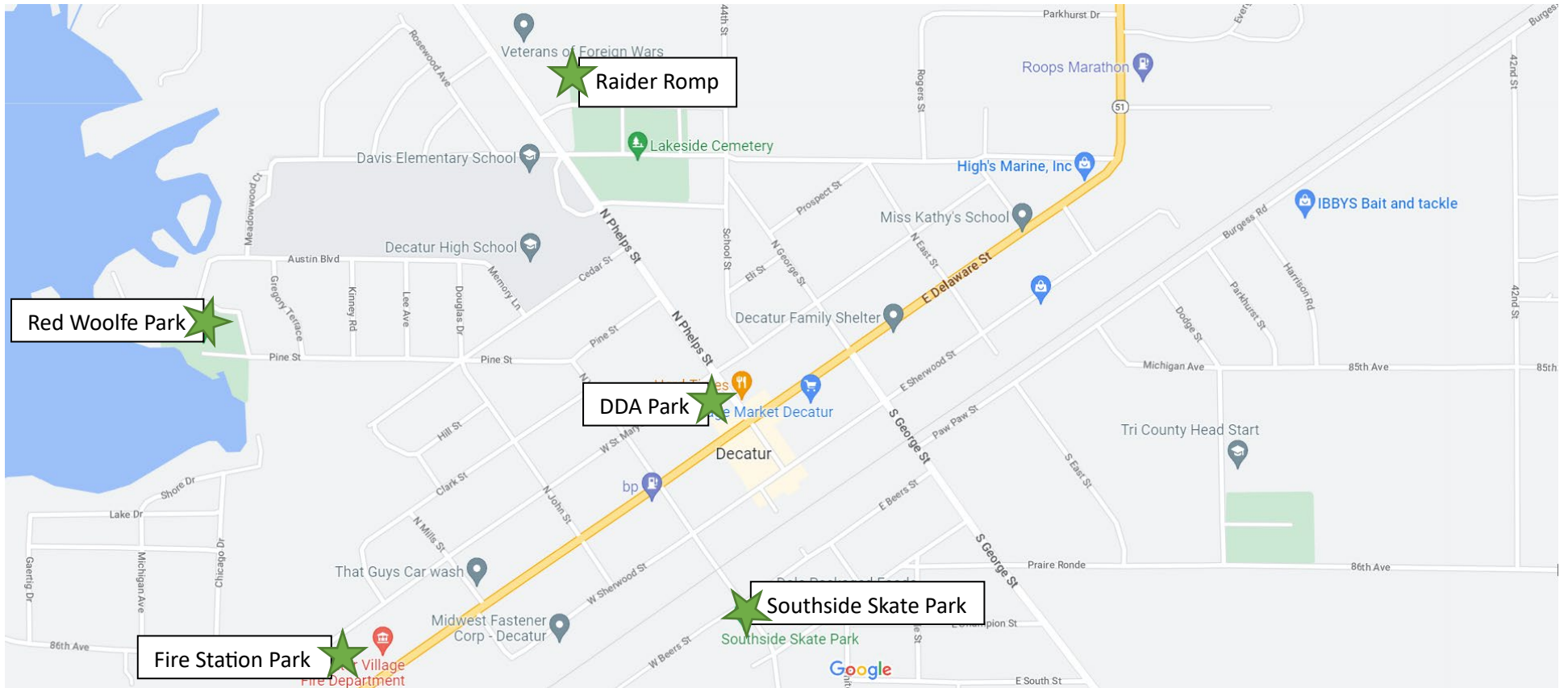
Project Background

We understand the Village of Decatur has decided to move forward with planning the reconstruction of the restrooms and concession stand building at Red Woolfe Park. The Village has requested that Abonmarche prepare a preliminary estimate and delineate scope of work for this project.

Preliminary Estimate Overview

To reconstruct the restrooms and concession stand building, Abonmarche is proposing the following;

1. *Size of Building:* 500 sf
 - Two (2) restrooms each with three (3) toilets and two (2) sinks
 - Each restroom to be 16" X 9'
 - Concession stand to be approx. 16" X 9'
2. *Scope of Work:*
 - Simple uninsulated CMU building with wood trusses and concrete slab floor
 - CMU walls to be painted
 - Ceiling to be water/mold resistant drywall
 - Flooring to be epoxy coated
 - Fixtures to be standard porcelain commercial type
 - Roofing to be standard asphalt shingles with PVC or metal trim and soffit
 - Doors to be aluminum along with an aluminum roll-up door at the concession window opening
3. *Exclusions:*
 - Site work (ADA accessible paths leading to restrooms and concession stand building) is not included in this estimate. ADA accessible paths are currently included in the improvements planned for the overall Park.
 - Water and sewer connection is not included in estimate.
4. *Project Cost:* \$235,000 (includes fees & contingency, interior improvements, and accounts for projected cost increase).



★ Raider Romp

★ Red Woolfe Park

★ DDA Park

★ Southside Skate Park

★ Fire Station Park